Parks and Recreation Commission Agenda

Tuesday, May 7, 2024, 2:30 p.m.

437 Old Mammoth Road, Suite Z, Mammoth Lakes

Commission Members

Chair Dan O'Connell, Vice Chair Silver Chesak, Commissioner Ben Wisner, Commissioner Greg Newbry, Commissioner Scott Reif

NOTE: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (760) 965-3602. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 13.102-35.104 ADA Title II).

NOTE: Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public inspection in the Town Offices located at 437 Old Mammoth Road, Suite 230 during normal business hours. Such documents are also available on the Town of Mammoth Lakes website at www.townofmammothlakes.ca.gov subject to staff's ability to post the documents before the meeting.

NOTE: Public comments can be submitted to the Town Clerk at clerk@townofmammothlakes.ca.gov before and during the meeting, or they may be made via Zoom or in person. All comments will be limited to a speaking time of five minutes.

ZOOM INFORMATION

Join from a PC, Mac, iPad, iPhone or Android device:
Please click this URL to join. https://monocounty.zoom.us/s/98259712256
Or join by phone:
Dial(for higher quality, dial a number based on your current location):
US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 312 626 6799 or +1 646 876 9923 or +1 301 715 8592
Webinar ID: 982 5971 2256 - Callers: To Raise your hand Press *9, to Unmute/Mute Press *6
International numbers available: https://monocounty.zoom.us/u/aLxSJLPlr

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1. CALL TO ORDER

2. PUBLIC COMMENTS

The Public Comment portion of the agenda provides the public with an opportunity to address the Commission on matters not otherwise listed on the agenda. Under California law the Commission is prohibited from generally discussing or taking action on items not included in the agenda; however, the Commission may briefly respond to comments or questions from members of the public. Therefore, the Commission will listen to all public comment, but will not generally discuss the matter or take action on it. Requests for service from the Town may also be made at the Town offices during regular business hours. Members of the public desiring to speak on a matter appearing on the agenda should ask the Chair for the opportunity to be heard when the item comes up for Commission consideration.

3. CONSENT AGENDA

3.1 Approve the minutes of the regular meeting of April 2, 2024.

4. PRESENTATIONS

4.1 2024 Mammoth RecZone Operating Plan

5. DISCUSSION ITEMS

5.1 Parks and Recreation Department Monthly Report

5.2 Parks and Recreation FY2024-25 Department Recommended Budget Presentation

6. COMMISSIONER REPORTS

7. REQUEST FOR AGENDA ITEMS

8. ADJOURNMENT

The Parks and Recreation Commission will adjourn to a regular meeting to be held on June 4, 2024.

Town of Mammoth Lakes Parks and Recreation Commission

Minutes of Regular Meeting

April 2, 2024, 2:30 p.m.
437 Old Mammoth Road, Suite Z, Mammoth Lakes

Members Present: Chair Dan O'Connell, Vice Chair Silver Chesak, Commissioner Ben Wisner, Commissioner Greg Newbry, Commissioner Scott Reif

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1. CALL TO ORDER

The Chair called the meeting to order at 2:32 p.m. in the Council Chamber, 437 Old Mammoth Road, Suite Z, Mammoth Lakes.

2. PUBLIC COMMENTS

There were no comments given at this time.

3. CONSENT AGENDA

Moved by Commissioner Ben Wisner
Seconded by Commissioner Scott Reif

Approve the Consent Agenda.

For (4): Chair Dan O'Connell, Vice Chair Silver Chesak, Commissioner Ben Wisner, and Commissioner Scott Reif

Abstain (1): Commissioner Greg Newbry

Carried (4 to 0)

3.1 Approve the minutes of the regular meeting of March 5, 2024.

4. PRESENTATIONS

4.1 2024 Whitmore Pool Operating Plan

Recreation Supervisor Mark Bell gave a presentation outlining the 2024 Whitmore Pool Operating Plan. There was discussion among members of the Commission and staff.

5. DISCUSSION ITEMS

5.1 Parks and Recreation Department Monthly Department Report

Parks and Recreation Director Stuart Brown outlined the information in the staff report. There was discussion among members of the Commission and staff.

5.2 2012 Parks and Recreation Master Plan Overview and Outcomes

Parks and Recreation Director Stuart Brown outlined the information in the staff report. There was discussion among members of the Commission and staff.

CONSENSUS:

The Parks and Recreation Commission recommended to the Town Council that the Parks and Recreation Master Plan be updated.

6. COMMISSIONER REPORTS

There were no commissioner reports given at this time.

7. REQUEST FOR AGENDA ITEMS

There was discussion among members of Commission and staff.

The May agenda will include the 2024 RecZone Operating Plan and Budget, the 2023/24 LA Kings Ice Performance Analysis, and the monthly department report. The June agenda will include the FY2024/25 Proposed Parks and Recreation Department Budget.

8. ADJOURNMENT

The Commission adjourned the meeting at 3:59 p.m.

Jamie Gray, Town Clerk

Mammoth Lakes Recreation Commission
Agenda Action Sheet

Title: 2024 Mammoth RecZone Operating Plan

Commission Meeting Date: 5/7/2024

Prepared by: Katrina Kelly, Recreation Manager
Andrew McEachron, Recreation Supervisor

Recommended Motion: Receive presentation and provide consensus comments or direction to staff.

Summary: The Community Recreation Center (CRC) encloses the 20,000 square foot Mammoth RecZone, which includes three multi-purpose sport courts, restrooms, locker rooms, scoreboard, sound system and concession/rentals.

The facility offers Open Play sessions with rental equipment (basketball, volleyball, futsal and arena soccer, pickleball, etc.), youth signature summer camps, youth and adult instructional programs, and youth and adult sports leagues. The Mammoth RecZone will also serve as the recreation hub for the Parks and Recreation Department.

The operating plan outlines operating days and times, rates, promotions, programs, events and leagues for the public.

We look forward to welcoming you to the Mammoth RecZone this summer!

MAMMOTH RECZONE
2024 SUMMER OPERATING PLAN

INFORMATION

The Community Recreation Center (CRC) encloses the 20,000 square foot Mammoth RecZone, which includes three multi-purpose sport courts, restrooms, locker rooms, scoreboard, sound system and concession/rentals. The facility offers Open Play sessions with rental equipment (basketball, volleyball, futsal and arena soccer, pickleball, etc.), youth signature summer camps, youth and adult instructional programs, and youth and adult sports leagues. The Mammoth RecZone will also serve as the recreation hub for the Parks and Recreation Department. The Mammoth RecZone operating within the Community Recreation Center is a drug and tobacco free facility. We look forward to welcoming you to the Mammoth RecZone this summer!

LOCATION

The Community Recreation Center is located at 686 Old Mammoth Road, adjacent to Mammoth Creek Park. The facility is serviced by complimentary public transit and is on the Mammoth Lakes Trail System.

DATES OF OPERATION*

The Mammoth RecZone is scheduled to open on Saturday, May 18 and close Mid-August 2024 due to planned Phase II construction. Facility will normally operate until mid-September.

HOURS OF OPERATION*

Days and hours of operation will be updated and published on the Parks and Recreation website and at the facility.

Proposed Summer Schedule:

Dates	Hours of Operation	Comments
May 8 - 15	Closed	Sport Court installation
May 18 – June 16	Monday-Sunday: 12:00pm – 9:00pm	Memorial Day: 12-6pm
June 17 – August 18	Monday-Friday: 8:00am – 9:00pm Saturday-Sunday: 12:00pm – 9:00pm	Closed July 4
August 19 - October 1	Closed – pending construction schedule and safety of participants	Phase II Construction and Sport Court Removal
October 2 - 6	Closed	Winter preparations and ice making
October 7	LA Kings Ice Opens!	Winter ice operations

**Subject to change*

STAFF TEMPLATE

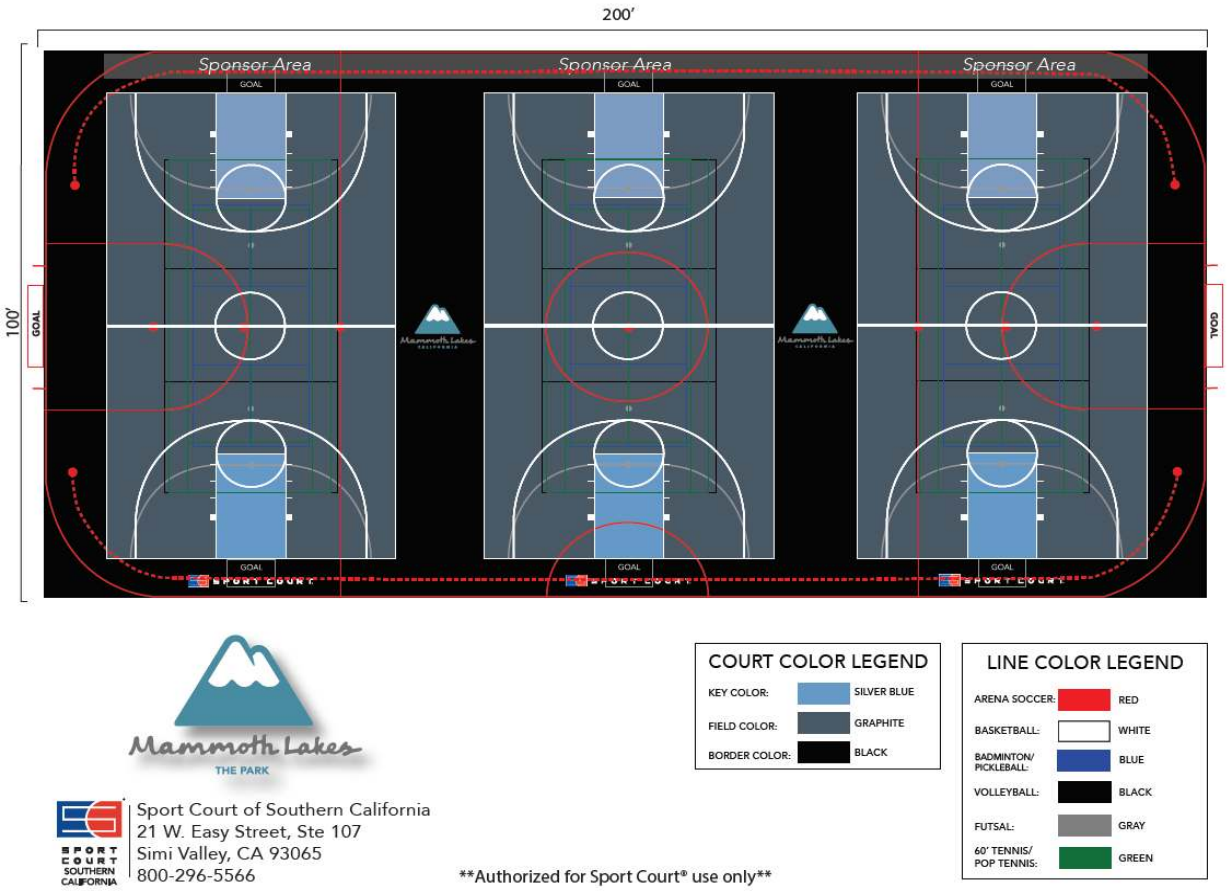
1. Manager – Katrina Kelly
2. Facility Supervisor – Andrew McEachron
3. Mammoth RecZone Site Coordinator: (Vacant)
4. Recreation Coordinator(s)

5. Facilities Staff – Part time staff continuing from the Ice Rink
6. Senior Camp Counselors
7. Camp Counselors
8. Sports Officials: Dependent on Programing

FACILITY ADMISSION CATEGORIES

- Senior (65+ years), Military with ID and College students
- Adult (18-64 years)
- Youth (3-17 years)
- Infant (Under 3)

FACILITY LAYOUT



OPEN PLAY – ALL SPORTS (May 18 – August 18)

The Mammoth RecZone offers Open Play at designated times from May 18 – August 18. Guests can play on available courts and choose between various court sports such as Basketball, Volleyball, Pickleball, Badminton, Arena Soccer and Futsal. Sports equipment rental is included in the admission price.

2024 SUMMER RATES			
	Daily Admission	**Five Fun Pass (5th Visit FREE)**	**Summer Play Pass (Includes Open play and Public Swim)**
Adults (18-64)	$6	$24	$135
Military (ID), College student & Seniors (65+)	$5	$20	$112
Youth (3-17)	$4	$16	$90
Mono/Inyo Students	$3	$12	$45
Infant (under 3)* Spectators	FREE	FREE	FREE

The Community Recreation Center accepts cash and Visa/MC/Amex/Discover credit cards.
*Child and Infant guests must be accompanied by an adult.

Five Fun Pass
The Five Fun Pass (5FP) is an incentive plan that allows customers to buy 4 admissions (with rentals) and receive their 5th admission FREE. For use during Open Play sessions, and pick-up games. Excludes Parks and Recreation camps and programs.

Family Summer Play Pass
A season pass for the Whitmore Pool AND the Mammoth RecZone for 2 adults and 2 children. Pass is valid for all open play sessions and public swim sessions – $360.

Group Rates
Group rates are offered to groups of 10 people or more. The fee per person, including admission and equipment rental is $4. Groups are requested to coordinate their arrival by contacting the Parks and Recreation Department office at (760) 965-3690.

Facility Rental
The Mammoth RecZone can be reserved for the exclusive use of your group, tournament, party or special event. Facility rental rates are as follows:

- Entire Facility: $250 per hour (min. 4 hours) or $3,000 per day (max. 12 hours)
  Includes 3 courts, multi-purpose Room, and support staff.
- Court rental: $30 per court, includes equipment rental
- 3 court rental: $75 per hour, includes equipment rental
- Small Multi-Purpose Space: $25 per hour for up to 12 people
- Large Multi-Purpose Space: $50 per hour for more than 12 people.

Facility rentals are by reservation only and subject to availability. Non-profit (20% discount) and community programming ($10 per hour) rates available. Please call the Parks and Recreation Department office at (760) 965-3697 to reserve your next party, private rental, or tournament.

Retail
Sports accessories available

Lockers/Personal Storage
Open cubby storage will be provided FREE of charge.

