Town Council Agenda

Wednesday, June 21, 2023, 4:00 p.m.

437 Old Mammoth Road, Suite Z, Mammoth Lakes

Members of the Town Council:

Mayor John Wentworth, Mayor Pro Tem Bill Sauser, Councilmember Chris Bubser, Councilmember Sarah Rea, Councilmember Amanda Rice

NOTE: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (760) 965-3602. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 13.102-35.104 ADA Title II)

NOTE: Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public inspection in the Town Offices located at 437 Old Mammoth Road, Suite 230 during normal business hours. Such documents are also available on the Town of Mammoth Lakes website at www.townofmammothlakes.ca.gov subject to staff's ability to post the documents before the meeting.

NOTE: You may attend the Town Council meetings in person or watch them on the Town of Mammoth Lakes' website at www.townofmammothlakes.ca.gov , on the local government cable channel 18, or via Zoom. Public comments can be submitted to the Town Clerk at clerk@townofmammothlakes.ca.gov. before and during the meeting, or may be made in person or via Zoom.

NOTE: All comments will be limited to a speaking time of five minutes.

ZOOM INFORMATION

Join from a PC, Mac, iPad, iPhone, or Android device:
Please type in or cut and paste in this URL to join. https://monocounty.zoom.us/s/92958002088
Or join by phone:
Dial (for higher quality, dial a number based on your current location):
US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 301 715 8592 or +1 312 626 6799 or +1 646 876 9923
Webinar ID: 929 5800 2088
International numbers available: https://monocounty.zoom.us/u/acobwlnMsm

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1. CALL TO ORDER AND ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENTS

The Public Comment portion of the agenda provides the public with an opportunity to address the Town Council on matters not otherwise listed on the agenda. Under California law the Town Council is prohibited from generally discussing or taking action on items not included in the agenda; however, the Town Council may briefly respond to comments or questions from members of the public. Therefore, the Town Council will listen to all public comment, but will not generally discuss the matter or take action on it. Requests for service from the Town may also be made at the Town offices during regular business hours. Members of the public desiring to speak on a matter appearing on the agenda should ask the Mayor for the opportunity to be heard when the item comes up for Council consideration.

4. ADDITIONS TO THE AGENDA

Opportunity to add urgency items pursuant to Government Code Section 54954.2(b)2, if necessary.

5. REPORTS FROM COMMISSIONS AND/OR DEPARTMENTS (AS NEEDED)

5.1 Did you Know? Clean-up our Community

5.2 Did you Know? Budget

6. CONSENT AGENDA

6.1 Approve the minutes of the regular meeting of June 7, 2023.

6.2 Approval of Resolution for Measure U Programming for FY22-23 program cycle in the amount of $180,300 and Special Project funding of $15.000.

6.3 Authorize a professional services agreement with California Consulting Inc. for grant research and writing services.

6.4 Resolution authorizing the temporary closure of certain Town roads for the Annual Fourth of July Parade and Freedom Mile Run on July 4, 2023.

6.5 Award Contract for SR 203 Crosswalks (HSIP) CAP 22-007 to Xcel Engineering Corporation.

6.6 Authorize Public Works & the Office of Outdoor Recreation to submit a grant application to the State Recreational Trails Program.

6.7 Adopt the resolution declaring the Council's intention to annex territories into the Community Facilities District No. 2013-3 (Transit CFD), levying a special tax in connection therewith, and setting the time and place for the public hearing on August 2, 2023.

6.8 Accept Check Register 6/1/2023 in the amount of $551,052.51.

7. PUBLIC HEARINGS

Public Hearing Procedure.

The Mayor will open the public hearing and then: Statement and presentation by staff. Statement and presentation by property owner or appellant. Questions from the Town Council. Call for testimony. Rebuttal to previous testimony by property owner or appellant. Close the public hearing, terminating public testimony. The Town Council will deliberate the matter and arrive at a decision.

7.1 Town of Mammoth Lakes FY23-24 Master Fee Schedule Update.

7.2 Approval of Appropriations Limit, Investment Policy, and Annual Budget for Fiscal Year 23-24.

8. POLICY MATTERS

8.1 Approve Agreement between the Town of Mammoth Lakes and Mammoth Lakes Tourism for Marketing and Related Services.

8.2 Approve the Agreement to allow the levy and collection by Mono County of Solid Waste Parcel Fees in the Town of Mammoth Lakes for FY23-24.

8.3 Agreement Providing Interim Funding to the Whitebark Institute for Implementation of Phase I of the Eastern Sierra Climate and Communities Resilience Project (ESCCRP) in an amount up to $500,0000.

8.4 Update on Emergency Response and continued necessary emergency work provided for in Resolution 23-29.

8.5 Authorize a professional services agreement with Keyser Marston Associates Inc. for Mammoth Mountain Main Lodge Redevelopment financial advisory services.

8.6 Approve the Memorandum of Understanding (“MOU”) between the Town of Mammoth Lakes and the Mammoth Lakes General Employees’ Association (“GEA”), the Mammoth Lakes Management Employees’ Association (“MEA”), and the Mammoth Lakes Public Works Employees’
Association (“PWEA”) which shall be in effect from July 1, 2023, through June 30, 2026.

8.7 Approve and adopt Resolution No. 23-XX establishing the fiscal year 2023-24, 2024-25, and 2025-26 compensation schedules for the Mammoth Lakes General Employees’ Association (“GEA”), the Mammoth Lakes Management Employees’ Association (“MEA”), and the
Mammoth Lakes Public Works Employees' Association (“PWEA”).

8.8 Approve and adopt Resolution establishing positions, salaries, benefits, and other terms and conditions of employment for specified employees in at-will, non-represented positions for fiscal years 2023-24, 2024-25, and 2025-26.

8.9 Approval of Ninth Amended Employment Agreement with Town Manager Daniel C. Holler.

9. COUNCILMEMBER REPORTS

Informational reports from Councilmember representatives on committees, commissions, and organizations; general reports on Councilmember activities

10. CLOSED SESSION

10.1 Pursuant to Government Code Section 54956.8, the Town Council will hold a conference with its representatives in regard to property negotiations pertaining to:
Property: 541 Mono Street, Unit 1 (APN: 033-166-001-000) - Meridian Villas Complex

Agency Negotiators: Daniel C. Holler, Sandra Moberly, and Rob Patterson

Negotiating Parties: Town of Mammoth Lakes and Property Owners, Anthony Saucedo & Aracelli Escobar

Under Negotiation: Sales price and terms of payment for the purchase of the property

10.2 Pursuant to Government Code Section 54956.8, the TownCouncil will hold a conference with its representatives in regard to propertynegotiations pertaining to:
Property: 165 Old Mammoth Road, Unit 55 (035-182-055-000) - Sierra Manors Complex

Agency Negotiators: Daniel C. Holler, Sandra Moberly, and Rob Patterson

Negotiating Parties: Town of Mammoth Lakes and Property Owners, Ryan & Brenda Benavidez & Michael & Royann Timmins

Under Negotiation: Sales price and terms of payment for the purchase of the property

11. ADJOURNMENT

The Town Council will adjourn to a special meeting scheduled to be held on Wednesday, July 12, 2023 at 4:00 p.m.

Mammoth Lakes Town Council
Agenda Action Sheet

Title: Did you Know? Clean-up our Community

Council Meeting Date: 6/21/2023

Prepared by: Pam Kobylarz, Assistant to Town Manager

Recommended Motion: This is an informational item only.

Summary: Each month the Town publishes a "Did you Know?" piece that highlights aspects of the Town's programs and services that the public may not be familiar with. This month's piece focused on opportunities to clean-up our community. It was published in The Sheet and the Mammoth Times on the weekend of June 16 and will be published in el Sol on June 22, as well as being posted on the Town's social media and website.

Mammoth Lakes
CALIFORNIA



DID YOU KNOW?

Did you know about these numerous community clean up opportunities?

The Town of Mammoth Lakes and Mammoth Disposal are hosting a **Defensible Space and Community Clean Up Event on June 23-24**. Grab a bag on Saturday, June 24 to clean up our streets, parks, trails, multi-use paths, neighborhoods and public spaces. Trash IS NOT collected by staff from properties, but may be dropped off for free at 299 Commerce Dr. **More info:** TownofMammothLakes.ca.gov/967/14132/Community-Clean-Up-Event

Help keep your community clean by joining **Trashy Thursdays this summer, June 8-Sept. 29**. Meet every Thursday at locations around the area from 5-6pm. Prizes for all youth participants and gift cards raffled for the adults!
More info: VisitMammoth.com/TrashyThursdays

Mammoth Lakes Recreation and the Town Office of Outdoor Recreation have many volunteer and sponsorship opportunities available through the **Adopt-a-Trail, Tangle-free Waters, Trail Days programs, and more**.
More info: MammothLakesRecreation.org/programs

Mammoth Lakes Fire Protection District offers **free chipping for residents' tree trimmings and fallen limbs**, which helps to create defensible space (a buffer between structures and surrounding vegetation) around homes, and is crucial for controlling wildfire spread. **More info:** MLFD.ca.gov/wildland-urban-interface/community-chipping

Mammoth Lakes
CALIFORNIA



¿SABÍAS QUE?

¿Sabías que hay muchas oportunidades para participar en la limpieza de nuestra comunidad?

La ciudad de Mammoth Lakes, junto con Mammoth Disposal, organizarán **un evento de limpieza comunitaria y espacio defendible el 23 y 24 de junio**. Tome una bolsa el sábado 24 de junio para limpiar nuestras calles, parques, senderos, caminos de usos múltiples, vecindarios, y espacios públicos. El personal NO recolecta la basura de las propiedades, pero se puede dejar en 299 Commerce Dr. **Más información:** TownofMammothLakes.ca.gov/967/14132/Community-Clean-Up-Event

Ayude a mantener su comunidad limpia uniéndose a **Trashy Thursdays este verano, del 8 de junio al 29 de septiembre**. Reúnase todos los jueves en lugares varios del área de 5 a 6 p. m. Premios para todos los jóvenes participantes y sorteo de tarjetas regalo para los adultos. **Más información:** VisitMammoth.com/TrashyThursdays

Mammoth Lakes Recreation y la Oficina Municipal de Recreación tienen muchas oportunidades de voluntariado y patrocinio disponibles a través de los programas **Adopt-a-Trail, Tangle-free Waters y Trail Days y más**.
Más información: MammothLakesRecreation.org/programs

El Distrito de Protección contra Incendios de Mammoth Lakes ofrece **astillado gratuito para la poda de árboles y las ramas caídas de los residentes**, lo que ayuda a crear un espacio defendible (un amortiguador entre las estructuras y la vegetación circundante) alrededor de las casas, y es crucial para controlar la propagación de incendios forestales. **Más información:** MLFD.ca.gov/wildland-urban-interface/community-chipping

Mammoth Lakes Town Council
Agenda Action Sheet

Title: Did you Know? Budget

Council Meeting Date: 6/21/2023

Prepared by: Pam Kobylarz, Assistant to the Town Manager

Recommended Motion: This is an informational item only.

Summary: Each month the Town publishes a "Did you Know?" piece that highlights aspects of the Town's programs and services that the public may not be familiar with. May's piece focused on the Town budget. It was published in The Sheet, the Mammoth Times, and el Sol on the weekend of May 19, as well as being posted on the Town's social media and website.



Did you know that the Town Council adopts an annual budget each year?

- The Town relies on transient occupancy tax (TOT) for more than 70% of its annual operating revenue. Sales tax, property tax, fees, charges, interest, rents, grants, and other items make up the remainder of general fund unrestricted revenue.
- The Town takes a conservative budget approach, which provides the Town Council an opportunity to invest additional revenue into one-time capital investments, such as housing, recreation and general infrastructure projects.
- This year the Town committed $1.4 million in general fund revenues in response to the declared local emergency from the major winter storms of 2023.
- The fiscal year (FY) 2023-24 budget includes 111.7 full-time and seasonal employees. Total appropriations for operations, capital projects, use of restricted revenues, and debt total is $72 million.
- The Town maintains a vehicle replacement account that ensures funds are available to purchase replacement equipment, such as a snow blower costing $950,000.
- The Town's reserves, which can be used during times of a significant economic downturn, or other catastrophic events, are fully funded, totaling $8.6 million for FY 2023-24.
- The Town has an A+ credit rating.



Mammoth Lakes
CALIFORNIA

¿SABÍAS QUE?

¿Sabías que el Ayuntamiento aprueba cada año un presupuesto anual?

- El Pueblo depende del impuesto de ocupación transitoria (TOT) por más del 70% de sus ingresos operativos anuales. El impuesto sobre las ventas, impuesto sobre la propiedad, tarifas, otros cargos, intereses, alquileres, subvenciones y otros elementos constituyen el resto de los ingresos no restringidos del fondo general.
- El Pueblo adopta un enfoque presupuestario conservador, que brinda al Ayuntamiento la oportunidad de invertir ingresos adicionales en inversiones capitales únicas, como proyectos de vivienda, recreación e infraestructura general. Este año, el Pueblo comprometió $1.4 millones de los ingresos del fondo general en respuesta a la emergencia local declarada por las grandes tormentas invernales de 2023.
- El presupuesto del año fiscal (FY) 2023-24 incluye 111.7 empleados temporales y de tiempo completo. Las asignaciones totales para operaciones, proyectos capitales, uso de ingresos restringidos y deuda totalizan $72 millones.
- El Pueblo mantiene una cuenta de reemplazo de vehículos que asegura que haya fondos disponibles para comprar equipo de reemplazo, como un soplador de nieve que cuesta $950,000.
- Las reservas del Pueblo, que se pueden usar durante tiempos de recesión económica significativa y para otros eventos catastróficos, están totalmente financiadas por un total de $8.6 millones para el año fiscal 2023-24.
- El Pueblo tiene una calificación crediticia de A+.

Town Council of Mammoth Lakes

Minutes of Regular Meeting

June 7, 2023, 4:00 p.m.
437 Old Mammoth Road, Suite Z, Mammoth Lakes

Members Present: Mayor John Wentworth, Mayor Pro Tem Bill Sauser, Councilmember Sarah Rea, Councilmember Amanda Rice

Members Absent: Councilmember Chris Bubser

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1. CALL TO ORDER AND ROLL CALL

The Mayor called the meeting to order at 4:01 p.m. in the Council Chamber, 437 Old Mammoth Road, Suite Z, Mammoth Lakes.

2. PLEDGE OF ALLEGIANCE

Mayor Wentworth led the flag salute.

3. PUBLIC COMMENTS

Ales Tomaier, Fire Chief of the Mammoth Lakes Fire Protection District, announced that on June 27th at noon the District would be hearing an item regarding the installation of a cell tower at Fire Station 2.

4. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

5. REPORTS FROM COMMISSIONS AND/OR DEPARTMENTS (AS NEEDED)

Community and Economic Development Director Sandra Moberly gave an update regarding the Business Recovery Program and the Woodstove Replacement Program. There was discussion among members of Council and staff.

5.1 June 2023 Public Works Engineering CIP Update.

Public Works Director Haislip Hayes gave an update regarding the opening of the Lakes Basin and Reds Meadow. There was discussion among members of Council and staff.

6. COUNCIL PRESENTATIONS

6.1 Approve the proclamation declaring June 2023 as Pride Month.

Mayor Wentworth read the proposed proclamation.

PUBLIC COMMENT:

Bita Klein said that she was happy for pride month.

Jeff Griffiths, Treasurer of Eastern Sierra Pride, spoke in support of Pride Month.

Moved by Mayor Pro Tem Bill Sauser
Seconded by Councilmember Amanda Rice

Approve the proclamation declaring June 2023 as Pride Month.

For (4): Mayor John Wentworth, Mayor Pro Tem Bill Sauser, Councilmember Sarah Rea, and Councilmember Amanda Rice

Absent (1): Councilmember Chris Bubser

Carried (4 to 0)

Mayor Wentworth presented Mr. Griffiths with the proclamation.

6.2 Recognition of 10-yearanniversary award to Derrick Halferty.

Public Works Director Haislip Hayes thanked Mr. Halferty for his years of service.

7. INTRODUCTIONS

7.1 Introduce new Recreation Supervisor – Adult Programming and Facility Operations Mark Bell.

Parks and Recreation Director Stuart Brown introduced Mr. Bell, Mr. McEachron, and Ms. Shultz to the Council and the community.

7.2 Introduce new Recreation Supervisor – CRC Programming and Facility Operations Andrew McEachron.

7.3 Introduce new Program and Facilities Administrator Sydney Shultz.

7.4 Introduce Trails Program Manager Andrew Mulford.

This item was taken out of order.

Town Manager Daniel C. Holler introduced Mr. Mulford to the Council and the community.

8. CONSENT AGENDA

Councilmember Rea requested that Agenda Item 8.11 be removed from the consent agenda for separate discussion.

Moved by Mayor Pro Tem Bill Sauser
Seconded by Councilmember Amanda Rice

Approve the Consent Agenda.

For (4): Mayor John Wentworth, Mayor Pro Tem Bill Sauser, Councilmember Sarah Rea, and Councilmember Amanda Rice

Absent (1): Councilmember Chris Bubser

Carried (4 to 0)

8.1 Approve the minutes of the special meeting of May 16, 2023.

8.2 Approve the minutes of the regular meeting of May 17, 2023.

8.3 Approval of Agreement between the Town of Mammoth Lakes and Mammoth Lakes Recreation.

8.4 Adopt the resolution approving the FY2023-24 project list to be submitted to the California Transportation Commission (CTC) for

funding from the Road Maintenance and Rehabilitation Account (RMRA) funds under Streets and Highways Code Section 2034.

8.5 Award annual bid for publication of legal notices to The Sheet.

8.6 Adopt the Resolution Initiating the Proceedings to Levy Assessment, Resolution of Intention to Levy and Collect Annual Assessments within Assessment District 93-1(Juniper Ridge) for Fiscal Year 2023/24, and Resolution Approving the Annual Report, and setting the time and place for the public hearing on July 19, 2023.

8.7 Adopt the Resolution of Intention to Levy and Collect Annual Assessments within Assessment District 93-4 (The Bluffs) Maintenance District No.1 for the Fiscal Year 2023/24, approving the Annual Report, and setting the time and place for the public hearing on July 19, 2023.

8.8 Adopt the Resolution of Intention to Levy and Collect Annual Assessments within the Benefit Assessment District 2002-01 (Old Mammoth Road) for the Fiscal Year 2023/24, approving the Annual Report, and setting the time and place for the public hearing on July 19, 2023.

8.9 Adopt the Resolution of Intention to Levy and Collect Assessments within Benefit Assessment District 2002-02 (North Village) for the Fiscal Year 2023/24, approving the Annual Report, and setting the time and place for the public hearing on July 19, 2023.

8.10 Adopt Resolution of Intention to Levy and Collect Annual Assessments within Assessment District 2014-1 (Mammoth View) for the Fiscal Year 2023/24, approving the Annual Report, and setting the time and place for the public hearing on July 19, 2023.

8.11 Adopt a resolution authorizing the vacation of existing recreational easements upon execution of a replacement recreational trail easement to be granted to the Town.

Public Works Director Haislip Hayes outlined the information in the staff report. There was discussion among members of Council and staff.

Moved by Councilmember Sarah Rea
Seconded by Councilmember Amanda Rice

Adopt a resolution vacating two existing recreational trail easements granted to the Town, recorded on August 16, 1999 in Book 866 at Page 250, and recorded on August 5, 2019 as Instrument No. 2019002752, of Official Records, in the Office of the Mono County Recorder, State of California, only upon execution of a replacement recreational trail easement to be granted to the Town.

For (4): Mayor John Wentworth, Mayor Pro Tem Bill Sauser, Councilmember Sarah Rea, and Councilmember Amanda Rice

Absent (1): Councilmember Chris Bubser

Carried (4 to 0)

8.12 Accept the Project Closeout Report for the 2023 Emergency Road Repair.

8.13 Approve the resolution authorizing the purchase of the vacant real property located at 377 Manzanita Road, Mammoth Lakes, California (APN 033-150-039-000).

8.14 Accept Check Register 5/17/2023 in the amount of $1,243,609.43. Accept Check Register 5/25/2023 in the amount of $1,571,390.26.

9. POLICY MATTERS

9.1 Appeal of TOT/TBID, Penalties, Interest, and enforcement charges for enforcement case #2023-43 John-Paul Beeghly.

Administrative Services/Finance Director Rob Patterson and Town Attorney Andrew Morris outlined the information in the staff report. There was discussion among members of Council and staff.

John-Paul Beeghly outlined his extenuating circumstances. There was discussion among members of Council and Mr. Beeghly.

Moved by Mayor John Wentworth
Seconded by Mayor Pro Tem Bill Sauser

Make a finding of noncompliance with the Town of Mammoth Lakes Municipal Code and uphold the Notice of Determination amount due of $79,132.70 for TOT, TBID, penalties, interest, enforcement charges, and health code violations. Judgement from the hearing officer for administrative

citations and health order violations was reduced and is included in this amount.

For (4): Mayor John Wentworth, Mayor Pro Tem Bill Sauser, Councilmember Sarah Rea, and Councilmember Amanda Rice

Absent (1): Councilmember Chris Bubser

Carried (4 to 0)

9.2 Fiscal Year 23-24 Tentative Budget (Manager Recommended).

Administrative Services/Finance Director Rob Patterson outlined the information in the staff report. There was discussion among members of Council and staff.

9.3 Action on Extreme Weather Declared Emergency and on Authorized Emergency Contracting.

Town Manager Daniel C. Holler outlined the information in the staff report. There was discussion among members of Council and staff.

Moved by Mayor Pro Tem Bill Sauser
Seconded by Councilmember Amanda Rice

Make finding that due to the extreme weather event and damage to Town infrastructure and facilities that the emergency work authorized under Resolution 23-29 is still necessary and that emergency contract work authorized under Resolution 23-24 for road work has been completed and that emergency contracting for road repair is no longer required.

For (4): Mayor John Wentworth, Mayor Pro Tem Bill Sauser, Councilmember Sarah Rea, and Councilmember Amanda Rice

Absent (1): Councilmember Chris Bubser

Carried (4 to 0)

9.4 Letter of support for naming a portion of U.S. Highway 395 in honor of Dave McCoy.

Town Manager Daniel C. Holler outlined the information in the staff report. There was discussion among members of Council and staff.

Moved by Mayor John Wentworth
Seconded by Councilmember Sarah Rea

Authorize the Mayor to provide a letter of support for the naming of U.S. Highway 395 in honor of Dave McCoy.

For (4): Mayor John Wentworth, Mayor Pro Tem Bill Sauser, Councilmember Sarah Rea, and Councilmember Amanda Rice

Absent (1): Councilmember Chris Bubser

Carried (4 to 0)

9.5 Direction on Town positions on State Legislative Items – SB606, SB584, and funding for housing.

Town Manager Daniel C. Holler outlined the information in the staff report. There was discussion among members of Council and staff.

CONSENSUS:

The Town Council directed Town staff to draft a letter of support for SB606.

PUBLIC COMMENT:

Bita Klein spoke in opposition to SB584.

CONSENSUS:

The Town Council directed Town staff to draft a letter in opposition to SB584.

9.6 Proposed Federal Legislation to Reauthorize Forest Service Housing Flexible Partnerships Act.

Town Manager Daniel C. Holler outlined the information in the staff report. There was discussion among members of Council and staff.

CONSENSUS:

Authorize the Mayor to submit a letter of support to the federal legislative delegation in support of the proposed legislation to reauthorize Forest Service flexible partnerships.

10. COUNCILMEMBER REPORTS

Councilmember Rea along with Councilmember Rice attended the Local Agency Formation Commission (LAFCO) meeting.

Councilmember Rice attended the Mammoth Lakes Housing Board meeting.

Mayor Pro Tem Sauser attended the Mammoth Lakes Tourism Board meeting and the League of California Cities Desert Mountain Division meetings held in Mammoth.

Mayor Wentworth announced that along with Councilmember Bubser they would be hosting a community conversation.

11. ADJOURNMENT

The Council adjourned the meeting at 6:33 p.m.

Jamie Gray, Town Clerk

Mammoth Lakes Town Council
Agenda Action Sheet

Title: Approval of Resolution for Measure U Programming for FY22-23 program cycle in the Amount $180,300 and Special Project funding of $15,000

Council Meeting Date: 6/21/2023

Prepared by: Daniel C. Holler, Town Manager

Recommended Motion: Approve the Resolution authorizing Measure U funding for community programming and special project funding in the amount of $195,300.

Summary:
Each year Mammoth Lakes Recreation (MLR) works through a process to recommend Measure U funding for several organizations that provide community programming under the "Arts and Culture" provision of Measure U. MLR recommends funding to the Town Council for final approval. The attached resolution provides for the recommended funding of $180,300, supporting programs for 11 organizations. Funding also includes one special project in the amount of $15,000 for the Mammoth Mural Project. Special project funds are part of the approved FY22-23 budget.

The process used to review applications and recommend funding tends to cross fiscal years due to the timing of the supported events. Staff and MLR recommended a change in the budget process this year to ensure that funding is available in the fiscal year that allocations are approved, this will require the FY23-24 budget to reflect the $180,300 in funding recommendations for programming. The FY23-24 budget includes this current funding and new program funding for the FY23-24 fiscal year. This action will allow awards as approved to be made in a timelier manner.

This process was discussed as part of the MLR budget workshop and is recommended by MLR and supported by Town Staff.

RESOLUTION NO. 23- _____

RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MAMMOTH LAKES, STATE OF CALIFORNIA, APPROVING THE MAMMOTH LAKES RECREATION (MLR) ALLOCATION COMMITTEE RECOMMENDATIONS TO SUPPORT LOCAL PROGRAMMING FOR FISCAL YEAR 22-23 FROM MEASURE U (FUND 217)

WHEREAS, the Town Council approved in March 2010 the Utility Users Tax extension at the rate of 2.5% and the tax is a special tax restricted for the funding, planning, construction, operation, maintenance, programming, and administration of facilities and projects for Mobility, Recreation, and Arts & Culture, and is commonly referred to as "Measure U"; and

WHEREAS, Mammoth Lakes Recreation (MLR) has reviewed, evaluated, and are recommending the Town Council fund allocated expenditures for programming local arts and culture related events; and

WHEREAS, the Town Council supported the funding recommendations as part of the Workshop with Mammoth Lakes Recreation on May 3, 2023; and

WHEREAS, adequate funds are available for these purposes which are in accordance with the use of Measure U funding as set forth in Chapter 3.44 of the Mammoth Lakes Municipal Code.

NOW, THEREFORE, BE IT RESOLVED that the Town Council authorizes the Town Manager to amend the FY22-23 Measure U budget in the amount of $180,300 to fund specific programing as provided in Attachment A.

BE IT FURTHER RESOVLED, that the use of allocated special project funds in the amount of $15,000 for the Mammoth Mural Project is authorized.

PASSED, APPROVED AND ADOPTED this 21st day of June 2023.

ATTEST:

_____
JOHN WENTWORTH, Mayor

ATTEST:

_____
JAMIE GRAY, Town Clerk

ATTACHMENT A

Measure U Programming Allocations from FY22-23 Budget

Measure U Programming	Amount
Eastern Sierra Community Chorus	$ 4,300
Mammoth Channel	$ 7,000
Southern Mono Historical Society	$ 7,000
Chamber Music Unbound	$ 32,000
Eastern Sierra Arts Alliance	$ 40,000
Eastern Sierra Symphony	$ 15,500
Mono Arts Council	$ 34,000
Valentine Eastern Sierra Reserve	$ 10,000
Friends of the Inyo	$ 11,000
Eastern Sierra Avalanche Center	$ 9,500
Sierra Classic Theater	$ 10,000
Total	**$ 180,300**

Mammoth Lakes Town Council
Agenda Action Sheet

Title: Authorize a professional services agreement with California Consulting Inc. for grant research and writing services.

Council Meeting Date: 6/21/2023

Prepared by: Sandra Moberly, Community and Economic Development Director

Recommended Motion: Authorize the professional services agreement with California Consulting, Inc., subject to the Town Attorney's approval and finalization of the agreement, for grant research/writing services as described in the agreement which is included as **Attachment 1.**

Summary: Over the past year the Town has used California Consulting, California's largest grant writing firm, to assist with grant identification and writing. Since the contract was executed in July 2022, California Consulting has provided the following services to the Town:

- Researching and developing proposals that are specifically designed to champion Town projects and programs.
- Analyzing existing unfunded projects to best determine which grant writing strategies/practices are conducive to success, taking the most appropriate scalable course of action that's not only informed by the current funding landscape, but ultimately place a greater emphasis on advancing capacity building and community engagement.
- Functioning as liaison between TOML and state/federal agencies, with outgoing documentation or related reports undergoing California Consulting's extensive content review and editing process.
- Preparing thorough, comprehensive Grant Reports that are presented on a monthly basis for the primary purpose of tracking progress, as measured via deliverable solutions.

Throughout fiscal year 2022–2023, California Consulting facilitated the activities and achievements, as further detailed below:

Grants Awarded

- Local Road Safety Plan (LRSP): $36,000

Grants Currently in Progress

- EDA Disaster Supplemental: $3,000,000
- Recreational Trails Program (RTP): $1,500,000
- CRC (Community Resilience Center) Implementation - Strategic Growth Council: $10,000,000
- DOT Safe Streets for All (SS4A): $500,000
- CalOES' HMGP - 1) Generator Acquisition and Replacement at Yosemite Airport for $75,000; and 2) Biomass Facility Utility & Infrastructure Project for $10,000,000

Grants Submitted and/or Pending:

- California Department of Housing and Community Development – Regional Early Action Planning (REAP 2.0) Grant: $452,145
- California Office of Traffic Safety - Selective Traffic Enforcement Program (STEP) and Pedestrian/Bicycle Safety: $58,760
- EPA's Solid Waste Infrastructure for Recycling (SWIFR) Grant Program: $1,843,825
- California Department of Food & Agriculture CRC Grant Program: $12,600,000

It is staff's opinion that the relationship with California Consulting has been beneficial to the Town and recommends executing a three-year professional services agreement with California Consulting Inc. for grant research and writing services.

ATTACHMENTS
Attachment 1: Draft Consulting Agreement: California Consulting, Inc.

TOWN OF MAMMOTH LAKES

PROFESSIONAL SERVICES AGREEMENT

1. PARTIES AND DATE.

This Agreement is made and entered into this 22nd day of June, 2023, by and between the Town of Mammoth Lakes, a municipal corporation, organized under the laws of the State of California, with its principal place of business at 437 Old Mammoth Rd., Suite 230, Mammoth Lakes, California, 93546 ("Town") and California Consulting Inc. a California Corporation, with its principal place of business at 214 Main Street, #102, El Segundo, CA, 90245 ("Consultant"). Town and Consultant are sometimes individually referred to herein as "Party" and collectively as "Parties."

2. RECITALS.

2.1 Consultant.

Consultant desires to perform and assume responsibility for the provision of certain professional grant research/writing consulting services required by the Town on the terms and conditions set forth in this Agreement. Consultant represents that it is experienced in providing professional grant research/writing consulting services to public clients, is licensed in the State of California, and is familiar with the plans of Town.

2.2 Project.

Town desires to engage Consultant to render such professional grant research/writing consulting services as set forth in this Agreement.

3. TERMS.

3.1 Scope of Services and Term.

3.1.1 General Scope of Services. Consultant promises and agrees to furnish to the Town all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply the professional grant research/writing consulting services necessary for the Project ("Services"). The Services are more particularly described in Exhibit "A" attached hereto and incorporated herein by reference. All Services shall be subject to, and performed in accordance with, this Agreement, the exhibits attached hereto and incorporated herein by reference, and all applicable local, state and federal laws, rules and regulations.

3.1.2 Term. The term of this Agreement shall be from June 8, 2023 to June 8, 2026, unless earlier terminated as provided herein. Consultant shall complete the Services within the term of this Agreement, and shall meet any other established schedules and deadlines.

3.2 Responsibilities of Consultant.

3.2.1 Independent Contractor; Control and Payment of Subordinates. The Services shall be performed by Consultant or under its supervision. Consultant will determine the

means, methods and details of performing the Services subject to the requirements of this Agreement. Town retains Consultant on an independent contractor basis and not as an employee. Consultant retains the right to perform similar or different services for others during the term of this Agreement. Any additional personnel performing the Services under this Agreement on behalf of Consultant shall also not be employees of Town and shall at all times be under Consultant's exclusive direction and control. Neither Town, nor any of its officials, officers, directors, employees or agents shall have control over the conduct of Consultant or any of Consultant's officers, employees, or agents, except as set forth in this Agreement. Consultant shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law. Consultant shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: social security taxes, income tax withholding, unemployment insurance, disability insurance, and workers' compensation insurance.

3.2.2 Schedule of Services. Consultant shall perform the Services expeditiously, within the term of this Agreement, and in accordance with the Schedule of Services set forth in Exhibit "B" attached hereto and incorporated herein by reference. Consultant represents that it has the professional and technical personnel required to perform the Services in conformance with such conditions. In order to facilitate Consultant's conformance with the Schedule, Town shall respond to Consultant's submittals in a timely manner. Upon request of Town, Consultant shall provide a more detailed schedule of anticipated performance to meet the Schedule of Services.

3.2.3 Conformance to Applicable Requirements. All work prepared by Consultant shall be subject to the approval of Town.

3.2.4 Substitution of Key Personnel. Consultant has represented to Town that certain key personnel will perform and coordinate the Services under this Agreement. Should one or more of such personnel become unavailable, Consultant may substitute other personnel of at least equal competence upon written approval of Town. In the event that Town and Consultant cannot agree as to the substitution of key personnel, Town shall be entitled to terminate this Agreement for cause. As discussed below, any personnel who fail or refuse to perform the Services in a manner acceptable to the Town, or who are determined by the Town to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project or a threat to the safety of persons or property, shall be promptly removed from the Project by the Consultant at the request of the Town. The key personnel for performance of this Agreement are as follows: Dan Rodriguez.

3.2.5 Town's Representative. The Town hereby designates Sandra Moberly, Community and Economic Development Director, or his/her designee, to act as its representative in all matters pertaining to the administration and performance of this Agreement ("Town's Representative"). Town's Representative shall have the power to act on behalf of the Town for review and approval of all products submitted by Consultant but not the authority to enlarge the Scope of Work or change the total compensation due to Consultant under this Agreement. The Town Manager shall be authorized to act on Town's behalf and to execute all necessary documents which enlarge the Scope of Work or change the Consultant's total compensation subject to the provisions contained in Section 3.3 of this Agreement. Consultant shall not accept direction or orders from any person other than the Town Manager, Town's Representative or his/her designee.

3.2.6 Consultant's Representative. Consultant hereby designates Steve Samuelian, or his/her designee, to act as its representative for the performance of this Agreement ("Consultant's Representative"). Consultant's Representative shall have full authority to represent and act on behalf of the Consultant for all purposes under this Agreement. The Consultant's Representative shall supervise and direct the Services, using his/her best skill and attention, and shall be responsible for all means, methods, techniques, sequences, and procedures and for the satisfactory coordination of all portions of the Services under this Agreement.

3.2.7 Coordination of Services. Consultant agrees to work closely with Town staff in the performance of Services and shall be available to Town's staff, consultants and other staff at all reasonable times.

3.2.8 Standard of Care; Performance of Employees. Consultant shall perform all Services under this Agreement in a skillful and competent manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Consultant represents and maintains that it is skilled in the professional calling necessary to perform the Services. Consultant warrants that all employees and subconsultants shall have sufficient skill and experience to perform the Services assigned to them. Finally, Consultant represents that it, its employees and subconsultants have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services, and that such licenses and approvals shall be maintained throughout the term of this Agreement. As provided for in the indemnification provisions of this Agreement, Consultant shall perform, at its own cost and expense and without reimbursement from the Town, any services necessary to correct errors or omissions which are caused by the Consultant's failure to comply with the standard of care provided for herein. Any employee of the Consultant or its sub-consultants who is determined by the Town to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any employee who fails or refuses to perform the Services in a manner acceptable to the Town, shall be promptly removed from the Project by the Consultant and shall not be re-employed to perform any of the Services or to work on the Project.

3.2.9 Laws and Regulations. Consultant shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Services, including all Cal/OSHA requirements, and shall give all notices required by law. Consultant shall be liable for all violations of such laws and regulations in connection with Services. If Consultant performs any work knowing it to be contrary to such laws, rules and regulations, Consultant shall be solely responsible for all costs arising therefrom. Consultant shall defend, indemnify and hold Town, its officials, directors, officers, employees, agents, and volunteers free and harmless, pursuant to the indemnification provisions of this Agreement, from any claim or liability arising out of any failure or alleged failure to comply with such laws, rules or regulations.

3.2.10 Insurance.

3.2.10.1 Time for Compliance. Consultant shall not commence work under this Agreement until it has provided evidence satisfactory to the Town that it has secured all insurance required under this section. In addition, Consultant shall not allow any subconsultant to

commence work on any subcontract until it has provided evidence satisfactory to the Town that the subconsultant has secured all insurance required under this section.

3.2.10.2 Types of Insurance Required. As a condition precedent to the effectiveness of this Agreement for work to be performed hereunder, and without limiting the indemnity provisions of the Agreement, the Consultant, in partial performance of its obligations under such Agreement, shall procure and maintain in full force and effect during the term of the Agreement the following policies of insurance. If the existing policies do not meet the insurance requirements set forth herein, Consultant agrees to amend, supplement or endorse the policies to do so.

(A) Commercial General Liability: Commercial General Liability Insurance which affords coverage at least as broad as Insurance Services Office "occurrence" form CG 0001, or the exact equivalent, and shall be no less than $1,000,000 per occurrence and no less than $2,000,000 in the general aggregate. Defense costs shall be paid in addition to the limits. The policy shall contain no endorsements or provisions limiting coverage for (1) contractual liability; (2) cross liability exclusion for claims or suits by one insured against another; or (3) contain any other exclusion contrary to the Agreement.

(B) Automobile Liability Insurance: Automobile Liability Insurance with coverage at least as broad as Insurance Services Office Form CA 0001 covering "Any Auto" (Symbol 1), or the exact equivalent, covering bodily injury and property damage for all activities shall be in an amount of not less than $1,000,000 combined limit for each occurrence.

(C) Workers' Compensation: Workers' Compensation Insurance, as required by the State of California and Employer's Liability Insurance with a limit of not less than $1,000,000 per accident for bodily injury and disease.

(D) Professional Liability: Professional Liability insurance with minimum limits of $1,000,000 per claim and in the aggregate. Covered professional services shall specifically include all work to be performed under the Agreement and delete any exclusions that may potentially affect the work to be performed (for example, any exclusions relating to lead, asbestos, pollution, testing, underground storage tanks, laboratory analysis, soil work, etc.). If coverage is written on a claims-made basis, the retroactive date shall precede the effective date of the initial Agreement and continuous coverage will be maintained or an extended reporting period will be exercised for a period of at least three (3) years from termination or expiration of this Agreement.

3.2.10.3 Endorsements. Required insurance policies shall not be in compliance if they include any limiting provision or endorsement that has not been submitted to the Town for approval.

(A) The policy or policies of insurance required by Section 3.2.10.2(A), Commercial General Liability, shall be endorsed to provide the following:

(1) Additional Insured: Consultant agrees to endorse the third party general liability coverage required herein to include as additional

insureds Town, its officials, employees, agents, and volunteers, using standard ISO endorsement No. CG 2010 with an edition date of 2010 or similar form. This provision shall also apply to any excess/umbrella liability policies. Consultant also agrees to require all contractors, subcontractors, and anyone else involved in any way with the Project contemplated by this Agreement to do likewise.

(B) The policy or policies of insurance required by Section 3.2.10.2(C), Workers' Compensation, shall be endorsed to provide the following:

(1) Waiver of Subrogation: A waiver of subrogation stating that the insurer waives all rights of subrogation against the indemnified parties.

3.2.10.4 Primary and Non-Contributing Insurance. All insurance coverages shall be primary and any other insurance, deductible, or self-insurance maintained by the indemnified parties shall not contribute with this primary insurance. Policies shall contain or be endorsed to contain such provisions.

3.2.10.5 Waiver of Subrogation. Required insurance coverages shall not prohibit Consultant from waiving the right of subrogation prior to a loss. Consultant shall waive all subrogation rights against the indemnified parties. Policies shall contain or be endorsed to contain such provisions.

3.2.10.6 Deductible. Any deductible or self-insured retention must be approved in writing by the Town and shall protect the indemnified parties in the same manner and to the same extent as they would have been protected had the policy or policies not contained a deductible or self-insured retention.

3.2.10.7 Evidence of Insurance. The Consultant, concurrently with the execution of the Agreement, and as a condition precedent to the effectiveness thereof, shall deliver either certified copies of the required policies, or original certificates and endorsements on forms approved by the Town. The certificates and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf. At least fifteen (15) days prior to the expiration of any such policy, evidence of insurance showing that such insurance coverage has been renewed or extended shall be filed with the Town. If such coverage is cancelled or reduced, Consultant shall, within ten (10) days after receipt of written notice of such cancellation or reduction of coverage, file with the Town evidence of insurance showing that the required insurance has been reinstated or has been provided through another insurance company or companies.

3.2.10.8 Failure to Maintain Coverage. Consultant agrees to suspend and cease all operations hereunder during such period of time as the required insurance coverage is not in effect and evidence of insurance has not been furnished to the Town. The Town shall have the right to withhold any payment due Consultant until Consultant has fully complied with the insurance provisions of this Agreement. In the event that the Consultant's operations are suspended for failure to maintain required insurance coverage, the Consultant shall not be entitled to an

extension of time for completion of the Services because of production lost during suspension. Contractor shall provide immediate written notice if: (i) any of the required insurance policies is terminated; (ii) the limits of any of the required policies are reduced; or (iii) the deductible or self-insured retention is increased.

3.2.10.9 Acceptability of Insurers. Each such policy shall be from a company or companies with a current A.M. Best's rating of no less than A:VII and authorized to do business in the State of California, or otherwise allowed to place insurance through surplus line brokers under applicable provisions of the California Insurance Code or any federal law.

3.2.10.10 Pass Through Clause. Consultant agrees to ensure that its subconsultants, subcontractors, and any other party involved with the project who is brought onto or involved in the project by Consultant, provide the same minimum insurance coverage and endorsements required of Consultant. Consultant agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. Consultant agrees that upon request, all agreements with consultants, subcontractors, and others engaged in the project will be submitted to the Town for review.

3.2.10.11 Requirements Not Limiting. Requirements of specific coverage features or limits contained in this Agreement are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If Consultant maintains higher limits than the minimums shown above, Town requires and shall be entitled to coverage for the higher limits maintained by Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to Town.

3.2.10.12 Prohibition of Undisclosed Coverage Limitations. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to the Town and approved of in writing.

3.2.10.13 Separation of Insureds. A severability of interests provision must apply for all additional insureds ensuring that Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the insurer's limits of liability. The policy(ies) shall not contain any cross-liability exclusions.

3.2.10.14 Timely Notice of Claims. Consultant shall give the Town prompt and timely notice of claims made or suits instituted that arise out of or result from Consultant's performance under this Agreement, and that involve or may involve coverage under any of the required liability policies.

3.3 Fees and Payments.

3.3.1 Compensation. Consultant shall receive compensation, including

authorized reimbursements, for all Services rendered under this Agreement at the rates set forth in Exhibit "C" attached hereto and incorporated herein by reference. The total compensation shall not exceed four thousand two hundred fifty dollars per month ($4,250), one hundred fifty-three thousand ($153,000) over three years without written approval of the Town Council or Town Manager as applicable. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement.

3.3.2 Payment of Compensation. Consultant shall submit monthly invoices. Town shall pay all undisputed amounts within 30 days of the receipt of each invoice.

3.3.3 Reimbursement for Expenses. Consultant shall not be reimbursed for any expenses unless authorized in writing by Town, or included in Exhibit "C" of this Agreement.

3.3.4 Extra Work. At any time during the term of this Agreement, Town may request that Consultant perform Extra Work. As used herein, "Extra Work" means any work which is determined by Town to be necessary for the proper completion of the Project, but which the Parties did not reasonably anticipate would be necessary at the execution of this Agreement. Consultant shall not perform, nor be compensated for, Extra Work without written authorization from the Town.

3.3.5 Rate Increases. In the event that this Agreement is renewed pursuant to Section 3.1.2, the rate set forth in Exhibit “C” may be adjusted each year at the time of renewal as set forth in Exhibit “C.”

3.5 General Provisions.

3.5.1 Termination of Agreement.

3.5.1.1 Grounds for Termination. Town may, by written notice to Consultant, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Consultant of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Consultant shall be compensated only for those services which have been adequately rendered to Town, and Consultant shall be entitled to no further compensation. Consultant may not terminate this Agreement except for cause.

3.5.1.2 Effect of Termination. If this Agreement is terminated as provided herein, Town may require Consultant to provide all finished or unfinished Documents and Data and other information of any kind prepared by Consultant in connection with the performance of Services under this Agreement. Consultant shall be required to provide such document and other information within fifteen (15) days of the request.

3.5.1.3 Additional Services. In the event this Agreement is terminated in whole or in part as provided herein, Town may procure, upon such terms and in such manner as it may determine appropriate, services similar to those terminated.

3.5.2 Delivery of Notices. All notices permitted or required under this Agreement shall be given to the respective parties at the following address, or at such other address as the

respective parties may provide in writing for this purpose:

Consultant:	CALIFORNIA CONSULTING, INC. 214 Main Street, #102 El Segundo, CA, 90245 ATTN: Steve Samuelian
Town:	Town of Mammoth Lakes PO Box 1609 437 Old Mammoth Road, Suite 230 Mammoth Lakes, CA 93546 ATTN: Sandra Moberly, Community and Economic Development Director

Such notice shall be deemed made when personally delivered or when mailed, forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the party at its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.

3.5.3 Ownership of Materials and Confidentiality.

3.5.3.1 Documents & Data; Licensing of Intellectual Property. This Agreement creates a non-exclusive and perpetual license for Town to copy, use, modify, reuse, or sublicense any and all copyrights, designs, and other intellectual property embodied in plans, specifications, studies, drawings, estimates, and other documents or works of authorship fixed in any tangible medium of expression, including but not limited to, physical drawings or data magnetically or otherwise recorded on computer diskettes, which are prepared or caused to be prepared by Consultant under this Agreement ("Documents & Data"). Consultant shall require all subconsultants to agree in writing that Town is granted a non-exclusive and perpetual license for any Documents & Data the subconsultant prepares under this Agreement. Consultant represents and warrants that Consultant has the legal right to license any and all Documents & Data. Consultant makes no such representation and warranty in regard to Documents & Data which were prepared by design professionals other than Consultant or provided to Consultant by the Town. Town shall not be limited in any way in its use of the Documents & Data at any time, provided that any such use not within the purposes intended by this Agreement shall be at Town's sole risk.

3.5.3.2 Confidentiality. All ideas, memoranda, specifications, plans, procedures, drawings, descriptions, computer program data, input record data, written information, and other Documents & Data either created by or provided to Consultant in connection with the performance of this Agreement shall be held confidential by Consultant. Such materials shall not, without the prior written consent of Town, be used by Consultant for any purposes other than the performance of the Services. Nor shall such materials be disclosed to any person or entity not connected with the performance of the Services or the Project. Nothing furnished to Consultant which is otherwise known to Consultant or is generally known, or has become known, to the related industry shall be deemed confidential. Consultant shall not use Town's name or insignia, photographs of the Project, or any publicity pertaining to the Services or the Project in any magazine, trade paper, newspaper, television or radio production or other similar medium without

the prior written consent of Town.

3.5.4 Cooperation; Further Acts. The Parties shall fully cooperate with one another, and shall take any additional acts or sign any additional documents as may be necessary, appropriate or convenient to attain the purposes of this Agreement.

3.5.5 Attorney's Fees. If either party commences an action against the other party, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing party in such litigation shall be entitled to have and recover from the losing party reasonable attorney's fees and all other costs of such action.

3.5.6 Indemnification.

3.5.6.1 Scope of Indemnity. To the fullest extent permitted by law, Consultant shall defend, indemnify and hold the Town, its directors, officials, officers, employees, volunteers and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity, to property or persons, including wrongful death, in any manner arising out of, pertaining to, or incident to any alleged acts, errors or omissions, or willful misconduct of Consultant, its officials, officers, employees, subcontractors, consultants or agents in connection with the performance of the Consultant's Services, the Project or this Agreement, including without limitation the payment of all consequential damages, expert witness fees and attorneys fees and other related costs and expenses. Notwithstanding the foregoing, to the extent Consultant's Services are subject to Civil Code Section 2782.8, the above indemnity shall be limited, to the extent required by Civil Code Section 2782.8, to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant.

3.5.6.2 Additional Indemnity Obligations. Consultant shall defend, with counsel of Town’s choosing and at Consultant's own cost, expense and risk, any and all claims, suits, actions or other proceedings of every kind covered by Section 3.5.6.1 that may be brought or instituted against Town or its directors, officials, officers, employees, volunteers and agents. Consultant shall pay and satisfy any judgment, award or decree that may be rendered against Town or its directors, officials, officers, employees, volunteers and agents as part of any such claim, suit, action or other proceeding. Consultant shall also reimburse Town for the cost of any settlement paid by Town or its directors, officials, officers, employees, agents or volunteers as part of any such claim, suit, action or other proceeding. Such reimbursement shall include payment for Town's attorney's fees and costs, including expert witness fees. Consultant shall reimburse Town and its directors, officials, officers, employees, agents, and/or volunteers, for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided. Consultant's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by the Town, its directors, officials officers, employees, agents, or volunteers.

3.5.7 Entire Agreement. This Agreement contains the entire Agreement of the parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements. This Agreement may only be modified by a writing signed by both parties.

3.5.8 Governing Law. This Agreement shall be governed by the laws of the State of California. Venue shall be in Mono County.

3.5.9 Time of Essence. Time is of the essence for each and every provision of this Agreement.

3.5.10 Town's Right to Employ Other Consultants. Town reserves the right to employ other consultants in connection with this Project.

3.5.11 Successors and Assigns. This Agreement shall be binding on the successors and assigns of the parties.

3.5.12 Assignment or Transfer. Consultant shall not assign, hypothecate, or transfer, either directly or by operation of law, this Agreement or any interest herein without the prior written consent of the Town. Any attempt to do so shall be null and void, and any assignees, hypothecates or transferees shall acquire no right or interest by reason of such attempted assignment, hypothecation or transfer.

3.5.13 Construction; References; Captions. Since the Parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any Party. Any term referencing time, days or period for performance shall be deemed calendar days and not work days. All references to Consultant include all personnel, employees, agents, and subconsultants of Consultant, except as otherwise specified in this Agreement. All references to Town include its elected officials, directors, officers, employees, agents, and volunteers except as otherwise specified in this Agreement. The captions of the various articles and paragraphs are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope, content, or intent of this Agreement.

3.5.14 Amendment; Modification. No supplement, modification, or amendment of this Agreement shall be binding unless executed in writing and signed by both Parties.

3.5.15 Waiver. No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.

3.5.16 No Third-Party Beneficiaries. There are no intended third party beneficiaries of any right or obligation assumed by the Parties.

3.5.17 Invalidity; Severability. If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

3.5.18 Prohibited Interests. Consultant maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely

for Consultant, to solicit or secure this Agreement. Further, Consultant warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, Town shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer or employee of Town, during the term of his or her service with Town, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

3.5.19 Equal Opportunity Employment. Consultant represents that it is an equal opportunity employer and it shall not discriminate against any subconsultant, employee or applicant for employment because of race, religion, color, national origin, handicap, ancestry, sex or age. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination. Consultant shall also comply with all relevant provisions of Town's Minority Business Enterprise program, Affirmative Action Plan or other related programs or guidelines currently in effect or hereinafter enacted.

3.5.20 Labor Certification. By its signature hereunder, Consultant certifies that it is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that Code, and agrees to comply with such provisions before commencing the performance of the Services.

3.5.21 Authority to Enter Agreement. Consultant has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each Party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective Party.

3.5.22 Counterparts. This Agreement may be signed in counterparts, each of which shall constitute an original.

3.6 Subcontracting.

3.6.1 Prior Approval Required. Consultant shall not subcontract any portion of the work required by this Agreement, except as expressly stated herein, without prior written approval of Town. Subcontracts, if any, shall contain a provision making them subject to all provisions stipulated in this Agreement.

TOWN OF MAMMOTH LAKES	**CALIFORNIA CONSULTING, INC.**
By: _____	By: _____
Daniel C. Holler, Town Manager	Steve Samuelian, President

Attest:

By: _____
Steve Samuelian, Secretary

By: _____
Jamie Gray
Town Clerk

Approved as to Form:

By: _____
Andrew Morris
Town Attorney

EXHIBIT "A"
SCOPE OF SERVICES, SCHEDULE OF SERVICES, COMPENSATION

A Proposal for the Town of Mammoth Lakes

History

Founded in 2004, California Consulting has an excellent reputation for hard work and a commitment to success for our clients. California Consulting is the largest grant writing firm in California. With offices in Southern California, Northern California and Central California, we have almost 90 clients statewide. We have 45 members of our team from Chico in the North, to San Diego in the South. California Consulting has developed an expertise in representing public agencies, and non-profit organizations. We have secured over $1.6 billion for our clients since inception. The California Consulting team boasts approximately 30+ grant writers. Through years of experience our grant writers have a proven track record of success and have mastered their skills of identifying, researching, and obtaining funding for significant projects at every level of government. California Consulting grant writers have written over 1375 competitive grant applications that have been funded. Our aggressive, hard-working, and results-oriented style has translated into success for our clients. Our professional grant writers are diligent and stay current on every Federal and State grant available on a myriad of different topics and public policy areas. Whether it is recreation, education, parks money, or public safety our grants team knows where to locate grant funds and how to successfully write the applications.

Grant Funding Services

California Consulting is a full service grant writing firm. We are experts in the fields of grant research and identification. We prepare comprehensive and concise grant application packages. We submit grants in a timely fashion and follow through after the grant has been submitted to determine the status of the grant. We also conduct post award compliance and administration. California Consulting has a fundamental business philosophy founded on open communication and tailoring the grants we pursue to fit our client's needs.

1. **Needs Assessment (Meetings with Department Heads to review priorities and funding needs):** We learn about the client at the outset of the contract by conducting an in-depth Needs Assessment. Each client is assigned a lead Project Manager. The Project Manager communicates regularly with the client and on an ongoing basis. This relationship building is the key to keeping the grants pursued on target with the client's overall goals.
   Sample questions asked during the Needs Assessment:
   a) List and describe any program initiatives or priority projects.
   b) What needs, projects, or content areas would you like to target for funding? You can list specific projects or general areas in which you have funding needs.
   c) List any grants for which you are considering applying or have decided to apply. In addition, please list what kind of grant-writing support would be helpful for each grant.
   d) List past grants that your agency has received.
   e) List past grant applications you would like to revise and submit again.
2. **Facilitation of Department Decision Making Processes:** Our Project Managers are experts on grant identification. With years of experience, your Project Manager will be

able to assist your Staff in deciding which grants make the most sense to meet the funding needs identified.

3. **Grant Research and Identification:** Our Project Manager's conduct thorough research on an ongoing basis. We track current and upcoming grants in order to let our client's know what is available and what we recommend would fit their situation. By regularly tracking grant announcements we are able to present these grant opportunities to our clients as soon as they are released. California Consulting will provide you with a Grant Activity Report monthly detailing the grants available, grants in progress and grants submitted. You will also be provided with available grant opportunities on an ongoing basis.
4. **Client Commitment:** When identifying grants that meet your needs and funding priorities, your Project Manager will advise you of the estimated time commitment required from your staff.
5. **Grant Preparation Process:** When your staff and California Consulting agree to pursue a grant, we will develop a checklist and schedule. The checklist and schedule will include what things you will be responsible for and when we will need them submitted. We need your staff involved in the grant preparation process to provide required information we don't have access to. The Project Manager will provide you with grant portions along the way to review for content accuracy. The more engaged you are able to be in this process, the higher quality the application will be. California Consulting retains copies of all grants we've submitted. If the application was successful, we use it as a guide for future grants.
   Below is a list of general tasks for our grant process:
   a. Create a task timeline with due dates
   b. Ensure the proposed project meets the grant agency's requirements
   c. Review similar successful grant applications and apply where possible
   d. Collect information on the project
   e. Meet with staff to create an accurate scope of work, budget, timeline, narratives, and cost analysis
   f. Obtain letters of support when necessary
   g. Draft proposals and send to staff for review
   h. Incorporate staff edits in final drafts
   i. Submit completed application timely
   j. Monitor funding agency until grant awards are announced.
6. **Quality Assurance:** California Consulting takes pride in our impeccable grant applications. We are successful in this area due to our thorough quality assurance measures. Our Grant Mangers conduct group meetings with all Project Managers regularly. In addition, our Grant Managers meet individually with each Project Manager to review each client. These meetings thoroughly discuss each client's needs, what grants are being worked on and what additional grants may be a good fit. We ensure the best quality product before the grant application is submitted.
7. **Facilitation of Partnership Meetings:** Our Project Managers will arrange and schedule meetings with key personnel to review all grants prior to submission to ensure application accuracy.
8. **Timely Submission:** We create a precise timeline to ensure the grant is submitted on time. This timeline not only captures the submission deadline, but we create other deadlines in order to obtain the information needed for a quality submission. We believe if everyone is on the same page and is aware of what needs to be done, we can limit scrambling at the last minute.
9. **Funding Agency Monitoring:** California Consulting will monitor the Funding Agency until grant awards are announced.

10. **Grant Administration**: Some grants require post award compliance, reporting and administration. California Consulting will prepare required agency reports and submit them by the required due date. We propose that to the extent legally allowed, the Client hire California Consulting as grant administrators when dollars are available from within the grant (at no additional cost to you). When grant dollars from the grant are not available for administration, reporting and evaluation purposes we will provide these services to the Client for a monthly fee, or a one-time fee based on the Client's preference. If the Client chooses the monthly retainer option, grant administration services are included.
11. **Monthly Progress Reporting:** California Consulting will prepare a monthly report reflecting grants in progress, grants submitted and grants awarded. This will provide you and your Council with a clear report on our work.

References

California Consulting references include key leaders from around the State. All of our current clients are references. California Consulting currently has contracts with over 40 cities across California, almost 40 School Districts, Non-Profits and others. A full client list can be obtained at www.californiaconsulting.org.

Pricing

California Consulting's monthly retainer services include all grant research, grant identification, grant writing, and post award administration as needed. Below is a more detailed scope of work:

Task	Included in Price
Meet with Client Staff to ascertain needs and goals	√
Conduct background research as requested by Client	√
Provide advice on best grants for Client to pursue based on project and grant requirements and guidelines	√
Attend meetings in person or by teleconference as necessary	√
Develop schedule for grants chosen by Client	√
Preparing and writing all grant applications chosen by Client	√
Develop evaluation strategies in accordance with funding agency's instructions	√
Adhere to decisions made by Client relating to grants	√
Write all sections of grant applications and proposals	√
Draft and finalize grant language with direction of Client	√
Ensure timelines for grant submittal are met	√
Monthly reports to include grants in progress, grants submitted, and grants awarded	√
Regular communication via email and/or phone regarding upcoming grant opportunities	√
Grant administration and post award compliance as needed	√

We propose a flat monthly rate of **$4,250.00**, plus reimbursement of out-of-pocket expenses for services explained above.

Mammoth Lakes Town Council
Agenda Action Sheet

Title: Resolution authorizing the temporary closure of certain Town roads for the Annual Fourth of July Parade and Freedom Mile Run on July 4, 2023.

Council Meeting Date: 6/21/2023

Prepared by: Stuart Brown, Parks and Recreation Director

Recommended Motion: Approve the resolution authorizing the temporary closure of certain Town roads for the Annual Fourth of July Parade and Freedom Mile Run on July 4, 2023.

Summary: The resolution approves the following Town road closures and times:

- Declares that Old Mammoth Road will be closed from Minaret Road to Sherwin Creek Road from 8:30 AM to 10:30 AM, July 4, 2023; and
- Declares that Old Mammoth Road will be closed from Minaret Road to Main Street from 10:00 AM to 1:00 PM, July 4, 2023, when all traffic control devices will be removed; and
- Declares that Chateau Road from Old Mammoth Road to Minaret Road will be closed from 9:00 AM to 11:30 AM, July 4, 2023, when all traffic control devices will be removed; and
- Declares there is a public benefit; and
- Authorizes 'no parking' and traffic control equipment to be placed along the street prior to the event; and
- Directs the MLPD and Public Works Department to monitor the traffic within the event area and make any modifications that are deemed necessary for public safety.

RESOLUTION NO. 23 -

RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MAMMOTH LAKES, STATE OF CALIFORNIA, AUTHORIZING TEMPORARY CLOSURE OF CERTAIN TOWN ROADS FOR THE ANNUAL FOURTH OF JULY PARADE AND FREEDOM MILE RUN ON JULY 4, 2023.

WHEREAS, the Town of Mammoth Lakes desires to work with the private sector in the implementation of special events that increase visitation to the community; and

WHEREAS, the Fourth of July Parade and the Freedom Mile Run will enhance the quality of life for residents and promote visitation of Mammoth Lakes; and

WHEREAS, the temporary Town road closures will enhance public event safety and provide for emergency access to and through the events; and

WHEREAS, a portion of proceeds from the Freedom Mile will be donated to local non-profit organizations for charitable uses.

