Parks and Recreation Commission Agenda

Tuesday, September 6, 2022, 2:30 p.m.

437 Old Mammoth Road, Suite Z, Mammoth Lakes

Commission Members

Chair Dan O'Connell, Vice Chair Silver Chesak, Commissioner Greg Newbry, Commissioner Scott Reif, Commissioner Ben Wisner

NOTE: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (760) 965-3602. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 13.102-35.104 ADA Title II).

NOTE: Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public inspection in the Town Offices located at 437 Old Mammoth Road, Suite 230 during normal business hours. Such documents are also available on the Town of Mammoth Lakes website at www.townofmammothlakes.ca.gov subject to staff's ability to post the documents before the meeting.

NOTE: All comments will be limited to a speaking time of five minutes. Written public comments can be submitted to the Town Clerk at clerk@townofmammothlakes.ca.gov before and during the meeting.

ZOOM INFORMATION

Join from a PC, Mac, iPad, iPhone or Android device:
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1. CALL TO ORDER

2. PUBLIC COMMENTS

The Public Comment portion of the agenda provides the public with an opportunity to address the Commission on matters not otherwise listed on the agenda. Under California law the Commission is prohibited from generally discussing or taking action on items not included in the agenda; however, the Commission may briefly respond to comments or questions from members of the public. Therefore, the Commission will listen to all public comment, but will not generally discuss the matter or take action on it. Requests for service from the Town may also be made at the Town offices during regular business hours. Members of the public desiring to speak on a matter appearing on the agenda should ask the Chair for the opportunity to be heard when the item comes up for Commission consideration.

2.1. Letter from Sandy Hogan regarding the community tennis courts.

3. CONSENT AGENDA

3.1. Approve the minutes of the regular meeting of August 2, 2022.

4. DISCUSSION ITEMS

4.1. Monthly Department Report

4.2. Park and Facility Tour

5. COMMISSIONER REPORTS

6. REQUEST FOR AGENDA ITEMS

7. ADJOURNMENT

The Parks and Recreation Commission will adjourn to a regular meeting to be held on October 4, 2022.

Opinion

Community supports growing tennis program

To the Editor:

Making it the largest tournament in its 38 years, 270 players recently participated in the annual Hersh Herschman Memorial Tahoe Classic at Zephyr Cove Park. The four-day annual event that ended July 24 brought even more people to our area for the fun tennis competition.

The tournament is the biggest fundraiser for the Zephyr Cove Tennis Club Foundation. The money raised from the event, including a silent auction and raffle, will help to continue to provide the only organized recreational tennis, with a growing kids program, on the South Shore.

We thank the following businesses and individuals:

All Sports Fitness & Personal Training, Anytime Fitness in Zephyr Cove, Bally's Lake Tahoe, Bliss Experiences LLC, Brad Schiller, Carel James, Carol Drawbaugh, Carson Valley Inn, Casey's Restaurant, Casino Fandango, Catherine Petitti, Red Barn Yarn, city of South Lake Tahoe, Dave Nostrant, David Small, Dirk Yuricich Photography, Douglas County Parks and Recreation Department, Douglas County Public Library – Zephyr Cove Library, Douglas County Sheriff's Department, Elevate Wellness Center, Genasci & Steigers Family Dental Care, Ginny Unger, Gold Dust West Casino Hotel, Harrah's / Harvey's Lake Tahoe, Heavenly Village Cinema, Homewood Mountain Resort, Jay and Sharla Freeman, Joe Pfeifle, Kari and David Beronio, Kathryn Reed, Lake Tahoe Shakespeare Festival, Liz Bissell, Marcus Ashley Gallery, Mark and Suzy Allione, Melissa and Jess Jester, Paul and Louise Proffer, Paul Bruso Ernie's Coffee Shop, Paul Lyon, Pine Cone Resort, Reno Aces, Resilient Training LLC, Coach Ricardo Ramirez, Ritual, Robert

KUDOS 21

KUDOS

From page 14

Wunderlich, Rolling Freedom Motorcycles – Lake Tahoe, Rose Petals Florist, Sheriff John D'Agostini, El Dorado County Sheriff's Department, Sierra Junior Tennis Association, Sierra-at Tahoe, Sprouts, Natural Foods Café, Steve Crouch, Sue Cowan, Summit to Shore Chiropractic, Tahoe Bodyworks, Tahoe Douglas Fire Protection District, Tahoe Sport Fishing Co., Tahoe Sports LTD, The Loft Tahoe, Tom and Doreen Andriacchi, Tony Cupaiuolo, Tracey and Gracie's Pet Sitting.