Concessions
Argentinian Food Truck located on deck of the CRC – Opens May 18, operating hours: TBD
Drinks and snacks available for purchase from vending machines

SPECIAL PROMOTIONS

FREE Play Opening Day!

- Free Play on all courts for our opening day Saturday, May 18. Come and enjoy what the Mammoth RecZone has to offer.

Community Special

- Open play on available courts for only $4 per session, Monday to Thursday. Includes equipment rental.

Friday Fun Day – When everyone's a kid!

- Play for only $4 every Friday from 12:00 - 6:00pm. Includes the use of courts and sports equipment rental.

Lodging Discount Program

- 2 for 1 passes will be made available to lodging facilities in Mammoth Lakes, to be issued at the discretion of the Front Desk.
- A limited number of complimentary passes will be made available to lodging facilities in Mammoth Lakes to be issued at the discretion of the Front Desk.

Local Business Referral Program

- 2 for 1 passes will be made available to select individuals/businesses in Mammoth Lakes, to be issued at the discretion of those individuals/businesses.
- A limited number of complimentary passes will be made available to select individuals/businesses in Mammoth Lakes, to be issued at the discretion of those individuals/businesses.

SPECIAL EVENTS

Indoor Volleyball Tournament: TBD

- Mammoth Lakes' first ever Indoor Volleyball Tournament. Round-robin, single elimination format. $125per team.

Basketball Tournament: TBD

- Mammoth Lakes' first ever Basketball Tournament. Round-robin, single elimination format. $125 per team.

Futsal Tournament: TBD

- Mammoth Lakes' first ever Futsal Tournament. Round-robin, single elimination format. $125 per team.

"CAMP Mammoth Lakes"

Week-long (Mon-Fri) summer camps where participants experience programmed and supervised activities, including ball sports (soccer, basketball, dodgeball etc.), biking, games, interpretative walks and arts and crafts.

Who: Grades TK-K, Grades 1-2, and Grades 3-5
When: Mondays-Thursdays 9am-4pm / Fridays 9am-12pm (Closed July 4)
Dates: Session 1: June 17-21
Session 2: July 8-12
Session 3: August 5-9
Fee: $176

CRC SUMMER KIDS CLUB

Reservation based, afternoon programs that keep kids active and entertained with supervised activities including ball sports, biking, games, interpretative walks and arts and crafts.

Who: Grades TK - K and Grades 1-2 & 3-5 (6-12 yr. olds)
When: Mondays-Thursdays 4-6pm
Dates: June 12 – August 11 (8 weeks)
Fee: $15 per session

SPORTS LEAGUES

ADULT ARENA SOCCER LEAGUE
10-week adult coed arena soccer league. Teams will be required to have 3:2 gender ratio not including the Goalie.
Who: Adults (16+)
When: Sundays, 5-9pm
Dates: June 2 – August 11
Fee: $400 per team (Officials provided)

ADULT 40+ ARENA SOCCER LEAGUE
10-week arena soccer league open to people 40 years old or older. This will be an open coed league.
Who: Adults (40+)
When: Mondays, 6-9pm
Dates: June 3 – August 12
Fees: $400 per team (Officials provided)

ADULT 3x3 BASKETBALL LEAGUE
10-week 3x3 open coed adult basketball league. This will be a self-officiated league.
Who: Adults (16+)
When: Thursdays, 6-9pm
Dates: TBD
Fee: $250 (Self-Officiated)

ADULT VOLLEYBALL LEAGUE
10-week adult coed volleyball league. Teams will be required to have 3 male and 3 female players. This league will be self-officiated.
Who: Adults (16+)
When: Wednesday, 6-9pm
Dates: TBD
Fee: $250 (Self-Officiated)

RECREATION PROGRAMING

Our 3 courts will be programed regularly for Volleyball, Basketball, and Futsal. These courts will be available for open play and drop-in for both Adults and Youth throughout the week. Courts can also be programmed for other sports depending on demand, including: Pickleball, Dodgeball, Tennis, and Badminton, cricket, and many others!

Mammoth Lakes Recreation Commission
Agenda Action Sheet

Title: Parks and Recreation Department Monthly Report

Commission Meeting Date: 5/7/2024

Prepared by: Katrina Kelly, Recreation Manager

Recommended Motion: Receive report and provide consensus comments or direction to Staff.

Summary: The monthly Parks and Recreation Department Report includes news and updates from the department, along with achievements and action related to the strategies, goals and tasks identified in the Parks and Recreation Department 2024 Strategic Priorities and Key Objectives statement.

1. Maintain and Enhance the Town's Recreation Infrastructure
2. Deliver High-Quality, Innovative and Affordable Recreation Programming
3. Strengthen Organizational Systems, Structures and Operations
4. Build Capacity, Teamwork and Recruit & Retain the Best

PARKS AND RECREATION COMMISSION
STAFF REPORT

Subject: Parks and Recreation Department Monthly Report

Meeting Date: May 7, 2024

Written by: Stuart Brown, Parks and Recreation Director
Warren Boling, Parks Manager
Katrina Kelly, Recreation Manager
Douglas Gebhart, Recreation Supervisor
Mark Bell, Adult Programming and Facility Operations Supervisor
Andrew McEachron, Community Recreation Center Supervisor
Sydney Schulz, Program and Facilities Administrator

BACKGROUND:

The monthly Parks and Recreation Department Report includes news and updates from the department, along with achievements and action related to the strategies, goals and tasks identified in the Parks and Recreation Department 2024 Strategic Priorities and Key Objectives.

1. Maintain and Enhance the Town's Recreation Infrastructure
2. Deliver High-Quality, Innovative and Affordable Recreation Programming
3. Strengthen Organizational Systems, Structures and Operations
4. Build Capacity, Teamwork and Recruit & Retain the Best

DEPARTMENT NEWS AND UPDATES

Facility Status:

Community Center

- OPEN for programming and private rentals.

Community Tennis Courts and Playground

- Tennis Courts – CLOSED
- Pickleball Courts – CLOSED
- Restrooms – CLOSED
- Playground – CLOSED

LA Kings Ice at Mammoth Lakes

- CLOSED

Mammoth RecZone

- May 18 - scheduled opening day

Mammoth Lakes Pickleball Complex

- Pickleball Courts – OPEN

- Restrooms – OPEN

Mammoth Creek Park - West
- Playground – CLOSED. Scheduled to open May 18
- Restrooms – OPEN

Mammoth Creek Park – East
- Restrooms – CLOSED

Shady Rest Park
- Ball Fields 1& 2 – OPEN
- Ball Field 3 - CLOSED
- Soccer Fields 1-2 – CLOSED
- Restrooms – OPEN
- Playground – OPEN
- Ball Field Restrooms – OPEN
- Shady Rest DiscGolfPark® - OPEN
- Shady Rest Volleyball Courts – CLOSED

Trails End Park/Volcom Brothers Skate Park
- Skateparks – OPEN
- Restrooms – OPEN
- Playground – OPEN

Town-wide MUPs and Sidewalks
- Please refer to the Parks and Recreation website (Parks & Facilities Status for up-to-date information.

Whitmore Pool
- May 13 - Scheduled to open for lap swim and swim team practice.
- June 15 - Opens for public swim!

Whitmore Recreation Area
- Whitmore Ball Fields 1-3 – OPEN
- Whitmore Track – OPEN
- Whitmore Synthetic Turf – OPEN
- Restrooms – OPEN

MAINTAIN AND ENHANCE THE TOWN'S RECREATION INFRASTRUCTURE

Complete Phase II "Interior Improvements" of the Community Recreation Center (CRC)

Community Recreation Center (CRC) – PR 1 & PR 2

(1) LA Kings Ice at Mammoth Lakes
- See presentation.

(2) Mammoth RecZone

- SportCourt PowerGame+ install scheduled for May 8, 2024
- Public opening – May 18, 2024

Lead and/or support efforts to provide multi-purpose, year-round, indoor, and outdoor recreation amenities in Mammoth Lakes.

(1) Mammoth Lakes Community Dog Park - PR 7

- Town Council awarded the bid to DG Construction. Work commenced in late September, with a 6-8 week completion schedule (weather dependent).
- Utilities and storm drains have been installed and rough grading completed.
- Contractors will resume work in the Spring (weather dependent), with the installation of fencing, gates, 5,000 sf of dog turf, prefabricated restroom, benches, dog waste leash posts and trash.
- Construction has been placed on winter suspension – estimated completion, Spring 2024.

(2) Park at the Parcel – PR 12

- Playground equipment and fencing has been installed at the 2-5 childcare site.
- The larger 5-12 year old playground, restroom and community amenities has been scheduled for installation next spring/summer.

(3) ***Mammoth Arts and Cultural Center (MACC) – GF 9***

- The Mammoth Lakes Foundation is moving forward with a 2-phased plan to renovate Edison Hall, which will then support an addition of a 250-seat theatre that will be connected to Edison Hall. The Edison Hall renovation is the first phase of the project and will commence this fall using private donor funds raised by the Foundation, followed by the second phase which is the construction of the theatre utilizing public funds (Measure C bond and Measure U funds).
- On February 21, Town Council adopted the Resolution approving the form and authorizing execution of certain lease financing documents in connection with the offering and sale of certificates of participation relating thereto to finance the cost of construction and equipping a new town facility and the cost of acquiring certain land and improvements and authorizing and directing certain actions with respect thereto.
- HMC and Town staff are reviewing the final design and cost estimate for the MACC.

(4) Edison Theatre

- The Edison Hall will be closed for renovations this spring/summer and will reopen in the fall. The existing Edison Theatre will be replaced with a smaller, black box rehearsal/theatre space to create enough room for support facilities for the new, larger theatre.

(5) Bike Park/Pump Track Concept – PR 9

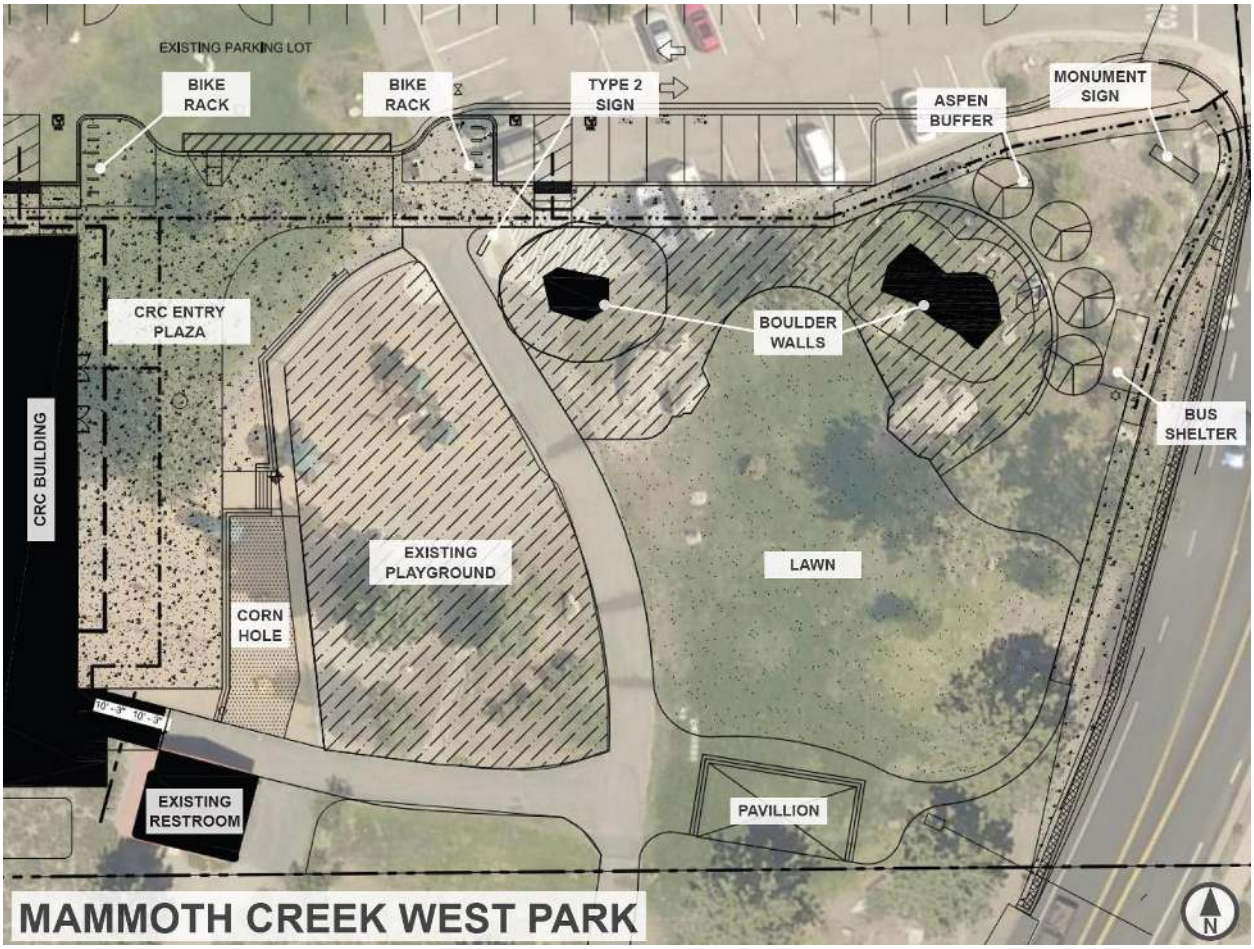
- The bike park concept/pump track is identified in the Town of Mammoth Lakes 2022/23 Capital Improvement Plan (CIP).
- Staff continue to explore potential sites for the facility.
- Funding is not secured for this project.

(6) Mammoth Lakes Bouldering Park – PR 10

- The Bouldering Park is a complementary amenity to the Bike Park/Pump Track concept and to the CRC and recreation destination concept.
- Staff will determine if this feature ca be incorporated into the Mammoth Creek Park West rehabilitation.
- Funding is not secured for this project.

(7) Mammoth Creek Park West Play Area.

- Redevelopment of open play area adjacent to the inclusive playground.
- Formal plans will be developed with a cost estimate and timing for implementation.
- Town Council allocated $500,000 to rehabilitate the play area.
- Most recent site plan is included below:



Enhance recreation infrastructure to improve user safety, improve operations, and overall guest experience.

