Parks and Recreation Commission Agenda

Tuesday, November 1, 2022, 2:30 p.m.

437 Old Mammoth Road, Suite Z, Mammoth Lakes

Commission Members

Chair Dan O'Connell, Commissioner Ben Wisner, Commissioner Greg Newbry, Commissioner Scott Reif, Vice Chair Silver Chesak

NOTE: Commissioner Ben Wisner will attend this meeting remotely from the following location: Dorfstrasse 33, Saas-Fee, Wallis 3906, Switzerland

NOTE: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (760) 965-3602. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 13.102-35.104 ADA Title II).

NOTE: Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public inspection in the Town Offices located at 437 Old Mammoth Road, Suite 230 during normal business hours. Such documents are also available on the Town of Mammoth Lakes website at www.townofmammothlakes.ca.gov subject to staff's ability to post the documents before the meeting.

NOTE: All comments will be limited to a speaking time of five minutes. Written public comments can be submitted to the Town Clerk at clerk@townofmammothlakes.ca.gov before and during the meeting.

ZOOM INFORMATION

Join from a PC, Mac, iPad, iPhone or Android device:
Please click this URL to join. https://monocounty.zoom.us/s/98259712256
Or join by phone:
Dial(for higher quality, dial a number based on your current location):
US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 312 626 6799 or +1 646 876 9923 or +1 301 715 8592
Webinar ID: 982 5971 2256 - Callers: To Raise your hand Press *9, to Unmute/Mute Press *6
International numbers available: https://monocounty.zoom.us/u/aLxSJLPlr

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1. CALL TO ORDER

2. PUBLIC COMMENTS

The Public Comment portion of the agenda provides the public with an opportunity to address the Commission on matters not otherwise listed on the agenda. Under California law the Commission is prohibited from generally discussing or taking action on items not included in the agenda; however, the Commission may briefly respond to comments or questions from members of the public. Therefore, the Commission will listen to all public comment, but will not generally discuss the matter or take action on it. Requests for service from the Town may also be made at the Town offices during regular business hours. Members of the public desiring to speak on a matter appearing on the agenda should ask the Chair for the opportunity to be heard when the item comes up for Commission consideration.

3. CONSENT AGENDA

3.1. Approve the minutes of the regular meeting of October 4, 2022.

4. PRESENTATIONS

4.1. 2022-23 Mammoth Ice Rink Operating Plan Presentation

5. DISCUSSION ITEMS

5.1. Parks and Recreation Department Monthly Report

5.2. Update on the Town of Mammoth Lakes 5-year Capital Improvement Plan (CIP) and Enhanced Recreation Infrastructure Program of Work

6. COMMISSIONER REPORTS

7. REQUEST FOR AGENDA ITEMS

8. ADJOURNMENT

The Parks and Recreation Commission will adjourn to a regular meeting to be held on December 6, 2022.

Town of Mammoth Lakes Parks and Recreation Commission

Minutes of Regular Meeting

October 4, 2022, 2:30 p.m.
437 Old Mammoth Road, Suite Z, Mammoth Lakes

Members Present: Chair Dan O'Connell, Commissioner Ben Wisner, Commissioner Greg Newbry, Commissioner Scott Reif, Vice Chair Silver Chesak

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1. CALL TO ORDER

The Chair called the meeting to order at 2:30 p.m. in the Council Chamber, 437 Old Mammoth Road, Suite Z, Mammoth Lakes.

2. PUBLIC COMMENTS

Sandy Hogan thanked the Commission for touring the community tennis courts last month. She spoke about the pending repairs of two of the courts and voiced concerns about which courts would be multi-use and which would be just for tennis.

Commissioner Wisner joined the meeting at 2:32 p.m.

3. CONSENT AGENDA

Moved by Commissioner Greg Newbry
Seconded by Vice Chair Silver Chesak

Approve the Consent Agenda.

For (5): Chair Dan O'Connell, Commissioner Ben Wisner, Commissioner Greg Newbry, Commissioner Scott Reif, and Vice Chair Silver Chesak

Carried (5 to 0)

3.1 Approve the minutes of the regular meeting of September 6, 2022.

4. PRESENTATIONS

4.1 Trails Update.

Trails Manager Joel Rathje outlined the information in the Mammoth Lakes Trails System (MLTS) Trails Update. There was discussion among members of the Commission and staff.

4.2 2022 Parks and Recreation Department Annual Program, Facility and Activities Review.

Parks and Recreation Director Stuart Brown, Recreation Manager Kat Kelly, and Recreation Supervisor Doug Gebhart outlined the information in the 2022 Annual Program, Facility, and Activities Presentation. There was discussion among members of the Commission and staff.

SPEAKING FROM THE FLOOR:

Sandy Hogan complimented the staff on the programs they had developed for our community.

5. DISCUSSION ITEMS

5.1 Parks and Recreation Department Monthly Department Report.

Parks and Recreation Director Stuart Brown and Recreation Supervisor Doug Gebhart outlined the information in the Monthly Department Report. There was discussion between members of the Commission and staff.

5.2 Update on the new Community Recreation Center at Mammoth Creek Park.

Parks and Recreation Director Stuart Brown outlined the information in the staff report and the Los Angeles Kings Partnership Presentation. There was discussion among members of the Commission and staff.

5.3 Discussion on agenda items for Workshop with Mammoth Lakes Recreation (MLR).

Parks and Recreation Director Stuart Brown outlined the information in the staff report.

SPEAKING FROM THE FLOOR:

Sandy Hogan spoke about the history of Mammoth Lakes Recreation (MLR) and the improvements she had seen in the organization and the programs it manages since Program Director Kim Anaclerio took over.

There was discussion among members of the Commission and staff.

CONSENSUS:

There was consensus from the Commission to discuss the items in the staff report as well as adding a "What we can do together?" discussion at the upcoming joint workshop with MLR. The Commission also requested a bullet point list of MLR's major accomplishments and efforts, and a discussion regarding the frequency of future joint meetings.

6. COMMISSIONER REPORTS

There were no reports given at this time.

7. REQUEST FOR AGENDA ITEMS

There was discussion among members of the Commission and staff.

Commissioner Newbry requested informational training for new Commissioners at a future meeting.

The November meeting agenda will include the workshop with Mammoth Lakes Recreation (MLR), the Ice Rink Operating Plan, the Capital Improvement Plan (CIP) and Deferred Maintenance Program, the Monthly Department Update, and a Community Recreation Center (CRC) update.

8. ADJOURNMENT

The Commission adjourned the meeting at 5:39 p.m.

Jamie Gray, Town Clerk

Mammoth Lakes Recreation Commission
Agenda Action Sheet

Title: 2022-23 Mammoth Ice Rink Operating Plan Presentation

Commission Meeting Date: 11/1/2022

Prepared by: Kat Kelly, Recreation Manager

Recommended Motion: Receive presentation from staff and provide consensus comments or direction.

Summary: The operating plan for the Mammoth Ice Rink outlines the 2022/23 season schedule, fees, special promotions, events, lesson products, hockey activities and curling programs. The outdoor ice rink is scheduled to open on Friday, November 25, 2022 weather permitting.

2022/23 MAMMOTH ICE RINK OPERATING PLAN

INFORMATION

The Mammoth Ice Rink is a professionally maintained and refrigerated outdoor facility located in the Town of Mammoth Lakes. The facility offers public skating sessions, skate improvement programs, adult and youth hockey programs, Friday Night 1st Timer Skate Assist, and curling. The ice rink is typically open from late November to the end of February, weather permitting. Amenities include skate sharpening, skate rentals and snack and beverage services. The Mammoth Ice Rink is a drug, tobacco and alcohol-free facility. Children five and under must skate with an adult and children ten and under must be supervised by an adult at all times. The Mammoth Ice Rink is owned and operated by the Town of Mammoth Lakes through a partnership with the Mammoth Unified School District and Mono County Office of Education. The Town of Mammoth Lakes is committed to providing the most enjoyable outdoor ice skating experience possible. We look forward to welcoming you to the Mammoth Ice Rink this winter!

LOCATION

The Mammoth Ice Rink is located at 416 Sierra Park Road adjacent to the Mammoth Lakes Library and opposite the Mammoth High School near the corner of Meridian Boulevard and Sierra Park Road. Complimentary public transit is available with stops conveniently located near the facility.

DATES OF OPERATION*

The Mammoth Ice Rink is scheduled to open on Friday, November 25, 2022 and close on Tuesday, February 28, 2023.

**Subject to change, weather permitting.*

HOURS OF OPERATION*

The facility is open seven days a week, typically from 12:00pm to 10:00pm. Days and hours of operation are updated and published daily on www.mammothicerink.com.

Holiday Schedule: The ice rink opens daily at 12:00pm and closes at 10:00pm.

- Saturday, December 17, 2022 – Sunday, January 1, 2023 **(Christmas Day**: opens at 3:30pm)
- January 14 – 15, 2023 (Martin Luther King Day weekend)
- February 18 – 19, 2023 (President's Day weekend)

**Subject to change, weather permitting.*

STAFF

Recreation Manager:	Katrina Kelly
Ice Rink Site Coordinator:	Michael Poisson (returning)
Ice Rink Assistant Site Coordinator:	Andrew McEachron (returning)

CONTACT DETAILS

Winter Phone:	(760) 965-3695
Year-round Phone:	(760) 965-3697
Website:	www.mammothicerink.com

WINTER RATES

	Midweek * Admission	Midweek* Admission + Rentals	Holidays/Weekends** Admission	Holidays/Weekends** Admission + Rentals
Adults (18+)	$9.50	$13.50	$11.00	$15.00
Youth (6-17)	$7.50	$11.50	$9.00	$13.00
Child (5 & under)* **	FREE with paying adult	$4.00	FREE with paying adult	$4.00
Military (with ID) Senior (65+) Cerro Coso student	$8.00	$12.00	$9.50	$13.50

The Mammoth Ice Rink accepts cash, Visa/MC and personal checks accepted (with valid Drivers License).