NOW, THEREFORE, BE IT RESOLVED, that the Town Council of the Town of Mammoth Lakes, California, hereby:

1. Declares the program is not a project and is exempt from the California Environmental Quality Act because it is a minor temporary use of land having negligible or no permanent effects on the environment per Section 15304 (e); and
2. Declares that Old Mammoth Road will be closed from Minaret Road to Sherwin Creek Road from 8:30 AM to 10:30 AM, July 4, 2023; and
3. Declares that Old Mammoth Road will be closed from Minaret Road to Main Street from 10:00 AM to 1:00 PM, July 4, 2023, when all traffic control devices will be removed; and
4. Declares that Chateau Road from Old Mammoth Road to Minaret Road will be closed from 9:00 AM to 11:30 AM, July 4, 2023, when all traffic control devices will be removed; and
5. Declares there is a public benefit; and
6. Authorizes 'no parking' and traffic control equipment to be placed along the street prior to the event; and
7. Directs the MLPD and Public Works Department to monitor the traffic within the event area and make any modifications that are deemed necessary for public safety.

APPROVED AND ADOPTED this 21st day of June, 2023.

_____
JOHN WENTWORTH, Mayor

ATTEST:

_____
JAMIE GRAY, Town Clerk

TOWN COUNCIL STAFF REPORT

Title: Award Contract for SR 203 Crosswalks (HSIP) CAP 22-007 to Xcel Engineering Corporation

Meeting Date: June 21, 2023

Prepared by: Colin Brownlee, Engineering Assistant
Amy Callanan, Engineering Manager

RECOMMENDATION:

Staff recommends Town Council

- Approve the Plans and Specifications
- Award the contract to the lowest responsive bidder, Xcel Engineering Corporation, in the amount of $114,730.00
- Authorize the Public Works Director to execute the construction contract and accept the project upon completion
- Authorize the Public Works Director to review and approve minor revisions to complete the project, up to an additional 10% of the award amount

BACKGROUND:

Town Staff identified a need for improved safety for crosswalks along State Route 203 (Main Street) given the high levels of vehicle and pedestrian traffic. In October of 2020, the Town applied for a grant through the Highway Safety Improvement Program (HISP) for the rehabilitation of existing crosswalks on State Route 203 and the addition of a crosswalk at Mountain Boulevard. In March of 2021, the Town was awarded $191,400.00. The design work was contracted to Cardno USA Inc. The additional crosswalk at Mountain Boulevard was value engineered out of the scope given the size of the grant and cost of new construction.

The scope of the bid project includes new Rectangular Rapid Flash Beacons at the existing crosswalks at Old Mammoth Road and Laurel Mountain Road, with the addition of "Ped Ahead" warning signs with light bars, additional "Yield to Ped" signage and yield lines. The early warning signage and more apparent overhead signage will improve visibility of pedestrians using the crosswalk.

ANALYSIS:

Staff solicited bids for the construction of the Project beginning Friday May 5th. Bids were opened on June 2nd with two submitted bids, one from Xcel Engineering

Corporation and one from St. Francis Electric, LLC. Xcel Engineering was the apparent low bidder at $114,730.00 compared to St. Francis Electric's bid of $267,000.00.

A bid review was completed and no irregularities were identified.

FINANCIAL CONSIDERATIONS:

This project is funded through the HSIP Grant awarded to the Town. The submitted bid is within the budget of this grant. Public Works Staff will manage this project as a part of their 2022/2023 work program.

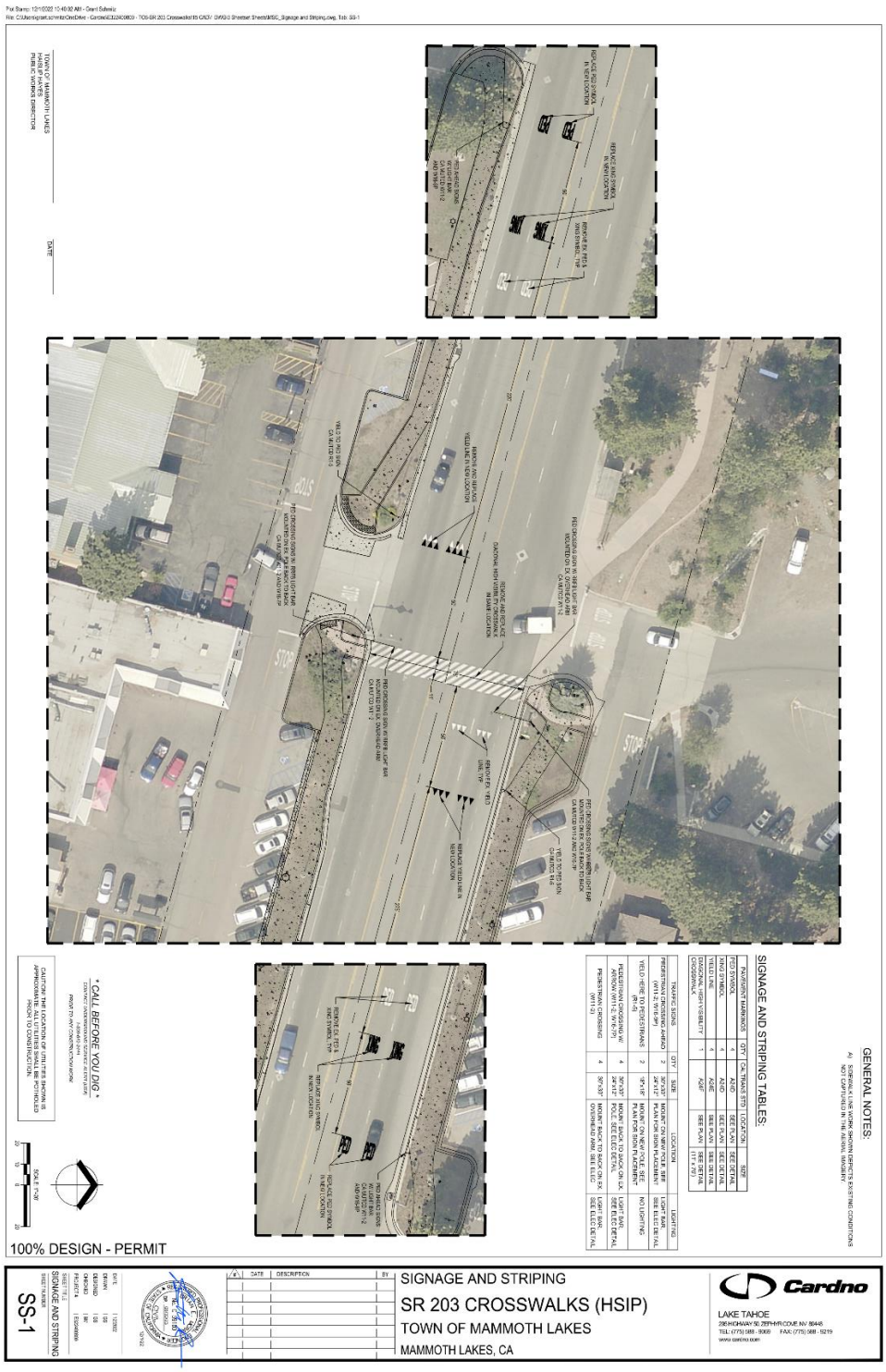
ENVIRONMENTAL CONSIDERATIONS:

No environmental considerations.

LEGAL CONSIDERATIONS:

No legal considerations.

PLANS:


GENERAL NOTES:
SIGNAGE AND STRIPING TABLES:
100% DESIGN - PERMIT
SIGNAGE AND STRIPING
SR 203 CROSSWALKS (HSIP)
TOWN OF MAMMOTH LAKES
MAMMOTH LAKES, CA
Cardno
SS-1

Plot Stamp: 12/7/2022 10:40:06 AM - Grant Schmitz
File: C:\Users\grant.schmitz\OneDrive - Cardno\E322400860 - TOS-SR 203 Crosswalks\5 CAD\1 DWG\3 Sheets\Sheet\MISC_Signage and Striping.dwg, Tab: SS-2

SIGNAGE AND STRIPING TABLES:

PAVEMENT MARKINGS	QTY	CALTRANS STD	LOCATION	SIZE
PED SYMBOL	4	A24D	SEE PLAN	SEE DETAIL
WHITE STRIPING	4	A24D	SEE PLAN	SEE DETAIL
YIELD LINE	4	A24E	SEE PLAN	SEE DETAIL
DIAGONAL HIGH VISIBILITY CROSSWALK	1	A24F	SEE PLAN	SEE DETAIL (11'x 77')

TRAFFIC SIGNS	QTY	SIZE	LOCATION	LIGHTING
PEDESTRIAN CROSSING AHEAD (W11-2, W16-9P)	2	24"x 12"	MOUNT ON NEW PED SIGN PLANTER SIGN PLACEMENT	LIGHT BAR SEE ELEC DETAIL
"YIELD HERE TO PEDESTRIANS (R1-5)	2	18"x18"	MOUNT ON NEW POLE. SEE PLAN FOR SIGN PLACEMENT	NO LIGHTING
PEDESTRIAN CROSSING W/ ARROW (W11-2, W16-7P)	4	30"x18" 24"x12"	MOUNT BACK TO BACK ON EX. POLE. SEE ELEC DETAIL	LIGHT BAR SEE ELEC DETAIL
PEDESTRIAN CROSSING (W11-2)	4	30"x30"	MOUNT BACK TO BACK ON EX. OVERHEAD ARM. SEE ELEC	LIGHT BAR SEE ELEC DETAIL

GENERAL NOTES:

A) SIDEWALK LINE WORK SHOWN DEPICTS EXISTING CONDITIONS NOT CAPTURED IN THE AERIAL IMAGERY

REMOVE & REPLACE RRFB SYSTEM IN NEW LOCATION
PED AHEAD SIGN (C) LIGHT BAR (X) LIGHT BAR (Y) AND W16-9P
REMOVE & REPLACE RRFB SYSTEM IN NEW LOCATION
REMOVE & REPLACE PED SYMBOL TYP
REPLACE RRFB SYSTEM IN NEW LOCATION
YIELD TO PED SIGN CA MUTCD W11-2
REMOVE ANTI-SKID TYP IN SAME LOCATION
DIAGONAL HIGH VISIBILITY CROSSWALK
REMOVE AND REPLACE IN SAME LOCATION
PED CROSSING SIGN W/ PEDESTRIAN MOUNTED ON EX. OVERHEAD ARM CA MUTCD W11-2
PED CROSSING SIGN W/ RRFB LIGHT BAR MOUNTED ON EX. OVERHEAD ARM CA MUTCD W11-2
PED CROSSING SIGN W/ PEDESTRIAN MOUNTED ON EX. POLE BACK TO BACK CA MUTCD W11-2
REMOVE EX. YIELD LINE TYP
REMOVE & REPLACE IN NEW LOCATION
YIELD TO PED SIGN CA MUTCD R1-5
REMOVE AND REPLACE IN SAME LOCATION
PED AHEAD SIGN CA MUTCD W11-2 AND W16-9P
REMOVE & REPLACE PED SYMBOL IN SAME LOCATION
119'
11'
10'
10'
10

Mammoth Lakes Town Council
Agenda Action Sheet

Title: Authorize Public Works & the Office of Outdoor Recreation to submit a grant application to the State Recreational Trails Program (RTP)

Council Meeting Date: 6/21/2023

Prepared by: Haislip Hayes, Public Works Director & Lawson Reif, Outdoor Recreation Manager

Recommended Motion: Authorize the Public Works Director & Outdoor Recreation Manager to submit a grant application to the Recreational Trails Program (RTP)

Summary: The RTP is a state-administered local assistance program of the U.S. Department of Transportation's Federal Highway Administration (FHWA). Within the State of California, the Department of Parks and Recreation is authorized to administer the program. Nonmotorized RTP Projects are administered by the Office of Grants and Local Services (OGALS). Motorized Projects are administered by the Off-Highway Motor Vehicle Recreation Division (OHMVR). The state is currently soliciting grant applications and staff recommends applying for re-pavement and widening of Multi Use Paths (MUPS) sections that are highlighted as due for maintenance per the Street Saver Pavement Management Software. These segments include:

- Visitor's Center to the Crosswalk at Old Mammoth Road
- Minaret Road to Lodestar Drive
- Timber Creek Road to Golden Creek Road
- Main Street to Sawmill Cutoff Road
- Main Street Visitors Center Connector to Main Street South Connector
- Minaret Road to Timber Creek Road
- Golden Creek Road to Waterford Avenue
- Crosswalk at Old Mammoth Road to Forest Trail Intersection
- Joaquin Road to Minaret Road
- Lodestar Drive to Majestic Pines Drive
- Commerce Drive to Wagon Wheel Road (West)

The proposed application would seek $1,000,000 in grant funding with a $850,000 match from the Town, for a total project of $1.85M. Our Grants Consultant recommended this match amount to ensure competitiveness in the grant process. The grant is focused on work that will widen the MUPS from 8 feet to 10 feet. The added width adds capacity and safety. The work will require the allocation of staffing resources if the grant is awarded, as part of the Capital Improvement Program implementation. The grant requires the proposed resolution to be adopted and will be submitted as part of the application package as the grant moves forward.

Resolution No: _____

RESOLUTION OF THE TOWN COUNCIL, TOWN OF MAMMOTH LAKES CALIFORNIA APPROVING THE APPLICATION FOR GRANT FUNDS FROM THE RECREATIONAL TRAILS PROGRAM

WHEREAS, the "Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users" provides funds to the State of California for Grants to federal, state, local and non-profit organizations to acquire, develop and/or maintain motorized and non-motorized trail Projects; and

WHEREAS, the State Department of Parks and Recreation has been delegated the responsibility for the administration of the program within the State, setting up necessary procedures governing Project Application under the program; and

WHEREAS, said procedures established by the State Department of Parks and Recreation require the Applicant to certify by resolution the approval of Application(s) before submission of said Application(s) to the State; and WHEREAS, the Applicant will enter into a Contract with the State of California to complete the Project(s);

NOW, THEREFORE, BE IT RESOLVED that the Mammoth Lakes Town Council hereby:

1. Approves the filing of an Application for the Recreational Trails Program; and

2. Certifies that the Project is consistent with the Applicant's general plan or the equivalent planning document; and

3. Certifies that said Applicant has or will have available prior to commencement of any work on the Project(s) included in this Application, sufficient funds to operate and maintain the Project(s); and

4. Certifies that the Applicant has reviewed, understands, and agrees to the General Provisions contained in the Contract shown in the Procedural Guide; and

5. Appoints the Town's Public Works Director as agent to conduct all negotiations, execute and submit all documents, including, but not limited to Applications, agreements, amendments, payment requests and so on, which may be necessary for the completion of the Project.

6. Agrees to comply with all applicable federal, state, and local laws, ordinances, rules, regulations, and guidelines.

Approved and adopted the 21st day of June 2023.

_____
JOHN WENTWORTH, Mayor

Attest:

_____
JAMIE GRAY, Town Clerk

TOWN COUNCIL STAFF REPORT

Title: Adopt the resolution declaring the Council's intention to annex territories into the Community Facilities District No. 2013-3 (Transit CFD), levying a special tax in connection therewith, and setting the time and place for the public hearing on August 2, 2023.

Meeting Date: June 21, 2023

Prepared by: Amy Callanan, PE, Engineering Manager

RECOMMENDATION:

Staff recommends that Town Council adopt the attached resolution declaring the Council's intention to annex territories into the Community Facilities District No. 2013-3 (Transit Services) pursuant to the Mello-Roos Community Facilities Act of 1982, levying a special tax in connection therewith, and setting the time and place for the public hearing on August 2, 2023.

BACKGROUND:

In 2014, the Town developed the Community Facilities District (CFD) 2013-3 (Transit Services) ("Transit CFD") for subdivisions in the Resort Zone that allow transient occupancies. The imposition of such a tax at an appropriate rate would satisfy the fiscal impact requirements of the Town's mitigation requirements for the 2007 General Plan Environmental Impact Report and the Intrawest Development Agreement to which the parcels are subject. The Town Council adopted Goals and Policies for Community Facilities District at the March 6, 2013 meeting. The Notice of Intent was adopted by Town Council Resolution No. 14-147 on April 2, 2014. Pursuant to this policy, all Planning Resolutions for project entitlements which allow transient use include a condition of approval requiring annexation into the Transit CFD.

A property is not subject to the tax until it becomes a "qualified residential property" (a property for which a certificate of occupancy has been issued for purposes of a residential dwelling unit that allows for transient use.) As of February 2023, there were 110 parcels within the District that have received their certificate of occupancy. The developments or properties within the District with occupancy permits are located within Obsidian Residence Club, Altis, Hillside, Mountainside, Gray Stone, Gray Bear I, Gray Bear II, and Gray Bear III, 125 Lakeview, 540 Old Mammoth Rd, and Hillside Highlands. Recent annexation proceedings have annexed the Snowcreek 8, Limelight hotel, and Residence Inn properties into the District.

The Town has received petitions from developers requesting the Town Council undertake and complete proceedings to annex the developers' properties into the District as shown on Annexation Map No. 8 in Exhibit A. The properties include parcels associated with

the Mammoth Creek Inn and Sierra Nevada Resort projects. The Mammoth Creek Inn project includes 12 new condominium units, and the Sierra Nevada Resort project includes 30 new hotel units. The petitions request the Town finance services and improvements with a special tax levied against properties included in the District.

ANALYSIS:

Adoption of this "Resolution of Intention" is a legally required step for the annexation of properties into the District.

If the Council approves the Resolution of Intention attached hereto, the Council will then hold a public hearing on August 2, 2023, annexing the properties. Because it has received petitions, the Council is legally required to adopt a Resolution of Intention and to hold a public hearing at the date set by the Resolution of Intention. The Council must adopt a Resolution of Intention within 90 days of its receipt of the Developers' petitions. After holding the public hearing, the Council may decide whether or not it desires to adopt a resolution annexing properties into the Community Facilities District.

FINANCIAL CONSIDERATIONS:

Properties included in the Community Facilities District are required to pay a special tax once they obtain certificates of occupancy for qualified residential properties (units zoned for transient use).

The Transit Services CFD No. 2013-3 tax rate for each qualified property for the 2023/24 fiscal year was $204.57 per dwelling unit or transient rental room. The total special tax requirement for the current annexation is $8,592. All units are zoned for transient use and would be subject to levy of future taxes upon issuance of certificate of occupancy.

ENVIRONMENTAL CONSIDERATIONS:

The annual resolution for special taxing districts as a mechanism for funding maintenance is Categorically Exempt per section 15060(c)(3) of the California Environmental Quality Act.

ATTACHMENTS:

1. Resolution No. 23-__: CFD 2013-3 Resolution of Intention to Annex Property

   Exhibit A: CFD 2013-3 Annexation No. 8 Boundary Map
   Exhibit B: Notice of Public Hearing
2. CFD 2013-3 Annex. No. 8 Petitions

RESOLUTION NO._____

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MAMMOTH LAKES, CALIFORNIA, DECLARING ITS INTENTION TO ANNEX TERRITORY INTO A COMMUNITY FACILITIES DISTRICT AND TO AUTHORIZE THE LEVY OF SPECIAL TAXES

TOWN OF MAMMOTH LAKES
COMMUNITY FACILITIES DISTRICT NO. 2013-3
(TRANSIT SERVICES)
ANNEXATION NO. 8

WHEREAS, under the Mello-Roos Community Facilities Act of 1982 (Sections 53311 and following, California Government Code; hereafter referred to as the "Act"), the Town Council of the Town of Mammoth Lakes (the "Town") previously conducted proceedings to establish the Town of Mammoth Lakes Community Facilities District No. 2013-3 (Transit Services) (the "District"); and

WHEREAS, this Town Council has received a Petition (including Waivers) from the landowners requesting to annex territory into the District under the Act, to provide for the services and maintenance related to the Town-wide transit system; and

WHEREAS, under the Act, this Town Council is the legislative body for the proposed annexation of territory to the District and is empowered with the authority to annex territory to the District and to levy special taxes within the annexation territory; and

WHEREAS, this Town Council now desires to commence proceedings to consider the annexation of territory to the District.

NOW, THEREFORE, the Town Council of the Town of Mammoth Lakes, DOES HEREBY RESOLVE as follows:

1. This Town Council proposes to begin the proceedings necessary to annex territory to the District pursuant to the Act.

2. The name of the existing District is Town of Mammoth Lakes, Community Facilities District No. 2013-3 (Transit Services).

3. A general description of the territory included in the existing District is shown on the map recorded in the office of the County Recorder for the County of Mono on March 21, 2013, in Book 2 at Page 76 of Maps of Assessments and Community Facilities Districts, to which map reference is hereby made.

4. The territory now proposed to be annexed to the District is shown on Annexation Map No. 8 of the District on file with the Town Clerk, a copy of which is attached hereto as Exhibit A, which Exhibit is, by this reference, incorporated herein. The boundaries of which territory are hereby preliminarily approved and to which map reference is hereby made for further particulars. The Town Clerk is hereby directed to record, or cause to be recorded, said Annexation Map No. 8 of the District

in the office of the County Recorder of the County of Mono within fifteen days of the date of adoption of this Resolution.

5. The types of services to be funded by the District and pursuant to the Act consist of those services (the "Services") described in Exhibit B to Resolution No. 13-14 entitled "A Resolution of the Town Council of the Town of Mammoth Lakes Declaring its Intention to Establish a Community Facilities District and to Authorize the Levy of Special Taxes" adopted by the Town Council on March 18, 2013 (the "Resolution of Intention"), which Resolution of Intention is, by this reference, incorporated herein. It is presently intended that the Services will relate to the existing territory in the District and the territory proposed to be annexed to the District.

6. Except to the extent that funds are otherwise available to the District to pay for the Services, a special tax sufficient to pay the costs thereof, secured by recordation of a continuing lien against all non-exempt real property in the District (including the property being annexed thereto), will be levied annually within the District and collected in the same manner as ordinary ad valorem property taxes, or in such other manner as this Town Council shall determine, including direct billing of the affected property owners. The rate and method of apportionment of the special tax among the parcels of real property within the District, as now in existence and following the annexation proposed herein, in sufficient detail to allow each landowner within the territory proposed to be annexed to the District to estimate the maximum amount such owner will have to pay, is described in Exhibit C to the Resolution of Intention.

7. The special tax proposed to be levied for Services to be supplied within the proposed territory to be annexed will be equal to the special taxes levied to pay for the same Services in the District, except that a higher or lower special tax may be levied within the proposed territory to be annexed to the extent that the actual cost of providing the Services in that territory is higher or lower than the cost of providing those Services in the existing District. Notwithstanding the foregoing, the special tax may not be levied at a rate which is higher than the maximum special tax authorized to be levied pursuant to the rate and method of apportionment of the special tax.

8. Notice is given that on Wednesday, August 2, 2023, at 4:00 p.m. or as soon thereafter as the matter may be heard, in the regular meeting place of this Town Council in the Council Chambers, Suite Z, 437 Old Mammoth Road, Minaret Village Shopping Center, Town of Mammoth Lakes, California, and the same are hereby appointed and fixed as the time and place when and where this Town Council, as legislative body for the District, will conduct a public hearing on the annexation of territory to the District and consider and finally determine whether the public interest, convenience, and necessity require said annexation of territory to the District and the levy of said special tax therein.

9. The Town Clerk is hereby directed to cause notice of said public hearing to be given by publication one time in a newspaper published in the area of the District. The publication of said notice shall be completed at least seven days before the date herein set for said hearing. The notice shall be substantially in the form of Exhibit B hereto.

10. This Resolution shall take effect upon its adoption.

APPROVED AND ADOPTED this 21st day of June, 2023.

_____

JOHN WENTWORTH, Mayor

ATTEST:

_____

JAMIE GRAY, Town Clerk

EXHIBIT A

TOWN OF MAMMOTH LAKES
COMMUNITY FACILITIES DISTRICT NO. 2013-3
(TRANSIT SERVICES)
ANNEXATION NO. 8

PROPOSED BOUNDARIES OF THE ANNEXATION TERRITORY

EXHIBIT B

TOWN OF MAMMOTH LAKES
COMMUNITY FACILITIES DISTRICT NO. 2013-3
(TRANSIT SERVICES)
ANNEXATION NO. 8

NOTICE OF PUBLIC HEARING

Notice is hereby given that the Town Council of the Town of Mammoth Lakes will conduct a public hearing on Wednesday, August 2, 2023, at 4:00 p.m. or as soon thereafter as the matter may be heard, in the Town Council Chambers located at Suite Z, Minaret Village Shopping Center, 437 Old Mammoth Road, Town of Mammoth Lakes, California, to consider the following:

TOWN OF MAMMOTH LAKES
COMMUNITY FACILITIES DISTRICT NO. 2013-3
(TRANSIT SERVICES)
ANNEXATION NO. 8

On June 21, 2023, the Town Council, as the legislative body for the District, adopted a resolution entitled "A Resolution of the Town Council of the Town of Mammoth Lakes, California, Declaring its Intention to Annex Territory into a Community Facilities District and to Authorize the Levy of Special Taxes" (the "Resolution of Intention"). Pursuant to the Resolution of Intention, the Town Council determined that the public convenience and necessity require that certain territory, as more particularly described in the Resolution of Intention, be annexed to the existing District, all as provided in the Mello-Roos Community Facilities Act of 1982 (Sections 53311 and following, California Government Code) (the "Act"). Reference is hereby made to the Resolution of Intention, on file with the Town Clerk of the Town for further particulars. The following is a summary of the provisions of the Resolution of Intention.

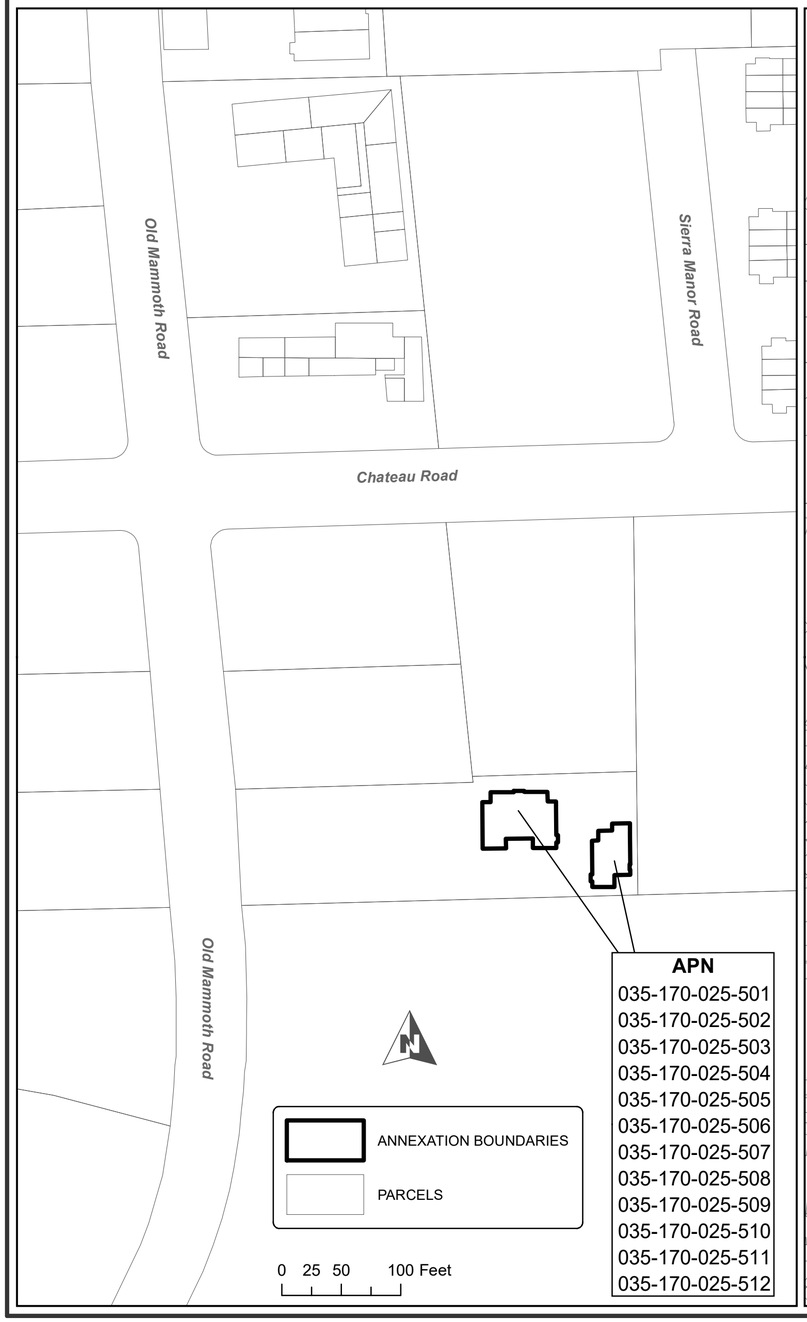
In the Resolution of Intention, the Town Council declared its intention to annex territory into Community Facilities District No. 2013-3 (Transit Services) (the "District"). The area proposed to be annexed to the District is as shown on Annexation Map No. 8, on file with the Town Clerk, and identified in Exhibit A of the Resolution of Intention. The District shall fund services and maintenance related to the Town-wide transit system. It is presently intended that the services will be provided, without preference or priority, to the existing territory in the District and the territory proposed to be annexed to the District. The Resolution of Intention provides that the special taxes heretofore caused to be levied in the District shall be levied in the territory proposed to be annexed, subject to public hearing and owner consent proceedings as specified in the Act.

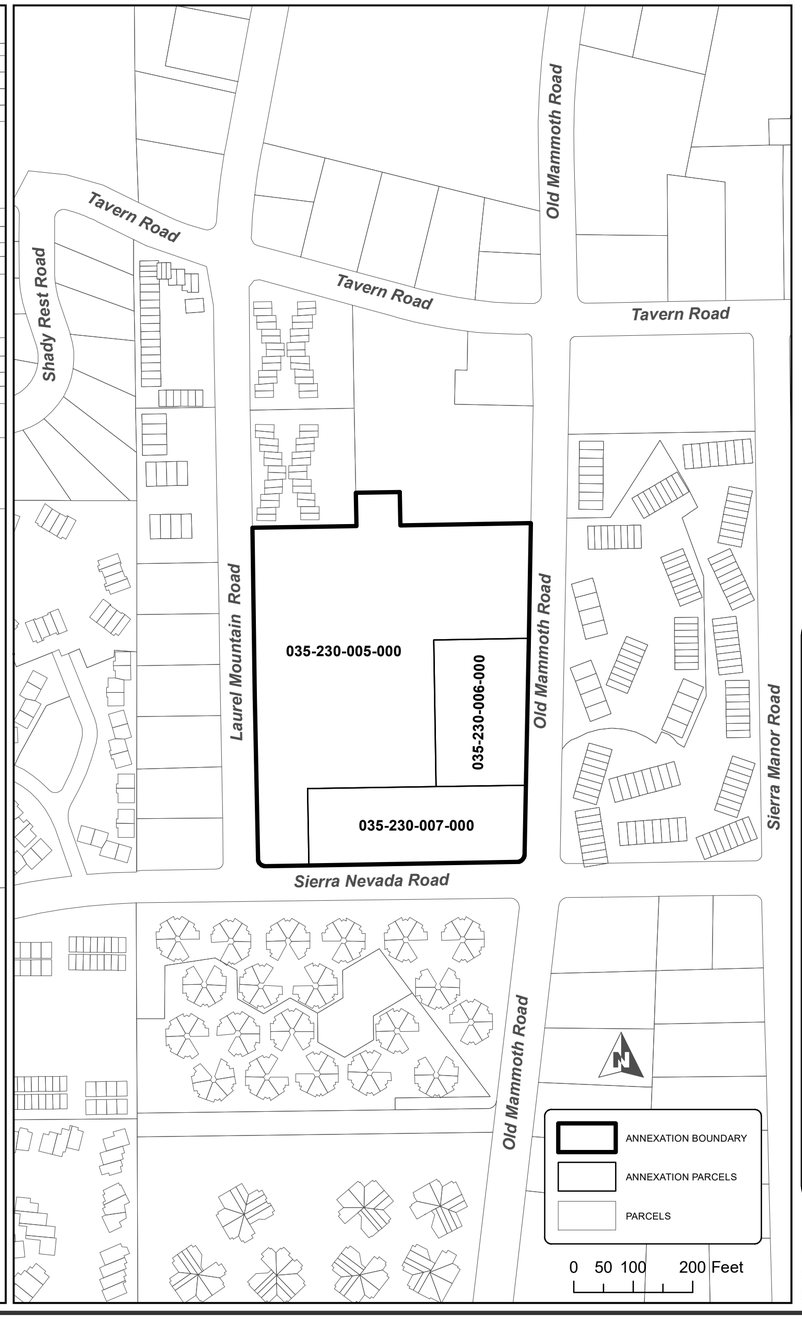
At the public hearing the testimony of all interested persons for and against the annexation of said territory to the District or the levying of special taxes within the territory proposed to be annexed will be heard. Any person interested may file a protest in writing with the Town Clerk.

/s/ Jamie Gray
Town Clerk
Town of Mammoth Lakes

ANNEXATION MAP NO. 8 OF
TOWN OF MAMMOTH LAKES
COMMUNITY FACILITIES DISTRICT NO. 2013-3
(TRANSIT SERVICES)

TOWN OF MAMMOTH LAKES
COUNTY OF MONO
STATE OF CALIFORNIA





FILED IN THE OFFICE OF THE TOWN CLERK OF THE TOWN OF MAMMOTH LAKES THIS _____ DAY OF _____, 2023.

_____
TOWN CLERK
TOWN OF MAMMOTH LAKES
MONO COUNTY, CALIFORNIA

I HEREBY CERTIFY THAT THE WITHIN MAP SHOWING THE PROPOSED BOUNDARIES OF ANNEXATION NO. 8 TO THE TOWN OF MAMMOTH LAKES COMMUNITY FACILITIES DISTRICT NO. 2013-3 (TRANSIT SERVICES), TOWN OF MAMMOTH LAKES, COUNTY OF MONO, STATE OF CALIFORNIA, WAS APPROVED BY THE TOWN COUNCIL OF THE TOWN OF MAMMOTH LAKES AT A REGULAR MEETING THEREOF, HELD ON THE _____ DAY OF _____, 2023, BY ITS RESOLUTION NO. _____.

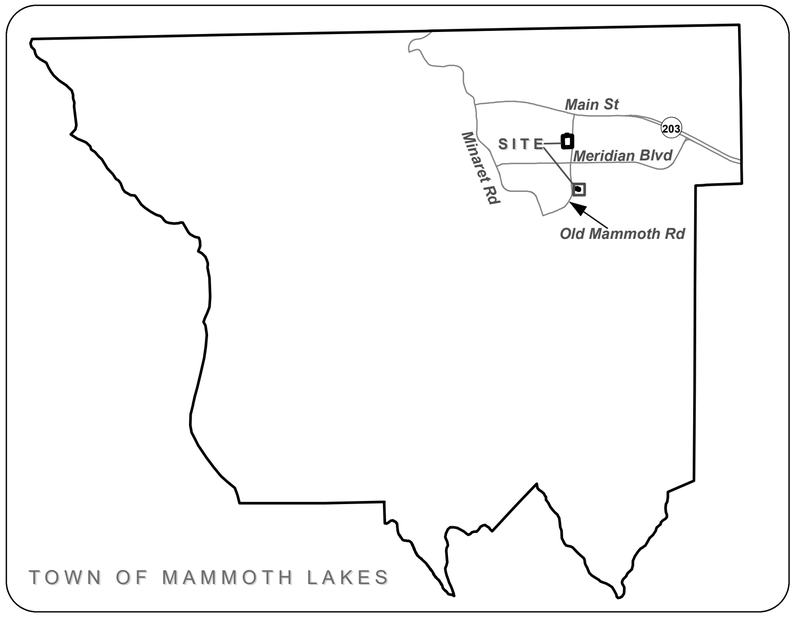
_____
TOWN CLERK
TOWN OF MAMMOTH LAKES
MONO COUNTY, CALIFORNIA

FILED THIS _____ DAY OF _____, 2023, AT THE HOUR OF _____ O'CLOCK ___M, IN BOOK _____ OF MAPS OF ASSESSMENT AND COMMUNITY FACILITIES DISTRICTS AT PAGE _____ IN THE OFFICE OF THE COUNTY RECORDER OF THE COUNTY OF MONO, STATE OF CALIFORNIA.
INSTRUMENT NUMBER: _____

_____
COUNTY RECORDER
COUNTY OF MONO, CALIFORNIA

FOR PARTICULARS OF THE LINES AND DIMENSIONS OF ASSESSOR PARCELS, REFERENCE IS MADE TO THE MAPS OF THE ASSESSOR, COUNTY OF MONO, STATE OF CALIFORNIA.

REFERENCE IS HEREBY MADE TO THAT CERTAIN MAP ENTITLED "MAP OF PROPOSED BOUNDARIES OF TOWN OF MAMMOTH LAKES COMMUNITY FACILITIES DISTRICT NO. 2013-3, TOWN OF MAMMOTH LAKES, COUNTY OF MONO, STATE OF CALIFORNIA" FILED THE 21ST DAY OF MARCH, 2013, IN BOOK 2 OF MAPS OF ASSESSMENT AND COMMUNITY FACILITIES DISTRICTS AT PAGE 76 IN THE OFFICE OF THE COUNTY RECORDER FOR THE COUNTY OF MONO, STATE OF CALIFORNIA, WHICH THIS ANNEXATION MAP AFFECTS.



Source: Mono County GIS
Geographic Coordinate Reference: GCS North American 1983
Projection: NAD 1983 StatePlane California III FIPS 0403 Feet

NBS

PETITION (With Waivers)

To Annex Property to a Community Facilities District and Related Matters

To The Honorable Town Council
Town of Mammoth Lakes
PO Box 1609
Mammoth Lakes, CA 93546

Dear Councilmembers:

This is a petition to annex property to a community facilities district and with respect to related matters under the Mello-Roos Community Facilities Act of 1982 (Sections 53311 and following of the California Government Code) ("Act"). The undersigned hereby states as follows:

1. Petitioner. This petition is submitted by the persons (whether one or more) identified below as, or for, the fee title owners of the parcel(s) of land identified below. By submitting this petition, such persons warrant to the Town of Mammoth Lakes ("Town") that they are authorized to execute this petition.

2. Proceedings Requested. The Petitioner asks that the Town Council of the Town undertake and complete proceedings under the Act to annex property to the "Town of Mammoth Lakes, Community Facilities District No. 2013-3 (Transit Services)" ("CFD"), and levy CFD special taxes on the property annexed.

3. Boundaries of Annexation. The Petitioner asks that the territory to be included in the annexation boundaries consist of the parcel(s) of land identified below.

4. Purpose of Annexation. The Petitioner asks that the property be annexed to the CFD and the special taxes be levied on the annexed property to pay for the services and maintenance related to the Town-wide transit system.

5. Elections. The Petitioner asks that the election, to be held under the Act to annex property to the CFD and to authorize the special taxes, be consolidated into a single election, that the election be conducted by the Town and its officials using mailed or hand-delivered ballots, and that such ballots be opened and canvassed and the results certified at the same meeting of the Town Council as the public hearing on the annexation of property to the CFD under the Act or as soon thereafter as possible.

6. Waivers. To expedite the completion of the annexation proceedings, all notices of hearings and all notices of election, applicable waiting periods under the Act for special elections, and all ballot analysis or arguments for the election are hereby waived.

By executing this petition, the person(s) below agree(s) to all of the above.

The Property subject to this Petition is identified as Mono County Assessor's Parcel Number(s): 035-170-025-501, 035-170-025-502, 035-170-025-503, 035-170-025-504, 035-170-025-505, 035-170-025-506, 035-170-025-507, 035-170-025-508, 035-170-025-509, 035-170-025-510, 035-170-025-511, 035-170-025-512.
The Property consists of a total of 0.206 acres.

The record owner of the Property is: MAMMOTH HOTEL ASSO LLC

Executed on 6/7, 2023 By _____

Title: managing member

The address to which the ballot for the CFD annexation election is to be sent:

MAMMOTH HOTEL ASSO LLC
PO BOX 129
MAMMOTH LAKES, CA 93546

PETITION (With Waivers)

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Town of Mammoth Lakes
PO Box 1609
Mammoth Lakes, CA 93546

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By executing this petition, the person(s) below agree(s) to all of the above.

The Property subject to this Petition is identified as Mono County Assessor's Parcel Number(s): 035-230-005-000, 035-230-006-000, 035-230-007-000

The Property consists of a total of 6.09 acres.

The record owner of the Property is: WH SN MAMMOTH LLC

Executed on June 8, 2023 By _____

Title: E.V.P. Design & Const.

The address to which the ballot for the CFD annexation election is to be sent:

WH SN MAMMOTH LLC
30 S WACKER DRIVE, 36TH FLOOR
CHICAGO, IL 60606

Report Criteria:
Report type: Invoice detail
Check.Type = {<>} "Adjustment"

Check Issue Date	Check Nu	Invoice Number	Vendor Nu	Payee	Invoice GL Account	Description	Amount	GL Period
AMAZON CAPITAL SERVICES								
06/08/2023	108420	1TJW-PF9V-C	19234	AMAZON CAPITAL SER	100-420-42002	OFFICE SUPPLIES	1,173.74	06/23
06/08/2023	108420	1Y6P-MPDG-6	19234	AMAZON CAPITAL SER	100-420-46440	OFFICE SUPPLIES	37.71	06/23
Total AMAZON CAPITAL SERVICES:							1,211.45	
AMERIGAS								
06/08/2023	108421	201077845-PW	6982	AMERIGAS	210-456-43404	02/23-05/23/23-PWM	9,754.48	06/23
06/08/2023	108421	203699677A	6982	AMERIGAS	100-464-43404	LATE FEE	108.00	06/23
Total AMERIGAS:							9,862.48	
AT&T MOBILITY								
06/08/2023	108422	287292079320	8453	AT&T MOBILITY	100-416-43404	MAY 2023	40.74	06/23
Total AT&T MOBILITY:							40.74	
BLUEBIRD IMAGING								
06/08/2023	108423	5545	8182	BLUEBIRD IMAGING	100-405-43130	POSTERS	129.30	06/23
Total BLUEBIRD IMAGING:							129.30	
BRUCE MACKAY PUMP & WELL SERVICE, INC.								
06/08/2023	108424	73965	19002	BRUCE MACKAY PUM	220-471-43031	PARTS	495.00	06/23
Total BRUCE MACKAY PUMP & WELL SERVICE, INC.:							495.00	
CANON FINANCIAL SERVICES, INC								
06/08/2023	108425	30477697	19353	CANON FINANCIAL SE	100-416-46010	MAY 2023	2,619.75	06/23
Total CANON FINANCIAL SERVICES, INC:							2,619.75	
CASHMAN EQUIPMENT CO.								
06/08/2023	108426	INPS3802790	49	CASHMAN EQUIPMEN	210-454-46200	PARTS	811.33	06/23
Total CASHMAN EQUIPMENT CO.:							811.33	
CHUCK VILLAR CONSTRUCTION INC.								
06/08/2023	60823100	27039	7277	CHUCK VILLAR CONS	100-452-43031	04/23-FIRE STATION 2/	24,935.23	06/23
06/08/2023	60823100	27052	7277	CHUCK VILLAR CONS	100-405-43031	EOC - HUDSON SPRAY	139.39	06/23
Total CHUCK VILLAR CONSTRUCTION INC.:							25,074.62	
DAY SMART SOFTWARE								
06/08/2023	108427	INV00953449	19303	DAY SMART SOFTWAR	100-432-43031	JUNE 2023	417.48	06/23
Total DAY SMART SOFTWARE:							417.48	
DIY HOME CENTER								
06/08/2023	108428	99685	5476	DIY HOME CENTER	100-460-42007	MAINT SUPPLIES	150.29	06/23
06/08/2023	108428	99943	5476	DIY HOME CENTER	220-471-42007	MAINT SUPPLIES	29.81	06/23
06/08/2023	108428	99968	5476	DIY HOME CENTER	100-460-42007	MAINT SUPPLIES	.68-	06/23
06/08/2023	108428	100004	5476	DIY HOME CENTER	220-471-42007	MAINT SUPPLIES	37.09	06/23
06/08/2023	108428	100309	5476	DIY HOME CENTER	220-471-42007	MAINT SUPPLIES	68.08	06/23

Check Issue Date	Check Nu	Invoice Number	Vendor Nu	Payee	Invoice GL Account	Description	Amount	GL Period
06/08/2023	108428	100337	5476	DIY HOME CENTER	100-460-42007	MAINT SUPPLIES	7.06	06/23
06/08/2023	108428	100506	5476	DIY HOME CENTER	210-450-42022	MAINT SUPPLIES	16.47	06/23
06/08/2023	108428	100758	5476	DIY HOME CENTER	220-471-42007	MAINT SUPPLIES	7.56	06/23
06/08/2023	108428	101031	5476	DIY HOME CENTER	100-464-45100	MAINT SUPPLIES	16.47	06/23
06/08/2023	108428	100809	5476	DIY HOME CENTER	210-450-42022	MAINT SUPPLIES	17.02	06/23
Total DIY HOME CENTER:							349.17	
eSCRIBE SOFTWARE LTD.								
06/08/2023	108429	US-1305	18986	eSCRIBE SOFTWARE L	100-418-45050	07/01/23-06/30/24	29,386.10	06/23
Total eSCRIBE SOFTWARE LTD.:							29,386.10	
FLIGHT LIGHT, INC.								
06/08/2023	108430	0087958-IN	4572	FLIGHT LIGHT, INC.	220-471-42007	MARKER POST	4,403.71	06/23
Total FLIGHT LIGHT, INC.:							4,403.71	
GALLS, LLC								
06/08/2023	108431	024463856	10276	GALLS, LLC	100-420-42006	UNIFORM	471.98	06/23
Total GALLS, LLC:							471.98	
GETCHELL, KIMBERLY								
06/08/2023	60823101	LODGING STI	19268	GETCHELL, KIMBERLY	100-415-43032	STING OPERATION-M	569.55	06/23
Total GETCHELL, KIMBERLY:							569.55	
GOVINVEST, INC.								
06/08/2023	60823102	2022-4265	18528	GOVINVEST, INC.	100-415-43100	FY22-23 GASB 75	2,750.00	06/23
Total GOVINVEST, INC.:							2,750.00	
GRANITE DATA SOLUTIONS								
06/08/2023	108432	IN86597-1	18359	GRANITE DATA SOLUT	100-418-48800	MONITOR	441.00	06/23
06/08/2023	108432	IN86598-1	18359	GRANITE DATA SOLUT	100-418-48800	MONITOR	441.00	06/23
Total GRANITE DATA SOLUTIONS:							882.00	
HAMEL CONTRACTING, INC.								
06/08/2023	60823103	PROGRESS P	18301	HAMEL CONTRACTIN	300-531-43031	CRC	223,596.73	06/23
Total HAMEL CONTRACTING, INC.:							223,596.73	
HIGH COUNTRY LUMBER								
06/08/2023	108433	18132	830	HIGH COUNTRY LUMB	100-460-42007	MAINT SUPPLIES	105.47	06/23
06/08/2023	108433	18626	830	HIGH COUNTRY LUMB	220-471-42007	MAINT SUPPLIES	7.53	06/23
06/08/2023	108433	19301	830	HIGH COUNTRY LUMB	220-471-42007	MAINT SUPPLIES	43.06	06/23
Total HIGH COUNTRY LUMBER:							156.06	
HOT CREEK AVIATION, LLC CAR RENTAL								
06/08/2023	108434	APRIL 2023	6622	HOT CREEK AVIATION,	220-471-43031	APRIL 2023 CAR RENT	1,221.60	06/23
Total HOT CREEK AVIATION, LLC CAR RENTAL:							1,221.60	
INTERNATIONAL CODE COUNCIL INC								
06/08/2023	108435	Q15000004576	19164	INTERNATIONAL COD	100-442-43110	MEMBERSHIP	145.00	06/23

Check Issue Date	Check Nu	Invoice Number	Vendor Nu	Payee	Invoice GL Account	Description	Amount	GL Period
Total INTERNATIONAL CODE COUNCIL INC:							145.00	
INTERWEST CONSULTING GROUP								
06/08/2023	60823104	82954	18150	INTERWEST CONSULT	100-442-43031	OCT 2022	5,450.00	06/23
06/08/2023	60823104	83782	18150	INTERWEST CONSULT	100-442-43031	01/21-12/22 PLAN CHE	656.25	06/23
Total INTERWEST CONSULTING GROUP:							6,106.25	
JIM CHARLON FORD, INC.								
06/08/2023	108436	61627	19138	JIM CHARLON FORD, I	910-000-13003	PARTS	93.15	06/23
06/08/2023	108436	61624	19138	JIM CHARLON FORD, I	910-000-13003	PARTS	25.03	06/23
06/08/2023	108436	61640	19138	JIM CHARLON FORD, I	910-000-13003	PARTS	192.07	06/23
Total JIM CHARLON FORD, INC.:							310.25	
KIMBALL-MIDWEST								
06/08/2023	108437	101120960	4812	KIMBALL-MIDWEST	910-000-13003	PARTS	88.96	06/23
06/08/2023	108437	101121437	4812	KIMBALL-MIDWEST	910-000-13003	PARTS	298.94	06/23
Total KIMBALL-MIDWEST:							387.90	
MAMMOTH BUSINESS ESSENTIALS								
06/08/2023	108438	9697	18730	MAMMOTH BUSINESS	100-420-42005	SHIPPING CHGS	462.34	06/23
06/08/2023	108438	9726	18730	MAMMOTH BUSINESS	220-471-42007	SHIPPING CHGS	309.06	06/23
Total MAMMOTH BUSINESS ESSENTIALS:							771.40	
MAMMOTH COMMUNITY WATER DISTRICT UTILIT								
06/08/2023	108439	05/23-5700	97	MAMMOTH COMMUNI	100-438-43404	05/23- CRK RST PARK	311.45	06/23
06/08/2023	108439	05/23-6000	97	MAMMOTH COMMUNI	100-438-43404	05/23-HWY LAND	67.74	06/23
06/08/2023	108439	05/23-6383	97	MAMMOTH COMMUNI	100-438-43404	05/23-CRK PARK IRRIG	259.67	06/23
06/08/2023	108439	05/23-6398	97	MAMMOTH COMMUNI	100-438-43404	05/23-C CTR	123.73	06/23
06/08/2023	108439	05/23-6440	97	MAMMOTH COMMUNI	210-456-43404	05/23-PWM	359.56	06/23
06/08/2023	108439	05/23-6564	97	MAMMOTH COMMUNI	100-434-43404	05/23-SDY RST PARK	197.22	06/23
06/08/2023	108439	05/23-7783	97	MAMMOTH COMMUNI	100-438-43404	05/23-OLD LIBRARY	68.45	06/23
06/08/2023	108439	05/23-7851	97	MAMMOTH COMMUNI	100-438-43404	05/23-SKATE PARK	230.60	06/23
06/08/2023	108439	05/23-7884	97	MAMMOTH COMMUNI	856-450-43404	05/23-OMR	67.74	06/23
06/08/2023	108439	05/23-7981	97	MAMMOTH COMMUNI	100-438-43404	05/23-PARKS	114.30	06/23
06/08/2023	108439	05/23-8069	97	MAMMOTH COMMUNI	858-436-43404	05/23-OLD ICE RINK	302.11	06/23
06/08/2023	108439	05/23-8520	97	MAMMOTH COMMUNI	210-450-43404	05/23-HYDRONIC STS	30.44	06/23
06/08/2023	108439	05/23-8577	97	MAMMOTH COMMUNI	100-438-43404	05/23-PARK & RIDE	23.70	06/23
06/08/2023	108439	05/23-8657	97	MAMMOTH COMMUNI	100-420-43404	05/23-PD	203.97	06/23
Total MAMMOTH COMMUNITY WATER DISTRICT UTILIT:							2,360.68	
MAMMOTH LAKES FOUNDATION								
06/08/2023	60823105	021	2271	MAMMOTH LAKES FO	100-436-45010	JUNE 2023-RENT	2,250.00	06/23
Total MAMMOTH LAKES FOUNDATION:							2,250.00	
MISSION LINEN SUPPLY, INC								
06/08/2023	108440	519365121	6482	MISSION LINEN SUPPL	210-454-42006	UNIFORM	123.67	06/23
06/08/2023	108440	519375313	6482	MISSION LINEN SUPPL	210-456-42007	MAINT SUPPLIES	406.17	06/23
06/08/2023	108440	519408967	6482	MISSION LINEN SUPPL	210-450-42006	UNIFORM	57.78	06/23
06/08/2023	108440	519408968	6482	MISSION LINEN SUPPL	210-454-42006	UNIFORM	114.44	06/23

Check Issue Date	Check Nu	Invoice Number	Vendor Nu	Payee	Invoice GL Account	Description	Amount	GL Period
Total MISSION LINEN SUPPLY, INC:							702.06	
MOBERLY, SANDRA								
06/08/2023	60823106	05/23/23	7533	MOBERLY, SANDRA	100-440-43150	TRAVEL EXPENSE CA	940.42	06/23
Total MOBERLY, SANDRA:							940.42	
PEAK PRODUCTIONS								
06/08/2023	108441	MLT51823	1609	PEAK PRODUCTIONS	100-432-42006	HATS	392.21	06/23
Total PEAK PRODUCTIONS:							392.21	
PERFORMANCE TOWING								
06/08/2023	108442	1432	19062	PERFORMANCE TOWI	100-420-43031	TOWING SVCS	265.00	06/23
06/08/2023	108442	1434	19062	PERFORMANCE TOWI	100-420-43031	TOWING SVCS	265.00	06/23
06/08/2023	108442	1416	19062	PERFORMANCE TOWI	100-420-43031	TOWING SVCS	265.00	06/23
06/08/2023	108442	1420	19062	PERFORMANCE TOWI	100-420-43031	TOWING SVCS	265.00	06/23
06/08/2023	108442	1428	19062	PERFORMANCE TOWI	100-420-43031	TOWING CHGS	265.00	06/23
06/08/2023	108442	1433	19062	PERFORMANCE TOWI	100-420-43031	TOWING CHGS	265.00	06/23
06/08/2023	108442	1339	19062	PERFORMANCE TOWI	100-420-43031	TOWING CHGS	265.00	06/23
06/08/2023	108442	1344	19062	PERFORMANCE TOWI	100-420-43031	TOWING CHGS	265.00	06/23
Total PERFORMANCE TOWING:							2,120.00	
PLEXUSGLOBAL								
06/08/2023	108443	16094	18747	PLEXUSGLOBAL	100-417-43140	DOT SCREENING	228.00	06/23
Total PLEXUSGLOBAL:							228.00	
PNC BANK, N.A.								
06/08/2023	60823107	610288353-JU	19142	PNC BANK, N.A.	990-590-49497	PRINCIPAL	157,245.82	06/23
Total PNC BANK, N.A.:							157,245.82	
QUILL CORPORATION								
06/08/2023	60823108	32608107	2090	QUILL CORPORATION	100-416-42002	OFFICE SUPPLIES	278.43	06/23
Total QUILL CORPORATION:							278.43	
RIVER CITY WINDOWS								
06/08/2023	108444	BP 23-00161	19354	RIVER CITY WINDOWS	001-000-10765	DUPLICATE PYMT	868.08	06/23
Total RIVER CITY WINDOWS:							868.08	
SAFEWAY, INC. - VONS DIV								
06/08/2023	108445	665055-01232	136	SAFEWAY, INC. - VONS	100-432-42008	COOKING CLASS	398.66	06/23
Total SAFEWAY, INC. - VONS DIV:							398.66	
SAMBASAFETY								
06/08/2023	108446	INV01122107	18151	SAMBASAFETY	100-417-43140	MAY 2023	240.99	06/23
Total SAMBASAFETY:							240.99	
SCL NORTH								
06/08/2023	108447	503	19352	SCL NORTH	300-531-43031	SOLAR PARKING LOT	42,471.25	06/23

Check Issue Date	Check Nu	Invoice Number	Vendor Nu	Payee	Invoice GL Account	Description	Amount	GL Period
Total SCL NORTH:							42,471.25	
SHEET, THE								
06/08/2023	108448	10786	6678	SHEET, THE	100-417-43140	05/23-ADVERT	396.00	06/23
Total SHEET, THE:							396.00	
SILVER STATE INTERNATIONAL TRUCKS								
06/08/2023	60823109	X201112364:01	35	SILVER STATE INTERN	910-000-13003	PARTS	269.38-	06/23
06/08/2023	60823109	X201102077:01	35	SILVER STATE INTERN	910-000-13003	PARTS	3,277.55	06/23
Total SILVER STATE INTERNATIONAL TRUCKS:							3,008.17	
SOUTHERN CALIF EDISON								
06/08/2023	108449	05/23-4494	145	SOUTHERN CALIF EDI	210-456-43404	05/23-PWM	2,962.13	06/23
Total SOUTHERN CALIF EDISON:							2,962.13	
SOUTHERN CALIFORNIA EDISON								
06/08/2023	108450	7590494189	2439	SOUTHERN CALIFORN	300-531-43031	CRC-LINE EXT./TESLA	17,750.90	06/23
Total SOUTHERN CALIFORNIA EDISON:							17,750.90	
STEVE'S AUTO & TRUCK PARTS								
06/08/2023	108451	081714	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	31.59	06/23
06/08/2023	108451	081720	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	20.44	06/23
06/08/2023	108451	081983	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	151.58	06/23
06/08/2023	108451	082076	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	135.34	06/23
06/08/2023	108451	082120	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	179.13	06/23
06/08/2023	108451	082143	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	64.84	06/23
06/08/2023	108451	082147	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	19.09	06/23
06/08/2023	108451	082172	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	31.84	06/23
06/08/2023	108451	082180	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	45.00	06/23
06/08/2023	108451	082192	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	64.84-	06/23
06/08/2023	108451	082249	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	7.69	06/23
06/08/2023	108451	082250	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	19.40-	06/23
06/08/2023	108451	082283	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	306.74	06/23
06/08/2023	108451	082287	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	803.18	06/23
06/08/2023	108451	082468	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	17.65	06/23
06/08/2023	108451	082538	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	376.90	06/23
06/08/2023	108451	082544	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	29.09-	06/23
06/08/2023	108451	082550	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	29.09-	06/23
06/08/2023	108451	082552	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	151.58-	06/23
06/08/2023	108451	082586	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	38.79-	06/23
06/08/2023	108451	082592	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	27.86	06/23
06/08/2023	108451	082594	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	15.56	06/23
06/08/2023	108451	082608	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	45.22	06/23
06/08/2023	108451	082643	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	225.93	06/23
06/08/2023	108451	082645	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	72.21	06/23
06/08/2023	108451	082661	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	45.33	06/23
06/08/2023	108451	082671	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	367.41	06/23
06/08/2023	108451	082672	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	197.51	06/23
06/08/2023	108451	082678	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	36.11-	06/23
06/08/2023	108451	082690	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	69.67	06/23
06/08/2023	108451	082695	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	25.00	06/23
06/08/2023	108451	082696	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	367.41	06/23
06/08/2023	108451	082708	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	63.42	06/23

Check Issue Date	Check Nu	Invoice Number	Vendor Nu	Payee	Invoice GL Account	Description	Amount	GL Period
06/08/2023	108451	082718	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	63.18	06/23
06/08/2023	108451	082719	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	286.04	06/23
06/08/2023	108451	082729	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	30.16	06/23
06/08/2023	108451	581454	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	22.43	06/23
06/08/2023	108451	082742	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	376.90	06/23
06/08/2023	108451	082749	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	31.79	06/23
06/08/2023	108451	082754	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	12.53	06/23
06/08/2023	108451	082771	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	155.16-	06/23
06/08/2023	108451	082772	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	85.67	06/23
06/08/2023	108451	082774	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	286.04-	06/23
06/08/2023	108451	082775	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	38.79-	06/23
06/08/2023	108451	082777	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	27.86	06/23
06/08/2023	108451	082801	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	67.82	06/23
06/08/2023	108451	082803	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	71.20	06/23
06/08/2023	108451	082812	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	74.40	06/23
06/08/2023	108451	082815	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	70.02	06/23
06/08/2023	108451	082834	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	35.60-	06/23
06/08/2023	108451	581498	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	31.59	06/23
06/08/2023	108451	082853	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	18.35	06/23
Total STEVE'S AUTO & TRUCK PARTS:							4,098.99	
TRANSUNION RISK & ALTERNATIVE								
06/08/2023	108452	45851-202305-	10413	TRANSUNION RISK &	100-420-43031	CREDIT CK PD-MAY 20	75.00	06/23
Total TRANSUNION RISK & ALTERNATIVE:							75.00	
WESTERN NEVADA SUPPLY CO.								
06/08/2023	60823110	59785841	155	WESTERN NEVADA SU	220-471-42007	MAINT SUPPLIES	94.87	06/23
Total WESTERN NEVADA SUPPLY CO.:							94.87	
Grand Totals:							551,052.51	

Signature: SANDRA MOBERLY Sandra Moberly Date 6·5·23

Signature: JAMIE GRAY Jamie Gray Date 6/5/23

Signature: STEPHANIE TRUJILLO Stephanie Trujillo Date 6/5/23

Report Criteria:
Report type: Invoice detail
Check.Type = {<>} "Adjustment"

TOWN COUNCIL STAFF REPORT

Title: Town of Mammoth Lakes FY23-24 Master Fee Schedule Update.

