PARKS AND RECREATION DEPARTMENT
MONTHLY REPORT

Date: **Tuesday, December 7, 2021**

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The monthly Parks and Recreation Department Report includes news and updates from the department, along with achievements and action related to the strategies, goals and tasks identified in the 2021 Strategic Workplan.

A. Department News, Updates & Facility Status
B. Maintain and Enhance the Town's Recreation Infrastructure
C. Deliver High-Quality, Innovative, and Affordable Community-Centric Recreation Programming
D. Strengthen Organizational Systems, Structures and Operations
E. Advance Team Capacity and Organizational Culture

DEPARTMENT NEWS AND UPDATES

Facility Status:

Whitmore Pool

- CLOSED for the season

Whitmore Recreation Area

- Whitmore Ball Fields – Ball Field 1 – OPEN, Ball Field 2 – OPEN, Ball Field 3 – OPEN – WEATHER PERMITTING
- Whitmore Track – OPEN WEATHER PERMITTING
- Whitmore Synthetic Turf – OPEN WEATHER PERMITTING
- Restrooms – CLOSED (Portable restrooms available)

Community Center

- COVID-19 testing moved to Sierra Star Golf Course in November
- OPEN for programming and private rentals (dependent on COVID-19 guidelines).

Community Tennis Courts and Playground

- Tennis Courts – CLOSED for the season
- Pickleball Court (Court 1) – CLOSED for the season
- Restrooms – CLOSED for the season

- Playground – CLOSED for the season

Shady Rest Park
- Soccer/ball fields – OPEN WEATHER PERMITTING
- Restrooms – CLOSED for the season (Portable restrooms available)
- Playground – CLOSED for the season
- Shady Rest DiscGolfPark® - CLOSED for the season

Mammoth RecZone
- CLOSED for the season

Mammoth Ice Rink
- OPEN for the season.

Mammoth Creek Park - West
- Restrooms, playground, and parking lot CLOSED for CRC construction

Mammoth Creek Park – East
- Restrooms – CLOSED for the season

Trails End Park/Volcom Brothers Skate Park
- Skateparks – OPEN WEATHER PERMITTING
- Restrooms – OPEN WEATHER PERMITTING
- Playground – CLOSED for the season

Town-wide MUPs
- OPEN WEATHER PERMITTING

Sidewalks
- OPEN WEATHER PERMITTING

MAINTAIN AND ENHANCE THE TOWN'S RECREATION INFRASTRUCTURE

Goal: Enhanced Recreation Amenities

Community Recreation Center (CRC)
- See monthly detailed Recreation Commission staff report.

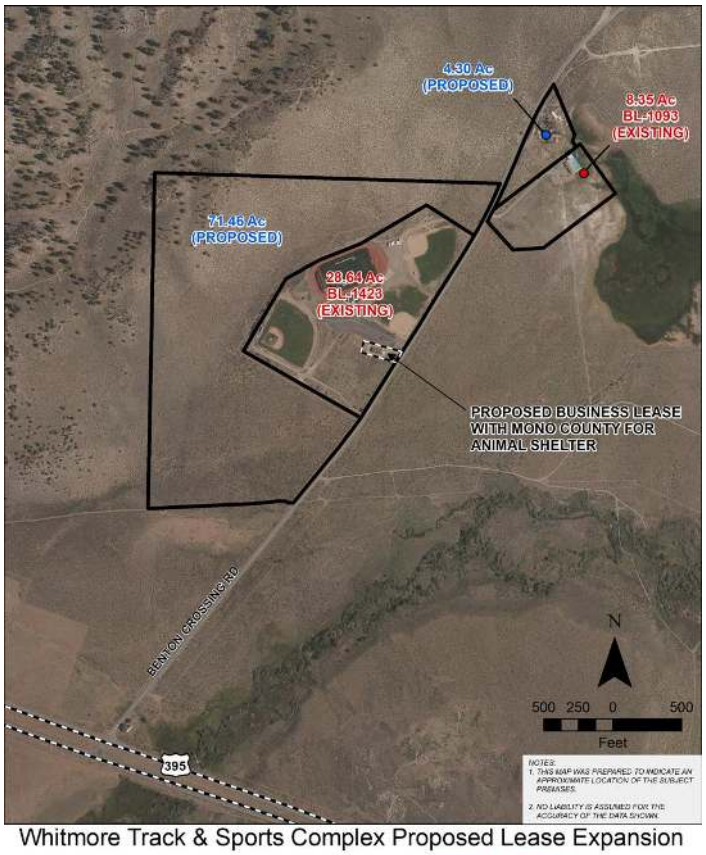
Shady Rest DiscGolfPark® Update
- The Shady Rest DiscGolfPark® Adopt-a-Hole program: As of November 29, two (2) holes remain available for sponsorship.
- Installation of new tee pads and tee signs was completed by staff and volunteers. The installation of the recreational tee signs and sponsor stickers will be completed in spring 2022. Staff are scheduling a recognition event at the course to coincide with the completion of the course.