***Midweek:** Monday - Thursday
****Weekend:** Friday - Sunday
*** Kids 5 and under must skate with an adult at all times.

Season Passes
The Mammoth Ice Rink offers the following season pass products:

- Adult (includes rentals) $170
- Youth (includes rentals) $120
- Mammoth Lakes Youth Hockey Season Pass $96.00

Group Rates
Group rates are offered to groups of 10 people or more. The fee per person, including skate rental is $10.00. Groups are requested to coordinate their arrival by contacting the Parks and Recreation Department office at (760) 965-3697 or the Mammoth Ice Rink at (760) 965-3695.

Facility Rental
The Mammoth Ice Rink can be reserved for the exclusive use of your group, tournament, party, or special event. Facility rental rates are as follows:

- Regular rate: $300 per hour – includes two dedicated tournament staff.
- Non-profit/government rate: $240 per hour.
- Curling Set-up Charge: $75 per hour. Instruction is available by request.

Rental is by reservation only, subject to availability and does not include skate rental at $4.00 per skater. Please call the Parks and Recreation Department office at (760) 965-3697 to reserve your next party, private rental, or tournament.

Skate Sharpening
Skate sharpening service is available for $12.00 per pair.

Helmet Rental
Helmets are available for rental at a cost of $6.00 per session (subject to availability). Helmet rental fee is included when purchased with any lesson or hockey product.

Bobby® Seal Ice Skating Aid
"The best invention since the Ice Skate", Bobby® Seal Ice Skating Aids are available for rental at a cost of $12.00 per session (subject to availability). Bobby® Seal rental will be regulated by facility staff and will require a Driver's License or Credit Card as a deposit.

SPECIAL PROMOTIONS

Loyalty Card Program

- The Loyalty Card Program is an incentive plan that allows customers to receive their 6th admission FREE. Excludes season passes, rentals, concessions, and skate sharpening. Redeemable at the Whitmore Pool or the Mammoth Ice Rink. No expiration.

Special Student Rate

- All Mammoth Unified School District (MUSD) students receive admission and skate rental for only $2.00. Valid I.D. must be shown to staff. No restrictions apply.
- All Mono County and Inyo County students receive admission and skate rental for only $5.00. Valid I.D. must be shown to staff. No restrictions apply.
- All Cerro Coso students receive admission for only $8.00 ($12.00 with skate rental). Valid I.D. must be shown to staff. No restrictions apply.

Mid-week Lunchtime Skate

- Skate for only $8.00 (includes skate rental) every lunchtime from 12:00-1:30pm. Monday through Thursday, non-holiday (weather permitting).

Lodging Discount Program

- 2 for 1 passes will be made available to lodging facilities in Mammoth Lakes, to be issued at the discretion of the Front Desk.
- A limited number of complimentary passes will be made available to lodging facilities in Mammoth Lakes to be issued at the discretion of the Front Desk.

Local Business Referral Program

- 2 for 1 passes will be made available to select individuals/businesses for redemption at the ice rink.
- A limited number of complimentary passes will be made available for distribution.

FREE Friday Night Skate Promotion

- FREE skating, incl. rentals, during evening session times on Opening night (November 25, 2022) and the first Friday of the month (December 2, 2023; January 6, 2023; February 3, 2023). *Subject to change, weather permitting*.

SPECIAL EVENTS

Opening Night – November 25, 2022

- FREE admission and rentals (*subject to availability*) following the annual Holiday Tree Lighting Ceremony in The Village.

LA Kings Mammoth Lakes Hockey Camp – December 9-11, 2022

- The LA Kings will be hosting a weekend camp for kids aged 6-16 years. On-ice instruction will be provided by LA King Alumni and hockey development staff.

Skate with Santa and Kettle Curling – December 22, 2022

- Once again, Santa will be stopping in at the Mammoth Ice Rink for skating and photographs before he sets off on his Christmas journey. Both adults and children can also try their luck at kettle curling.

USFS National Skating Month – January 2023

- In January 2023, United States Figure Skating (USFS) and the Mammoth Ice Rink invite you to 'discover the magic of skating' with National Skating Month. It is an opportunity to promote skating and invite new participants to the ice, and the Mammoth Ice Rink will be hosting FREE First Time Skate Assist lessons on Friday evenings throughout January.

MLK Winter Classic Hockey Tournament – January 13-16, 2023

- Hosted by Mammoth Youth Hockey, in partnership with the Town of Mammoth Lakes, this tournament is open to 14U Bantum B, 12U Pee Wee B, 10U Squirt B & 8U Mite A & B.

Hockey Week Across America – February 20-26, 2023

- In 2022, USA's yearly nationwide initiative Hockey Weekend Across America – now in its 15th year – will continue with a week-long celebration. Each day of Hockey Week Across America will include a theme, with individual days to salute players, coaches, officials and local rinks, as well as the traditional themes of Wear Your Favorite Hockey Jersey Day, Try Hockey Day and Celebrate Local Hockey Heroes.

Curling Clinic and Match Play – TBD

- Learn to Curl clinic and supervised match play. Advanced registration is required and limited to 20 people. Cost: $15 per person.

All Special Events are subject to change, weather permitting.

ICE SKATING LESSONS

Join our Ice Skating Lessons offered by certified US Figure Skating staff. Classes begin with the fundamentals and are structured according to the U.S. Figure Skating Association's Basic Skills Program. The curriculum is designed to:

1. Make your skating experience safe and pleasurable.
2. Improve your skills through progressive levels that will yield confidence and satisfaction.
3. Build a solid foundation for ice skating or ice hockey offered at the Mammoth Ice Rink.

Classes include 30 minute instruction time and unsupervised warm-up/practice time during Skating Lessons session times (Tuesdays and Thursdays, 2:15pm-5:00pm). Classes are offered for all ages and levels. All participants receive a certificate of achievement and one complimentary skate session with rentals for your next visit. ***Instructors will assess student's skill level and place them in the appropriate level on the first day of class and/or enrollment.***

FALL SESSION – 4 Week Program
Classes are scheduled for a 4-week period from November 29 – December 22, 2022 and are held every Tuesday and Thursday (weather permitting) from 2:15-5:00pm. Program fee is $45.00 and includes skate & helmet rentals. Registration is available online at www.mammothicerink.com or by contacting the Parks and Recreation Department office at (760) 965-3697.

GRADES TK-K SKATING CLASS
Who: Transitional Kindergarten (TK) – Kindergarten
Time: 2:15-2:45pm; 3:00-3:30pm (Thursdays ONLY)
When: Tuesdays & Thursdays
Dates: November 29-December 22, 2022
Fee: $45.00

GRADES 1-2 SKATING CLASS
Who: Grade 1 – Grade 2
Time: 3:00-3:30pm (Tuesdays) & 3:45-4:15pm (Thursdays)
When: Tuesdays & Thursdays
Fee: November 29-December 22, 2022

GRADES 3-5 SKATING CLASS
Who: Grade 3 – Grade 5
Time: 3:45-4:15pm (Tuesdays) & 4:30-5:00pm (Thursdays)
When: Tuesdays & Thursdays
Dates: November 29-December 22, 2022
Fee: $45.00

GRADES 6-8 SKATING CLASS
Who: Grade 6 – Grade 8
Time: 4:30 - 5:00pm
When: Tuesdays
Dates: November 39-December 20, 2022
Fee: $45.00

ADULT SKATING CLASS
Who: 16+ years
Time: 4:30pm-5:00pm
When: Tuesdays
Dates: November 29-December 20, 2022
Fee: $45.00

WINTER SESSION – 6 Week Program
Classes are scheduled for a 6-week period from January 3 – February 9, 2023 and are held every Tuesday and Thursday (weather permitting) from 2:15-5:00pm. Program fee is $75.00 and includes skate & helmet rentals. Registration is available online at www.mammothicerink.com or by contacting the Parks and Recreation Department office at (760) 965-3697.

GRADES TK-K SKATING CLASS
Who: Transitional Kindergarten (TK) – Kindergarten
Time: 2:15-2:45pm; 3:00-3:30pm (Thursdays ONLY)
When: Tuesdays & Thursdays
Dates: January 3-February 9, 2023
Fee: $75.00

GRADES 1-2 SKATING CLASS
Who: Grade 1 – Grade 2
Time: 3:00-3:30pm (Tuesdays) & 3:45-4:15pm (Thursdays)
When: Tuesdays & Thursdays
Dates: January 3-February 9, 2023
Fee: $75.00

GRADES 3-5 SKATING CLASS
Who: Grade 3 – Grade 5
Time: 3:45-4:15pm (Tuesdays) & 4:30-5:00pm (Thursdays)
When: Tuesdays & Thursdays
Dates: January 3-February 9, 2023
Fee: $75.00

GRADES 6-8 SKATING CLASS
Who: Grade 6 – Grade 8
Time: 4:30 - 5:00pm
When: Tuesdays
Dates: January 3-February 9, 2023
Fee: $75.00

ADULT SKATING CLASS
Who: 16+ years
Time: 4:30pm-5:00pm
When: Tuesdays
Dates: January 3-February 9, 2023
Fee: $75.00

Private Lessons

Private lessons are available for only $40 per 30-minute session. Lessons can only be reserved in advance. Please call the Mammoth Ice Rink at (760) 965-3695 or (760) 965-3697 for reservations or additional information. All private lessons are subject to availability.

HOCKEY PROGRAMS

MAMMOTH LAKES YOUTH HOCKEY

Mammoth Lakes Youth Hockey is a USA Hockey sanctioned program and is open to skaters from 4-14 years old. The cost for the 2022/23 season is $400 and includes a season pass. Mammoth Lakes Youth Hockey also offers a travel team option for an additional $200 per player. Drop-in players are welcome at any MLYH practice for a cost of $5.00 per session. Visit www.mammothyouthhockey.com or email mammothyouthhockey@gmail.com for information or to register. Mammoth Youth Hockey provides programs at the following times (subject to change):

MONDAYS: 5:00-7:30pm
TUESDAYS: 5:00-6:00pm
WEDNESDAYS: 5:00-8:00pm November 28, 2022 – February 26, 2023 (*Excl. holidays*)
THURSDAYS: 5:00-6:00pm
SATURDAYS: 8:00-12:00pm (as needed)
SUNDAYS: 8:00-12:00pm & 3:00-6pm (as needed)

ADULT HOCKEY

The Mammoth Ice Rink offers traditional pick-up hockey for those looking to play a full ice scrimmage, as well as Learn to Play clinics and Stick Time. The Mammoth Ice Rink also offers an Adult Hockey League.