Meeting Date: June 21, 2023

Prepared by: Rob Patterson, Administrative Services / Finance Director

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RECOMMENDATION:

Staff is recommending that the Town Council conduct a public hearing on the proposed fees and charges. After taking public comments and consideration of the proposed fees, adopt the attached resolution establishing and updating a master schedule of fees and charges for Town services for FY23-24.

BACKGROUND:

Proposition 4 was approved by the California voters in 1979 and amended Article XIIIB of the California Constitution. Article XIIIB limits government appropriations and defines proceeds of taxes as all tax revenue and the proceeds to an entity of government, from regulatory licenses, user charges, and user fees to the extent that those proceeds exceed the costs reasonably borne by that entity in providing the regulation, product, or service. In 2006 the voters adopted Proposition 218 which further limited local government's ability to set fees and charges and required specific types of fees and charges to go through more involved public process. In line with the California Constitution and subsequent court rulings, the Town of Mammoth Lakes Municipal Code Chapter 3.39 Fee and Service Charge Revenue/Cost Comparison System details Town services provided that are to receive a subsidy from the General Fund and defines "costs reasonably borne".

The cost recovery for eligible fee supported services range from 0% to 100% of the "costs reasonably borne" to provide the service. The Town has established a policy of a range of cost recover to encourage certain actives and compliance with Town codes. For example, there is only partial cost recovery for recreation services. The cost of a film permit is also partially recovered as the use of the area for this purpose is desired and Town costs should not be a hindrance for compliance or to conducting business. The vast majority of development related services are designed for full cost recovery. The "costs reasonably borne" include but are not limited to; direct costs such as wages and benefits, indirect costs such as computer costs, communication expenses, services and supplies, insurance, and both department and general overhead costs. The proposed fees and charges have been reviewed by staff and meet the statutory requirements.

The fees that the Town collects for services provided can be categorized into two broad areas. The first is variable fees. For variable fees a deposit is collected, and staff time and costs are tracked against the deposit (cost accounting.). This method is especially useful for large or complicated projects. The fees listed on the updated fee schedule with the

designation of "Cost Accounted" are the variable fees. Cost accounting includes charging for direct pass-through costs such as consultant charges, hourly salary and benefit rate for employees plus an overhead charge. The second category is fixed fees. A fixed fee simplifies the collection process and saves the customer the cost that is generated from the time involved doing the "cost accounting". The general method that is used to determine a fixed fee is to first identify each service-by-service type. Second, staff time is tracked for the majority of fees and an average amount of time is calculated then multiplied by the staff billable rate. Some fixed rates are also set more based on the market and the desire to provide community services such as those provided through the recreation department and are not necessarily designed for full cost recovery.

The list below includes a summary of changes made to the Town of Mammoth Lakes fee schedule proposed for FY23-24:

Financial Services / Administration Fees

The Finance department has updated a number of fees based on review of both time and accounting for increased costs. Many of these fees have not been reviewed in several years. In general the focus was in Business administration fees and Short Term Rental activities. The Town also increased fees for Cannabis Business Registration Fees to cover increased costs of audit. The Town will be seeking an RFP for audit services in 2023 and expects the costs of these specialized audits to exceed the recommended fee for the business.

Community and Economic Development – Building Division

New Structures and Additions permit fee is based on the square footage construction costs from the most recent International Codes Council's Building Valuation Table and multiplied by a factor of 0.032. The Development Impacts Fees (DIF) and affordable housing fees are proposed to be increased by 9.3% in accordance with the Construction Cost Index as published by Engineer News Record for the preceding twelve months.

Public Safety Fees

The focus of updates to public safety include a complete review of Parking Citation fees to address impacts to snow removal and match rates to averages for other mountain cities. The discussion on prarking problems will come before Town Council in summer 2023.

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Airport Fees

The Airport had minor revisions to the fee schedule to address long term parking rates at the airport. This includes both Aircraft, vehicles and trailers. Fuel Flowage rates were increase from $.08 per gallon to $.12 per gallon. These rates have been static for several years.

Public Works / Engineering Fees

There are no recommended changes to the Public Works / Engineering Division Fees at this time. The cost of operations on the Town's snow storage lot is currently in negotiation and fees associated with the cost of operations will be brought before Town Council as a separate item once more information is known.

Community and Economic Development – Planning Division
There are no updates to the Planning Division Fee Schedule

Public Art
Staff is proposing that the fee be reduced $0 through June 2025 to allow staff time to evaluate the program and provide options to reinstate the program/fee.

Parks and Recreation Fees
The Parks and Recreation department brings the program fee to Town Council annually in March, ahead of the program sign up season. The fee increases were approved on March 15, 2023 and are included as highlights on Attachment A to identify those that have changed.

Other Fees and Charges
The Master Fee Schedule includes the majority of the service-related fees and charges for the Town but is not all-inclusive. There are some fees and charges specifically enumerated by ordinance and tied to a specific permits or licenses. It does not include taxes, fines or penalties.

OPTIONS ANALYSIS

Option 1: Approve the attached resolutions establishing and updating a schedule of fees and charges for Town services

Option 2: Provide alternative direction on proposed fees.

FINANCIAL CONSIDERATIONS:

The proposed modifications to the Town's fees and charges are designed to achieve proper cost recovery for the services provided and to enhance efficiencies in the process. The lack of proper fees and charges will mean a redirection of other revenue from Town General Fund to support Town services that should be fee supported. The proposed fees and charges provide a balance between full and partial cost recovery based on the type of fee and services provided.

ADMINISTRATIVE & FINANCE FEE SCHEDULE FY 23-24

Item	Note	Fee	Description
Business Tax Annual Renewal Fee[1]	Annual Renewal Business Tax Certificate Processing	$20	Per certificate
Certified Properties Renewal Fee	Annual Renewal Certified Property Certificate Processing	$45	Per Certificate
Certified Access Specialist program (CASp)	New or Renewal Business Tax Certificate - Required Fee	$4	Per certificate
Card Room Application Fee	Card Room Application	$353	Permit
Copy Fee for Maps / Large documents	Large Map Reproduction / Printing	$20	Per Sheet
Duplicate B.T.C. Fee	Duplicate B.T.C.	$15	Per certificate
Insurance Application Processing Charge	Special Event Insurance Processing (After 1st Hour)	Cost Accounted	
Business Application Fee[1]	New or Re-opened Business Application Processing	$75	Per certificate
Business Application Fee Home Occupancy[1]	New, Moved or Re-opened Business Application: Home Occupancy	$35	Per certificate
Business Application Fee Planning Review[1]	New, Moved or Re-opened Business Application: Planning Review	$10	Per certificate
Outdoor Festival Fee	Festival Fee	See Finance -Varies	Permit
Photo Copy Fee / PDF	Photo copy/ or PDF document preparation Fee - per page	$0.10	Per page
Credit Card Processing Fee	All Credit Card used on xpressbill pay online payment portal and any charges within the Town Office in excess of $1,000	2.5%	Transaction Amount
Returned Check (NSF) Charges	Returned Check (NSF) Processing	$25	
Returned check (NSF) Fee	Returned Check (NSF): Repeated Attempts at Collection	$60	Secondary collection efforts
Sales of Maps, Copies & Publications	Printed Materials/Maps Prod./Sale	Cost Accounted	
B.T.C. Listing Fee	B.T.C. Listing (Selected or Total List)	$20	Report
Town Municipal Code Update Fee	Town Municipal Code Update	Cost Accounted	
Transient Occupancy Tax Registration Fee	TOT Registration Certificate	$26	Per certificate
Cannabis Business Registration Fee	Cannabis Business Certificate	$8,000	Annual per certificate
Enforcement Charges	Charged on all Illegal Transient Occupancy Tax cases whether zoning or revenue violators, $500 minimum plus Town incurred costs of enforcement	$500 + incurred costs	Per case
Credit Card Processing Fee	Charged on all		

Notes:
1. Fees are suspended for businesses with less than $5000.00 in gross reciepts including the $4 CASp fee.

Highlight = Fee Change from Prior Year

Services and Fees Removed FY23-24

~~Notary Public Fee~~	~~Notary Public Service~~	~~$10~~	~~Per Notarization~~
~~B.T.C. Listing Fee~~	~~Selected B.T.C. Listing~~	~~$6~~	~~Report~~

AIRPORT FEE SCHEDULE FY 23-24

Item	Ramp Facility Fee	Overnight Parking Fee (Per Night)
TBM Turbo Prop less than 70 gallons	$170.00	$55.00
TBM Turbo Prop more than 70 gallons	$0.00	$55.00
Single Engine Turbo Prop less than 70 gallons (Pilatus)	$295.00	$80.00
Single Engine Turbo Prop more than 70 gallons	$0.00	$80.00
Twin Engine Turbo Prop (Up to King Air 350), less than 100 gallons	$375.00	$100.00
Twin Engine Turbo Prop (Up to King Air 350), more than 100 gallons	$0.00	$100.00
Light Jet less than 150 gallons	$450.00	$125.00
Light Jet more than 150 gallons	$0.00	$125.00
Medium Jet less than 200 gallons	$550.00	$250.00
Medium Jet more than 200 gallons	$0.00	$250.00
Heavy Jet less than 300 gallons	$850.00	$375.00
Heavy Jet more than 300 gallons	$0.00	$375.00
Ambulance less than 35 gallons	$45.00	$45.00
Ambulance more than 35 gallons	$0.00	$45.00
Light Helicopter less than 35 gallons (R44, R66, MD500)	$35.00	$45.00
Light Helicopter more than 35 gallons	$0.00	$45.00
Medium Helicopter less than 70 gallons (A-star, K-max, Bell 412)	$70.00	$65.00
Medium Helicopter more than 70 gallons	$0.00	$65.00
Heavy Helicopter less than 100 gallons (Sky Crane, Chinook, Black Hawk)	$100.00	$85.00
Heavy Helicopter more than 100 gallons	$0.00	$85.00
Light Single less than 15 gallons	$20.00	$20.00
Light Single more than 15 gallons	$0.00	$10.00
Heavy Single less than 25 gallons	$30.00	$30.00
Heavy Single more than 25 gallons	$0.00	$15.00
Light Twin less than 35 gallons	$45.00	$45.00
Light Twin more than 35 gallons	$0.00	$20.00
Heavy Twin less than 45 gallons	$55.00	$55.00
Heavy Twin more than 45 gallons	$0.00	$25.00

AIRPORT FEE SCHEDULE FY 23-24

Item	Monthly Tie Down & Vehicle Fees	
Monthly Tie Down Single	$138.00	
Monthly Tie Down Single Vehicle Fee	$93.00	
Monthly Tie Down Single and Vehicle Fee Combo	$189.03	
Monthly Tie Down Single with more than 50 gallons	$124.96	
Monthly Tie Down Single Vehicle Fee with more than 50 gallons	$67.05	
Monthly Tie Down Single and Vehicle Fee Combo with more than 50 gallons	$159.57	
Monthly Tie Down Twin	$187.50	
Monthly Tie Down Twin Vehicle Fee	$93.00	
Monthly Tie Down Single and Vehicle Fee Combo	$211.47	
Monthly Tie Down Twin with more than 100 gallons	$148.02	
Monthly Tie Down Twin Vehicle Fee with more than 100 gallons	$67.05	
Monthly Tie Down Twin and Vehicle Fee Combo with more than 100 gallons	$182.63	
Monthly Tie Down Helicopter	$138.00	
Monthly Tie Down Helicopter Vehicle Fee	$74.50	
Monthly Tie Down Helicopter and Vehicle Fee Combo	$189.03	
Monthly Tie Down Helicopter with more than 50 gallons	$124.96	
Monthly Tie Down Helicopter Vehicle Fee with more than 50 gallons	$67.05	
Monthly Tie Down Helicopter and Vehicle Fee Combo with more than 50 gallons	$159.57	
Monthly Vehicles & Trailers over 20 feet	$125.00	
Monthly Vehicles & Trailers over 30 feet	$140.00	
Damaged Airplane Removal Fee*	Cost Accounted	
Damage to Asphalt Due to Fuel Spillage or other Mishap	Cost Accounted	
Parking Illegally (not parked in an authorized area)	$80.00	
Overnight Auto Parking (Each Night)**	$0.00	
Boot Attach and Detach Fee (Parking Fee Violators)**	$80.00	
Car Tow Fee / Impound Yard**	$150.00	
Fuel Flowage Fees	Cost Accounted	
Fuel Flowage Full Service Jet A or low Lead*	12 cents per gallon	
Fuel Flowage Low Lead Self Serve*	5 cents per gallon	
Fuel Flowage Military and Airline*	12 cents per gallon	
Production's at Airport**	Cost Accounted	

AIRPORT FEE SCHEDULE FY 23-24

Item	Miscellaneous Fees	Notes
Initial Security Threat Assessment*	$40.00	
Ground Transportation - Airport Use Pick up / Drop Off	$100.00	per month
Ground Transportation - Kisok location and Storage (Optional)	$76.00	per month
Ground Transportation - Posted Signage (Optional)	$35.00	per month
Vehicle Access Card*	$20.00	
Annual Renewal Airport Identification Badge*	$30.00	
Replacement of Lost or Stolen ID Badge*	$50.00	
Initial Fingerprint*	$110.00	
Semi-annual Finger Print Renewal	$30.00	
Replacement of Lost or Stolen Vehicle Access Card*	$50.00	
Replacement of Lost Identification Card	$30.00	
Food Concession in Sprung Structure	10% of Gross	
Rental Car Concessions	15% of Gross	
Airline Landing Fee	$325/landing not to exceed $380	

* Airport Fee
** Airport Splits Fee 50/50 with FBO

Highlight = Fee Change from Prior Year

COMMUNITY & ECONOMIC DEVELOPMENT FEE SCHEDULE FY 23-24

Permit/Service Title	Fee[1]
Adjustment (ADJ)	$ 1,058.00
Administrative Permit (AP)	$ 651.00
Administrative Permit - Mobile Business (AP)	$ 476.00
Administrative Permit - Temporary Outdoor Display and Sales (AP)	$98
Administrative Permit - Permanent Outdoor Display (AP)	$150
Advisory Design Panel (ADP)	Per Advisory Design Panel Rates
Appeal Planning & Economic Development Commission Decision to Town Council	$1,942
Appeal Staff Decision to Planning & Economic Development Commission	$2,310
Certificate of Compliance (COC)	Cost Accounted, $500 Deposit
CEQA - Environmental Impact Report (EIR)	Per Consultant's Cost
CEQA - Negative Declaration / Initial Study (ND / IS)	Per Consultant's Cost or Cost Accounted, $10,000 Deposit
Concept Review (CR)	Cost Accounted, $2,500 Deposit
Design Review - Administrative (New Single Family) (ADR)	$ 1,071.00
Design Review - Administrative (Not New Single Family)	$ 582.00
Design Review - (Repaint Only) (ADR)	$222
Design Review - Major (DR)	Cost Accounted, $2,500 Deposit
Design Review - Minor (DR)	$ 1,407.00
Development Agreement (DA)	Cost Accounted, $10,000 Deposit
District Zoning Amendment - Map Amendment (DZA)	Cost Accounted, $6,000 Deposit
Film Permit (FP)	$50
General Plan Amendment (GPA)	Cost Accounted, $10,000 Deposit
Landscape Document Package (LDP)	$152
Lot Line Adjustment (LLA)	$ 1,096.00
New Construction Fee (Collected at Building Permit)	$.20 sq. ft. of Habitable Space
Planning Services Review / Investigation (PSR)	Cost Accounted, $500 Deposit
Sign Permit - Master Sign Program (New) (SP)	Cost Accounted, $1,000 Deposit
Sign Permit - Master Sign Program (Amendment) (SP)	Cost Accounted, $1,000 Deposit
Sign Permit - Permanent Sign (SP)	$334
Sign Permit - Temporary Sign (SP)[2]	$77
Tentative Parcel Map (Includes TPM amendments) (TPM)	Cost Accounted, $6,000 Deposit
Tentative Tract Map (Includes TTM amendments) (TTM)	Cost Accounted, $6,000 Deposit
Time Extension Request - Major (TER)	$1,053
Time Extension Request - Minor (TER)	$200
Tree Removal Permit (TRP)	$10

COMMUNITY & ECONOMIC DEVELOPMENT FEE SCHEDULE FY 23-24

Permit/Service Title	Fee[1]
Tree Management Plan (TRP)	$100
Use Permit Application (Includes UPA amendments) (UPA)	Cost Accounted, $2,500 Deposit
Variance (VAR)	Cost Accounted, $6,000 Deposit
Zone Code Amendment - Text Amendment (ZCA)	Cost Accounted, $6,000 Deposit

[1] Flat fees are applicable when a project does not have a cost accounted component. If any portion of a project is cost accounted, the entir project is billed as a cost accounted project. Only the largest deposit is required for a project with multiple cost accounted components.

[2] No fees are required for community event signs per Municipal Code §17.48.090.N.2.a.

PUBLIC WORKS/ENGINEERING FEE SCHEDULE FY 23-24

Type	Note	Fee
Grading - Driveway	Includes driveway modification (Review, inspection, & encroachment)	$225
Grading - Driveway Residential - Engineered		$1,000
Grading - Driveway Commercial - Engineered		Cost Acct. - $1,000 Deposit
Grading - Standard	Limited grading based on limits in Municipal Code 12.08.076	$550
Grading / Improvement Permits - Engineered		Cost Acct. - $1,000 Deposit
Address Change/New		$750
Easement Review		$600
Encroachment - Major (Engineered Improvements)		Cost Acct. - $1,000 Deposit
Encroachment - Minor (Non Engineered)		$375
Penalties	If work commences prior to permit issuance	Fees will be doubled
Engineering Services - Investigation		Cost Acct - $300 deposit
Final Map Amendment		$1,350
Final Parcel Map	Plus time and material after 3rd check	$5,800 + cost accounted after 3rd check, per map
Final Tract Map	Plus $33.00 per lot/street/easement plus T & M after 3rd check	$8,630 + $33/lot/street/easement + cost acct. after 3rd check
Flood Plain Development/Partial/Full	Cost Accounted	Cost Accounted - $300 deposit
Street/Right of Way Abandonment	Cost Accounted	Cost Acct - $300 deposit
New Construction (Long-range planning)	Subdivision Ordinance Section 17.08.035	$550 Per unit - collected prior to Final Map Approval
Annexation into special districts	Annexation for transit, fractional or in-lieu DIF districts	Cost Accounted - not to exceed $10,000
The following fees are for sites where the Town collects the fee / At locations where a private contractor collects the fee the charges may be different		
Snow Storage Lot - Load Fee	Dump Truck or Trailer - 20 Cubic Yards or Less	$55 per load + 5% USFS Surcharge
Snow Storage Lot - Load Fee	Dump Truck or Trailer - 20 Cubic Yards to 40 Cubic Yards	$75 per load + 5% USFS Surcharge
Snow Storage Lot - Load Fee	Dump Truck or Trailer - 40 Cubic Yards or More	$85 per load + 5% USFS Surcharge
Snow Storage - Land Lease for Town owned property	Annual lease for snowfall of less than 200"	$.12 per SF of area to be cleared
Snow Storage - Land Lease for Town owned property	Annual lease for snowfall of greator than 200"	$.24 per SF of area to be cleared
The following Fees are currently being waived per Council Policy		
Snow Removal Equipment Use	Annual permit for snow removal equipment to utilize public rights of way. Determination if equipment is safe per location.	
Snow Storage, Off-Site	Annual permit - Determination if off-site snow removal sites are safe and properly maintained so as not to be a hazard to the public per site.	

Highlight = Fee Change from Prior Year

2023/24 Park and Recreation Department Master Fee Schedule

Updated: 3/15/2023 PRC Approved: 3/7/2023 TC Review: 3/15/2023

Activity #	Item	Note	Community Programming Facility Rental (FUA)	Non-Profit/Govt. Fee (-20%)	2022/23 FEES	2023/24 APPROVED FEES	Change/Notes
31470	**LEISURE AND CULTURAL FEES**						
	Administrative Permit for Events	Administrative Permit for Events		NA	$ 230.00	$ 230.00	per event
	Administrative Permit for Events	Administrative Permit for Events that require a road closure		NA	$ 500.00	$ 500.00	Direct cost recovery fee for temp. road closure requiring council resolution
	Special Event Equipment Use Deposit	Event organizers use town purchased equipment		NA	$ 275.00	$ 275.00	per event
XXXXX	**PICKLEBALL COURTS/MULTI-USE COMPLEX**						
	Tournament Rental Fee	6 Courts/entire rink area		$ 36.00	NA	$ 45.00	Per hour - must have approval from Director, includes 1 employee
	Cleaning Fee	Facility Cleaning Fee		NA	NA	$ 100.00	Added to reservation if cleaning required
60010	**COMMUNITY CENTER**						
	Community Center - Contractual Agreement	Any org. with a contractual arrangement with TOML					As specified by contract
	Community room	Rental Fee	$ 5.00	$ 26.00	$ 31.00	$ 32.50	Per hour - 2 hour min.
	Community room	Rental Fee		$ 168.00	$ 200.00	$ 210.00	Per day (8 hours)
	Set Up Charge	Setup Surcharge		NA	$ 83.00	$ 87.00	Added to reservation if facility set-up required
	Cleaning Fee	Facility Cleaning Fee		NA	NA	$ 100.00	Added to reservation if cleaning required
60012	**COMMUNITY CENTER TENNIS COURTS**						
	Tennis Courts - Contractual Agreement	Any org. with a contractual arrangement with TOML					As specified by contract
	Tennis Courts Rental Fee			$ 13.50	$ 15.50	$ 16.50	Per court per hour for exclusive use
	Tournament Rental Fee	1-4 Courts		$ 36.00	$ 43.00	$ 45.00	Per hour - must have approval from Director, includes 1 employee
	Community Center Tennis Courts - Staff Supervision Fee	Staff supervision or facility staff fee for events		NA	$ 27.50	$ 29.00	Per hour - must have approval from Director
60020	**SHADY REST PARK**						
	Shady Rest Park - Contractual Agreement	Any org. with a contractual arrangement with TOML					As specified by contract
	Picnic Shelter - Rental Fee	Rental Fee		$ 26.00	$ 31.00	$ 32.50	Per hour - 2 hr. min
	Cleaning Fee	Facility Cleaning Fee		NA	NA	$ 100.00	Added to reservation if cleaning required
	Picnic Shelter Entertainment Area	Rental Fee		$ 13.50	$ 15.50	$ 16.50	Per hour - 2 hour min.
	Softball Field - Rental Fee	Rental Fee		$ 13.50	$ 15.50	$ 16.50	Per hour - 2 hour min.
	Skate Park			$ 13.50	$ 15.50	$ 16.50	per hour
	Volleyball Court - Rental Fee	Rental Fee		$ 13.50	$ 15.50	$ 16.50	Per hour - 2 hour min.
	Basketball Court - Rental Fee	Rental Fee		$ 13.50	$ 15.50	$ 16.50	Per hour - 2 hour min.
	Soccer Field - Rental Fee	Rental Fee		$ 13.50	$ 15.50	$ 16.50	Per hour - 2 hour min.
	Shady Rest DiscGolfPark - Rental Fee	Rental Fee		$ 13.50	$ 15.50	$ 16.50	Per hour - 2 hour min.
	Parking Lot Rental Fee	Parking Lot Rental		$ 13.50	$ 15.50	$ 16.50	Per hour
	Tournament Rental Fee	Rental Fee		$ 50.50	$ 60.00	$ 63.00	Per hour - must have approval from Director, includes one amenity rental and 1 employee
	Shady Rest Park - Staff Supervision Fee	Staff supervision or facility staff fee for events		NA	$ 27.50	$ 29.00	Per hour - must have approval from Director
60022	**MAMMOTH CREEEK PARK**						
66200	**TRAILS END PARK**						
	Picnic Shelter - Contractual Agreement	Any org. with a contractual arrangement with TOML					As specified by contract
	Picnic Shelter Rental Fee	Picnic Shelter Rental		$ 15.50	$ 18.00	$ 19.00	Per hour - 2 hr. min
	Parking Lot Rental Fee	Parking Lot Rental		$ 13.50	$ 15.50	$ 16.50	Per hour
	Cleaning Fee	Cleaning fee		NA	NA	$ 100.00	Added to reservation if cleaning required
	Picnic Shelter Staff Supervision Fee	Staff supervision or facility staff fee for events		NA	$ 27.50	$ 29.00	Per hour - must have approval from Director
56811	**WHITMORE RECREATION AREA**						
	Track and Sports Field - Contractual Agreement	Any org. with a contractual arrangement with TOML					As specified by contract
	Track Rental Fee	Track & Sports Field Rental		$ 26.00	$ 31.00	$ 32.50	Per hour - 2 hour min.
	Synthetic Turf Rental Fee			$ 26.00	$ 31.00	$ 32.50	Per hour - 2 hour min.
	Tournament Rental Fee			NA	$ 60.00	$ 63.00	Per hour - must have approval from Director
	Track or Sports Field Staff Supervision Fee	Staff supervision or facility staff fee for events		NA	$ 27.50	$ 29.00	Per hour - must have approval from Director
	Ball Field Rental Fee	Ball Field Rental		$ 13.50	$ 15.50	$ 16.50	Per hour
	Parking Lot Rental Fee	Parking Lot Rental		$ 13.50	$ 15.50	$ 16.50	Per hour
	Facility Cleaning Fee	Cleaning Fee		NA	$ 55.00	$ 100.00	Added to reservation if cleaning/trash required
56118	**WHITMORE POOL**						
	Whitmore Pool	Any org. with a contractual arrangement with TOML					As specified by contract
	Whitmore Pool	Entrance - Adult (18+)		NA	$ 6.00	$ 6.00	Per entry
	Whitmore Pool	Entrance - Senior (65+)/Military (Show ID)		NA	$ 5.00	$ 5.00	Per entry
	Whitmore Pool	Entrance - Youth (<18)		NA	$ 4.00	$ 4.00	Per entry
	Whitmore Pool	Entrance - Child (1-5 yrs.)		NA	$ 2.50	$ 2.50	Per entry
	Whitmore Pool	Premium lane surcharge		NA	$ 5.00	$ 5.00	per lane/entry
	Whitmore Pool	Season Pass adult (18+)		NA	$ 154.00	$ 154.00	Per season
	Whitmore Pool	Season Pass Youth (<18)		NA	$ 66.00	$ 66.00	Per season
	Whitmore Pool	Mammoth Lakes Youth Swim Team Season Pass (20% discount off youth rate)		NA	$ 53.00	$ 53.00	Per season (must be paid member of Swim Team)

2023/24 Park and Recreation Department Master Fee Schedule

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Activity #	Item	Note	Community Programming Facility Rental (FUA)	Non-Profit/Govt. Fee (-20%)	2022/23 FEES	2023/24 APPROVED FEES	Change/Notes
	Whitmore Pool	Season Pass Senior (65+)		NA	$ 132.00	$ 132.00	Per season
	Whitmore Pool	Season Pass Family		NA	$ 209.00	$ 209.00	Per season
	Whitmore Pool	Punch Card (5) Adult "Swim Pass"		NA	$ 30.00	$ 30.00	6th swim FREE
	Whitmore Pool	Punch Card (5) Snr/Military "Swim Pass"		NA	$ 25.00	$ 25.00	6th swim FREE
	Whitmore Pool	Punch Card (5) Youth "Swim Pass"		NA	$ 20.00	$ 20.00	6th swim FREE
	Whitmore Pool	Punch Card (5) Child "Swim Pass"		NA	$ 12.50	$ 12.50	6th swim FREE
	Whitmore Pool	Water Polo League		NA	$ 110.00	$ 110.00	per team
	Whitmore Pool	Shower		NA	$ 2.50	$ 2.50	Per entry
	Whitmore Pool	Non-Swimmers		NA	$ 2.50	$ 2.50	Per entry
	Whitmore Pool	Group Rate (10+ people) - All ages		NA	$ 4.00	$ 4.00	Per entry
	Whitmore Pool	Group Rate - Child		NA	$ 2.50	$ 2.50	Husky Club
	Whitmore Pool	Staff supervision or facility staff fee for events		NA	$ 27.50	$ 27.50	Per hour - must have approval from Director
	Whitmore Pool	Pool Rental Fee		$ 120.00	$ 150.00	$ 150.00	Per hour - includes 2 lifeguards
	Whitmore Pool	Group/Party Area Rental		$ 96.00	$ 120.00	$ 120.00	Non-exclusive use, includes admission for 20 and shade structure with table
	Whitmore Pool	Instructional Program		NA	$ 15.00	$ 15.00	New per session
	Whitmore Pool	Group Swim Lessons - 5 day sessions/6 week program		NA	$ 55.00	$ 55.00	5-day session, for 30 minutes/day
	Whitmore Pool	Private Swim Lessons		NA	$ 40.00	$ 40.00	Per 30 minutes
	Whitmore Pool	Recreational Program Fee		NA	$ 10.00	$ 10.00	per session
	Parking Lot	Parking Lot Rental		NA	$ 15.50	$ 16.50	Per hour
56120	**Community Recreation Center /LA Kings Ice at Mammoth Lakes**						
	Ice Rink	Any org. with a contractual arrangement with TOML					As specified by contract
	Ice Rink	Admission Adult (18-64 yrs.)		NA	$ 11.00	$ 11.00	Per session (excludes rental) - $16 with rental
	Ice Rink	Admission Youth (6-17 yrs.)		NA	$ 9.00	$ 9.00	Per session (excludes rental) - $14 with rental
	Ice Rink	Community Skate Special (6+)		NA	$ 8.00	$ 10.00	Per session (includes rental) - same as group rate/shorter session
	Ice Rink	Admission Children (5 and under)		NA	$ -	$ -	Free with paid adult
	Ice Rink	Admission Senior/Military/College student (65+ yrs./ID)		NA	$ 9.50	$ 9.50	Per session (excludes rental) - $14.50 with rental
	Ice Rink	Skate Rental		NA	$ 4.00	$ 5.00	Per session use
	Ice Rink	Skate Assist Aids		NA	$ 12.00	$ 15.00	Per use
	Ice Rink	Helmet Rental		NA	$ 6.00	$ 7.50	Per use
	Ice Rink	Group Rate (Youth+) - min. 10		NA	$ 10.00	$ 10.00	Per session (includes rental) - limited to available sessions
	Ice Rink	Inyo/Mono K-12 Student w/School ID		NA	$ 5.00	$ 5.00	Per session use, includes rental
	Ice Rink	Skate Sharpening		NA	$ 12.00	$ 15.00	Per pair (hockey/figure skates)
	Ice Rink	5 Punch Card - Skate Sharpening		NA	NA	$ 60.00	5 pairs (Hockey and Figure Skates)
	Ice Rink	5 Punch Card - Adult		NA	NA	$ 80.00	6th Session Free with rentals ($13.33/visit)
	Ice Rink	5 Punch Card - Snr/Military/college		NA	NA	$ 72.50	6th Session Free with rentals ($12.08/visit)
	Ice Rink	5 Punch Card - Youth		NA	NA	$ 70.00	6th Session Free with rentals ($11.66/visit)
	Ice Rink	5 Punch Card - Child		NA	NA	$ 25.00	6th Session Free with rentals ($4.16/visit)
	Ice Rink	Drop-in Skating Lesson Rate (includes helmet rental)		NA	$ 15.00	$ 15.00	Per session
	Ice Rink	Instructional Programs		NA	$ 75.00	$ 75.00	Includes 6 sessions, skate/helmet rental.
	Ice Rink	Instructional Programs - Drop-in		NA	$ 15.00	$ 15.00	per session: includes skating, curling, hockey, etc.
	Ice Rink	Recreational Programs		NA	$ 50.00	$ 50.00	Includes 6 sessions, with skate/helmet rental.
	Ice Rink	Recreational Programs - Drop-in		NA	$ 10.00	$ 10.00	per session
	Ice Rink	Private Skating Lessons		NA	$ 40.00	$ 40.00	Per 30 minute session based on age/ability level of student
	Ice Rink	Adult Curling League (6 week session)		NA	$ 195.00	$ 195.00	Per team
	Ice Rink	Adult Play Fee - non instructional (hockey/curling)		NA	$ 10.00	$ 10.00	Per session
	Ice Rink	Youth Play Fee - non instructional (hockey/curling)		NA	$ 5.00	$ 5.00	Per session
	Ice Rink	Adult Hockey League		NA	$ 1,500.00	$ 1,500.00	Per Team
	Ice Rink	Season Pass - Adult (18-64 yrs.)		NA	$ 170.00	$ 195.00	Per season - includes rentals (excludes League Play)
	Ice Rink	Season Pass - Senior/Military/College student (65+ yrs./ID)		NA	NA	$ 175.00	Per season - includes rentals (excludes League Play)
	Ice Rink	Season Pass - Youth (6-17 yrs.)		NA	$ 120.00	$ 170.00	Per season - includes rentals (excludes League Play)
	Ice Rink	NEW Season Pass - Inyo/Mono K-12 Student w/School ID		NA	NA	$ 60.00	Per season - includes rentals (excludes League Play)
	Ice Rink	Season Pass - Child (5 and under)		NA	NA	$ 65.00	Per season - includes rentals
	Ice Rink	Season Pass - Mammoth Lakes Youth Hockey (30% DISC.)		NA	$ 96.00	$ 119.00	Per season (must be paid member of Mammoth Lakes Youth Hockey)
	Ice Rink	Ice Rental	$150.00	$ 240.00	$ 300.00	$ 300.00	Per hour
	Ice Rink	Parking Lot Rental		NA	$ 15.50	$ 16.50	Per hour
	Ice Rink	Curling Sheet rental		NA	$ 125.00	$ 125.00	Per hour - includes one lane, stones, equipment and ice prep
	Ice Rink	Birthday Party Packages		NA	Cost Acct	Cost Acct	Price based on number of people and services provided
60002	**Community Recreation Center /Summer**						
	RecZone	Any org. with a contractual arrangement with TOML					As specified by contract
	RecZone	1 Court Rental		$ 24.00	$ 30.00	$ 30.00	Per court / per hour, includes equipment
	RecZone	3 Court/Rink Rental		$ 60.00	$ 70.00	$ 75.00	Per hour, includes equipment
	RecZone	Small Multi-Purpose Space		$ 16.00	$ 20.00	$ 20.00	Per hour, includes tables + chairs

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	RecZone	Large Multi-Purpose Space		$ 28.00	$ 35.00	$ 35.00	Per hour, includes tables + chairs
	RecZone	Facility Rental - subject to availability		$ 200.00	$ 200.00	$ 250.00	Per hour, includes equipment (4hr min rental - max. 12 hr. rental). 50% deposit required at time of reservation.
	RecZone	Admission Adult (18-64 yrs.)		NA	$ 6.00	$ 6.00	Per entry + equipment
	RecZone	Admission Senior/Military (65+ yrs./ID)		NA	$ 5.00	$ 5.00	Per entry + equipment
	RecZone	Admission Youth (6-17 yrs.)		NA	$ 4.00	$ 4.00	Per entry + equipment
	RecZone	Admission Child (3-5 yrs.)		NA	$ 2.50	$ 2.50	Per entry + equipment
	RecZone	Admission Infant (Under 5 yrs.)		NA	FREE	FREE	With paying adult
	RecZone	Adult Mid-Week Special with equipment		NA	$ 4.00	$ 4.00	Per entry + equipment (Mon-Thur - non holiday)
	RecZone	Mono / Inyo County School Rate with rentals		NA	$ 3.00	$ 3.00	Includes rental
	RecZone	Five Fun Pass - Adult		NA	$ 30.00	$ 30.00	6th visit Free
	RecZone	Five Fun Pass - Senior/Military		NA	$ 25.00	$ 25.00	6th visit Free
	RecZone	Five Fun Pass (Youth)		NA	$ 20.00	$ 20.00	6th visit Free
	RecZone	Five Fun Pass (Child)		NA	$ 12.50	$ 12.50	6th visit Free
	RecZone	Camp Mammoth 4.5-day session (Mon-Thu 9am-4pm, Fri 9am-12pm)		NA	NA	$ 168.00	CRC product for TK-K and Grades 1-2
	RecZone	Camp Mammoth Daily Drop-in fee		NA	NA	$ 45.00	per day
	RecZone	Kids Club (After camp program at Mammoth RecZone (Monday-Thursday, 4-6pm)			NA	$ 10.00	per day
	RecZone	Recreation Programs - 6 weeks		NA	$ 50.00	$ 50.00	Includes Bike Squad, Adventure Club, Toddler Time
	RecZone	Recreation Programs - Drop In		NA	$ 10.00	$ 10.00	Kids Club/session
	RecZone	Instructional Programs - 4 weeks		NA	$ 45.00	$ 45.00	Includes In-line Skating
	RecZone	Instructional Programs - 6 weeks		NA	$ 75.00	$ 75.00	Includes Tennis, Basketball, Soccer
	RecZone	Instructional Program - Drop In		NA	$ 15.00	$ 15.00	Per person, per session
	RecZone	Youth Leagues (self-regulated)		NA	$ 5.00	$ 5.00	Per child/session
	RecZone	Youth Leagues (with officials)		NA	$ 10.00	$ 10.00	Per child/session
	RecZone	Adult/Youth Tournaments		NA	$ 125.00	$ 125.00	Per team. Includes Volleyball, Basketball, Futsal and Dodgeball
	RecZone	Adult Leagues (self-regulated)		NA	$ 250.00	$ 250.00	Per team. 10 weeks. Includes Volleyball and Dodgeball.
	RecZone	Adult Leagues (with officials)		NA	$ 400.00	$ 400.00	Per team. 10 weeks. Includes Basketball and Futsal.
	RecZone	Parking Lot Rental		NA	$ 15.50	$ 16.50	Per hour
	RecZone	Birthday Party Packages		NA	Cost Acct	Cost Acct	Price based on number of people and services requested
	RecZone	Youth Special Event Participant Fee		NA	$ 5.00	$ 6.00	Per entry
56815	**Edison Theatre**						
	Contractual Agreement	Any org. with a contractual arrangement with TOML					As specified by contract
	The Library/Conference Room	Rental Fee		$ 26.00	$ 31.00	$ 32.50	Per hour - 2 hour min.
	Edison Theatre	Rental Fee		NA	$ 125.00	$ 125.00	Min. 4 hours
	Edison Theatre	Rental Fee		NA	$ 200.00	$ 200.00	Per day (8 hours)
	Technical Assistance	Stage, sound, lights, etc.		$ 48.00	$ 60.00	$ 60.00	Per hour
	Parking Lot	Parking Lot Rental		$ 13.50	$ 15.50	$ 16.50	Per hour
432	**RECREATION PROGRAMS**						
	ADULT						
	Adult Beach Volleyball Tournament	Shady Rest Park Volleyball Courts		NA	$ 60.00	$ 60.00	Per team
	Adult Summer Softball Tournament	Shady Rest Ball Fields		NA	$ 425.00	$ 425.00	Per team
	Adult Indoor Soccer "A" League	MHS Gym - winter		NA	$ 450.00	$ 450.00	Per team
	Adult Softball League	Whitmore/Shady Rest		NA	$ 735.00	$ 735.00	Per team
	Adult Summer Soccer League	Whitmore		NA	$ 750.00	$ 750.00	Per team
	Volleyball League	Indoors / self regulated		NA	$ 175.00	$ 175.00	Per team
	Adult Tennis Camp	4-day camp (3 hrs. in AM)		NA	$ 150.00	$ 150.00	Per person/camp
	Adult Tennis Camp Drop-in	1 day / 9am-noon		NA	$ 50.00	$ 50.00	Per day
	Private Lesson (30 mins)	30 minutes		NA	$ 40.00	$ 40.00	Per session
	Private Lessons (60 mins)	60 minutes		NA	$ 70.00	$ 70.00	Per session
	Recreational Programs - Drop In			NA	$ 15.00	$ 15.00	Per session. Includes Tennis
	Instructional Programs - Drop In			NA	$ 10.00	$ 10.00	Per session. Includes Tennis
	Adult Basketball League	NEW Program in MHS Gym - fall		NA	$ 125.00	$ 125.00	Per team
	YOUTH						
	Summer Camps	4.5-day session (Mon-Thu 9am-4pm, Fri 9am-12pm)		NA	$ 160.00	$ 168.00	Includes Bike Camp, Sport Camp, Park 'n' Play Camp, Nature Camp, Sample Camp
	Signature Summer Camps	4.5-day session (Mon-Thu 9am-4pm, Fri 9am-12pm)		NA	$ 220.00	$ 230.00	Includes Adventure Camp, Mountain Bike Camp, Climbing Camp, Art Camp, Backpacking Camp and Aquatics Camp
	High School CIT Camp	4.5-day session (Mon-Thu 9am-4pm, Fri 9am-12pm)		NA	$ 220.00	$ 230.00	Counselor in Training Camp
	Explorer Camps	5-day session (Mon-Fri 9am-12pm)		NA	$ 140.00	$ 147.00	
	Wave Rave Camp	3-day session (Wed-Fri 9am-4pm)		NA	$ 140.00	$ 147.00	
	Wave Rave Camp - Explorer	3-day session (Wed-Fri 9am-12pm)		NA	$ 86.00	$ 90.00	

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	Challenger Soccer Camp	5-day Session (Full/Half Day) - Contract Instructor		NA	Cost Acct	Cost Acct	Fees set by Instructor/Town Staff - per contract
	UK International Soccer Camp	5-day Session (Full/Half Day) - Contract Instructor		NA	Cost Acct	Cost Acct	Fees set by Instructor/Town Staff - per contract
	Lego Playwell TEKnologies Camp	5-day Session - Contract Instructor		NA	Cost Acct	Cost Acct	Fees set by Instructor/Town Staff - per contract
	Youtheatre			NA	$ 220.00	$ 230.00	Fees set by Instructor/Town Staff - per contract
	Instructional Programs			NA	$ 15.00	$ 15.00	Per session
	Recreation Programs	6 week session		NA	$ 50.00	$ 50.00	Includes Cooking Classes, Toddler Time, Hot Shots, Lil' Sluggers. Inst. B'ball
	Private Lesson (30 mins)			NA	$ 40.00	$ 40.00	Per Session. Includes up to 3 students. Includes Tennis
	Private Lesson (60 mins)			NA	$ 70.00	$ 70.00	Per Session. Includes up to 3 students. Includes Tennis

PUBLIC SAFETY FEE SCHEDULE FY 23-24

Item	Note	Adopted	Per Unit
Abandoned Vehicle Abatement Charge	Abandoned Vehicle Removal	Cost Acct	Vehicle
Animal Control Calls for Service Fee	Calls for Animal Control Service	$0	Call
Animal Control Citations	Animal Control Citations	$150	Citation
Animal Control Fee	Unlicensed dog release from impound fee	$100	Animal
Animal Control Reports Filed Fee	Animal Control Reports Filed	$10	Report
Animal Control Warnings	Animal Control Warnings	$0	Warning
Animal License Fee	Annual Dog License (Altered)	$20	Animal
Animal License Fee	Annual Dog License (Unaltered)	$50	Animal
Animal License Fee	Late penalty for dog license	$5	License
Animal License Fee	Kennel License Fee	$300	License
Animal License Fee	Kennel License Late Penalty	$50	License
Animal Quarantine Fee	Animal Quarantine	$275	Animal
Clearance Letter Fee	Clearance Letter Processing	$20	Letter
Concealed Weapon Permit Fee: Amendment	Concealed Weapon Permit Processing: Amendment	$10	Permit
Concealed Weapon Permit Fee: New	Concealed Weapon Permit Processing: New	$150	Permit
Concealed Weapon Permit Fee: Renewal	Concealed Weapon Permit Processing: Renewal	$25	Permit
Fingerprint Service Fee	Fingerprint Processing	$40	Livescan
Garage Sale Permit Fee	Garage Sale Regulation	$0	Permit
Noise Disturbance Response Call Back Fee	Fourth Call for Special Police Security Private Parties/Gatherings/Events	$750	4th & Each sub. call within 12 month
Noise Disturbance Response Call Back Fee	Second Call for Special Police Security Private Parties/Gatherings/Events	$250	2nd call in 12 month period
Noise Disturbance Response Call Back Fee	Third Call for Special Police Security Private Parties/Gatherings/Events	$500	3rd call in 12 month period
Police Accident Investigation & Report Fee	Written Report: Limited Investigation	$10	Accident
Police Accident Investigation & Report Fee	Written Report: Significant Investigation	$10	Accident
Police False Alarm Charge	Police False Alarm-Business 1st Call in 6 Months	$0	Incident
Police False Alarm Charge	Police False Alarm-Business 2nd Call in 6 Months	$52	Incident
Police False Alarm Charge	Police False Alarm-Business 3rd Call in 6 Months	$104	Incident
Police False Alarm Charge	Police False Alarm-Business 4th Call in 6 Months	$208	Incident
Police False Alarm Charge	Police False Alarm-Business 5th & Subsequent Calls in 6 Months	$416	Incident
Police False Alarm Charge	Police False Alarm-Residential 1st Call in 6 Months	$0	Incident
Police False Alarm Charge	Police False Alarm-Residential 2nd Call in 6 Months	$34	Incident
Police False Alarm Charge	Police False Alarm-Residential 3rd Call in 6 Months	$68	Incident
Police False Alarm Charge	Police False Alarm-Residential 4th Call in 6 Months	$136	Incident
Police False Alarm Charge	Police False Alarm-Residential 5th & Subsequent Calls in 6 Months	$272	Incident
Police Report Fee	Police Report Copying	$0.10	Per page
Special Police Service Fee	Special Service-Film Traffic Control	$48.50	Per Hour
Taxicab Driver Permit Fee	Taxicab Driver Permit Processing	$64	Permit
Taxicab Permit Fee	Taxicab Permit Processing	$346	Permit
Taxicab Vehicle Inspection Fee	Taxicab Vehicle Inspection	$10	Vehicle
Traffic Collision Photo	Photo Copying - First Photo	$10	Photo (new fee)
Traffic Collision Photo	Photo Copying - Multiple Photos	$20	Two or more photos (new fee)
Vehicle Impound Fee	Administration of Vehicle Impound/Storage Fee	$200	Vehicle
Vehicle Inspection	Vehicle Citation Issuance	$0	Vehicle

PUBLIC SAFETY FEE SCHEDULE FY 23-24

Item	Note	Adopted	Per Unit
Video Copy Fee	Copy of In-Car Video and BWC Video	$30	Incident
Vehicle Inspection	Vehicle Citation Issuance-Arrest	$0	Vehicle
Vehicle Inspection Fee	Vehicle Equipment Citation Inspection	$10	Vehicle
Vehicle Inspection Fee	VIN Verification **($20 Increase)**	$50	Vehicle
Wild Animal Call Fee	Wild Animal Call	$0	Call
Parking Citations:			
Parking Citations	4000a CVC Unregistered Vehicle	$110	
Parking Citations	5200a Missing License Plate	$110	
Parking Citations	5204a CVC No Current Tab Displayed	$110	
Parking Citations	21209a CVC Parked in a Bicycle Lane	$110	
Parking Citations	22500a CVC Parked in Intersection	$110	
Parking Citations	22500b CVC Parked in Crosswalk	$110	
Parking Citations	22500d Parked Within 15ft of Fire Department Driveway	$110	
Parking Citations	22500e CVC Blocking Driveway	$110	
Parking Citations	22500f CVC Parked on Sidewalk	$110	
Parking Citations	22500H CVC Double Parking	$110	
Parking Citations	22500i CVC Bus Zone	$110	
Parking Citations	22502a CVC Parking over 18" from Right Curb or Wrong Way	$110	
Parking Citations	22507.8a CVC Parking in Handicapped Zone	$550	
Parking Citations	22514 CVC Parked at Fire Hydrant	$150	
Parking Citations	22500.1 CVC Parked in Fire Lane	$150	
Parking Citations	22505a1 CVC Interfere With Traffic	$110	
Parking Citations	22505b CVC Park/Stand/Stop on State Highways	$110	
Parking Citations	22523a CVC Abandoned Vehicle	$110	
Parking Citations	MC 10.12.100 No Street Parking Nov 1-April 30	$110	
Parking Citations	MC 10.12.106 Obstructing Snow Removal	$220	
Parking Citations	MC 10.12.30 72-hour Parking	$110	
Parking Citations	MC 10.12.040 No Parking Zones Designated	$110	
Parking Citations	MC 10.12.080 Angle Parking Prohibited	$110	
Parking Citations	MC 10.12.082 Time Restricted Parking	$110	
Parking Citations	MC 10.12.084 Designated Zone	$110	
Parking Citations	MC 10.32.020 No Camping Town Roads	$110	

Highlight = Fee Change from Prior Year
Highlight = Feed Added FY23-24

BUILDING DIVISION FEE SCHEDULE
Fiscal Year 2023-2024

Building Valuation

The valuation to be used in computing permit fees under any of the provisions of this Fee Schedule shall be determined by the Building Official. The valuation shall be the total of all construction work for which the permit is issued including all finish work, roofing, electrical, plumbing, heating, air conditioning, elevator, fire extinguishing systems, and any other permanent construction and equipment. Valuation shall be taken at the contract price as approved by the Building Official or adopted edition of the International Code Council's Building Valuation Data Table.

Building Division Fees

Where plans are incomplete, inaccurate, or changed so as to require additional plan review beyond three plan checks, an additional plan review fee shall be charged at the hourly rate of $90.00 per hour for in-house plan checks and at the hourly rate of the outside plan check firm if the plans are routed to an outside plan checker.

1. New Structures and Additions

The building permit fee for a new structure or an addition to an existing structure shall be based on the square foot construction costs from the International Code Council's Building Valuation Table as adopted by the Town and multiplied by a factor of 0.032. The Table in effect for fee calculations will be the most recent table in effect as July 1 of the current fiscal year. For new structures and additions, 10% of the building permit fee will be collected at the time of permit submittal and is non-refundable. The balance of the building permit fee as well as all other applicable fees will be due at the time of permit issuance.

Square Foot Construction Costs [a, b, c]

Group (2021 International Building Code)	IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
A-1 Assembly, theaters, with stage	338.88	327.46	319.76	307.63	289.42	280.47	298.24	268.37	259.83
A-1 Assembly, theaters, without stage	310.12	298.70	291.00	278.87	260.66	251.71	269.48	239.62	231.07
A-2 Assembly, nightclubs	275.09	266.93	259.34	250.54	234.96	228.26	241.54	213.57	206.65
A-2 Assembly, restaurants, bars, banquet halls	274.09	265.93	257.34	249.54	232.96	227.26	240.54	211.57	205.65
A-3 Assembly, churches	314.65	303.24	295.53	283.41	265.65	256.70	274.02	244.61	236.06
A-3 Assembly, general, community halls, libraries, museums	268.44	257.02	248.32	237.19	218.26	210.31	227.80	197.22	189.68
A-4 Assembly, arenas	309.12	297.70	289.00	277.87	258.66	250.71	268.48	237.62	230.07
B Business	263.16	253.51	244.15	233.85	213.00	204.65	224.67	187.98	179.49
E Educational	280.42	270.83	263.70	252.34	235.54	223.64	243.64	205.87	199.45
F-1 Factory and industrial, moderate hazard	161.70	154.21	144.70	139.94	124.72	118.51	133.72	103.40	96.83
F-2 Factory and industrial, low hazard	160.70	153.21	144.70	138.94	124.72	117.51	132.72	103.40	95.83
H-1 High Hazard, explosives	150.85	143.36	134.84	129.08	115.17	107.96	122.87	93.86	N.P.
H234 High Hazard	150.85	143.36	134.84	129.08	115.17	107.96	122.87	93.86	86.28
H-5 HPM	263.16	253.51	244.15	233.85	213.00	204.65	224.67	187.98	179.49
I-1 Institutional, supervised environment	264.93	255.57	246.84	238.11	217.64	211.63	238.15	195.82	189.67
I-2 Institutional, hospitals	438.26	428.62	419.26	408.96	386.98	N.P.	399.78	361.97	N.P.
I-2 Institutional, nursing homes	304.86	295.22	285.86	275.55	256.23	N.P.	266.37	231.21	N.P.
I-3 Institutional, restrained	298.67	289.02	279.66	269.36	250.30	240.95	260.18	225.29	214.80
I-4 Institutional, day care facilities	264.93	255.57	246.84	238.11	217.64	211.63	238.15	195.82	189.67
M Mercantile	205.22	197.06	188.47	180.67	164.83	159.13	171.67	143.44	137.53
R-1 Residential, hotels	267.42	258.06	249.33	240.60	220.62	214.60	240.64	198.79	192.64
R-2 Residential, multiple family	223.61	214.25	205.52	196.79	177.77	171.76	196.82	155.95	149.80
R-3 Residential, one- and two-family [d]	211.77	205.84	200.99	197.13	190.36	183.32	193.75	177.67	167.37
R-4 Residential, care/assisted living facilities	264.93	255.57	246.84	238.11	217.64	211.63	238.15	195.82	189.67
S-1 Storage, moderate hazard	149.85	142.36	132.84	128.08	113.17	106.96	121.87	91.86	85.28
S-2 Storage, low hazard	148.85	141.36	132.84	127.08	113.17	105.96	120.87	91.86	84.28
U Utility, miscellaneous	115.48	108.95	102.64	98.13	88.49	81.89	93.86	69.76	66.48

a. Private Garages use Utility, miscellaneous
b. For shell only buildings deduct 20 percent
c. N.P. = not permitted
d. Unfinished basements (Group R-3) = $31.50 per sq. ft.

2. **Alterations, Repairs, Remodels, and all other projects**

The building permit fee for alterations, repairs, remodels, and all other projects (e.g. retaining wall) other than new structures or additions to existing structures shall be based on the Building Division Valuation Table. For alterations, repairs, remodels and all other projects with valuations greater than $30,000, 10% of the building permit fee will be collected at the time of permit submittal and is non-refundable. The balance of the building permit fee as well as all other applicable fees will be due at the time of permit issuance.

Building Division Valuation Table

Valuation	Fee
$0.00 - $10,000	$225.00
$10,001 - $50,000	$520.00 + 0.01926 x valuation over $10,000
$50,001 - $300,000	$1,390.00 + 0.01526 x valuation over $50,000
$300,001 - $1,000,000	$5,210.00 + 0.01326 x valuation over $300,000
$1,000,001 - $3,000,000	$14,495.00 + 0.01318 x valuation over $1,000,000
$3,000,001 - $6,000,000	$40,860.00 + 0.01238 x valuation over $3,000,000
$6,000,001 - $9,999,999	$78,005.00 + 0.00840 x valuation over $6,000,000

3. **Large Project Permit Fees**

The building permit fee for large projects, as defined below, will be a deposit collected at the time of permit submittal. The project will be cost accounted, and any unused funds will be refunded to the applicant upon finalization. Each separate building or structure will be calculated individually for qualification.
[1]

Project type	Valuation	Cost accounted, deposit amount
New Structures and Additions	Permits at or above $5,000,000 valuation	$160,000.00
Alterations, Repairs, Remodels, and all other projects	Permits at or above $10,000,000 valuation	$111,604.95

4. **Manufactured/Mobile Home Installation**

A. Conventional installation (tie downs or similar) per module - $225.00

B. Manufactured/Mobile home on a permanent foundation - Building Division fees for mobile home installation on a permanent foundation system shall be calculated by the Building Division Valuation Table.

[1] Cost accounted projects require an executed Agreement for Payment of Costs of Development Application Processing Form prior to issuance of a building permit.

5. Re-Roofing Permit

Fee is calculated on each 100 square feet of re-roof area in project (100 sq. ft. = 1 square). Each separate building or structure must be calculated individually.

Square Feet of Roof	Fee
Less than 5 squares	$45.00
5 or more squares	$135.00

6. Special Service Fees

Fees are based on the hourly rate of $90 per hour for processing and/or inspection services.

Service	Fee
Appeals Board Application	$200.00
Demolition Permit – Up to $10,000 demo value	$90.00
Demolition Permit - Greater than $10,000 demo value	$225.00
Inspection Request – one (1) inspection – Misc.	$45.00
Issuance of Duplicate Certificate of Occupancy or Final Letter	$45.00
LPG Upgrade (new tank, change line, change tank, etc.)	$90.00 per tank
Permit Research / Miscellaneous Services	Cost Accounted $90.00 Deposit
Re-inspection Fee	$45.00
Change of Use or Occupancy Permit – no new construction proposed	$225.00
Temporary Certificate of Occupancy	$225.00
Water Heater Permit	$45.00
Woodstove Permit	$90.00
Work Done without a Permit	Double the building permit fee
* Limited Scope Permit – Value of less than $1,000 - No formal plan check	$45.00
* Limited Scope Permit – Value of $1,000 – to $20,000; No formal plan check	$60.00
Pool or Spa Permit – excluding any structural work or accessary structures	$225.00

* All permits are reviewed by the Building Division but not all permits are placed into the formal plan check queue for processing.

7. Document Management / Archive Fee

Type of Submittal	Fee
All submittal items that are 8 ½" x 11" up to and including 11"x 17" and larger sized submittals of 10 pages or less	$25.00
Submittal of items larger than 11" x 17" containing more than 10 pages	$300.00

8. **Strong Motion Instrumentation Program, State of California (SMIP)**
The California Strong Motion Instrumentation Program (CSMIP) was established in 1972 by California Legislation to obtain vital earthquake data for the engineering and scientific communities through a statewide network of strong motion instruments. When the planned network is completed, statewide coverage will ensure that strong ground motion for any moderate to larger size earthquake in the state will be recorded.

Type of Construction	Fee
Residential	0.00013 x construction valuation
Commercial	0.00028 x construction valuation

9. **California Building Standards Administration Special Revolving (BSASRF)**
On September 30, 2008 Governor Schwarzenegger signed SB 1473 into law and it took effect on January 1, 2009. Among other things, the bill provides for the creation of the Building Standards Administration Special Revolving Fund, which is established in the State Treasury. Money deposited in this fund will come from a surcharge on both residential and nonresidential building permits. The rate is as follows:

$1.00 for every $25,000 or fraction there of construction value.

10. **Certified Access Specialist program (CASp) Fee**
Per Senate Bill 1186, from January 1, 2018 through December 31, 2023, a four-dollar ($4) additional fee is to be paid by any applicant for a local business license, permit or similar instrument when it is issued or renewed. **If no such instrument exists, the fee is to be paid by an applicant for a building permit.** The fee is divided between the local entity that collected the funds, which retains 90 percent, and DSA, which receives 10 percent.

11. **New Development Fee (MC Section 15.16.030)**
This fee is collected for all new residential, commercial, and industrial construction for the purpose of Town Long Range Planning. The fee is twenty cents ($0.20) per square foot of gross building area, exclusive of parking and open walkway and deck areas.

($0.20 x square footage of habitable area)

12. **Fees for Rooftop Solar Energy Systems (Government Code Section 66015)**
    A. Residential rooftop solar energy system that produces current electricity: $450 plus $15 per kilowatt for each kilowatt above 15kw.

    B. Commercial rooftop solar energy system that produces current electricity: $1,000 plus $7 per kilowatt between 51kw and 250kw, plus $5 per kilowatt for each kilowatt above 250kw.

13. **Public Art Fee**

The Town's public art fee is established and explained in Section 15.18.070 of the Municipal Code. Please refer to that Code section for a detailed explanation. In general, a project applicant is either required to install an artwork approved by the Town or to pay an in -lieu fee. The in -lieu fee is a percentage of building valuation data: 1 % for new commercial, office, and industrial construction; 1% for remodel and reconstruction projects involving existing commercial, office, or industrial property resulting in the addition of habitable square feet and /or a change in use; and 0.5% for new construction of two or more units of single - family housing (transient or nontransient), mobile homes, and multi -unit housing (transient or nontransient). Nothing in this fee schedule shall be deemed to supersede Section 15.18.070, and the provisions of the ordinance shall prevail in the event of any inconsistency between the ordinance and this fee schedule. **The Town's Public Art Fee is reduced to $0.00 through July 31, 2024, for all projects pursuant to Town Council Resolution 23-__**

Developmental Impact Fee Schedule

Refer to Municipal Code Section 15.16. Article II and Resolution 15-32 (Adopted by Town Council July 1, 2015) and Ordinance 19-02 (Adopted by Town Council April 3, 2019) for Details

The DIF fees in the Table below (Town DIF Fees) shall be adjusted automatically on July 1st of each fiscal year by a percentage equal to the Construction Cost Index as published by Engineer News Record for the preceding twelve months.

A studio or one-bedroom unit shall be considered one-half unit for the purposes of calculating DIF fees.