Dog Park Concept

- On August 18, Town Council approved the FY 2021-22 Budget adjustment, which includes $100,000 for the Dog Park project.
- On October 6, T-Mobile representatives presented the $50,000 check to the Town of Mammoth Lakes.
- The Town is in discussion with multiple agencies to secure a visible, accessible, and sustainable site for a community dog park. This includes both Mammoth Creek Park East and the Whitmore Recreation Area.

Whitmore Recreation Area Planning

- The long-term goal of the Town is to enhance and expand the Whitmore Recreation Area for Town/County residents and expanded sports tourism uses.
- **LADWP Lease Extension:** On November 30, staff received correspondence from LADWP affirming that they intend to recommend the issuance of a new 50-year lease for the operation of the track and sports complex, subject to approval by its Board of Water and Power Commissioners and the Los Angeles City Council. In addition to expanding the acreage, the proposed lease expansion would be combined with the lease for Whitmore Pool (BL-1093). LADWP also intend to issue a separate business lease to Mono County for the operation of the animal shelter. LADWP indicated that resources are currently very limited, and this proposed expansion will be prioritized along with other projects at LADWP's discretion. The exhibit below highlights the proposed 112.75 acre Business Lease # 1423 expansion.



Whitmore Track & Sports Complex Proposed Lease Expansion

Existing Business Lease Acreage:	36.99 Ac	(28.64 Ac + 8.35 Ac)
Proposed Expansion:	75.76 Ac	(71.46 Ac + 4.30 Ac)
Proposed Total:	112.75 Ac	

11-2021, TGL

- **Prop 68 Regional Park Program:** On November 30, staff in coordination with MLR officially submitted the Prop 68 Regional Park Program (RPP) grant application. The RPP will create, expand, or improve regional parks and regional park facilities. Over $23 Million is available for projects that involve the acquisition of land for new or enhanced public access and use; or the development or renovation of trails (with preference given to multiuse trails over single-use trails), regional sports complexes, visitor and interpretive facilities and other types of recreation and support facilities in regional parks.
- Grant awards will be announced in the Spring of 2022 and the project needs to be completed by June 30, 2025.
- The exbibit below provides a visual outline of the grant submittal.



Bike Park Concept

- The bike park concept/pump track is identified in the Town of Mammoth Lakes 2021/22 Capital Improvement Plan (CIP).
- PR9 – is identified in FY2022/23, however, funding is not secured for this project.

Goal: Enhanced Recreation Infrastructure

A. Deferred Maintenance Program

GOAL: Enhance recreation infrastructure utilizing a variety of funding sources to improve the safety and operations of the amenity and guest experience.