HOCKEY LEAGUE
Who: 16+ years
When: Mondays (November 28, 2022 – February 20, 2023 *Excl. holidays*)
Time: 8:00-10:30pm
Fee: $1,500 per team
Registration: Online: www.MammothParksandRec.com
Phone: (760) 965-3697
In Person: Parks & Recreation Department

LEARN TO PLAY HOCKEY CLINICS
Who: 16+ years
When: TBD
Time: TBD
Fee: $10.00 per person
Registration: In-person at Mammoth Ice Rink or call (760) 965-3697

TRADITIONAL PICK-UP HOCKEY
Who: 16+ years
When: Thursdays (December 1, 2022 – February 23, 2023 *Excl. holidays*)
Time: 8:00-10:00pm
Fee: $10.00 per session
Registration: In-person at Mammoth Ice Rink or call (760) 965-3697

STICK TIME
Who: 5+ years
When: Sundays (November 28, 2021 – March 6, 2022 *Excl. holidays*)
Time: 9:30-11:30am
Fee: Adult (18+ years) $10.00 per session
Youth (5-18 years) $5.00 per session
Registration: In-person at Mammoth Ice Rink or call (760) 965-3697

CURLING PROGRAMS

Registered league play, as well as 'Learn to Curl' clinics will be offered during the 2022-23 season.

CURLING LEAGUE
Who: 16+ years
When: Sundays and Tuesdays (January 8 – February 14, 2023)
Time: 7:30-10:30pm
Fee: $195.00 per team
Registration: Online: www.mammothicerink.com
Phone: (760) 965-3697
In person: Parks & Recreation Department

LEARN TO CURL CLINICS
Who: 5+ years
When: TBD and by request
Fee: $10.00 per adult / $5.00 per child
Registration: Phone: (760) 965-3697
In Person: Mammoth Ice Rink

Mammoth Lakes Recreation Commission
Agenda Action Sheet

Title: Parks and Recreation Department Monthly Report

Commission Meeting Date: 11/1/2022

Prepared by: Stuart Brown, Parks and Recreation Director
Warren Boling, Parks Manager
Katrina Kelly, Recreation Manager
Douglas Gebhart, Recreation Supervisor
Mark Bell, Program and Facilities Coordinator

Recommended Motion: Receive the report from staff and provide consensus comments or direction to staff.

Summary: The monthly Parks and Recreation Department Report includes news and updates from the department, along with achievements and action related to the strategies, goals and tasks identified in the 2022 Strategic Workplan.

A. Department News, Updates & Facility Status
B. Maintain and Enhance the Town's Recreation Infrastructure
C. Deliver High-Quality, Innovative, and Affordable Recreation Programming
D. Strengthen Organizational Systems, Structures and Operations
E. Advance Team Capacity and Organizational Culture

PARKS AND RECREATION DEPARTMENT
MONTHLY REPORT

Date: **Tuesday, November 1, 2022**

Written by: Stuart Brown, Parks and Recreation Director
Warren Boling, Parks Manager
Katrina Kelly, Recreation Manager
Douglas Gebhart, Recreation Supervisor
Mark Bell, Program and Facilities Coordinator

The monthly Parks and Recreation Department Report includes news and updates from the department, along with achievements and action related to the strategies, goals and tasks identified in the 2022 Strategic Workplan.

A. Department News, Updates & Facility Status
B. Maintain and Enhance the Town's Recreation Infrastructure
C. Deliver High-Quality, Innovative, and Affordable Recreation Programming
D. Strengthen Organizational Systems, Structures and Operations
E. Advance Team Capacity and Organizational Culture

DEPARTMENT NEWS AND UPDATES

Facility Status:

Whitmore Pool

- CLOSED for the season

Whitmore Recreation Area

- Whitmore Ball Fields 1 & 3 – OPEN
- Whitmore Ball Field 2 – CLOSED for rehabilitation
- Whitmore Track – OPEN
- Whitmore Synthetic Turf – OPEN
- Restrooms – OPEN

Community Center

- OPEN for programming and private rentals.

Community Tennis Courts and Playground

- Tennis Courts (1-2) – CLOSED
- Tennis Courts (3-4) - OPEN
- Tennis Courts (5-6) – CLOSED
- Pickleball Court (Court 1) - OPEN
- Restrooms – CLOSED
- Playground – OPEN

Shady Rest Park

- Soccer/ball fields – OPEN
- Restrooms – OPEN
- Playground Restrooms – OPEN (Heaters placed)
- Ball Field Restrooms – OPEN (Heaters placed)
- Shady Rest DiscGolfPark® - OPEN
- Shady Rest Volleyball Courts – OPEN

Mammoth RecZone

- CLOSED

Mammoth Ice Rink

- Scheduled opening day Friday, November 25, 2022

Mammoth Creek Park - West

- Restrooms, playground, and parking lot CLOSED for CRC construction

Mammoth Creek Park – East

- Restrooms – OPEN

Trails End Park/Volcom Brothers Skate Park

- Skateparks – OPEN
- Restrooms – OPEN
- Playground – OPEN
- Water Fountains – CLOSED (winterized)

Town-wide MUPs and Sidewalks

- All Multi-Use Paths and Sidewalks are OPEN.

MAINTAIN AND ENHANCE THE TOWN'S RECREATION INFRASTRUCTURE

GOAL: Launch, program and operate the Community Recreation Center (CRC)

Community Recreation Center (CRC) – PR 1 & PR 2

- Operations and Management Plan
- Fundraising and Communication
- Facility Launch
- See monthly detailed Parks and Recreation Commission staff report.

GOAL: Lead and/or support efforts to provide multi-purpose, year-round, indoor, and outdoor recreation amenities in Mammoth Lakes.

Whitmore Track and Sports Field Improvements – GRANT DEPENDENT

- On August 24, Mammoth Lakes Recreation was notified by the Department of Parks and Recreation Office of Grants and Local Services (OGALS), that the $3,000,000 Whitmore Recreation Area project application was not selected for funding. The Regional Park

Program (RPP) was highly competitive with a total of $235.8 million requested for funding with only $23 million available for award.

Mammoth Lakes Community Dog Park - PR 7

- On July 6, 2022, the Town of Mammoth Lakes Town Council unanimously approved an agreement that outlines a planning effort on property owned by the Mammoth Lakes Foundation. The planning agreement includes an expanded theatre facility, childcare site, a temporary dog park and future housing site, parking, future amphitheater site, and temporary snow storage. Environmental review of the proposed uses will begin soon.
- The Town has set aside $200,000 to construct the temporary dog park - $50,000 was received from the T-Mobile grant.
- Concurrent with the MLF project, the Town has submitted a Use Permit Modification with Mono County to permit the construction and operation of a dog park at the Whitmore Recreation Area.
- Staff will be preparing the bid package for the dog park and adjacent parking lot this winter.

Park at the Parcel – PR 12

- Staff hosted a site visit with the Great Western (vendor), Commissioner Newbry and Town staff on September 14, 2022. The outcome from the site walk was a better understanding of the site conditions and constraints, and opportunities for improvement and further plan revisions. Staff will present the refined plan to the Commission at the next regular meeting.
- The 0.8 acre park is planned to include a 5-12 Play On!® playground, a domed climbing net and group spinners and arch swing. The surfacing includes GT-Impax - interlocking tiles for ADA accessibility and engineered wood fiber, with complementary precast concrete picnic tables, bike racks, a drinking fountain for water bottles and pet fountain, and a large custom 20'x20' steel square shelter.
- Staff are working with CED on a potential CDBG grant for the park. The Town plans to utilize the federal grant funds to purchase the 5–12-year-old playground structures, interlocking tile surfacing, and other project related items using a bid procurement process that satisfies the grant requirements.
- On September 16, 2022, the Town was officially notified that we received grant funding from GameTime as part of the 2022 CPRS Statewide Training and Funding Initiative. These matching funds will assist the town develop and construct a National Demonstration Site playground for the residents and neighboring communities of The Parcel.

Mammoth Arts and Cultural Center (MACC) – GF 9

- In collaboration with the Mammoth Lake Foundation, the Town is engaged with AMS Consulting on the development of an Operating Forecast for the proposed MACC.
- Scope of work includes: User and Stakeholder Engagement, Activity Projection, Facility Concept and Program Review, Exemplars and Scenarios, Management and Operating Structure Recommendations, and Financial Projections.
- The project deliverable is an executive summary report that has been delivered to the Town.
- The Mammoth Lakes Foundation is the lead agency on the development of the MACC.

Edison Theatre

- The Parks and Recreation Department is operating the Edison Theatre with approved funding of $92,241.68 for fiscal year 2022/23 that includes 3 temporary positions (max. 1,000 hrs.).

Shady Rest DiscGolfPark®

- Managing Adopt-A-Hole program
- QR code with course map installed.
- Course is pack it in and pack it out!

Whitmore Recreation Area Planning

- The long-term goal of the Town is to enhance and expand the Whitmore Recreation Area for Town/County residents and expanded sports tourism uses.
- **LADWP Lease Extension:** On November 30, 2021 staff received correspondence from LADWP affirming that they intend to recommend the issuance of a new 50-year lease for the operation of the track and sports complex, subject to approval by its Board of Water and Power Commissioners and the Los Angeles City Council. In addition to expanding the acreage, the proposed lease expansion would be combined with the lease for Whitmore Pool (BL-1093) for a total of 112.75 acres. LADWP also intend to issue a separate business lease to Mono County for the operation of the animal shelter. LADWP indicated that they are planning to complete the lease expansion by the end of the calendar year.