(1) Maintenance Best and NEXT practices

- No updates

(2) Deferred Maintenance Program

Since 2017, the Town has invested over $1million in deferred maintenance projects at parks and recreation fields, facilities, trails, and pools.

- Town staff received funding to repair the old ice rink concession and garage building.

(3) Amenities Enhancement Program

- No updates.

Work with Town Departments and community partners to leverage state and other resources to support regional arts and culture, events, and sports related facilities to leverage regional competitions and athlete training.

- Staff is coordinating with Mammoth Lakes Recreation on a potential grant submittal for the 2024 Arts in California Parks, Local Parks Grant Program.
- This new multi-year grant program intends to create local community connections to California's rich and diverse cultural history and natural areas in local parks. Eligible projects will enhance connections to local cultural history, local parks, open space or natural areas through community events, programming or installations that help to build sustainable community connections, health and well-being. The Local Parks Grants Program will be managed and administered by Parks California.

DELIVER HIGH-QUALITY, INNOVATIVE, AND AFFORDABLE RECREATION PROGRAMMING

Determine plan to revise, amend or develop new Parks and Recreation Master Plan/Trail System Master Plan that includes updated goals and policies, including an analysis of the supply, demand and needs for park and recreation facilities and services within and surrounding the Town of Mammoth Lakes.

The Town of Mammoth Lakes Parks and Recreation Master Plan was published in 2008 and adopted by Town Council on February 1, 2012. Resolution 12-08 approved a General Plan amendment adopting the Parks and Recreation Master Plan and amending the Parks, Recreation, and Open Space Element. The Plan outlines the vision, goals, and tasks for enhancing parks and recreation for Mammoth Lakes through 2025.

The plan provides the foundation to promote personal health and well-being, foster community interaction, promote connectivity within and beyond the Town, nurture collaborative partnerships, and encourages appreciation of the Town's spectacular natural environment. The recommendations for parks and recreation elements outlined in the Master Plan are based on the results of field analysis, inventories, demand analysis, workshop planning sessions, and survey results from residents and second households.

Tremendous progress on delivering the recreation needs and expectations of the community have been made these past 16 years as highlighted in this report. The majority of these goals and tasks have been completed, with some underway, and others that require further analysis, funding and

appropriate sites for development. The values expressed in the PRMP continue to be relevant, along with the vision and framework to serve the recreation needs of Mammoth Lakes' residents and visitors. However, the stated goals, level of service recommendations, and primary tasks need to be realigned and reimagined with the ever changing and evolving recreation needs and expectations of the community, second homeowners, seasonal workers, and visitors to Mammoth Lakes.

On April 2, 2024, the Parks and Recreation Commission affirmed staff's recommendation to revise, amend or develop new Parks and Recreation Master Plan/Trail System Master Plans that include updated goals and policies, including an analysis of the supply, demand and needs for park and recreation facilities and services within and surrounding the Town of Mammoth Lakes.

To familiarize the commission with a master planning process, the **City of Burbank** in collaboration with **RJM Design Group**, is conducting a **City Parks Master Plan**. Staff recommend commissioners visit the project website to review the project description, timeline (12-months), community engagement strategies, project updates and results. The Master Plan is scheduled to be published in August, 2024.



Develop and deliver Core Program Areas aligned with the resource capacity and capabilities of the Department.

- Staff are reviewing registration platforms, forms, and waivers to ensure inclusive language is used.
- Applications for the 2024 Tony Colasardo Scholarship Fund are now OPEN.

Core Program Areas

- **Youth/Teen Camps and Programs**
  - *Youth After-School Programs*
    - Spring Gymnastics, Spring Bike Squad, and Little Wreckers commenced in May.
    - Summer Camp registration is OPEN and there is limited availability in the following camps:
      - Grades 6-8 Backpacking 201
      - Grades 6-8 Mountain Biking Camp
      - Grades 6-8 Skateboarding Camp
      - Grades TK-5 Kids Club
      - Grades 3-5 School's Out Overnight Camp

        - Youtheatre Camp
    - Challenger Sport and UK International Soccer Camps are OPEN for registration.
    - For more information on any of these programs, please visit www.MammothParksAndRec.com. Scholarships are available for all recreation programs at www.TonyColasardoScholarshipFund.com

- **Adult Programs**
    - Adult Coed Arena Soccer, 40+ Arena Soccer, Adult Indoor Volleyball and Adult Softball (Coed and Men's) Leagues are OPEN for registration.
    - Pickleball Leagues and Tournament will be scheduled for early Summer.
    - For more information on any of these programs, please visit www.MammothParksandRec.com

- **Facility Operations/Maintenance**
    - On-going identification and replacement of damaged items.

- **Community Events**
    - Mammoth RecZone and Mammoth Creek Park Reopening – May 18
    - Whitmore Pool Opening – June 15
    - Independence Day Fireworks – July 4
    - Pops in the Park – July 4
    - Town's 40th Anniversary Celebration – Labor Day Weekend
    - Bike Rodeo – September TBD
    - Haunted Rink – Oct 25
    - Town Christmas Tree Lighting Ceremony at MCP – Dec. 6
    - Skate with Santa – Dec. 21

Provide enhanced recreation programming by partnering with local organizations, fund local non-profit youth sporting groups (YSF), hire skilled instructors, or contract with recreation entities.

- **Youth Sports Organizations**
    - AYSO Spring Soccer and Mammoth Futbol Club continue to practice at the Whitmore Recreation Area.
    - Mono County Little League continue practices and games at Whitmore Recreation Area and Shady Rest Park.

- **Mammoth Unified School District**
    - MHS Softball, Baseball, and Track and Field teams continue practices and games at the Whitmore Recreation Area.

- **First 5 Peapod Playgroups**
    - Weekly playgroups continue to be held at the Community Center on Mondays from 10-11am.

STRENGTHEN ORGANIZATIONAL SYSTEMS, STRUCTURES AND OPERATIONS

Realign the Department's organizational structure to further the growth, quality, and efficient delivery of the Core Program Areas.

- The organizational chart for the Recreation Department has been realigned to further the development and success of the core program areas.

Continually improve the delivery of Core Program Areas by constantly measuring performance, utilize a data-driven approach, and implement a NEW community recreation management platform.

(1) Program and Facility Satisfaction Surveys

- Staff have distributed customer surveys to all winter programming participants and are awaiting responses for analysis.

(2) DaySmart Recreation

- Staff have purchased an additional Clover Point of Sale module for Whitmore Pool, which will be installed in early May.

(3) PlayCore Data Services Lab

- Program on hold.

(4) NEW Parks and Recreation Department website

- Staff continue to edit and update the newly launched and redesigned Parks and Recreation Department website.
- Staff are working to create internal processes to ensure the website and new functions (Calendar, News and Events) remain updated at all times.

(5) Recreation This Week

- Current users: 3954 (+364) – NOW SENT THROUGH DAYSMART PLATFORM

(6) Social Media

- Mammoth Parks N Rec. Facebook Page – 3,150 followers (+45)
- Mammoth Parks N Rec. Instagram – 1,773 followers (+46)
- Mammoth Lakes Ice Facebook Page – 461 followers (+14)
- LA Kings Ice Mammoth Lakes Instagram – 867 followers (+28)
- Mammoth Whitmore Pool Facebook Page – 882 followers (+0)

(7) Brochures, flyers, and print ads.

- Staff are working with Mammoth Lakes Creative on the Summer Parks and Facilities brochure.

BUILD CAPACITY, TEAMWORK AND RECRUIT AND RETAIN THE BEST

Build capacity by aligning positions (responsibilities) and desired outcomes with professional, prepared, and passionate people.

(1) Workforce Development

- Staff are developing plans to actively build our workforce through engagement with Mammoth Mountain departments and employees.

(2) Professional Development

- No update.

(3) Customer Service Training

- No update.

Build a high-performing Team by integrating the 5 C's into daily operations to achieve extraordinary results.

(1) Communicate (the what)

- Create shared understanding and awareness by frequent and effective vertical communication - establishes a shared vision, focus, common purpose and enduring connection.

(2) Connect (the why)

- Build genuine relationships and trust by positive interactions, shared experiences and honesty with each other that furthers and reinforces collaboration.

(3) Collaboration (the how)

- The team is better, stronger and more productive together by working together. Seek synergistic relationships, innovation and partnerships in all directions (internally and externally). Think WE before me…

(4) Commit (the do)

- It is each individual's unwavering commitment and accountability to the team that leads to extraordinary results. Goal is to empower team members to act with confidence and with the support of the entire team (empowered execution).

(5) Celebrate (All!)

- Recognition and acknowledgement of an individual's and the team's accomplishments needs to be celebrated!

Strategically Recruit, Retain and Recognize our Employees

(1) Recruitment Plan

- Staff have commenced recruitment for summer seasonal staff. Current job postings include:
  - Recreation Coordinator – Mammoth RecZone (CRC)
  - Recreation Instructor – Mountain Biking
  - Recreation Instructor – Skateboarding
  - Recreation Leader I – Senior Summer Camp Counselor
  - Recreation Leader II – Summer Camp Counselor

- Facilities Staff – Whitmore Pool (Lifeguard)
- Recreation Instructor – Swimming

(2) Recognition Plan

- Staff are reviewing recognition opportunities for seasonal staff but encourage spontaneous recognition.

Parks and Recreation Commission
May 7, 2024

Community Recreation Center (CRC)
Monthly Update

Operations Update



LA KINGS ICE
AT MAMMOTH LAKES

2024 Adult Hockey League



Champions - Moose Knuckles



Runner's Up - Mammoth Hockey Club

LA KINGS ICE
AT MAMMOTH LAKES

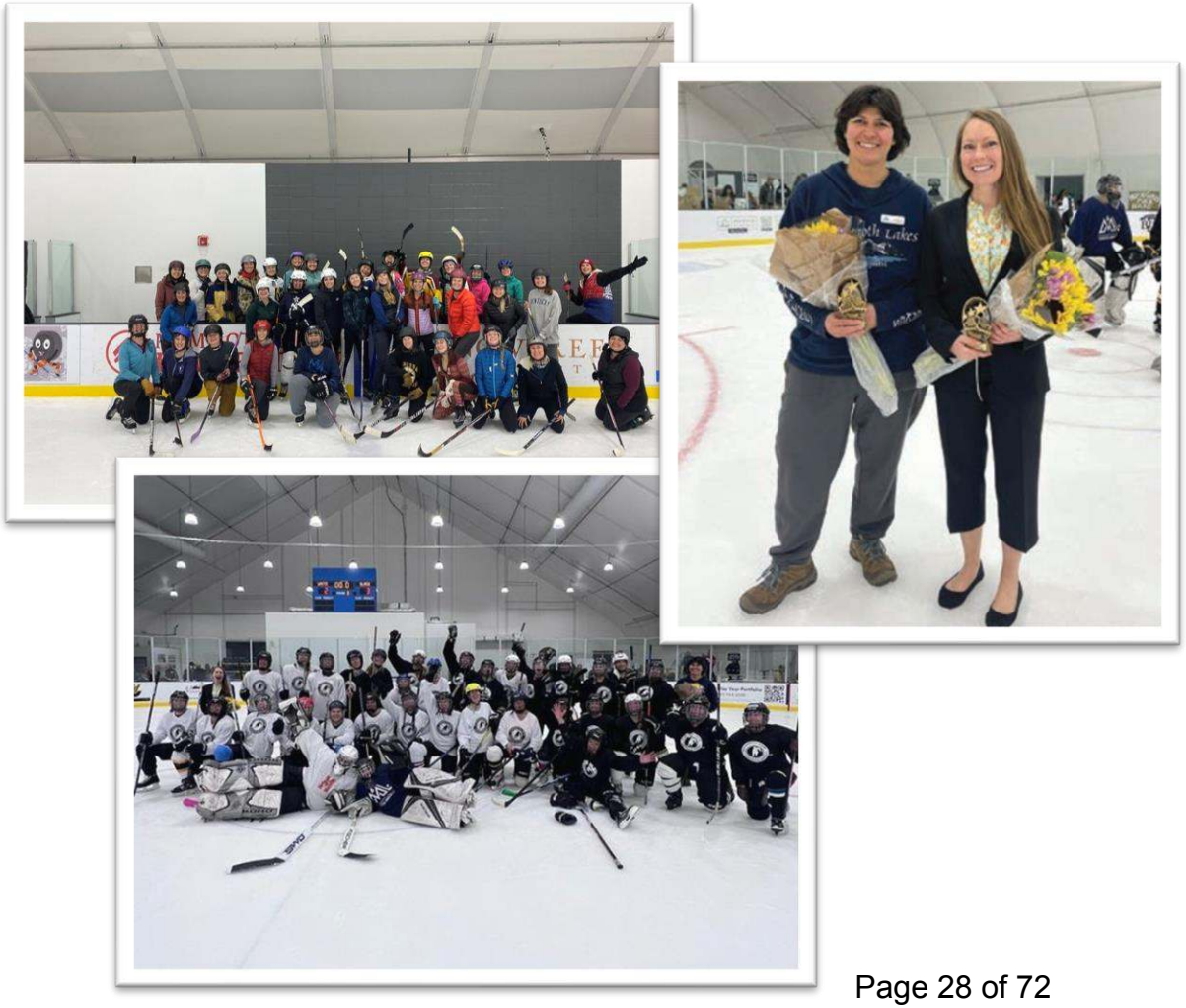
2024 Curling League



Undefeated Champions - The Highlanders

LA KINGS ICE
AT MAMMOTH LAKES

Women's Hockey Program



- A **BIG THANK YOU** to Sydney Schulz, who was instrumental in planning, coordinating and coaching these programs.
- **April 11 - Women's Exhibition Hockey Game (3-2)**

LA KINGS ICE
AT MAMMOTH LAKES

First Goal Hockey Program



- **SOLD OUT!**
- A big thank-you to Mammoth Youth Hockey for coordinating and coaching!