Town Council allocated an additional $300,000 in parks maintenance funds this past May. Combined with existing funds from fiscal year 2020/21, a balance of $341,000 is available for the deferred maintenance program. Based on input and direction from the Commission, staff have developed the following priority list for deferred maintenance items to be conducted during 2021-22. Based on the consensus of the Recreation Commission, staff have prioritized the following projects:

PRIOTITY PROJECTS:

A. Whitmore Recreation Area Softball/Baseball Field Maintenance (see work program below)
B. Community Tennis Courts (*fill approx. 1,000 liner feet of cracks on courts 1-4.)*
C. NEW: Shady Rest Park Irrigation System

Whitmore Recreation Area Program of Work

The refined program of deferred maintenance items are listed below in the table.

Field	Proposed Scope of Work
Field #1&2 (Softball/Little League)	• Replace existing surface material with new infield mix • Reduce size of infield by installing turf/irrigation per CIF dimensions - recommended to remove existing material down to 5” • Install foul poles • Install poly cap fence guard
Field #1	• Repair existing lighting system • Install backstop / safety netting
Field #2	• Replace and install 1 Regular and 1 ADA Bleacher
Field # 3 (baseball)	• Relevelling of all grass and infield borders

B. Signage and Wayfinding

Staff are working with PW/Engineering on signage and wayfinding alternatives for Main Street and additional signage in the Lakes Basin.

C. Asset Management

Staff continue to update the GIS inventory of all amenities across all facilities, and coordinate with Mono County IT on the integration of the data into digital maps.

D. Mammoth Lakes Amenities Enhancement Program

Staff in collaboration with MLTS identified additional amenity locations adjacent to the MUPs. Staff will finalize an inventory of amenities, locations, and costs this winter, and are also working with Mono County IT to develop a platform within the Town of Mammoth Lakes website that allows for the administration and coordination of the program by department staff. Members of the public who have expressed interest in the program are provided bi-monthly updates.

Goal: Sustainability

Summer Camps
Staff are currently planning and revising 2022 summer camp products. Seasonal staff recruitment continues to present challenges. In response, staff are currently re-evaluating the Limited Term Compensation Schedule and investigating housing options. Recruitment strategies for summer 2022 are also being identified.

DELIVER HIGH-QUALITY, INNOVATIVE, AND AFFORDABLE COMMUNITY-CENTRIC RECREATION PROGRAMMING\

Goal: Community-Centric Programming (Internal)

Winter Programming

- Nov-Dec Ice Skating Lessons commenced on November 30.
- The Adult Hockey League commenced on December 1 with 5 teams
- Staff have received confirmation from MUSD that the Adult Indoor Soccer and Adult Indoor Soccer Leagues will be allowed to take place this winter, in accordance with Mono County COVID guidelines. Staff are working to finalize details for both leagues, in addition to the Adult Curling League. Registration will open for leagues in mid-December.
- Staff are revising the Hot Shots Basketball program and are hoping to commence in early January. Once confirmed, registration will open in mid-December.

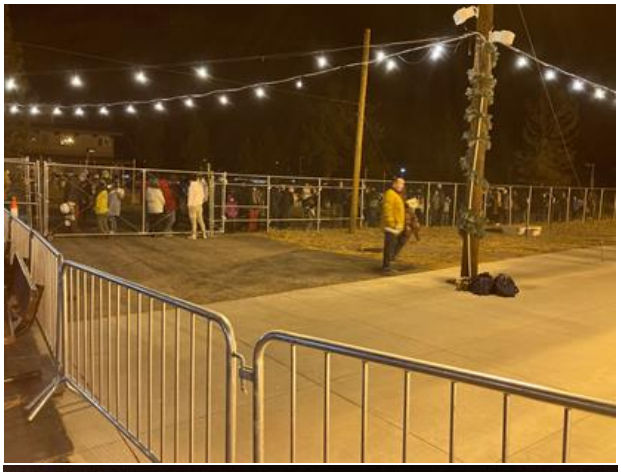
Goal: Enhanced Community Programming (External)