Outdoor Multi-use Courts (Tennis/Pickleball)

Community Center

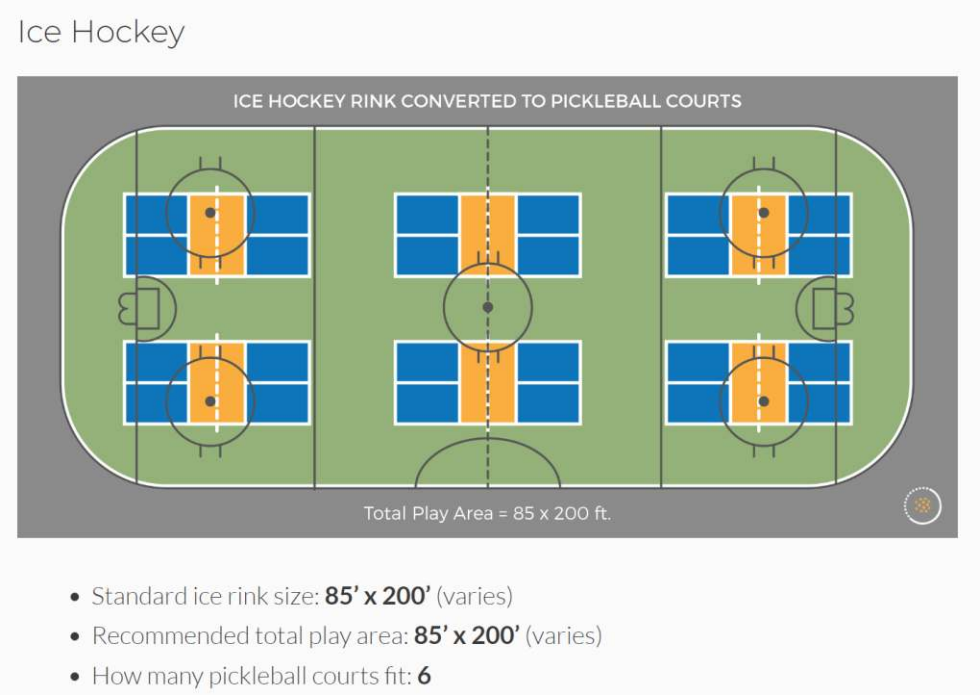
- Court Update: On September 7, 2022, Town Council allocated $175,000 from the 4th quarter to repair and reopen courts 5/6 that are currently closed for play. Staff evaluated several forms of treatment and surfaces that meets the budget allocation (<$175K), have the best warranties, longevity (minimizes or eliminates effects of future cracks/heaving), shock absorption, playability (bounce/grip/wear), long-term maintenance, and a relatively short timeframe for completion.
- Work will be scheduled in May of 2023. Staff is in the process of finalizing the scope of work and agreement with AllSport America, Inc. for the installation of a modular Sport Court surface installed over the existing asphalt repaired and leveled surface. The new generation of outdoor, modular surfaces can transform deteriorated and unplayable tennis courts into a USTA sanctioned playing surface that's easier on the body than a traditional hard-court surface. These surfaces allow everyone—kids, athletes and instructors—to spend more time playing on the surface with less chance of injury. Modular playing surfaces are also engineered for quick water drainage and almost zero maintenance to maximize court usage. They also offer superior shock-absorption for running and jumping as well as true and consistent ball bounces (ITF Rated Category 5[1]). In addition, this fall Black Gold and Town Staff performed patch repair, crack sealing, and installed a slurry seal over the upper and lower Community Center Parking lots.

Ice Rink Conversion – Pickleball Complex

[1] https://www.itftennis.com/en/about-us/tennis-tech/classified-surfaces/

- On July 6, Town Council authorized the Town Manager to execute a lease agreement with MUSD and MCOE for adaptive reuse of the existing Multi-use Facility site, and to execute a contract with GameTime C/O Great Western Recreation in an amount not to exceed $100,000 for multi-use court installation.
- Based on extensive community feedback, along with the potential allocation of funds to re-open Community Courts 5/6, staff is planning to build a Pickleball facility on the old ice rink site, instead of installing one tennis court and two pickleball courts.
- The Town will be renegotiating the lease agreement with MUSD/MCOE for continued non-fee based recreational use for the community. The goal is to have a new lease in place prior to the expiration of the existing extended lease that expires on February 28, 2022.
- If a new lease is secured, work will be scheduled in May of 2023. Staff is in the process of finalizing the scope of work and agreement with AllSport America, Inc

Figure 1 - Proposed site design (subject to change) – court orientation NE, 21 degrees from True North



Bike Park/Pump Track Concept – PR 9

- The bike park concept/pump track is identified in the Town of Mammoth Lakes 2022/23 Capital Improvement Plan (CIP).
- Staff are proposing Mammoth Creek Park East as the preferred location and are engaging USFS in a program of work.
- Environmental analysis is planned to be conducted this fall with findings presented to the USFS for a determination for potential use.
- Funding is not secured for this project.

Mammoth Lakes Bouldering Park – PR 10

- The Bouldering Park is a complementary amenity to the Bike Park/Pump Track concept and to the CRC and recreation destination concept.

- Funding is not secured for this project.

GOAL: Enhance recreation infrastructure utilizing a variety of funding sources to improve the safety, operations, and guest experience of the amenities.

Deferred Maintenance Program

Since 2017, the Town has invested over $1million in deferred maintenance project of parks and recreation fields, facilities, trails, and pools.

- Whitmore Recreation Area Softball/Baseball Field Maintenance – PR 8
    - On April 20, Town Council awarded the Ballfield Rehabilitation Project contract (base bid) to Walker Industries, Inc. in the amount of $354,452.
    - Part of the on-going Parks and Recreation Deferred Maintenance Program, the project includes extensive rehabilitation of softball field No. 2 (lower field), with minor work on the High School Baseball field (upper field)
    - On September 7, 2022, Town Council allocated $75,000 from the 4th quarter to complete the perimeter fencing for the re-sized designated Little League/High School Women's Softball field (#2). Additional funding will also secure the outer field area for a multitude of uses such as soccer, dog agility, fielding/hitting practice, etc. Staff will provide a detailed update in the deferred maintenance staff report.

Parks and Recreation Amenities Enhancement Program

- The new Parks and Recreation Amenities Enhancement Program launched on September 19. Members of the community can view and purchase amenities throughout our parks and alongside Town Multi-Use Paths (MUPs).
- Staff, in collaboration with MLTS, have identified additional amenity locations. Many of these are on USFS land, and staff are in the process of submitting a request to the Forest Service for the addition of amenities in a number of locations alongside the MUPs throughout town and in the Lakes Basin.

Asset Management

- Staff continue to update the GIS inventory of all amenities across all facilities, and coordinate with Mono County IT on the integration of the data into digital maps.

Signage and Wayfinding – SS 3

- Staff are working with PW/Engineering on signage and wayfinding alternatives for Main Street and additional signage in the Lakes Basin.
- Staff this summer/fall will be installing a replacement sign on Main Street/Callahan.

GOAL: Develop and Implement sustainable best practices to enhance Town owned or managed pools, parks, fields, and facilities.

Maintenance Best Practices

- Identify NEXT practices
- No action on this item

Winter Snow Removal

- Development of digital map
- Analyzing existing snow removal routes/prioritization

DELIVER HIGH-QUALITY, INNOVATIVE, AND AFFORDABLE RECREATION PROGRAMMING

GOAL: Provide recreation users with high-quality, innovative, and affordable programming in the specified NEW age groups that can lead to an improved quality of life.

NEW RECREATION PROGRAM AGE GROUPS	
Toddler	**2 years**
Preschool	**3-4 years**
Grade TK-K	**4-5 years**
Grades 1-2	**6-7 years**
Grade 3-5	**8-11 years**
Middle School	**12-14 years**
High School	**15-18 years**
Adult	**16+ years**
Active Adult	**55+ years**
Senior	**65+ years**

GOAL: Provide enhanced community programming by partnering with local organizations, youth sporting groups, individuals, or jurisdictions.

AYSO – Mammoth

- AYSO Mammoth completed their regular Fall season at Shady Rest Park on October 29.

MHS Baseball

- MHS continue to train on Ball Field 3 on Tuesdays from 4-7pm.

MHS Soccer

- MHS have begun training at Whitmore Soccer Field on Mondays-Fridays, from 3:30-5:30pm

Zumba at the Community Center

- Coach Denise will continue to hold Zumba classes for only $10 at the Community Center on Tuesday and Friday evenings from 6:00 - 7:00pm this fall/winter.

Peapods at the Community Center

- Mono County First Five Peapod playgroups have returned to the Community Center at the following times:
  Mondays (English): 10-11am
  Tuesdays (Spanish): 10-11am
  Thursdays (English & Spanish): 6-7pm

GOAL: Create and deliver scalable and sustainable signature summer camps, programs and community events aligned with the core program areas and the resource capacity and capabilities of the Parks and Recreation Department.

Core Program Areas:

Summer Youth Camps and Programs

- Staff have begun scheduling work for 2023 Summer Youth Camps and Programs.

Youth After-School Programs

- Fall programming (including Youth Gymnastics at the Community Center, Youth Bike Squad and Youth Skate Squad) has ended. All programs were sold out, with a total of 110 children participating in these programs.
- Winter Program Pre-Registration, including Youth Gymnastics, Skating Lessons, Cooking Classes, and Hot Shots Basketball, opened online on October 25.
- Staff are working on developing an after-school art program at the Edison Theatre.

Adult Activities

- Winter Adult Coed Leagues (including Indoor Soccer, Indoor Volleyball, Curling and Hockey) are now OPEN for online registration.

Community Events/Activities

Bike Rodeo – Saturday, October 15



- 35 Children (ages 2 – 14) registered to race in the Eastern Sierra Balance Bike Classic, Snail Race, Short Course Peddle Bike Race, and Safety Course.
- 5 Adult participants in Snail Race and Gran Fondue
- Roughly 60 – 70 People attended.
- Well received by community, lots of interest by various community organizations to partner with us next year.