Recreation Commissioners:

This article is a community "thank you" that calls attention that there are many tennis players in another high elevation (6400') resort area (So. Lake Tahoe), & these communities support a "growing" tennis program.

Pre-covid, & before our public courts in Community Center Park really deteriorated, we had a similiar situation, with full 4-day, 4 hour tennis camps, tennis camps/clinics, & kids' lessons, too.

Please move our tennis courts at Community Center Park to the top of the C.I.P. list when you meet in November, as they need to be rebuilt.

Thanks from all of our many tennis players!!

(P.S. The Zephyr Cove Park tennis courts are in Douglas Co, NV - just across stateline from So. Lake Tahoe)

Town of Mammoth Lakes Parks and Recreation Commission

Minutes of Regular Meeting

August 2, 2022, 1:30 p.m.
437 Old Mammoth Road, Suite Z, Mammoth Lakes

Members Present: Commissioner Dan O'Connell, Commissioner Silver Chesak, Commissioner Greg Newbry, Commissioner Scott Reif, Commissioner Ben Wisner

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1. CALL TO ORDER

Commissioner O'Connell called the meeting to order at 1:30 p.m. in the Council Chamber, 437 Old Mammoth Road, Suite Z, Mammoth Lakes.

2. PUBLIC COMMENTS

Sandy Hogan welcomed the new commissioners. She spoke in support of the re-building of the community tennis courts. There was discussion among members of the Commission and Ms. Hogan,

Commissioner Wisner joined the meeting at 1:34 p.m.

3. OATHS OF OFFICE

3.1 The Town Clerk will administer the oath of office to the newly appointed Parks and Recreation Commissioners.

Town Clerk Jamie Gray administered the oath of office to the Commission.

4. CONSENT AGENDA

Moved by Commissioner Scott Reif
Seconded by Commissioner Silver Chesak

Approve the Consent Agenda.

For (5): Commissioner Dan O'Connell, Commissioner Silver Chesak, Commissioner Greg Newbry, Commissioner Scott Reif, and Commissioner Ben Wisner

Carried (5 to 0)

4.1 Approve the minutes of the regular meeting of June 7, 2022.

5. DISCUSSION ITEMS

5.1 Selection of Chair and Vice Chair.

Parks and Recreation Director Stuart Brown outlined the information in the staff report. There was discussion among members of the Commission.

Moved by Commissioner Greg Newbry
Seconded by Commissioner Ben Wisner

Appoint Commissioner O'Connell as the Chair of the Parks and Recreation Commission to a two-year term.

For (5): Commissioner Dan O'Connell, Commissioner Silver Chesak, Commissioner Greg Newbry, Commissioner Scott Reif, and Commissioner Ben Wisner

Carried (5 to 0)

Moved by Commissioner Scott Reif
Seconded by Chair Dan O'Connell

Appoint Commissioner Chesak as the Vice Chair of the Parks and Recreation Commission for a two-year term.

For (5): Chair Dan O'Connell, Commissioner Silver Chesak, Commissioner Greg Newbry, Commissioner Scott Reif, and Commissioner Ben Wisner

Carried (5 to 0)

5.2 Approve the Annual Parks and Recreation Commission Meeting Schedule and Workplan Calendar.

There was discussion among members of the Commission and staff regarding the meeting schedule.

CONSENSUS:

The Parks and Recreation Commission will meet on the first Tuesday of the month at 2:30 p.m.

There was discussion among members of the Commission and staff regarding the workplan calendar.

CONSENSUS:

Approve the Workplan Calendar.

5.3 2022/23 Town Council Strategic Priorities and Key Objectives and the 2022 Parks and Recreation Department Strategic Workplan.

Parks and Recreation Director Stuart Brown outlined the information in the staff report. There was discussion among members of the Commission and staff.