LA KINGS ICE
AT MAMMOTH LAKES

California Curling Championships
April 18-21







LA KINGS ICE
AT MAMMOTH LAKES

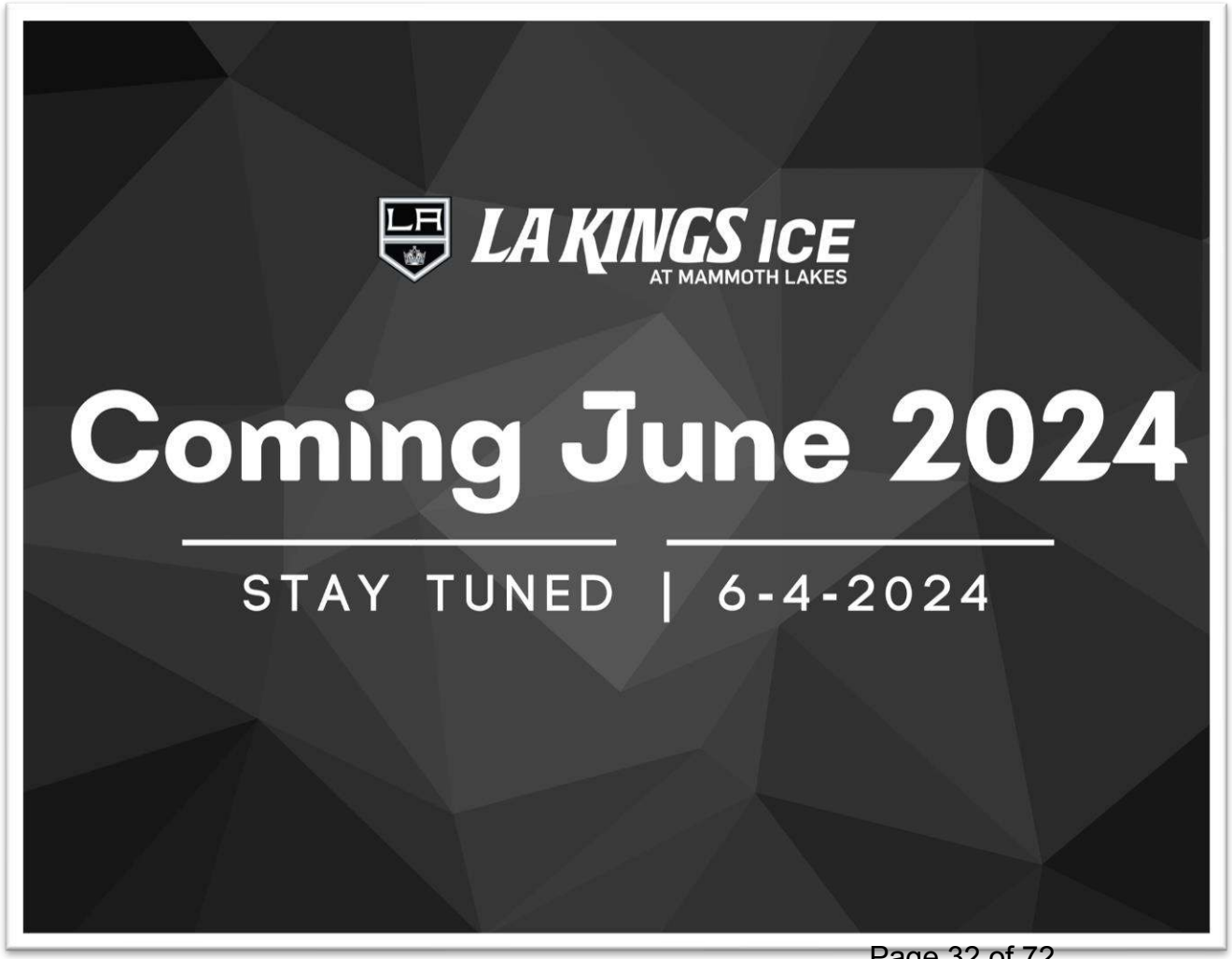
Curling Clinic – April 21





Thank you Granite Curling Club!

LA Kings Ice at Mammoth Lakes – Annual Review



Mammoth RecZone opens May 18!

Mammoth Lakes Recreation Commission
Agenda Action Sheet

Title: Parks and Recreation FY2024-25 Department Recommended Budget Presentation

Commission Meeting Date: 5/7/2024

Prepared by: Stuart Brown, Parks and Recreation Director

Recommended Motion: Receive report and provide consensus comments or direction to Town Staff.

Summary: Each year, Parks and Recreation staff present the Department recommended budget to the Parks and Recreation Commission. As per the Town's Municipal Code (Chapter 2.40.040 - Powers and duties), it states that within the limitations provided by law, the commission shall have the opportunity to make recommendations to the Department Director on funding priorities related to the Department budget.

Town staff will present the Parks and Recreation FY2024-25 Department Recommended Budget Presentation to the Commission that includes the following sections:

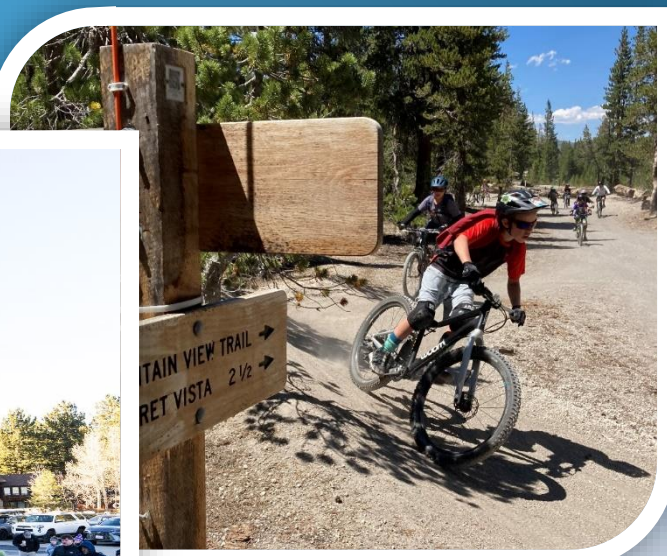
- Vision, Mission, Strategic Initiatives, and Core Program Areas
- Department Budget Roll-up
- Recreation Organizational Chart
- Recreation Programs
- Community Recreation Center (CRC)
- Whitmore Pool and Recreation Area
- Arts and Culture (Edison Theatre)
- Parks Maintenance
- Parks Maintenance Organizational Chart
- Tony Colasardo Scholarship Fund

Please note that the budget presented is a recommendation only. Town Council is scheduled to review and take action on the entire FY2024/25 Town Budget on June 19, 2024.

Parks and Recreation

FY2024/25 Department Recommended Budget Presentation







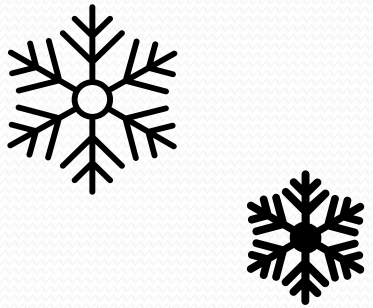
Parks and Recreation Commission: May 7, 2024

An Essential Component of our Community



The fundamental purpose of the Parks and Recreation Department is to deliver residents and visitors with **high-quality** recreation facilities and **diverse** programming that promotes excitement, individual expression, exploration, pleasure, challenge and accomplishment that can lead to an improved **quality of life**.

Vision

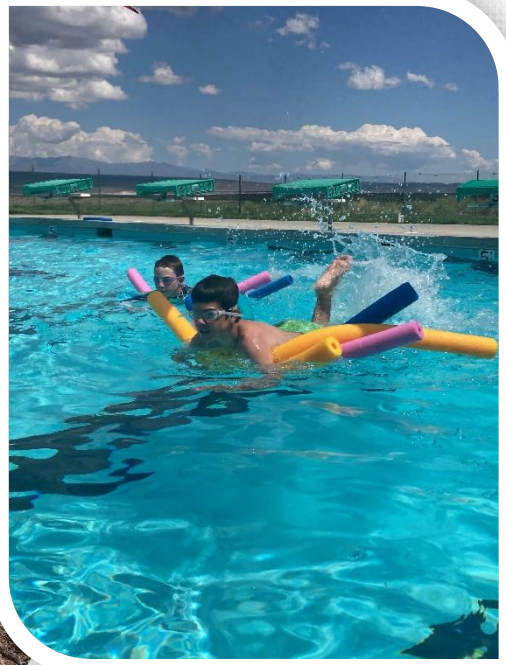


"To be the best alpine recreation community in the country."

Mission

"To provide **multi-purpose**, year-round, indoor and outdoor recreation opportunities accessible **to all residents and visitors**."





Parks Make Life Better!℠

Strategic Initiatives/Values

Excellence: *We are committed to continually improve the delivery of our community programs and facilities by holding each other accountable to the high standards of excellence our departmental culture expects and demands.*

Teamwork: *We value our employees and the power of a team culture aligned with a single vision and unifying purpose by communicating, connecting, collaborating, committing and celebrating with each other to achieve extraordinary results.*



Sustainability: *We help to protect and preserve our natural, developed and finite resources by implementing sustainable best practices in our programs, parks, pools, fields and facilities.*

Health, Safety and Social Equity: *We build stronger, healthier and happier communities by promoting health, wellness and physical activity and work to ensure our parks, programs, and facilities are safe and inclusive for all people.*

Strategic Plan

- **Maintain** and **Enhance** the Town's **Recreation Infrastructure**
- Deliver **High-Quality**, **Innovative**, and **Affordable** Recreation Programming
- Strengthen **Organizational Systems**, **Structures** and *Operations*
- Build **Capacity**, **Teamwork** and **Recruit and Retain** the Best.

Core Program Areas

1. Youth / Teen Camps and Programs
2. CRC Programs
3. Adult Activities
4. Community Events



Budget Highlights

- Department Roll-up
- Recreation Organizational Chart
- Recreation Programs
- Community Recreation Center (CRC)
- Whitmore Pool and Recreation Area
- Arts and Culture (Edison Theatre)
- Parks Maintenance
- Parks Maintenance Organizational Chart

Parks & Recreation

Department Roll-up*

ACCOUNT NUMBER	ACCOUNT NAME	MODIFIED BUDGET 2023/24	Department Requested BUDGET 2024/25	$ Diff	% Diff
DEPT 100-432	RECREATION PROGRAMS	$ 1,124,758.63	$ 1,169,520.00	$ 44,761.37	3.98%
DEPT 100-434	WHITMORE POOL & REC AREA	$ 402,542.09	$ 387,546.55	$ (14,995.54)	-3.73%
DEPT 100-436	ARTS AND CULTURE	$ 98,159.92	$ 102,333.00	$ 4,173.08	4.25%
DEPT 100-438	PARKS, BLDGS & TRAIL MAINTENANCE	$ 829,843.57	$ 842,998.05	$ 13,154.48	1.59%
DEPT 858-436	COMMUNITY RECREATION CENTER	$ 726,232.60	$ 930,478.00	$ 204,245.40	28.12%
		$ 3,181,536.81	$ 3,432,875.60	$ 251,338.79	7.90%

*__Department recommended budget__ – Town Council review and approval scheduled for June 19, 2024

Recreation Programs

Fund: 100-432
Amount: $1,169,520 (+3.98%)
Strategy: *"Deliver high-quality, innovative and affordable recreation programming."*
Serves: Toddler to Seniors
Staff: Full time: 4.15 FTE | 40 seasonal counselors, instructors, recreation coordinators & sports officials.
Revenue:

- Recreation Programs: $170,000 (+$10,000)

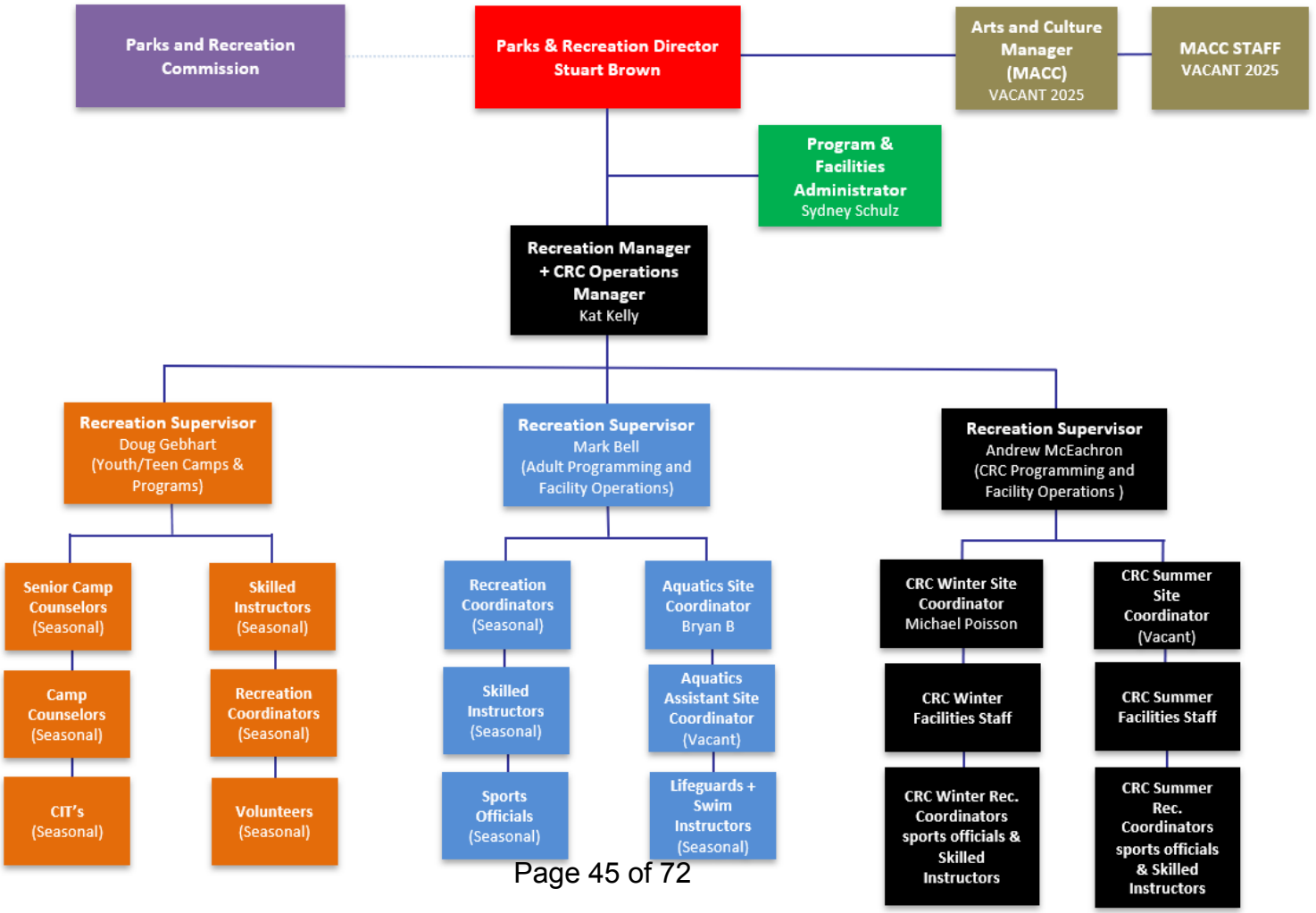
Budget Changes/Comments:

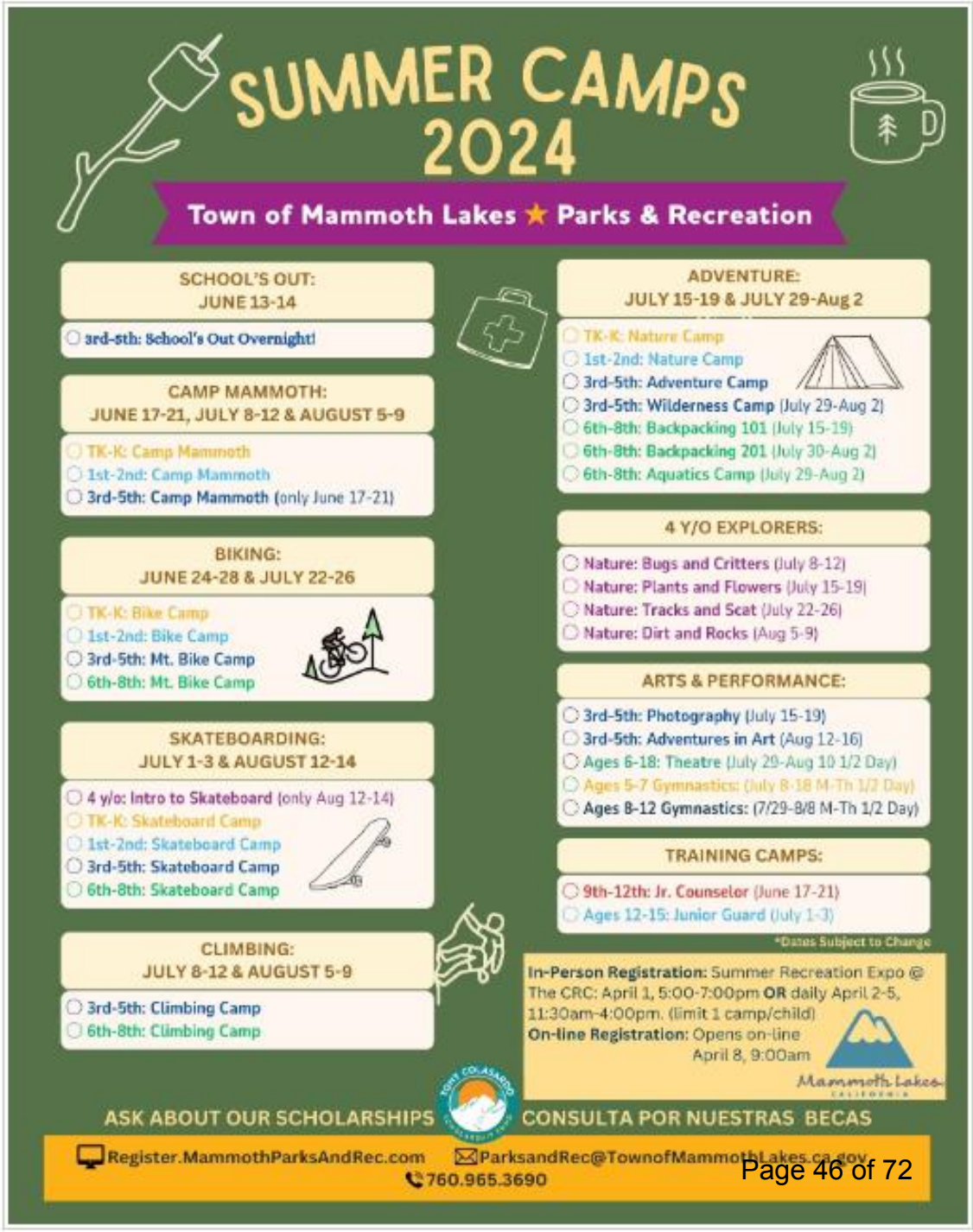
- Same number of counsellors to deliver 9 weeks of camps: 52 unique sessions and 600+ campers
- Additional seasonal funding for expanding programs (Pickleball, Gymnastics) and adult leagues.
- Fully fund fish stocking in the Lakes Basin ($109,500)
- Budgeting $47,000 for Youth Sports Programs
- Increase in July 4 Fireworks expenses ($43,000)





2024 PARKS AND RECREATION ORGANIZATION CHART (RECREATION ONLY)





Mammoth Lakes
Parks & Recreation

Summer Highlights:

- 9 Weeks of Camps
- June 17 – August 16
- 52 unique sessions: capacity approx. 600 campers

Adult Programs

- Winter
  - Indoor Soccer
  - Indoor Volleyball
- Spring
  - Pickleball League
- Summer
  - Softball League + Tournament
  - Pickleball Tournament
  - Whitmore 50 Challenge
  - Volleyball Tournament
  - Swim Stroke Improvement







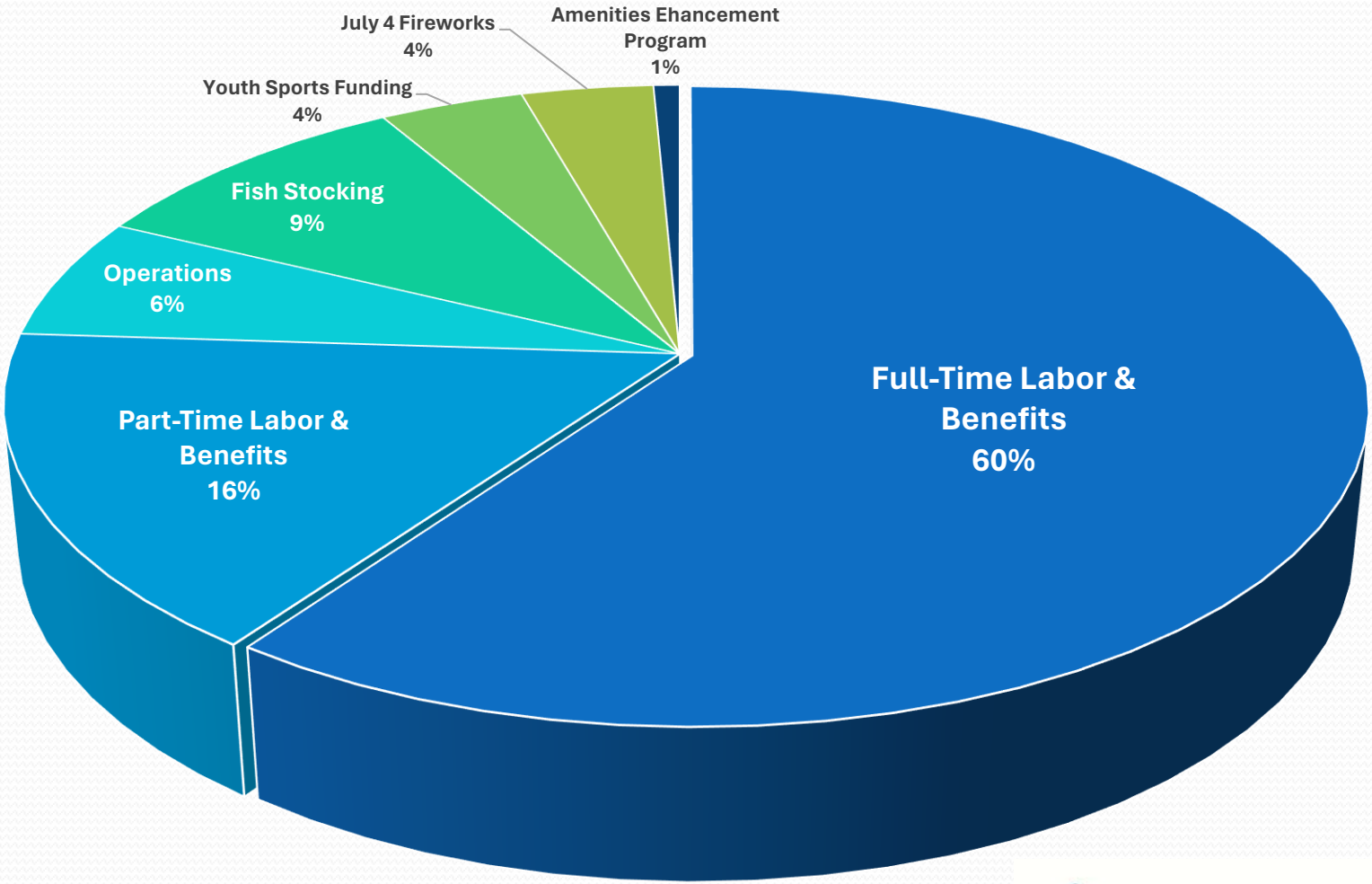
Community Events

- Spring Egg Hunt – March 29 ☑
- Parks and Recreation Expo – April 1 ☑
- Town Clean-Up Day – May 17/18
- July 4 Fireworks – July 4
- Pops in the Park – July 4
- Town's 40th Anniversary Celebration – Labor Day Weekend at Mammoth Creek Park
- Bike Rodeo – September TBD
- Haunted Rink – Oct 25
- Town Christmas Tree Lighting Ceremony at Mammoth Creek Park – Dec. 6
- Skate with Santa – Dec. 21

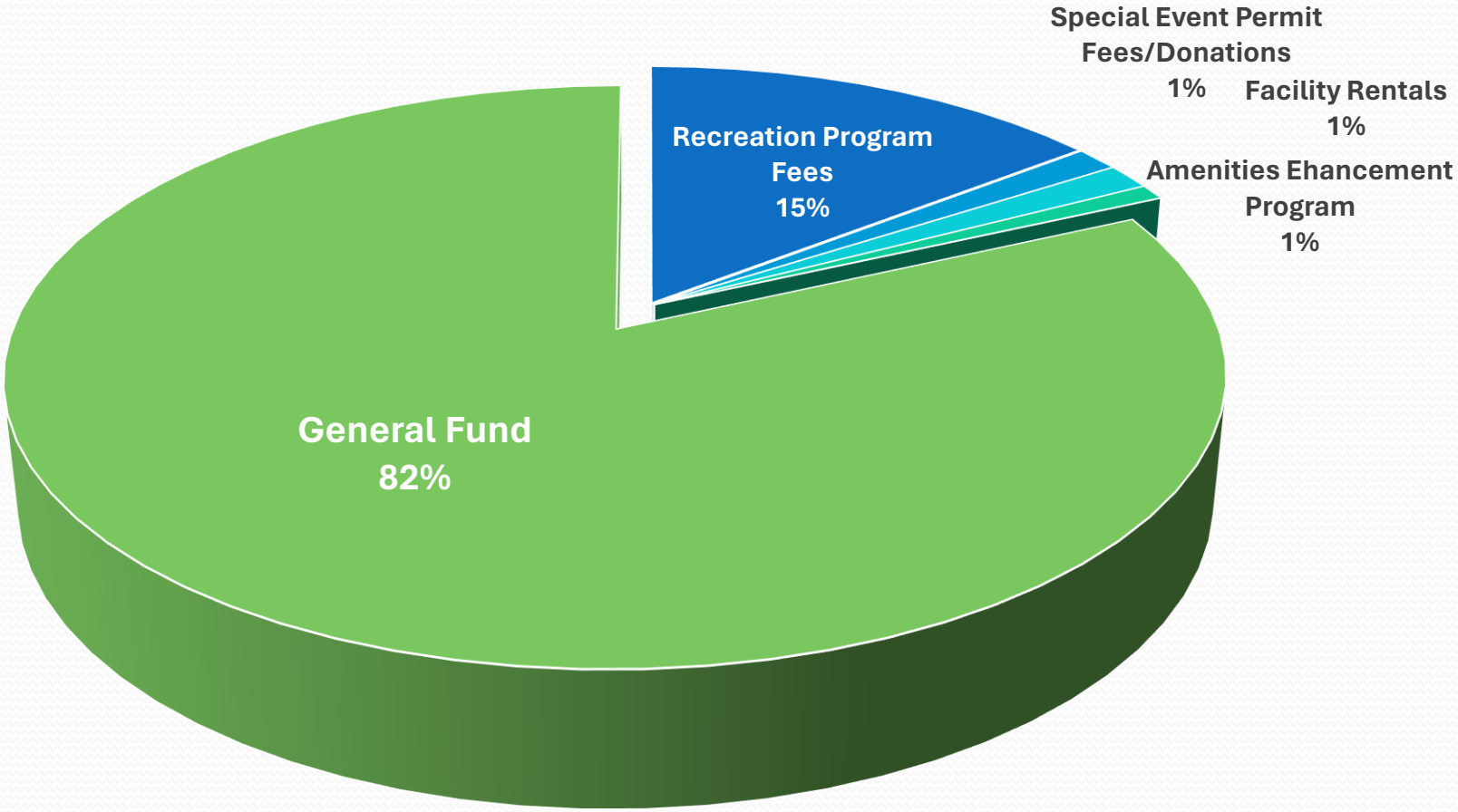




2024/25 Recreation Programs Expense Budget by Category



2024/25 Recreation Programs Revenue by Category



Whitmore Pool and Recreation Area

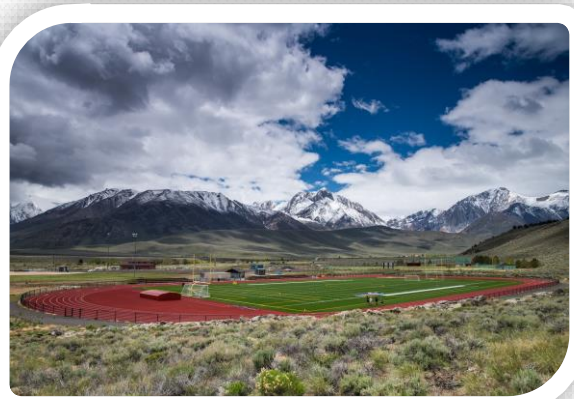
Fund: 100-434
Amount: $387,546 (-3.73%)
Strategy: *"Deliver high-quality, innovative and affordable recreation programming."*
Serves: 6 months – Seniors (65+)
Staff: Full time: 1.27 FTE | 18 seasonal lifeguards and swim instructors
Revenue Estimate:

- Whitmore Master: $24,000 (+$4,000)

Budget Changes/Comments:

- 50% reimbursement from Mono County for operational expenses (max. $178,000)
- Additional water treatment expenses
- Increased lifeguard training expenses
- Increase in parks, grounds and building maintenance expenses.
- Increased public utility costs





Dates/Hours of Operation

Scheduled Openings:

- *Monday, May 13:* Lap Swim, MLST
- *Saturday, June 15:* Public Rec. Swim

Scheduled Closings:

- *Thursday, July 4:* Holiday Closure
- *Sunday, August 25:* Last Public Swim
- *Friday, August 30:* Final Lap Swim

Free Public Swim:

- Opening/Closing Days and every Sunday in July in celebration of Park and Recreation Month!

