PARKS AND RECREATION COMMISSION
STAFF REPORT

Subject: Parks and Recreation Department Monthly Report

Meeting Date: February 3, 2026

Written by: Stuart Brown, Parks and Recreation Director
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Sydney Schulz, Recreation Supervisor
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BACKGROUND:

The monthly Parks and Recreation Department Report includes news and updates from the department, along with achievements and action related to the strategies, goals and tasks identified in the Parks and Recreation Department 2025 Strategic Priorities and Key Objectives.

A. Strategic Priority: *Invest in the Town's Recreation Amenities*
B. Strategic Priority: *Deliver High-Quality, Affordable and Sustainable Recreation Programming*
C. Strategic Priority: *Build Capacity to Enhance and Expand Programming*

DEPARTMENT NEWS AND UPDATES

Facility Status:

Community Center

- OPEN for programming and private rentals.

Community Tennis Courts and Playground

- Tennis Courts – CLOSED for the season.
- Pickleball Courts – CLOSED for the season.
- Restrooms – CLOSED for the season.
- Playground – CLOSED for the season.

LA Kings Ice at Mammoth Lakes

- OPEN for the season.

Mammoth RecZone

- CLOSED for the season.

Mammoth Lakes Pickleball Complex

- Pickleball Courts – CLOSED for the season.
- Restrooms – CLOSED for the season.

Mammoth Creek Park - West

- Inclusive Playground – CLOSED for the season.
- Restrooms – OPEN (weather dependent).
- Natural turf area – CLOSED for the season.
- Natural/Prefabricated bouldering area – CLOSED for the season.
- Picnic Shade Structure – CLOSED for the season.
- Deck Shade Structure – OPEN (Shade cloth removed)
- Synthetic turf area – CLOSED for the season.

Mammoth Creek Park – East

- Restrooms – CLOSED for the season.

Shady Rest Park

- Ball Fields 1-3 – CLOSED for the season.
- Soccer Fields 1-2 – CLOSED for the season.
- Restrooms – CLOSED for the season (portable restrooms available).
- Playground – CLOSED for the season.
- Ball Field Restrooms – CLOSED for the season.
- Shady Rest DiscGolfPark® - CLOSED for the season.
- Shady Rest Volleyball Courts – CLOSED for the season.

Trails End Park/Volcom Brothers Skate Park

- Skateparks – CLOSED for the season.
- Restrooms – CLOSED for the season.
- Playground – CLOSED for the season.

Park at the Parcel

- 2-5 year old Playground – Managed by MCOE
- 5-12 year-old Playground/climbing Dome – CLOSED for the season.
- Restrooms – OPEN (weather dependent)
- Pavilion and Picnic Area – CLOSED

Mammoth Lakes Community Dog Park

- Dog Park – CLOSED for the season.
- Restrooms – CLOSED for the season.

Town-wide MUPs and Sidewalks

- Lakes Basin MUPs – CLOSED to Twin Falls Overlook. CLOSED between Twin Falls Overlook and Horseshoe Lake
- Downtown MUPs & Sidewalks – OPEN (subject to snow conditions).

Whitmore Pool

- CLOSED for the season.

Whitmore Recreation Area

- Whitmore Ball Fields 1 & 2 – CLOSED

- Whitmore Ball Field 3 – CLOSED
- Whitmore Track – CLOSED
- Whitmore Synthetic Turf – CLOSED
- Restrooms – CLOSED for the season

INVEST IN THE TOWN'S RECREATION AMENITIES

Capital Projects

Provide multi-purpose, year-round, indoor and outdoor recreation amenities in Mammoth Lakes accessible to all residents and visitors. Capital Improvement Projects (CIP) include:

A. Mammoth Creek Park West Rehabilitation Project Update

- On-going projects:
- CRC railing – bid prepared, will publish after installation of shade structure
- Park identification and Kiosk sign – planning underway by OOR
- Bike racks – on order from MLT
- Landscaping – planned for summer
- Park Amenities – placement of donor benches

B. Community Bike Park/Pump Track Development

- Staff are evaluating the survey results and continue to determine the appropriate location(s) for the stated community bike park features.