PUBLIC COMMENT:

Sandy Hogan spoke in support of pickleball and tennis courts.

5.4 Monthly Parks and Recreation Department Report.

Recreation Manager Kat Kelly and Parks and Recreation Director Stuart Brown outlined the information in the staff report. There was discussion among members of the Commission and staff.

5.5 Update on the new Community Recreation Center at Mammoth Creek Park.

Parks and Recreation Director Stuart Brown outlined the information in the staff report. There was discussion among members of the Commission and staff.

6. COMMISSIONER REPORTS

There were no reports given at this time.

7. REQUEST FOR AGENDA ITEMS

Vice Chair Chesak requested information regarding the multi-use paths.

8. ADJOURNMENT

The Commission adjourned the meeting at 3:39 p.m.

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Jamie Gray, Town Clerk

Mammoth Lakes Recreation Commission
Agenda Action Sheet

Title: Monthly Department Report

Commission Meeting Date: 9/6/2022

Prepared by: Stuart Brown, Parks and Recreation Director
Kat Kelly, Recreation Manager
Doug Gebhart, Recreation Supervisor
Mark Bell, Program and Facilities Coordinator

Recommended Motion: Receive the monthly report from staff and provide consensus comments or direction.

Summary: The monthly Parks and Recreation Department Report includes news and updates from the department, along with accomplishments and action related to the strategies, goals and tasks identified in the 2022 Strategic Workplan.

A. Department News, Updates & Parks and Facility Status
B. Maintain and Enhance the Town's Recreation Infrastructure
C. Deliver High-Quality, Innovative, and Affordable Recreation Programming
D. Strengthen Organizational Systems, Structures and Operations
E. Advance Team Capacity and Organizational Culture

PARKS AND RECREATION DEPARTMENT
MONTHLY REPORT

Date: **Tuesday, September 6, 2022**

Written by: Stuart Brown, Parks and Recreation Director
Warren Boling, Parks Manager
Katrina Kelly, Recreation Manager
Douglas Gebhart, Recreation Supervisor
Mark Bell, Program and Facilities Coordinator

The monthly Parks and Recreation Department Report includes news and updates from the department, along with achievements and action related to the strategies, goals and tasks identified in the 2022 Strategic Workplan.

A. Department News, Updates & Facility Status
B. Maintain and Enhance the Town's Recreation Infrastructure
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DEPARTMENT NEWS AND UPDATES

Facility Status:

Whitmore Pool

- CLOSED for public swim on August 28, 2022
- OPEN for Lap Swim through September 9, 2022. AM Lap Swim has been extended until 9:30am, Mondays through Fridays.

Whitmore Recreation Area

- Whitmore Ball Fields 1 & 3 – OPEN
- Whitmore Ball Field 2 – CLOSED for rehabilitation
- Whitmore Track – OPEN
- Whitmore Synthetic Turf – OPEN
- Restrooms – OPEN

Community Center

- OPEN for programming and private rentals.

Community Tennis Courts and Playground

- Tennis Courts (1-4) – OPEN
- Tennis Courts (5-6) – CLOSED
- Pickleball Court (Court 1) - OPEN
- Restrooms – OPEN

- Playground – OPEN

Shady Rest Park
- Soccer/ball fields – OPEN
- Restrooms – OPEN
- Playground Restrooms – OPEN
- Ball Field Restrooms – OPEN
- Shady Rest DiscGolfPark® - OPEN
- Shady Rest Volleyball Courts – OPEN

Mammoth RecZone
- CLOSED

Mammoth Ice Rink
- CLOSED
- Scheduled opening day November 25, 2022

Mammoth Creek Park - West
- Restrooms, playground, and parking lot CLOSED for CRC construction

Mammoth Creek Park – East
- Restrooms – OPEN

Trails End Park/Volcom Brothers Skate Park
- Skateparks – OPEN
- Restrooms – OPEN
- Playground – OPEN

Town-wide MUPs and Sidewalks
- All Multi-Use Paths and Sidewalks are OPEN.