Public Rec. Swim

Monday-Friday:

- 12-3:30pm

Saturday/Sunday:

- 12-4pm

Lap Swim

Monday-Friday:

- 6:30 – 8:30am

Mon/Wed/Fri:

- 5:30 – 7:30pm

Swim Lessons

NEW – All swim lessons offered are 8 x 30-minute sessions (4 hours of in-water instruction).

Fee: $70

Options:

- 4 x lessons per week for 2 weeks
- 2 x lessons per week for 4 weeks
- 1 x lesson per week for 8 weeks

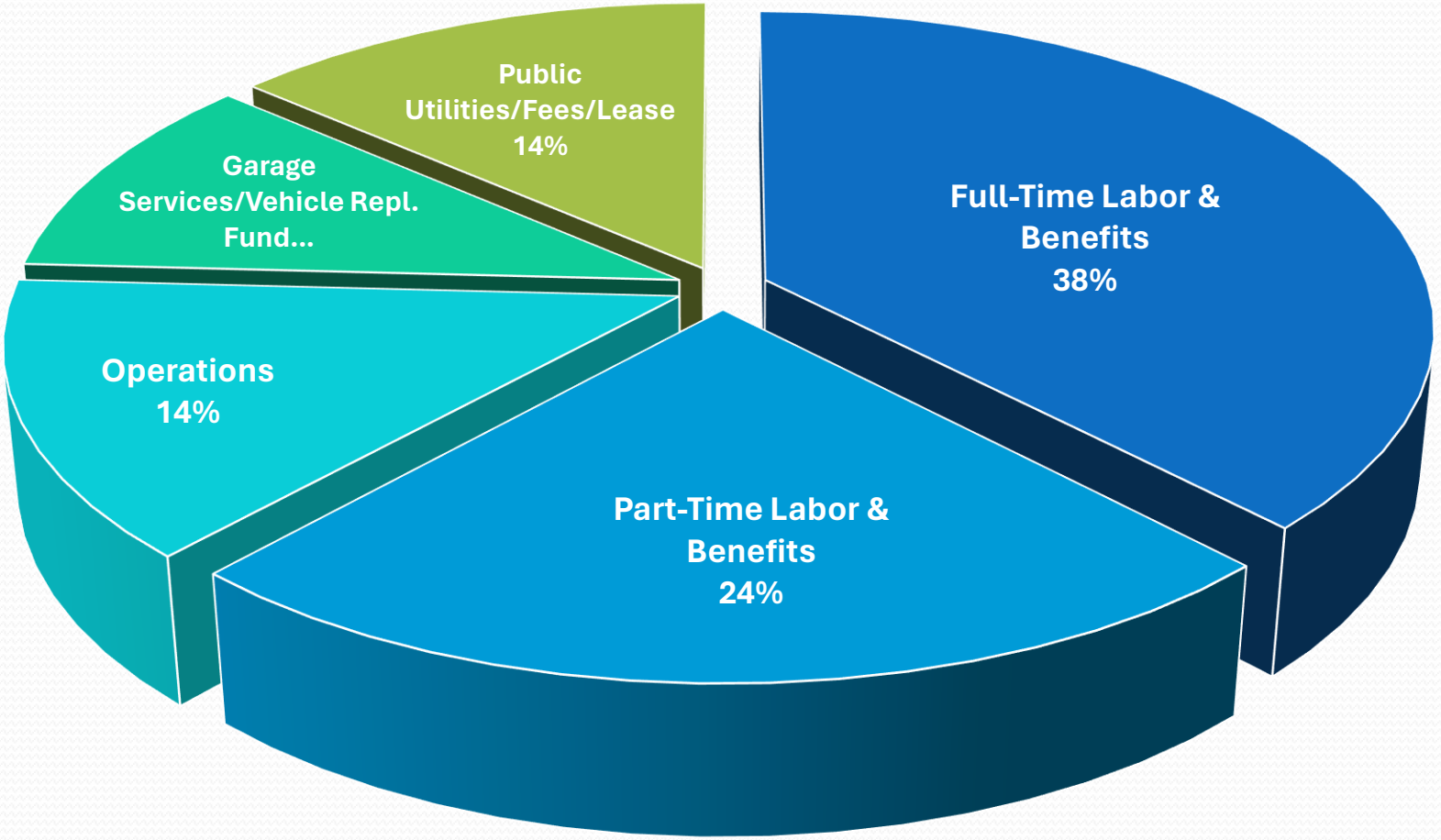


Programs & Partnerships

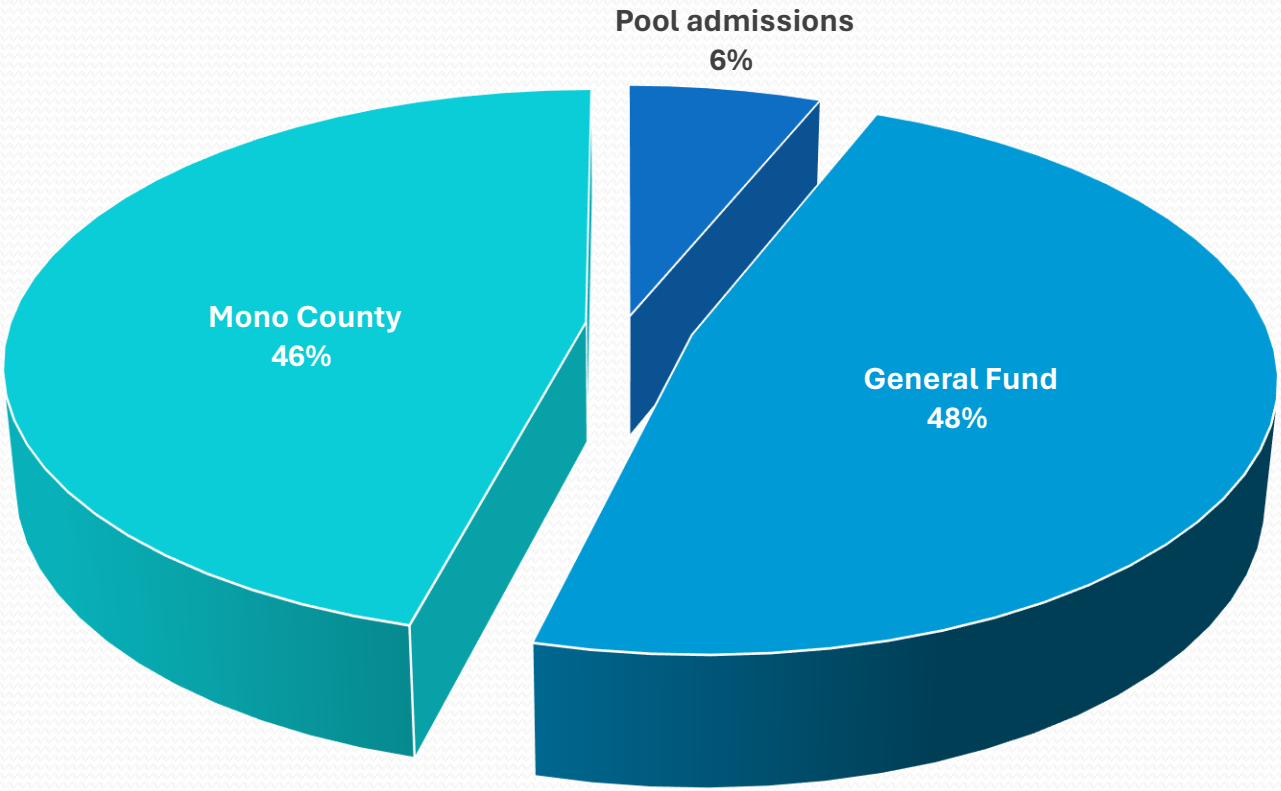
- **Jr. Lifeguard Camp:** New summer camp option!
- **Whitmore 50 Challenge:** Self-directed lap swim tracking - Swim 50 miles in a summer!
- **Drop-in Water Polo:** Days and times TBD.
- **Swim Aerobics:** Mammoth Hospital's Elevate Program
- **Tri Club:** Monday Morning Practices 8:30 AM
- **Mammoth Lakes Swim Team:** schedule TBC

Parks & Recreation

2024/25 Whitmore Pool and Whitmore Recreation Area Expense Budget by Category



2024/25 Whitmore Pool and Whitmore Recreation Area Budget Revenue



Community Recreation Center

Fund: 858-436
Amount: $930,478 (+28%)
Strategy: *"Deliver high-quality, innovative and affordable recreation programming."*
Serves: Grade TK (5) – Seniors (65+)
Staff: Full time: 1.75 FTE | 21 winter seasonal & 10 summer seasonal
Budget Changes/Comments:

- 12-month annual budget (7 months winter/5 months summer).
- Committed to deliver high-quality customer service and year-round programming that requires additional seasonal staff.
- Budget includes funds for ASEC contract as per LA Kings Partnership.
- 40,000, sq. ft. facility requires extensive ongoing maintenance and contracted agreements for maintenance (Trane, DHU, etc.)
- Mammoth Creek Park will fully reopen in 2024 realizing our vision as a recreation destination for the community and our many visitors.





CRC Winter Programs

- Adult Coed Curling League
- Adult Coed Hockey League
- Adult/Youth Hockey and Curling Tournaments
- Adult Drop-in Hockey/Curling
- Stick Time
- Skating Lessons
- Community Skate Special
- Learn to Play Hockey/Curl
- Women's Learn to Play Hockey
- Skating Drills and Fitness
- LA Kings Youth 'First Goal' Program
- Lil' Kings Hockey Program
- Mammoth Lakes Youth Hockey Program