Facility	Single Family (Per Unit)	Mobile Home (Per Unit)	Multi-Unit (Per Unit)	Lodging (Per Room)	Commercial (Per Square Foot)	Offices & Other Services (Per Square Foot)	Industrial (Per Square Foot)	Institutional (Per Square Foot)
Police	$191	$163	$198	$383	$1.32	$0.52	$0.34	$0.72
Vehicle Circulation	$339	$177	$235	$212	$0.73	$0.28	$0.19	$0.39
Multi-Modal Circulation	$1,770	$927	$1,236	$1,110	$3.83	$1.50	$0.95	$2.10
Storm Drainage	$1,076	$585	$747	$557	$0.11	$0.11	$0.35	$0.40
General Facilities & Equipment	$901	$767	$942	$550	$0.84	$0.84	$0.35	$0.46
Parkland and Recreation	$908	$774	$950	$679	$0.00	$0.00	$0.00	$0.00
Airport	$0	$0	$0	$0	$0.00	$0.00	$0.00	$0.00
Subtotal Town Fees	$5,184	$3,393	$4,308	$3,491	$6.83	$3.26	$2.18	$4.08

Development Impact Fee for Other Districts

Facility	Single family Non-transient	Single family Transient	Mobile Home	Multi-unit Non Transient (per unit)	Multi-unit Transient (per unit)	Commercial and Office (per unit)	Industrial (per unit)
Library Fees	$2,001	$340	$1,721	$1,721	$340	-	-
Child Care Fees	$374	$624	$374	$374	$624	-	-
Subtotal Other Fees	$2,375	$964	$2,095	$2,095	$964		

Development Impact Fee for Fire District as of August 26, 2016

Facility	Single family Non-transient Per unit	Single family Transient Per unit	Mobile Home Per unit	Multi-unit Non Transient Per unit	Multi-unit Transient Per unit	Commercial and Office Per 1,000sf	Industrial Per 1,000sf	Hotel Per unit
Fire District Fees	$1,526	$2,014	$1,526	$961	$2,014	$2,610	$1,282	$1,007

HOUSING IMPACT MITIGATION FEE SCHEDULE

The Housing Impact Mitigation Fee Schedule set forth below is established pursuant to Municipal Code Chapter 17.136, and Resolution 23-__ (Adopted by Town Council June 21, 2023) and Housing (Ordinance 15-03). Housing Impact Mitigation Fees apply to new development, non-residential additions, and conversions of uses that are not exempt pursuant to Section 17.136.100. Credit for housing mitigation may be applied consistent with Section 17.136.030.B.

Use Category	Use Types[i]	Fee[ii],[iii]	Additional Information
Residential	Single family homes, multi-family (MF) units	$7,957 per unit	Exemptions include additions, RMF-1 Zone MF projects of 4 or fewer units where average habitable s.f. does not exceed 1,300 per unit[iv], legal secondary units, and apartments
Lodging	Hotels, motels	$5,305 per room	Room = a hotel or motel key Fee includes accessory uses in a lodging project (e.g., retail, restaurant, conference, etc.)
Retail/ Restaurants	General retail, bars, cafés, restaurants, coffee shops	$2.92 per gross square foot	Any non-residential development that would not contribute new demand for employment or housing (e.g., replacement of an existing use or addition of non-habitable s.f.) or would generate no more than one total new employee is exempt
Office	Offices providing accounting, advertising, architectural, counseling, research, graphic design, interior design, legal, and/or similar services	$2.92 per gross square foot	
Light Industrial	Manufacturing, recycling facility	$1.45 per gross square foot	
Service Uses	Banks, day care centers, maintenance services, medical services, personal services	$2.92 per gross square foot	

[i] Use types identify examples included within each use category. Use types do not list every type of development or use that would be included within each use category. The Community and Economic Development Director shall determine the appropriate use category(ies) for a project (Section 17.136.040.B).

[ii] Fees shall be paid at time of building permit issuance. However, applicants for residential projects shall be allowed to pay at time of final inspection (prior to issuance of any certificate of occupancy) if a contract to pay the housing impact mitigation fee at time of final inspection is executed pursuant to Government Code 66007.

[iii] Instead of paying the fee, housing mitigation can be satisfied through the provision of on-site or off-site housing, conveyance of land, or an alternate housing mitigation plan in accordance with Chapter 17.136.

[iv] This exemption applies to mobile homes located in the Mobile Home Park Zone.

RESOLUTION NO. 23-

RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MAMMOTH LAKES, STATE OF CALIFORNIA, ESTABLISHING AND UPDATING A SCHEDULE OF FEES AND CHARGES FOR TOWN SERVICES

WHEREAS, the Town of Mammoth Lakes has conducted a review and analysis of its services, the costs reasonably borne in providing those services, the beneficiaries of those services, and the revenues produced by those paying fees and charges for special services; and

WHEREAS, the Town wishes to comply with both the letter and the spirit of Article XIIIB of the California Constitution and limit the growth of taxes; and

WHEREAS, the Town desires to continue to implement its policy of recovering a range of the costs reasonably borne in providing specific services of a voluntary and limited nature, such that general taxes are not diverted from general services of a broad nature and thereby utilized to subsidize unfairly and inequitably such services; and

WHEREAS, the Town Council has established its policy as to the recovery of costs and more particularly the percentage of costs reasonably borne to be recovered from users of Town services; and

WHEREAS, notice of public hearing has been provided pursuant to Government Code Section 6062a, oral and written presentations made and received, and the required public hearing held; and

WHEREAS, a schedule of fees and charges to be paid by those requesting such special services must be adopted so that the Town might carry into effect its policies; and

WHEREAS, it is the intention of the Town Council to develop a schedule of fees and charges based on the Town's budget and projected costs reasonably borne for Fiscal Year beginning July 1, 2023; and

WHEREAS, all requirements of California Government Code Section 66016 and 66018 are hereby found to have been complied with.

NOW, THEREFORE, THE TOWN COUNCIL OF THE TOWN OF MAMMOTH LAKES DOES RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:

Section 1. Fee Schedule Adoption. The attached schedule of fees and charges are hereby directed to be computed by and filed by the various Town departments effective July 1, 2023, and to be collected by all Town Departments for the listed special services when provided by the Town or its designated contractors.

Section 2. Separate Fee for Each Process. All fees set by this resolution are for each identified process; additional fees shall be required for each additional process or service that is requested or required. Where fees are indicated on a per unit of measuremt basis, the fee is for each identified unit or portion thereof within the indicated ranges of such units.

Section 3. Fees. The attached fees shall be charged and collected for the enumerated services starting on July 1, 2023.

Section 4. Interpretations. This resolution may be interpreted by the several Town department heads in consultation with the Town Manager; should there be a conflict between two fees, then the lower in dollar amount of the two shall be applied.

Section 5. Severability. If any section, subsection, subdivision, paragraph, sentence, clause or phrase in this resolution, or any part thereof, is held invalid or unconstitutional, then such decision shall not affect the validity of the remaining sections or portions of this resolution or part thereof. The Town Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase of this resolution irrespective of the fact that any one or more sections, subdivisions, paragraphs, sentences, clauses or phrases may be declared invalid or unconstitutional..

Section 6. Effective Date. This resolution shall go into full force and effect immediately, but shall be subject to the terms and conditions as provided for in this resolution and Chapter 3.39 of the Municipal Code.

PASSED, APPROVED AND ADOPTED this 21st day of June 2023.

_____
JOHN WENTWORTH, Mayor

ATTEST:

_____
JAMIE GRAY, Town Clerk

RESOLUTION NO. 23-__

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MAMMOTH LAKES, STATE OF CALIFORNIA, TEMPORARILY REDUCING THE PUBLIC ARTS FEE THROUGH JULY 31, 2024

WHEREAS, the Town of Mammoth Lakes ("Town") has adopted a Public Arts Fee and Program to develop and maintain a visual arts program for the residents and visitors of Mammoth Lakes to add to the economic vitality of the community and to enhance the environment and unique character of Mammoth Lakes by providing for the acquisition and maintenance of quality works of public art; and

WHEREAS, the Town Council has determined that a temporary reduction in the Public Arts Fee is warranted through July 31, 2025, to allow Town staff to evaluate and update the Public Arts Fee and Program; and

WHEREAS, the Town Council considered, without limitation:

1. The staff report dated June 21, 2023, to the Town Council;

2. Oral testimony received at the hearing; and

3. Written evidence submitted at the hearing.

NOW THEREFORE, THE TOWN COUNCIL OF THE TOWN OF MAMMOTH LAKES DOES RESOLVE, DETERMINE, FIND AND ORDER AS FOLLOWS:

SECTION 1. FINDINGS.

All provisions set forth in the recitals above and the staff report are true and correct and are hereby incorporated herein by reference as findings.

SECTION 2. TOWN COUNCIL ACTIONS. The Town Council hereby temporarily reduces, but does not eliminate, the Public Arts Fee until July 31, 2024, as follows:

1. The Public Arts Fee is temporarily reduced to zero ($0.00) for all projects.

2. Pending projects that have not paid Public Arts Fees shall be eligible to receive the temporary reduction adopted by this resolution, provided that refunds will not be provided for fees already paid. Public Arts Fee reductions shall be granted to all

projects that have submitted a complete building permit application on or before July 31, 2025.

3. Notwithstanding the foregoing, the Town Council reserves the right to rescind this resolution at any time and restore Public Arts Fee to any level or amount not exceeding the levels and amounts of fees in effect immediately prior to the adoption of the previous Public Arts Fee temporary reduction on July 15, 2015.

SECTION 3. JUDICIAL ACTION TO CHALLENGE THIS RESOLUTION

Any judicial action or proceeding to attack, review, set aside, or annul this resolution shall be brought within 120 days of its adoption.

SECTION 4. SEVERABILITY

If any provision of this Resolution or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions of applications, and to this end the provisions of this Resolution are declared to be severable.

SECTION 5. CEQA EXEMPTION

The Town Council hereby finds that temporarily reducing Public Arts Fees does not have the potential to cause a significant impact on the environment and is exempt from CEQA pursuant to CEQA Guidelines Section 15061(b)(3), *General Rule.*

APPROVED AND ADOPTED this 21st day of June 2023.

_____
JOHN WENTWORTH, Mayor

ATTEST:

_____
Jamie Gray, Town Clerk

TOWN COUNCIL STAFF REPORT

Title: Approval of Appropriations Limit, Investment Policy, and Annual Budget for Fiscal Year 23-24.

Meeting Date: June 21, 2023

Prepared by: Dan Holler, Town Manager
Rob Patterson, Administrative Services / Finance Director

RECOMMENDATION:

It is recommended that Council take the following actions:

1. Adopt a resolution establishing the Town of Mammoth Lakes appropriations limit for Fiscal Year 23-24.
2. Adopt a resolution reaffirming the Town of Mammoth Lakes Investment Policy for Fiscal Year 23-24.
3. Adopt a resolution reaffirming the Town of Mammoth Lakes Reserve Policy for Fiscal Year 23-24.
4. Adopt a resolution reaffirming the Town of Mammoth Lakes Debt Policy for Fiscal Year 23-24.
5. Adopt a resolution approving the Annual Budget for the Town of Mammoth Lakes for Fiscal Year 23-24, as presented or with Council directed modifications.

APPROPRIATION LIMIT:

The California Constitution sets limits on the amount of Tax Revenues that may be appropriated by a local government. Each year the Town must adopt a resolution setting the appropriation limit that will be applied in the adoption of the budget. The State provides guidelines for the calculation which allow the limit to be adjusted by defined factors. The Town's limit is adjusted by the combination of the change in the County population and the California per Capita Income. The population of Mono County decreased by .03% and California per capita income changed by 4.44% for a combined adjustment of 4.41% for FY23-24. The appropriations limit for the Town increased from $30,563,494 to $31,910,937. The Town's appropriation of tax revenues subject to the limit are under the allowed amount.

INVESTMENT POLICY:

Each year the staff reviews the Town's Investment Policy and has the Council take action to reaffirm the policy and to approve any changes. Over time minor adjustments are made to the policy to better meet the needs of the Town to meet regulatory changes, to adopt best practices or to allow added flexibility in managing the Town's portfolio. This policy has one update for FY23-24, recommended to edit a mid-year policy update adopted by Town Council on 1/18/2023. This mid-year updated added a new investment vehicle, California Asset Management Program (CAMP) with an annual limit of $20,000,000. Based on the performance of investments in CAMP, staff is recommending a limit increase to $45,000,000. Funds invested in CAMP were removed

from Local Agency Investment Fund (LAIF). Both CAMP and LAIF are similar municipal investment funds offered to municipal governments. The Pooled Money Investment Account (PMIA) offers local agencies the opportunity to participate in a major portfolio with professional investment staff at no additional cost. The rate of return under CAMP has outperformed LAIF 3-1 for the last fiscal year. The Town continues to invest a small portion of funds in LAIF to maintain the account. No additional changes are necessary for FY23-24.

RESERVE POLICY:

The reserve policy was established several years ago and was based on a percentage of General Fund revenue. Two years ago, when budgeted General Fund revenue was reduced significantly, staff thought it was not prudent to tie reserve to these reduced amounts and established a baseline revenue for the policy. This baseline revenue is reviewed annually based on the growth of General Fund Revenue. For FY23-24 staff has increased the baseline to $30,000,000 and updated the target funding appropriately. Starting in FY23-24, Town Council approved funding of both Reserve for Economic Uncertainty (REU) Operating Reserve (OR) during the budget preparation. As a result of this policy decision, both these reserve elements are funded to policy to begin the fiscal year. The elements of the policy are discussed below.

The Reserve for Economic Uncertainty (REU) was established to minimalize the impact to town services in the event of a long-term revenue shortfall from an economic downturn or other localized event that negatively affects the Town's revenue sources. These localized events could be in the form of a natural disaster that affects the town itself or access to the town. The funding target is 20% of baseline revenue or $6,000,000 for FY23-24. Staff includes interest earned from the Mono County Investment Pool to reduce the General Funds needed to meet policy during the budget process. This element is fully funded and in compliance with the policy.

Operating Reserve (OR) is engaged to weather short-term economic impacts or to take advantage of unanticipated funding needs such as grant opportunities, response to damaged facilities, unanticipated short-term declines in revenue or new state and federal cost mandates. The funding target is 5% of baseline revenue ($30,000,000) or roughly $1,500,000. This element is fully funded and in compliance with the policy.

Debt Reserve (DR) was established to provide funding to cover the Town's debts in the event of a long-term revenue shortfall from an economic downturn or other localized event that negatively affects the town's revenue sources. The funding target is 50% of the annual debt service paid by the General Fund. The two bonds that qualify are the Lease Revenue bond for the Police Facility (2015) and the Taxable Judgement Obligation bond for MLLA settlement refinancing (2017). The target funding based on these two obligations is $1,100,000. This reserve is fully funded and in compliance with the policy.

The fourth element of the reserve policy is funding $100,000 to the contingency fund as part of the budgeting process. The contingency reserve is designed to meet smaller unanticipated costs within the operating budget. It may also be used to meet other shortfalls in funding for capital projects. This item was included in the budget development for FY23-24 and is in compliance with the policy.

DEBT POLICY:

This Debt Management Policy has been developed to provide guidance in the issuance and management of debt by the Town or any other public agency for which the Town Council sits as its legislative body and is intended to comply with Government Code Section 8855(I), effective on January 1, 2017. The main objectives are to establish conditions for the use of debt; to ensure that debt capacity and affordability are adequately considered; to minimize the Town's interest and issuance costs; to maintain the highest possible credit rating; to provide complete financial disclosure and reporting; and to maintain financial flexibility for the Town.

Debt, properly issued and managed, is a critical element in any financial management program. It assists in the Town's effort to allocate limited resources to provide the highest quality of service and facilities to the public. The Town desires to manage its debt program to promote economic growth and enhance the vitality of the Town for its residents and businesses.

Staff does not recommend any adjustments to the Debt Policy for FY23-24. Council may amend the policy, as it deems appropriate from time to time in the prudent management of the debt of the Town.

BACKGROUND:

The Budget: A Policy, Financial, Management and Planning Tool

The budget is the Town's financial plan used to achieve policy goals and the established work program the fiscal year through the allocation of financial resources. The budget reflects directed investment in people, equipment, technology, capital projects and service improvements which are managed to achieve Town priorities and policy objectives. The level and scope of services planned out for the current year, with a look to the future needs of the community. Although it is important to express the budget in monetary terms because of the need for a common denominator, a budget should be looked upon as more than a just a set of numbers for the Fiscal Year.

The budget represents public policy incorporating legislative direction and oversite and administrative and legal controls. Budgeting is the process used for organizing human resources, equipment, materials, and other resources necessary to implement public policy directives, legal mandates, provide for public enjoyment and quality of life and to ensure public safety. The resources provided through the budget process is the means to achieve these objectives. The budget is also a management tool as it supports the work program designed to accomplish organizational objectives. The Strategic Priorities of the Town Council are reflected in the budget as are the ongoing provision of core services and enhanced services and programs for residents and guests.

The financial plan incorporated into the budget supports the current the fiscal year requirements, but also looks to maintain future financial stability and investment. This includes setting and funding reserves, managing ongoing costs, and planning for and incrementally funding capital investments. The process incorporates financial plans for major equipment replacement and to maintain and update operational systems. The Budget reflects planning for the operational costs of new facilities, maintenance of capital improvements, and incremental costs of ongoing services.

The Town's tourism reliant economy requires planning for investment in public amenities and experiences within our natural landscape in partnership with federal agencies and other partners.

Budgetary Basis

The effective period of a budget is one fiscal year: July 1 to June 30. Certain services and activities are required by law and several revenues are restricted for specific purposes. The budget is organized by "fund", as the Town utilizes the principles fund accounting to manage financial resources. A fund is a collection of accounts that record resources together with related requirements for a specific type of activity or objective. The Town maintains hundreds of revenue and expenditure accounts within 40 funds.

The budget may be the most important managerial tool available to local government, given that almost everything local government does is reflected in the budget. Virtually all governmental activities are funded through the budget, and budgeting and financial management is a continuous process. This makes the budget an effective tool for public officials, provides effective resource allocation system, and is used at every level of governmental activity.

The budget is prepared on a line-item (account) basis by fund and department using historical trends, outside agency and consultant information, and management experience. A review of each revenue and expenditure is completed in preparing the budget. The Town's annual operating budget is prepared in conformity with Generally Accepted Accounting Principles (GAAP). The Town's accounting system is organized and operated on a fund basis. As previously mentioned, funds are established for the purpose of carrying on specific activities or attaining certain objectives in accordance with policy direction, special regulations, or legal restrictions.

All governmental funds are accounted for using the modified accrual basis of accounting in which revenues are recognized when they become measurable and available to finance expenditures of the fiscal period. Expenditures, except for un-matured interest on long-term debt, are recognized in the accounting period in which the liability is incurred. For example, sales and use taxes are considered "measurable revenue" when they are received by the Town. Revenues earned in the prior fiscal year are considered measurable and available if received by the Town within 60 days after year-end. The accounting records for enterprise and internal service funds are maintained on a full accrual basis. Accordingly, revenues are recognized in the accounting period earned and expenses are recognized in the period incurred. Trust and agency funds are accounted for on a cash basis (these funds are not included in this presentation).

Town Manager Budget Guidelines and Direction

The Town has enjoyed continued strong growth of revenues following the pandemic impacts of a few years ago. Visitation remain strong and the demand for lodging has kept the average daily rates high for the lodging community. The needs of the community and growth of Town core services has also grown with the addition of departments and expanded growth of the services they provide.

Department Heads have worked to develop their budgets to reflect the core services and anticipated impacts of the coming fiscal year. We have several large projects in process for the next year and some of those impacts are reflected in the budget as estimates. Actual impact, expense and

revenue, is yet to be determined. The budget reflects investments to achieve Town Council Strategic Priorities including funding for the Housing Now! initiative, investments in sustainable recreation partnerships and projects, infrastructure planning and construction, community facilities, and enhanced municipal services. The budget continues to reflect a conservative approach in current and long-term operational costs. The approach provides for stable levels of service, investment in capital infrastructure, and the ability to invest in creating a more resilient community.

Budget Assumptions and Direction

The following assumptions and direction were used in developing the FY23-24 Budget:

1. The full funding of the Town's Reserve for Economic Uncertainty (REU), and Operating Reserve (OR) where funded to the updated baseline target during the budget process.
2. Base General Fund operating budget includes $18.0 Million in base transient occupancy tax (TOT). This reflects a conservative approach to the budgeting this revenue source to allow for ongoing investment in priority capital programs and current service levels.
3. TOT allocation to Tourism, Transit and Housing remained at 18.08%, 6.54%, and 6.54% respectively for FY23-24. Agencies supported receive a flat amount, based on their contract with the Town with additional revenues used to meet defined operational programs, capital requirements and to investment in Town priorities such as the Housing Now! initiative. These additional investments are determined by Town Council action during quarterly budget review.
4. Programs previously funded through the direct allocation of funding to Mammoth Lakes Tourism are included as part of the Town' budget, including Mammoth Lakes Chamber of Commerce ($300,000). Community/Trail Host program ($100,000), King's Hockey Marketing ($100,000), and fish stocking ($50,000).
5. Continued allocation of $580,000 for Road rehabilitation and related capital projects supported by reserves.
6. Employee costs associated with new 3-year labor agreement along with merit increases or other obligated costs increases were updated. This includes modifications to salary schedules for general employee associations of 8% and non-represented employees supporting 6.0% pay adjustment.
7. The Measure R budget includes two projects with one-time funding, $250,000 for future trail construction and $350,000 for CRC interior improvements.
8. The Measure U budget includes three one-time funding recommendations, $180,300 programming funding to provide advance funding of 1 year for budget timing, $300,000 to MACC (new 250 seat performing arts auditorium) construction, and $300,000 for Amphitheater design on Mammoth Lakes Foundation property.

The budget includes a robust capital program focused on achieving Town Council Strategic Priorities using a mix of revenues sources. Specific areas are noted and discussed in more detail throughout the budget information provided below. These assumptions and Council direction provide the base for preparing the recommended final budget.

Personnel Adjustments

The FY23-24 Budget reflects minor increases in full-time to meet core service staffing levels. Over the past few years strategic steps have been taken in the growth of Town core services, providing

additional resources in areas that will provide the greatest benefit to the community. In FY23-24, 4.0 full time positions were added, and 2.0 full-time equivalent (FTE) were added as part-time staff. These positions reflect our commitment to efficiency noted above but also the successful implementation of critical Town programs like public safety and recreation programs. The following narratives provide more information on the 4.0 full-time positions added:

Recreation Supervisor - Adult Programming and Facility Operations
The Recreation Supervisor is responsible for delivering primarily Adult (18+ years) recreation programming and the operation and programming of Town-owned or managed parks and facilities, excluding the Community Recreation Center (CRC). Primary duties include delivering scalable and sustainable, year-round adult programming for residents and visitors, such as adult clinics, leagues, tournaments, activities, and events. Primary responsibilities also include the operations and programming of the Whitmore Pool, Whitmore Track and Sports Field, Community Center & Tennis Courts, proposed Pickleball Center, Shady Rest Park & Disc Golf Park, Trails End Park & Volcom Brothers Skatepark, Mammoth Creek Park and the Edison Theatre. Position may support other supervisory functions performed by the Parks and Recreation Department. The position is necessary to effectively manage the span of control over programs and staff (full time and part time) in the implementation of services and programs.

Police Officer
The addition of a police officer was approved in mid FY22-23 in response to potential loss of some patrol officers to other agencies. The Town's police force operates 24 hours a day, 7 days a week with the current staff. This work plan doesn't have the capacity to absorb a loss of an officer without requiring significant overtime and burden on existing staff. The addition of this officer provides additional capacity and prepares for potential retirements or other loss of personnel. In the past, the Town has been successful at attracting the lateral move of officers from other agencies when needed, however the last recruitment process resulted in a stark change from previous with a low number of qualified applications. The Town also has a desire to augment police staff by one officer to open the opportunity for an assigned detective position. This is an important position that would assist with investigations. This position will allow officers to continue to focus on patrol and related duties, provide greater attention to certain cases, enhance coordination with other agencies and can still support patrol operations when necessary. Currently this critical need is dependent on work by each patrol officer and relies more on the availability of the District Attorney investigative personnel.

Police Recruits
As stated under the Police officer section, the Town is having more difficulty recruiting law enforcement positions. One way staff have addressed this is to place recruits in the POST academy. This is an effective process as you are typically drawing from existing community members, people who are already established with housing and roots locally. This process provides an opportunity for community members seeking a career in law enforcement. The last time the Town put a recruit through the academy was 2006. That officer is still employed with the Town today. The academy will take approximately 6 months for the recruit to graduate. After graduation, if they pass the academy, they will be a part of our patrol force working with a field training officer for an additional 4 months. So, start to finish, a recruit is almost a full year until they are considered ready for patrol on their own.

Part-Time
Staff have also made appropriate adjustments to part-time staff as our structure and amenities have come online. The Police Department has an ongoing program to use Reserve Officers. These officers are generally retired officers living in the area and provide a variety of support services to the Department. This includes, event assistance, conducting background checks on new officers, limited backfilling of patrol when officers are out or in the case of significant calls for service, assistance with investigative follow up, traffic operations and may assist with transport of people to jail. The budget includes funding for one reserve officer recently hired as a Reserve Officer.

The key adjustments from recreation are additional programs that will come online with the Community Recreation Center (CRC). These adjustments will result in approximately 1200 additional hours per year. The programs and staffing are dependent on the recruitment of part-time staff. In the Fall of FY22-23, the outdoor host program shifted from being under MLTPA to the Town. The costs for program are now part of our labor costs rather than a contract expense. The positions are managed by the Office of Outdoor Recreation. This is better aligned with funding and oversight being provided by the Office of Outdoor Recreation. Additional part-time hours are also reflected in trail maintenance/construction and grooming program, which are subject to weather conditions and permitting process.

In total the changes reflected in new staff introduced in FY22-23 or recommended for FY23-24 have increased the labor expense by $658,669 which is 35.9% of the total labor increases reflected in this budget.

Town of Mammoth Lakes Chart of Accounts

General Fund :	**Used to account for activities primarily supported by taxes, grants, and similar revenue sources**

100 General Fund
101 General Fund Comprehensive Leave

Capital Projects :	**Used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets**

300 Capital Projects
830 DIF Admin
831 DIF General Facilities & Equipment
832 DIF Law Enforcement
833 DIF Storm Drains
834 DIF Parks & Recreation
835 DIF MCOE Library
836 DIF Streets & Circulation
837 DIF Child Care
838 DIF Fire Facilities & Equipment
841 DIF Transit & Trails

Restricted Revenue :	**Restricted for specific uses and funds remain in accounts until appropriate uses are designated by State law or voter initiative**

205 Solid Waste
210 Gas Tax
215 Measure R Trails
216 Measure R
217 Measure U
218 TBID
220 Airport
245 Housing & Community Development
250 LTC

Note: Total 37 Funds with Activity

Internal Service :	**Used to report any activity that provides goods or services to other funds, departments, or agencies of the primary government and its component units, or to other governments on a cost-reimbursement basis.**

910 Garage Services
915 Vehicle Replacement
930 EE 125 & Insurance Benefits

Trust & Agency :	**Fiduciary funds are used to account for resources that a government holds as a trustee or agent on behalf of an outside party and that cannot be used to support government's own programs**

850 Juniper Ridge AD
853 Bluff's Maint District 1996-4
854 North Village CFD 2001-1
856 Old Mammoth Rd BAD 2002-01
857 North Village BAD 2002-2
858 Fractional Mello CDF 2004-01
859 Mello Roos CFD 2005-01 In Lieu
860 Transit Facilities CFD 2013-3
861 Mammoth View BAD 2014-01

Enterprise Funds :	**Similar to business -used to account for activities that receive significant support from fees & charges**

240 Long Valley Pit

Debt Service :	**Used to account for and report financial resources that are restricted, committed, or assigned to expenditure for principal & interest, restriction based on Council policy**

990 Debt Service

Town of Mammoth Lakes - Combined Fund Statement

Fiscal Year 23-24

Fund #	Name	Revenue	Transfer In	Total Resources	Expenditures	Transfer Out	Total Appropriations	Change in Fund Balance
100	General Fund	$ 30,131,165	$ 440,000	$ 30,571,165	$ 21,970,119	$ 8,583,681	$ 30,553,800	$ 17,365
101	Comprehensive Leave	$ 379,024	$ -	$ 379,024	$ -	$ -	$ -	$ 379,024
205	Solid Waste	$ 150,000	$ -	$ 150,000	$ 103,463	$ -	$ 103,463	$ 46,537
210	Gas Tax	$ 2,841,033	$ 2,672,520	$ 5,513,553	$ 5,150,862	$ 466,999	$ 5,617,861	$ (104,308)
215	Measure R - Trails	$ -	$ 550,000	$ 550,000	$ 300,000	$ -	$ 300,000	$ 250,000
216	Measure R - Sales Tax	$ 1,500,000	$ -	$ 1,500,000	$ 129,150	$ 1,750,482	$ 1,879,632	$ (379,632)
217	Measure U - Utility Tax	$ 880,000		$ 880,000	$ 776,870	$ 715,000	$ 1,491,870	$ (611,870)
218	Tourism Business Improvement District (TBID)	$ 6,668,250		$ 6,668,250	$ 6,668,250	$ -	$ 6,668,250	$ -
220	Airport Operations	$ 1,324,327	$ 875,551	$ 2,199,878	$ 2,280,362	$ -	$ 2,280,362	$ (80,484)
240	Long Valley Pit	$ 26,000		$ 26,000	$ 3,000	$ -	$ 3,000	$ 23,000
245	Housing & Community Development	$ 376,000	$ 1,454,494	$ 1,830,494	$ 5,335,000	$ -	$ 5,335,000	$ (3,504,506)
250	Local Transit Committee (LTC)	$ 99,250		$ 99,250	$ 59,250	$ 40,000	$ 99,250	$ -
300	Capital Projects	$ 16,522,227	$ 1,137,691	$ 17,659,918	$ 45,559,160	$ -	$ 45,559,160	$ (27,899,242)
830	DIF Admin	$ -	$ 43,400	$ 43,400	$ -	$ -	$ -	$ 43,400
831	DIF General Facilities & Equipment	$ 125,000	$ -	$ 125,000	$ -	$ 5,000	$ 5,000	$ 120,000
832	DIF Law Enforcement	$ 65,000	$ -	$ 65,000	$ -	$ 2,600	$ 2,600	$ 62,400
833	DIF Storm Drains	$ 115,000	$ -	$ 115,000	$ -	$ 4,600	$ 4,600	$ 110,400
834	DIF Parks & Recreation	$ 140,000	$ -	$ 140,000	$ -	$ 5,600	$ 5,600	$ 134,400
835	DIF Mono County Office of Education - Library	$ 80,000	$ -	$ 80,000	$ 76,800	$ 3,200	$ 80,000	$ -
836	DIF Streets & Circulation	$ 35,000	$ -	$ 35,000	$ -	$ 1,400	$ 1,400	$ 33,600
837	DIF Mono County Office of Education - Child Care	$ 100,000		$ 100,000		$ 4,000	$ 4,000	$ 96,000
838	DIF Fire Facility, Vehicle & Equipment	$ 225,000		$ 225,000	$ 216,000	$ 9,000	$ 225,000	$ -
841	DIF Transit & Trails	$ 200,000	$ -	$ 200,000	$ -	$ 8,000	$ 8,000	$ 192,000
850	Juniper Ridge	$ 48,000	$ 75,000	$ 123,000	$ 66,799	$ -	$ 66,799	$ 56,201
853	Bluffs - Operations	$ 165,900	$ 54,308	$ 220,208	$ 282,131	$ -	$ 282,131	$ (61,923)
854	North Village - CFD	$ 522,690		$ 522,690	$ 522,690	$ -	$ 522,690	$ -
856	Old Mammoth Road -Budget Assessment District	$ 241,658	$ 75,000	$ 316,658	$ 606,572	$ -	$ 606,572	$ (289,914)
857	North Village - Budget Assessment District	$ 127,055	$ 75,000	$ 202,055	$ 241,757	$ -	$ 241,757	$ (39,702)
858	Fractional Mello-Roos - Community Facility District	$ 631,000	$ 187,000	$ 818,000	$ 686,600	$ -	$ 686,600	$ 131,400
859	InLieu Mello-Roos - Community Facility District	$ 2,470	$ -	$ 2,470	$ 945	$ -	$ 945	$ 1,525
860	Transit Facilities - Community Facility District	$ 7,800	$ -	$ 7,800	$ 3,008	$ -	$ 3,008	$ 4,792
861	Mammoth View - Budget Assessment District	$ 5,200	$ -	$ 5,200	$ 5,200	$ -	$ 5,200	$ -
910	Garage Services	$ 1,493,653	$ -	$ 1,493,653	$ 1,538,068	$ 60,000	$ 1,598,068	$ (104,415)
915	Vehicle Replacement	$ 922,674	$ 340,000	$ 1,262,674	$ 2,152,000	$ -	$ 2,152,000	$ (889,326)
930	Employee Insurance Benefits	$ 329,376	$ -	$ 329,376	$ 257,000	$ -	$ 257,000	$ 72,376
990	Capital/ Debt Service	$ -	$ 3,273,382	$ 3,273,382	$ 2,804,495	$ 340,000	$ 3,144,495	$ 128,887
	Reserve Accounts (REU, OR, Transit)		$ 746,216					
	Total	**$ 66,479,752**	**$ 11,999,562**	**$ 77,733,098**	**$ 97,795,551**	**$ 11,999,562**	**$ 109,795,113**	**$ (32,062,015)**

Labor / Staff Updates

Labor is the largest expense of the Town's budget covering salaries, health insurance, comprehensive leave, and retirement expenses. The Town is finalizing negotiations with three employee bargaining units and has made appropriate adjustments based on expected outcomes. This resulted in approximately 3% more salary expense than our original estimates. In addition to scheduled salary increases, some employees may earn merit increases, 5% per adjustment, while within the range of their salary. In addition, anticipated cost increases for certain benefits are reviewed to make sure increases are captured during the budget process. All salary adjustments are anticipated and captured within this budget.

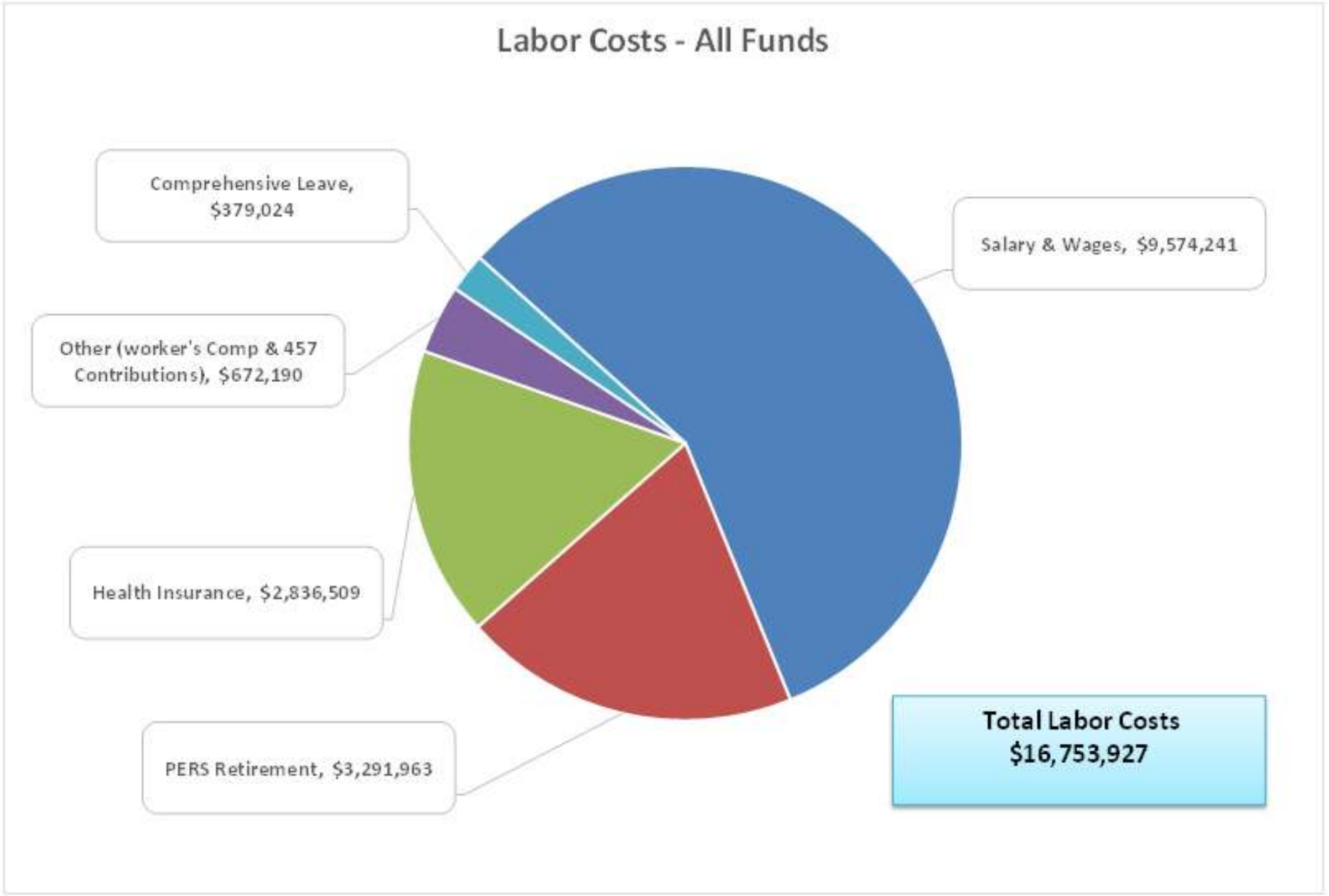
Labor Costs - All Funds

Item		FY23-24 Budget Total		FY22-23 Budget Total	Variance by Item	% of Total Labor
Salary & Wages	$	9,574,241	$	8,403,138	13.9%	57.1%
PERS Retirement	$	3,291,963	$	3,068,849	7.3%	19.6%
Health Insurance	$	2,836,509	$	2,591,871	9.4%	16.9%
Other (worker's Comp & 457 Contributions)	$	672,190	$	609,324	10.3%	4.0%
Comprehensive Leave	$	379,024	$	373,096	1.6%	2.3%
	$	16,753,927	$	15,046,277	11.3%	100.0%
		Variance	$	1,707,650		
		%		11.35%		

Employee Count Comparison

Full Time Equivalent (FTE) = 1 FTE is 2,080 hours

Employee Statistics	FY23-24 Budget Count	FY22-23 Budget Count	Change
Full Time Employees	92.0	88.0	4.0
Part Time Employees - Measured in Full Time Equivalents (FTE)			
Police	0.8	0.3	0.5
Recreation Programs	9.0	8.4	0.6
Parks Maintenance	1.7	1.7	-
Finance	0.5	0.5	-
Arts & Culture	1.4	1.4	-
Planning & Building	0.5	0.5	-
Capital Projects	0.8	0.8	-
Airport Operations	0.9	0.9	-
Measure R - Trails	1.5	1.5	-
Outdoor Recreation	0.9	0.0	0.9
Roads & Snow Removal	1.4	1.4	-
Facilities Maintenance	0.3	0.3	-
Total Part Time Employees (FTE)	19.7	17.7	2.0
Total Employee (FTE)	111.7	105.7	6.0


Labor Costs - All Funds
Comprehensive Leave, $379,024
Salary & Wages, $9,574,241
Other (worker's Comp & 457 Contributions), $672,190
Health Insurance, $2,836,509
PERS Retirement, $3,291,963
Total Labor Costs
$16,753,927

Full-Time Staff

Account	Department	FTE	Salary	Comp Leave	Health Insurance	457 Contribution	Total Health Ins	Worker's Comp	PERS	Total
100-413	Town Manager	2.0	$ 361,696	$ 21,252	$ 74,211	$ 2,940	$ 77,151	$ 24,316	$ 140,661	$ 625,075
100-414	Town Clerk	2.0	$ 188,182	$ 4,536	$ 76,338	$ 2,400	$ 78,738	$ 12,355	$ 66,245	$ 350,056
100-415	Finance	6.9	$ 662,388	$ 28,953	$ 268,597	$ 8,894	$ 277,491	$ 44,314	$ 211,350	$ 1,224,495
100-417	Personnel	2.0	$ 188,335	$ 13,519	$ 61,702	$ 3,000	$ 64,702	$ 12,941	$ 59,957	$ 339,453
100-420	Police	22.0	$ 2,464,399	$ 78,139	$ 565,300	$ 7,800	$ 573,100	$ 163,002	$ 1,189,775	$ 4,468,414
100-432	Parks & Recreation Programs	4.3	$ 382,655	$ 27,348	$ 105,376	$ 5,760	$ 111,136	$ 26,285	$ 136,292	$ 683,716
100-434	Whitmore Recreation Area	1.1	$ 84,277	$ 5,385	$ 27,271	$ 1,308	$ 28,579	$ 5,748	$ 27,921	$ 151,910
100-436	Arts & Culture	0.0	$ -	$ -	$ -	$ -		$ -	$ -	$ -
100-438	Parks Maintenance	3.3	$ 254,028	$ 17,950	$ 74,866	$ 3,924	$ 78,790	$ 17,436	$ 92,309	$ 460,514
100-440	Planning	4.6	$ 480,116	$ 26,324	$ 141,803	$ 6,102	$ 147,905	$ 32,468	$ 165,380	$ 852,194
100-442	Building	4.0	$ 340,155	$ 16,608	$ 146,323	$ 4,776	$ 151,099	$ 22,917	$ 122,337	$ 653,116
100-444	Code Compliance	1.0	$ 72,924	$ 1,429	$ 33,784	$ 1,200	$ 34,984	$ 4,767	$ 22,085	$ 136,189
100-445	Housing	1.2	$ 126,836	$ 4,981	$ 43,516	$ 1,482	$ 44,998	$ 8,451	$ 47,435	$ 232,700
100-460	Engineering	5.3	$ 539,440	$ 32,818	$ 141,074	$ 6,862	$ 147,935	$ 36,687	$ 182,468	$ 939,349
100-464	Facilities Maintenance	0.8	$ 38,941	$ 2,950	$ 14,361	$ 900	$ 15,261	$ 2,686	$ 12,443	$ 72,280
100-467	Office of Outdoor Recreation	3.0	$ 243,499	$ 12,687	$ 73,462	$ 3,600	$ 77,062	$ 16,424	$ 81,708	$ 431,380
100-475	Transit	0.0	$ 0	$ -	$ -	$ -	$ -	$ 0	$ 0	$ 0
General Fund Total		63.4	$ 6,427,870	$ 294,878	$ 1,847,983	$ 60,948	$ 1,908,931	$ 430,796	$ 2,558,367	$ 11,620,842

Full-Time Staff - Continued

Account	Department	FTE	Salary	Comp Leave	Health Insurance	457 Contribution	Total Health Ins	Worker's Comp	PERS	Total
205-490	Solid Waste	0.1	$ 6,438	$ 254	$ 2,128	$ 60	$ 2,188	$ 429	$ 2,482	$ 11,790
Solid Waste		0.1	$ 6,438	$ 254	$ 2,128	$ 60	$ 2,188	$ 429	$ 2,482	$ 11,790
210-450	Maintenance Streets (May-Sept)	5.7	$ 406,754	$ 16,623	$ 161,628	$ 6,852	$ 168,480	$ 27,143	$ 133,950	$ 752,951
210-452	Snow Removal (Oct-April)	7.5	$ 530,801	$ 22,810	$ 203,960	$ 8,976	$ 212,936	$ 35,492	$ 175,239	$ 977,277
210-456	Facilities Maintenance	0.1	$ 5,192	$ 393	$ 1,915	$ 120	$ 2,035	$ 358	$ 1,659	$ 9,637
Gas Tax		13.3	$ 942,747	$ 39,826	$ 367,503	$ 15,948	$ 383,451	$ 62,993	$ 310,848	$ 1,739,865
215-511	Measure R - Trails	0.3	$ 22,308	$ 677	$ 6,510	$ 408	$ 6,918	$ 1,474	$ 6,827	$ 38,203
Measure R - Trails		0.3	$ 22,308	$ 677	$ 6,510	$ 408	$ 6,918	$ 1,474	$ 6,827	$ 38,203
220-471	Airport	4.8	$ 386,909	$ 10,107	$ 147,855	$ 5,760	$ 153,615	$ 25,453	$ 117,926	$ 694,009
220-531	Airport AIP Capital Projects	0.2	$ 19,507	$ 582	$ 6,170	$ 240	$ 6,410	$ 1,288	$ 5,967	$ 33,755
Airport		5.00	$ 406,416	$ 10,689	$ 154,025	$ 6,000	$ 160,025	$ 26,741	$ 123,894	$ 727,764
250-540	LTC	0.0	$ 7,342	$ 638	$ 470	$ 72	$ 542	$ 512	$ 2,959	$ 11,992
Local Transportation		0.04	$ 7,342	$ 638	$ 470	$ 72	$ 542	$ 512	$ 2,959	$ 11,992
300-530	Capital Projects - Streets	0.0	$ 2,716	$ 81	$ 1,178	$ 41	$ 1,219	$ 179	$ 831	$ 5,026
300-531	Capital Projects - Other	0.9	$ 97,291	$ 5,934	$ 33,724	$ 1,171	$ 34,895	$ 6,618	$ 32,311	$ 177,049
Capital Projects		0.95	$ 100,007	$ 6,015	$ 34,902	$ 1,212	$ 36,114	$ 6,797	$ 33,141	$ 182,075
857-452	OMR Assessment Snow Removal	0.4	$ 24,695	$ 1,157	$ 8,533	$ 420	$ 8,953	$ 1,657	$ 8,358	$ 44,820
856-531	OMR Capital	0.0	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
857-452	OMR Assessment Snow Removal	0.3	$ 21,748	$ 937	$ 8,063	$ 372	$ 8,435	$ 1,454	$ 7,127	$ 39,702
858-436	Fractional MelloRoos	1.7	$ 126,576	$ 4,385	$ 45,561	$ 2,040	$ 47,601	$ 8,396	$ 39,372	$ 226,331
Assessment		2.36	$ 173,019	$ 6,480	$ 62,157	$ 2,832	$ 64,989	$ 11,508	$ 54,858	$ 310,852
910-456	Garage Facility Maintenance	6.6	$ 534,824	$ 19,568	$ 189,006	$ 7,920	$ 196,926	$ 35,542	$ 179,808	$ 966,668
Garage Services		6.6	$ 534,824	$ 19,568	$ 189,006	$ 7,920	$ 196,926	$ 35,542	$ 179,808	$ 966,668
Worksheet Total		92.0	$ 8,620,970	$ 379,024	$ 2,664,685	$ 95,400	$ 2,760,085	$ 576,790	$ 3,273,183	$ 15,610,052

Part-Time Staff

Account	Department	Salary	FTE	Health Insurance	PARS	Total
100-410	Town Council	$ 62,635	-	$ 171,824	$ 1,235	$ 235,694
100-415	Finance	$ 30,167	0.47	$ -	$ 595	$ 30,762
100-420	Police	$ 63,439	0.76	$ -	$ 1,251	$ 64,689
100-432	Recreation Programs	$ 169,403	4.13	$ -	$ 3,340	$ 172,743
100-434	Whitmore Recreation Area	$ 101,765	2.34	$ -	$ 2,006	$ 103,771
100-436	Arts & Culture	$ 54,780	1.41	$ -	$ 1,080	$ 55,860
100-438	Parks Maintenance	$ 65,983	1.66	$ -	$ 1,301	$ 67,284
100-440	Planning & Building	$ 18,689	0.47	$ -	$ 368	$ 19,057
100-464	Facilities	$ 15,674	0.34	$ -	$ 305	$ 15,979
100-467	Office of Outdoor Rec	$ 40,966	0.94	$ -	$ 808	$ 41,774
		$ 623,502	12.53	$ 171,824	$ 12,287	$ 807,614
210-452	Temp Snow Removal	$ 83,456	1.41	$ -	$ 1,645	$ 85,101
215-438	Measure R - Trails	$ 59,649	1.49	$ -	$ 1,176	$ 60,825
220-471	Airport Operations	$ 56,091	0.94	$ -	$ 1,106	$ 57,197
300-530	Capital Projects - Streets	$ 15,474	0.38	$ -	$ 301	$ 15,775
300-531	Capital Projects - Other	$ 15,474	0.38	$ -	$ 301	$ 15,775
		$ 30,949	0.77	$ -	$ 602	$ 31,550
858-436	Fractional MelloRoos	$ 99,625	2.49	$ -	$ 1,964	$ 101,589
		$ 953,271	19.6	$ 171,824	$ 18,780	$ 1,143,875

Number of Employees	
Full-time employment	92.0
Part-time employment (FTE)	19.6
	111.6

Fund 100 - General Fund

Revenue

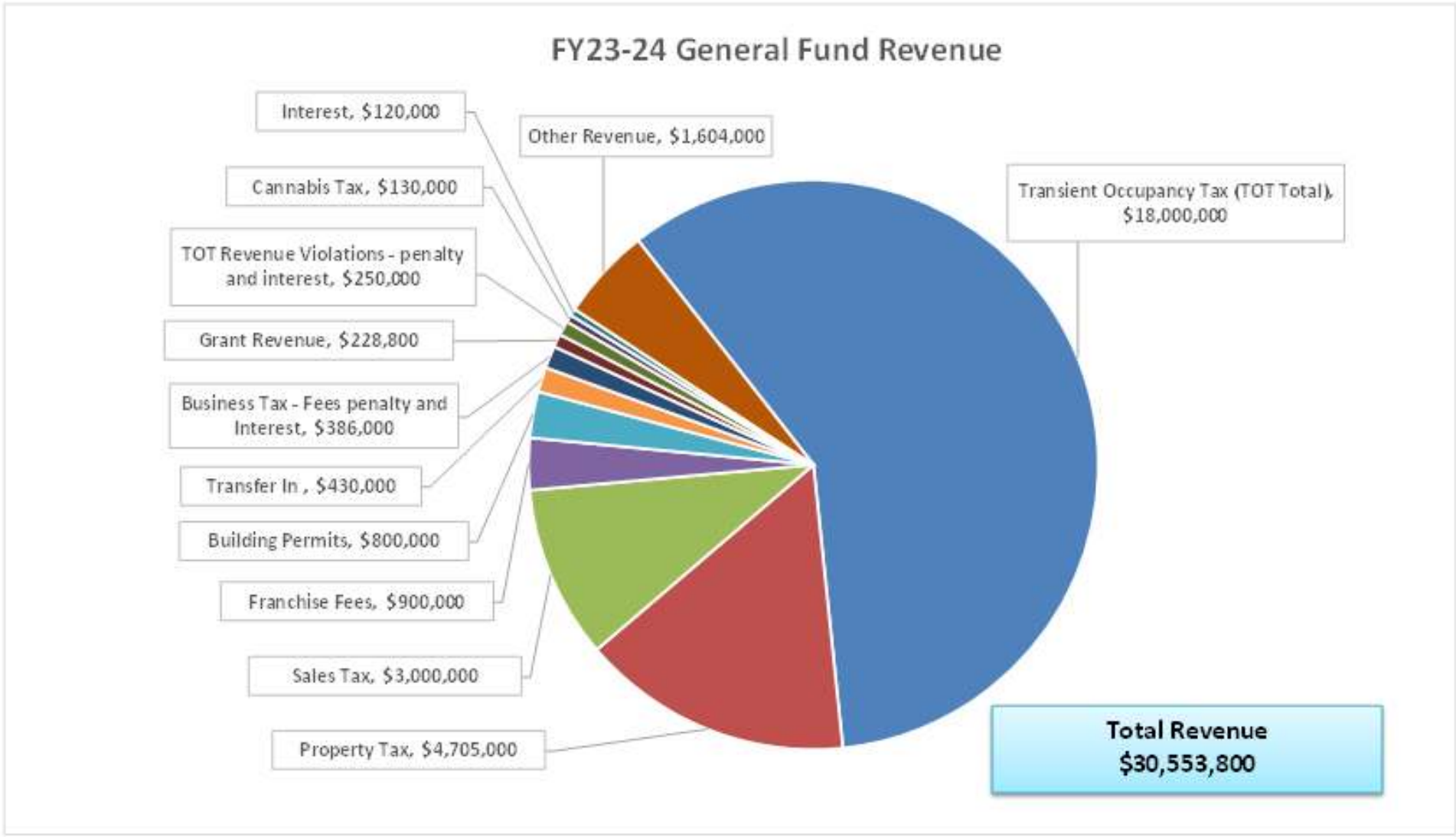
The budget revenue projections presented to Council during the tentative budget presentation in June were finalized and all analysis had been completed. Therefore, no adjustments were made to the General Fund Revenue for FY23-24 and the projected revenue is $30,553,800. Below is a summary of key revenue components for the General Fund.

Key Revenue Components - General Fund

Item		Amount	% of Total Revenue
Transient Occupancy Tax (TOT)	$	18,000,000	58.9%
Property Tax	$	3,755,000	12.3%
Sales Tax	$	3,000,000	9.8%
Community Development Permits	$	1,226,500	4.0%
Property Tax in Lieu VLF	$	950,000	3.1%
Franchise Fees	$	900,000	2.9%
Business Tax - Fees penalty and Interest	$	562,000	1.8%
Other Revenue	$	573,500	1.9%
Recreation Programs	$	380,000	1.2%
TOT Penalty and Interest	$	250,000	0.8%
Public Safety	$	325,800	1.1%
Transit Fee	$	135,000	0.4%
Interest	$	120,000	0.4%
Charges for Services (TBID Collection, Clerk Duties, Snow Removal Civic Center)	$	181,000	0.6%
Whitemore Pool County Share 50%	$	195,000	0.6%
Total Budgeted Revenue	**$**	**30,553,800**	**100.0%**

Major Revenue Components

Item	FY20-21 Actual	FY21-22 Actual	FY22-23 Adopted Budget	FY23-24 Proposed Budget	Variance to FY22-23	%	% of Total Revenue
Transient Occupancy Tax (TOT)	$ 15,911,859	$ 16,599,247	$ 16,000,000	$ 18,000,000	$ 2,000,000	12.5%	58.9%
TOT Revenue Violations	$ 94,039	$ 148,977	$ 100,000	$ 100,000	$ -	0.0%	0.3%
TOT Penalty and Interest	$ 267,207	$ 167,766	$ 150,000	$ 150,000	$ -	0.0%	0.5%
Total TOT Revenue	$ 16,273,104	$ 16,915,990	$ 16,250,000	$ 18,250,000	$ 2,000,000	12.3%	59.7%
Property Tax	$ 4,054,115	$ 4,572,245	$ 4,650,000	$ 4,705,000	$ 55,000	1.2%	15.4%
Sales Tax	$ 2,372,657	$ 2,513,299	$ 2,700,000	$ 3,000,000	$ 300,000	11.1%	9.8%
Franchise Fees	$ 851,036	$ 858,936	$ 900,000	$ 900,000	$ -	0.0%	2.9%
Other Revenue							
Building Permits	$ 623,387	$ 934,970	$ 760,000	$ 800,000	$ 40,000	5.3%	2.6%
Business Tax (New, Renewal, and Penalties)	$ 360,535	$ 336,897	$ 336,000	$ 386,000	$ 50,000	14.9%	1.3%
Cannabis Tax	$ 160,539	$ 161,553	$ 130,000	$ 130,000	$ -	0.0%	0.4%
Interest	$ 353,569	$ 150,389	$ 85,000	$ 120,000	$ 35,000	41.2%	0.4%
Grant Revenue	$ 481,925	$ 380,379	$ 228,800	$ 228,800	$ -	0.0%	0.7%
Transfer In	$ 1,326,724	$ 623,000	$ 375,000	$ 430,000	$ 55,000		1.4%
Misc Revenue	$ 183,164	$ 1,770,424	$ 1,216,090	$ 1,604,000	$ 387,910	31.9%	5.2%
Total Budgeted Revenue (General Fund	$ 27,040,754	$ 29,218,082	$ 27,630,890	$ 30,553,800	$ 2,922,910	10.6%	100.0%


FY23-24 General Fund Revenue
Interest, $120,000
Other Revenue, $1,604,000
Cannabis Tax, $130,000
Transient Occupancy Tax (TOT Total), $18,000,000
TOT Revenue Violations - penalty and interest, $250,000
Grant Revenue, $228,800
Business Tax - Fees penalty and Interest, $386,000
Transfer In , $430,000
Building Permits, $800,000
Franchise Fees, $900,000
Sales Tax, $3,000,000
Property Tax, $4,705,000
Total Revenue
$30,553,800

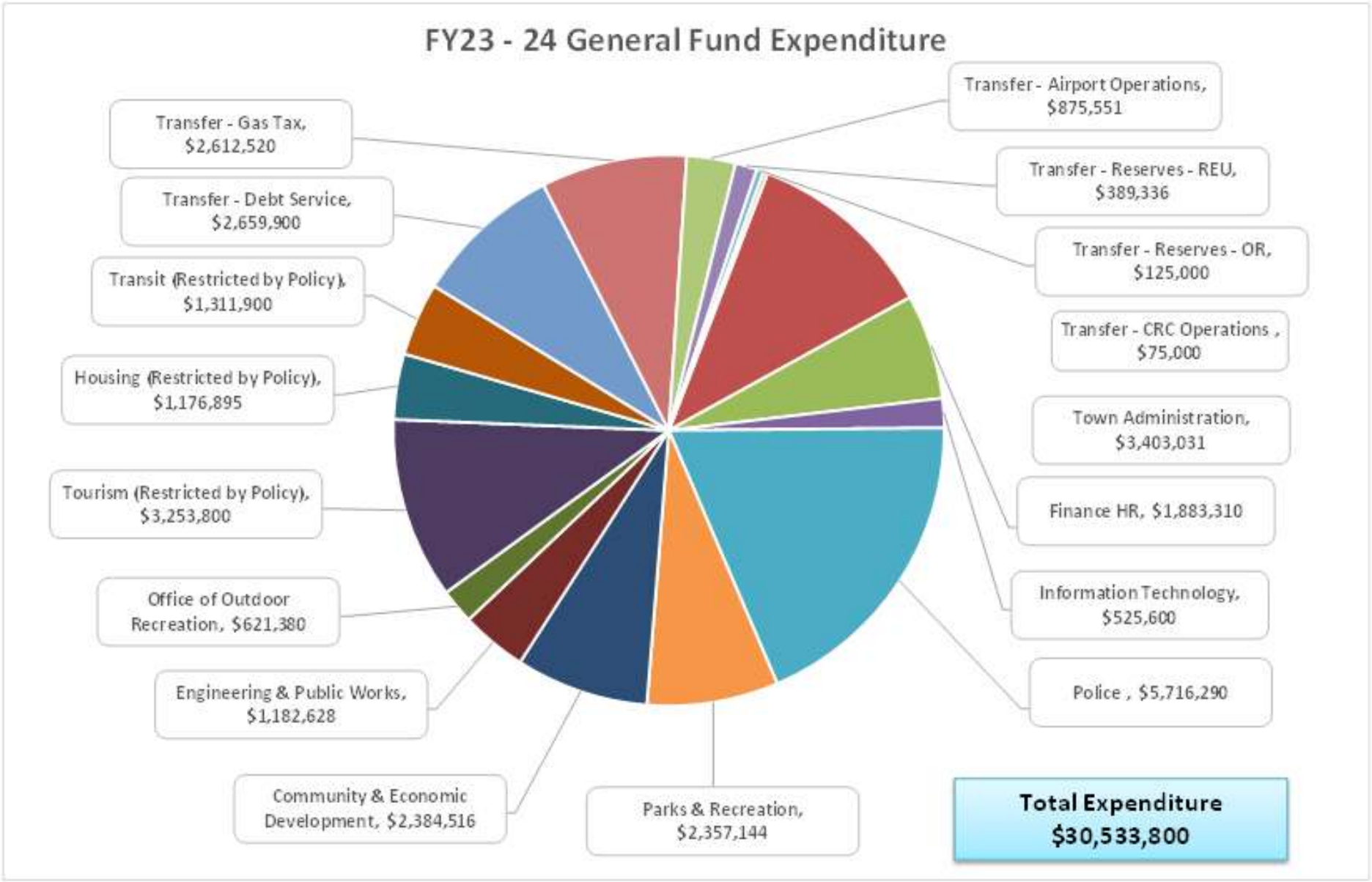
Expenditures

The budget expenditure projections presented to Council during the tentative budget presentation in June were finalized and the analysis was completed. Therefore, no adjustments were made to the General Fund Expenditures for FY23-24 and the projected expenditure is $30,553,800. Below is Department Expense Summary for the General Fund.