MAINTAIN AND ENHANCE THE TOWN'S RECREATION INFRASTRUCTURE

GOAL: Launch, program and operate the Community Recreation Center (CRC)

Community Recreation Center (CRC) – PR 1 & PR 2
- Operations and Management Plan
- Fundraising and Communication
- Facility Launch
- See monthly detailed Parks and Recreation Commission staff report.

GOAL: Lead and/or support efforts to provide multi-purpose, year-round, indoor, and outdoor recreation amenities in Mammoth Lakes.

Whitmore Track and Sports Field Improvements – GRANT DEPENDENT

- On August 24, Mammoth Lakes Recreation was notified by the Department of Parks and Recreation Office of Grants and Local Services (OGALS), that the $3,000,000 Whitmore Recreation Area project application was not selected for funding. The Regional Park Program (RPP) was highly competitive with a total of $235.8 million requested for funding with only $23 million available for award.

Mammoth Lakes Community Dog Park - PR 7

- On July 6, 2022, the Town of Mammoth Lakes Town Council unanimously approved an agreement that outlines a planning effort on property owned by the Mammoth Lakes Foundation. The planning agreement includes an expanded theatre facility, childcare site, a temporary dog park and future housing site, parking, future amphitheater site, and temporary snow storage. Environmental review of the proposed uses will begin soon.
- The Town has set aside $200,000 to construct the temporary dog park - $50,000 was received from the T-Mobile grant.
- Concurrent with the MLF project, the Town has submitted a Use Permit Modification with Mono County to permit the construction and operation of a dog park at the Whitmore Recreation Area.

Park at the Parcel – PR 12

- Scheduling site visit with vendor on September 14, 2022.
- The new Park at The Parcel – the Town's 25-acre affordable workforce housing site will provide up to 580 units for rent by Mammoth Lakes residents over the next 5 years. The first 80 units will be available for rent in 2023. The Town is planning to build a park and playground for the tenants, and residents living in neighboring communities.
- The Park at the Parcel was designed to meet two unmet community needs. The first was to build a 2-5 year-old playground to allow our partners, Mono County Office of Education (MCOE), to provide childcare for up 30 children/day to the many working families who will reside in the affordable housing project. The second need was to build a family park in the center of town accessible to not only residents living in the Parcel, but the many neighborhoods that surround the park.
- The 0.8 acre park is planned to include a 5-12 Play On!® playground, a domed climbing net and group spinners and arch swing. The surfacing includes GT-Impax - interlocking tiles for ADA accessibility and engineered wood fiber, with complementary precast concrete picnic tables, bike racks, a drinking fountain for water bottles and pet fountain, and a large custom 20'x20' steel square shelter.
- Staff are working with CED on a potential CDBG grant for the park. The Town plans to utilize the federal grant funds to purchase the 5–12-year-old playground structures, interlocking tile surfacing, and other project related items using a bid procurement process that satisfies the grant requirements.
- In addition, staff recently submitted a matching grant for the California Statewide Education and Funding Initiative (CPRS Healthy Play Initiative). Awardees will be notified by August 12, 2022.
- Parks and Recreation has been working with a vendor on a conceptual site plan for the Park at the Parcel. Cost estimates have been provided to the Town and staff is reviewing the scope, phasing and feasibility.

Mammoth Arts and Cultural Center (MACC) – GF 9

- In collaboration with the Mammoth Lake Foundation, the Town is engaged with AMS Consulting on the development of an Operating Forecast for the proposed MACC.
- The timeline for completion is August, 2022
- Scope of work includes: User and Stakeholder Engagement, Activity Projection, Facility Concept and Program Review, Exemplars and Scenarios, Management and Operating Structure Recommendations, and Financial Projections.
- The project deliverable is an executive summary report.
- The Mammoth Lakes Foundation is the lead agency on the development of the MACC.

Edison Theatre

- The Parks and Recreation Department is operating the Edison Theatre with approved funding of $92,241.68 for fiscal year 2022/23 that includes 3 temporary positions (max. 1,000 hrs.).
- Staff will be installing new projector screen and LED projector at the theatre.
- In coordination with MLR, staff submitted a matching grant to upgrade some of the infrastructure at the theatre including the LED projector, screen, lighting and electrical.