C. Dave and Roma McCoy Arts and Cultural Center Programming Development

- Staff contracted with AMS Consulting to update the 2022 Operating Plan/Pro-forma.
  - Scope of work:
    - Provide consulting services and recommendations to Owner during the construction phase of the project to maximize planned operational and programming efficiencies.
    - Consult Owner in the development of the Fiscal Year 2026/27 annual operating plan (forecast), fee schedule, staffing template, and financial revenue and expense projections for the Facility.
    - Consult Owner in the identification and development of year-round Facility programming.
    - Consult Owner in Owner's negotiations of professional service agreements with tenants, artists and management agencies.
    - As requested, perform on-site inspections of the Facility during construction and after the facility is operational and provide recommendations to enhance the operational efficiency of the Facility.
- Staff and the consultant are working on the following tasks:

DRAFT Project Milestones

DATE	MILESTONE	ASSIGNED TO
12/1/2025	Draft Activity Profile Ready	
2/2/2026	Job Description's prepared	
2/2/2026	Draft Pro Forma Ready	
3/2/2026	Ticketing System research completed	
3/2/2026	FY2026/27 Operating Budget draft	
3/3/2026	Fee Schedule - Special Meeting with Parks & Recreation	
3/18/2026	Fee Schedule - Approval by Town Council*	
4/1/2026	Start scheduling & programming process for 2027-28	
4/1/2026	FY2026-27 Budget Ready	
4/1/2026	Set up chart of accounts within TOML accounting system	
5/1/2026	Draft Operating Plan ready	
7/1/2026	Begin Theater Manager Recruitment	

- Staff meet regularly with the representatives from the Performing Arts Foundation to discuss fundraising opportunities and construction updates.
- The next meeting is scheduled on February 6, 2026.

Planned Maintenance

Conduct planned maintenance activities to enhance prioritized parks, fields, facilities and trails.

- Staff will provide an update to the Commission on March 3, 2026 regarding upcoming planned maintenance of Town parks, fields, facilities and trails.

DELIVER HIGH-QUALITY, AFFORDABLE, AND SUSTAINABLE RECREATION PROGRAMMING

Smart Growth – Expand access, availability and affordability of parks and recreation programs and services

A. **Affordability** - Increase Tony Colasardo Scholarship opportunities for all youth and provide payment plan options for adults.

B. **Access** - Expand discounted in-person, limited sale Membership and Play Pass products and maximize access to summer camps and programs. Memberships went on Sale at 50% Off on October 1 and closed on November 14 (extended 2 weeks)
   - Annual Membership sales from October 1, 2025 – January 28, 2026:
     - Adult – 89
     - Family – 64
     - Child – 4
     - Youth - 5
     - Inyo/Mono Student – 68

        - Senior/Military/Cerro Coso Student/First Responder – 19
    - Monthly Membership sales from October 1, 2025 – January 28, 2026:
        - Adult – 38
        - Family - 15
        - Child – 7
        - Youth - 17
        - Inyo/Mono Student - 26
        - Senior/Military/Cero Coso Student/First Responder - 6

C. **Availability** - Further expand availability of products and services for families.
    - Staff are in discussion with MUSD Husky Club to develop ways in which the department can assist with additional recreational programming.

D. **Communication Plan** - Effectively disseminate bilingual Department-wide information to encourage participation in the Core Program Areas: (1) Department website/DaySmart, (2) Recreation This Week, (3) social media, (4) Brochures, flyers, and print ads.
    - Recreation This Week – 6,355 (+49) subscribers
    - Mammoth Parks 'N' Rec Facebook – 3,289 (+12) followers
    - Mammoth Parks 'N' Rec Instagram – 2,669 (+38) followers
    - Mammoth Lakes Ice Facebook – 695 (+51) followers
    - LA Kings Ice Mammoth Lakes Instagram – 1,332 (+66) followers
    - Mammoth RecZone Facebook – 71 (-) followers
    - Mammoth Whitmore Pool Facebook – 919 (-3) followers
    - The LA Kings Ice Mammoth Lakes Rack Card Parks and Facilities brochure is available at TOML facilities and Certified racks throughout the area.

E. **Data collection** - Use surveys, etc. to inform park experience and program evaluation.
    - Staff have analyzed survey results from summer programming and are evaluating surveys for fall and winter programming.

Core Program Areas – Expand and deliver sustainable core program areas aligned with the demand and resource capacity of the Department

A. Youth/Teen Camps and Programs

Fall/Winter programming is underway and includes:
- Winter II Gymnastics sessions
- Hot Shots Basketball (Grades 3-5)

B. Community Recreation Center (CRC) Programs/Events
- Hockey
    - MLYH Travel Hockey practices are underway and home SCAHA games have been completed for the season. All Mammoth Stars Travel teams (14UBB, 12UB & 10UB) were undefeated at home this season. All teams are currently top of their divisions, with playoffs scheduled to start March 7.