Department Expense Summary

General Fund Expenditures by Department

Department	FY20-21 Actual	FY21-22 Actual	FY22-23 Budget	FY23-24 Budget	Variance to Prior Year Budget	
DEPT 410 - TOWN COUNCIL	$ 118,017	$ 124,737	$ 183,449	$ 255,694	$ 72,245	39.4%
DEPT 412 - LEGAL SERVICES	$ 106,568	$ 184,795	$ 190,000	$ 225,000	$ 35,000	18.4%
DEPT 413 - TOWN ADMINISTRATION	$ 563,323	$ 509,131	$ 636,886	$ 698,575	$ 61,690	9.7%
DEPT 414 - TOWN CLERK	$ 294,432	$ 314,754	$ 381,324	$ 392,806	$ 11,482	3.0%
DEPT 415 - FINANCE	$ 1,092,313	$ 1,160,340	$ 1,383,402	$ 1,506,857	$ 123,455	8.9%
DEPT 416 - GENERAL SERVICES	$ 1,877,094	$ 1,318,118	$ 1,534,135	$ 1,830,956	$ 296,821	19.3%
DEPT 417 - HUMAN RESOURCES	$ 319,968	$ 341,290	$ 347,129	$ 376,453	$ 29,324	8.4%
DEPT 418 - INFORMATION SERVICES	$ 474,367	$ 549,065	$ 495,600	$ 525,600	$ 30,000	6.1%
DEPT 420 - POLICE SERVICES	$ 4,522,510	$ 4,881,253	$ 4,984,809	$ 5,716,290	$ 731,481	14.7%
DEPT 432 - RECREATION PROGRAMS	$ 624,730	$ 574,119	$ 960,710	$ 1,124,759	$ 183,049	19.1%
DEPT 434 - WHITMORE POOL & REC AREA	$ 205,918	$ 209,019	$ 378,207	$ 402,542	$ 24,335	6.4%
DEPT 436 - ARTS & CULTURE	$ -	$ -	$ 92,242	$ 98,160	$ 5,918	100.0%
DEPT 438 - PARKS, BLDGS & TRAIL MAINT	$ 603,037	$ 644,301	$ 769,561	$ 829,844	$ 60,283	7.8%
DEPT 440 - PLANNING DIVISION	$ 924,409	$ 975,956	$ 1,032,722	$ 1,276,951	$ 308,993	29.9%
DEPT 442 - BUILDING DIVISION	$ 654,846	$ 541,755	$ 823,170	$ 869,116	$ 45,945	5.6%
DEPT 444 - CODE COMPLIANCE	$ 79,841	$ 109,078	$ 126,369	$ 140,289	$ 13,920	11.0%
DEPT 445 - HOUSING PROGRAMS & PLANNING	$ 969,091	$ 678,308	$ 1,046,200	$ 1,176,895	$ 130,695	12.5%
DEPT 460 - ENG, PUBLIC WORKS & ADMIN	$ 689,694	$ 478,660	$ 919,087	$ 1,011,869	$ 92,783	10.1%
DEPT 464 - FACILITIES MAINTENANCE	$ 99,841	$ 130,539	$ 132,017	$ 170,759	$ 38,742	29.3%
DEPT 467 - OFFICE OF OUTDOOR RECREATION	$ -	$ -	$ 608,205	$ 621,380	$ 13,175	100.0%
DEPT 475 - TRANSIT SERVICES	$ 897,668	$ 923,219	$ 1,171,200	$ 1,311,900	$ 140,700	12.0%
DEPT 480 - TOURISM & BUSINESS DEVELOPMENT	$ 2,855,864	$ 2,054,333	$ 2,892,300	$ 3,253,800	$ 361,500	12.5%
Sub-Total	**$ 17,973,534**	**$ 16,702,771**	**$ 21,088,723**	**$ 23,816,494**	**$ 2,811,535**	**13.3%**
Transfer Out	$ 10,789,898	$ 9,264,681	$ 6,509,350	$ 6,737,307	$ 227,957	3.5%
Total General Fund	**$ 28,763,431**	**$ 25,967,452**	**$ 27,598,073**	**$ 30,553,800**	**$ 3,039,492**	**11.0%**


FY23 - 24 General Fund Expenditure
Transfer - Airport Operations, $875,551
Transfer - Reserves - REU, $389,336
Transfer - Reserves - OR, $125,000
Transfer - CRC Operations , $75,000
Town Administration, $3,403,031
Finance HR, $1,883,310
Information Technology, $525,600
Police , $5,716,290
Parks & Recreation, $2,357,144
Community & Economic Development, $2,384,516
Engineering & Public Works, $1,182,628
Office of Outdoor Recreation, $621,380
Tourism (Restricted by Policy), $3,253,800
Housing (Restricted by Policy), $1,176,895
Transit (Restricted by Policy), $1,311,900
Transfer - Debt Service, $2,659,900
Transfer - Gas Tax, $2,612,520
Total Expenditure
$30,533,800

Fund 205 Solid Waste

The Solid Waste Fund accounts for restricted revenues related to providing solid waste related services and programs and was established in FY18-19. The majority of the solid waste programs and services are provided by Mammoth Disposal under a Solid Waste Franchise Agreement. The Fund supports recycling and trash services for Town facilities, Town clean up, and staff time associated with managing the Solid Waste Franchise agreement and services. The renewal of the Solid Waste Franchise Agreement in FY 19-20 adjusted the franchise fees by 4.5% from 5% to 9.5%. Two percent of the increase was retained in the General Fund and 2.5% percent is deposited in the Solid Waste Fund. The fees deposited here represent an AB939 fee collected under the new franchise agreement and are estimated at $150,000 for FY23-24. AB 939 fees are dedicated to meeting recycling mandates by funding facilities and programs to divert waste from landfills and increase recycling efforts. Previously an amount equal to 2% was being received and set aside for to assist in the development of new solid waste facilities, this amount was formally incorporated into the franchise fee with the new agreement resulting in a net franchise fee increase of 2.5%. A Solid Waste Parcel fee is levied in Mono County and was shared with the Town by the County under a previous agreement. The parcel fee may be used to fund solid waste-related infrastructure and operations. This past year the sharing of this fee with the Town was discontinued. The Town generates close to $500,000 for solid waste services from the fee for County solid waste operations. With the closure of the Benton Crossing Landfill this year (Jan. 1, 2023), a portion of the fee will support the ongoing post-closure costs of the landfill. The Town will be working with the County to re-establish shared use of the Solid Waste Parcel fee to assist Town in meeting State related mandates and other solid waste related operations, as well as ongoing post-closure costs of the Benton Crossing Landfill.

Fund 210 Gas Tax

The Gas Tax Fund is the second largest operating fund following the General Fund. The fund provides for road infrastructure maintenance and snow removal. The revenue for FY23-24 includes $2,818,033 in State Gas Tax funds. This includes the reimbursement for snow removal estimated at $2,400,000. This reimbursement is significantly higher than prior years and is based on the snow year experienced in FY22-23. A portion of this reimbursement is transferred to the various assessment districts, estimated at $175,000 in total. Since this revenue is based on prior year actual snow removal cost, Fund 210 will see an increase of 37.1% from prior year snow removal revenue. This annual fluctuation in current year expense and subsequent year revenue requires the Town to fund the excess cost of snow removal in heavy snow years. While this is always the dynamic of this fund, it has not been more evident than in the last three years where we have had near record high and low snowfall totals. The Fund is supported by a General Fund and Garage Services transfer of $2,672,520 which is 13.5% lower than the prior year, which reflects the estimated higher reimbursement amount for snow removal. This level of State funding should not be counted on for future years and will require additional General Fund support in the future.

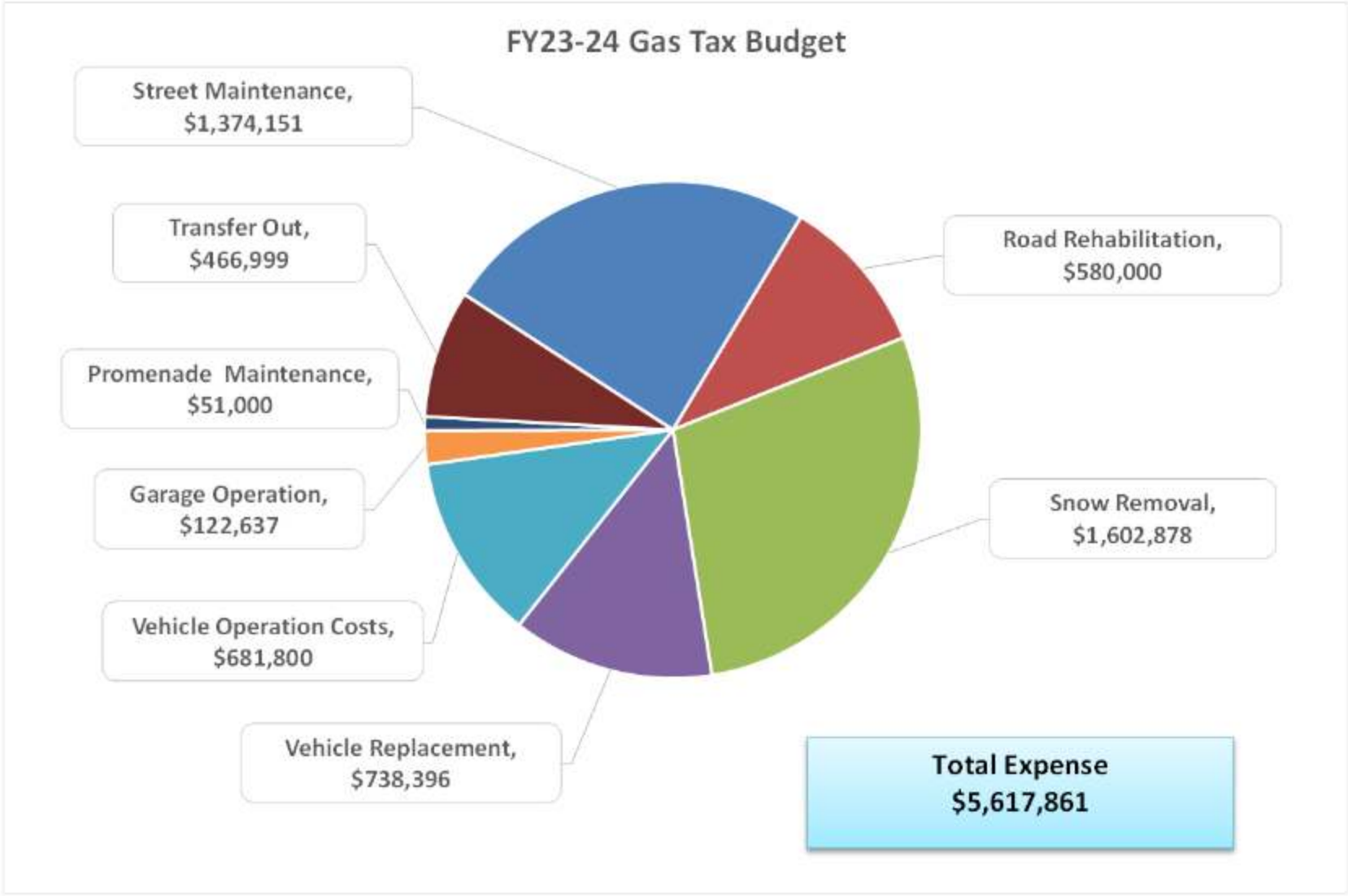
Gas Tax Fund Revenue by Category

Item	FY2019-20 Actual	FY20-21 Actual	FY21-22 Actual	FY22-23 Budget	FY23-24 Budget	Variance to Prior Year Budget	
Gas Tax	$ 206,948	$ 208,821	$ 223,898	$ 230,342	$ 230,342	$ -	0.0%
Gas Tax - Snow Removal	$ 1,999,871	$ 2,186,069	$ 1,531,985	$ 1,750,000	$ 2,400,000	$ 650,000	37.1%
Gas Tax - SB1	$ 142,612	$ 139,710	$ 161,785	$ 187,691	$ 187,691	$ -	0.0%
Total Gas Tax	$ 2,349,431	$ 2,534,600	$ 1,917,669	$ 2,168,033	$ 2,818,033	$ 650,000	30.0%
Transfer In - General Fund & Garage Services	2,232,652	2,695,390	3,040,926	3,091,086	2,672,520	$ (418,566)	-13.5%
Misc Revenue	26,567	50,838	137,112	23,000	23,000	$ -	0.0%
Total Gas Tax Revenue	**$ 4,608,650**	**$ 5,280,828**	**$ 5,095,707**	**$ 5,282,119**	**$ 5,513,553**	**$ 231,434**	**4.4%**

Gas Tax Fund Expenditures by Category

Department	FY2019-20 Actual	FY20-21 Actual	FY21-22 Actual	FY22-23 Budget	FY23-24 Budget	Variance to Prior Year Budget	
Street Maintenance	$ 899,943	$ 1,082,159	$ 1,499,890	$ 1,283,889	$ 1,374,151	$ 90,262	7.0%
Road Rehabilitation	$ 69,595	$ 99,007	$ 68,208	$ 430,000	$ 580,000	$ 150,000	34.9%
Snow Removal	$ 1,120,282	$ 1,180,015	$ 1,145,689	$ 1,509,201	$ 1,602,878	$ 93,677	6.2%
Vehicle Replacement	$ 668,246	$ 815,227	$ 738,020	$ 770,364	$ 738,396	$ (31,968)	-4.1%
Vehicle Operation Costs	$ 650,143	$ 589,140	$ 677,500	$ 681,100	$ 681,800	$ 700	0.1%
Garage Operation	$ 135,770	$ 150,807	$ 174,984	$ 118,874	$ 122,637	$ 3,764	3.2%
Promenade Maintenance	$ 50,796	$ 57,464	$ 48,323	$ 51,000	$ 51,000	$ -	0.0%
Operational Costs	**$ 3,594,775**	**$ 3,973,819**	**$ 4,352,615**	**$ 4,844,428**	**$ 5,150,862**	**$ 306,434**	**6.3%**
Transfer Out - Assessment District Snow	$ 155,206	$ 101,230	$ 77,251	$ 100,000	$ 279,308	$ 179,308	179.3%
Transfer Out - SB1 & Road funds for Capital Proje	$ 190,629	$ 25,137	$ 1,210,000	$ 337,691	$ 187,691	$ (150,000)	-44.4%
Total Transfers Outs	**$ 345,835**	**$ 2,003,461**	**$ 2,003,461**	**$ 225,609**	**$ 466,999**	**$ 241,390**	**107.0%**
Total Gas Tax Expenditures	**$ 3,940,610**	**$ 5,977,280**	**$ 6,356,076**	**$ 5,070,037**	**$ 5,617,861**	**$ 547,824**	**10.8%**

Projected change in Gas Tax Fund Balance **$ (104,308)**


FY23-24 Gas Tax Budget
Street Maintenance, $1,374,151
Transfer Out, $466,999
Promenade Maintenance, $51,000
Garage Operation, $122,637
Vehicle Operation Costs, $681,800
Vehicle Replacement, $738,396
Road Rehabilitation, $580,000
Snow Removal, $1,602,878
Total Expense $5,617,861

Measure R and U – Restricted Funding

Revenues generated from two voter initiatives commonly referred to as Measure R and Measure U are restricted in use by the language of the initiatives. The Town Council has designated Mammoth Lakes Recreation (MLR) to be the body to take public input on the proposed use of these funds and to make recommendations to Council for consideration. The MLR Board met on May 2, 2023 and held a public hearing to receive public comment and review the proposed budget allocations of Measure R and U funds.

The tentative budget includes the recommendations provided by MLR. This included ongoing expenses to manage the funds and maintain equipment and facilities secured by Measure R and U expenditures, debt payments and community support. An overview of the recommended budgets by MLR is discussed below.

Fund 215 / 216 – Measure R

Measure R (Fund 216) is budgeted to receive $1,500,000 in Sales Transactions and Use Tax (TUT) revenues for FY23-24. The fund has operating expenditures of $666,150 for FY23-24 and includes updates to support recreation in our community. The Community Recreation Center (CRC) is planned to begin operations in FY23-24 and the operational plan includes $112,000 in annual support from Measure R. This support helps reduce the required fees to the public and therefore the affordability of the new center. The budget includes $25,000 in support for the new Recreation Officer position. This position is assigned as the primary Town staff support working with Mammoth Lakes Recreation. The budget includes $95,900 for the contract with Mammoth Lakes Recreation to fund operations for FY23-24. The transfer to Fund 215 Trails was increased in FY23-24 by $50,000 to $300,000 for trails construction/repair efforts.

In addition to the annual ongoing expenses, staff requested two one-time funding items from Measure R that require a planned use of fund balance. This occurs when the expenditures are budgeted to exceed the revenue for the year, thereby expending existing fund balance to cover those expenditures. Both requests were presented to MLR on 5/2/2023 and were approved for the FY23-24 budget. The first item is $250,000 for future trails construction. Staff has included this in the budget as a transfer out to Fund 215, where trail construction funding is retained. Since these funds are intended for future construction projects, it is reflected as an increase in Fund balance. The second request is an allocation of $350,000 for CRC interior improvements. This allocation will bring the balance for interior improvements to $1,050,000 with $350,000 previous allocated from Measure R and $350,000 committed from General Fund. This work includes building out the concession and rental areas, offices, rubberized flooring, and community space/storage.

Measure R - Annual Revenue		
Sales Tax: Measure R *	$	1,500,000
Total Annual Revenue	$	1,500,000

Measure R - Annual Expenses		
Transfer to Fund 215 - Trails	$	300,000
Community Recreation Center Support	$	112,000
Transfer to Fund 100 - Trails Manager	$	100,000
MLR Town Agreement - Administration	$	95,900
Special Projects	$	25,000
Office of Outdoor Recreation Manager	$	25,000
Audit Services	$	4,250
Equipment Replacement	$	2,000
Equipment Maintenance	$	2,000
Total Annual Expenses	$	666,150

Measure R - Fund Balance Allocation		
Future Trails Construction - Fund 215	$	250,000
CRC Interior Funding	$	350,000
Measure R - One-Time Funding	$	600,000

Measure R - Debt Service		
CRC Financing	$	613,482
Measure R - Total Expense	$	1,879,632

Change in Fund Balance	(379,632)

In October 2017, the Town acquired $5.5 million in debt secured by Measure R for construction of a multi-use facility. The annual payment for this 10-year bond is based on a payment schedule and includes $613,482 for FY23-24. This payment is made from Measure R proceeds bringing total expenditures for Measure R Fund 216 to $1,879,632. The current revenue and expenditure budget should reduce available fund balance by $379,632 for FY23-24, considered a planned use of Fund Balance.

Measure R Trails (Fund 215) receives a transfer of $300,000 which is increased by $50,000 for FY23-24. These funds are used for trail construction along with some allocated staff full-time and part-time trails construction staff, operating expenses, contractual services and projects. As

mentioned earlier, an additional $250,000 is distributed to fund 215 but not included in the annual expenses. This reserves those funds for a future trail construction project.

With the creation of the General Fund department 467 – Office of Outdoor Recreation in FY22-23, many of the trails administrative expenses have been moved to this new department. The only remaining labor expense in this fund is used specifically for trail construction. This includes an allocation of full-time public works maintenance worker who is allocated for the summer and a crew of part-time employees.

Measure R Trails

Revenue		Amount	Notes
Transfer In - Fund 216	$	550,000	Measure R - Trails Construction support
	$	550,000	
Expenditures			
Staff and Labor	$	99,028	Trail Construction Labor
Contractual Services	$	184,372	Funds available for contract trails production
Misc Expenses	$	16,600	
Total Expenditures	$	300,000	

Change in Fund Balance	$	250,000

* Capital Funding for Future Trails Construction

Fund 217 – Measure U

Measure U is projected to receive $880,000 in Utility User Tax charges for FY23-24. This remains flat to previous year budget and actual revenue analysis. The breakdown in revenue is as follows:

Measure U - Annual Revenue		
Utility Tax: Telephone	$	100,000
Utility Tax: Electricity	$	530,000
Utility Tax: Gas	$	250,000
Total Annual Revenue	$	880,000

Operating expenses for FY23-24 are estimated at $411.570, an increase of $47,100 from previous years. The discussion below was presented at the May 2nd MLR meeting, outlining the intended programming updates. These recommendations were included in the Tentative budget presentation.

Programming

Mammoth Lakes Recreation (MLR) has established an effective process to allocate Measure U Funds for programming purposes. This effort is coordinated with partner agencies. The allocation

process is done each fiscal year and looks forward to the following fiscal year. The crossing of the fiscal year creates a budgetary challenge as the funds allocated in one fiscal year are technically allocated to the next year and the allocation process assumes funds will be available the next year for the actual funding. To address this funding over fiscal years a change in the budget process this year is recommended. The funding recommendation is to include in the Fiscal Year (FY) 2023-2024 budget an additional $180,300 for the recently recommended programming allocations. This will fully fund the recommendations. This also allows the applicants to request funding and MLR to fully fund the commitments with appropriated funds in the same fiscal year. The base allocation for FY23-24 for programming is recommended at $186,000. Also, there was a current year savings in lower than anticipated commitments of $37,200. The full budget recommendation for Measure U programming or FY23-24 includes the base allocation of $186,000 and the use of $37,200 from fund balance to recognize these savings in the FY23-24 budget for a total allocation of $223,200. The proposed budget shows a current allocation rounded to $225,000. To recognize staff time spent on the allocation process for Measure U funding, the budget includes a $10,000 allocation from Measure U for MLR to support this staff work.

Project Support

The Town, Mammoth Lakes Foundation, Cerro Coso College and other partners are continuing to move forward with the development of a new Performing Arts Auditorium, the rehabilitation of the Edison Theater, and small/medium sized outdoor amphitheater. To continue to keep these projects moving forward an additional budget request is included for FY23-24. The Town, through Measure U, has committed $2.5 million to the new 250 seat Performing Arts Auditorium. The Town through Measure U has also committed $300,000 in annual operational funding. The FY23-24 budget includes the committing the unused $300,000 in operational funding from the current FY22-23 for the new facility. This will increase the commitment to $2.8 million. The College has committed $7,500,000 to the project. Private donors have also made contributions to the project through the Mammoth Lakes Foundation. Secondly, the properties that are currently used for smaller outdoor events as well as larger ones (Woods Site) are on the market and will at some point no longer be available. The long-term vision for the Mammoth Lakes Foundation property has included the development of a small to medium sized outdoor amphitheater (100-500 attendees). This includes events such as Shakespeare in the Woods. The budget includes a the $300,000 as recommended by MLR to support the design of this project in the FY23-24. This will provide concept drawings, cost estimates, work with user groups and potentially detailed drawings. Additional future funding will be needed for the amphitheater's construction. The Town is funding support amenities including a restroom ($300,000), an additional 40+/- parking spaces ($400,000), and a dog park ($200,000) on MLF property. These projects will increase the value of arts and culture offerings and add to the economic vitality and diversification of the Town.

Total one-time funding from Measure U is $780,300 requiring a planned use of fund balance of $311,870. Town Council has recommended the annual budget include an allocation of $300,000 in annual operating expenses that will likely be needed once the project is completed and operational.

Measure U - Annual Expenses FY23-24		
Programming	$	225,000
Office of Outdoor Recreation Coordinator	$	75,000
Office of Outdoor Recreation Manager	$	25,000
Special Projects	$	25,000
Transit Services	$	25,000
Edison Hall Operations	$	15,000
MLR Town Agreement - Administration	$	10,000
Event Contracts Processing	$	5,320
Audit Services	$	4,250
Equipment Replacement	$	2,000
Total Annual Expenses	$	411,570

Measure U - One-Time Expenses FY23-24		
Programming - Funding Recommendations FY22/23	$	180,300
Allocation to MACC Construction	$	300,000
Amphitheater Design	$	300,000
Total Annual Expenses	$	780,300
MACC Operating - Set aside future expense	$	300,000
Change in Fund Balance		(611,870)

Fund 218 – Tourism Business Improvement District (TBID)

The TBID fund projections include revenues of $6,668,250 for FY23-24. These numbers were calculated in conjunction with Mammoth Lakes Tourism analysis on years prior to the pandemic. The TBID account is a pass-through account, and the majority of these funds are transferred to Mammoth Lakes Tourism for marketing, advertising, promotion and MLT administration costs. The Town is budgeted to receive 2% of the revenue for collection and administration costs ($133,365). The TBID renewal increased rates for Ski Area and Golf Course to 2.5% which will produce additional funding that can be used to support programs outlined in the TBID Management District Plan.

Airport Operational Fund (220)

The Airport continues to work on expansion of charter service and other expansion opportunities after commercial service was moved to Bishop in December of 2021. The Town's efforts for the second season of Advanced Air have been to maintain competitive ticket prices while improving service and customer experience. These efforts resulted in a very strong winter season with almost 200% increase passenger utilization. Staff continues to make minor modifications to the subsidy plan to ensure the service meets the needs of the community while seeking a reduction in overall subsidy costs. The previous Town subsidy of $200,000 will need to be increased in FY23-24 to maintain current charter services. The amount is currently under negotiation. The charter service does not provide as much revenue opportunities for the airport and the core airport leadership team is working on expanded revenue opportunities. For FY23-24, the Town continues to rely on FAA

CARES grant funding to support operations, with a shift to greater contribution from the General Fund in order to reduce reliance on these operational grants in the near future. By contributing more from the General Fund, staff will extend the grant period while slowly reintroducing the support needs to the General Fund budget.

The expenditure budget for FY23-24 has some increases based on core management team and changes to leadership structure. The airport continues with the same staff plan from the previous year. There have been some changes in leadership that resulted in minor savings from salary which has been reallocated to other staff assignments in the budget plan. In addition to the labor costs, the core team is working with a consultant to develop staff and improve operational excellence in meeting FAA requirements. This consultant will help in the strategy and vision of the airport as it transitions into the next phase of programming and development. Below is the planned expenditure which should increase as capital projects costs are applied.

There are a number of grant projects funded for FY23-24. They include the finalization of the initial grant to design the AARF / SRE building. This project in the current design was not approved by FAA late in the process, resulting in a required redesign of the building. Staff is currently working to address the ineligible elements of the building and based on FAA comments. This redesign will be grant funded as part of the delayed status due to FAA feedback on the project design. A third capital project is planned for the year with the relocation of the Automated Weather Observation System (AWOS). This relocation is required to make way for the AARF / SRE building. Staff has estimated the cost of each of these projects and considered the normal grant allocation of 92% of project costs as potential FAA grants. The expected match for the Town, approximately 8%, is the planned use of Fund Balance of $80,484 listed below. The Town does have enough fund balance in the form of capital project matching funds, to cover this expenditure.

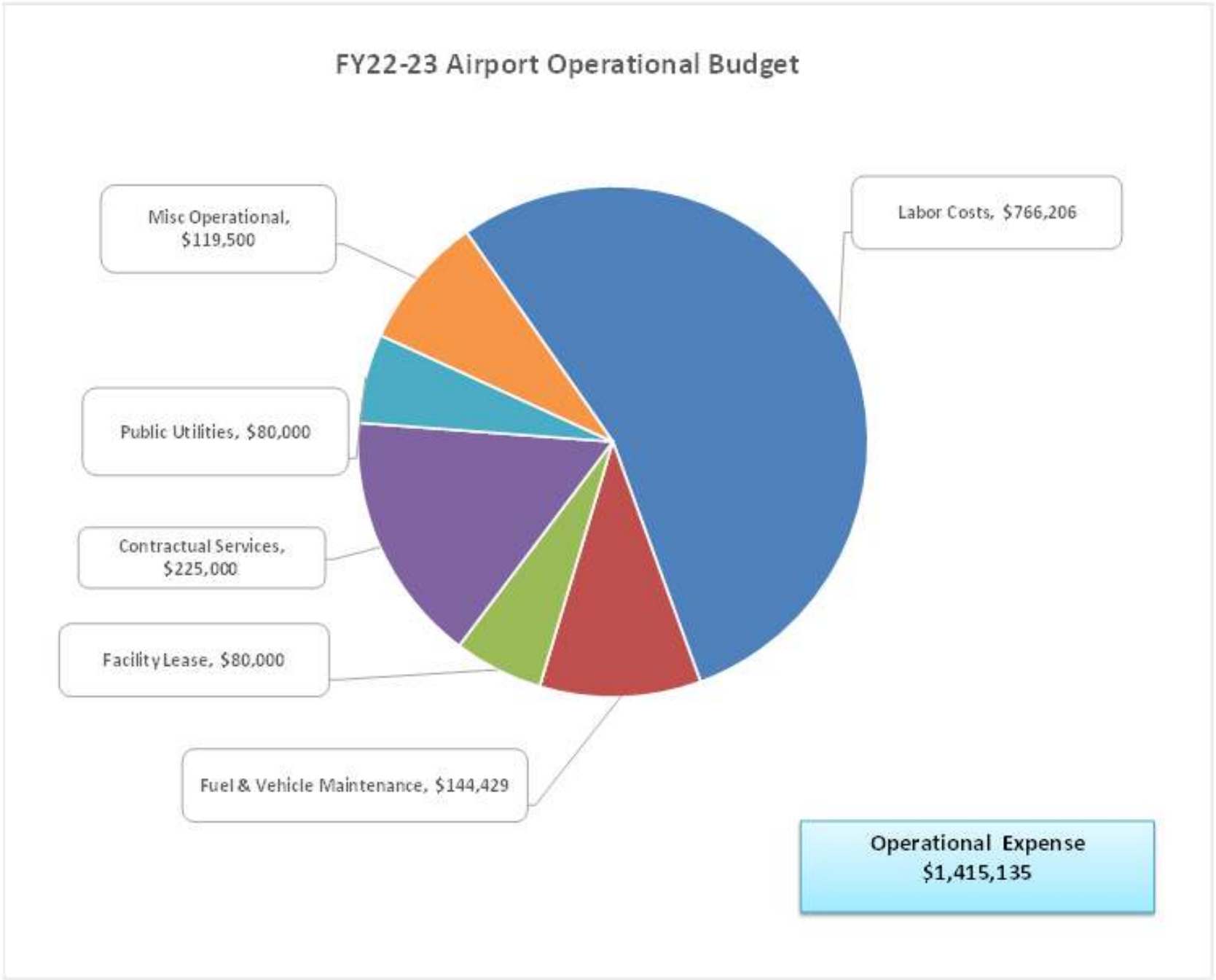
Airport Fund Revenue by Category

Item	FY20-21 Actual	FY21-22 Actual	FY22-23 Budget	FY23-24 Budget	Variance to Prior Year Budget	
Airport Passenger Facility Fee	$ 9,060	$ -	$ -	$ -	$ -	0.0%
Car Rental Fee	$ 110,510	$ 25,226	$ 45,000	$ 55,000	$ 10,000	22.2%
Commercial Terminal Rent	$ 113,749	$ -	$ -	$ -	$ -	0.0%
Hanger Ground Lease	$ 97,524	$ 100,914	$ 110,000	$ 110,000	$ -	0.0%
FAA: Operations Grant CARES Act	$ 315,804	$ 780,979	$ -	$ -	$ -	0.0%
FAA: Operations Grant (AIP 45 - ACRGP)	$ -	$ -	$ 275,000	$ -	$ (275,000)	-100.0%
FAA: Operations Grant (AIP 47 - ACRGP)	$ -	$ -	$ 400,000	$ 300,000	$ (100,000)	-25.0%
FAA: Capital Project Grants	$ 899,666	$ 1,312,047	$ 445,000	$ 746,347	$ 301,347	67.7%
Other Revenues	$ 63,258	$ 36,981	$ 52,900	$ 112,980	$ 60,080	113.6%
Total Airport Revenue	**$ 1,609,571**	**$ 2,256,146**	**$ 1,327,900**	**$ 1,324,327**	**$ (3,573)**	**-0.3%**
Transfer In - General Fund	291,274	100,000	500,000	875,551	$ 375,551	75.1%
Total Airport Revenues	**$ 1,900,845**	**$ 2,356,146**	**$ 1,827,900**	**$ 2,199,878**	**$ 371,978**	**20.4%**

Airport Fund Expenditures by Category

Department	FY20-21 Actual	FY21-22 Actual	FY22-23 Budget	FY23-24 Budget	Variance to Prior Year Budget	
Labor Costs	$ 496,757	$ 782,185	$ 756,372	$ 766,206	$ 9,834	1.3%
Fuel & Vehicle Maintenance	$ 75,048	$ 67,667	$ 114,265	$ 144,429	$ 30,164	26.4%
Facility Lease	$ 46,579	$ 54,665	$ 86,000	$ 80,000	$ (6,000)	-7.0%
Contractual Services	$ 109,587	$ 195,960	$ 225,000	$ 225,000	$ -	0.0%
Public Utilities	$ 59,583	$ 60,580	$ 65,000	$ 80,000	$ 15,000	23.1%
Misc Operational	$ 329,483	$ 302,197	$ 106,500	$ 119,500	$ 13,000	12.2%
Operational Costs	**$ 1,117,038**	**$ 1,463,255**	**$ 1,353,137**	**$ 1,415,135**	**$ 61,998**	4.6%
Labor Costs - Capital Projects	$ 23,401	$ 27,064	$ 28,630	$ 33,755	$ 5,125	100.0%
Contractual Services - Capital Projects	$ 442,487	$ 191,302	$ 491,000	$ 831,472	$ 340,472	69.3%
Capital Project Costs	**$ 465,888**	**$ 218,366**	**$ 519,630**	**$ 865,227**	**$ 345,597**	66.5%
Total Airport Expenditures	**$ 1,582,926**	**$ 1,681,622**	**$ 1,872,767**	**$ 2,280,362**	**$ 407,595**	**21.8%**

Projected change in Airport Fund Balance **$ (80,484)**


FY22-23 Airport Operational Budget
Misc Operational, $119,500
Labor Costs, $766,206
Public Utilities, $80,000
Contractual Services, $225,000
Facility Lease, $80,000
Fuel & Vehicle Maintenance, $144,429
Operational Expense $1,415,135

Fund 240 – Long Valley

This is a small fund and receives minimal revenue from private use of the "pit" for disposal of clean fill material. The pit is located near the Airport and receives clean fill material used to rehabilitate the site, as it was previously a site from which material was removed. The Town has also been working with the Forest Service on the removal and use of old asphalt grindings that were placed in the pit. The removal of this material assists with remediation of the site. Revenues are budgeted at $26,000 with expenditures of $3,000.

Fund 245 – Housing NOW! Initiative

The Housing Program fund has been used for several years to track grant funding for first time home buyers and Mammoth Lakes Housing buyback program for deed restricted properties. In FY20-21, staff adjusted the fund to include other housing programs and has recommended that all housing related allocations be transferred to this fund for better tracking. This effort created the "Housing NOW! Initiative, which encompasses several housing programs. Staff and Town Council have focused on transferring all available resources to this fund in support of our Housing Now! initiative. The various housing programs administered by the Town are designed to address various needs of the community with innovative ways to address this multi-faceted need. Funds are allocated to these programs during the quarterly budget updates, annual budget process and upon the receipt of various grants. The idea is to accumulate funds in each "program" so the Town can quickly respond when appropriate units or opportunities become available.

The various Town programs established under the Housing NOW! Initiative are discussed in detail below with some reconciliation of current year activity. In some cases, FY23-24 transactions are anticipated and included in the reconciliation.

Housing NOW! Initiative - Fund 245

Town Programs

Program		Balance
Bridge Program	$	1,110,710
Parcel Phase II	$	7,842,000
Creative Housing (Public / Private Partnerships)	$	454,001
HomeKey	$	400,000
MLH - Access Apartments	$	1,500,000
Revolving Loan Fund (RLF)	$	700,254
Housing NOW! Unallocated Program Funds	$	1,031,120

State Grants

Grant Program		Balance
Community Development Block Grant	$	90,283
HOME - Investment Partnership Program	$	123,310
Total Balance of Housing NOW! Funds	$	13,251,677

Above amounts reflect final balance after anticipated transactions

TOML – MLH Partnership Projects

The Town has four partnership programs with Mammoth Lakes Housing (MLH) that are included in our Housing NOW! initiative. MLH serves as a subrecipient of Town awarded State grants of CDBG or HOME Funds used for down payment assistance. In addition to these grant funds, MLH assists the Town in providing affordable housing solutions by partnering on projects or programs listed below.

Revolving Loan Fund (RLF)

MLH assist the Town in preserving the existing deed restricted units as well as furthering the program through new acquisitions like the Bridge Program stated above. The Town Deed Restriction Preservation program currently funded at $750,000 to be used by MLH or the Town to buy back deed restricted units should a qualified buyer not be found within the allowed time frames. The program is funded primarily from in-lieu housing fees collected from new development projects. Staff is recommending program funding be increased to $1,000,000 in FY23-24 using current in-lieu fees. Mono County also sets aside $300,000 for this program. The increase in funding is reflective of efforts to increase the number of deed restricted ownership units.

Town Program: Revolving Loan Fund (RLF)			
FY21-22 Program Balance	$	604,047	
Revenue - FY22-23			
Interest	$	2,835	
Loan Repayment	$	190,372	From sale proceeds
Total Revenue - Revolving Loan Fund	$	193,207	
Expenditure - FY22-23			
Outstanding Loan	$	300,000	Short Term Loan - expect repayment
Total Expenditure - Revolving Loan Fund	$	300,000	
Balance Available Revolving Loan Fund	$	497,254	
FY23-24 Anticipated transactions			
Transfer in from Housing In-Lieu	$	203,000	Increase RLF to $1.0M (minus outstanding loan)

MLH Access Apartments

Mammoth Lakes Housing has an ongoing project to renovate a current commercial building in to an 11-unit (1-br) affordable housing project called Access Apartments. This project is located at 238 Sierra Manor Road. The project requires significant remodel and MLH has been working on several funding sources to achieve the work. To date, the Town has committed $1.5 million in Town funds to support the project as well as sponsoring the CDBG Grant program for another $3.0M. MLH has secured a HOME Grant for $3.4M for the project. MLH continues to work to revise the project to control costs and is currently seeking additional funding necessary to complete the project.

Town Program: MLH Access Apartments		
FY21-22 Program Balance	$	1,500,000
Revenue - FY22-23		
Total Revenue - MLH Access Apartments	$	-
Expenditure - FY22-23		
Total Expenditure - MLH Access Apartments	$	-
Balance Available MLH Access Apartments	$	1,500,000
FY23-24 Anticipated transactions - Non Identified at this Time		



Homekey – Innsbruck Lodge

MLH has another affordable housing project in the Town, converting the former Innsbruck Lodge located at 913 Forest Trail, to produce 15 units of affordable housing and 1 managers unit. The property has been acquired and the full project is being scoped for final development. The various funding sources for the project include: Homekey state grant for $4.56M, with the Town as a co-applicant on the grant. The Town has committed $1.4 million of its own funding along with $550,000 from Mono County for the project. The reconciliation below shows the transaction and available balance involving the Town's funds only.



Town Program: Homekey		
FY21-22 Program Balance	$	1,400,000
Revenue - FY22-23		
Total Revenue - HomeKey	$	-
Expenditure - FY22-23		
Project Funding for Innsbruck Lodge	$	953,734
Building Permit Cost for Innsbruck Lodge	$	46,266
Total Expenditure - HomeKey	$	1,000,000
Balance Available HomeKey	$	400,000
FY23-24 Anticipated transactions - Non Identified at this Time		

Town Program – Bridge Program

The Town's Bridge program is designed to acquire units for sale at market value and resale them to individuals at a subsidized rate, making them more affordable for home buyers. In exchange for these subsidized sales, the Town has a deed restriction on the property to ensure it remains in the affordable housing stock for the Town. The Town also retains the first right to repurchase the properties in the event the seller wants to sell the property and a qualified buyer is not secured. The Town has committed $2.2M to this program. To date five housing units have been purchased for the purpose of making the units available to households earning 120% to 150% of the area median income (AMI). The funding provides a "bridge" for our local workforce to move from renting to homeownership. To date the program has acquired 5 units, transitioning 4 of them into private home ownership with deed restrictions. The average Town subsidy for the transaction is $100K - $150K per unit. One unit is currently for sale and interest rate hikes from the current economic situation have softened the ability for families to purchase the units. The Town also provides down payment assistance to address these challenges when necessary. Down payment assistance is provided from miscellaneous funding within Housing Now! initiative. Proceeds from the sale of these units are placed back in the program. Over time these funds will be diminished due to the affordable selling price. The goal of the program is to provide 10-12 households with affordable home ownership.

Bridge Program Available Balance for FY23-24 $1,110,710.



Town Program: Bridge Program			
FY21-22 Program Balance	$	358,225	
Revenue - FY22-23			
Escrow Refunds	$	500	
Sale of Units	$	439,515	2 Units Sold as Deed Restricted
Transfer In	$	800,000	FY21/22 4th QTR Budget Amendment
Total Revenue - Bridge Program	$	1,240,015	
Expenditure - FY22-23			
Inspections	$	614	On Purchased Properties
Land Acquisition	$	486,916	Purchase of 1 unit
Total Expenditure - Bridge Program	$	487,530	
Balance Available Bridge Program	$	1,110,710	
FY23-24 Anticipated transactions - Non Identified at this Time			

Town Program - Parcel Phase II

Staff and the development team at Pacific West Communities have completed preliminary design work on the second phase of the Parcel. At this time, the project is envisioned to include 146 affordable units consisting of a mix of studio, 1 bedroom, 2 bedroom, and 3-bedroom rental units, plus 2 manager units (148 total units). The project is in the entitlement process with the intention of having it ready to re-submit for grant funding May 2023. The probable funding sources are well known, and an estimate of the Town's contribution has been based on these opportunities. The project is split in to two phases, Phase 2a – 72 units and Phase 2b -76 units. The initial estimated Town participation for Phase II is $5,057,263 million consisting of $3,842,000 in cash and $1,215,263 in Development Impact Fee and Land loans and the funding was split between the two phases. However, these contributions were not adequate to make the grant applications submitted in 2022 competitive for State funding. Town is recommending additional contribution of $4.0M from existing Housing NOW! funding to be allocated to this project for submittal of phase b of the project. Total Town General Fund "cash" contributions to Phase II of the Parcel project will be committed to Phase 2b in the amount of $7,842,000.


BLDG 2E LOBBY ENTRANCE

Town Program: Parcel Phase II			
FY21-22 Program Balance	$	1,200,000	
Revenue - FY22-23			
Transfers In	$	2,642,000	FY21/22 4th Qtr and FY22/23 Budgeted Transfer
Total Revenue - Parcel Phase II	$	2,642,000	
Expenditure - FY22-23			
Total Expenditure - Parcel Phase II	$	-	
Balance Available Parcel Phase II	$	3,842,000	
FY23-24 Anticipated transactions			
From Housing Now Program Balance	$	1,160,506	
FY23-24 Budgeted Allocation	$	1,339,494	Measure A allocation to Housing and Tourism
Tourism Reserve	$	700,000	FY21-22 Unallocated Balance
Housing Reserve	$	800,000	FY21-22 Unallocated Balance
Total FY23-24 Anticipated transactions	**$**	**4,000,000**	

Town Program - Creative Housing Initiative (Public / Private Partnership)

This program is designed to set aside funding to partner with a private entity to develop affordable housing projects and has been used to address interim housing needs for Town employees. These projects often have price restrictions that do not make them an economically viable project for a private developer. The Town funds contribute to the affordability of the projects to help them "pencil" for the developer. In exchange, the housing stock is put into the affordable housing category, with various deed restrictions. The program can support long term rentals for local employees and may have income restrictions as well. The funding may also support for sale units with similar deed restrictions considered. The concept is to structure the rental housing with a lease(s) to local employers to support the financing of the project along with a Town grant. A regulatory agreement would be in place to cap maximum lease amounts and to address the potential future sale of the units. Employers may further subsidize rents to secure housing for their employees. To date, the Town has not been able to secure a private partner to move projects forward due to the economics of the projects. The Town has used a portion of the funds to acquire three-studio units and one two-bedroom unit. to assist the Town and other agency partners in transitioning employees to the region. The Town also owns a one-bedroom unit and two, two-bedroom units, which were purchased prior to the Housing NOW! Initiative.

Town Program: Creative Housing (Public / Private Partnerships)		
FY21-22 Program Balance	$	789,761
Revenue - FY22-23		
Escrow Refund	$	325
Total Revenue - Creative Housing Program	$	325
Expenditure - FY22-23		
Escrow Deposit	$	10,000
Inspection	$	300
Purchase of Unit	$	325,784
Total Expenditure - Creative Housing Program	$	336,084
Balance Available Creative Housing Program	$	454,001
FY23-24 Anticipated transactions - Non Identified at this Time		

Town Program – Housing NOW! – Unallocated Funds

When the Town allocates funding to the Housing NOW! initiative that is not designated for a specific program, the Town accumulates the funds in this section. The bulk of the expense in this section is the transfer of funds to defined programs or specific projects. The Town did place a transaction that involved several elements of the Housing NOW! initiative all in one transaction. The Town does anticipate moving $1,160,506 from this section to the Parcel Phase II to complete the $4.0M needed for grant application discussed above. Below is a reconciliation of the activity in the fund including the anticipated transaction.

Town Program: Housing Now - Unallocated Program Funds			
FY21-22 Program Balance	$	4,793,755	
Revenue - FY22-23			
Sale Proceeds	$	209,628	
Transfers In	$	1,626,832	FY22/23 Budgeted Transfers
Loan Repayment	$	159,794	
Interest	$	83,713	
Escrow Refunds	$	563	
Total Revenue - Housing Now	$	2,080,530	
Expenditure - FY22-23			
Property Acquisitions	$	210,855	Condo purchase and sale with mulitiple elements
Transfers Out	$	4,471,805	To specific Programs within the Fund
Total Expenditure - Housing Now	$	4,682,660	
Balance Available Housing Now	$	2,191,626	
FY23-24 Anticipated transactions			
Transfer to Parcel Phase II	$	(1,160,506)	To fund $4.0M for Grant application

A few housing projects are actual construction projects conducted by the Town. In those cases, they are reported under the following CIP presentation under project identification of AF for affordable housing. These projects are the 60 Joaquin project and Parcel Phase II Infrastructure discussed below.

Fund 250 – Local Transportation Commission – LTC

This fund is used to account for revenues and work program as approved by the Local Transportation Commission. The Town anticipates receiving $99,250 in revenues and has appropriated the full amount to implement the approved LTC work program for FY23-24. The appropriation includes $40,000 for Node planning work that will be completed in Fund 100 – Office of Outdoor Recreation. This project will review the Town Nodes, access points to the Forest, to determine condition of the existing amenities (parking, restrooms, trash receptacles, signage, etc. and what is in need of repair or to be added at each location. The study will also look at access (road, trails, etc.) and effective interconnectivity of the network and linkages to Town amenities. This work does not include the Lakes Basin as the Forest Service is conducting a similar review of the area.

Capital Projects Fund (300)

The Town of Mammoth Lakes Public Works Department currently has several capital improvement projects underway. Funds to support those projects come from a variety of state and local sources. It has been described that the Town does not have a typical approach to funding our Capital Improvement Plan (CIP) and Major Maintenance Program (MMP) work. As an example, we have no annual General Fund source for CIP projects. The work is pursued based on funding availability as it changes every year. Over the past several years the Town has been able to use greater than anticipated revenues to fund several capital projects. Funds are generated through the Town's financial management and budget practices. These revenues are the primary source of revenue for several recent projects and provide support for projects funded from restricted revenues. These efforts also funded a number of deferred maintenance projects. Changes in budget management have also resulted in planned larger fund balances in some of the Towns' key funds. This includes the Gas Tax Fund which funds road projects and the Airport Fund to provide grant match dollars and to fund non-grant eligible projects. These efforts leverage other funding sources from the State, grants, and other restricted revenues.

A stated goal of the Engineering Department is to prepare projects to the point of being "shovel ready" and should funding become available, we are prepared to proceed expeditiously. Three examples of this effort are the Project Study Reports (PSRs) being completed for new Multi Use Path segments on South Main Street and along Minaret. A third project includes a potential pedestrian bridge and new bus shelters at Canyon Blvd by the Village. The Town typically budgets approximately $580,000 each year to improve our roads and infrastructure. This is used for annual road maintenance and unspent fuds are carried forward to fund larger projects. Restricted revenues are also used to fund capital projects. This includes local tax measures R and U, Local Transportation Funds (pass through of state funds), SB1 gas tax revenues, state housing related grants and funding from benefit assessment districts to note a few. The summary provided below provides a brief note on the funding sources for each project. With few exceptions the General Fund noted revenues are the result of the Town's financial management and budgeting program and reflects the success we have experienced over the past few years in generating transient occupancy tax and other revenues. Through this process the Town continues to provide core services, added a few new program areas, committed millions to housing programs as discussed above, and supported the capital improvement program presented here for consideration. Below is a summary of the planned projects for FY23-24.

Project ID	Description	Previous Funding	FY23/24 Funding	Total Project Cost	Town Funds Needed	Status	Funding Source
	Affordable Housing						
	Housing Now! Initiative (See Fund 245 for Details)	$10,209,183	$3,042,494	$13,251,677	$3,042,494	In Progress	Housing In Lieu and Various TOML Funds
AF3	60 Joaquin Affordable Housing Project	$2,700,000		$2,700,000		Construction	Various TOML Funds
AF4	IIG Parcel Infrastructure (Town Infrastructure)	$11,000,000		$11,000,000		Construction	IIG Grant
	Airport						
AP2	ARFF/Snow Removal Maint Facility, Utilities, Access Road, & Apron		$650,000	$650,000	$58,500	Design	FAA Grants and Town Funds
AP8	AWOS Relocation and Upgrade	$540,718		$540,718		Construction	FAA Grants and Town Funds
AP9	Airport Parking Lot & Signage		$104,000	$104,000	$9,400	Planning	FAA Grants and Town Funds
	General Facilities						
GF3	ADA Specific Improvements		$25,000	$25,000		Construction	General Fund
GF6	Fuel Island Replacement	$600,000		$600,000		Construction	General Fund
GF8	Communications System	$1,500,000		$1,500,000		Design	General Fund
GF9	Mammoth Arts and Cultural Center (MACC)	$2,500,000	$300,000	$2,800,000	$300,000	Construction	Measure U
GF11	Edison Theater Site Improvements	$100,000		$100,000		Construction	General Fund
GF12	Foundation Child Care Facility	$1,950,000		$1,950,000		Construction	General Fund
GF14a	Civic Center - Town Hall Planning	$1,900,000		$1,900,000		Design	American Rescue Plan Act (ARPA) Funds
GF14b	Civic Center - Town Hall Construction		$12,600,000	$25,000,000		Construction	Grant Fund
GF16	Parcel Child Care Facility Support - Indoor Improvements	$160,000		$160,000		Construction	Development Impact Fees (DIF)
GF16a	Parcel Child Care Facility Support - Outdoor & Playground Improvements	$250,000		$250,000		Construction	General Fund
GF17	Removal of Portables from Mammoth High School (IMACA Building)	$18,000	$32,000	$50,000	$32,000	Construction	
	Parks and Recreation						
PR1	Community Recreation Center	$15,199,842		$15,199,842		Construction	Measure R and Various TOML Funds
PR1a	Community Recreation Center Mob Hub	$1,760,020		$1,760,020		Construction	Various
PR2	Community Recreation Center Interior Improvements	$700,000	$350,000	$1,050,000	$350,000	Construction	General Fund and Measure R
PR3	Parks Maintenance & Improvements	$275,000		$275,000		Construction	General Fund
PR7	Dog Park	$200,000		$200,000		Construction	General Fund and Grants
PR7a	Multi-use Parking and Amenities	$750,000		$750,000		Construction	General Funds
PR11	Outdoor Amphitheater		$300,000	$300,000	$300,000	Design	Measure U
PR12	Park at the Parcel	$1,127,289		$1,127,289		Construction	General Fund and Grants
PR13	Fencing Project ***Winter Disaster Repairs***		$200,000	$200,000	$200,000	Construction	General Fund - Possible FEMA Reimbursement

Project ID	Description	Previous Funding	FY23/24 Funding	Total Project Cost	Town Funds Needed	Status	Funding Source
	Streetscape and Signage						
SS1	Old Mammoth Road Beautification	$500,000		$500,000		Construction	Assessment District
SS2	Main Street Landscaping	$250,000		$250,000		Construction	General Fund
SS3	Trail and Municipal Signage Updates		$25,000	$25,000		Construction	General Fund
SS4	Winter Animation and Decorations (Purchase Additional Décor and Install/Remove Annually)		$35,000	$35,000		Construction	Tourism Reserve and General Fund
SS5	Sign Replacement ***Winter Disaster Repairs***		$200,000	$200,000	$200,000	Construction	General Fund - Possible FEMA Reimbursement
	Streets						
ST13	Chapparal Extension	$1,978,318		$1,978,318		Construction	SB1 - State Funds
ST14	2023 Emergency Road Work Project ***Winter Disaster Repairs***		$500,000	$500,000	$500,000	Construction	General Fund - Possible FEMA Reimbursement
	Sidewalks						
SW1	Laurel Mountain Sidewalks/Street Rehab (Storm Drain, Streetlights Sidewalks)	$3,232,141		$3,232,141		Construction	STIP / IIG / SB1
	Trails						
TR2	Main Street South Side MUP gap closure (Town Loop)	$250,000		$3,450,000		Funding	General Fund
TR3	Sherwin Trail Head Improvements		$953,414	$953,414		Construction	Grant
TR5	Sherwin Area Trails (Planning and NEPA	$515,597		$515,597		Planning	Grant
	Transit and Mobility						
TT7	Village Parking and Pedestrian Improvements - Pending Grant/Other Funding	$200,000		$200,000		Future Project	General Fund
TT8	SR203 (Main Street) Pedestrian Beacons (HSIP Grant)	$241,400		$241,400		Construction	HSIP Grant
TT9	Parking at Parcel (50+ Spaces)	$150,000		$150,000		Construction	Road Rehab Fund 210
		$60,757,508	$19,316,908	$95,674,416	$4,992,394		

60 Joaquin Rd – Four New Housing Units (AF3)

Town acquired the vacant 0.20-acre site at 60 Joaquin Road in the Sierra Valley Sites in summer 2021 for approximately $200,000. The Town Council authorized a contract with the selected Design-Build entity, MMI Consulting LLC, in April 2022 and the Town is looking forward to kicking off the project in Summer 2023. The project will provide four (4) for-sale units in two (2) duplex buildings that will be available to households earning up to 150% of the area median income (AMI). Per the schedule provided by the Design-Build entity, construction is scheduled to begin in Summer 2022 and be completed in early 2024. A rendering of the project as proposed is below. The final design is subject to the Town's typical entitlement process.

Carryover Budget Allocation FY23-24: $2,700,000



Parcel Infrastructure Grant (AF4)

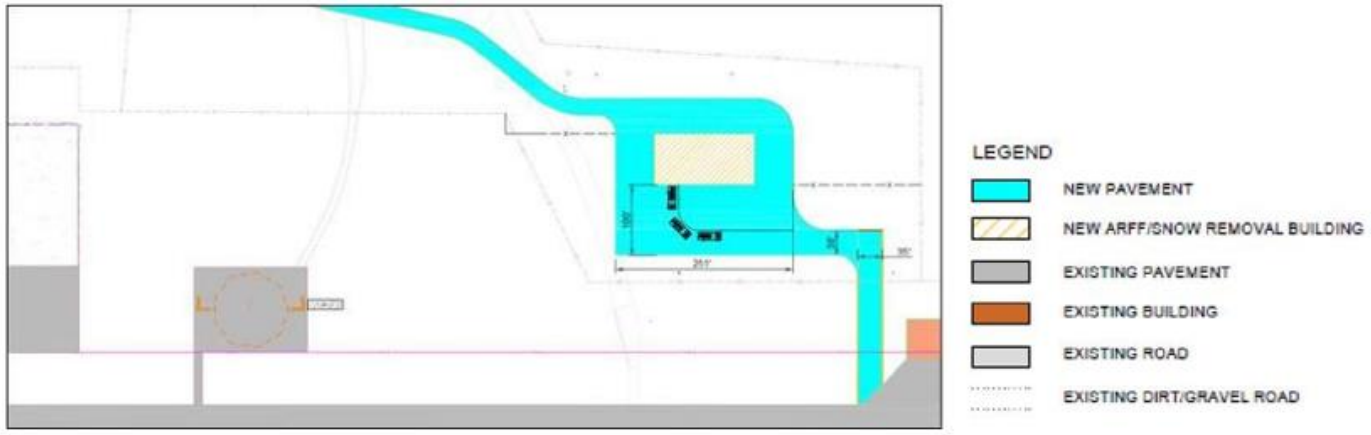
The Town and the Parcel Development Partner (Pacific West Communities) were awarded a $20.6 million Infill Infrastructure Grant (IIG) from the California Department of Housing and Community Development. The use of these funds will extend over several years as the Parcel is built out. The funding will be used for public and private infrastructure to support this affordable housing project. The build out is planned to include a minimum of 450 housing units. Phase I (81 units) is under construction and Phase II (148 units in two phases) is in the approval. The Capital Budget carries the grant funding over time and actual use of the funds will depend on construction schedules.

Total Carryover Budget Allocation FY23-24: $11,000,000

Aircraft Rescue & Fire Fighting (ARFF)/Snow Removal Equipment Building (AP2)

Mammoth Yosemite Airport currently leases a hangar from the Fixed Based Operator to house its ARFF and snow removal equipment. The hangar does not have adequate space to house all of the equipment and therefore much of the equipment is stored outside. The project will provide adequate storage for equipment and will enhance airport safety by providing adequate ARFF support rooms and increase ease of access and response times to any airport incident. This project includes a new 7-bay equipment building with apron for vehicles and an access road. NEPA and CEQA have both been completed for the proposed project. The Town had received an initial grant allocation of $8.4M to fund construction for the project. Subsequent review by FAA significantly reduced the eligibility of certain elements, effectively requiring the Town to fund 47% of the total construction for areas deemed unnecessary. Due to the last-minute adjustments, FAA agreed to support an application for grant funding to redesign the building to serve the needs as identified by FAA rather than Town identified needs for the Airport. Staff has adjusted the plans for FY23-24 to request these funds from FAA as a grant and complete the work on redesign. Anticipated cost of redesign $650,000 with FAA grant covering approximately 91% of that cost. Anticipated Town Funds needed. $58,500

Budget Allocation FY23-24: $650,000



Automated Weather Observation System (AWOS) Relocation (AP8)

This project includes the costs to design and construct a new Automated Weather Observation System (AWOS) at Mammoth Yosemite Airport. The AWOS requires a specific clearance area around it and the proposed ARFF/Snow Removal Equipment Building will be within that clearance area, therefore it needs to be relocated. The existing AWOS is also outdated, and many parts can no longer be purchased and used in the relocation, therefore an upgrade for a new system was also included in the total project cost. FAA has provided grant funding $540,718 to complete this work and the construction should be completed in FY23-24.

Budget Allocation FY23-24: $540,718



Design for Reconstruction of General Aviation (GA) and Terminal Parking Lot (AP9)
This is the cost for design of reconstruction of the airports' parking lot which services both general aviation and the terminal. The parking lot is severely deteriorated and in need of reconstruction. The project design includes repaving and ADA, signage, lighting and drainage improvements. This design work will have a total cost of $104,000 with $94,649 funded by the FAA requiring $9,351 of Town funds. Airport has set aside capital improvement funding to support this project.
Budget Allocation FY23-24: $104,000





Town Public Works Yard Fuel Island Upgrade/Replacement (GF6)
The upgrade of the Town's fueling system at the Public Works Yard (or Corporation Yard) will provide long-term fuel security for the Town and its partners. The project originally envisioned a new fuel island with above ground tanks. The island would be relocated to provide better circulation in the Town Yard. The construction estimates for this work were higher than the budget so a decision was made to rehabilitate the existing fuel island. Staff felt that a large investment in a new fuel island was not warranted as there is much change in the transportation world. Electric vehicles and buses are becoming commonplace. It's very likely that our need for gas and diesel will diminish as electric vehicles are integrated into the regional fleets. It seemed appropriate to invest less money remediating our existing

fuel island to extend its useful life. Staff divided the project into two phases. In the first phase the tanks were emptied and cleaned. A contractor was engaged to x-ray the tanks and identify any weaknesses or leaks. Fortunately, no leaks were found but it was decided to line the tanks to ensure their longevity. This work was completed in 2022 for 107,000. The second phase will replace the existing concrete slab and fill and pump access points. These metal rings have failed after years of abuse and loading from snow removal and large vehicles allowing water to seep into the tanks and corrode the mechanical systems. The new concrete and rings will be stronger and sealed from the elements providing a longer life cycle.
Carryover Budget Allocation for FY23-24: $600,000



Communication System (GF8)
The Town of Mammoth Lakes is working with regional partners to upgrade the 30-year-old communications system. The Town has set aside funding to support the implementation of a new system. Currently $1,500,000 has been set aside for the project. Setting aside funding when available to the Town will mitigate the financial impact of upgrading the system. The current analysis supports integration of communication systems with the planned State system. The California Radio Interoperable System (CRIS) Program was established in 2019 as part of a strategic effort to leverage the more advanced radio technology available on the market today and to put a more robust and effective communication tool at the disposal of California's first responder community. The key features of the CRIS will be a Project 25 compliant trunked radio system which interfaces to similar local systems throughout the state of California. When fully developed the

CRIS will provide radio coverage to over 90% of the State's population and over 60% of the State's geographic footprint. The final cost of the system implementation is not determined at this time; however it is expected to be less than our current available funding.
Carryover Budget Addition for FY23-24: $1,500,000

Mammoth Arts and Cultural Center (MACC) (GF9)
The establishment of the Mammoth Arts and Cultural Center (MACC) in the Town of Mammoth Lakes has been under consideration for several years. The concept plan includes a performing arts auditorium, use of Edison Hall (theatre), storage/workshop space, and other ancillary uses. The concept plans have gone through several iterations. Aligning the scope of the project with realistic funding availability has been challenging. The location for the MACC is on property (Approx. 8 acres) owned by the Mammoth Lakes Foundation (MLF). Over the past year Town staff have been engaged with the Mammoth Lakes Foundation to evaluate options to achieve a viable project and take advantage of new opportunities. This process has been under discussion in different forms for several years.