Shady Rest DiscGolfPark®

- Managing Adopt-A-Hole program
- Working on maintenance and development of a QR code on the trail map to assist users navigate the course.
- Course is pack it in and pack it out!

Whitmore Recreation Area Planning

- The long-term goal of the Town is to enhance and expand the Whitmore Recreation Area for Town/County residents and expanded sports tourism uses.
- **LADWP Lease Extension:** On November 30, 2021 staff received correspondence from LADWP affirming that they intend to recommend the issuance of a new 50-year lease for the operation of the track and sports complex, subject to approval by its Board of Water and Power Commissioners and the Los Angeles City Council. In addition to expanding the acreage, the proposed lease expansion would be combined with the lease for Whitmore Pool (BL-1093) for a total of 112.75 acres. LADWP also intend to issue a separate business lease to Mono County for the operation of the animal shelter. LADWP indicated that they are planning to complete the lease expansion by the end of the calendar year.

Outdoor Multi-use Courts (Tennis/Pickleball)

<u>Community Center</u>

- <u>Court Update:</u> The Town Manager is recommending $175,000 from the 4th quarter to repair and reopen courts 5/6 that are currently closed for play. Staff evaluated several forms of treatment and surfaces that meets the budget allocation (<$175K), have the best warranties, longevity (minimizes or eliminates effects of future cracks/heaving), shock absorption, playability (bounce/grip/wear), long-term maintenance, and a relatively short timeframe for completion.
- If funding is approved by Town Council, work would be scheduled in the Spring of 2023 and open for play in Summer. When considering different court treatments and surfaces,

one of the primary considerations is the impact to the existing courts. Due to its location at the back of the courts and adjacent to the playground, staff investigated surface treatments for courts 5/6 that will minimize the ability of users to access courts 1-4 while construction is underway, along with any negative financial impacts to existing pathways, court fencing and court surfaces.

- After a presentation from Barrett Park, President of AllSport America[1] to councilors, commissioners and staff on August 24 to discuss the many alternatives for courts 5/6, the Town is recommending a modular Sport Court surface to be installed over the existing asphalt repaired and leveled surface. The new generation of outdoor, modular surfaces can transform deteriorated and unplayable tennis courts into a USTA sanctioned playing surface that's easier on the body than a traditional hard-court surface. These surfaces allow everyone—kids, athletes and instructors—to spend more time playing on the surface with less chance of injury. Modular playing surfaces are also engineered for quick water drainage and almost zero maintenance to maximize court usage. They also offer superior shock-absorption for running and jumping as well as true and consistent ball bounces (ITF Rated Category 5[2]). In addition, for special events, promotions and summer camps, temporary lines can be taped on a modular court surface to accommodate a variety of activities. This is the similar modular surface proposed for installation at the new CRC for summer operations that will provide a multitude of court sports for all ages and abilities.





- To meet the growing trend and demand for multi-use facilities that allow for a wider variety of activities in one place and on one surface – particularly in The Village area, staff is recommending that courts 5/6 be multi-use courts (tennis, pickleball and basketball). Community members will have fun playing tennis, but the multi-use court area, will also make it possible for other recreation users to enjoy such sports as pickleball, futsal, volleyball, basketball, etc. all on the same surface.
- The goal is to provide for a variety of recreation uses that encourages and facilitates community social interaction, play, fun and most of all, enhance the quality of life for residents and visitors of Mammoth Lakes. In addition, the proposed multi-use court concept meets the mission of the Department to provide complementary multi-purpose,

[1] Northern California and Nevada's largest court builder and an ABSA Certified Tennis Court Builder
[2] https://www.itftennis.com/en/about-us/tennis-tech/classified-surfaces/

year-round, indoor and outdoor recreation opportunities accessible to all residents and visitors.

- In addition, this fall, Black Gold and Town Staff will be performing patch repair, crack sealing, and installing a slurry seal over the upper and lower Community Center Parking lots. In addition, crack repair and sealing will be conducted on courts 1-4. Town staff will install the vehicle and ADA striping.