        - Bishop Youth Hockey practices and home games are underway and home games have been completed for the season.
        - MLYH House program practices and games are underway.
        - Adult League (A, B, & Women's) games are underway, with C-League games scheduled to begin on February 10.
    - Curling
        - Winter League matches are underway
        - NEW dedicated curling lane available for Open Curl sessions, private rentals and member reservations.
    - Skating Lessons
        - Winter Learn To Skate, Power Skating, Intermediate Skating and Hockey Improvement Skating lessons are underway.
    - Pickleball
        - The Indoor Pickleball Court is available for private rentals and member reservations.
    - Batting/Shooting Cage
        - The Batting/Shooting Cage is NOW OPEN for private rentals and member reservations.

C. Adult Activities

- In addition to Hockey, Curling and Skating programs at LA Kings Ice Mammoth Lakes, Winter Indoor Soccer and Volleyball Leagues are now underway on Sunday and Wednesday evenings, respectively at the MMS Gym.

D. Community Events/Activities

Upcoming events:

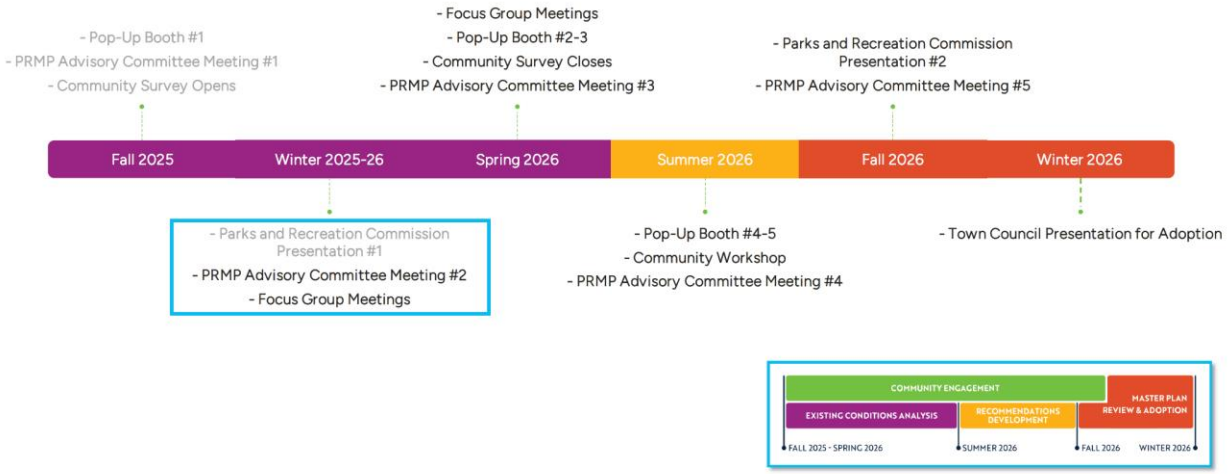
- February 3 - ***FREE Community Skate Night!***

Parks and Recreation Master Plan

A. Develop a new Parks and Recreation Master Plan that includes updated goals and policies, an analysis of the supply, demand and needs for park and recreation facilities and services within and surrounding the Town of Mammoth Lakes and an action plan with conceptual site plans that articulate a clear vision and "roadmap" for the Town over the next 10 years or longer.

Project Update:

Community Engagement Schedule



Meeting Calendar:

- **February 2** – PRMP Monthly Meeting at 2:00pm
- **February 9** – PRMP Advisory Committee Meeting at 5:30pm
- **February 10** – Virtual Focus Group: Local Sports Organizations at 5:30pm
- **March 2** – PRMP Monthly Meeting at 2:00pm
- **March 3** - Virtual Focus Group: PRMP Advisory Committee Applicants at 5:30pm
- **March 30** - Summer Recreation Expo at the CRC, KTUA Pop-up Booth, 4-7pm
- **March 31** - Facilitated in-person Youth/Teens Focus Group: MHS MPR, from 2:00-3:30pm
- **April 1** – Facilitated in-person Latino Community Members at the Community Center (1000 Forest Trail) from 6:00-7:30pm
- **April 2** – Facilitated in-person Seniors/Active Adults Focus Group at the Community Center (1000 Forest Trail) from 6:00-7:30pm
- **April 3** – Spring Egg Hunt, KTUA Pop-up Booth at Mammoth Creek Park from 3-5pm
- **April 6** - PRMP Monthly Meeting at 2:00pm

Community Survey Update

- **Mailed statistically valid survey** sent to all Mammoth Lakes households, including second homeowners
- **Online open link survey** available for broader community
- Our goal is to collect 1,000 online surveys… and we need your help!



All Hands On Deck – Help Us Share the Survey!

The Town is actively promoting the survey, but it takes a village and we need your help!