Haunted Halloween Party on Wheels – October 28



Upcoming Events:

- Mammoth Ice Rink Opening Night – November 25
- Free Friday Night Skate – December 2
- Skate with Santa – December 22

Diverse, Inclusive and Equitable Programs

- Staff are reviewing registration platforms, forms, and waivers to ensure inclusive language is used.

STRENGTHEN ORGANIZATIONAL SYSTEMS, STRUCTURES AND OPERATIONS

GOAL: Develop and implement a standardized department-wide system that describes what operational excellence is, how it will be implemented, who will implement it, and how it will be measured.

Top 3 Core Standards of Excellence

- Staff are currently developing standards of excellence for Fall and Winter programming, as well as the Mammoth Ice Rink.

GOAL: Continually improve the delivery of community events, camps, activities, programs, facility operations and parks maintenance efforts by constantly measuring, evaluating, and improving performance.

Recreation Program Evaluation and Improvement

- The Customer Satisfaction survey is being reviewed for 2022/23 programming.
- Surveys will be sent to all Fall programming participants.

Park/Facility Evaluation and Improvement

- The Customer Satisfaction survey is being reviewed for 2022/23 facility rentals.
- Surveys will be sent to all September and October facility rentals.

Enhanced Reservation Platform

- Staff continue to conduct research on web-based registration and facility reservation software that meets and/or exceeds the current and future needs of the department.
- Staff have provided ActiveNet with intent to terminate their contract in April 2023.
- Staff are moving forward with a 2-year agreement with DaySmart. The goal is to have the new reservation system online for summer camp sales on Monday, April 3.

GOAL: Update program/facility policies and procedures, promote social equity throughout our facilities, and deploy sufficient staffing levels and standards to maintain a safe, clean, accessible, and welcoming environment.

Parks and Recreation Department Manual

- Staff are currently reviewing the Parks and Recreation Department Manual and providing annual edits and updates. Staff are also prioritizing the inclusion of additional sections and creating an annual workplan for such additions.

American Camp Association Accreditation

- Staff are currently reviewing the American Camp Association accreditation process and working on updating policies and manuals to bring them in-line with industry standards.

Social Equity

- The Tony Colasardo Scholarship Fund is OPEN for applications. Scholarships are now valid for the calendar year and recipients will be provided with a discount code to be applied during online registration.
- During 2022 (to date), 38 scholarships have been awarded, totaling $2,351.50.
- The Tony Colasardo Scholarship Fund continues to remain open for donations, and currently has a balance of $63,339.28

GOAL: Implement a fully integrated communication plan that effectively and in a cost-effective manner, disseminates information and encourages engagement about 'core' community parks and recreation programs, services, and facilities.

Recreation This Week

- Current users: 919 (0)

Communication Plan

- Staff will finalize with the 2023 Annual Calendar of Programs.

Social Media Plan

- Staff will finalize with the 2023 Annual Calendar of Programs.
- Mammoth Parks N Rec. Facebook Page – 2,686 Page Likes
- Mammoth Parks N Rec. Instagram – 992 Followers

Accessible and Informative Outreach

- Staff are reviewing best practices for disseminating information on our programs and events.

ADVANCE TEAM CAPACITY AND ORGANIZATIONAL CULTURE

GOAL: Integrate the Town's culture into the Parks and Recreation Department where both year-round and seasonal staff are valued, recognized, and appreciated for their efforts.

Strengthen Organizational Culture

- Celebrate our High Achievement
- Develop Efficient and Effective Teams
- Communicate and Promote Respect
- Culture 'Integration' Evaluation

GOAL: Integrate a TEAM culture aligned with a single vision and unifying purpose by integrating the 5 C's into daily operations to achieve extraordinary results.

Integrate the 5 C's into daily operations

- Staff continue to integrate the 5C's into our daily operations.
    - Communicate (the what…)
    - Connect (the why…)
    - Collaborate (the how…)
    - Commit (the do…)
    - Celebrate (All!)

GOAL: Provide valuable and relevant job-specific education, training, and certification opportunities for employees to improve productivity, efficiency, and job satisfaction.

Professional Development Plans

- Staff are working to schedule professional development courses/events for staff.

Education and Networking

- Staff continue to identify education and networking opportunities

Training

- Staff attended the JPIA Risk Management Academy in Santa Barbara from October 5-7, receiving valuable information on leadership, contractual risk transfer and agency social media policies.

GOAL: Strategically recruit, retain, and recognize our employees to sustain recreation programs

Build Team Capacity

- Staff have finalized staff templates for the upcoming winter season.

Recruitment Plan

- Recruitment for winter seasonal staff has begun.
- Offer letters have been sent to returning Mammoth Ice Rink staff.
- Job postings for Facility Staff (Ice Rink) and Recreation Coordinator (Hockey) are now online
- The department is temporarily pausing the recruitment of the Recreation Facility Supervisor until the timeline for the opening of the CRC is finalized.
- The application period for the Edison Theatre Site Coordinator has closed. Staff are currently interviewing selected candidates.

Recognition Plan

- Staff are reviewing recognition opportunities for seasonal staff but encourage spontaneous recognition.

GOAL: The department will embrace emerging recreation trends, including product, program, amenity and facility innovations within the Parks and Recreation industry and broader Outdoor Recreation Industry.

- No update.

Mammoth Lakes Recreation Commission
Agenda Action Sheet

Title: Update on the Town of Mammoth Lakes 5-year Capital Improvement Plan (CIP) and Enhanced Recreation Infrastructure Program of Work

Commission Meeting Date: 11/1/2022

Prepared by: Stuart Brown, Parks and Recreation Director
Haislip Hayes, Public Works Director/Town Engineer

Recommended Motion: *Receive a presentation from staff on the Town's 5-year Capital Improvement Plan (CIP) and the proposed deferred maintenance program of work and provide consensus comments or direction.*

Summary: The 5-Year CIP is the Town of Mammoth Lakes plan for short and mid-range capital facilities and infrastructure implementation. The plan is well coordinated with the ongoing maintenance of facilities and infrastructure as well as the development of new infrastructure. The CIP provides a linkage between the Town General Plan, Strategic Priorities, the budget and various master planning documents, and provides a means for planning, scheduling, and implementing capital projects over the next five years.

The 5-year CIP attempts to program the highest priority Capital Projects and Maintenance and Rehabilitation Projects over a five-year period. Projects included in the Five-Year CIP are generally non-recurring projects that generally cost $25,000 or more and have a long service life. CIP expenditures are considered beyond the scope of normal annual operating or maintenance expenditures and work programs. The CIP does not appropriate funds, it serves as a short to mid-range planning and budget tool that identifies projects and coordinates financing and timing.

The deferred maintenance program of work addresses Strategy Two: *Maintain and Enhance the Town's Recreation Infrastructure* of the Parks and Recreation Department 2022 Strategic Workplan. This strategy includes the following sections:

A. Enhanced Recreation Amenities (Updates only)
- GOAL: Launch, program and operate the Community Recreation Center (CRC)
- GOAL: Lead and/or support efforts to provide multi-purpose, year-round, indoor and outdoor recreation amenities in Mammoth Lakes.

B. Enhanced Recreation Infrastructure
- GOAL: Enhance recreation infrastructure utilizing a variety of funding sources to improve the safety and operations of the amenity and guest experience.

Staff have identified and prioritized a list of deferred maintenance projects for consideration by the Parks and Recreation Commission.

Mammoth Lakes Parks and Recreation Commission
Staff Report

Title: Update on the Town of Mammoth Lakes 5-year Capital Improvement Plan (CIP) and Enhanced Recreation Infrastructure Program of Work.

Commission Meeting Date: November 1, 2022

Prepared by: Stuart Brown, Parks and Recreation Director
Haislip Hayes, Public Works Director/Town Engineer

Recommended Motion: *Receive a presentation from staff on the Town's 5-year Capital Improvement Plan (CIP) and the proposed deferred maintenance program of work and provide consensus comments or direction.*

A. Town of Mammoth Lakes 5-year Capital Improvement Plan (CIP)

On July 20, 2022, Town council approved the current version of the Capital Improvement Plan (CIP) that will be presented and discussed today.

Background information:
The 5-Year CIP is the Town of Mammoth Lakes plan for short and mid-range capital facilities and infrastructure implementation. The plan is well coordinated with the ongoing maintenance of facilities and infrastructure as well as the development of new infrastructure. The CIP provides a linkage between the Town General Plan, Strategic Priorities, the budget and various master planning documents, and provides a means for planning, scheduling, and implementing capital projects over the next five years.

The 5-year CIP attempts to program the highest priority Capital Projects and Maintenance and Rehabilitation Projects over a five-year period. Projects included in the Five-Year CIP are generally non-recurring projects that generally cost $25,000 or more and have a long service life. CIP expenditures are considered beyond the scope of normal annual operating or maintenance expenditures and work programs. The CIP does not appropriate funds, it serves as a short to mid-range planning and budget tool that identifies projects and coordinates financing and timing.

CIP projects are reviewed to address the following needs:

- To address legal requirements such as ADA, safety requirements, or hazardous conditions.
- To extend the useful life and reduce maintenance costs of existing capital investments such as roads, MUP's, sidewalks, storm drains, curbs & gutters, and airport improvements.
- To address deferred maintenance in parks, the airport, and other town facilities.
- To support and enhance mandated and core services such as solid waste, emergency services, communications, drainage, pedestrian improvements, transit improvements, traffic signals and signage.
- To expand and improve community services and amenities such as the CRC, MACC, trails, and parks.
- To meet identified community needs and council strategic priorities such as affordable housing, parking, and mobility needs.