Ice Rink Conversion – Pickleball Complex

- On July 6, Town Council authorized the Town Manager to execute a lease agreement with MUSD and MCOE for adaptive reuse of the existing Multi-use Facility site, and to execute a contract with GameTime C/O Great Western Recreation in an amount not to exceed $100,000 for multi-use court installation.
- Based on extensive community feedback, along with the potential allocation of funds to re-open Community Courts 5/6, staff is planning to build a Pickleball facility on the old ice rink site, instead of installing one tennis court and two pickleball courts. Staff are working with AllSport America, a Sports Construction Specialist to design the facility.
- The proposed scope of work includes:
    - Acid and pressure wash the rink surface to clean debris
    - Layout courts for core drilling sleeves for pickleball posts
    - Core drilling for (12) pickleball sleeves
    - 1 coat acrylic resurfacer, 2 coats of finish acrylic color, and white striping for (6) pickleball courts
    - Color Choice TBD
    - Installation of (6) sets of pickleball posts and net
    - Containment fencing TBD

Figure 1 - Proposed site design (subject to change) – court orientation NE, 21 degrees from True North



Bike Park/Pump Track Concept – PR 9

- The bike park concept/pump track is identified in the Town of Mammoth Lakes 2022/23 Capital Improvement Plan (CIP).
- Staff are proposing Mammoth Creek Park East as the preferred location and are engaging USFS in a program of work.
- Environmental analysis is planned to be conducted this fall with findings presented to the USFS for a determination for potential use.
- Funding is not secured for this project.

Mammoth Lakes Bouldering Park – PR 10

- The Bouldering Park is a complementary amenity to the Bike Park/Pump Track concept and to the CRC and recreation destination concept.
- Funding is not secured for this project.

GOAL: Enhance recreation infrastructure utilizing a variety of funding sources to improve the safety, operations, and guest experience of the amenities.

Deferred Maintenance Program

Since 2017, the Town has invested over $1million in deferred maintenance project of parks and recreation fields, facilities, trails, and pools.

- Whitmore Recreation Area Softball/Baseball Field Maintenance – PR 8
    - On April 20, Town Council awarded the Ballfield Rehabilitation Project contract (base bid) to Walker Industries, Inc. in the amount of $354,452.
    - Part of the on-going Parks and Recreation Deferred Maintenance Program, the project includes extensive rehabilitation of softball field No. 2 (lower field), with minor work on the High School Baseball field (upper field)
    - Update: Work has begun on Field 2, with the removal of existing sod adjacent to the infield and the buildup of old infield mix and topsoil. This will help to create a smooth transition between the infield and outfield, and a level outfield. Topsoil has been spread over the newly resized infield, in preparation for the new sod install.
    - The Town Manager is recommending $75,000 from the 4th quarter to complete the perimeter fencing for the re-sized designated Little League/High School Women's Softball field (#2). Additional funds would also secure the outer field area for a multitude of uses such as soccer, dog agility, fielding/hitting practice, etc.

Parks and Recreation Amenities Enhancement Program

- Staff have finalized an inventory of existing amenities, locations, and costs. Staff are in the final stages of completing a sales platform within the Town of Mammoth Lakes website and ActiveNet software. The program will launch on September 12 at 8am, when members of the public can purchase amenities on a first-come, first-served basis. Those who have previously expressed interest in the program will be contacted and provided with information on the upcoming launch.
- Staff, in collaboration with MLTS, have identified additional amenity locations. Many of these are on USFS land, and staff are in the process of submitting a request to the Forest

Service for the addition of amenities in a number of locations alongside the MUPs throughout town and in the Lakes Basin.

Asset Management

- Staff continue to update the GIS inventory of all amenities across all facilities, and coordinate with Mono County IT on the integration of the data into digital maps.

Signage and Wayfinding – SS 3

- Staff are working with PW/Engineering on signage and wayfinding alternatives for Main Street and additional signage in the Lakes Basin.
- Staff this summer/fall will be installing a replacement sign on Main Street/Callahan.

GOAL: Develop and Implement sustainable best practices to enhance Town owned or managed pools, parks, fields, and facilities.

Maintenance Best Practices

- Identify NEXT practices
- No action on this item

Winter Snow Removal

- Development of digital map
- Analyzing existing snow removal routes/prioritization

DELIVER HIGH-QUALITY, INNOVATIVE, AND AFFORDABLE RECREATION PROGRAMMING

GOAL: Provide recreation users with high-quality, innovative, and affordable programming in the specified NEW age groups that can lead to an improved quality of life.