A concept design for a new performing arts auditorium integrated with the existing Edison Hall was prepared. The concept achieved a more realistic project that is being refined to ensure the facility will meet the existing and expansion needs of most current users and serve new opportunities. The execution of this refined vision was separated into two phases. The first phase includes an interior remodel of the existing footprint of Edison Theatre. The second phase would include the construction of the new 250 seat performing arts auditorium. The first phase has been designed to support the expanded second phase but may function as a standalone facility if the larger new construction were not to proceed. The first phase of the project will be managed by the Foundation as a private project independent of public funding. The second phase of the project would be a public works project managed by the Town on behalf of the Mammoth Lakes Foundation. The Town has committed up to $300,000 annually for operation and maintenance funding from Measure U for the expanded facility (second phase). The Edison Hall Renovations will be fully funded from private donations.

Funding sources for the new Performing Arts Auditorium project include:
Measure U Capital funding reserves of $2.5 M. Funding is split between FY22-23 and FY23-24 ($1M and $1.5M)
Measure U Additional Capital Funding FY23-24: $300,000 – Included in Fund 217 Operating Budget
Non-Town capital funding includes:

- Kern Community College District (local bond measure) funding of $7,500,000
- Private donor funding commitments in excess of $2,000,000 supporting arts and culture
- The project may require additional funding with estimated costs to be refined as part of the final concept design work.



Edison Hall Site Improvements (GF11)
Mammoth Lakes Foundation (MLF) is proceeding with needed renovations to Edison Hall to create support space for the new auditorium and ongoing small performance space. The capital project is being funded fully by MLF. The Town and MLF entered into a lease agreement allowing the Town to provide operational support to re-open the Eddison Theatre following the COVID closure. Staff requested $100,000 to support access updates to parking for ADA, minor parking lot maintenance and design work for future storage/workshop to support the final overall projec.
Carryover Budget for FY23-24: $100,000

Foundation Childcare Facility (GF12)
Several factors have come together creating an opportunity to provide expanded childcare services. The need for expanded childcare and early child education services has been expressed by individuals, businesses, and local service agencies. The 2022 Mono County Child Care Council Needs Assessment identified a need of more than 700 spaces in the County, with more than half of the need in Mammoth Lakes. The Town has partnered with the Mammoth Lakes Foundation (MLF), Mammoth Unified School District (MUSD), and IMACA to expand childcare services. With the planned relocation of the IMACA preschool for the MUSD property to the Parcel and Mono County Office of Education (MCOE) taking on operations the community will see expanded childcare services. The Town has taken on the obligation to remove the existing IMACA facility at the High School, with a net estimated cost of $32,000. The Town will look to repurpose the existing modular building. The Town and MLF have identified a site on MLF property for an expanded childcare center. Town and MUSD staff have reached an agreement allowing the Town to repurpose 6 of the portable classrooms that are to be disposed of by MUSD

as part of the High School Remodel. The Town is looking to use 6 buildings to create a childcare and early child education facility on the MLF property. Initial design work is underway. The plan is to provide space for infants and toddlers in a space designed with 75+/- spaces. The funding set aside will be used to cover design, permits, building relocation, foundation construction, inside improvements and limited outside improvements. Funding was committed by the Town for this project. Ongoing work with MLF and other partners will continue as the project moves forward.
Carryover Budget for FY23-24: $1,950,000

Civic Center – Town Hall (GF14a, GF14b)
Staff last year reported that the costs of leasing the current town offices had increased significantly. The leased building continues to show its age. The winter of 22/23 demonstrated the need for more emergency operation facilities and support areas. The Town engaged HMC architects in 2022 to begin evaluating a new Town Hall. The Town owns the land on the NE corner of Tavern and Sierra Park. This property was acquired for the purpose of building a civic center including a Town Hall and other municipal functions. A courthouse, police station, and County administrative building have already been completed. The Town allocated funding for the initial programming and design work needed to understand the costs of the facility. Staff anticipates completing this planning design work in early fall, 2023. This will provide the Town Council with a cost estimate to construct a new facility and the financial plan. The funding will require the use of debt. A grant application was prepared to support a portion of the new facility through creating a "community resilience center". This $12.6M grant will support a large part of the public facing building amenities and added support service space. This includes meeting rooms, Council Chambers, lobby area, restrooms, kitchen space, storage, small sleeping quarters, etc. The design allows the facility to be used in emergencies, to provide a warming/cooling center, use during a power outage, and provides space for economic development related services and community outreach efforts.
Carryover Budget allocation for FY23-24: $1,900,000 and pending grant allocation of $12,600,000.

Parcel Childcare and Park at the Parcel (GF16(a) and PR12)
Phase I of the Parcel includes approximately 2700 square feet of space for childcare and 0.8 acres of space for a public park. The park is split between dedicated childcare space and community park area. The childcare space is being designed to include the pre-school services which will be relocated from the current High School site. The childcare space is planned to be in use year-round. The space will accommodate up to 34 children. The funding for the outdoor area and tenant improvements includes a Town contribution of $250,000 and the use of childcare DIF revenue of $160,000 for total funding of $410,000. The final cost of improvements has not been determined, with additional funding necessary. The community park has initial funding of $289,219 from a CARES Act CDBG grant to purchase playground and other equipment. The project qualified for Healthy Play Initiative Matching Funds for 50% of the playground costs or $35,000. The Town is utilizing Parks & Recreation DIF funds of $203,070 to apply to the project. The Town also contributed $400,000 for park infrastructure and $200,000 for Restrooms bringing total funding for that portion to $1,127,289.
Carryover Budget Allocation for FY23-24 (GF16a): $250,000

Carryover Budget Allocation for FY23-24 (GF16): $160,000
Carryover Budget Allocation for FY23-24 (PR12): $1,127,289



Community Recreation Center (CRC) & Mobility Hub (PR1, PR1a, PR2)
Located at Mammoth Creek Park the proposed Community Recreation Center or CRC will be a fabric tensile structure enclosing an Olympic size ice rink that will operate from November to April, and in the summer, durable sport tiles are envisioned to cover the rink area creating a 20,000 sq. foot Mammoth RecZone. Combined with community driven and professionally branded programming, the year-round community recreation center will be the recreation destination that the entire community and our many visitors to Mammoth Lakes will enjoy. The project will include an expanded parking area with 118 spaces. Mobility elements such as a transit pull-out and shelter, clean air and electric vehicle parking, and bike parking will be included in the new lot. On February 17, 2021, the Town Council awarded the construction contract to Hamel Contractors Inc. At the same meeting the Council authorized staff to purchase the Sprung Structure, Chiller, and other appearances. Finally budget adjustments were authorized to complete the associated parking lot and mobility elements.
Carryover Budget Allocation for the CRC FY23-24:

- CRC Budget: $15,659,421
- Mobility Hub Budget Allocation: $1,580,000

- Interior Improvements Allocation: $700,000

New Budget Allocation for the CRC FY23-24:

- Interior Improvements Allocation: $350,000 (Measure R)

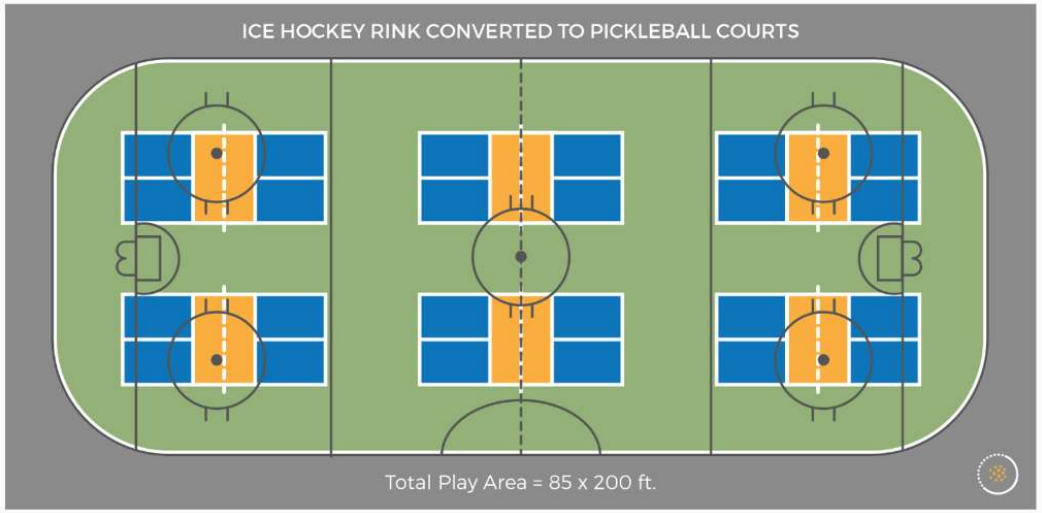


Parks Maintenance and Improvements (PR3)

From June 2017 to July 2022, over $1.1 Million has been invested in our parks and recreation infrastructure. For the past several years, Town Council has allocated funds each year to address deferred maintenance projects throughout our parks and recreation system. The FY2021-22 funding was used to rehabilitate ballfields at Whitmore Park. This work is substantially complete and will be finalized in early summer 2023. With the construction of the new Community Recreation Center (CRC) facility at Mammoth Creek Park, a new agreement with Mammoth Unified School District (MUSD) was executed to repurpose the old Ice Rink into a new 6 court pickleball complex. This work will be completed in summer 2023. The existing tennis courts at the Community Center have been patched and resurfaced many times in the last decade, however, courts 5/6 deteriorated to the extent that they were no longer playable. In consultation with the public and extensive evaluation by staff, the Parks and Recreation Commission recommended the installation of a modular

overlay surface on community tennis courts 5/6. On March 1, 2023, Town Council approved an Agreement with AllSport America, Inc. for $175,000 to perform this work scheduled to be completed this summer. Pending funding and final cost some minor repair work at Shady Rest Park will be completed on the basketball court.

Carryover Budget Whitmore Ballfield and Fencing: $400,000
Carryover Budget Pickleball Complex: $100,000
Carryover Budget Tennis Courts 5/6 – Sport Court: $175,000
Total Carryover Budget for Parks Deferred Maintenance FY22-23: $675,000



Dog Park & Multi-use Parking and Amenities (PR7 & PR7a)
The Town has identified a location for a temporary Dog Park. The Town, in partnering with the Mammoth Lakes Foundation identified a suitable location at the intersection of College Parkway and Wagon Wheel Rd. This will be the first Town developed location designed for off-leash dog play area. Our local parks and sports fields have been used for this purpose resulting in several gallons of dog waste being removed from these facilities each year. Having a dedicated space for this purpose meets community need for a place allowing dogs to run/play off leash, socialize and increases the norm for users of the dog park to pick up after their pets. The Town has received a $50,000 T-Mobile grant and previously allocated an additional $150,000 for a dog park. The land adjacent to the dog park was identified to host expanded parking of 40+/- spaces, restrooms and other amenities. This infrastructure will support other uses such as the Theatre, MUPs, future amphitheater space and long-term housing. The parking area may include EV charging stations.
Carryover Budget allocation for Dog Park FY23-24: $200,000

Carryover Budget for expanded parking, restrooms and amenities FY22-23: $750,000
Total Budget for FY23-24: $950,000

Old Mammoth Road Landscaping (SS1)

This project includes rehabilitation of existing irrigation and installation of new drip irrigation where necessary, installation of pavers and concrete in existing dirt strips to reduce overall planting area, installation of drought-resistant plantings at select locations (primarily at intersections), and placement of serval annual planter boxes along the length of the road. These planter boxes will be removed and stored for the winter. Estimated total project cost is $1,130,000, to be split between phases. Total current available funding is $630,000. Phase 1 involves all irrigation work and select planting areas and a portion of the planter boxes, with an estimated cost of $500,000. Funding is from the Old Mammoth Road Benefit Assessment District. Additional funding will be necessary to complete Phase 2. The project was bid in 2022 and no bids were received. The lack of bids permits the town to negotiate directly with a contractor to complete the work. Staff has engaged a local contractor and is currently working to develop a plan to complete the first phase work in 2023.
Budget allocation for Old Mammoth Road Landscaping Budget FY23-24: $500,000
West Side



East Side



Main Street Landscaping (SS2)

This project includes rehabilitation of existing irrigation and installation of new drip irrigation where necessary, and installation of seed mix and drought-resistant plantings along both sides of Main Street from Mountain Blvd to just past Old Mammoth Road. Estimated

project cost for construction is $250,000. The project was bid in 2022 and no bids were received. The lack of bids permits the town to negotiate directly with a contractor to complete the work. Staff has engaged a local contractor and is currently working to develop a plan to complete the work in 2023.
Funding allocation FY23-24: $250,000
North Side



South Side

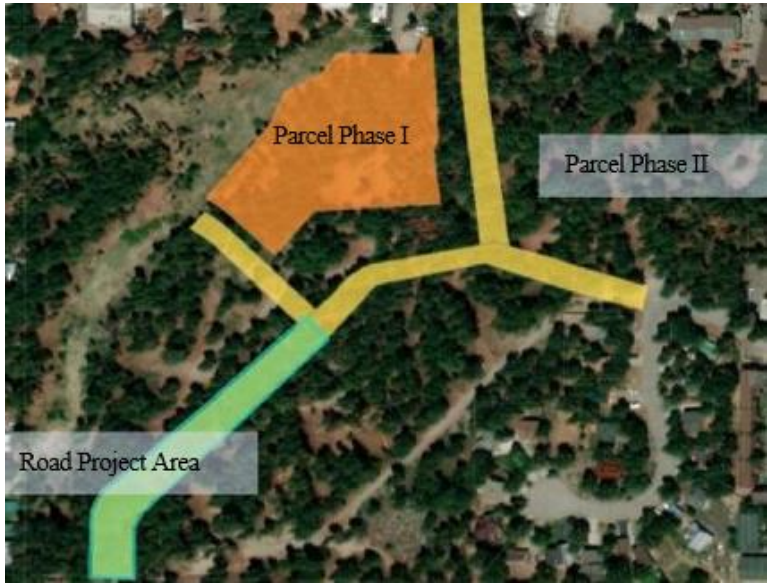


Trail and Municipal Signage (SS3)
The updating, repair and installation of new signage is an ongoing program of work. The Capital Budget allocates $25,000 for the program. This level of work is not generally a defined capital project, but the program provides ongoing dedicated maintenance funding as a priority. The program is coordinated between the Office of Outdoor Recreation and Public Works. While noted in the CIP the funding is allocated in the Office of Outdoor Recreation.
Budget Allocation Trail & Municipal Signage FY23-24: $25,000

Sign Replacement (SS5) *Winter Disaster Repairs*
The difficult winter of 22/23 caused significant damage to Town infrastructure. The Town has been working to identify the damage as the snow melts revealing the true impact. The Town is working with the County in declared emergency response, including

funding to support repair and mitigation moving forward. Many road and wayfinding signs were damaged across the community. Staff anticipates a project to address the damage and has requested $200,000 for this effort. Staff will seek reimbursement from CalOES and FEMA where appropriate.
Budget Request – Signage replacement FY23-24: $200,000.

Chaparral Road Extension (ST13)
This project will extend Chaparral Road into the Parcel connecting it with the Parcel Phase 1 street network to allow for flow of traffic, transit, and pedestrians. The project includes underground utilities, sidewalks, MUPs, transit stops and related infrastructure for a complete street. The projected cost is $1,600,000. The cost estimate will be refined with final design. The project is planned to go to bid in 4th quarter FY21-22, with construction starting FY22-23. Funding for the project is from the Mono County allotment of SB1 Funds.
Budget Allocation of SB1 Funds provided to the Town for FY23-24: $1,600,000

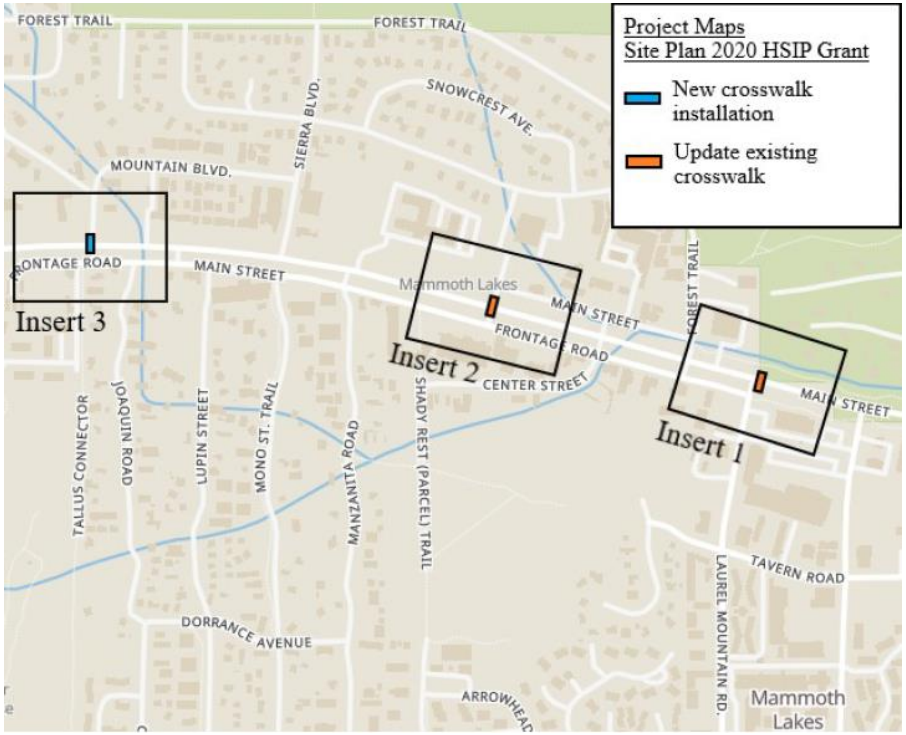


Emergency Road Project (ST14) - *Winter Disaster Repairs*
The difficult winter of 22/23 caused significant damage to Town infrastructure. The Town roads have been most impacted by water intrusion and freeze / heave process that causes cracking and pothole development. Staff requested emergency funding in May 2023 and has contracted with a local asphalt contract to address the most critical impacts as quickly as possible. This work will bridge

the gap between our current state and larger road projects in the coming years. Staff expects the work to be completed early in FY23-24.
Budget Request – Emergency Road Repairs - FY23-24: $500,000 (Final project costs may exceed $500,000).

Laurel Mountain Infrastructure (Street Rehab, Sidewalks, Storm Drain, Streetlights) (SW1)
Project is located on Laurel Mountain Rd in the Town of Mammoth Lakes. The project limits are Main Street (SR203) and Sierra Nevada Road, with the southerly 575 feet to be constructed by a private developer. Improvements include sidewalk on the east side of the road, streetlights, curb and gutter, bike lanes, storm drain, sewer extension, pedestrian flashing beacon, and pavement reconstruction. This project will serve the new Parcel development and the existing residents. The project will be designed to work with and complement the new development at the Parcel, recently constructed Main Street sidewalks, the new transit shelter across from Laurel Mountain Rd on Main Street, and the Highway Safety Improvement Program (HSIP) crosswalk upgrades. The project has a mix of funding sources, and estimated cost for the Town's portion of the project is $3,232,141 including a 10% contingency. This will be a multi-year and phased project that was awarded in 2022. Construction will begin June of 2023.
Budget allocation Laurel Mountain Infrastructure FY23-24: $3,232,141

SR203 (Main Street) Pedestrian Beacons - HSIP Grant (TT8)
The Town of Mammoth Lakes submitted and was awarded a $191,400 Highway Safety Improvement Grant (HSIP) to upgrade crosswalks along SR203. The grant provides funding to upgrade two pedestrian activated crosswalk beacons (Laurel Mountain and Post Office) with RRFD signalization. A third new RRFD beacon will be installed at Mountain Blvd. The project is located within the Town of Mammoth Lakes along Main Street (SR203). Design work began in FY21-22. The project was put out to bid in May 2023.with construction scheduled for summer 2023. This work will be coordinated with other design and construction efforts in the area. An additional $50,000 was added to the budget. Funding will come from SB1 which was approved by resolution by the Town Council.
Carryover Budget for SR203 Crosswalk Upgrades for FY23-24: $191,400



LOCATIONS OF X-WALK IMPROVEMENTS ON 203

Additional Parking Lot in the Parcel (TT9)

This project will add approximately 50 parking spaces within the Parcel to assist with parking management plans. The added spaces are designed to meet specific needs of residents of the Parcel and is not intended as a public lot. As parking management plans are implemented throughout the Parcel the site may be converted in the future to housing units. The rough estimate for this project is $150,000. Funding is recommended from the Gas Tax/Road Fund reserves. The final location and design will be completed along with Phase II planning of the Parcel project. The work is currently planned to start in FY23-24.

Carryover budget FY23-24: $150,000

Development Impact Fees Fund (830 - 841)

The fees are restricted to capital projects and as fees come in and an appropriate project is moving forward, the budget will be amended based on actual funds received and passed through upon request from the proper agencies. The Town retains 4% of all funds received for administrative purposes. The fees for FY23-24 have increased by approximately 9.3% based on the increases in the California Construction Cost Increases (CCCI) realized in the last year. In addition to these rate increases, the Planning and Building permits are anticipated to be much higher than normal, similar to rates realized in FY22-23. Currently 10 of the funds have anticipated revenues and expenditures see chart below:

Fund Balance - DIF Accounts

As of June 30, 2023

The Development Impact Fees have been adopted to defray the cost of new development impacts on existing infrastructure that cannot be accommodated by the existing community. The fees are only for the reasonable incremental cost of new facilities that are required as the result of new development.		
Developmental Impact Fees	**Estimated Fund Balance (Year End)**	**FY23-24 Budgeted Revenue**
Fund 830 - DIF Town Admin Overhead	**$ 91,579**	**$ 43,400**
Purpose - This fee covers the cost of general administration of the article and any resolution adopted pursuant hereto. Administrative overhead includes, but is not limited to, performance of accounting tasks associated herewith, supervision and handling of funds, preparation and/or updating of master facilities plans, capital financing plans, justification reports and special studies related to development impact fee funded projects.		
Fund 831 - DIF General Facilities & Equipment	**$ 323,101**	**$ 125,000**
Purpose - A development impact fee is established for general facilities, vehicles, equipment, and new town administrative offices.		
Fund 832 - DIF Law Enforcement	**$ 140,787**	**$ 65,000**
Purpose - A development impact fee is hereby established for police facilities, vehicles, and equipment.		
Fund 833 - DIF Storm Drains	**$ 281,751**	**$ 115,000**
Purpose - A development impact fee is established for storm drainage facilities.		
Fund 834 - DIF Parks and Recreation	**$ 258,789**	**$ 140,000**
Purpose - A development impact fee is established for park land, parks, and recreation facilities.		
Fund 835 - DIF MCOE - Library	**$ 262,321**	**$ 80,000**
Purpose - The Town collects the fees on behalf of the MCOE and the Town does not have jurisdiction over the amount or use of the fee.		
Fund 836 - DIF Streets & Circulation	**$ 112,069**	**$ 35,000**
Purpose - This fee is the pro-rata share for new development for street infrastructure projects to maintain a circulation level LOS D for streets and intersections as described in the General Plan EIR.		

Developmental Impact Fees	Estimated Fund Balance (Year End)	FY23-24 Budgeted Revenue
Fund 837 - DIF MCOE Childcare	$ 179,198	$ 100,000
Purpose - The Town collects the fees on behalf of the MCOE and the Town does not have jurisdiction over the amount or use of the fee.		
Fund 838 - DIF Fire Facilities, Vehicles & Equipment	$ 52,100	$ 225,000
Purpose - This fee is for new apparatus and Fire Station. The Town collects the fee on behalf of the Mammoth Lakes Fire Protection District and the Town does not have jurisdiction over the amount or use of the fee.		
Fund 841 - DIF Transit & Trails	$ 593,102	$ 200,000
Purpose - A development impact fee is established for trail construction and transit facilities.		

Budget Assessment Districts Fund (850 - 861)

There are a number of assessment districts within the Town. The District provides and ensures the continued maintenance, servicing, administration, and operation of various improvements and associated appurtenances located within the public right-of-way. The improvements include the installation, upgrade, construction, or reconstruction of irrigation and landscaping, street lighting, streets, sidewalks and driveways, curb and gutter, drainage facilities, and snowmelt tubing systems.

The Town contracts with NBS to perform annual Engineer's reports on each of the assessment districts. These reports outline current fund balance against anticipated maintenance and capital improvement projects. If a variance exists between available funds and anticipated needs, a district assessment is recommended.

Fund Balance - Assessment Districts

As of June 30, 2023

Assessment District	Est. Fund Balance as of June 30, 2023	FY23-24 Assessment Rates
Fund 850 - Juniper Ridge	**$ (60,902)**	**$ 1,200 - Per Lot**
Purpose - Maintenance of landscaping, ornamental street lighting, street signs, snow stakes , and the decorative walls at the entrance.		
Budget - Total Budget $66,799 for FY23-24, including Snow removal of $60,799 and Contractual Services of $6,000. The Town is contributing $75,000 for Snow Removal / Gas Tax. Total of 40 lots within the district with a maximum assessment per lot of $1,200 totaling $48,000. The remaining balance of 56,201 will reduce prior year deficit from snow removal.		
Fund 853 - Bluffs Maintenance	**$ 228,127**	**$ 2,100 - Per Lot**
Purpose - Roadway, drainage, sewer, power, street light, telephone, television cable and gas line improvements on streets within the Bluff's subdivision and between subdivision entrances.		
Budget - Total Budget $282,131 for FY23-24 with Town contributing $54,308 for Snow Removal with planned projects of $198,512 and snow removal expense of 83,619. There is a planned use of fund balance of $61,923 for FY23-24. Maximum assessment per lot is $2,100 charged to 79 residential lots producing $165,900 in revenue.		
Fund 854 - North Village	**$ 634,587**	**Avg $1,009 per parcel**
Purpose - Debt Service for the District improvements include the installation, upgrade, construction, or reconstruction of irrigation and landscaping, street lighting, streets, sidewalks and driveways, curb and gutter, drainage facilities, and snowmelt tubing systems and appurtenant facilities.		
Budget - Debt Service payment for FY23-24 is $510,690 and contractual services of $12,000 bring the total budget to $522,690 for FY23-24. Revenue includes assessment of $1,009 per parcel will generate $522,690 in tax assessment. Total 518 units in the district.		
Fund 856 - Old Mammoth Road	**$ 511,936**	**$17.56 - Per Linear Foot**
Purpose - Maintenance of irrigation and landscaping, street lighting, streets, sidewalks and driveways, curb and gutter, drainage facilities, and snowmelt tubing systems and limited appurtenant services.		
Budget - Total Budget $175,989 for FY22-23 with Town contributing $26,000 for Snow Removal leaving $149,898 remaining. Total District linier front footage is 7,390.210 resulting in a charge of $17.56 per linear foot.		

Assessment District	Est. Fund Balance as of June 30, 2023	FY23-24 Assessment Rates
Fund 857 - Village Benefit	**$ 622,567**	**Various Rates see in Budget**
Purpose - Maintenance of irrigation and landscaping, street lighting, streets, sidewalks and driveways, curb and gutter, drainage facilities, and snowmelt tubing systems and appurtenant facilities.		
Budget - Total Budget $606,572 for FY23-24 with Town contributing $75,000 for Snow Removal. Total of 532 parcels in the district with the following rates: Condominium - $70.27 - $117.12 per unit, Commercial / Gondola - $.09 per square foot, Apartment and Hotel - $70.27 per room. In addition to snow removal, there is a capital project of $341,752 planned for FY23-24 and overall there is a planned use of fund balance of $289,914 in the budget.		
Fund 858 - CFD 2004-01 (Fractional Use)	**$ 63,819**	**Avg - $752 per parcel**
Purpose - Finance the costs and expenses of providing enhanced services and facilities to the Town including police protection services, criminal justice, recreation program operations and maintenance, library services, museums, cultural facilities, parks, parkways and various other facilities and equipment.		
Budget - Total Budget $686,600 for contribution Incremental Town Services for FY23-24, as the CRC is slated to open. Total district parcels is 286 with 266 units with a levy amount from $571.44 - 1,142.88 for a average of $752 per parcel. Total tax assessment is $175,080. The CRC is expected to generate $355,750 in revenue, $75,000 LA Kings Sponsorhip with another $187,000 transferred in from Measure R and General Fund.		
Fund 859 - DIF in Lieu Mello Roos Tax	**$ 26,836**	**$2,470 - per one parcel**
Purpose - Developer's have the option to pay an annual assessment rather than pay Development Impact Fees upfront. These fees may be used for public benefit facilities. The Town currently has one property within this assessment district.		
Budget - Total Budget $2,470 for FY23-24. Total of 1 parcel in the district		
Fund 860 - Transit Facilities	**$ 70,937**	**Avg $80 per parcel**
Purpose - Contributes to the town-wide transit system.		
Budget - Total Budget $7,800 for FY23-24. Estimate of total units in the district is 97.		
Fund 861 - Mammoth View	**$ 81,945**	**$13.78 - Per Special Benefit Point**
Purpose - The improvements maintained by the District include Viewpoint Road, the Viewpoint condominium emergency access area located to the north of the Viewpoint condominiums, sidewalks fronting the District along Main Street, Mountain Boulevard, and Alpine Circle, and appurtenant facilities.		
Budget - Total Budget $5,200 for FY23-24. Total of 326.41 Special Benefit Points for a total of $13.78 per Special Benefit Point		

Fractional Mello Roos Fund (858)

The district was created to provide enhanced levels of service for designated Town Services. FY04-05 services are used as a baseline for service, meaning these funds cannot be used for services below the baseline. Due to the reduction of service areas following the MLLA legal settlement, these funds are not available for use in most service areas. The one exception has been recreation where new amenities have been constructed providing levels of service beyond the baseline and therefore an opportunity to use the funds. The tax revenue is received from fractional ownership projects and was put in place to offset the loss of TOT revenue from such projects. This Fund has $818,000 in anticipated revenues for FY23-24 generated by charges for estimated tax revenue ($200,000), facility fees ($355,750), LA Kings sponsorship ($75,000) transfer-in ($187,000) and interest ($250). The Transfer-In is an allocation from Measure R and General Fund to support CRC operations. The opening of the CRC, anticipated in the winter of FY22-23 has increased both revenue and expenditure expectations for this fund. The transfer in from Measure R was increased this year by $37,000 to $112,000. This was achieved by removing Measure R support for both Whitmore and Trails End Park maintenance. These expenses have been absorbed by the General Fund. The General Fund has also contributed $75,000 to the operating expenses for FY23-24.

Fund 910 – Garage Services

The Vehicle Service Fund, also referred to as the Garage, is used to track cost of maintenance for our vehicle fleet. The garage staff is comprised of four mechanics, two mechanic trainees, and one fleet superintendent. The staff maintains all vehicles in the Town's fleet, including most repairs, fuel, and periodic maintenance. When work is performed on a vehicle, the department where that vehicle is assigned will be charged the cost of repair including staff time. This type of an account is known as internal service fund where expenses are covered by work performed for other departments. The list of estimated charges, within the FY23-24 budget are listed below:

Vehicle Replacement

Fuel and Repairs

Fund / Department	Description		Garage Services
100-416	General Fund - General Services	$	35,000
100-420	General Fund - Police	$	90,000
100-434	General Fund - Whitmore Rec Area	$	22,000
100-438	General Fund - Parks Maintenance	$	58,000
210-454	Gas Tax - Summer Equipment	$	80,000
210-455	Gas Tax - Winter Equipment	$	160,000
220-471	Airport - Operations	$	45,000
858-436	Fractional - Parks & Rec		
		$	490,000

In addition to internal service, this department services outside entities that use our repair and fuel services. These outside agencies include Eastern Sierra Transit Authority, Schools, Fire, and some county vehicles. The fund has projected revenues of $1,187,952 and expenditure of $1,498,653 for FY23-24. These expenditures include a transfer out to Gas Tax of $60,000 to cover 50% of maintenance for the garage facility. The proposed budget has a deficit of $310,701 for the year and staff is recommending we review actual performance at each quarter for possible adjustment. This fund previously contained the vehicle replacement program and some funding for that program was used to meet operating budget shortfalls between revenue and the expense to deliver services. If billing proves insufficient to cover expenses, additional funds will be transferred from General Fund to cover the shortfall and a thorough review of staff and billing practices be reviewed.

Fund 915 – Vehicle Replacement

The vehicle replacement fund was new for FY21-22, separating vehicle replacement from garage services as noted above. This change was made to separate two diverse but equally important motor pool functions and provide clarity on the cost of operations for the cost of vehicle replacement. The vehicle replacement portion supports the purchase of a replacement vehicle once the existing piece of equipment is all used up. This is accomplished using a calculation to estimate required annual set aside to cover future replacement costs based on expected lifespan, original vehicle costs and annual CPI increases. The vehicle is assigned to a division which is charged to specific funds and departments who use the vehicle.

The vehicle replacement fund contains both cash and debt as it was used as part of the stabilization of the Town's finances after the MLLA settlement agreement. The General Fund makes an annual payment of $340,000 to pay back the internal loan which should be paid off in the next couple of years as the repayment process has been accelerated. The difference between accrued fund balance and available cash is the unpaid loan. Below is a list of charges for the FY23-24 budget by operating department:

Vehicle Replacement

Budgeted Replacement Cost

Fund / Department	Description		Vehicle Replacement
100-416	General Fund - General Services	$	31,481
100-420	General Fund - Police	$	44,783
100-434	General Fund - Whitmore Rec Area	$	24,861
100-438	General Fund - Parks Maintenance	$	73,546
210-454	Gas Tax - Summer Equipment	$	177,830
210-455	Gas Tax - Winter Equipment	$	560,566
220-471	Airport - Operations	$	4,429
858-436	Fractional - Parks & Rec	$	5,179
		$	922,674

Vehicle Replacement Fund

Division / Description	7/1/2023 Set Aside Fund Balance	(Gas Tax) 7/1/2023 Restricted Available Balance	7/1/2023 Unrestricted Available Balance	Total Cash	Funded Ratio	Outstanding Loan Balance
		Restricted CASH	Unrestricted CASH			
Division 1 - Public Works - Summer / Winter	$ 5,613,801	$ 1,924,334	$ 3,281,082	$ 5,205,416	92.7%	$ 408,385
Division 2 - Parks Maintenance	$ 725,340	$ -	$ 725,340	$ 725,340	100.0%	$ -
Division 4 - Police Vehicles	$ 589,411	$ -	$ 589,411	$ 589,411	100.0%	$ -
Division 5 - Administration	$ 375,254	$ -	$ 375,254	$ 375,254	100.0%	$ -
Division 6 - Airport	$ 8,390	$ -	$ 8,390	$ 8,390	100.0%	$ -
Division 7 - Summer Roads	$ 312,891	$ 44,810	$ 185,563	$ 230,373	73.6%	$ 82,518
Division 8 - Winter Roads	$ 3,304,840	$ 1,318,274	$ 1,575,343	$ 2,893,617	87.6%	$ 411,224
Division 18 - Transit Services	$ 562,127	$ -	$ 562,127	$ 562,127	100.0%	$ -
Fuel Tank Replacement Fund	$ 88,680		$ 8,830	$ 8,830	10.0%	$ 79,850
Total Vehicle Replacement	$ 11,580,734	$ 3,287,418	$ 7,311,339	$ 10,598,757	91.5%	$ 981,977
		Outstanding Balance of Loan		$ 981,977		

Planned Vehicle Replacement - FY23-24

Division		Unit Replaced	Type	Replacement Unit	Estimated Cost	Notes
1	Public Works - Summer / Winter	L016	Loader	Cat 966GC	$ 550,000	Includes Blade
1	Public Works - Summer / Winter	L019	Loader	Cat 966GC	$ 550,000	Includes Blade
1	Public Works - Summer / Winter	BH01	Backhoe	Cat 430	$ 225,000	
1	Public Works - Summer / Winter	T004	Plow Truck	Peterbuilt	$ 242,000	Cinder Bed & Water Tank
1	Public Works - Summer / Winter	T005	Plow Truck	Peterbuilt	$ 242,000	Cinder Bed & Water Tank
1	Public Works - Summer / Winter	PU17	Pickup	Ford F250	$ 48,000	
4	Police Vehicles - Patrol	PD14	Pickup	Ford F150	$ 65,000	Vehicle Cost plus outfit for Police Duty
4	Police Vehicles - Patrol	PD04	Pickup	Ford F150	$ 65,000	Cost plus outfit for Police Duty
5	Administration - Engineering	A017	Pickup	Ford Ranger	$ 38,000	
5	Administration - Engineering	A018	Pickup	Ford Ranger	$ 38,000	
5	Administration - Town Manager	508, 509	SUV	Ford Explorer	$ 44,000	New 2023
5	Administration - Office of Outdoor Rec	V001	Van	Ford Transit	$ 45,000	Used Low Milage
					$ 2,152,000	

Debt Service / Future Capital Fund (990)

The Town has a variety of debt including the bond for the police station, and the bond payment for the MLLA settlement, and inter-fund loan between the General Fund and the Vehicle Replacement Fund. The Town has been accelerating the repayment of the internal loan and expects to have this debt paid off no later than FY24-25 with a current outstanding balance of $931,207. The chart below reflects the debt payments made to external entities. The 2004 Bluff's development funding, paid for by assessments on property tax in the Bluffs was fully paid in FY21-22 and is no longer a part of our debt schedule. This adjustment is noted in fund 990 for debt payments as well as Fund 852 where the assessment revenue and expenditures are noted. A summary of the Town's operating debt service is as follows:

Town of Mammoth Lakes - Debt Schedule

DEBT	PURPOSE	INITIAL DEBT AMOUNT	Current Balance	ANNUAL PAYMENT FY23-24	TERM	END DATE	INTEREST RATE	SOURCE OF PAYMENT
Lease Revenue Bond (2015)	Refinance COP and Police Facility Funding	$ 3,550,000	$ 2,179,000	$ 314,900	15 Years	FY2029-30	3.51%	General Fund Fund 100
Installment Sales Agreement (2017)	Multi Use Facility	$ 5,500,000	$ 3,445,000	$ 613,482	10 Years	FY2027-28	2.23%	Measure R Fund 216
Taxable Judgment Obligation Bonds (2017)	MLLA Debt	$ 23,995,000	$ 19,830,000	$ 1,871,113	18 Years	FY2035-36	1.750% increasing 0.25% each Year to a maximum interest rate of 4.375%	General Fund Fund 100
Vehicle Replacement - Internal Loan	Operating Cash during econocmic crisis 2012	$ 4,369,207	$ 1,271,207	$340,000 accelerated to $820,000	No Term	Est. FY23-24	0.00%	General Fund Fund 100
CFD 2001-1 Refunding Bonds, (2016)	North Village Development	$ 6,626,919	$ 5,066,352	$ 510,690	17 Years	FY2033-34	3.31%	North Village Assessment District Fund 854
Total		**$ 44,041,126**		**$ 3,650,184**				
	General Fund Debt			**$ 2,526,013**				
	Measure R Debt			**$ 613,482**				
	Assessment District Debt			**$ 510,690**				

This fund also includes future capital components for technology improvement or minor facility improvements that are undesignated but available for any capital project. Staff recommends continuing the practice of transferring the full $2M payment for MLLA settlement and allowing funds to accumulate for future capital projects. The difference between the $2M allocation and actual debt payment will provide $128,887 in funding for a future capital project.

CONCLUSION

This concludes our annual budget process for FY23-24. In total, the Town's budget is comprised of $77,733,098 in total resources (Revenue and Transfer In) and $109,795,113 in total appropriations leaving a negative change in fund balance of $32,062,015 across 37 Funds. Staff is committed to working within the Towns' financial limits and the policy direction provided by Town Council as we provide services to our community. Attached to the staff report is a line-item detail of the proposed budget. Staff has put considerable effort in delivering a thorough and thoughtful budget through a collaborative process including Town leadership as well as Council direction. Once a final budget is adopted, staff will begin work on a budget book to aid in public understanding of our budget details along with department goals and objectives for FY23-24.

The Town Staff and Council has implemented a conservative financial management approach to the Town's budget. The approach manages the level of growth of the annual operating budget and allows for decisions throughout the year on directing unallocated revenues to specific Council priorities, responding to emergencies, matching funds for grants, fully funding reserves and related items without impacting current operations. This approach has served the Town well over the past several years. The attached memorandum from the Town Manager provides a high-level overview of the types of projects and programs the Town Council has funded through investing unallocated revenues. The Town has invested over $50 million across the community since FY17-18 resulting from this conservative budgetary process and financial management approach, which is itself one of Council's priorities.

RESOLUTION NO. 23-

RESOLUTION OF THE TOWN COUNCIL
OF THE TOWN OF MAMMOTH LAKES, STATE OF CALIFORNIA, ADOPTING
THE ANNUAL BUDGET FOR FISCAL YEAR 2023-24

WHEREAS, The Town Manager submitted to the Town Council a proposed Annual Budget for the Town of Mammoth Lakes for Fiscal Year 2023-24; and

WHEREAS, public notice has been published and a public hearing was held on the proposed Annual Budget on June 21, 2023 at the Town Council Chamber at which time interested persons desiring to be heard were given such opportunity; and

WHEREAS, after the conclusion of the public hearing, the Town Council further considered the proposed Annual Budget and directed revisions as warranted.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF MAMMOTH LAKES, as follows:

1. That the foregoing statements are true and correct.
2. The document entitled "Town of Mammoth Lakes Proposed Fiscal Year 2023-24 Operating Budget," which is incorporated herein by reference only, is hereby adopted with the following revisions, modifications, and policy limitations as the Annual Budget for Fiscal Year 2023-24 for the Town of Mammoth Lakes, CA, effective July 1, 2023:
   a) All revisions and changes which are necessary and accordance with the Town Council's direction during consideration and review are incorporated as part of the adoption of said budget.
   b) Any adjustment of estimated year-end reserves (Fund Balance) to actual.
   c) Incorporation of encumbered funds by contracts, purchase orders, grants, funds held in trust, authorized projects, programs, or capital projects.
   d) Any corrections of mathematical or typographical errors.
   e) Any adjustments authorized pursuant to Town Council action or resolution that changes or set salaries, benefits, or terms and conditions of employment for any position, employee, or unit of employees.
   f) Any adjustments to revenue estimates as a result of adopted changes to the Town's fee schedule.
   g) Any adjustments to revenues and expenditures due to the receipt of specific dedicated funds.

3. Grant funds are continuously appropriated for the purpose approved during the term of the grant agreement and pursuant to the budget established in each grant application and contract as approved by the Town.

4. Funds held in trust are continuously appropriated for the purposes for which such funds have been placed in trust and are restricted to those purposes.

5. Capital Project revenues and expenditures for governmental and enterprise appropriations may be distributed between individual project accounts within

the Capital Project Fund as recommended by the Public Works Director and approved by the Town Manager to properly manage and account for the project's financial activity. Capital Project funds appropriated by the Town Council are continuously appropriated until the completion of the project.

6. The Town Manager and Finance Director are authorized to administer said adopted budget in accordance with the provisions of the Town's Municipal Code, Town Council actions, and administrative policies and regulations.

7. Appropriations to departments as authorized by the Annual Budget are subject to receipt of adequate revenues or appropriated reserves. Such appropriations may be limited to available revenues. The Town Manager is authorized to transfer funds within the budget to ensure expenditures of the Town are properly accounted for and expenses properly funded.

8. The staffing allocations as provided for in the budget are authorized, with current and future vacant positions to be filled by direction of the Town Manager, including the under-filling of any position. The Town Manager is authorized to manage the staffing allocations within the approved budget.

9. The budget may be amended from time to time by action of the Town Council.

APPROVED AND ADOPTED THIS 21st day of June 2023.

_____
John Wentworth, Mayor

ATTEST:

_____
JAMIE GRAY, Town Clerk

TOML BUDGET WORKSHEET
BUDGET 2023-24 **Fund 100 - General Fund**

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
TOTAL TOML REVENUE		27,903,841	28,411,983	40,240,112	38,688,922	27,630,890	31,780,890	$ 30,571,165
TOTAL TOML EXPENDITURES		28,763,430	25,967,453	41,693,074	33,974,879	26,989,868	35,574,865	$ 30,553,800
NET TOML REV - EXP		(859,589)	2,444,530	(1,452,961)	4,714,043	641,022	(3,793,975)	$ 17,365
REVENUE								
100-000-30202	Property Tax Secured	2,626,612	2,717,955	2,903,751	3,235,548	3,210,000	3,210,000	$ 3,220,000
100-000-30204	Property Tax Unsecured	198,595	204,235	186,705	210,669	190,000	190,000	$ 225,000
100-000-30210	Prior Secured & Escapes	23,663	54,293	24,003	24,773	30,000	30,000	$ 20,000
100-000-30230	Documentary Transfer Tax	166,728	481,581	325,221	150,322	175,000	175,000	$ 100,000
100-000-30234	Current Supplemental Tax	31,242	50,505	110,799	99,957	50,000	50,000	$ 50,000
100-000-30250	Homeowners Exemption	13,582	6,405	77,916	91,993	50,000	50,000	$ 50,000
100-000-30260	Property Tax-In Lieu VLF	915,028	961,856	1,016,079	559,733	875,000	875,000	$ 950,000
100-000-30270	ERAF Excess	77,928	90,975	91,883	-	70,000	70,000	$ 90,000
100-000-30402	Sales Tax	2,372,657	2,513,299	3,358,773	2,446,162	2,700,000	2,700,000	$ 3,000,000
100-000-30604	TOT: Current Year	15,911,859	16,599,247	26,643,209	26,812,009	16,000,000	20,000,000	$ 18,000,000
100-000-30640	TOT: Certificates	9,695	10,225	11,569	8,219	7,000	7,000	$ 7,000
100-000-30644	TOT: Penalties & Interest	211,360	92,051	167,888	192,240	100,000	100,000	$ 100,000
100-000-30660	TOT: Revenue Violations	94,039	148,977	201,286	184,451	100,000	100,000	$ 100,000
100-000-30661	TOT: Rev Viol Pen & Interest	55,847	75,715	89,777	82,918	50,000	50,000	$ 50,000
100-000-30670	TOT: Zoning Violations	9,772	14,282	2,259	10,624	15,000	15,000	$ 15,000
100-000-30671	TOT: Zoning Viol Pen & Interes	6,373	4,111	11,638	3,833	15,000	15,000	$ 15,000
100-000-30802	Business Tax	330,604	302,644	336,005	385,503	310,000	310,000	$ 360,000
100-000-30803	Cannabis Tax	160,539	161,553	158,723	107,562	130,000	130,000	$ 130,000
100-000-30810	Bus Tax Penalties & Interest	13,161	13,639	37,411	20,491	14,000	14,000	$ 14,000
100-000-30830	Business Lic Application Fee	16,770	20,614	20,476	14,513	12,000	12,000	$ 12,000
100-000-30835	Cannabis Business Registration	4,000	8,000	6,000	(7,387)	18,000	18,000	$ 18,000
100-000-30840	Business Lic Renewal Fee	22,992	21,412	24,233	33,568	20,000	20,000	$ 28,000
100-000-31204	Franchise Fee: Solid Waste	231,858	333,463	259,151	194,851	315,000	315,000	$ 315,000
100-000-31206	Franchise Fee: Electricity	242,613	230,301	262,258	325,729	230,000	230,000	$ 230,000
100-000-31208	Franchise Fee: Gas	116,467	109,515	157,456	181,410	125,000	125,000	$ 125,000
100-000-31210	Franchise Fee: Cable	260,098	185,658	239,177	172,534	230,000	230,000	$ 230,000
100-000-31410	Encroachment Permits	3,375	3,250	7,730	9,875	4,000	4,000	$ 4,000
100-000-31414	Grading Permits	5,650	11,825	16,425	6,575	10,000	10,000	$ 10,000

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
100-000-31420	Building Permits	623,387	934,970	1,219,892	820,441	760,000	760,000	$ 800,000
100-000-31440	Animal Licenses	3,540	2,797	1,723	2,321	2,000	2,000	$ 2,000
100-000-31444	Animal Licenses Penalties	255	70	-	-	200	200	$ 200
100-000-31450	Concealed Weapon Permit	3,149	4,395	2,385	2,697	1,500	1,500	$ 1,500
100-000-31464	Taxicab Driver Permit	128	64	128	-	300	300	$ 300
100-000-31470	Special Events Permit	3,762	418	6,479	5,070	7,600	7,600	$ 6,000
100-000-31602	Charges for Services	241,248	176,743	180,545	20,294	198,990	198,990	$ 188,365
100-000-31604	Sale of Documents	503	1,240	(8,806)	(9,066)	500	500	$ 500
100-000-31606	Credit Card Service Fee	13,249	13,544	24,308	21,910	16,000	16,000	$ 16,000
100-000-31610	Facility Rental	185,047	153,095	191,333	204,567	165,000	165,000	$ 200,000
100-000-31620	Plan Review-New Bus & Home Occ	2,625	2,344	2,225	1,724	2,500	2,500	$ 2,500
100-000-31624	Planning & Zoning Applications	47,479	80,803	371,971	349,132	120,000	120,000	$ 350,000
100-000-31626	Master Plan Fees	34,142	21,047	36,944	48,528	25,000	25,000	$ 25,000
100-000-31630	Engineering Fees	9,325	17,755	34,010	27,606	20,000	20,000	$ 20,000
100-000-31640	Forest Service Contract	6,230	6,230	8,835	-	9,000	9,000	$ 9,000
100-000-31652	Transit Fee	116,154	119,889	123,638	130,062	125,000	125,000	$ 135,000
100-000-31664	Recreation Program Fees	33,089	26,112	119,594	62,900	160,000	160,000	$ 160,000
100-000-31670	Whitmore Master	12,812	10,064	27,916	19,491	18,000	18,000	$ 20,000
100-000-31672	Whitmore Pool Reimb	91,573	-	101,048	126,653	100,000	100,000	$ 195,000
100-000-31690	Archival Storage Fee	436	11,250	16,277	-	7,500	7,500	$ 10,000
100-000-31692	Fingerprint Service	18,711	20,689	23,241	20,972	20,000	20,000	$ 20,000
100-000-32810	Municipal Court Fines	8,211	14,436	14,422	11,839	8,000	8,000	$ 8,000
100-000-32820	Parking Citations	28,406	19,345	28,150	28,634	25,000	25,000	$ 50,000
100-000-32830	Vehicle Impound Fees	2,400	1,365	1,050	2,100	4,000	4,000	$ 4,000
100-000-32860	Civil Penalties:Municipal Code	9,400	110,690	168,492	78,326	50,000	50,000	$ 50,000
100-000-34230	COPS - FED	-	-	-	-	25,000	25,000	$ 25,000
100-000-35220	COPS-OPTION Public Safety	175,057	156,699	145,370	116,614	100,000	100,000	$ 100,000
100-000-35221	Officer Training Reimb		3,661	15,070	5,143	5,000	5,000	$ 5,000
100-000-35403	Vehicle License Fee in Excess	6,517	6,039	9,512	7,549	6,000	6,000	$ 6,000
100-000-36005	Tobacco Grant	192,110	-	27,374	-	103,800	103,800	$ 103,800
100-000-37002	Interest on Investments	247,879	92,726	79,335	436,984	65,000	215,000	$ 100,000
100-000-37004	Interest from County	105,690	57,664	50,282	102,762	20,000	20,000	$ 20,000
100-000-37100	Refunds and Rebates	96,169	20,979	172,745	52,587	30,000	30,000	$ 30,000
100-000-39999	Interfund Transfers In	1,326,724	623,000	160,027	375,000	375,000	375,000	$ 440,000
TOTAL REVENUE		27,903,841	28,411,983	40,240,112	38,688,922	27,630,890	31,780,890	$ 30,571,165

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
DEPT 410	**TOWN COUNCIL**							
EXPENSES								
100-410-40000	Regular Salaries	-	-	-	-	-	-	
100-410-40111	Temporary Wages	44,740	49,203	39,531	53,538	44,739	44,739	$ 62,635
100-410-41002	Health Ins Premiums	63,730	73,835	95,480	132,751	112,827	112,827	$ 171,824
100-410-41028	PARS (Part Time Retirement)	882	1,073	676	1,055	882	882	$ 1,235
100-410-43150	Training, Ed, Conf & Mtgs	8,240	350	1,370	5,942	25,000	25,000	$ 20,000
TOTAL EXPENSES		118,017	124,737	138,125	193,286	183,449	183,449	$ 255,694
DEPT 412	**LEGAL SERVICES**							
EXPENSES								
100-412-43031	Contractual Services	106,568	184,795	276,926	170,800	190,000	190,000	$ 225,000
TOTAL EXPENSES		106,568	184,795	277,591	179,426	190,000	190,000	$ 225,000
DEPT 413	**TOWN MANAGER**							
EXPENSES								
100-413-40000	Regular Salaries	248,889	267,954	306,520	315,031	328,949	328,949	361,696
100-413-40130	Comprehensive Leave	(22,552)	(4,670)	224	-	18,999	18,999	21,252
100-413-41002	Health Ins Premiums	56,634	59,356	65,027	64,487	69,359	69,359	77,151
100-413-41012	Workers Comp Insurance	14,797	20,841	15,313	22,396	22,396	22,396	24,316
100-413-41020	PERS (Retirement)	98,752	124,763	124,798	127,122	129,682	129,682	140,661
100-413-42030	Special Operational	3,996	773	10,667	7,974	15,000	15,000	$ 15,000
100-413-43031	Contractual Services	143,530	34,868	31,800	-	17,500	17,500	$ 26,000
100-413-43130	Advertising & Legal Notices	3,927	2,397	14,266	12,907	4,500	4,500	$ 7,500
100-413-43150	Training, Ed, Conf & Mtgs	7,158	50	3,884	6,453	10,000	10,000	$ 10,000
100-413-44520	Emergency Preparedness	357	-	-	-	7,500	7,500	$ 15,000
TOTAL EXPENSES		563,323	509,131	573,130	563,698	636,886	636,886	$ 698,575

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
DEPT 414	**TOWN CLERK**							
EXPENSES								
100-414-40000	Regular Salaries	154,823	161,269	165,198	162,907	168,153	168,153	$ 188,182
100-414-40113	Overtime Wages							$ 5,000
100-414-40130	Comprehensive Leave	1,090	1,455	(2,432)	-	3,311	3,311	$ 4,536
100-414-41002	Health Ins Premiums	57,503	59,310	65,073	66,334	70,720	70,720	$ 78,738
100-414-41012	Workers Comp Insurance	8,526	10,970	7,490	11,093	11,093	11,093	$ 12,355
100-414-41020	PERS (Retirement)	55,944	64,405	65,602	64,610	60,797	60,797	$ 66,245
100-414-42030	Special Operational	5,133	5,173	8,732	6,617	15,000	15,000	$ 15,000
100-414-43110	Mem'ships, Dues, Subscr, Publi	573	265	945	185	500	500	$ 500
100-414-43130	Advertising & Legal Notices	2,742	2,330	5,938	1,827	2,750	2,750	$ 2,750
100-414-43150	Training, Ed, Conf & Mtgs	2,203	-	3,042	1,466	5,500	5,500	$ 5,500
100-414-44600	Codification	5,527	7,292	15,580	4,750	34,500	34,500	$ 5,000
100-414-44620	Municipal Election	369	2,286	454	13,849	9,000	9,000	$ 9,000
TOTAL EXPENSES		294,432	314,754	335,621	333,639	381,324	381,324	$ 392,806

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
DEPT 415	**FINANCE**							
EXPENSES								
100-415-40000	Regular Salaries	500,837	561,413	622,253	570,726	600,714	600,714	$ 662,388
100-415-40111	Temporary Wages	-	21,141	25,527	26,230	27,808	27,808	$ 30,167
100-415-40113	Overtime Wages	-	2,268	408	7,922	2,500	2,500	$ 5,000
100-415-40130	Comprehensive Leave	(15,936)	2,659	(17,890)	-	26,682	26,682	$ 28,953
100-415-41002	Health Ins Premiums	176,225	198,441	227,550	234,682	251,400	251,400	$ 277,491
100-415-41012	Workers Comp Insurance	31,964	38,762	26,583	40,590	40,590	40,590	$ 44,314
100-415-41020	PERS (Retirement)	180,845	210,839	203,974	204,675	203,060	203,060	$ 211,350
100-415-41028	PARS (Part Time Retirement)	-	480	435	530	548	548	$ 595
100-415-42006	Uniforms & Personal Equip							$ 1,500
100-415-42030	Special Operational	564	38	172	653	300	300	$ 300
100-415-43031	Contractual Services	76,873	72,428	74,992	204,300	75,000	94,000	$ 90,000
100-415-43100	Audit Services	59,945	50,095	68,630	47,750	65,000	65,000	$ 65,000
100-415-43110	Mem'ships, Dues, Subscr, Publi	208	167	212	225	300	300	$ 300
100-415-43130	Advertising & Legal Notices	167	1,611	1,843	2,170	2,500	2,500	$ 2,500
100-415-43150	Training, Ed, Conf & Mtgs	2,204	-	3,306	3,703	5,000	5,000	$ 5,000
100-415-43422	SB 1559 Tax Admin Fee	78,404	-	148,541	73,465	82,000	82,000	$ 82,000
TOTAL EXPENSES		1,092,313	1,160,340	1,386,536	1,418,720	1,383,402	1,402,402	$ 1,506,857

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
DEPT 416	**GENERAL SERVICES**							
EXPENSES								
100-416-42002	Office Supplies	22,312	20,492	19,384	12,868	23,000	23,000	$ 28,000
100-416-42005	Postal Supplies & Postage	13,734	13,658	14,306	13,071	17,500	17,500	$ 17,500
100-416-42030	Special Operational	7,600	5,857	5,186	6,642	17,500	17,500	$ 10,000
100-416-43031	Contractual Services	33,650	29,772	42,909	85,640	145,700	145,700	$ 197,180
100-416-43060	Garage Vehicle Service	29,807	46,356	32,315	16,897	35,000	35,000	35,000
100-416-43066	Vehicle & Equip Replacement	42,396	22,014	43,202	30,308	30,308	30,308	31,481
100-416-43106	Insurance Premiums	638,498	607,076	676,834	845,230	588,627	588,627	$ 736,795
100-416-43114	Credit Card Fees	28,962	28,022	42,216	36,930	30,000	30,000	$ 30,000
100-416-43180	Contingency	-	-	90,000	-	100,000	75,000	$ 100,000
100-416-43404	Public Utilities	49,908	77,758	41,818	47,736	60,000	60,000	$ 70,000
100-416-44220	Community Support Fund	15,659	20,067	124,285	49,064	27,500	52,500	$ 71,000
100-416-45010	Facility Lease	313,331	407,758	473,318	445,405	420,000	495,000	$ 465,000
100-416-46010	Equipment Lease	9,875	39,283	10,846	41,149	39,000	39,000	$ 39,000
TOTAL EXPENSES		1,877,094	1,318,118	1,616,879	1,631,091	1,534,135	1,609,135	$ 1,830,956
DEPT 417	**HUMAN RESOURCES**							
EXPENSES								
100-417-40000	Regular Salaries	166,917	189,254	133,320	162,660	169,612	169,612	$ 188,335
100-417-40130	Comprehensive Leave	2,216	(8,525)	4,185	-	12,597	12,597	$ 13,519
100-417-41002	Health Ins Premiums	56,634	55,353	40,479	53,688	58,433	58,433	$ 64,702
100-417-41012	Workers Comp Insurance	9,174	11,598	8,389	11,788	11,788	11,788	$ 12,941
100-417-41020	PERS (Retirement)	55,365	62,921	68,976	59,796	57,698	57,698	$ 59,957
100-417-42030	Special Operational	4,565	4,085	7,825	40,323	10,000	70,000	$ 10,000
100-417-43110	Mem'ships, Dues, Subscr, Publi	1,073	1,559	1,144	-	2,000	2,000	$ 2,000
100-417-43140	Recruiting & Other HR	19,052	21,550	22,189	14,486	20,000	20,000	$ 20,000
100-417-43150	Training, Ed, Conf & Mtgs	4,972	3,495	4,830	4,880	5,000	5,000	$ 5,000
TOTAL EXPENSES		319,968	341,290	291,336	347,622	347,129	407,129	$ 376,453