CIP Process Development
In December of 2021 Staff proposed that Town Council consider a Long-range CIP to manage and advance a number of the Town's strategic goals on a horizon exceeding the current 5-year CIP and to support the ongoing Development Impact Fee (DIF) Study. After this meeting Staff revised the 5-year CIP and the Long-range CIP and presented the documents to the Recreation Commission (February 9, 2022) and the Planning and Economic Development Commissions (March 2, 2022) with comments and recommendations incorporated into the CIP.

On March 16, 2022, Staff presented a revised 5-year CIP and Long-range CIP to Town Council. After a Staff presentation and discussion by Town Council there was consensus to advance the draft document and associated projects. Government Code Section 65401 requires the Town's planning agency review and report on proposed CIP projects for conformity with the General Plan. The Planning and Economic Development Commission (PEDC) is the Town's designated planning agency. On July 13, 2022, Staff presented the draft CIP along with a matrix demonstrating each project's conformance with the General Plan. The Planning & Economic Development Commission adopted a resolution confirming that the 5-year CIP is consistent with the General Plan.

CIP Tables
Staff will present the 2021/22 Carryover Projects, 2022/23, 2023/24 and 2024/25 projects and beyond.

Staff is seeking comments or recommendations regarding the Parks and Recreation (PR) CIP items. Projects within this category are related to the numerous park facilities owned and managed by the Town. This category has been subdivided by park facility.

B. Enhanced Recreation Infrastructure Program of Work

This discussion item addresses Strategy Two: *Maintain and Enhance the Town's Recreation Infrastructure* of the Parks and Recreation Department 2022 Strategic Workplan. This strategy includes the following sections:

A. Enhanced Recreation Amenities (Updates only)
- *GOAL: Launch, program and operate the Community Recreation Center (CRC)*
- *GOAL: Lead and/or support efforts to provide multi-purpose, year-round, indoor and outdoor recreation amenities in Mammoth Lakes.*

B. <u>Enhanced Recreation Infrastructure</u>
- *GOAL: Enhance recreation infrastructure utilizing a variety of funding sources to improve the safety and operations of the amenity and guest experience.*

C. Sustainability (not addressed in this staff report)
- *GOAL: Develop and Implement sustainable best practices to enhance Town owned or managed pools, parks, fields and facilities.*

Enhanced Recreation Amenities

GOAL: Launch, program and operate the Community Recreation Center (CRC)

Community Recreation Center (CRC) Update:

Updates provided in the monthly Staff Report.

GOAL: Lead and/or support efforts to provide multi-purpose, year-round, indoor and outdoor recreation amenities in Mammoth Lakes

A. Whitmore Track and Sports Field Improvements

- Prop 68 Regional Park Program (RPP) Grant not awarded to Town/MLR

B. Mammoth Lakes Community Dog Park

- On July 6, 2022, the Town of Mammoth Lakes Town Council unanimously approved an agreement that outlines a planning effort on property owned by the Mammoth Lakes Foundation. The planning agreement includes an expanded theatre facility, childcare site, a temporary dog park and future housing site, parking, future amphitheater site, and temporary snow storage. Environmental review of the proposed uses will begin soon.
- The Town has set aside $200,000 to construct the temporary dog park - $50,000 was received from the T-Mobile grant.
- Concurrent with the MLF project, the Town has submitted a Use Permit Modification with Mono County to permit the construction and operation of a dog park at the Whitmore Recreation Area.
- Staff will be preparing the bid package for the dog park and adjacent parking lot this winter.

C. Park at the Parcel

- The primary goal of this project is to not only build a stronger, healthier, and happier community of Mammoth Lakes, but to build a play area for childcare operations and a public park for the residents and neighbors of The Parcel.
- The 0.8 acre park is planned to include a 5-12 Play On!® playground, a domed climbing net and group spinners and arch swing. The surfacing includes GT-Impax - interlocking tiles for ADA accessibility and engineered wood fiber, with complementary precast concrete picnic tables, bike racks, a drinking fountain for water bottles and pet fountain, and a large custom 20'x20' steel square shelter.
- Final designs are being prepared that will be presented to the Commission for review.
- Completion of the park is planned for summer/fall 2023.

D. Mammoth Arts and Cultural Center (MACC)

- In collaboration with the Mammoth Lake Foundation, the Town is engaged with AMS Consulting on the development of an Operating Forecast for the proposed MACC.

- The project deliverable is an executive summary report that has been received by the Town.
- The Mammoth Lakes Foundation is the lead agency on the development of the MACC.

E. Shady Rest DiscGolfPark®

- Managing Adopt-A-Hole program
- Working on maintenance and development of a QR code on the trail map to assist users navigate the course.
- No additional major improvements are planned in the next 12 months

F. Whitmore Recreation Area Planning

- LADWP are combining the current track and sports field lease, the expired Whitmore Pool lease along with additional acres for a new lease (BL-1093) for a total of 112.75 acres.
- Staff are currently working with LADWP to complete the lease expansion by the end of the calendar year.
- The lease will include a "water recovery fee" that the Town has not incurred in previous lease agreements.

G. Outdoor Multi-Use Courts

- On September 7, 2022, Town Council allocated $175,000 from the 4th quarter to repair and reopen courts 5/6 that are currently closed for play. Work is planned for completion in May of 2023.
- Staff is in the process of finalizing the scope of work and agreement with AllSport America, Inc. for the installation of a modular Sport Court surface installed over the existing asphalt repaired and leveled surface. The new generation of outdoor, modular surfaces can transform deteriorated and unplayable tennis courts into a USTA sanctioned playing surface that's easier on the body than a traditional hard-court surface. These surfaces allow everyone—kids, athletes and instructors—to spend more time playing on the surface with less chance of injury. Modular playing surfaces are also engineered for quick water drainage and almost zero maintenance to maximize court usage. They also offer superior shock-absorption for running and jumping as well as true and consistent ball bounces (ITF Rated Category 5).
- Staff are seeking input from the Commission regarding the configuration of courts 1-6 that includes the opportunity to play tennis, pickleball, and basketball (multiple activities) on the playing surfaces.
    - Proposal:
        - Court 1 – tennis, pickleball and one basketball hoop with lines
        - Court 2 – tennis, pickleball and tennis backboard
        - Courts 3-6 – tennis only (option to paint pickleball on any courts based on user demand)

Existing Community Center Tennis Courts



Proposed Sport Court Exhibit



H. Bike Park/Pump Track

- The bike park concept/pump track is identified in the Town of Mammoth Lakes 2022/23 Capital Improvement Plan (CIP).
- Staff are proposing Mammoth Creek Park East as the preferred location and are engaging USFS in a program of work.
- Environmental analysis is planned to be conducted this fall with findings presented to the USFS for a determination for potential use.
- Funding is not secured for this project.

I. Mammoth Lakes Bouldering Park – PR 10

- The Bouldering Park is a complementary amenity to the Bike Park/Pump Track concept and to the CRC and recreation destination concept.
- Funding is not secured for this project.

Enhanced Recreation Infrastructure

GOAL: Enhance recreation infrastructure utilizing a variety of funding sources to improve the safety, operations, and guest experience of the amenities.

Deferred Maintenance Program
Since 2017, the Town has invested over $1.11 million in deferred maintenance project of parks, fields, facilities, trails, and the Whitmore Pool.

Parks and Recreation Department - Deferred Maintenance Expenditures by Park		
Park	**Expense**	**Percentage**
Whitmore Recreation Area	$ 436,966.55	39.32%
Shady Rest Park	$ 277,897.94	25.01%
Whitmore Pool	$ 158,697.64	14.28%
Community Center	$ 123,305.00	11.10%
Community Center Tennis Courts	$ 72,889.57	6.56%
Trails End Park	$ 17,138.42	1.54%
Multi-Use Paths	$ 13,432.00	1.21%
Mammoth Creek Park	$ 10,000.00	0.90%
Community Center Park	$ 963.13	0.09%
	$1,111,290.25	**100.00%**

Deferred Maintenance Priority projects:
Completion of Deferred Parks Maintenance and Capital Projects in 2022 included the following projects and expenditures:

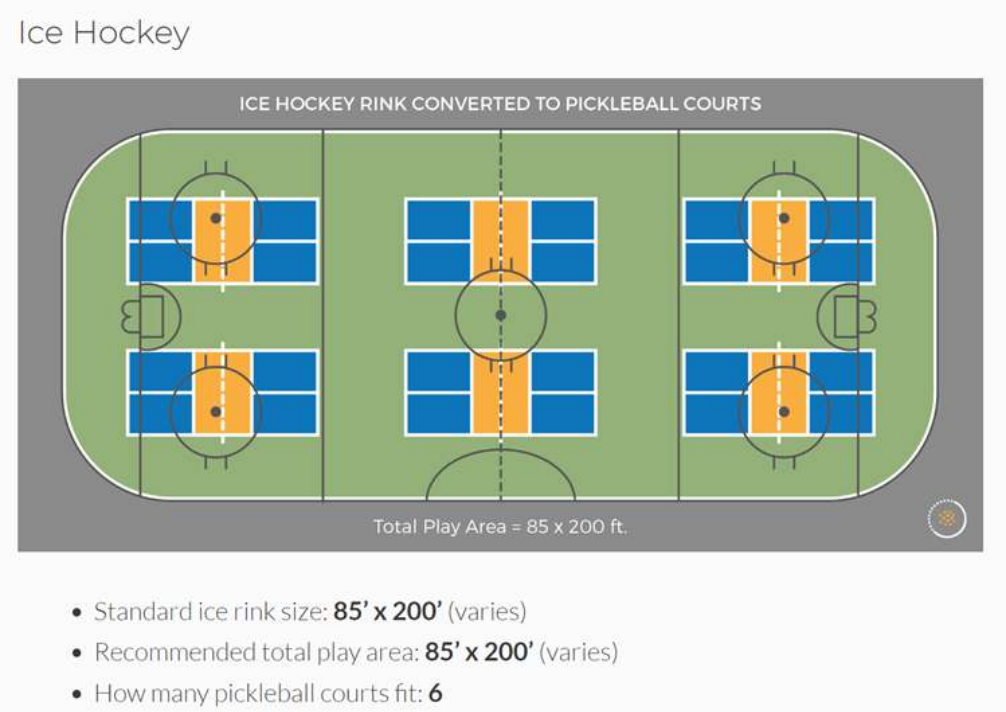
- Whitmore Recreation Area Softball/Baseball Field Maintenance – PR 8
    - On April 20, Town Council awarded the Ballfield Rehabilitation Project contract (base bid) to Walker Industries, Inc. in the amount of $354,452. The project includes extensive rehabilitation of softball field No. 2 (lower field).