NEW RECREATION PROGRAM AGE GROUPS	
Toddler	**2 years**
Preschool	**3-4 years**
Grade TK-2	**5-7 years**
Grade 3-5	**8-11 years**
Middle School	**12-14 years**
High School	**15-18 years**
Adult	**16+ years**
Active Adult	**55+ years**
Senior	**65+ years**

GOAL: Provide enhanced community programming by partnering with local organizations, youth sporting groups, individuals, or jurisdictions.

AYSO – Mammoth

- AYSO Mammoth continues their Fall Season, with practices and games scheduled at Shady Rest Park through October 22. The Joe Stapp Tournament is scheduled for October 8 & 9.

MHS Baseball

- MHS continue to train on Ball Field 3 on Tuesdays from 4pm-7pm.

Mammoth Lakes Swim Team

- The Mammoth Sharks continue to train at the Whitmore Pool, following the early season afternoon schedule.

High Sierra Triathlon Club

- The High Sierra Triathlon Club continues to train at the Whitmore Pool on Monday mornings from 8:30am-9:30am.

Zumba at the Community Center

- Coach 'Danielle' continues to hold Zumba classes at the Community Center on Tuesday, Wednesday, Friday, and Sunday evenings from 7:00pm.

GOAL: Create and deliver scalable and sustainable signature summer camps, programs and community events aligned with the core program areas and the resource capacity and capabilities of the Parks and Recreation Department.

Core Program Areas:

Summer Youth Camps and Programs

- Staff continue to evaluate all summer programs and look forward to presenting the results to the Commission at the October meeting.

Youth After-School Programs

- Fall Registration opened on September 6 at 8am. Activities include Youth Gymnastics at the Community Center, as well as Youth Bike Squad and Youth Skate Squad.
- Staff are also working on developing an after-school art program at the Edison Theatre.

Adult Activities

- A Manager's Meeting for both the Co-ed and Men's Softball Leagues was held on August 31 to evaluate the 2022 season and discuss any changes for 2023.
- Staff are assessing the demand for a possible Adult Fall Co-ed Soccer League to be held at Whitmore Sports Field.

Community Events/Activities

Upcoming Events:

- Haunted Rink and Skate Party – October 28 (Old ice rink)
- Skate with Santa – December 15

Diverse, Inclusive and Equitable Programs

- Staff are reviewing registration platforms, forms, and waivers to ensure inclusive language is used.

STRENGTHEN ORGANIZATIONAL SYSTEMS, STRUCTURES AND OPERATIONS

GOAL: Develop and implement a standardized department-wide system that describes what operational excellence is, how it will be implemented, who will implement it, and how it will be measured.

Top 3 Core Standards of Excellence

- Staff are currently developing standards of excellence for Fall and Winter programming, as well as the Mammoth Ice Rink.

GOAL: Continually improve the delivery of community events, camps, activities, programs, facility operations and parks maintenance efforts by constantly measuring, evaluating, and improving performance.

Recreation Program Evaluation and Improvement

- The Customer Satisfaction survey has been reset for 2021/22 programming and is being sent to all program participants.

Park/Facility Evaluation and Improvement

- The Customer Satisfaction survey has been reset for 2021/22 facility rentals and is being sent to all facility renters.

Enhanced Reservation Platform

- Staff continue to conduct research on web-based registration and facility reservation software that meets and/or exceeds the current and future needs of the department.
- Staff have provided ActiveNet with intent to terminate their contract in April 2023.

GOAL: Update program/facility policies and procedures, promote social equity throughout our facilities, and deploy sufficient staffing levels and standards to maintain a safe, clean, accessible, and welcoming environment.

Parks and Recreation Department Manual

- Staff are currently reviewing the Parks and Recreation Department Manual and providing annual edits and updates. Staff are also prioritizing the inclusion of additional sections and creating an annual workplan for such additions.

Social Equity

- The Tony Colasardo Scholarship Fund is OPEN for applications. Scholarships are now valid for the calendar year and recipients will be provided with a discount code to be applied during online registration.