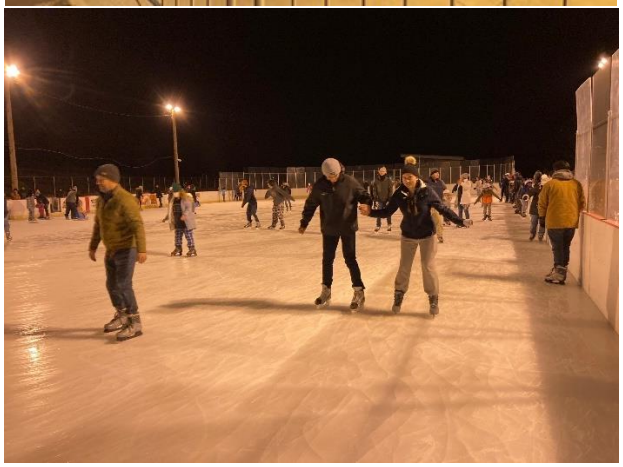
- Mammoth Lakes Youth Hockey commenced training at the Mammoth Ice Rink on November 29.
- Mono County First Five continues to host Peapod Playgroups at the Community Center on Mondays at 10:00 -11:00am (registration is required).
- MUSD continue to host practices at the Whitmore Recreation Area and Shady Rest Park for baseball and soccer.

Goal: Program Delivery

Mammoth Ice Rink Opening Night

- The Mammoth Ice Rink celebrated Opening Night of the 2021)22 season with FREE admission and rentals on November 26, following the annual Holiday Tree Lighting in the Village. Over 375 skaters took to the ice – easily one of the biggest openings in the past several years. We look forward to welcoming many more this season. A big thank you to those that helped out at the event!



STRENGTHEN ORGANIZATIONAL SYSTEMS, STRUCTURES AND OPERATIONS

Goal: Operational Excellence

- Staff are currently evaluating summer programming and facility operations.

Goal: Continual Improvement

- The Customer Satisfaction survey has been reset for 2021/22 programming and facility rentals. Staff are currently making minor edits to better understand and analyze participant's feedback.

- Staff conducted 2 Parent focus groups in November.
    - Sent invites to 430 parents of past participants
    - 4 Parents in each group
    - Guided discussion with time for open comments
- 3 Key Takeaways:
    - Parents are happy with our current program offerings
        - No negative feedback
        - Parents are excited for the opening of the CRC
    - Parents are excited about the changes we are implementing
        - After school programs
        - 5-day camps
        - Modified age brackets
        - Focus on STEAM
    - MORE! MORE! MORE!
        - More openings for participants
        - More programs
        - More variety

Goal: Facility Operations .

Program and Facilities Manuals

- Staff continue to refine the Whitmore Pool, Community Center and Mammoth RecZone facility manuals.

Social Equity

- The Tony Colasardo Scholarship Fund continues to remain open for donations.
- One scholarship has been awarded in the Winter 2021/22 application period.
- Staff have scheduled a meeting with MES staff in mid-December to discuss scholarship opportunities and promotion through MUSD.

Goal: Integrated Communication and Engagement

- Staff continue to enhance the Parks and Recreation Department homepage and subpage sites to efficiently convey department information to the public.
- Staff are working on an annual social media communication plan for the department Instagram and Facebook pages.

ADVANCE TEAM CAPACITY AND ORGANIZATIONAL CULTURE

Goal: Strengthen Organizational Culture

Staff continue to strengthen departmental culture by developing efficient and effective teams. Areas of focus include:

- Understand challenges
- Provide excellent customer service
- Know and understand
- One Team atmosphere

- Engaged teams
- Ethical actions and decisions
- Fix what is broken
- Work/Life balance

Goal: Teamwork

- Staff continue to integrate the 5C's into our daily operations.

Goal: Professional Development

- Staff are working to schedule professional development courses/events for staff.

Goal: Recruit, Retain and Recognize the Best

- Staff continue to recruit for the Mammoth Ice Rink.

Goal: Embrace Emerging Trends

- None this month