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
DEPT 418	**INFORMATION SYSTEMS**							
EXPENSES								
100-418-43031	Contractual Services	14,583	7,555	8,701	7,106	8,000	8,000	$ 8,000
100-418-43033	Computer Support Services	125,000	250,000	250,000	193,319	250,000	250,000	$ 280,000
100-418-43404	Public Utilities	23,897	43,265	36,774	31,737	30,000	30,000	$ 30,000
100-418-45050	Equipment Maint Agreements	227,503	149,781	168,279	103,542	153,600	153,600	$ 153,600
100-418-48800	Computer Hardware - Capital	38,551	31,387	19,018	15,436	31,000	31,000	$ 31,000
100-418-48900	Computer Software - Capital	43,305	22,558	31,561	64,739	23,000	23,000	$ 23,000
TOTAL EXPENSES		474,367	549,065	525,705	435,191	495,600	495,600	$ 525,600
DEPT 420	**POLICE SERVICES**							
EXPENSES								
100-420-40000	Regular Salaries	1,657,571	2,006,119	1,922,051	1,898,201	1,984,199	1,984,199	$ 2,373,126
100-420-40111	Temporary Wages	95,941	6,253	38	16,365	37,734	37,734	$ 88,439
100-420-40113	Overtime Wages	212,688	85,153	161,725	181,753	125,000	175,000	$ 150,000
100-420-40115	Police Holiday Pay	69,579	86,659	87,136	88,347	91,273	91,273	$ 91,273
100-420-40130	Comprehensive Leave	(21,974)	22,156	(4,582)	-	90,520	90,520	$ 78,139
100-420-41002	Health Ins Premiums	391,655	418,199	422,698	393,196	465,690	465,690	$ 573,100
100-420-41012	Workers Comp Insurance	86,885	130,281	98,754	140,108	140,108	140,108	$ 163,002
100-420-41016	Unemployment Assessment	1,123	1,264	317	-	5,000	5,000	$ 5,000
100-420-41018	ICMA VantageCare	61,813	59,625	58,175	54,000	62,000	62,000	$ 62,000
100-420-41020	PERS (Retirement)	986,466	1,129,668	901,118	1,074,058	1,086,721	1,086,721	$ 1,189,775
100-420-41024	PARS (Retirement Enhanced)	18,720	17,280	15,840	1,440	15,000	15,000	$ 15,000
100-420-41028	PARS (Part Time Retirement)	734	157	1	154	1,451	1,451	$ 2,451
100-420-42002	Office Supplies	4,929	2,511	2,524	4,806	5,000	5,000	$ 5,000
100-420-42005	Postal Supplies & Postage	3,492	672	1,380	1,384	1,000	1,000	$ 1,000
100-420-42006	Uniforms & Personal Equip	27,003	8,243	18,163	13,930	20,000	20,000	$ 20,000
100-420-42007	Maintenance Supplies	1,125	641	1,717	2,215	5,000	5,000	$ 5,000
100-420-42030	Special Operational	14,131	19,860	22,413	2,946	20,000	20,000	$ 20,000
100-420-43031	Contractual Services	104,949	96,076	99,375	201,057	80,000	80,000	$ 104,000
100-420-43032	Dispatch Services	389,289	405,510	400,040	438,088	438,088	438,088	$ 471,202
100-420-43060	Garage Vehicle Service	128,199	165,755	115,614	43,529	95,000	95,000	$ 90,000
100-420-43066	Vehicle & Equip Replacement	46,500	24,655	58,879	57,525	57,525	57,525	$ 44,783

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
100-420-43110	Mem'ships, Dues, Subscr, Publi	4,014	3,872	5,284	2,840	4,000	4,000	$ 4,000
100-420-43120	Printing & Reproduction	4,935	1,517	2,827	3,130	7,500	7,500	$ 7,500
100-420-43130	Advertising & Legal Notices	232	571	410	459	2,000	2,000	$ 2,000
100-420-43150	Training, Ed, Conf & Mtgs	31,156	12,720	34,055	43,150	35,000	135,000	$ 35,000
100-420-43156	DOJ Fingerprint Live	11,019	10,625	12,704	6,469	12,000	12,000	$ 12,000
100-420-43404	Public Utilities	30,411	46,325	54,492	47,956	50,000	50,000	$ 56,000
100-420-45060	Gen'l Facilities Maint	311	3,383	6,908	8,454	8,000	8,000	$ 10,000
100-420-45400	Communication Equip Maint	2,819	2,282	-	-	7,500	7,500	$ 7,500
100-420-46010	Equipment Lease	14,276	5,155	5,606	1,948	5,000	5,000	$ 5,000
100-420-46300	Communic Equip - Non Cap	3,889	2,793	481	486	5,000	5,000	$ 5,000
100-420-46440	Office Equip & Furniture	31,374	3,352	4,125	4,207	7,500	7,500	$ 5,000
100-420-46450	Firearms	4,772	6,199	9,208	8,957	15,000	15,000	$ 15,000
TOTAL EXPENSES		4,445,636	4,873,572.05	4,527,650	4,757,357	4,984,809	5,134,809	5,716,289

DEPT 432 **RECREATION PROGRAMS**

EXPENSES

100-432-40000	Regular Salaries	250,557	239,545	321,354	317,201	312,587	312,587	$ 382,655
100-432-40111	Temporary Wages	48,484	12,154	60,763	65,681	128,357	128,357	$ 169,403
100-432-40113	Overtime Wages	7,303	333	1,468	3,559	6,000	6,000	$ 6,000
100-432-40130	Comprehensive Leave	(13,711)	(1,630)	8,300	-	26,677	26,677	$ 27,348
100-432-41002	Health Ins Premiums	80,458	74,117	96,373	80,714	91,004	91,004	$ 111,136
100-432-41012	Workers Comp Insurance	13,865	16,021	14,211	21,949	21,949	21,949	$ 26,285
100-432-41020	PERS (Retirement)	85,889	93,798	118,703	117,378	117,725	117,725	$ 136,292
100-432-41028	PARS (Part Time Retirement)	943	342	1,318	1,607	2,530	2,530	$ 3,340
100-432-42006	Uniforms & Personal Equip	647	227	1,582	392	2,500	2,500	$ 2,500
100-432-42008	Recreation Supplies	6,368	5,291	12,919	9,722	10,000	10,000	$ 11,000
100-432-42009	Amenities Enhancement Program	-	-	-	-	5,000	5,000	$ 5,000
100-432-42030	Special Operational	8,414	1,425	4,694	4,295	5,000	5,000	$ 6,000
100-432-43031	Contractual Services	21,647	2,426	23,964	23,359	30,000	30,000	$ 30,000
100-432-43110	Mem'ships, Dues, Subscr, Publi	1,911	1,770	1,642	1,105	1,800	1,800	$ 1,800
100-432-43120	Printing & Reproduction	989	1,773	815	-	3,000	3,000	$ 3,000
100-432-43130	Advertising & Legal Notices	3,955	326	5,983	3,874	4,000	4,000	$ 5,000
100-432-43150	Training, Ed, Conf & Mtgs	3,906	317	3,312	3,436	5,000	5,000	$ 6,000
100-432-43164	Excursions & Field Trips	2,802	100	2,307	1,042	3,000	3,000	$ 4,000
100-432-44300	Fishing Enhancement	52,777	52,818	54,019	104,656	104,580	104,580	$ 105,000

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
100-432-44310	Community Youth Programs	-	42,738	42,500	45,000	45,000	45,000	$ 45,000
100-432-44320	Fireworks Display	32,726	21,750	34,059	18,419	35,000	35,000	$ 38,000
TOTAL EXPENSES		624,730	574,119	811,031	826,614	960,710	960,710	$ 1,124,759

DEPT 434 **WHITMORE POOL & REC AREA**

EXPENSES

100-434-40000	Regular Salaries	48,769	51,077	55,003	80,944	78,021	78,021	$ 84,277
100-434-40111	Temporary Wages	43,769	54,615	69,663	59,519	93,431	93,431	$ 101,765
100-434-40113	Overtime Wages	991	769	2,036	2,559	1,000	1,000	$ 1,000
100-434-40130	Comprehensive Leave	-	-	-	-	5,051	5,051	$ 5,385
100-434-41002	Health Ins Premiums	-	80	(80)	19,599	30,583	30,583	$ 28,579
100-434-41012	Workers Comp Insurance	2,630	3,061	5,159	5,374	5,374	5,374	$ 5,748
100-434-41020	PERS (Retirement)	11,153	12,203	16,460	28,813	27,237	27,237	$ 27,921
100-434-41028	PARS (Part Time Retirement)	600	1,186	339	1,028	1,842	1,842	$ 2,006
100-434-42006	Uniforms & Personal Equip	1,075	1,317	1,480	993	2,500	2,500	$ 2,500
100-434-42007	Maintenance Supplies	2,339	695	1,895	8,473	3,500	3,500	$ 5,000
100-434-42008	Recreation Supplies	431	510	156	1,828	3,000	3,000	$ 3,000
100-434-42009	Pool Supplies	9,438	5,688	8,333	5,417	7,000	7,000	$ 8,000
100-434-42030	Special Operational	192	345	684	545	1,000	1,000	$ 1,250
100-434-43031	Contractual Services	7,812	2,033	53,913	3,265	8,000	8,000	$ 8,000
100-434-43060	Garage Vehicle Service	17,800	21,453	26,631	6,453	22,000	22,000	$ 22,000
100-434-43066	Vehicle & Equip Replacement	14,505	9,657	17,936	24,917	24,917	24,917	$ 24,861
100-434-43120	Printing & Reproduction	-	-	129	-	500	500	$ 500
100-434-43130	Advertising & Legal Notices	225	-	1,044	(334)	1,000	1,000	$ 1,000
100-434-43150	Training, Ed, Conf & Mtgs	3,082	258	1,857	-	4,000	4,000	$ 4,000
100-434-43404	Public Utilities	25,491	32,427	53,193	38,209	40,000	40,000	$ 45,000
100-434-43420	Taxes & Fees	1,971	1,738	2,366	59	2,000	2,000	$ 2,000
100-434-45010	Facility Lease	-	687	705	2,700	750	750	$ 750
100-434-45080	Park Grounds & Bldgs Maint	12,073	8,879	11,973	6,742	15,500	15,500	$ 18,000
TOTAL EXPENSES		205,918	209,019	331,217	298,521	378,207	378,207	$ 402,542

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
DEPT 436	**Arts & Culture**							
EXPENSES								
100-436-40111	Temporary Wages	-	-	-	2,318	53,683	53,683	$ 54,780
100-436-40113	Overtime Wages	-	-	-	-	1,000	1,000	$ 1,000
100-436-41028	PARS (Part Time Retirement)	-	-	-	25	1,058	1,058	$ 1,080
100-436-42007	Maintenance Supplies	-	-	-	-	2,500	2,500	$ 2,500
100-436-43031	Contractual Services	-	-	-	5,967	10,000	35,000	$ 10,000
100-436-43404	Public Utilities	-	-	-	232	-	-	$ 1,000
100-436-45010	Facility Lease	-	-	-	47,000	24,000	24,000	$ 27,800
TOTAL EXPENSES		-	-	-	55,608	92,242	117,242	98,160
DEPT 438	**PARKS, BLDGS & TRAIL MAINT**							
EXPENSES								
100-438-40000	Regular Salaries	191,965	204,828	235,837	216,704	225,098	225,098	$ 254,028
100-438-40111	Temporary Wages	47,261	49,865	35,441	19,921	63,850	63,850	$ 65,983
100-438-40113	Overtime Wages	11,928	14,186	18,485	25,557	10,000	10,000	$ 10,000
100-438-40130	Comprehensive Leave	(31,589)	(845)	1,768	-	16,388	16,388	$ 17,950
100-438-41002	Health Ins Premiums	55,047	46,232	67,166	80,349	77,354	77,354	$ 78,790
100-438-41012	Workers Comp Insurance	8,551	11,432	12,761	15,623	15,623	15,623	$ 17,436
100-438-41016	Unemployment Assessment	8,731	3,165	251	-	5,000	5,000	$ 5,000
100-438-41020	PERS (Retirement)	76,710	72,817	83,850	86,447	84,775	84,775	$ 92,309
100-438-41028	PARS (Part Time Retirement)	1,335	1,773	651	650	1,259	1,259	$ 1,301
100-438-42003	Misc Supplies	773	504	1,246	-	5,000	5,000	$ 10,000
100-438-42006	Uniforms & Personal Equip	2,956	2,693	4,192	2,467	4,500	4,500	$ 6,500
100-438-42007	Maintenance Supplies	13,863	8,232	13,901	4,870	15,000	15,000	$ 20,000
100-438-43031	Contractual Services	3,979	5,807	7,252	1,668	15,000	15,000	$ 15,000
100-438-43060	Garage Vehicle Service	54,537	68,123	79,894	19,359	58,000	58,000	$ 58,000
100-438-43066	Vehicle & Equip Replacement	43,514	28,971	53,060	73,714	73,714	73,714	$ 73,546
100-438-43150	Training, Ed, Conf & Mtgs	1,176	90	690	2,335	3,000	3,000	$ 3,000
100-438-43404	Public Utilities	57,590	69,084	75,145	54,212	80,000	80,000	$ 80,000
100-438-45080	Park Grounds & Bldgs Maint	13,328	11,696	18,707	6,774	16,000	16,000	$ 18,000
100-438-45081	Signage Maintenance						14,218	$ 3,000
TOTAL EXPENSES		603,037	644,301	716,727	610,649	769,561	825,058	$ 829,844

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
DEPT 440	**PLANNING DIVISION**							
EXPENSES								
100-440-40000	Regular Salaries	470,061	482,855	472,181	451,103	440,344	440,344	$ 480,116
100-440-40111	Temporary Wages	7,075	18,312	22,609	5,580	29,085	29,085	$ 29,689
100-440-40130	Comprehensive Leave	(4,724)	12,333	(15,063)	-	25,133	25,133	$ 26,324
100-440-41002	Health Ins Premiums	121,147	156,333	148,779	122,567	149,625	149,625	$ 147,905
100-440-41012	Workers Comp Insurance	25,180	23,111	25,524	30,114	30,114	30,114	$ 32,468
100-440-41020	PERS (Retirement)	143,672	142,301	161,821	156,822	158,365	158,365	$ 165,380
100-440-41028	PARS (Part Time Retirement)	124	393	404	110	557	557	$ 568
100-440-42006	Uniforms & Personal Equip	354	-	620	-	1,000	1,000	$ 1,000
100-440-43031	Contractual Services	125,263	110,156	378,862	428,634	155,000	155,000	$ 350,000
100-440-43110	Mem'ships, Dues, Subscr, Publi	1,268	3,147	2,668	1,386	3,000	3,000	$ 3,000
100-440-43130	Advertising & Legal Notices	780	2,044	5,050	1,872	3,000	3,000	$ 3,000
100-440-43150	Training, Ed, Conf & Mtgs	8,302	20	11,438	11,063	12,000	12,000	$ 12,000
100-440-44500	Air Quality Management	25,000	25,000	25,000	25,000	25,500	25,500	$ 25,500
TOTAL EXPENSES		924,409	975,956	1,240,216	1,234,792	1,032,722	1,032,722	$ 1,276,951

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
DEPT 442	**BUILDING DIVISION**							
EXPENSES								
100-442-40000	Regular Salaries	255,339	272,859	284,746	306,142	310,254	310,254	$ 340,155
100-442-40113	Overtime Wages	227	4	-	29	500	500	$ 500
100-442-40130	Comprehensive Leave	(33,936)	3,048	5,311	-	15,026	15,026	$ 16,608
100-442-41002	Health Ins Premiums	68,704	53,061	73,599	129,102	137,659	137,659	$ 151,099
100-442-41012	Workers Comp Insurance	14,493	22,501	27,765	21,057	21,057	21,057	$ 22,917
100-442-41020	PERS (Retirement)	96,209	108,369	104,730	109,618	115,175	115,175	$ 122,337
100-442-42003	Misc Supplies	572	-	-	862	2,000	2,000	$ 2,000
100-442-42006	Uniforms & Personal Equip	460	93	494	147	500	500	$ 500
100-442-43031	Contractual Services	232,920	78,012	197,770	120,795	200,000	170,000	$ 200,000
100-442-43110	Mem'ships, Dues, Subscr, Publi	6,603	937	1,465	10,223	10,000	10,000	$ 2,000
100-442-43130	Advertising & Legal Notices	8,801	-	972	-	3,000	3,000	$ 3,000
100-442-43150	Training, Ed, Conf & Mtgs	4,456	2,871	6,449	3,299	8,000	8,000	$ 8,000
TOTAL EXPENSES		654,846	541,755	703,303	701,275	823,170	793,170	$ 869,116
DEPT 444	**CODE COMPLIANCE**							
EXPENSES								
100-444-40000	Regular Salaries	40,186	58,219	62,026	59,141	64,309	64,309	$ 72,924
100-444-40130	Comprehensive Leave	(824)	71	(302)	-	1,403	1,403	$ 1,429
100-444-41002	Health Ins Premiums	23,087	26,383	28,869	29,378	31,498	31,498	$ 34,984
100-444-41012	Workers Comp Insurance	2,320	3,577	2,698	4,251	4,251	4,251	$ 4,767
100-444-41020	PERS (Retirement)	12,932	19,422	21,074	21,449	20,808	20,808	$ 22,085
100-444-42006	Uniforms & Personal Equip	-	398	146	224	300	300	$ 300
100-444-43130	Advertising & Legal Notices	-	-	-	105	600	600	$ 600
100-444-43110	Mem'ships, Dues, Subscr, Publi	95	141	95	100	100	100	$ 100
100-444-43150	Training, Ed, Conf & Mtgs	1,598	859	-	-	3,100	3,100	$ 3,100
TOTAL EXPENSES		79,841	109,078	114,605	114,648	126,369	126,369	$ 140,289

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
DEPT 445	**HOUSING PROGRAMS & PLANNING**							
EXPENSES								
100-445-40000	Regular Salaries	123,371	142,536	131,082	101,742	106,083	106,083	$ 126,836
100-445-40130	Comprehensive Leave	833	-	-	-	3,473	3,473	$ 4,981
100-445-41002	Health Ins Premiums	56,768	65,884	52,730	40,246	42,174	42,174	$ 44,998
100-445-41012	Workers Comp Insurance	6,548	12,957	20,843	7,088	7,088	7,088	$ 8,451
100-445-41020	PERS (Retirement)	43,177	66,643	42,457	40,760	40,449	40,449	$ 47,435
100-445-43031	Contractual Services	737,759	390,072	381,000	345,000	346,000	346,000	$ 357,500
100-445-43130	Advertising & Legal Notices	636	216	1,096	336	1,000	1,000	$ 1,000
100-445-49999	Transfers Out - Housing	-	-	1,230,000	761,432	499,932	761,432	$ 585,694
TOTAL EXPENSES		969,091	678,308	1,859,209	1,296,604	1,046,200	1,307,700	$ 1,176,895
DEPT 460	**ENG, PUBLIC WORKS & ADMIN**							
EXPENSES								
100-460-40000	Regular Salaries	396,793	240,349	255,460	427,401	468,072	468,072	$ 539,440
100-460-40111	Temporary Wages	12,468	-	13,257	5,810	-	-	$ 11,000
100-460-40113	Overtime Wages	3,098	128	2,148	3,442	-	-	$ 5,000
100-460-40130	Comprehensive Leave	(26,933)	5,053	7,534	-	29,462	29,462	$ 32,818
100-460-41002	Health Ins Premiums	65,921	46,713	74,423	138,138	138,030	138,030	$ 147,935
100-460-41012	Workers Comp Insurance	23,518	24,545	20,977	32,188	32,188	32,188	$ 36,687
100-460-41020	PERS (Retirement)	141,472	117,049	123,095	171,026	166,384	166,384	$ 182,468
100-460-41028	PARS (Part Time Retirement)	(559)	-	462	120	-	-	$ 220
100-460-42005	Postal Supplies & Postage	-	49	24	-	200	200	$ 200
100-460-42006	Uniforms & Personal Equip	-	722	1,026	3,736	2,500	2,500	$ 3,500
100-460-42007	Maintenance Supplies	71	270	112	898	250	250	$ 600
100-460-43031	Contractual Services	71,080	43,308	39,440	36,296	80,000	80,000	$ 50,000
100-460-43150	Training, Ed, Conf & Mtgs	2,455	473	2,058	3,822	2,000	2,000	$ 2,000
TOTAL EXPENSES		689,694	478,660	540,015	822,876	919,087	919,087	$ 1,011,869

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
DEPT 464	**FACILITIES MAINTENANCE**							
EXPENSES								
100-464-40000	Regular Salaries	40,995	47,823	48,616	25,983	48,659	48,659	$ 38,941
100-464-40111	Temporary Wages	11,781	18,277	12,581	1,378	15,170	15,170	$ 15,674
100-464-40130	Comprehensive Leave	(2,034)	245	(183)	-	275	275	$ 2,950
100-464-41002	Health Ins Premiums	10,657	10,986	11,911	16,582	13,958	13,958	$ 15,261
100-464-41012	Workers Comp Insurance	2,111	2,839	2,618	3,166	3,166	3,166	$ 2,686
100-464-41020	PERS (Retirement)	12,288	15,849	15,496	13,947	15,495	15,495	$ 12,443
100-464-41028	PARS (Part Time Retirement)	235	246	254	29	295	295	$ 305
100-464-42007	Maintenance Supplies	4,238	5,838	904	2,829	6,000	6,000	$ 6,000
100-464-43031	Contractual Services	8,394	16,839	11,881	17,645	15,000	15,000	$ 42,000
100-464-43404	Public Utilities	10,401	9,953	16,719	41,861	12,000	12,000	$ 25,000
100-464-43420	Taxes & Fees	60	60	2,104	16,135	500	500	$ 8,000
100-464-45100	Bus Shelter Maintenance	115	1,210	381	784	1,500	1,500	$ 1,500
TOTAL EXPENSES		99,841	130,539	123,505	142,334	132,017	132,017	$ 170,759
DEPT 467	**OFFICE OF OUTDOOR RECREATION**							
EXPENSES								
100-467-40000	Regular Salaries	-	-	122,443	217,507	256,497	256,497	$ 243,499
100-467-40111	Temporary Wages	-	-	3,532	13,347	100,000	44,962	$ 100,000
100-467-40130	Comprehensive Leave	-	-	305	-	11,882	11,882	$ 12,687
100-467-41002	Health Ins Premiums	-	-	39,086	47,332	117,668	117,668	$ 77,062
100-467-41012	Workers Comp Insurance	-	-	10,055	17,363	17,363	17,363	$ 16,424
100-467-41020	PERS (Retirement)	-	(62)	72,701	86,509	91,294	91,294	$ 81,708
100-467-41028	PARS (Part Time Retirement)	-	-	62	256	2,000	2,000	$ 2,000
100-467-42006	Uniforms & Personal Equip	-	-	338	-	1,500	1,500	$ 1,500
100-467-42007	Maintenance Supplies	-	-	-	-	5,000	5,000	$ 5,000
100-467-43031	Contractual Services	-	-	-	55,134	5,000	60,038	$ 50,000
100-467-43110	Mem'ships, Dues, Subscr, Publi							$ 1,500
100-467-43150	Training, Ed, Conf & Mtgs							$ 5,000
100-467-45081	Signage Maintenance							$ 25,000
TOTAL EXPENSES		-	(62)	250,400	439,043	608,205	608,205	$ 621,380

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
DEPT 475	**TRANSIT SERVICE**							
EXPENSES								
100-475-40111	Temporary Wages	-	103	294	-	-	-	$ 20,000
100-475-42007	Maintenance Supplies	846	1,045	342	186	500	500	$ 500
100-475-43031	Contractual Services	878,432	889,628	727,779	418,604	1,124,579	1,124,579	$ 1,041,520
100-475-43404	Public Utilities	145	1,614	6,745	16,087	2,000	2,000	$ 15,000
100-475-45224	Street Sign Replacement	-	-	2,790	-	3,000	3,000	$ 3,000
100-475-49999	Transfers Out - Transit	-	-	1,230,000	-	-	-	$ 231,880
TOTAL EXPENSES		897,668	923,219	2,017,091	457,005	1,171,200	1,171,200	$ 1,311,900
DEPT 480	**TOURISM & BUS DEV'T**							
EXPENSES								
100-480-43031	Contractual Services	256,264	29,733	71,803	22,106	100,000	100,000	$ 200,000
100-480-44810	Promotion & Tourism	2,439,600	1,819,850	2,959,500	2,525,000	2,300,000	2,300,000	$ 2,025,000
100-480-49999	Transfers Out - Tourism	-	-	2,770,000	1,215,400	492,300	1,215,400	$ 1,028,800
TOTAL EXPENSES		2,855,864	2,054,333	5,801,303	3,762,506	2,892,300	3,615,400	3,253,800
DEPT 599	**INTERFUND TRANSFERS**							
EXPENSES								
100-599-49999	Transfers Out	10,789,898	9,264,681	17,762,279	13,791,418	6,509,350	13,755,250	$ 6,737,307
TOTAL EXPENSES		10,789,898	9,264,681	17,762,279	13,791,418	6,509,350	13,755,250	$ 6,737,307

TOML BUDGET WORHSHEET

BUDGET 2023-24 **Fund 101 - Comprehensive Leave**

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
TOTAL TOML REVENUE		270,025	22,124	(21,659)	-	116,000	116,000	$ 379,024
TOTAL TOML EXPENDITURES		-	-	-	-	-	-	$ -
NET TOML REV - EXP		270,025	22,124	(21,659)	-	116,000	116,000	$ 379,024
REVENUE								
101-000-32260	Comprehensive Leave Charge	270,025	22,124	(21,659)	-	116,000	116,000	$ 379,024
TOTAL REVENUE		270,025	22,124	(21,659)	-	116,000	116,000	$ 379,024
DEPT 591	**INTERFUND TRANSFERS**							
EXPENSES								
101-591-40000	Regular Salaries	-	-	-	-	-	-	
TOTAL EXPENSES		-	-	-	-	-	-	$ -

TOML BUDGET WORKSHEET

BUDGET 2023-24 **Fund 205 - Solid Waste**

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
TOTAL TOML REVENUE		286,175	196,460	199,331	136,326	250,000	150,000	$ 150,000
TOTAL TOML EXPENDITURES		734,345	304,264	377,645	128,517	92,677	92,677	$ 103,463
NET TOML REV - EXP		(448,169)	(107,805)	(178,314)	7,809	157,323	57,323	$ 46,537
REVENUE								
205-000-31205	AB 939 FEE	180,000	45,000	125,413	126,396	150,000	150,000	$ 150,000
TOTAL REVENUE		286,175	196,460	199,331	136,326	250,000	150,000	$ 150,000
DEPT 490	**Solid Waste**							
EXPENSES								
205-490-40000	Regular Salaries	4,350	8,255	5,426	5,338	6,073	6,073	$ 6,438
205-490-40130	Comprehensive Leave	-	-	-	-	210	210	$ 254
205-490-41002	Health Ins Premiums	-	-	-	1,848	1,961	1,961	$ 2,188
205-490-41012	Workers Comp Insurance	179	-	-	407	407	407	$ 429
205-490-41020	PERS (Retirement)	698	-	6,179	2,283	2,354	2,354	$ 2,482
205-490-42030	Special Operational	-	-	2,683	1,144	10,000	10,000	$ 10,000
205-490-43030	Professional Services	24,301	3,076	-	1,060	10,000	10,000	$ 10,000
205-490-43031	Contractual Services	22,903	215,703	114,714	78,251	11,672	11,672	$ 21,672
205-490-43404	Public Utilities	5,708	26,726	52,972	38,188	50,000	50,000	$ 50,000
TOTAL EXPENSES		734,345	304,264	377,645	128,517	92,677	92,677	$ 103,463

TOML BUDGET WORKSHEET

BUDGET 2023-24 **Fund 210 - Gas Tax**

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
TOTAL TOML REVENUE		4,642,545	5,300,461	5,252,479	5,354,232	5,282,119	5,682,119	$ 5,513,553
TOTAL TOML EXPENDITURES		3,940,610	4,100,185	5,639,866	4,680,040	5,282,119	5,682,119	$ 5,617,861
NET TOML REV - EXP		701,935	1,200,276	(387,386)	674,192	0	0	$ (104,308)
REVENUE								
210-000-31490	Snow Management Permit	3,000	522	-	-	-		
210-000-31602	Charges for Services	26,567	34,238	98,049	54,715	10,000	10,000	$ 10,000
210-000-35404	State Gas Tax 2103	56,776	54,935	64,632	49,476	72,997	72,997	$ 72,997
210-000-35406	State Gas Tax 2105	42,002	41,949	45,264	34,524	47,327	47,327	$ 47,327
210-000-35408	State Gas Tax 2106	53,133	53,172	57,961	48,708	58,018	58,018	$ 58,018
210-000-35410	State Gas Tax 2107	53,037	56,765	54,042	46,828	50,000	50,000	$ 50,000
210-000-35412	State Gas Tax 2107 Snow	1,999,871	2,186,069	1,531,985	1,495,924	1,750,000	1,750,000	$ 2,400,000
210-000-35414	State Gas Tax 2107.5	2,000	2,000	2,000	2,000	2,000	2,000	$ 2,000
210-000-35416	State Gas Tax RMRA (SB-1)	142,612	139,710	161,785	120,815	187,691	187,691	$ 187,691
210-000-37100	Refunds and Rebates	-	16,600	39,063	13,621	13,000	13,000	$ 13,000
210-000-39999	Interfund Transfers In	2,232,652	2,695,390	3,040,926	3,431,086	3,091,086	3,491,086	$ 2,672,520
TOTAL REVENUE		4,642,545	5,300,461	5,252,479	5,354,232	5,282,119	5,682,119	$ 5,513,553

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
DEPT 450	**STREET MAINTENANCE**							
EXPENSES								
210-450-40000	Regular Salaries	281,704	282,122	287,981	243,788	354,578	354,578	$ 406,754
210-450-40130	Comprehensive Leave	(16,430)	(986)	(3,211)	-	15,191	15,191	$ 16,623
210-450-41002	Health Ins Premiums	81,464	93,653	100,007	86,830	165,785	165,785	$ 168,480
210-450-41012	Workers Comp Insurance	13,875	21,939	29,039	23,923	23,923	23,923	$ 27,143
210-450-41020	PERS (Retirement)	90,016	118,096	121,270	115,370	123,213	123,213	$ 133,950
210-450-42002	Office Supplies	10	-	-	-	200	200	$ 200
210-450-42006	Uniforms & Personal Equip	2,136	1,640	1,677	3,586	3,500	3,500	$ 3,500
210-450-42022	Street Maintenance Supplies	6,099	2,314	1,962	3,671	10,000	10,000	$ 10,000
210-450-42025	Traffic Safety Supplies	42,506	6,238	40,138	28,700	35,000	35,000	$ 35,000
210-450-43031	Contractual Services	36,340	447,418	831,870	269,129	475,000	475,000	$ 475,000
210-450-43150	Training, Ed, Conf & Mtgs	-	65	-	112	2,000	2,000	$ 2,000
210-450-43404	Public Utilities	17,703	11,079	19,441	22,951	15,000	15,000	$ 15,000
210-450-43420	Taxes & Fees	5,004	26,512	9,034	4,973	12,000	12,000	$ 12,000
210-450-45200	Traffic Signal Maintenance	2,624	-	452	469	6,000	6,000	$ 6,000
210-450-45220	Street Lights	-	693	5,045	(1,053)	3,000	3,000	$ 3,000
210-450-45224	Street Sign Replacement	16,644	31,144	35,058	27,755	35,000	35,000	$ 55,000
210-450-45228	Road, Curbs, Gutter Rehab	69,595	99,007	68,208	41,281	430,000	430,000	$ 580,000
210-450-46200	Machinery & Equip - Non Cap	114	22,310	2,307	-	4,500	4,500	$ 4,500
TOTAL EXPENSES		969,538	1,181,166	1,568,098	893,744	1,713,889	1,748,889	$ 1,954,151

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
DEPT 452	**SNOW REMOVAL**							
EXPENSES								
210-452-40000	Regular Salaries	386,935	436,989	440,196	551,784	463,621	668,621	$ 530,801
210-452-40111	Temporary Wages	67,456	50,187	26,207	35,567	82,142	82,142	$ 83,456
210-452-40113	Overtime Wages	115,731	108,382	86,678	287,703	125,000	125,000	$ 125,000
210-452-40130	Comprehensive Leave	(19,171)	(2,164)	(2,993)	-	20,135	20,135	$ 22,810
210-452-41002	Health Ins Premiums	136,491	148,579	147,421	176,052	208,747	208,747	$ 212,936
210-452-41012	Workers Comp Insurance	20,914	25,813	32,233	31,297	31,297	31,297	$ 35,492
210-452-41020	PERS (Retirement)	133,461	143,625	164,539	169,013	161,140	161,140	$ 175,239
210-452-41028	PARS (Part Time Retirement)	1,108	758	492	582	1,619	1,619	$ 1,645
210-452-42006	Uniforms & Personal Equip	8,229	9,098	6,215	7,274	10,000	10,000	$ 10,000
210-452-42022	Street Maintenance Supplies	1,490	797	6,828	850	10,000	10,000	$ 10,000
210-452-42025	Traffic Safety Supplies	78,495	78,182	51,168	24,158	135,000	135,000	$ 135,000
210-452-42030	Special Operational	8,665	8,845	9,123	27,800	3,000	3,000	$ 3,000
210-452-43031	Contractual Services	123,494	123,989	116,355	761,462	200,000	200,000	$ 200,000
210-452-43150	Training, Ed, Conf & Mtgs	390	49	-	774	2,000	2,000	$ 2,000
210-452-43404	Public Utilities	41,399	42,176	57,995	81,478	45,000	45,000	$ 45,000
210-452-45200	Traffic Signal Maintenance	4,700	26	-	-	5,000	5,000	$ 5,000
210-452-45220	Street Lights	15	562	1,270	-	2,500	2,500	$ 2,500
210-452-46200	Machinery & Equip - Non Cap	1,792	1,846	1,939	2,339	3,000	3,000	$ 3,000
TOTAL EXPENSES		1,120,282	1,180,015	1,145,689	2,158,132	1,509,201	1,714,201	$ 1,602,878

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
DEPT 454	**SUMMER EQUIP GARAGE**							
EXPENSES								
210-454-42002	Office Supplies	-	-	402	613	700	700	$ 700
210-454-42006	Uniforms & Personal Equip	2,125	3,016	3,874	2,769	3,000	3,000	$ 3,000
210-454-42016	Gasoline & Diesel	35,835	34,548	101,279	-	60,000	60,000	$ 60,000
210-454-42017	Vehicle Maintenance Parts	55,481	38,045	41,518	194	40,000	40,000	$ 40,000
210-454-43031	Contractual Services	3,661	2,834	3,637	2,529	4,000	4,000	$ 4,000
210-454-43060	Garage Vehicle Service	66,961	61,920	88,426	75,004	80,000	80,000	$ 80,000
210-454-43066	Vehicle & Equip Replacement	160,065	190,399	177,496	179,737	179,737	179,737	$ 177,830
210-454-43110	Mem'ships, Dues, Subscr, Publi	778	2,428	2,416	5,272	6,000	6,000	$ 6,000
210-454-46200	Machinery & Equip - Non Cap	2,714	4,000	1,649	1,676	4,000	4,000	$ 4,000
TOTAL EXPENSES		328,128	337,570	420,295	267,295	376,737	376,737	$ 375,530
DEPT 455	**WINTER EQUIP GARAGE**							
EXPENSES								
210-455-42006	Uniforms & Personal Equip	4,092	4,719	5,862	4,211	5,500	5,500	$ 5,500
210-455-42016	Gasoline & Diesel	77,858	78,920	71,067	-	90,000	90,000	$ 90,000
210-455-42017	Vehicle Maintenance Parts	209,529	149,754	139,042	411,570	210,000	370,000	$ 210,000
210-455-42030	Special Operational	72	-	59	75	100	100	$ 100
210-455-43031	Contractual Services	78	7,160	5,602	3,403	5,000	5,000	$ 5,000
210-455-43060	Garage Vehicle Service	184,625	188,874	202,995	15,336	160,000	160,000	$ 160,000
210-455-43066	Vehicle & Equip Replacement	508,181	624,828	560,524	590,627	590,627	590,627	$ 560,566
210-455-43110	Mem'ships, Dues, Subscr, Publi	3,506	4,491	6,891	2,425	8,500	8,500	$ 8,500
210-455-43150	Training, Ed, Conf & Mtgs	-	-	-	-	1,000	1,000	$ 1,000
210-455-46200	Machinery & Equip - Non Cap	2,321	8,051	3,184	2,375	4,000	4,000	$ 4,000
TOTAL EXPENSES		990,261	1,066,796	995,224	1,030,021	1,074,727	1,234,727	$ 1,044,666

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
DEPT 456	**GARAGE OPERATIONS**							
EXPENSES								
210-456-40000	Regular Salaries	17,569	17,857	17,762	3,675	6,488	6,488	$ 5,192
210-456-40130	Comprehensive Leave	-	-	-	-	37	37	$ 393
210-456-41002	Health Ins Premiums	4,196	4,628	5,008	1,387	1,861	1,861	$ 2,035
210-456-41012	Workers Comp Insurance	905	710	2,618	422	422	422	$ 358
210-456-41020	PERS (Retirement)	5,273	4,251	1,633	1,892	2,066	2,066	$ 1,659
	Maintenance Supplies	5,221	5,297	5,504	3,723	5,000	5,000	$ 5,000
210-456-43031	Contractual Services	32,927	20,503	34,726	22,693	32,000	32,000	$ 32,000
210-456-43404	Public Utilities	67,164	94,773	104,821	100,933	70,000	70,000	$ 75,000
210-456-45060	Gen'l Facilities Maint	-	-	-	-	1,000	1,000	$ 1,000
TOTAL EXPENSES		135,770	150,807	174,984	135,026	118,874	118,874	$ 122,637
DEPT 457	**PROMENADE MAINTENANCE**							
EXPENSES								
210-457-42007	Maintenance Supplies	-	-	187	-	1,000	1,000	$ 1,000
210-457-43031	Contractual Services	49,195	57,464	48,137	33,727	48,000	48,000	$ 48,000
210-457-43404	Public Utilities	1,602	-	-	-	2,000	2,000	$ 2,000
TOTAL EXPENSES		50,796	57,464	48,323	33,727	51,000	51,000	$ 51,000
DEPT 599	**INTERFUND TRANSFERS**							
EXPENSES								
210-599-49999	Transfers Out	345,835	126,367	1,287,251	162,096	437,691	437,691	$ 466,999
TOTAL EXPENSES		345,835	126,367	1,287,251	162,096	437,691	437,691	$ 466,999

TOML BUDGET WORKSHEET

BUDGET 2023-24 **Fund 215 - Measure R Trails**

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
TOTAL TOML REVENUE		359,661	451,032	515,000	313,961	250,000	250,000	$ 550,000
TOTAL TOML EXPENDITURES		428,451	648,352	499,598	213,180	250,000	250,000	$ 300,000
NET TOML REV - EXP		(68,790)	(197,320)	15,402	100,781	(0)	(0)	$ 250,000
REVENUE								
215-000-39999	Interfund Transfers In	345,000	405,000	420,000	305,038	250,000	250,000	$ 550,000
TOTAL REVENUE		359,661	451,032	515,000	313,961	250,000	250,000	$ 550,000
DEPT 511	**MEASURE R TRAILS**							
EXPENSES								
215-511-40000	Regular Salaries	97,129	111,457	1,437	16,887	18,277	18,277	$ 22,308
215-511-40111	Temporary Wages	56,036	62,307	55,197	32,506	57,718	57,718	$ 59,649
215-511-40130	Comprehensive Leave	(8,384)	831	817	-	479	479	$ 677
215-511-41002	Health Ins Premiums	31,424	35,535	1,309	-	6,328	6,328	$ 6,918
215-511-41012	Workers Comp Insurance	5,181	6,627	-	1,213	1,213	1,213	$ 1,474
215-511-41020	PERS (Retirement)	33,887	39,284	826	4,558	5,939	5,939	$ 6,827
215-511-41028	PARS (Part Time Retirement)	1,271	1,457	791	671	1,138	1,138	$ 1,176
215-511-42007	Maintenance Supplies	7,076	6,259	14,845	1,646	7,000	7,000	$ 7,000
215-511-42026	Trail Facility Supplies	5,942	19,910	9,129	4,974	6,000	6,000	$ 6,000
215-511-43031	Contractual Services	180,856	340,922	254,162	145,986	142,308	142,308	$ 184,372
215-511-43150	Training, Ed, Conf & Mtgs	-	-	-	-	2,000	2,000	$ 2,000
215-511-43404	Public Utilities	2,014	2,178	92	2,782	1,000	1,000	$ 1,000
215-511-48900	Computer Software - Capital	660	-	-	-	600	600	$ 600
TOTAL EXPENSES		428,451	648,352	349,598	213,180	250,000	250,000	$ 300,000

TOML BUDGET WORKSHEET

BUDGET 2023-24 **Fund 216 - Measure R**

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
TOTAL TOML REVENUE		1,558,411	1,673,707	1,928,096	1,505,979	1,500,000	1,500,000	$ 1,500,000
TOTAL TOML EXPENDITURES		2,696,654	966,753	1,111,795	1,651,509	1,676,497	1,676,497	$ 1,879,632
NET TOML REV - EXP		(1,138,242)	706,955	816,300	(145,530)	(176,497)	(176,497)	$ (379,632)
REVENUE								
216-000-30406	Sales Tax: Measure R	1,354,383	1,640,496	1,905,558	1,448,509	1,500,000	1,500,000	$ 1,500,000
TOTAL REVENUE		1,558,411	1,673,707	1,928,096	1,505,979	1,500,000	1,500,000	$ 1,500,000
DEPT 432	**RECREATION PROGRAMS**							
EXPENSES								
216-432-42008	Recreation Supplies	3,508	3,173	1,516	2,337	4,000	4,000	$ 4,000
TOTAL EXPENSES		3,508	3,173	1,516	2,337	4,000	4,000	$ 4,000
DEPT 510	**MEASURE R**							
EXPENSES								
216-510-43031	Contractual Services	202,000	22,000	100,500	92,473	115,500	115,500	$ 120,900
216-510-43100	Audit Services	4,250	4,250	4,500	2,500	4,250	4,250	$ 4,250
TOTAL EXPENSES		206,250	26,250	105,000	94,973	119,750	119,750	$ 125,150
DEPT 599	**INTERFUND TRANSFERS**							
EXPENSES								
216-599-49999	Transfers Out	2,445,925	914,441	987,733	1,552,747	1,552,747	1,552,747	$ 1,750,482
TOTAL EXPENSES		2,445,925	914,441	987,733	1,552,747	1,552,747	1,552,747	$ 1,750,482

TOML BUDGET WORKSHEET

BUDGET 2023-24 **Fund 217 - Measure U**

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
TOTAL TOML REVENUE		874,528	882,218	1,108,772	1,106,293	880,000	880,000	$ 880,000
TOTAL TOML EXPENDITURES		1,333,691	1,801,693	396,466	1,280,925	764,470	764,470	$ 1,491,870
NET TOML REV - EXP		(459,163)	(919,475)	712,306	(174,632)	115,530	115,530	$ (611,870)
REVENUE								
217-000-30910	Utility Tax: Telephone	42,234	41,483	53,701	134,417	75,000	75,000	$ 100,000
217-000-30920	Utility Tax: Electricity	535,653	586,437	744,164	698,900	485,000	485,000	$ 530,000
217-000-30930	Utility Tax: Gas	230,459	228,693	293,651	204,881	320,000	320,000	$ 250,000
TOTAL REVENUE		874,528	882,218	1,108,772	1,106,293	880,000	880,000	$ 880,000
DEPT 432	**RECREATION PROGRAMS**							
EXPENSES								
217-432-42008	Recreation Supplies	2,000	2,000	1,966	-	2,000	2,000	$ 2,000
TOTAL EXPENSES		2,000	2,000	1,966	-	2,000	2,000	$ 2,000
DEPT 513	**MEASURE U**							
EXPENSES								
217-513-43031	Contractual Services	237,441	220,443	245,000	278,425	658,220	658,220	$ 770,620
217-513-43100	Audit Services	4,250	4,250	4,500	2,500	4,250	4,250	$ 4,250
TOTAL EXPENSES		241,691	224,693	249,500	280,925	662,470	662,470	$ 774,870

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
DEPT 599	**INTERFUND TRANSFERS**							
EXPENSES								
217-599-49999	Transfers Out	1,090,000	1,575,000	145,000	1,000,000	100,000	100,000	$ 715,000
TOTAL EXPENSES		1,090,000	1,575,000	145,000	1,000,000	100,000	100,000	$ 715,000

TOML BUDGET WORKSHEET

BUDGET 2023-24 **Fund 218 - Tourism Business Improvement District (TBID)**

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
TOTAL TOML REVENUE		4,423,263	4,450,901	6,512,350	6,463,445	6,449,500	6,449,500	$ 6,668,250
TOTAL TOML EXPENDITURES		4,395,226	4,445,936	6,208,789	6,027,087	6,449,500	6,449,500	$ 6,668,250
NET TOML REV - EXP		28,037	4,965	303,561	436,358	-	-	$ -
REVENUE								
218-000-32610	TBID - Tier 2 & 3	8,850	8,500	7,900	7,400	9,500	9,500	$ 9,500
218-000-32614	TBID-Lodging	1,221,325	1,252,035	2,031,006	2,044,151	2,000,000	2,000,000	$ 2,000,000
218-000-32618	TBID-Retail	1,222,987	1,416,305	1,661,964	1,493,802	1,650,000	1,650,000	$ 1,650,000
218-000-32622	TBID-Restaurant	965,171	835,486	1,353,676	1,326,775	1,290,000	1,290,000	$ 1,290,000
218-000-32626	TBID-Ski Area Tickets	958,033	898,846	1,403,217	1,537,003	1,500,000	1,500,000	$ 1,718,750
TOTAL REVENUE		4,423,263	4,450,901	6,512,350	6,463,445	6,449,500	6,449,500	$ 6,668,250
DEPT 415	**FINANCE**							
EXPENSES								
218-415-43031	Contractual Services	88,375	89,018	130,196	-	128,990	128,990	$ 133,365
TOTAL EXPENSES		88,375	89,018	130,196	-	128,990	128,990	$ 133,365
DEPT 480	**TOURISM & BUS DEV'T**						-	
EXPENSES								
218-480-49020	TBID Pass Through	4,306,850	4,356,918	6,078,593	6,027,087	6,320,510	6,320,510	$ 6,534,885
TOTAL EXPENSES		4,306,850	4,356,918	6,078,593	6,027,087	6,320,510	6,320,510	$ 6,534,885

TOML BUDGET WORKSHEET

BUDGET 2023-24 **Fund 220 - Airport Operations**

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
TOTAL TOML REVENUE		1,900,845	2,356,146	5,080,247	1,508,586	1,827,900	2,202,900	$ 2,199,878
TOTAL TOML EXPENDITURES		1,582,926	1,681,621	1,397,216	1,772,648	1,872,767	2,172,767	$ 2,280,362
NET TOML REV - EXP		317,919	674,524	3,683,030	(264,062)	(44,867)	30,133	$ (80,484)
REVENUE								
220-000-31610	Facility Rental	2,600	2,400	2,200	27,060	2,400	2,400	$ 60,600
220-000-31804	Commissions	3,672	-	-	813	-	-	$ 1,800
220-000-31806	Car Rental Fee	110,510	25,226	63,581	80,362	45,000	45,000	$ 55,000
220-000-31810	Schat.net Fee	3,093	3,350	2,835	2,835	3,000	3,000	$ 4,080
220-000-31814	Taxi Services	1,936	260	220	220	3,500	3,500	$ 500
220-000-31840	Fuel Flowage Fee	16,994	14,198	27,231	24,568	22,000	22,000	$ 27,000
220-000-31842	Non-Aviation Fuel	4,165	4,617	6,426	8,684	5,000	5,000	$ 10,000
220-000-31862	Hanger Ground Lease	97,524	100,914	117,254	103,662	110,000	110,000	$ 110,000
220-000-34407	AIP-47 FAA Grant ACRGP	-	-	-	103,949	400,000	400,000	$ 300,000
	AIP-48 AWOS Relcation							$ 435,000
	AIP-49 AARF and							$ 108,082
	AIP? - ARFF Redesign							$ 203,265
220-000-37002	Interest on Investments	18,651	3,800	2,829	20,227	4,000	4,000	$ 4,000
220-000-37300	Other Revenue	4,275	6,305	6,290	12,940	10,000	10,000	$ 5,000
220-000-39999	Interfund Transfers In	291,274	100,000	493,089	875,000	500,000	875,000	$ 875,551
TOTAL REVENUE		1,900,845	2,356,146	5,080,247	1,508,586	1,827,900	2,202,900	$ 2,199,878

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
DEPT 471	**AIRPORT ADMIN & OPS**							
EXPENSES								
220-471-40000	Regular Salaries	282,835	341,146	393,793	381,308	372,756	372,756	$ 386,909
220-471-40111	Temporary Wages	49,593	57,931	61,212	41,057	59,851	59,851	$ 56,091
220-471-40113	Overtime Wages	8,877	2,899	7,544	27,442	-	-	$ 15,000
220-471-40130	Comprehensive Leave	(44,997)	(2,446)	(135)	-	18,588	18,588	$ 10,107
220-471-41002	Health Ins Premiums	97,270	128,061	137,941	127,735	148,519	148,519	$ 153,615
220-471-41012	Workers Comp Insurance	14,534	16,910	16,930	24,237	25,318	25,318	$ 25,453
220-471-41020	PERS (Retirement)	88,184	237,210	(189,646)	124,438	130,159	130,159	$ 117,926
220-471-41028	PARS (Part Time Retirement)	461	474	(22,444)	532	1,180	1,180	$ 1,106
220-471-42002	Office Supplies	893	1,169	534	121	1,500	1,500	$ 1,500
220-471-42005	Postal Supplies & Postage	376	1,173	-	337	1,000	1,000	$ 1,000
220-471-42006	Uniforms & Personal Equip	10,456	4,872	2,855	5,669	8,000	8,000	$ 8,000
220-471-42007	Maintenance Supplies	47,066	47,632	50,685	79,722	60,000	160,000	$ 60,000
220-471-42016	Gasoline & Diesel	19,529	20,728	41,009	44,347	40,000	40,000	$ 55,000
220-471-42017	Vehicle Maintenance Parts	30,106	24,178	35,179	21,829	25,000	25,000	$ 40,000
220-471-42030	Special Operational	378	-	-	239	500	500	$ 500
220-471-43031	Contractual Services	109,587	195,960	150,231	149,231	225,000	425,000	$ 225,000
220-471-43060	Garage Vehicle Service	25,413	22,761	23,179	9,075	45,000	45,000	$ 45,000
220-471-43066	Vehicle & Equip Replacement	-	-	4,126	4,265	4,265	4,265	$ 4,429
220-471-43106	Insurance Premiums	10,561	14,132	15,430	16,820	16,000	16,000	$ 16,000
220-471-43110	Mem'ships, Dues, Subscr, Publi	857	630	1,300	1,408	2,000	2,000	$ 2,000
220-471-43130	Advertising & Legal Notices	-	-	164	2,162	500	500	$ 500
220-471-43150	Training, Ed, Conf & Mtgs	10,699	8,149	10,763	19,778	9,500	9,500	$ 16,000
220-471-43404	Public Utilities	59,583	60,580	76,470	93,917	65,000	65,000	$ 80,000
220-471-43420	Taxes & Fees	2,661	3,833	2,337	2,095	5,000	5,000	$ 5,000
220-471-45010	Facility Lease	46,579	54,665	112,008	61,697	86,000	86,000	$ 80,000
220-471-46440	Office Equip & Furniture	-	362	-	1,352	500	500	$ 1,000
220-471-48200	Machinery & Equip - Capital	-	-	-	-	-	-	$ 8,000
TOTAL EXPENSES		1,116,923	1,462,998	1,127,940	1,241,349	1,353,137	1,653,137	$ 1,415,135

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
DEPT 531	**CAPITAL PROJECTS - OTHER**							
EXPENSES								
220-531-40000	Regular Salaries	20,158	27,064	14,763	9,553	15,532	15,532	$ 19,507
220-531-40130	Comprehensive Leave	-	-	-	-	1,180	1,180	$ 582
220-531-41002	Health Ins Premiums	-	-	-	-	4,853	4,853	$ 6,410
220-531-41012	Workers Comp Insurance	288	-	-	1,081	1,081	1,081	$ 1,288
220-531-41020	PERS (Retirement)	613	-	21,985	4,061	5,985	5,985	$ 5,967
220-531-43031	Contractual Services	442,487	191,302	231,905	516,603	491,000	491,000	$ 831,472
TOTAL EXPENSES		466,002	218,623	269,277	531,299	519,630	519,630	$ 865,227

TOML BUDGET WORKSHEET

BUDGET 2023-24 **Fund 240 - Long Valley Pit**

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
TOTAL TOML REVENUE		29,819	15,514	31,363	202,977	26,000	26,000	$ 26,000
TOTAL TOML EXPENDITURES		410	3,529	4,238	7,887	3,000	3,000	$ 3,000
NET TOML REV - EXP		29,408	11,985	27,125	195,090	23,000	23,000	$ 23,000
REVENUE								
240-000-31650	Load Charge	27,170	14,690	30,728	198,840	26,000	26,000	$ 26,000
TOTAL REVENUE		29,819	15,514	31,363	202,977	26,000	26,000	$ 26,000
DEPT 477	**LONG VALLEY PIT**							
EXPENSES								
240-477-43031	Contractual Services	-	129	-	6,940	3,000	3,000	$ 3,000
TOTAL EXPENSES		410	3,529	4,238	7,887	3,000	3,000	$ 3,000

TOML BUDGET WORKSHEET

BUDGET 2023-24 **Fund 245 - Housing Programs**

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
TOTAL TOML REVENUE		793,137	2,583,104	7,718,815	8,385,558	1,015,232	3,599,832	$ 1,830,494
TOTAL TOML EXPENDITURES		842,641	649,538	1,063,451	1,709,788	5,335,000	5,335,000	$ 5,335,000
NET TOML REV - EXP		(49,505)	1,933,566	6,655,364	6,675,770	(4,319,768)	(1,735,168)	$ (3,504,506)
REVENUE								
245-000-33020	HELP Program Loan	-	104,574	-	159,794	150,000	150,000	$ 150,000
245-000-33050	CDBG Grant Revenue	307,699	138,396	3,680	27,965	15,000	15,000	$ 15,000
245-000-33060	RLF Revenue	-	-	50,639	-	-	-	$ 203,000
245-000-37002	Interest on Investments	8,741	2,711	19,439	88,065	8,000	8,000	$ 8,000
245-000-39999	Interfund Transfers In	45,000	1,661,000	7,600,000	7,268,832	842,232	3,426,832	$ 1,454,494
TOTAL REVENUE		793,137	2,583,104	7,718,815	8,385,558	1,015,232	3,599,832	$ 1,555,494
DEPT 445	**GENERAL FUND HOUSING PROGRAMS**							
EXPENSES								
245-445-43031	Contractual Services	-	-	(363,751)	217,942	2,000,000	2,000,000	$ 2,000,000
245-445-48300	Buildings - Capital	-	-	1,295,915	1,190,729	3,200,000	3,200,000	$ 3,200,000
TOTAL EXPENSES		-	-	932,164	1,408,671	5,200,000	5,200,000	$ 5,200,000

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
DEPT 446	**HOME**							
EXPENSES								
245-446-43030	Professional Services	142,000	164,005	-	-	120,000	120,000	$ 120,000
TOTAL EXPENSES		151,500	173,955	-	-	120,000	120,000	$ 120,000
DEPT 447	**CDBG**							
EXPENSES								
245-447-40000	Regular Salaries	1,328	4,741	(1,253)	1,116	2,000	2,000	$ 2,000
245-447-43031	Contractual Services	386,983	204,568	2,342	-	12,500	12,500	$ 12,500
245-447-43130	Advertising & Legal Notices	-	450	91	-	500	500	$ 500
TOTAL EXPENSES		388,412	209,759	1,235	1,116	15,000	15,000	$ 15,000
DEPT 599	**INTERFUND TRANSFERS**							
EXPENSES								
245-599-49999	Transfers Out	-	-	-	3,700,000	3,400,000	3,400,000	$ -
TOTAL EXPENSES		-	-	-	3,700,000	3,400,000	3,400,000	$ -

TOML BUDGET WORKSHEET

BUDGET 2023-24 **Fund 250 - LTC**

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
TOTAL TOML REVENUE		96,762	128,110	61,165	48,672	75,000	75,000	$ 99,250
TOTAL TOML EXPENDITURES		98,102	143,962	88,198	41,294	75,001	75,001	$ 99,250
NET TOML REV - EXP		(1,339)	(15,852)	(27,033)	7,377	$ -	$ -	$ -
REVENUE								
250-000-35416	LTC: PPM & RPA Planning	96,762	128,110	61,165	48,672	75,000	75,000	$ 99,250
TOTAL REVENUE		96,762	128,110	61,165	48,672	75,000	75,000	$ 99,250
DEPT 540	**STREETS - LTC PROGRAMS**							
EXPENSES								
250-540-40000	Regular Salaries	5,804	18,687	7,673	17,706	6,596	6,596	$ 7,342
250-540-40130	Comprehensive Leave	-	-	-	-	595	595	$ 638
250-540-41002	Health Ins Premiums	-	-	-	135	542	542	$ 542
250-540-41012	Workers Comp Insurance	86	-	11,924	465	465	465	$ 512
250-540-41020	PERS (Retirement)	328	8,164	9,187	2,433	2,694	2,694	$ 2,959
250-540-43031	Contractual Services	89,729	117,112	57,878	20,555	64,108	64,108	$ 47,258
TOTAL EXPENSES		98,102	143,962	88,198	41,294	75,000	75,001	$ 59,250
DEPT 599	**INTERFUND TRANSFERS**							
EXPENSES								
250-599-49999	Transfers Out	-	-	-	-	-		$ 40,000
TOTAL EXPENSES		-	-	-	-	-	-	$ 40,000

TOML BUDGET WORKSHEET

BUDGET 2023-24 **Fund 300 - Capital Projects**

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
TOTAL TOML REVENUE		9,838,566	2,276,091	10,231,717	14,430,368	10,674,504	14,116,504	$ 17,659,918
TOTAL TOML EXPENDITURES		5,881,069	3,024,665	7,991,324	13,799,317	44,579,461	44,579,461	$ 45,559,160
NET TOML REV - EXP		3,957,498	(748,573)	2,240,393	631,051	(33,904,957)	(30,462,957)	$ (27,899,242)
REVENUE								
300-000-34216	RTIP Mammoth Creek Gap	-	-	-	-	-	-	
300-000-34200	Pending Grant Funding	-	-	-	-	3,518,000	3,518,000	$ 13,553,414
300-000-35230	CalTrans State Grants	-	-	184,931	1,921,308	2,968,813	2,968,813	$ 2,968,813
300-000-39999	Interfund Transfers In	6,455,128	1,840,278	9,791,813	12,477,000	4,187,691	7,629,691	$ 1,137,691
TOTAL REVENUE		9,838,566	2,276,091	10,231,717	14,430,368	10,674,504	14,116,504	$ 17,659,918
DEPT 530	**CAPITAL PROJECTS - STREETS**							
EXPENSES								
300-530-40000	Regular Salaries	22,148	1,085	-	-	2,325	2,325	$ 2,716
300-530-40111	Temporary Wages	20,350	-	-	-	15,077	15,077	$ 15,474
300-530-40130	Comprehensive Leave	-	-	-	-	57	57	$ 81
300-530-41002	Health Ins Premiums	-	-	-	-	1,095	1,095	$ 1,219
300-530-41012	Workers Comp Insurance	934	-	-	154	154	154	$ 179
300-530-41020	PERS (Retirement)	3,527	-	1,104	579	754	754	$ 831
300-530-41028	PARS (Part Time Retirement)	-	-	-	-	293	293	$ 301
300-530-43031	Contractual Services	669,455	16,830	663	98,418	8,747,644	8,747,644	$ 8,747,644
TOTAL EXPENSES		719,128	17,915	1,767	99,151	8,767,400	8,767,400	$ 8,768,445

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
DEPT 531	**CAPITAL PROJECTS - OTHER**							
EXPENSES								
300-531-40000	Regular Salaries	17,578	39,841	60,750	11,064	83,741	83,741	$ 97,291
300-531-40111	Temporary Wages	8,943	-	17,268	-	15,077	15,077	$ 15,474
300-531-40130	Comprehensive Leave	-	-	-	-	5,279	5,279	$ 5,934
300-531-41002	Health Ins Premiums	-	-	-	-	28,078	28,078	$ 34,895
300-531-41012	Workers Comp Insurance	35	-	-	5,759	5,759	5,759	$ 6,618
300-531-41020	PERS (Retirement)	128	-	38,167	21,634	29,356	29,356	$ 32,311
300-531-41028	PARS (Part Time Retirement)	-	-	-	-	293	293	$ 301
300-531-43031	Contractual Services	4,045,078	2,785,828	7,863,068	9,819,591	35,644,478	35,644,478	$ 36,597,892
TOTAL EXPENSES		4,073,381	2,825,669	7,979,530	9,858,166	35,812,061	35,812,061	$ 36,790,716
DEPT 599	**INTERFUND TRANSFERS**							
EXPENSES								
300-599-49999	Transfers Out	1,088,560	181,080	10,027	3,842,000	-	-	$ -
TOTAL EXPENSES		1,088,560	181,080	10,027	3,842,000	-	-	$ -

TOML BUDGET WORKSHEET

BUDGET 2023-24 **Fund 830 - DIF Town Admin Overhead**

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
TOTAL TOML REVENUE		11,568	15,069	30,576	1,273	19,996	19,996	$ 43,400
TOTAL TOML EXPENDITURES		-	-	-	-	-	-	$ -
NET TOML REV - EXP		11,568	15,069	30,576	1,273	19,996	19,996	$ 43,400
REVENUE								
830-000-39999	Interfund Transfers In	10,967	14,852	30,378	-	19,996	19,996	$ 43,400
TOTAL REVENUE		11,568	15,069	30,576	1,273	19,996	19,996	$ 43,400