  - On September 7, 2022, Town Council allocated $75,000 from the 4th quarter to complete the perimeter fencing for the re-sized designated Little League/High School Women's Softball field (#2). Additional funding will also secure the outer field area for a multitude of uses such as soccer, dog agility, fielding/hitting practice, etc.
  - Work is planned to be completed October/November, 2022
  - Project cost: $400,202
- Community Tennis Courts crack repair - PR 3
  - Parks Maintenance and PW staff performed minor crack repair of the courts the week of April 25.
  - This past fall, Black Gold re-surfaced the parking lot and performed additional crack repair on courts 1-4.
  - Project cost: $4,000 (+$3,800 for parking lot resurfacing/striping)
- Shady Rest Park irrigation system - PR 3
  - Staff installed irrigation components at both Shady Rest Park and Whitmore Recreation Area.
  - Project cost: $10,000
- Whitmore Pool - PR 3
  - Staff installed storage tanks and upgraded the lap pool automated chlorinator and updated the wading pool pump room with new sand filters and pumps.
  - Project cost: $39,000

<u>Planned Capital Improvement Projects in 2023 include:</u>

- Community Center Tennis Courts 5/6 Rehabilitation
  - Install SportCourt Modular tiles and stripe
  - Project cost: $175,000
  - Timeframe: May, 2023

- Ice Rink Pickleball Court Conversion
  - Install 6 regulation pickleball courts
  - Project cost: $100,000
  - Timeframe: May, 2023
  - Pending new lease agreement with MUSD/MCOE



Deferred Maintenance Projects

A review of each and every park, facility and trail is performed by staff every year, including, if necessary, comprehensive evaluations by industry professionals. Park and recreation major maintenance projects identified in the program of work includes the maintenance location, and project description required to maintain the quality of experience for our residents and visitors.

Maintenance costs are typically expenses for routine actions that keep our existing parks and facilities in their original condition, while capital expenditures are investments that increase the value of our parks and facilities.

Both routine and preventive maintenance activities are conducted to restore the asset's physical condition and/or operation to a specified standard, prevent further deterioration, replace or substitute a component at the end of its "useful life," serve as an immediate but temporary repair, or address ongoing maintenance requirements. Conversely, a capital improvement is typically greater than $25,000 invested to increase an asset's condition beyond its original or current state.

The Town undertakes capital improvements to increase an asset's useful function or service capacity, perform a required extension of "useful life," enhance the quality of services, reduce future operating costs, or upgrade essential parts of the asset. Examples include upgrading to energy efficient lighting, rehabilitation of multi-use paths, replacement of dated playgrounds with an inclusive playground, installation of shade structures, construction of a bike park/pump track, and the installation of an 18-hole discgolfpark®.

The criteria and prioritization of capital and deferred maintenance items is as follows:

A. Repairs or replacement(s) needed immediately to bring recreation infrastructure to a sound, safe, and fully habitable condition.
B. Any items which pose a potential hazard to the health, safety, or well-being of building occupants or recreation users such as structural deterioration and failures, tripping hazards, building code violations or non-compliant ADA features.
C. Maintenance items or non-working systems or components that have far exceeded their expected useful life and require replacement or upgrade.

Other factors for consideration include:

- Provide the greatest impact for the most community users – high visitation areas.
- Minimal increase to current financial maintenance obligations.
- Opportunity for leveraged funds or in-kind support.
- Assist in the efficient delivery of existing scheduled parks maintenance work efforts.

Staff have identified and prioritized the following deferred maintenance projects for consideration by the Parks and Recreation Commission.

Location	Project Description	Rating
Shady Rest Park	Asphalt pad for pedestal water fountain	B
Shady Rest Park	Parking lot crack seal, recoat and stripe	B
Shady Rest Park	Skatepark surface repair (failing asphalt-skater hazard)	B
Shady Rest Park	Resurface Multi-use Paths	C
Shady Rest Park	Replacement playground bathrooms (need additional capacity and is non-ADA)	B/C
Shady Rest Park	Resurface 1/2 court basketball court and install new backboard, hoop/net	A
Mammoth Creek Park West	Replace engineered wood fiber in sections of inclusive playground and new section between CRC deck and playground	A
Mammoth Creek Park West	Rehabilitation of grass and bouldering area	A
Whitmore Recreation Area	Ball Field 3 infield maintenance (grass/dirt transition)	B
Whitmore Recreation Area	Ball Field 3 Warning Track	B
Whitmore Recreation Area	Ball Field 1 light rehabilitation	C
Whitmore Recreation Area	Ball Field 1 resize to Little League/HS dimensions	C
Whitmore Recreation Area	Parking Lot Rehabilitation (new base/slurry)	C
Whitmore Recreation Area	NEW Winterized and larger restroom with drinking/bottle fountain	C
Whitmore Recreation Area	Track maintenance (repair and repaint lanes 1-9)	B

Whitmore Pool	Replace lap pool lane lines	A
Whitmore Pool	Entry gate repair and diving platform covers	B
Community Center Tennis Courts	Courts 3&4 surface rehabilitation and installation of Sport Court modular tiles, new net posts and striping ($175,000)	B
Volcom Brothers Skate Park	Concrete repair and new features (JLA Project)	C
Trails End Park	Install additional engineered wood fiber	B
Multi-Use Facility (old ice rink)	Removal of plexiglass (Dasherboards remain), removal of temporary trailer, repair/paint concession/restroom building, remove/surplus Trane chiller and pumps, create picnic area, repair damaged fencing.	C
Multi-Use Paths (Cracks = 1" or greater)	• MCP tunnel to Minaret Road - 10 • Minaret Rd. to Snowcreek Reservations - 10 • Snowcreek Reservations to MLFD #2 Fire Station - 4 • MLFD #2 Fire Station to Waterford Bridge - 4 • Waterford Bridge to Eagle Lodge - 28 • Eagle Lodge to Majestic Pines Road - 9 • Majestic Pines Road to Sierra Star GC - 25 • Sierra Star to Minaret Road - 8 • Minaret Road to South Frontage Road - 8 • Forest Service Compound to Welcome Center - 36 • Main Street (203) Tunnel - 2	B
Edison Theatre	• Exterior lighting	B

Staff is seeking comments or recommendations from the Commission regarding the Parks and Recreation deferred maintenance projects listed above.

Upon direction from the Parks and Recreation Commission, a program of work will be developed including cost estimates and the required scope of work and timeframe for completion. Staff will meet with the PW Engineering team as some of these projects have to be publicly bid and conform with the Town's purchasing ordinance. As funding allows, projects will firstly be contracted allowing parks maintenance staff to continue to perform their assigned responsibilities, however, staff understands that this program of work will require flexibility and diligence in completing on time and on budget.

Staff will provide monthly updates on this program of work at regular meetings of the Parks and Recreation Commission.

Attachments

A. Capital Improvement Plan (CIP) Tables 1 - 4

TABLE 1 - CIP Budget Outlook for 21/22 Carry Over															
Project #	21/22 - Project	Phase	TOML - GF Uncommitted	TOML - GF Committed	STIP	M - U	M - R	M. Roos	Parks DIF	Solid Waste Fund	Transit Reserves	SB1	LTC - RPA / PPM	Grants / Donations	Totals
AF2	TOML - MLH Partnership (238 Sierra Manor Road/Homekey/Loan Fund)	CON		$3,250,000											$3,250,000
AF3	60 Joaquin Affordable Housing Project	CON		$2,700,000											$2,700,000
AF4	IIG Parcel Infrastructure (Town Infrastructure)	CON												$7,500,000	$7,500,000
GF8	Communications System	TBD		$1,250,000											$1,250,000
GF9	Mammoth Arts and Cultural Center (MACC)	PS&E				$70,000									$70,000
PR1	Community Recreation Center	CON		$1,725,620		$3,070,020	$9,630,000	$464,401	$275,000						$15,165,041
PR1a	Community Recreation Center Mob Hub	CON		$900,000							$780,020				$1,680,020
PR2	Community Recreation Center Interior Improvements	CON		$350,000		$350,000									$700,000
ST1	2021 Streets and MUP Rehabilitation Project[4]	CON			$2,700,000										$2,700,000
SS4	Winter Animation and Decorations	CON		$65,000											$65,000
TR1	Minaret MUP	PS&E			$250,000										$250,000
TR2	Main Street South Side MUP Gap Closure (Town Loop)	PS&E			$250,000										$250,000
TR4	Lakes Basin Connector Trails	CON					$50,000								$50,000
TR6	Shady Rest / Inyo Craters OHV Planning	Planning												$200,000	$200,000
	Totals		$0	$10,240,620	$3,200,000	$3,490,020	$9,680,000	$464,401	$275,000	$0	$780,020	$0	$0	$7,700,000	$35,830,061