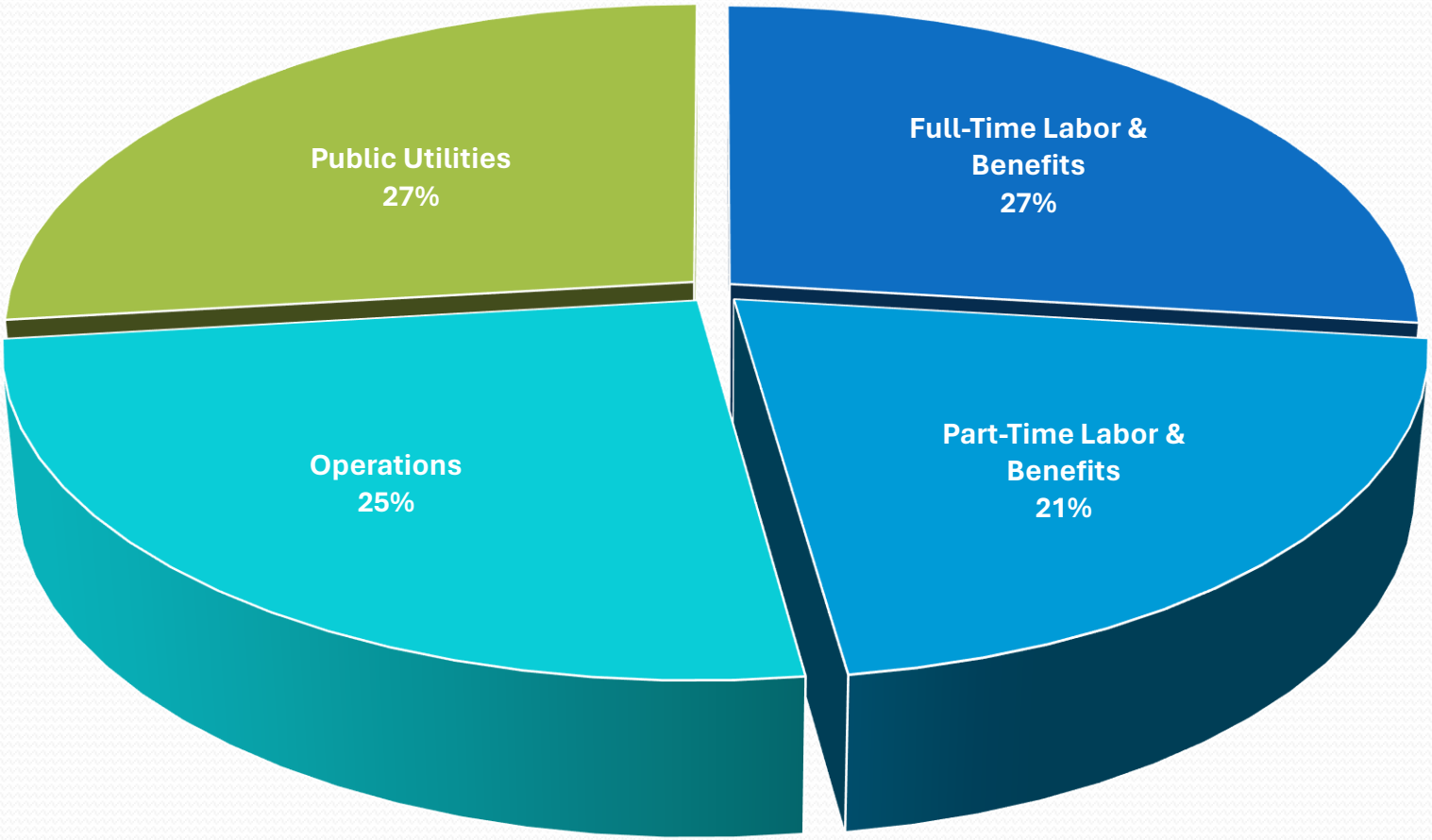
MAMMOTH LAKES YOUTH HOCKEY

LA KINGS ICE AT MAMMOTH LAKES

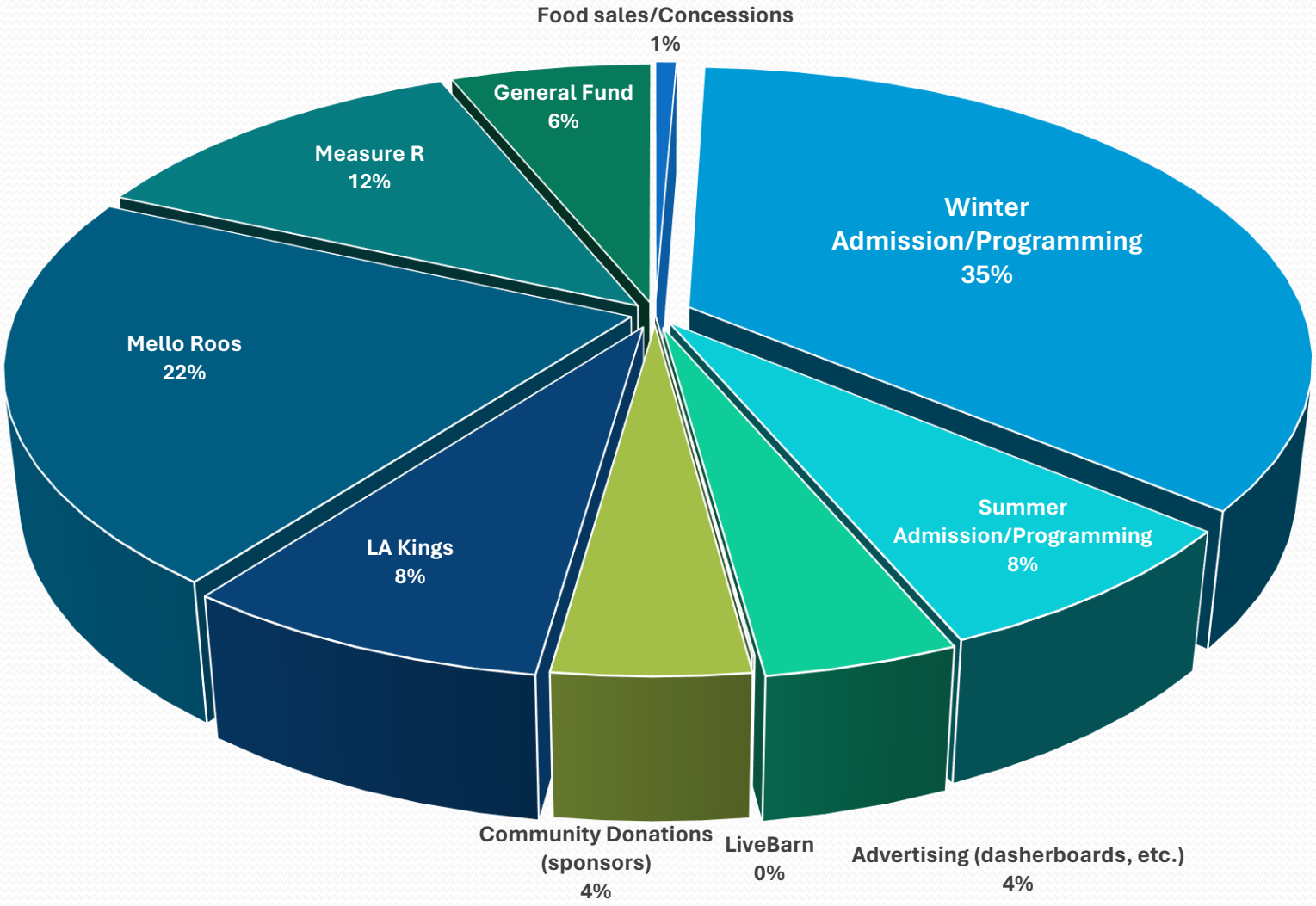
CRC Summer Programs

- Open Play Sessions
- Adult Coed Leagues and Drop-in Sports
  - Arena Soccer
  - Futsal
  - Basketball
  - Volleyball
  - Pickleball
  - And many others…
- Youth Programing
- Summer Camps/NEW Kids Club
- Instructional Sports
- Lessons
- LA Kings Ball Hockey League

2024/25 Community Recreation Center Expense Budget by Category



2024/25 CRC Revenue By Category



Arts and Culture (Edison Theatre)

Fund: 100-434
Amount: $102,333 (+4.25%)
Strategy: *"Deliver high-quality, innovative and affordable recreation programming."*
Serves: Grade TK (5) – Seniors (65+)
Staff: 3 seasonal
Revenue Estimates:

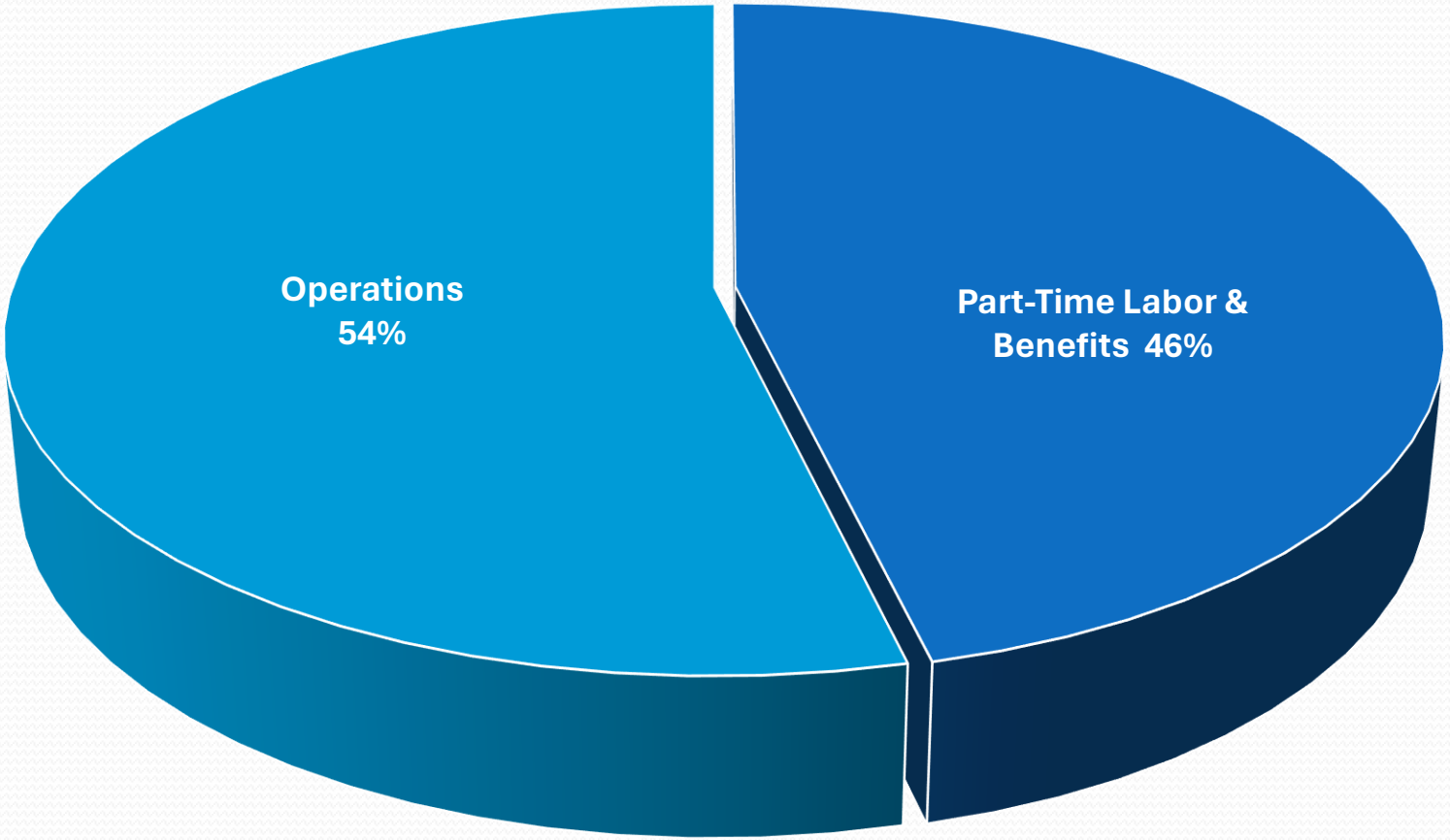
- TBD

Budget Changes/Comments:

- No annual MLF Lease payment
- Facility is closed for phase 1 construction - scheduled to reopen in the fall with a smaller theatre.



2024/25 Arts and Culture (Edison Theatre) Expense Budget by Category



Parks Maintenance

Fund: 100-438
Amount: $842,998 (+1.59%)
Strategy: *"Maintain and Enhance the Town's recreation infrastructure."*
Staff: Full-time: **4** | Full-time Hybrid employees: **3** and 1 summer seasonal employee
Budget Changes/Comments:

- Increased staff capacity and funding required to manage additional infrastructure and recreation amenities.
- Replaced seasonal summer positions with 3 Hybrid employees (roads 58% / parks 42%)
- Budgeted increase in public utility, maintenance and supply expenses.





Current and Expanded Program of Work

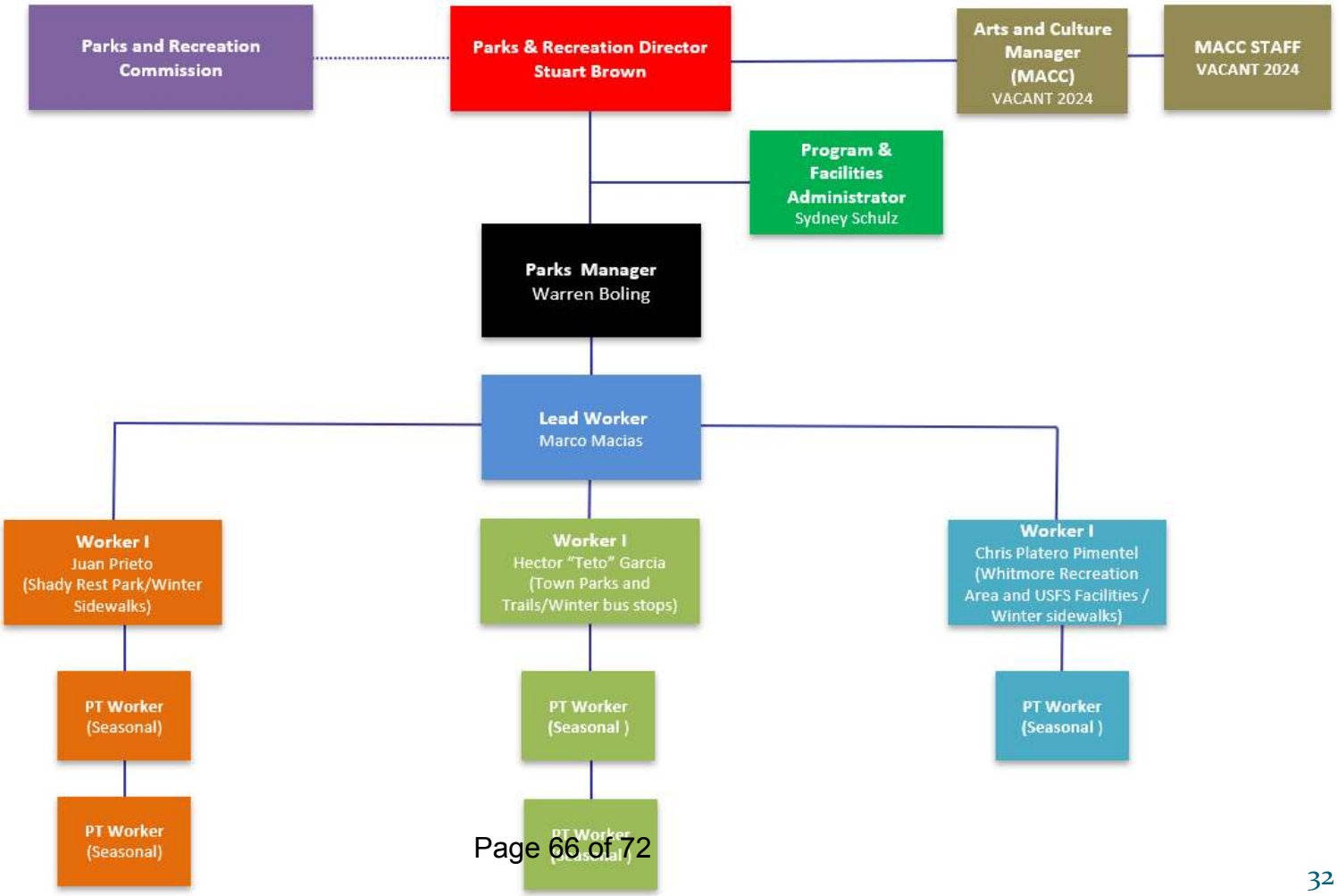
CURRENT Maintenance list:

- Transit shop, janitorial, landscape -1.6 acres
- Trails End Park / Skate Park - 4.1 acres
- Pickleball Complex - 2 acres
- CRC/Mammoth Creek Park - 3.6 acres
- Mammoth Park East - 1 acre
- Community Center - 2 acres
- Tennis Courts/Playground - 2 acres
- Whitmore Recreation area - 30 acres
- Whitmore Pool - 1 acre
- Shady Rest Park - 20 acres
- Shady Rest DiscGolf Park – 5 acres
- MUPS all the way to Horseshoe - 20 miles
- Sidewalks - blow and sweep
- Dog Bags - 20+ dog bag locations throughout Town
- Visitor Center landscape - 10,000 sq. ft.
- Edison Theatre - 1.5 acres
- Tavern Park N' Ride - 1.18 acres
- Seasonal Flags, Banners, Snowflakes – approx. 60, will expand to 80.
- Mammoth Monument - landscape & decorate

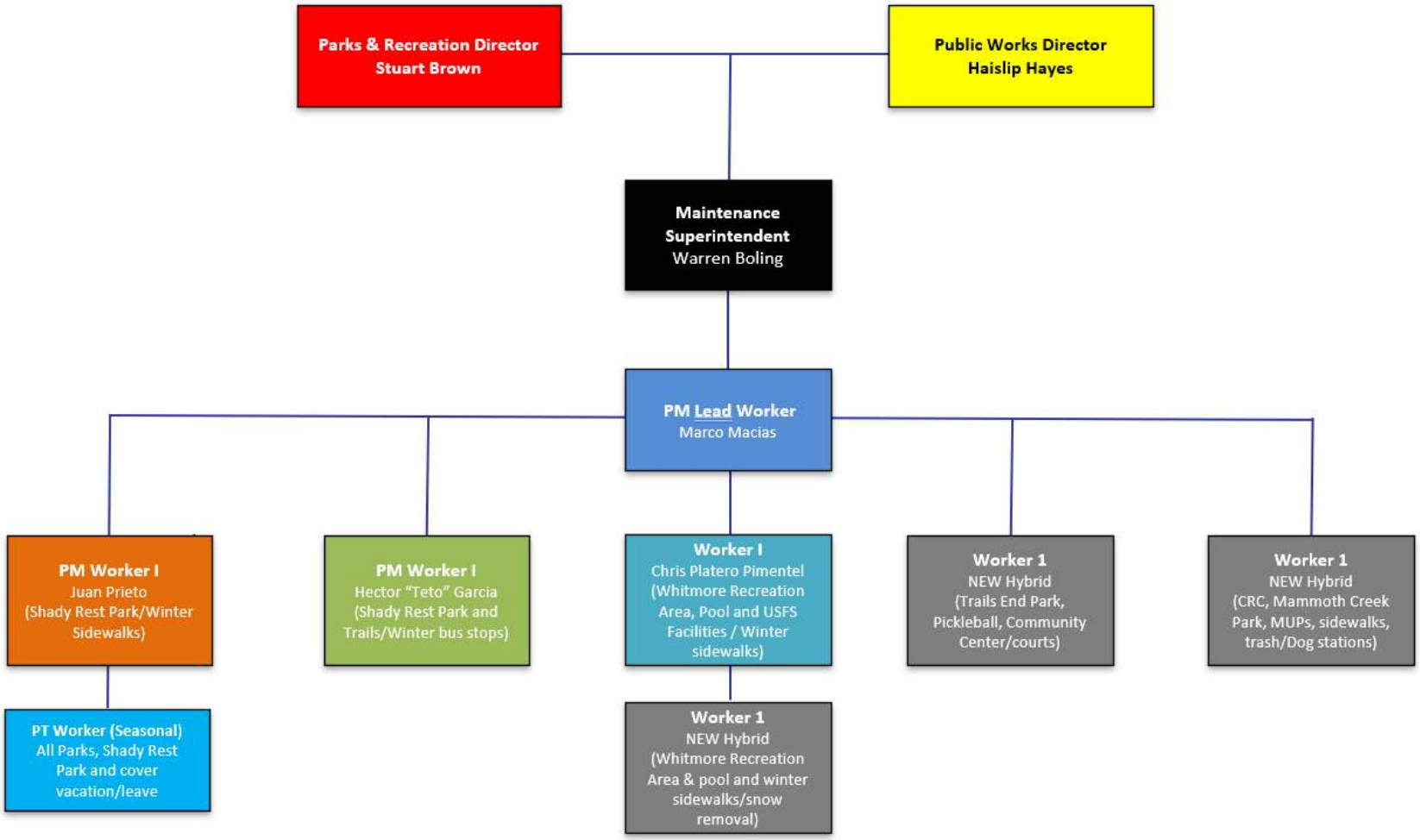
NEW tasks in the last 7 years with no additional staffing:

- CRC area, Sport Court install/removal, ice removal and janitorial services
- CRC snow removal around perimeter of structure
- Shady Rest DiscGolf Park
- Pickleball Complex
- Multiple sidewalks
- Limelight sidewalk snow removal
- The Park at the Parcel playground & restroom
- The Parcel sidewalk snow removal
- Edison Theatre landscape and snow removal
- Future Community Dog park
- All of SR 203 sidewalks North & South
- Laurel Mountain Sidewalk
- US Bank sidewalk to the library
- Trash Cans around town "Not Bus Stops"

2023 PARKS AND RECREATION ORGANIZATION CHART (PARKS MAINTENANCE ONLY)



2024 PARKS AND RECREATION PROPOSED ORGANIZATION CHART (PARKS MAINTENANCE ONLY)



The full-time hybrid employees would be dedicated to the Parks Department during the summer months. During winter, 2 FTE's would go to roads, and one would stay with Parks Maintenance for snow removal operations.

Why hybrids and the need for additional fulltime staffing?

- Hybrids can fill the ongoing void we are having with filling seasonal staffing.
- We haven't filled summer seasonals in 3 - 5 years - **We only had one last year.**
- Lack of seasonal staff results in higher **overtime costs** ($30,000 FY2023/24) and more importantly, creates an unsustainable program of work for the full-time employees.
- Significant **time saving** for Human Resources and staff on rehiring, onboarding ad training seasonal employees each year
- 3 seasonal winter employees will not be returning this next year for snow removal operations. This will add **additional training for new hires.**
- Becoming significantly harder to find and train **commercial drivers**.
- Full-time employees are more committed to the Department and become key members of our **high-performing and dynamic team!**

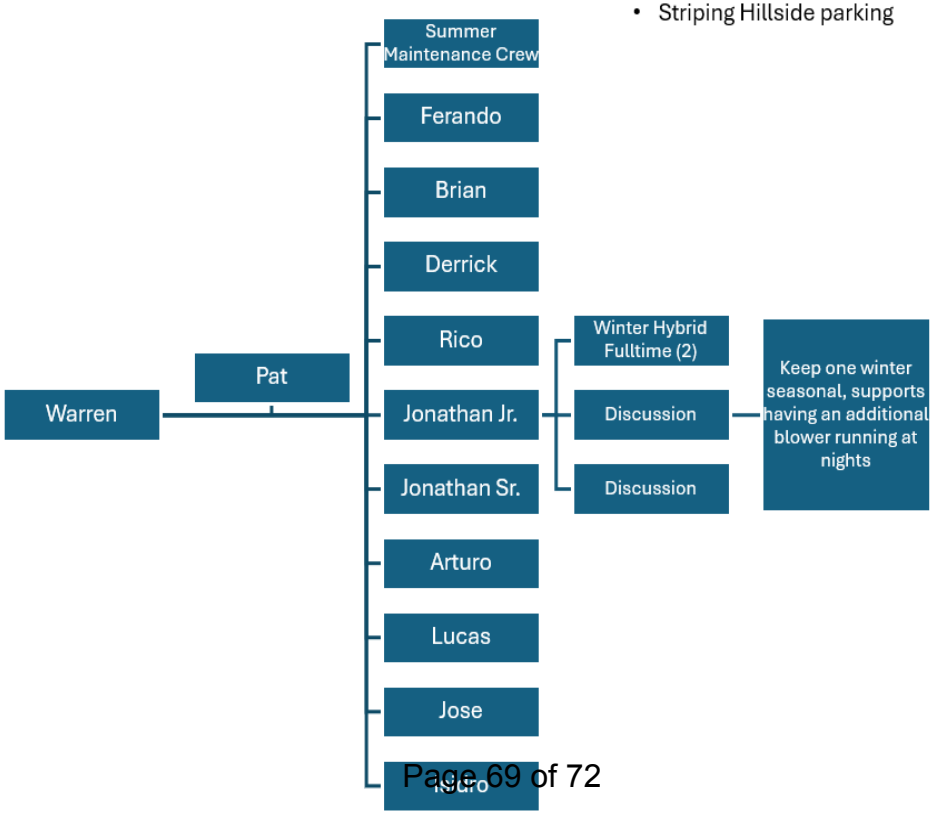
Road Crew Work Plan and Organizational Chart

Additional Snow Removal operations added:

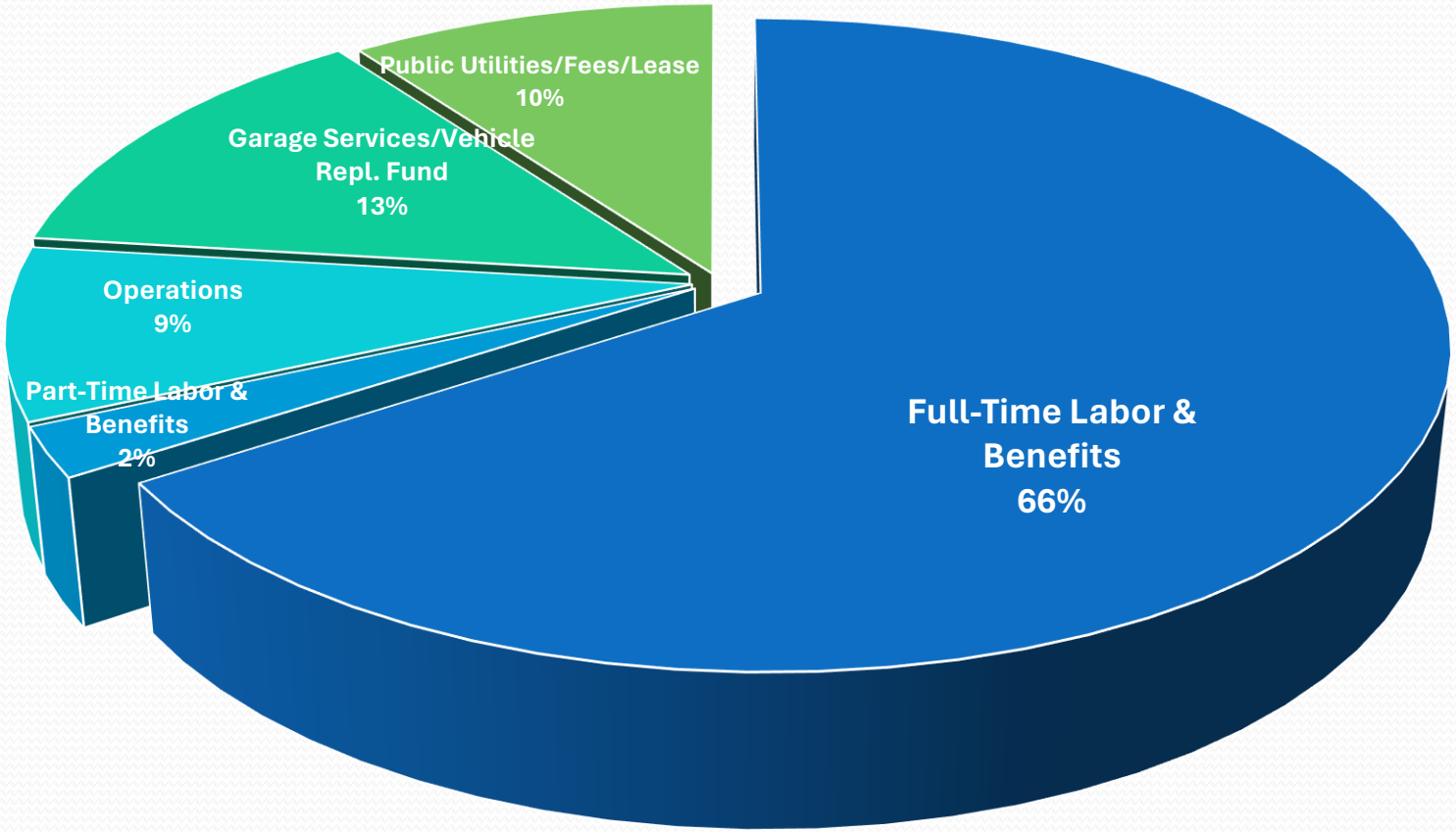
- Limelight sidewalk (Used for storage then removed)
- The Parcel (Plowing and blowing)
- 203 from Mountain Blvd. to Minaret (Move all lanes to South side for blower)
- Laurel Mt. Road (New Parallel parking section plow and blow)
- Pickle ball Ct. (Blow open snow storage for additional parking)

Additional summer operations taken on over the last 5 years

- Striping Edison Theatre parking lot
- Striping CRC parking lot
- Painting lakes Basin
- Sweeper in the Lakes Basin
- Future Red's Meadow "What will this entail?"
- Striping Hillside parking



2024/25 Parks Maintenance Expense Budget by Category



Tony Colasardo Scholarship Fund

Fund: 900-000-28034
Revenue Balance: $85,000
Strategy: *"Deliver high-quality, innovative and affordable recreation programming."*
Goal: Ensure that all people regardless of income level, ability, race or gender have access to the benefits of parks and recreation.
Fund Update:

- 67 local children, and 139 scholarships were awarded in Parks and Recreation camps and programs, for a total amount of **$8,013.31.**
- Parks and Recreation also collaborated with our local youth sports organizations to award 19 scholarships, for a total of **$3,615.**
- Finally, UK International Soccer and Challenger Sports awarded 7 scholarships to summer soccer camps, for a total of **$993.75.**




All Recreation ★ All The Time!
Mammoth Lakes, California