- During 2022 (to date), 38 scholarships have been awarded, totaling $2,351.50.
- The Tony Colasardo Scholarship Fund continues to remain open for donations, and currently has a balance of $63,339.28

GOAL: Implement a fully integrated communication plan that effectively and in a cost-effective manner, disseminates information and encourages engagement about 'core' community parks and recreation programs, services, and facilities.

Recreation This Week

- Current users: 921 (+6)

Communication Plan

- Staff will finalize in the spring for summer implementation.

Social Media

- No update.

Accessible and Informative Outreach

- Staff are reviewing best practices for disseminating information on our programs and events.

ADVANCE TEAM CAPACITY AND ORGANIZATIONAL CULTURE

GOAL: Integrate the Town's culture into the Parks and Recreation Department where both year-round and seasonal staff are valued, recognized, and appreciated for their efforts.

Strengthen Organizational Culture

- Celebrate our High Achievement
- Develop Efficient and Effective Teams
- Communicate and Promote Respect
- Culture 'Integration' Evaluation

GOAL: Integrate a TEAM culture aligned with a single vision and unifying purpose by integrating the 5 C's into daily operations to achieve extraordinary results.

Integrate the 5 C's into daily operations

- Staff continue to integrate the 5C's into our daily operations.

GOAL: Provide valuable and relevant job-specific education, training, and certification opportunities for employees to improve productivity, efficiency, and job satisfaction.

Professional Development Plans

- Staff are working to schedule professional development courses/events for staff.

Education and Networking

- Staff continue to identify education and networking opportunities

Training

- Staff will attend the JPIA Risk Management Academy in Santa Barbara from October 5-7

GOAL: Strategically recruit, retain, and recognize our employees to sustain recreation programs

Build Team Capacity

- Staff have finalized staff templates for the upcoming winter season.

Recruitment Plan

- Recruitment for fall and winter seasonal staff has begun.
- Staff are working with HR to open job postings for Skateboard Instructors and Gymnastic Interns and offer letter to returning Mammoth Ice Rink staff have been extended.
- The department is temporarily pausing the recruitment of the Recreation Facility Supervisor until the timeline for the opening of the CRC is finalized.
- The application period for the Edison Theatre Site Coordinator and Facility Staff positions has been extended until September 30.

Recognition Plan

- Staff are reviewing recognition opportunities for seasonal staff.

GOAL: The department will embrace emerging recreation trends, including product, program, amenity and facility innovations within the Parks and Recreation industry and broader Outdoor Recreation Industry.

Mammoth Lakes Recreation Commission
Agenda Action Sheet

Title: Park and Facility Tour

Commission Meeting Date: 9/6/2022

Prepared by: Stuart Brown, Parks and Recreation Director

Recommended Motion: Conduct a tour of select Town of Mammoth Lakes owned and/or managed parks and facilities and provide consensus comments or direction to staff.

Summary: The Commission will be conducting a tour of Town of Mammoth Lakes owned and/or managed parks and facilities. At each site, staff will provide an update to the commission on the status of the facility, planned or on-going improvements/construction and answer any questions from the members of the commission. The tour will return to Suite Z to conclude the meeting item.

Mammoth Lakes Recreation Commission
Staff Report

Commission Meeting Date: September 6, 2022 **Date Prepared**: August 30, 2022

Prepared by: Stuart Brown, Parks and Recreation Director

Title: Park and Facility Tour

Agenda: Discussion Item

Background Information: The Commission will be conducting a tour of the following Town of Mammoth Lakes owned and/or managed parks and facilities.

1. Mammoth Lakes Foundation leased property
    - Childcare, event amphitheater, community dog park and parking lot
2. Whitmore Recreation Area and pool
    - Whitmore Ball Field #2 deferred maintenance project and pool improvements
3. Community Tennis Courts
    - Courts 1-6 and parking lot
4. Community Recreation Center (CRC) and Mammoth Creek Park East
    - Construction update and site for proposed bike park/pump track

At each site, staff will provide an update to the commission on the status of the facility, planned or on-going improvements/construction and answer any questions from the members of the commission. The tour will return to Suite Z to conclude the meeting item.