Promotional Materials for You to Use

- Printed and digital flyers
- Social media graphics and captions
- Text copy to include in email newsletters

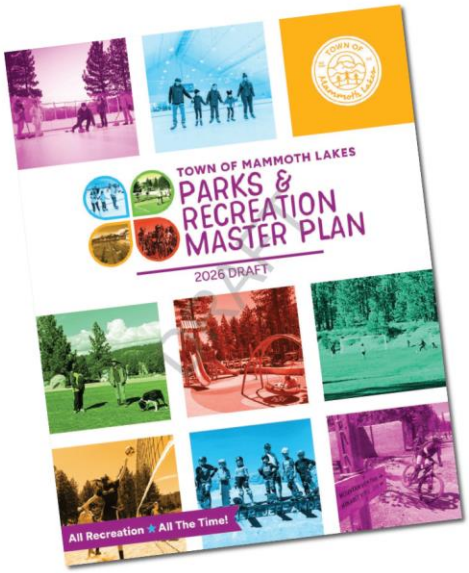
How You Can Help

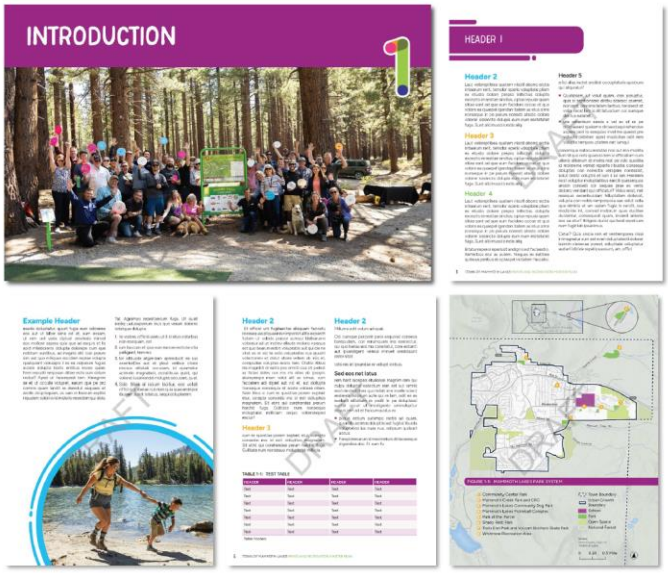
- Include a blurb in your organization's email newsletter
- Post on your organization's social media account or share the Town's social media posts
- Hang flyers in your workplace, favorite coffee shop, community bulletin board, etc.

Do you have any questions or suggestions?



Sneak Peek! PRMP Report Template





BUILD CAPACITY TO ENHANCE AND EXPAND PROGRAMMING

A. Partnerships

- Expand partnerships with local organizations
  - Staff are collaborating with Mono County Public Health on Spring Cooking Classes.
  - Staff are working with MHS Baseball to develop practice opportunities at the Community Recreation Center (CRC).
  - Staff are working with MUSD Expanded Learning Opportunities Program (ELOP) to build an ice-skating program.
  - MCOE continue to hold First Five Peapod Playgroups at the Community Center.
- Collaborate with local non-profit youth sporting groups
  - MLYH and Bishop Hockey have commenced practices and games at LA Kings Ice Mammoth Lakes.
  - Staff are working with Mono County Little League to finalize a Facility Use Agreement for the 2026 Spring season.
  - Staff are working with Mono County Public Health to develop a Facility Use Agreement for programming at the Community Center.
- Hire/contract specialized skilled instructors
  - No update.
- Contract with recreation entities to provide enhanced services
  - Staff are investigating new opportunities for the provision of youth theatre services for 2026 Summer Camps.

B. Employee Development

- Developing our workforce

- No update.
- Professional Development
  - Staff are scheduling conferences and training opportunities during the Spring months when time permits.
    - California Parks and Recreation Society Annual Conference & Expo (March 10-13)
    - CPRS Operations 'PRO' Academy (April 30-May 1)

C. Recruitment and Retention

- On January 21, the Town Manager presented Sydney Schulz with the Spirit of Mammoth Award! This appreciation award recognizes full-time employees who demonstrate the high standards of a friendly, resourceful, enthusiastic, and dependable Town employee. Sydney was presented with a certificate of appreciation and $100. Below is Sydney's nomination:
- *"I would like to nominate Sydney Schulz for the Spirit of Mammoth Award. Specifically for her enthusiasm and high standards growing the town hockey programs. The adult league has expanded tremendously from her coaching skills and many town constituents who previously had no hockey experience have now gained not only a new skillset but a new community. The Women's League, which Sydney founded, has empowered many many people. The improvement of the quality of life for adults in this town because of Sydney's dedication is apparent. Sydney is hoping to take what she has done for the hockey program and expand it into other adult sports. Finally, what most qualifies Sydney for the Spirit of Mammoth Award is the fact that she always happily gives credit to team members and partnerships that helped make these programs such a success."*



Congratulations Sydney!