TABLE 2 - CIP Budget Outlook for 22/23

Project #	22/23 - Project	Phase	TOML - GF Uncommitted	TOML - GF Committed	M - U	SC DIF	STIP	Assessment District	Transit Reserves	SB1	LTC - RPA / PPM	Grants / Donations	Totals
AF4	IIG Infrastructure	CON										$3,500,000	$3,500,000
AF7	Parcel Phase 2	TBD		$5,032,000									$5,032,000
AF8	Creative Housing Initiative - Bridge Program	TBD		$1,400,000									$1,400,000
AF9	Private Sector Partnerships	TBD		$1,000,000									$1,000,000
AP2	8 bay ARFF/Snow Removal Main Facility, Utilities, Access Road, & Apron	CON		$46,000								$445,000	$491,000
GF3	ADA Specific Improvements	CON		$25,000									$25,000
GF6	Fuel Island Replacement	CON		$600,000									$600,000
GF8	Communications System	TBD		$125,000									$125,000
GF9	Mammoth Arts and Cultural Center (MACC)	PS&E			$1,000,000								$1,000,000
GF11	Edison Theater Improvements	CON		$100,000									$100,000
GF12	Foundation Child Care Facility	CON		$1,650,000									$1,650,000
GF13	Snow Pit Improvements	CON		$50,000									$50,000
GF14	Civic Center - Town Hall	PS&E										$1,900,000	$1,900,000
GF16	Parcel Child Care Facility Support - Indoor Improvements	CON				$160,000							$160,000
GF16a	Parcel Child Care Facility Support - Outdoor & Playground Improvements	CON		$250,000									$250,000
PR3	Parks Maintenance & Improvements (Ice Rink Rehab or removal)	CON		$100,000									$100,000
PR7	Dog Park	CON		$100,000								$100,000	$200,000
PR7a	Dog Park Parking / Ped / Water / Shade	CON		$400,000									$400,000
PR12	Park at the Parcel	CON										$268,000	$268,000
SS1	Old Mammoth Road Beautification	CON						$500,000					$500,000
SS2	Main Street Landscaping	CON		$250,000									$250,000
SS3	Trail and Municipal Signage Updates (Annual Allocation)	CON		$25,000									$25,000
ST11	Bluffs Assessment District Maintenance Project - Slurry Seal	CON						$91,000					$91,000
ST13	Chapparal Extension	CON								$1,978,318			$1,978,318
SW1	Laurel Mountain Sidewalks (Storm Drain, Streetlights)	CON		$984,107			$664,000			$903,434		$680,600	$3,232,141
TT7	Village Parking and Pedestrian Improvements - Pending Grant/Other Funding	CON	$3,250,000										$3,250,000
TT8	SR203 (Main Street) Pedestrian Beacons (HSIP Grant)	CON								$50,000		$191,400	$241,400
TT9	Parking at Parcel (50+ Spaces)	CON		$150,000									$150,000
	Totals		$3,250,000	$12,287,107	$1,000,000	$160,000	$664,000	$591,000	$0	$2,931,752	$0	$7,085,000	$27,968,859

TABLE 3 - CIP Budget Outlook for 23/24												
Project #	23/24 - Project	Phase	TOML - GF Uncommitted	TOML - GF Committed	M - U	STIP	Assessment District	Transit Reserves	SB1	LTC - RPA / PPM	Grants / Donations	Totals
AF1	The Housing Now! Initiative	CON	$1,100,000									$1,100,000
AF4	IIG Parcel Infrastructure (Town Infrastructure)	CON									$3,000,000	$3,000,000
AP2	8 bay ARFF/Snow Removal Maint Facility, Utilities, Access Road, & Apron	CON	$350,000								$6,904,000	$7,254,000
GF3	ADA Specific Improvements	CON	$25,000									$25,000
GF9	Mammoth Arts and Cultural Center (MACC)	CON			$1,500,000							$1,500,000
GF14	Civic Center - Town Hall	CON	$19,600,000									$19,600,000
PR3	Parks Maintenance & Improvements	CON	$200,000									$200,000
PR12	Park at the Parcel	CON	$700,000									$700,000
SS2	Main Street Landscaping	CON	$45,000									$45,000
SS3	Trail and Municipal Signage Updates	CON	$25,000									$25,000
SS4	Winter Animation and Decorations (Purchase Additional Décor and Install/Remove Annually)	CON	$35,000									$35,000
ST2	Streets and MUP Rehabilitation Projects	CON	$2,000,000									$2,000,000
TT4	Old Mammoth Road Transit Shelter (Replacement of CJ/Vons)	CON						$160,000				$160,000
	Totals		$24,080,000	$0	$1,500,000	$0	$0	$160,000	$0	$0	$9,904,000	$35,644,000

TABLE 4 - 22/23 5 year CIP									
Page	Project #	Description	Previous	22/23	23/24	24/25	25/26	26/27	Total
Affordable Housing									
	AF1	The Housing Now! Initiative			$1,100,000	$1,100,000	$1,100,000	$1,100,000	$4,400,000
	AF2	TOML - MLH Partnership (238 Sierra Manor Road/Homekey/Loan Fund)	$3,250,000						$3,250,000
	AF3	60 Joaquin Affordable Housing Project	$2,700,000						$2,700,000
	AF4	IIG Parcel Infrastructure (Town Infrastructure)	$7,500,000	$3,500,000	$3,000,000	$3,000,000	$3,000,000		$20,000,000
	AF5	Affordable Housing Site Development (Bell Shape / MLF / USFS / Other)							$0
	AF7	Parcel Phase 2		$5,032,000					$5,032,000
	AF8	Creative Housing Initiative - Bridge Program		$1,400,000					$1,400,000
	AF9	Private Sector Partnerships		$1,000,000					$1,000,000
Airport									
	AP2	8 bay ARFF/Snow Removal Maint Facility, Utilities, Access Road, & Apron		$491,000	$7,254,000				$7,745,000
	AP3	Wildlife Security Fence				$2,142,000			$2,142,000
	AP4	Rehabilitate Tee-Hangar Taxilanes					$918,750		$918,750
	AP5	Runway RSA and OFA Grading						$3,500,000	$3,500,000
General Facilities									
	GF3	ADA Specific Improvements		$25,000	$25,000	$25,000	$25,000	$25,000	$125,000
	GF4	Snow Pit Land Acquisition/New Permit							$0
	GF5	USFS Small Parcel Land Acquisition (MCP-East, CC, Forest Trail)							$0
	GF6	Fuel Island Replacement		$600,000					$600,000
	GF7	Biomass Facility							$0
	GF8	Communications System	$1,250,000	$125,000					$1,375,000
	GF9	Mammoth Arts and Cultural Center (MACC)	$70,000	$1,000,000	$1,500,000				$2,570,000
	GF10	Community Center at Parcel (Future Phase Addition)							$0
	GF11	Edison Theater Improvements		$100,000					$100,000
	GF12	Foundation Child Care Facility		$1,650,000					$1,650,000
	GF13	Snow Pit Improvements		$50,000					$50,000
	GF14	Civic Center - Town Hall		$1,900,000	$19,600,000				$21,500,000
	GF16	Parcel Child Care Facility Support - Indoor Improvements		$160,000					$160,000
	GF16a	Parcel Child Care Facility Support - Outdoor & Playground Improvements		$250,000					$250,000
Police Department									
	PD1								$0
Parks and Recreation									
	PR1	Community Recreation Center	$15,165,041						$15,165,041
	PR1a	Community Recreation Center Mob Hub	$1,680,020						$1,680,020
	PR2	Community Recreation Center Interior Improvements	$700,000						$700,000
	PR3	Parks Maintenance & Improvements		$100,000	$200,000	$150,000	$150,000		$600,000
	PR7	Dog Park		$200,000					$200,000
	PR7a	Dog Park Parking / Ped / Water / Shade		$400,000					$400,000
	PR8	Whitmore Park Improvements (Restrooms, Locker Rooms, Trails) - Grant Pending						$3,000,000	$3,000,000
	PR9	Pump Track							$0
	PR10	Municipal Bouldering Park							$0
	PR11	Outdoor Amphitheater							$0
	PR12	Park at the Parcel		$268,000	$700,000				$968,000
Storm Drain									
	SD1	Storm Drain Construction Plans (John Muir and Davison)							$0
Streetscape and Signage									
	SS1	Old Mammoth Road Beautification		$500,000					$500,000
	SS2	Main Street Landscaping		$250,000	$45,000	$45,000	$45,000		$385,000
	SS3	Trail and Municipal Signage Updates		$25,000	$25,000	$25,000	$25,000		$100,000
	SS4	Winter Animation and Decorations (Purchase Additional Décor and Install/Remove Annually)	$65,000		$35,000	$35,000	$35,000		$170,000
Streets									
	ST1	2021 Streets and MUP Rehabilitation Project	$2,700,000						$2,700,000
	ST2	Streets and MUP Rehabilitation Projects			$2,000,000	$500,000	$500,000		$3,000,000
	ST6	SB1 Projects					$185,000		$185,000
	ST10	2021 SB1 Project (Curb and Gutter Replacement P3, Street Rehab, etc.)				$444,400			$444,400
	ST11	Bluffs Assessment District Maintenance Project - Slurry Seal		$91,000					$91,000
	ST12	Bluffs Assessment District Maintenance Project - Fog Seal					$10,000		$10,000
	ST13	Chapparal Extension		$1,978,318					$1,978,318
Sidewalks									
	SW1	Laurel Mountain Sidewalks/Street Rehab (Storm Drain, Streetlights Sidewalks)		$3,232,141					$3,232,141
Trails									
	TR1	Minaret MUP (SR203 to OMR)	$250,000						$250,000
	TR2	Main Street South Side MUP Gap Closure (Town Loop)	$250,000						$250,000
	TR3	Sherwin Trail Head Improvements							$0
	TR4	Lakes Basin Connector Trails	$50,000						$50,000
	TR5	Sherwin Area Trails							$0
	TR6	Shady Rest / Inyo Craters OHV Planning	$200,000						$200,000
Transit and Mobility									
	TT4	Old Mammoth Road Transit Shelter (Replacement of CJ/Vons)			$160,000				$160,000
	TT5	Intelligent Transit System Improvements - Real Time Transit Information							$0
	TT6	Mobility Master Plan (LTC)							$0
	TT7	Village Parking and Pedestrian Improvements - Pending Grant/Other Funding		$3,250,000					$3,250,000
	TT8	SR203 (Main Street) Pedestrian Beacons (HSIP Grant)		$241,400					$241,400
	TT9	Parking at Parcel (50+ Spaces)		$150,000					$150,000
		TOTALS	$35,830,061	$27,968,859	$35,644,000	$7,466,400	$5,993,750	$7,625,000	$120,528,070