TOML BUDGET WORKSHEET

BUDGET 2023-24 **Fund 831 - DIF General Facilities & Equipment**

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
TOTAL TOML REVENUE		28,378.02	46,313.56	43,314.94	142,832.68	41,200.00	41,200	$ 125,000
TOTAL TOML EXPENDITURES		1,135.12	1,829.77	1,711.57	-	(1,648.00)	1,648	$ 5,000
NET TOML REV - EXP		27,242.90	44,483.79	41,603.37	142,832.68	42,848.00	39,552	$ 120,000
REVENUE								
831-000-32404	DIF General Facilities & Equip	26,815.92	45,744.27	42,789.36	139,166.47	41,200.00	41,200.00	$ 125,000
TOTAL REVENUE		28,378.02	46,313.56	43,314.94	142,832.68	41,200.00	41,200	$ 125,000
TOTAL FUND EXPENSES								
DEPT 599	**INTERFUND TRANSFERS**							
EXPENSES								
831-599-49999	Transfers Out	1,135.12	1,829.77	1,711.57	-	1,648.00	1,648.00	$ 5,000
TOTAL EXPENSES		1,135.12	1,829.77	1,711.57	-	1,648.00	1,648.00	$ 5,000

TOML BUDGET WORKSHEET

BUDGET 2023-24 **Fund 832 - DIF Law Enforcement**

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
TOTAL TOML REVENUE		15,242.25	10,024.55	12,438.22	70,228.25	13,400	13,400	$ 65,000
TOTAL TOML EXPENDITURES		609.69	390.48	488.97	-	536	536	$ 2,600
NET TOML REV - EXP		14,632.56	9,634.07	11,949.25	70,228.25	12,864	12,864	$ 62,400
REVENUE								
832-000-32406	DIF-Police	14,410.48	9,762.00	12,224.34	68,549.88	13,400.00	13,400.00	$ 65,000
TOTAL REVENUE		15,242.25	10,024.55	12,438.22	70,228.25	13,400	13,400	$ 65,000
TOTAL FUND EXPENSES								
DEPT 599	**INTERFUND TRANSFERS**							
EXPENSES								
832-599-49999	Transfers Out	609.69	390.48	488.97	-	536	536	$ 2,600
TOTAL EXPENSES		609.69	390.48	488.97	-	536	536	$ 2,600

TOML BUDGET WORKSHEET

BUDGET 2023-24 **Fund 833 - DIF Storm Drains**

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
TOTAL TOML REVENUE		19,611.25	40,232.54	38,379.97	130,728.09	34,200	34,200	$ 115,000
TOTAL TOML EXPENDITURES		784.45	1,590.68	1,517.76	-	1,368	1,368	$ 4,600
NET TOML REV - EXP		18,826.80	38,641.86	36,862.21	130,728.09	32,832	32,832	$ 110,400
REVENUE								
833-000-32408	DIF Storm Drainage	18,361.96	39,767.00	37,944.02	127,466.49	34,200	34,200	$ 115,000
TOTAL REVENUE		19,611.25	40,232.54	38,379.97	130,728.09	34,200	34,200	$ 115,000
TOTAL FUND EXPENSES								
DEPT 599	**INTERFUND TRANSFERS**							
EXPENSES								
833-599-49999	Transfers Out	784.45	1,590.68	1,517.76	-	1,368	1,368	$ 4,600
TOTAL EXPENSES		784.45	1,590.68	1,517.76	-	1,368	1,368	$ 4,600

TOML BUDGET WORKSHEET

BUDGET 2023-24 **Fund 834 - DIF Parks and Recreation**

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
TOTAL TOML REVENUE		21,492	45,728	38,247	157,668	36,800	36,800	$ 140,000
TOTAL TOML EXPENDITURES		75,860	1,821	1,519	-	1,472	1,472	$ 5,600
NET TOML REV - EXP		(54,368)	43,907	36,728	157,668	35,328	35,328	$ 134,400
REVENUE								
834-000-32410	DIF Parkland & Recreation	20,585.00	45,520.00	37,976.92	154,874.59	36,800	36,800	$ 140,000
834-000-37002	Interest on Investments	906.67	208.24	270.23	2,793.80	-	-	$ -
TOTAL REVENUE		21,491.67	45,728.24	38,247.15	157,668.39	36,800.00	36,800	$ 140,000
TOTAL FUND EXPENSES								
DEPT 599	**INTERFUND TRANSFERS**							
EXPENSES								
834-599-49999	Transfers Out	75,859.67	1,820.80	1,519.08	-	1,472	1,472	$ 5,600
TOTAL EXPENSES		75,859.67	1,820.80	1,519.08	-	1,472	1,472	$ 5,600

TOML BUDGET WORKSHEET

BUDGET 2023-24 **Fund 835 - DIF MCOE - Library**

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
TOTAL TOML REVENUE		18,019	26,221	173,056	96,087	77,500	77,500	$ 80,000
TOTAL TOML EXPENDITURES		721	1,029	122,723	-	77,500	77,500	$ 80,000
NET TOML REV - EXP		17,298	25,192	50,333	96,087	-	-	$ -
REVENUE								
835-000-32416	DIF MCOE Library Fees	16,504	25,723	172,846	92,797	77,500	77,500	$ 80,000
TOTAL REVENUE		18,019	26,221	173,056	96,087	77,500	77,500	$ 80,000
DEPT 531	**DIF MCOE - LIBRARY**							
EXPENSES								
835-531-43031	Contractual Services	-	-	115,809	-	74,400	74,400	$ 76,800
TOTAL EXPENSES		-	-	115,809	-	74,400	74,400	$ 76,800
DEPT 599	**INTERFUND TRANSFERS**							
EXPENSES								
835-599-49999	Transfers Out	721	1,029	6,914	-	3,100	3,100	$ 3,200
TOTAL EXPENSES		721	1,029	6,914	-	3,100	3,100	$ 3,200

TOML BUDGET WORKSHEET

BUDGET 2023-24 **Fund 836 - DIF Streets & Circulation**

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
TOTAL TOML REVENUE		11,698	12,703	13,271	48,321	13,200	13,200	$ 35,000
TOTAL TOML EXPENDITURES		468	499	523	-	528	528	$ 1,400
NET TOML REV - EXP		11,230	12,204	12,748	48,321	12,672	12,672	$ 33,600
REVENUE								
836-000-32412	DIF Vehicle Circulation	11,167	12,483	13,081	47,009	13,200	13,200	$ 35,000
TOTAL REVENUE		11,698	12,703	13,271	48,321	13,200	13,200	$ 35,000
TOTAL FUND EXPENSES								
DEPT 599	**INTERFUND TRANSFERS**							
EXPENSES								
836-599-49999	Transfers Out	468	499	523	-	528	528	$ 1,400
TOTAL EXPENSES		468	499	523	-	528	528	$ 1,400

TOML BUDGET WORKSHEET

BUDGET 2023-24 **Fund 837 - DIF MCOE Childcare**

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
TOTAL TOML REVENUE		19,192	37,823	60,674	122,026	41,600	41,600	$ 100,000
TOTAL TOML EXPENDITURES		768	1,485	2,403	160,000	1,664	1,664	$ 4,000
NET TOML REV - EXP		18,424	36,338	58,271	(37,974)	39,936	39,936	$ 96,000
REVENUE								
837-000-32418	DIF MCOE Child Care	17,096	37,126	60,084	119,739	41,600	41,600	$ 100,000
TOTAL REVENUE		19,192	37,823	60,674	122,026	41,600	41,600	$ 100,000
TOTAL FUND EXPENSES								
DEPT 599	**INTERFUND TRANSFERS**							
EXPENSES								
837-599-49999	Transfers Out	768	1,485	2,403	160,000	1,664	1,664	$ 4,000
TOTAL EXPENSES		768	1,485	2,403	160,000	1,664	1,664	$ 4,000

TOML BUDGET WORKSHEET

BUDGET 2023-24 **Fund 838 - DIF Fire Facilities, Vehicles & Equipment**

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
TOTAL TOML REVENUE		78,737	90,542	315,149	254,951	172,500	172,500	$ 225,000
TOTAL TOML EXPENDITURES		3,149	3,580	12,560	760,000	172,500	172,500	$ 225,000
NET TOML REV - EXP		75,587	86,962	302,589	(505,049)	-	-	$ -
REVENUE								
838-000-32414	DIF Fire District Fees	76,023	89,499	313,998	253,401	172,500	172,500	$ 225,000
838-000-37002	Interest on Investments	2,714	1,043	1,151	1,550	-	-	
TOTAL REVENUE		78,737	90,542	315,149	254,951	172,500	172,500	$ 225,000
DEPT 531	**DIF Fire**							
EXPENSES								
838-531-43031	Contractual Services	-	-	-	760,000	165,600	165,600	$ 216,000
TOTAL EXPENSES		-	-	-	760,000	165,600	165,600	$ 216,000
DEPT 599	**INTERFUND TRANSFERS**							
EXPENSES								
838-599-49999	Transfers Out	3,149	3,580	12,560	-	6,900	6,900	$ 9,000
TOTAL EXPENSES		3,149	3,580	12,560	-	6,900	6,900	$ 9,000

TOML BUDGET WORKSHEET

BUDGET 2023-24 **Fund 841 - DIF Transit & Trails**

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
TOTAL TOML REVENUE		61,796	66,844	69,512	253,597	69,500	69,500	$ 200,000
TOTAL TOML EXPENDITURES		2,472	2,627	2,740	-	2,780	2,780	$ 8,000
NET TOML REV - EXP		59,324	64,218	66,772	253,597	66,720	66,720	$ 192,000
REVENUE								
841-000-32420	DIF Multi-Modal Circulation	58,292	65,667	68,502	246,653	69,500	69,500	$ 200,000
841-000-37002	Interest on Investments	3,504	1,177	1,011	6,944	-	-	$ -
TOTAL REVENUE		61,796	66,844	69,512	253,597	69,500	69,500	$ 200,000
TOTAL FUND EXPENSES								
DEPT 599	**INTERFUND TRANSFERS**							
EXPENSES								
841-599-49999	Transfers Out	2,472	2,627	2,740	-	2,780	2,780	$ 8,000
TOTAL EXPENSES		2,472	2,627	2,740	-	2,780	2,780	$ 8,000

TOML BUDGET WORKSHEET

BUDGET 2023-24 **Fund 850 - Juniper Ridge - AD 1993-1**

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
TOTAL TOML REVENUE		91,331	71,116	65,882	70,964	73,000	73,000	$ 123,000
TOTAL TOML EXPENDITURES		59,450	43,211	65,788	292,308	73,700	73,700	$ 66,799
NET TOML REV - EXP		31,881	27,905	94	(221,344)	(700)	(700)	$ 56,201
REVENUE								
850-000-30202	Property Tax Secured	-	-	-	-	-	-	
850-000-30280	Tax Assessment	45,671	48,138	46,814	47,420	48,000	48,000	$ 48,000
850-000-39999	Interfund Transfers In	43,779	22,325	18,586	21,564	25,000	25,000	$ 75,000
TOTAL REVENUE		91,331	71,116	65,882	70,964	73,000	73,000	$ 123,000
DEPT 450	**STREET MAINTENANCE**							
EXPENSES								
850-450-43031	Contractual Services	14,339	5,827	20,479	3,379	28,700	28,700	$ 6,000
TOTAL EXPENSES		14,703	5,962	22,484	3,489	28,700	28,700	$ 6,000
DEPT 452	**SNOW REMOVAL**							
EXPENSES								
850-452-43031	Contractual Services	44,747	37,249	43,220	288,747	45,000	45,000	$ 60,799
TOTAL EXPENSES		44,747	37,249	43,220	288,819	45,000	45,000	$ 60,799

TOML BUDGET WORKSHEET

BUDGET 2023-24 **Fund 853 - Bluffs - Maint Dist 1996-4**

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
TOTAL TOML REVENUE		33,617	23,755	186,258	190,930	189,900	189,900	$ 220,208
TOTAL TOML EXPENDITURES		51,608	47,042	50,812	238,530	292,695	292,695	$ 282,131
NET TOML REV - EXP		(17,991)	(23,287)	135,446	(47,600)	(102,795)	(102,795)	$ (61,923)
REVENUE								
853-000-30280	Tax Assessment	-	-	165,945	163,870	165,900	165,900	$ 165,900
853-000-39999	Interfund Transfers In	29,351	22,702	19,569	22,874	24,000	24,000	$ 54,308
TOTAL REVENUE		33,617	23,755	186,258	190,930	189,900	189,900	$ 220,208
DEPT 450	**STREET MAINTENANCE**							
EXPENSES								
853-450-43031	Contractual Services	6,038	7,746	3,745	3,372	250,695	250,695	$ 198,512
TOTAL EXPENSES		6,105	7,823	4,185	6,584	250,695	250,695	$ 198,512
DEPT 452	**SNOW REMOVAL**							
EXPENSES								
853-452-43031	Contractual Services	45,503	39,219	45,847	231,874	42,000	42,000	$ 83,619
TOTAL EXPENSES		45,503	39,219	45,847	231,946	42,000	42,000	$ 83,619

TOML BUDGET WORKSHEET

BUDGET 2023-24 **Fund 854 - North Village CFD 2001-1**

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
TOTAL TOML REVENUE		535,447	547,029	541,167	530,596	568,396	568,396	$ 522,690
TOTAL TOML EXPENDITURES		522,468	548,741	522,963	525,419	689,008	689,008	$ 522,690
NET TOML REV - EXP		12,979	(1,712)	18,204	5,178	(120,612)	(120,612)	$ -
REVENUE								
854-000-30280	Tax Assessment	528,917	545,899	539,990	526,891	568,396	568,396	$ 522,690
TOTAL REVENUE		535,447	547,029	541,167	530,596	568,396	568,396	$ 522,690
DEPT 590	**DEBT SERVICE**							
EXPENSES								
854-590-43031	Contractual Services	-	2,514	86,418	-	-	-	$ 12,000
854-590-49490	Debt Service	511,907	514,744	428,990	513,776	514,136	514,136	$ 510,690
TOTAL EXPENSES		511,907	517,258	515,408	513,776	514,136	514,136	$ 522,690

TOML BUDGET WORKSHEET

BUDGET 2023-24 **Fund 856 - Old Mammoth Road - BAD 2002-01**

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
TOTAL TOML REVENUE		269,100	277,231	160,568	230,523	155,800	155,800	$ 316,658
TOTAL TOML EXPENDITURES		120,555	68,291	94,988	66,416	176,195	176,195	$ 606,572
NET TOML REV - EXP		148,546	208,940	65,580	164,106	(20,395)	(20,395)	$ (289,914)
REVENUE								
856-000-30280	Tax Assessment	212,287	238,620	131,093	186,686	129,800	129,800	$ 241,658
856-000-39999	Interfund Transfers In	48,124	35,612	26,774	38,522	26,000	26,000	$ 75,000
TOTAL REVENUE		269,100	277,231	160,568	230,523	155,800	155,800	$ 316,658
DEPT 450	**STREET MAINTENANCE**							
EXPENSES								
856-450-43031	Contractual Services	47,639	12,979	11,877	11,017	13,000	13,000	$ 70,000
TOTAL EXPENSES		49,177	14,630	13,863	11,587	13,000	13,000	$ 70,000
DEPT 452	**SNOW REMOVAL**							
EXPENSES								
856-452-40000	Regular Salaries	1,976	1,821	3,603	8,891	21,532	21,532	$ 24,695
856-452-40130	Comprehensive Leave	-	-	-	-	1,041	1,041	$ 1,157
856-452-41002	Health Ins Premiums	-	-	-	-	8,795	8,795	$ 8,953
856-452-41012	Workers Comp Insurance	110	549	-	1,460	1,460	1,460	$ 1,657
856-452-41020	PERS (Retirement)	457	2,031	4,951	5,486	7,641	7,641	$ 8,358
856-452-43031	Contractual Services	67,589	43,992	67,042	14,699	46,019	46,019	$ 90,000
856-452-45440	Snow Removal & Maint	-	-	-	21,199	-	-	$ 60,000
TOTAL EXPENSES		71,378	53,662	77,208	54,537	86,489	86,489	$ 194,820

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
DEPT 531	**Capital Projects - Other**							
EXPENSES								
856-531-43031	Contractual Services	-	-	-	-	75,000	75,000	$ 341,752
TOTAL EXPENSES		-	-	3,917	293	76,706	76,706	$ 341,752

TOML BUDGET WORKSHEET

BUDGET 2023-24 **Fund 857 - North Village - BAD 2002-2**

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
TOTAL TOML REVENUE		195,414	24,240	64,323	91,245	79,260	79,260	$ 202,055
TOTAL TOML EXPENDITURES		51,202	224,526	69,023	55,551	110,538	110,538	$ 241,757
NET TOML REV - EXP		144,212	(200,285)	(4,700)	35,694	(31,278)	(31,278)	$ (39,702)
REVENUE								
857-000-30280	Tax Assessment	148,796	502	50,021	53,903	54,260	54,260	$ 127,055
857-000-39999	Interfund Transfers In	33,952	20,591	12,322	29,136	25,000	25,000	$ 75,000
TOTAL REVENUE		195,414	24,240	64,323	91,245	79,260	79,260	$ 202,055
		161,461.55	3,649.42	52,001.45	62,109.38	54,260.00	54,260.00	$ 127,055
DEPT 450	**STREET MAINTENANCE**							
EXPENSES								
857-450-43031	Contractual Services	7,081	9,079	8,083	13,341	27,000	27,000	$ 18,500
TOTAL EXPENSES		9,931	12,668	10,627	15,526	27,000	27,000	$ 18,500
DEPT 452	**SNOW REMOVAL**							
EXPENSES								
857-452-40000	Regular Salaries	2,013	1,471	2,012	5,958	18,831	18,831	$ 21,748
857-452-40130	Comprehensive Leave	-	-	-	-	841	841	$ 937
857-452-41002	Health Ins Premiums	-	-	-	-	8,277	8,277	$ 8,435
857-452-41012	Workers Comp Insurance	120	396	-	1,273	1,273	1,273	$ 1,454
857-452-41020	PERS (Retirement)	468	1,465	4,670	4,781	6,516	6,516	$ 7,127
857-452-45440	Snow Removal & Maint	-	-	-	83	40,000	40,000	$ 70,000
TOTAL EXPENSES		41,271	24,694	58,396	38,136	75,738	75,738	$ 109,702

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
DEPT 531	**CAPITAL PROJECTS - OTHER**							
EXPENSES								
857-531-43031	Contractual Services	612	187,026	-	1,889	7,800	7,800	$ 113,555
TOTAL EXPENSES		612	187,026	-	1,889	7,800	7,800	$ 113,555

TOML BUDGET WORKSHEET

BUDGET 2023-24 **Fund 858 - Fractional Mello CFD 2004-01**

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
TOTAL TOML REVENUE		279,209	227,638	337,977	445,673	651,000	651,000	$ 818,000
TOTAL TOML EXPENDITURES		498,098	222,276	268,197	491,986	612,406	612,406	$ 686,600
NET TOML REV - EXP		(218,889)	5,362	69,780	(46,313)	38,594	38,594	$ 131,400
REVENUE								
858-000-30280	Tax Assessment	192,390	203,760	203,915	198,912	185,000	185,000	$ 200,000
858-000-31666	Food Sales - Rec	-	-	-	-	28,000	28,000	$ 4,250
858-000-31676	Ice Rink Master	84,068	21,389	133,751	82,025	250,000	250,000	$ 321,500
858-000-31682	Advertising Charge	-	-	-	-	25,750	25,750	$ 30,000
858-000-37002	Interest on Investments	1,541	(60)	253	1,920	250	250	$ 250
858-000-37210	Corporate Sponsorship	-	-	-	-	-	-	$ 75,000
858-000-39999	Interfund Transfers In	-	-	-	162,000	162,000	162,000	$ 187,000
TOTAL REVENUE		279,209	227,638	337,977	445,673	651,000	651,000	$ 818,000

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
DEPT 436	**MULTI-USE FACILITY**							
EXPENSES								
858-436-40000	Regular Salaries	18,441	20,097	16,639	52,716	90,575	90,575	$ 126,576
858-436-40111	Temporary Wages	51,782	44,434	47,050	62,633	117,633	117,633	$ 99,625
858-436-40113	Overtime Wages	297	86	1,163	7,893	500	500	$ 5,000
858-436-40130	Comprehensive Leave	-	-	-	-	6,733	6,733	$ 4,385
858-436-41002	Health Ins Premiums	-	-	-	11,550	54,252	54,252	$ 47,601
858-436-41012	Workers Comp Insurance	1,046	2,364	660	6,295	6,295	6,295	$ 8,396
858-436-41020	PERS (Retirement)	3,958	8,745	13,416	26,509	31,157	31,157	$ 39,372
858-436-41028	PARS (Part Time Retirement)	979	771	894	1,080	2,319	2,319	$ 1,964
858-436-42006	Uniforms & Personal Equip	1,201	957	1,387	1,419	2,500	2,500	$ 2,500
858-436-42007	Maintenance Supplies	1,585	2,123	2,764	2,929	10,000	10,000	$ 11,500
858-436-42008	Recreation Supplies	5,114	4,014	8,812	5,801	8,000	8,000	$ 8,000
858-436-42030	Special Operational	3,142	812	2,045	2,238	14,000	14,000	$ 5,500
858-436-43031	Contractual Services	27,576	20,008	29,763	181,442	25,000	25,000	$ 87,000
858-436-43066	Vehicle & Equip Replacement	3,843	2,969	3,737	5,191	5,191	5,191	$ 5,179
858-436-43110	Mem'ships, Dues, Subscr, Publi	345	275	275	275	1,000	1,000	$ 1,000
858-436-43120	Printing & Reproduction	2,319	2,283	846	610	9,500	9,500	$ 10,000
858-436-43130	Advertising & Legal Notices	2,145	-	630	2,686	7,000	7,000	$ 8,000
858-436-43150	Training, Ed, Conf & Mtgs	1,221	198	58	921	3,500	3,500	$ 6,000
858-436-43404	Public Utilities	44,045	45,279	62,191	4,707	150,000	150,000	$ 166,000
858-436-45010	Facility Lease	45,000	47,500	50,000	37,801	-	-	$ 1
858-436-45050	Equip Maint Agreements	-	-	-	-	-	-	$ 5,000
858-436-45080	Park Grounds & Bldgs Maint	5,857	4,015	4,723	2,273	2,250	2,250	$ 5,000
858-436-46200	Machinery & Equip - Non Cap	-	-	-	-	60,000	60,000	$ 30,000
858-436-46460	Computer Hardware - Non Cap	-	-	-	783	5,000	5,000	$ 3,000
TOTAL EXPENSES		227,018	208,710	249,676	417,995	612,406	612,406	$ 686,600

TOML BUDGET WORKSHEET

BUDGET 2023-24 **Fund 859 - In Lieu Mello-Roos CFD 2005-01**

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
TOTAL TOML REVENUE		2,938	2,738	2,762	3,097	2,470	2,470	$ 2,470
TOTAL TOML EXPENDITURES		998	1,303	798	1,117	900	900	$ 945
NET TOML REV - EXP		1,941	1,436	1,964	1,980	1,570	1,570	$ 1,525
REVENUE								
859-000-30280	Tax Assessment	2,581	2,634	2,684	2,747	2,470	2,470	$ 2,470
TOTAL REVENUE		2,938	2,738	2,762	3,097	2,470	2,470	$ 2,470
DEPT 460	---							
EXPENSES								
859-460-43031	Contractual Services	998	1,303	798	1,117	900	900	$ 945
TOTAL EXPENSES		998	1,303	798	1,117	900	900	$ 945

TOML BUDGET WORKSHEET

BUDGET 2023-24 **Fund 860 - Transit Facilities CFD 2013-3**

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
TOTAL TOML REVENUE		10,639	26,636	26,570	52,517	7,800	7,800	$ 7,800
TOTAL TOML EXPENDITURES		8,453	9,650	18,729	23,556	2,865	2,865	$ 3,008
NET TOML REV - EXP		2,186	16,986	7,841	28,962	4,935	4,935	$ 4,792
REVENUE								
860-000-30280	Tax Assessment	10,356	26,497	18,037	41,784	7,800	7,800	$ 7,800
860-000-37002	Interest on Investments	283	139	131	621	-	-	
860-000-37100	Refunds and Rebates	-	-	8,402	10,112	-	-	
TOTAL REVENUE		10,639	26,636	26,570	52,517	7,800	7,800	$ 7,800
DEPT 475	---							
EXPENSES								
860-475-43031	Contractual Services	8,453	9,650	18,729	23,556	2,865	2,865	$ 3,008
TOTAL EXPENSES		8,453	9,650	18,729	23,556	2,865	2,865	$ 3,008
DEPT 531	---							
EXPENSES								
860-531-43031	Contractual Services	-	-	-		-	-	
TOTAL EXPENSES		-	-	-		-	-	$ -

TOML BUDGET WORKSHEET

BUDGET 2023-24 **Fund 861 - Mammoth View BAD 2014-01**

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
TOTAL TOML REVENUE		36,115	517	4,004	5,587	4,500	4,500	$ 5,200
TOTAL TOML EXPENDITURES		3,138	4,040	4,663	3,451	4,500	4,500	$ 5,200
NET TOML REV - EXP		32,977	(3,522)	(659)	2,136	-	-	$ -
REVENUE								
861-000-30280	Tax Assessment	35,035	116	3,739	4,475	4,500	4,500	$ 5,200
861-000-37002	Interest on Investments	1,079	401	265	1,112	-	-	
TOTAL REVENUE		36,115	517	4,004	5,587	4,500	4,500	$ 5,200
DEPT 450	---							
EXPENSES								
861-450-43031	Contractual Services	3,138	4,040	4,420	3,451	4,500	4,500	$ 5,200
861-450-43130	Advertising & Legal Notices	-	-	243	-	-	-	$ -
TOTAL EXPENSES		3,138	4,040	4,663	3,451	4,500	4,500	$ 5,200

TOML BUDGET WORKSHEET

BUDGET 2023-24 **Fund 910 - Garage Services**

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
TOTAL TOML REVENUE		1,982,483	1,008,005	1,423,438	1,181,363	1,498,653	1,498,653	$ 1,493,653
TOTAL TOML EXPENDITURES		1,765,360	1,511,804	2,199,586	1,673,194	1,498,653	1,498,653	$ 1,598,068
NET TOML REV - EXP		217,123	(503,798)	(776,148)	(491,831)	0	0	$ (104,415)
REVENUE								
910-000-31602	Charges for Services	491,674	531,959	572,090	273,154	495,000	495,000	$ 490,000
910-000-31922	Garage-ESTA	613,968	364,301	654,541	657,016	810,000	810,000	$ 810,000
910-000-31924	Garage Services: County	3,965	2,282	5,843	36,199	10,000	10,000	$ 10,000
910-000-31926	Garage Services: MLFPD	54,946	31,158	55,729	84,022	80,000	80,000	$ 80,000
910-000-31928	Garage: Schools	63,805	12,940	85,202	130,973	95,000	95,000	$ 95,000
910-000-37100	Refunds and Rebates	2,203	4,294	34	-	8,653	8,653	$ 8,653
TOTAL REVENUE		1,982,483	1,008,005	1,423,438	1,181,363	1,498,653	1,498,653	$ 1,493,653
DEPT 456	**STREET MAINTENANCE**							
EXPENSES								
910-456-40000	Regular Salaries	432,036	484,217	514,288	457,920	471,322	471,322	$ 534,824
910-456-40130	Comprehensive Leave	(18,460)	4,541	(3,312)	-	15,053	15,053	$ 19,568
910-456-41002	Health Ins Premiums	157,518	180,541	195,693	187,804	184,387	184,387	$ 196,926
910-456-41012	Workers Comp Insurance	21,721	29,639	22,036	31,466	31,466	31,466	$ 35,542
910-456-41020	PERS (Retirement)	143,861	167,728	577,659	168,517	165,025	165,025	$ 179,808
910-456-43031	Contractual Services	391	8,807	1,100	1,101	10,000	10,000	$ 10,000
910-456-43110	Mem'ships, Dues, Subscr, Publi	-	-	-	-	200	200	$ 200
910-456-43150	Training, Ed, Conf & Mtgs	-	1,272	-	1,200	2,000	2,000	$ 2,000
910-456-43404	Public Utilities	1,076	-	538	-	100	100	$ 100
910-456-46010	Equipment Lease	5,571	6,456	5,987	1,076	100	100	$ 100
910-456-46200	Machinery & Equip - Non Cap	3,994	31,974	-	482	3,000	3,000	$ 3,000
910-456-46480	Computer Software - Non Cap	1,616	-	-	-	10,000	10,000	$ 10,000
TOTAL EXPENSES		804,858	938,521	1,370,537	927,357	892,653	892,653	$ 992,068

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
DEPT 580	**GENERAL FLEET GARAGE**							
EXPENSES								
910-580-42016	Gasoline & Diesel	10,235	6,208	8,612	16,424	5,000	5,000	$ 5,000
910-580-42017	Vehicle Maintenance Parts	2,768	9,461	5,004	3,060	5,000	5,000	$ 5,000
TOTAL EXPENSES		13,003	15,669	13,616	19,485	10,000	10,000	$ 10,000
DEPT 581	**PARKS MAINTENANCE GARAGE**							
EXPENSES								
910-581-42016	Gasoline & Diesel	13,839	13,463	21,276	40,438	13,000	13,000	$ 13,000
910-581-42017	Vehicle Maintenance Parts	25,510	29,010	29,458	24,468	10,000	10,000	$ 10,000
TOTAL EXPENSES		39,350	42,472	50,734	64,906	23,000	23,000	$ 23,000
DEPT 582	**MONO COUNTY SCHOOLS**							
EXPENSES								
910-582-42016	Gasoline & Diesel	5,675	3,113	7,379	5,891	8,000	8,000	$ 8,000
TOTAL EXPENSES		5,675	3,113	7,379	5,891	8,000	8,000	$ 8,000
DEPT 583	**MONO COUNTY GARAGE**							
EXPENSES								
910-583-42016	Gasoline & Diesel	3,065	2,097	7,826	25,204	5,000	5,000	$ 5,000
TOTAL EXPENSES		3,065	2,097	7,826	25,204	5,000	5,000	$ 5,000

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
DEPT 584	**TRANSIT GARAGE SERVICES**							
EXPENSES								
910-584-42016	Gasoline & Diesel	45,155	8,289	67,915	40,562	75,000	75,000	$ 75,000
910-584-42017	Vehicle Maintenance Parts	30,108	4,934	16,360	9,941	35,000	35,000	$ 35,000
TOTAL EXPENSES		75,262	13,223	84,275	50,503	110,000	110,000	$ 110,000
DEPT 585	**ESTA GARAGE**							
EXPENSES								
910-585-42016	Gasoline & Diesel	164,683	171,937	247,802	291,376	150,000	150,000	$ 150,000
910-585-42017	Vehicle Maintenance Parts	108,626	125,478	145,594	83,674	75,000	75,000	$ 75,000
TOTAL EXPENSES		273,309	297,414	393,395	375,050	225,000	225,000	$ 225,000
DEPT 586	**FIRE DEPT - GARAGE**							
EXPENSES								
910-586-42016	Gasoline & Diesel	13,505	12,807	19,745	38,824	20,000	20,000	$ 20,000
910-586-42017	Vehicle Maintenance Parts	13,852	10,069	23,837	6,188	15,000	15,000	$ 15,000
TOTAL EXPENSES		27,357	22,876	43,582	45,012	35,000	35,000	$ 35,000
DEPT 587	**MAMMOTH UNIFIED SCHOOL**							
EXPENSES								
910-587-42016	Gasoline & Diesel	19,920	7,868	37,490	26,355	20,000	20,000	$ 20,000
910-587-42017	Vehicle Maintenance Parts	14,813	2,569	24,613	29,738	25,000	25,000	$ 25,000
TOTAL EXPENSES		34,734	10,437	62,103	56,093	45,000	45,000	$ 45,000

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
DEPT 588	**PUBLIC SAFETY GARAGE**							
EXPENSES								
910-588-42016	Gasoline & Diesel	54,952	53,350	52,387	62,649	45,000	45,000	$ 45,000
910-588-42017	Vehicle Maintenance Parts	25,909	37,228	26,254	23,100	40,000	40,000	$ 40,000
TOTAL EXPENSES		80,861	90,578	78,641	85,749	85,000	85,000	$ 85,000
DEPT 599	**INTERFUND TRANSFERS**							
EXPENSES								
910-599-49999	Transfers Out	407,885	75,404	87,498	-	60,000	60,000	$ 60,000
TOTAL EXPENSES		407,885	75,404	87,498	-	60,000	60,000	$ 60,000

TOML BUDGET WORKSHEET

BUDGET 2023-24 **Fund 915 - Vehicle Replacememt**

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
TOTAL TOML REVENUE		-	-	1,294,196	1,594,935	1,306,284	1,521,284	$ 1,262,674
TOTAL TOML EXPENDITURES		-	-	408,628	439,554	-	165,000	$ 2,152,000
NET TOML REV - EXP		-	-	885,568	1,155,381	1,306,284	1,356,284	$ (889,326)
REVENUE								
915-000-32230	Equip Replacement Charge	-	-	918,930	966,284	966,284	966,284	$ 922,674
915-000-39999	Interfund Transfers In	-	-	340,000	555,000	340,000	555,000	$ 340,000
TOTAL REVENUE		-	-	1,294,196	1,594,935	1,306,284	1,521,284	$ 1,262,674
DEPT 570	**VEHICLE & EQUIP REPLACE**							
EXPENSES								
915-570-48100	Vehicles - Capital	-	-	-	439,509	-	-	$ 2,152,000
TOTAL EXPENSES		-	-	408,628	439,554	-	165,000	$ 2,152,000

TOML BUDGET WORKSHEET

BUDGET 2023-24 **Fund 930 - EE 125 & Insurance Benefits**

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
TOTAL TOML REVENUE		360,718	322,335	365,365	378,235	329,376	329,376	$ 329,376
TOTAL TOML EXPENDITURES		169,900	219,880	177,595	970,994	257,000	257,000	$ 257,000
NET TOML REV - EXP		190,817	102,455	187,770	(592,759)	72,376	72,376	$ 72,376
REVENUE								
930-000-37002	Interest on Investments	-	-	-	-	-	-	
930-000-38100	Premiums Retirement & Health	131,170	125,028	132,860	176,215	122,406	122,406	$ 122,406
930-000-38110	Premiums Dental & Vision	229,548	197,308	232,505	202,020	206,970	206,970	$ 206,970
TOTAL REVENUE		360,718	322,335	365,365	378,235	329,376	329,376	$ 329,376
DEPT 591	**EE BENEFITS**							
EXPENSES								
930-591-41002	Health Ins Premiums	49,520	49,134	61,101	52,597	54,000	54,000	$ 54,000
930-591-41010	EE Dental & Vision	120,380	170,746	116,494	118,397	155,000	155,000	$ 155,000
930-591-41030	Retiree Health Benefit Trust	-	-	-	800,000	48,000	48,000	$ 48,000
TOTAL EXPENSES		169,900	219,880	177,595	970,994	257,000	257,000	$ 257,000

TOML BUDGET WORKSHEET

BUDGET 2023-24 **Fund 990 - Debt Service / Future Capital**

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019-20	ACTUAL 20-21	ACTUAL 21-22	YEAR TO DATE 22-23	APPROVED BUDGET 22-23	MODIFIED BUDGET 22-23	ADOPTED BUDGET 23-24
TOTAL TOML REVENUE		3,944,828	4,451,259	4,426,176	4,399,041	3,275,141	4,489,041	$ 3,273,382
TOTAL TOML EXPENDITURES		3,146,283	3,499,928	3,080,560	2,803,820	3,143,547	3,143,547	$ 3,144,495
NET TOML REV - EXP		798,545	951,330	1,345,616	1,595,221	131,594	1,345,494	$ 128,887
REVENUE								
990-000-39999	Interfund Transfers In	3,942,117	4,451,268	4,426,682	4,399,041	3,275,141	4,489,041	$ 3,273,382
TOTAL REVENUE		3,944,828	4,451,259	4,426,176	4,399,041	3,275,141	4,489,041	$ 3,273,382
DEPT 590	**DEBT SERVICES**							
EXPENSES								
990-590-43031	Contractual Services	6,766	3,660	3,750	3,600	5,000	5,000	$ 5,000
990-590-49497	Debt Svce Lease Rev Bond 2015	314,192	314,540	157,040	314,487	314,394	314,394	$ 314,900
990-590-49494	Debt SVCE-Multi Use Facility	615,925	614,441	612,733	615,747	615,747	615,747	$ 613,482
990-590-49498	Debt Service MLLA Settlement	1,869,400	1,867,288	1,867,037	1,867,416	1,868,406	1,868,406	$ 1,871,113
TOTAL EXPENSES		2,806,283	2,799,928	2,640,560	2,803,820	2,803,547	2,803,547	$ 2,804,495
DEPT 599	**INTERFUND TRANSFERS**							
EXPENSES								
990-599-49999	Transfers Out	340,000	700,000	440,000		340,000	340,000	$ 340,000
TOTAL EXPENSES		340,000	700,000	440,000		340,000	340,000	$ 340,000

Final Budget Presentation
Fiscal Year 23-24

Rob Patterson

Administrative Services / Finance Director

June 21, 2023

Mammoth Lakes™
CALIFORNIA

FY23-24 Final Budget - Resolutions and Policy for consideration

- Adopt Resolution Establishing the Town of Mammoth Lakes - Appropriations Limit for FY23-24. The limit has increased by 4.41% to $31,910,937

- Adopt a resolution amending the Town of Mammoth Lakes - Investment Policy for FY23-24. This amendment will increase limits on CAMP investments to $45M.

- Adopt a resolution amending the Town of Mammoth Lakes - Reserve Policy for FY23-24. The policy updated baseline revenue to $30M while retaining funding percentages. All aspects of the reserve policy are fully funded.

- Adopt a resolution reaffirming the Town of Mammoth Lakes - Debt Policy. No adjustments have been made to the policy for FY23-24.

- Adopt a resolution approving the Town of Mammoth Lakes annual budget for FY23-24 as presented or with the Town Council directed modifications

Mammoth Lakes CALIFORNIA

Budget FY23-43 – Combined Fund Statement

Town of Mammoth Lakes - Combined Fund Statement

Fiscal Year 23-24

Fund #	Name	Revenue	Transfer In	Total Resources	Expenditures	Transfer Out	Total Appropriations	Change in Fund Balance
100	General Fund	$ 30,131,165	$ 440,000	$ 30,571,165	$ 21,970,119	$ 8,583,681	$ 30,553,800	$ 17,365
101	Comprehensive Leave	$ 379,024	$ -	$ 379,024	$ -	$ -	$ -	$ 379,024
205	Solid Waste	$ 150,000	$ -	$ 150,000	$ 103,463	$ -	$ 103,463	$ 46,537
210	Gas Tax	$ 2,841,033	$ 2,672,520	$ 5,513,553	$ 5,150,862	$ 466,999	$ 5,617,861	$ (104,308)
215	Measure R - Trails	$ -	$ 550,000	$ 550,000	$ 300,000	$ -	$ 300,000	$ 250,000
216	Measure R - Sales Tax	$ 1,500,000	$ -	$ 1,500,000	$ 129,150	$ 1,750,482	$ 1,879,632	$ (379,632)
217	Measure U - Utility Tax	$ 880,000		$ 880,000	$ 776,870	$ 715,000	$ 1,491,870	$ (611,870)
218	Tourism Business Improvement District (TBID)	$ 6,668,250		$ 6,668,250	$ 6,668,250	$ -	$ 6,668,250	$ -
220	Airport Operations	$ 1,324,327	$ 875,551	$ 2,199,878	$ 2,280,362	$ -	$ 2,280,362	$ (80,484)
240	Long Valley Pit	$ 26,000		$ 26,000	$ 3,000	$ -	$ 3,000	$ 23,000
245	Housing & Community Development	$ 376,000	$ 1,454,494	$ 1,830,494	$ 5,335,000	$ -	$ 5,335,000	$ (3,504,506)
250	Local Transit Committee (LTC)	$ 99,250		$ 99,250	$ 59,250	$ 40,000	$ 99,250	$ -
300	Capital Projects	$ 16,522,227	$ 1,137,691	$ 17,659,918	$ 45,559,160	$ -	$ 45,559,160	$ (27,899,242)
830	DIF Admin	$ -	$ 43,400	$ 43,400	$ -	$ -	$ -	$ 43,400
831	DIF General Facilities & Equipment	$ 125,000	$ -	$ 125,000	$ -	$ 5,000	$ 5,000	$ 120,000
832	DIF Law Enforcement	$ 65,000	$ -	$ 65,000	$ -	$ 2,600	$ 2,600	$ 62,400
833	DIF Storm Drains	$ 115,000	$ -	$ 115,000	$ -	$ 4,600	$ 4,600	$ 110,400
834	DIF Parks & Recreation	$ 140,000	$ -	$ 140,000	$ -	$ 5,600	$ 5,600	$ 134,400
835	DIF Mono County Office of Education - Library	$ 80,000	$ -	$ 80,000	$ 76,800	$ 3,200	$ 80,000	$ -
836	DIF Streets & Circulation	$ 35,000	$ -	$ 35,000	$ -	$ 1,400	$ 1,400	$ 33,600
837	DIF Mono County Office of Education - Child Care	$ 100,000		$ 100,000		$ 4,000	$ 4,000	$ 96,000
838	DIF Fire Facility, Vehicle & Equipment	$ 225,000		$ 225,000	$ 216,000	$ 9,000	$ 225,000	$ -
841	DIF Transit & Trails	$ 200,000	$ -	$ 200,000	$ -	$ 8,000	$ 8,000	$ 192,000
850	Juniper Ridge	$ 48,000	$ 75,000	$ 123,000	$ 66,799	$ -	$ 66,799	$ 56,201
853	Bluffs - Operations	$ 165,900	$ 54,308	$ 220,208	$ 282,131	$ -	$ 282,131	$ (61,923)
854	North Village - CFD	$ 522,690		$ 522,690	$ 522,690	$ -	$ 522,690	$ -
856	Old Mammoth Road -Budget Assessment District	$ 241,658	$ 75,000	$ 316,658	$ 606,572	$ -	$ 606,572	$ (289,914)
857	North Village - Budget Assessment District	$ 127,055	$ 75,000	$ 202,055	$ 241,757	$ -	$ 241,757	$ (39,702)
858	Fractional Mello-Roos - Community Facility District	$ 631,000	$ 187,000	$ 818,000	$ 686,600	$ -	$ 686,600	$ 131,400
859	InLieu Mello-Roos - Community Facility District	$ 2,470	$ -	$ 2,470	$ 945	$ -	$ 945	$ 1,525
860	Transit Facilities - Community Facility District	$ 7,800	$ -	$ 7,800	$ 3,008	$ -	$ 3,008	$ 4,792
861	Mammoth View - Budget Assessment District	$ 5,200	$ -	$ 5,200	$ 5,200	$ -	$ 5,200	$ -
910	Garage Services	$ 1,493,653	$ -	$ 1,493,653	$ 1,538,068	$ 60,000	$ 1,598,068	$ (104,415)
915	Vehicle Replacement	$ 922,674	$ 340,000	$ 1,262,674	$ 2,152,000	$ -	$ 2,152,000	$ (889,326)
930	Employee Insurance Benefits	$ 329,376	$ -	$ 329,376	$ 257,000	$ -	$ 257,000	$ 72,376
990	Capital/ Debt Service	$ -	$ 3,273,382	$ 3,273,382	$ 2,804,495	$ 340,000	$ 3,144,495	$ 128,887
	Reserve Accounts (REU, OR, Transit)		$ 946,210					
	Total	**$ 66,479,752**	**$ 11,999,562**	**$ 77,733,098**	**$ 97,795,551**	**$ 11,999,562**	**$ 109,795,113**	**$ (32,062,015)**

Mammoth Lakes CALIFORNIA

All Funds – Employees

Employee Count Comparison

Full Time Equivalent (FTE) = 1 FTE is 2,080 hours

Employee Statistics	FY23-24 Budget Count	FY22-23 Budget Count	Change
Full Time Employees	92.0	88.0	4.0
Part Time Employees - Measured in Full Time Equivalents (FTE)			
Police	0.8	0.3	0.5
Recreation Programs	9.0	8.4	0.6
Parks Maintenance	1.7	1.7	-
Finance	0.5	0.5	-
Arts & Culture	1.4	1.4	-
Planning & Building	0.5	0.5	-
Capital Projects	0.8	0.8	-
Airport Operations	0.9	0.9	-
Measure R - Trails	1.5	1.5	-
Outdoor Recreation	0.9	0.0	0.9
Roads & Snow Removal	1.4	1.4	-
Facilities Maintenance	0.3	0.3	-
Total Part Time Employees (FTE)	19.7	17.7	2.0
Total Employee (FTE)	111.7	105.7	6.0

Staff Changes from Prior Budget

	FTE
Full-Time	4.0
Part-Time	2.0
Full-Time	
Rec Supervisor - Adulting Programming	1.0
Police Officer	1.0
Police Recruits	2.0
	4.0
Part-Time	
Police Department	0.5
Recreation Programs	0.6
Outdoor Recreation	0.9
	2.0

Mammoth Lakes CALIFORNIA

All Funds – Labor Distribution – Full-Time

Full-Time Staff

Account	Department	FTE	Salary	Comp Leave	Health Insurance	457 Contribution	Total Health Ins	Worker's Comp	PERS	Total
100-413	Town Manager	2.0	$ 361,696	$ 21,252	$ 74,211	$ 2,940	$ 77,151	$ 24,316	$ 140,661	$ 625,075
100-414	Town Clerk	2.0	$ 188,182	$ 4,536	$ 76,338	$ 2,400	$ 78,738	$ 12,355	$ 66,245	$ 350,056
100-415	Finance	6.9	$ 662,388	$ 28,953	$ 268,597	$ 8,894	$ 277,491	$ 44,314	$ 211,350	$ 1,224,495
100-417	Personnel	2.0	$ 188,335	$ 13,519	$ 61,702	$ 3,000	$ 64,702	$ 12,941	$ 59,957	$ 339,453
100-420	Police	22.0	$ 2,464,399	$ 78,139	$ 565,300	$ 7,800	$ 573,100	$ 163,002	$ 1,189,775	$ 4,468,414
100-432	Parks & Recreation Programs	4.3	$ 382,655	$ 27,348	$ 105,376	$ 5,760	$ 111,136	$ 26,285	$ 136,292	$ 683,716
100-434	Whitmore Recreation Area	1.1	$ 84,277	$ 5,385	$ 27,271	$ 1,308	$ 28,579	$ 5,748	$ 27,921	$ 151,910
100-436	Arts & Culture	0.0	$ -	$ -	$ -	$ -		$ -	$ -	$ -
100-438	Parks Maintenance	3.3	$ 254,028	$ 17,950	$ 74,866	$ 3,924	$ 78,790	$ 17,436	$ 92,309	$ 460,514
100-440	Planning	4.6	$ 480,116	$ 26,324	$ 141,803	$ 6,102	$ 147,905	$ 32,468	$ 165,380	$ 852,194
100-442	Building	4.0	$ 340,155	$ 16,608	$ 146,323	$ 4,776	$ 151,099	$ 22,917	$ 122,337	$ 653,116
100-444	Code Compliance	1.0	$ 72,924	$ 1,429	$ 33,784	$ 1,200	$ 34,984	$ 4,767	$ 22,085	$ 136,189
100-445	Housing	1.2	$ 126,836	$ 4,981	$ 43,516	$ 1,482	$ 44,998	$ 8,451	$ 47,435	$ 232,700
100-460	Engineering	5.3	$ 539,440	$ 32,818	$ 141,074	$ 6,862	$ 147,935	$ 36,687	$ 182,468	$ 939,349
100-464	Facilities Maintenance	0.8	$ 38,941	$ 2,950	$ 14,361	$ 900	$ 15,261	$ 2,686	$ 12,443	$ 72,280
100-467	Office of Outdoor Recreation	3.0	$ 243,499	$ 12,687	$ 73,462	$ 3,600	$ 77,062	$ 16,424	$ 81,708	$ 431,380
100-475	Transit	0.0	$ 0	$ -	$ -	$ -	$ -	$ 0	$ 0	$ 0
General Fund Total		63.4	$ 6,427,870	$ 294,878	$ 1,847,983	$ 60,948	$ 1,908,931	$ 430,796	$ 2,558,367	$ 11,620,842

Mammoth Lakes CALIFORNIA

All Funds – Labor Distribution – Full-Time continued

Full-Time Staff - Continued

Account	Department	FTE	Salary	Comp Leave	Health Insurance	457 Contribution	Total Health Ins	Worker's Comp	PERS	Total
205-490	Solid Waste	0.1	$ 6,438	$ 254	$ 2,128	$ 60	$ 2,188	$ 429	$ 2,482	$ 11,790
Solid Waste		0.1	$ 6,438	$ 254	$ 2,128	$ 60	$ 2,188	$ 429	$ 2,482	$ 11,790
210-450	Maintenance Streets (May-Sept)	5.7	$ 406,754	$ 16,623	$ 161,628	$ 6,852	$ 168,480	$ 27,143	$ 133,950	$ 752,951
210-452	Snow Removal (Oct-April)	7.5	$ 530,801	$ 22,810	$ 203,960	$ 8,976	$ 212,936	$ 35,492	$ 175,239	$ 977,277
210-456	Facilities Maintenance	0.1	$ 5,192	$ 393	$ 1,915	$ 120	$ 2,035	$ 358	$ 1,659	$ 9,637
Gas Tax		13.3	$ 942,747	$ 39,826	$ 367,503	$ 15,948	$ 383,451	$ 62,993	$ 310,848	$ 1,739,865
215-511	Measure R - Trails	0.3	$ 22,308	$ 677	$ 6,510	$ 408	$ 6,918	$ 1,474	$ 6,827	$ 38,203
Measure R - Trails		0.3	$ 22,308	$ 677	$ 6,510	$ 408	$ 6,918	$ 1,474	$ 6,827	$ 38,203
220-471	Airport	4.8	$ 386,909	$ 10,107	$ 147,855	$ 5,760	$ 153,615	$ 25,453	$ 117,926	$ 694,009
220-531	Airport AIP Capital Projects	0.2	$ 19,507	$ 582	$ 6,170	$ 240	$ 6,410	$ 1,288	$ 5,967	$ 33,755
Airport		5.00	$ 406,416	$ 10,689	$ 154,025	$ 6,000	$ 160,025	$ 26,741	$ 123,894	$ 727,764
250-540	LTC	0.0	$ 7,342	$ 638	$ 470	$ 72	$ 542	$ 512	$ 2,959	$ 11,992
Local Transportation		0.04	$ 7,342	$ 638	$ 470	$ 72	$ 542	$ 512	$ 2,959	$ 11,992
300-530	Capital Projects - Streets	0.0	$ 2,716	$ 81	$ 1,178	$ 41	$ 1,219	$ 179	$ 831	$ 5,026
300-531	Capital Projects - Other	0.9	$ 97,291	$ 5,934	$ 33,724	$ 1,171	$ 34,895	$ 6,618	$ 32,311	$ 177,049
Capital Projects		0.95	$ 100,007	$ 6,015	$ 34,902	$ 1,212	$ 36,114	$ 6,797	$ 33,141	$ 182,075
857-452	OMR Assessment Snow Removal	0.4	$ 24,695	$ 1,157	$ 8,533	$ 420	$ 8,953	$ 1,657	$ 8,358	$ 44,820
856-531	OMR Capital	0.0	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
857-452	OMR Assessment Snow Removal	0.3	$ 21,748	$ 937	$ 8,063	$ 372	$ 8,435	$ 1,454	$ 7,127	$ 39,702
858-436	Fractional MelloRoos	1.7	$ 126,576	$ 4,385	$ 45,561	$ 2,040	$ 47,601	$ 8,396	$ 39,372	$ 226,331
Assessment		2.36	$ 173,019	$ 6,480	$ 62,157	$ 2,832	$ 64,989	$ 11,508	$ 54,858	$ 310,852
910-456	Garage Facility Maintenance	6.6	$ 534,824	$ 19,568	$ 189,006	$ 7,920	$ 196,926	$ 35,542	$ 179,808	$ 966,668
Garage Services		6.6	$ 534,824	$ 19,568	$ 189,006	$ 7,920	$ 196,926	$ 35,542	$ 179,808	$ 966,668
Worksheet Total		92.0	$ 8,620,970	$ 278,024	$ 1,470,685	$ 95,400	$ 2,760,085	$ 576,790	$ 3,273,183	$ 15,610,052

All Funds – Labor Distribution – Part-Time

Part-Time Staff

Account	Department	Salary	FTE	Health Insurance	PARS	Total
100-410	Town Council	$ 62,635	-	$ 171,824	$ 1,235	$ 235,694
100-415	Finance	$ 30,167	0.47	$ -	$ 595	$ 30,762
100-420	Police	$ 63,439	0.76	$ -	$ 1,251	$ 64,689
100-432	Recreation Programs	$ 169,403	4.13	$ -	$ 3,340	$ 172,743
100-434	Whitmore Recreation Area	$ 101,765	2.34	$ -	$ 2,006	$ 103,771
100-436	Arts & Culture	$ 54,780	1.41	$ -	$ 1,080	$ 55,860
100-438	Parks Maintenance	$ 65,983	1.66	$ -	$ 1,301	$ 67,284
100-440	Planning & Building	$ 18,689	0.47	$ -	$ 368	$ 19,057
100-464	Facilities	$ 15,674	0.34	$ -	$ 305	$ 15,979
100-467	Office of Outdoor Rec	$ 40,966	0.94	$ -	$ 808	$ 41,774
		$ 623,502	12.53	$ 171,824	$ 12,287	$ 807,614
210-452	Temp Snow Removal	$ 83,456	1.41	$ -	$ 1,645	$ 85,101
215-438	Measure R - Trails	$ 59,649	1.49	$ -	$ 1,176	$ 60,825
220-471	Airport Operations	$ 56,091	0.94	$ -	$ 1,106	$ 57,197
300-530	Capital Projects - Streets	$ 15,474	0.38	$ -	$ 301	$ 15,775
300-531	Capital Projects - Other	$ 15,474	0.38	$ -	$ 301	$ 15,775
		$ 30,949	0.77	$ -	$ 602	$ 31,550
858-436	Fractional MelloRoos	$ 99,625	2.49	$ -	$ 1,964	$ 101,589
		$ 953,271	19.6	$ 171,824	$ 18,780	$ 1,143,875

Number of Employees	
Full-time employment	92.0
Part-time employment (FTE)	19.6
	111.6

Mammoth Lakes CALIFORNIA

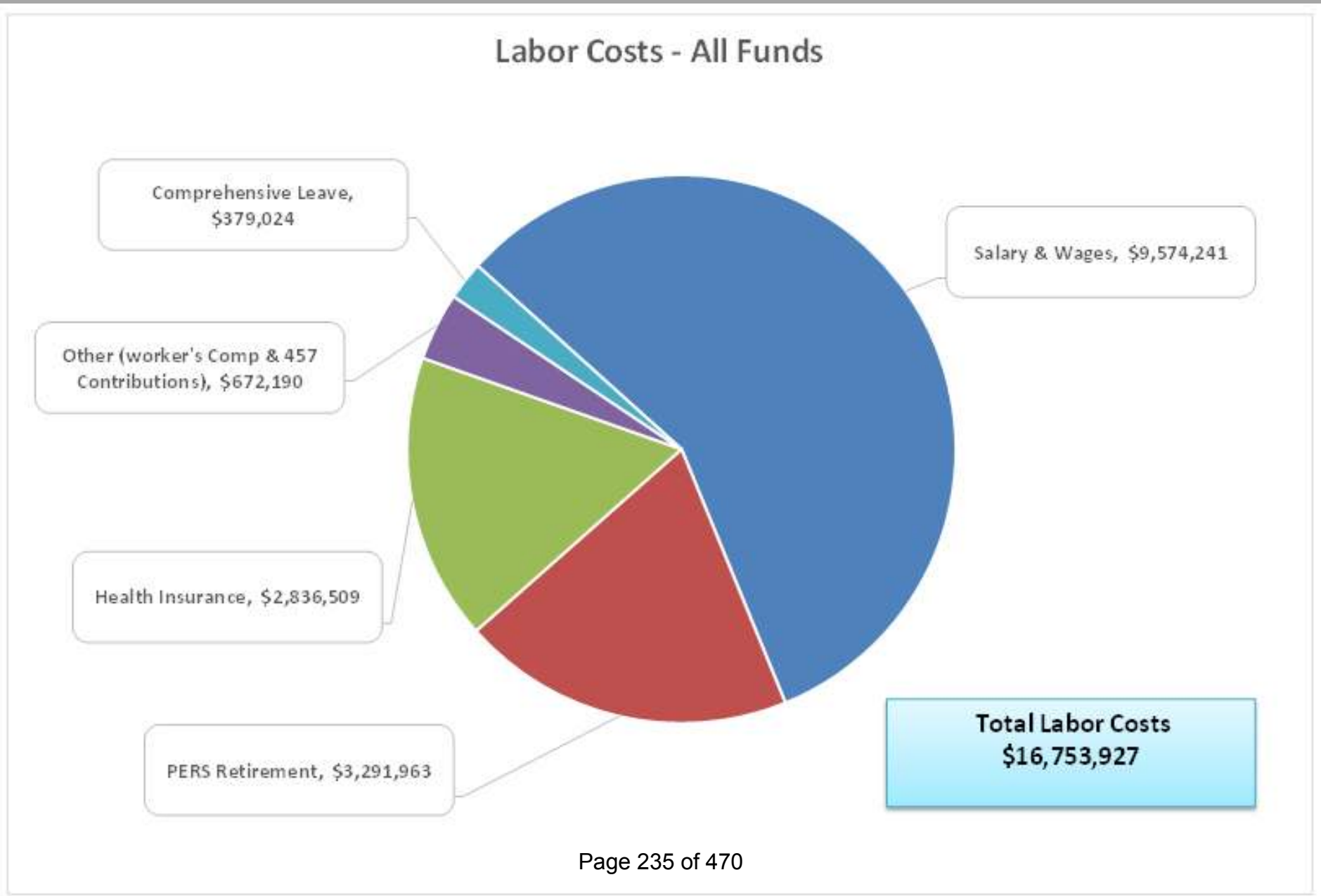
All Funds – Labor Distribution – Summary

Labor Costs - All Funds

Item		FY23-24 Budget Total		FY22-23 Budget Total	Variance by Item	% of Total Labor
Salary & Wages	$	9,574,241	$	8,403,138	13.9%	57.1%
PERS Retirement	$	3,291,963	$	3,068,849	7.3%	19.6%
Health Insurance	$	2,836,509	$	2,591,871	9.4%	16.9%
Other (worker's Comp & 457 Contributions)	$	672,190	$	609,324	10.3%	4.0%
Comprehensive Leave	$	379,024	$	373,096	1.6%	2.3%
	$	16,753,927	$	15,046,277	11.3%	100.0%
		Variance	$	1,707,650		
		%		11.35%		

Mammoth Lakes CALIFORNIA

All Funds – Labor Distribution – Summary



General Fund Revenue – Major Components

Major Revenue Components

Item	FY20-21 Actual	FY21-22 Actual	FY22-23 Adopted Budget	FY23-24 Proposed Budget	Variance to FY22-23	%	% of Total Revenue
Transient Occupancy Tax (TOT)	$ 15,911,859	$ 16,599,247	$ 16,000,000	$ 18,000,000	$ 2,000,000	12.5%	58.9%
TOT Revenue Violations	$ 94,039	$ 148,977	$ 100,000	$ 100,000	$ -	0.0%	0.3%
TOT Penalty and Interest	$ 267,207	$ 167,766	$ 150,000	$ 150,000	$ -	0.0%	0.5%
Total TOT Revenue	$ 16,273,104	$ 16,915,990	$ 16,250,000	$ 18,250,000	$ 2,000,000	12.3%	59.7%
Property Tax	$ 4,054,115	$ 4,572,245	$ 4,650,000	$ 4,705,000	$ 55,000	1.2%	15.4%
Sales Tax	$ 2,372,657	$ 2,513,299	$ 2,700,000	$ 3,000,000	$ 300,000	11.1%	9.8%
Franchise Fees	$ 851,036	$ 858,936	$ 900,000	$ 900,000	$ -	0.0%	2.9%
Other Revenue							
Building Permits	$ 623,387	$ 934,970	$ 760,000	$ 800,000	$ 40,000	5.3%	2.6%
Business Tax (New, Renewal, and Penalties)	$ 360,535	$ 336,897	$ 336,000	$ 386,000	$ 50,000	14.9%	1.3%
Cannabis Tax	$ 160,539	$ 161,553	$ 130,000	$ 130,000	$ -	0.0%	0.4%
Interest	$ 353,569	$ 150,389	$ 85,000	$ 120,000	$ 35,000	41.2%	0.4%
Grant Revenue	$ 481,925	$ 380,379	$ 228,800	$ 228,800	$ -	0.0%	0.7%
Transfer In	$ 1,326,724	$ 623,000	$ 375,000	$ 430,000	$ 55,000		1.4%
Misc Revenue	$ 183,164	$ 1,770,424	$ 1,216,090	$ 1,604,000	$ 387,910	31.9%	5.2%
Total Budgeted Revenue (General Fund	$ 27,040,754	$ 29,218,082	$ 27,630,890	$ 30,553,800	$ 2,922,910	10.6%	100.0%

Mammoth Lakes CALIFORNIA

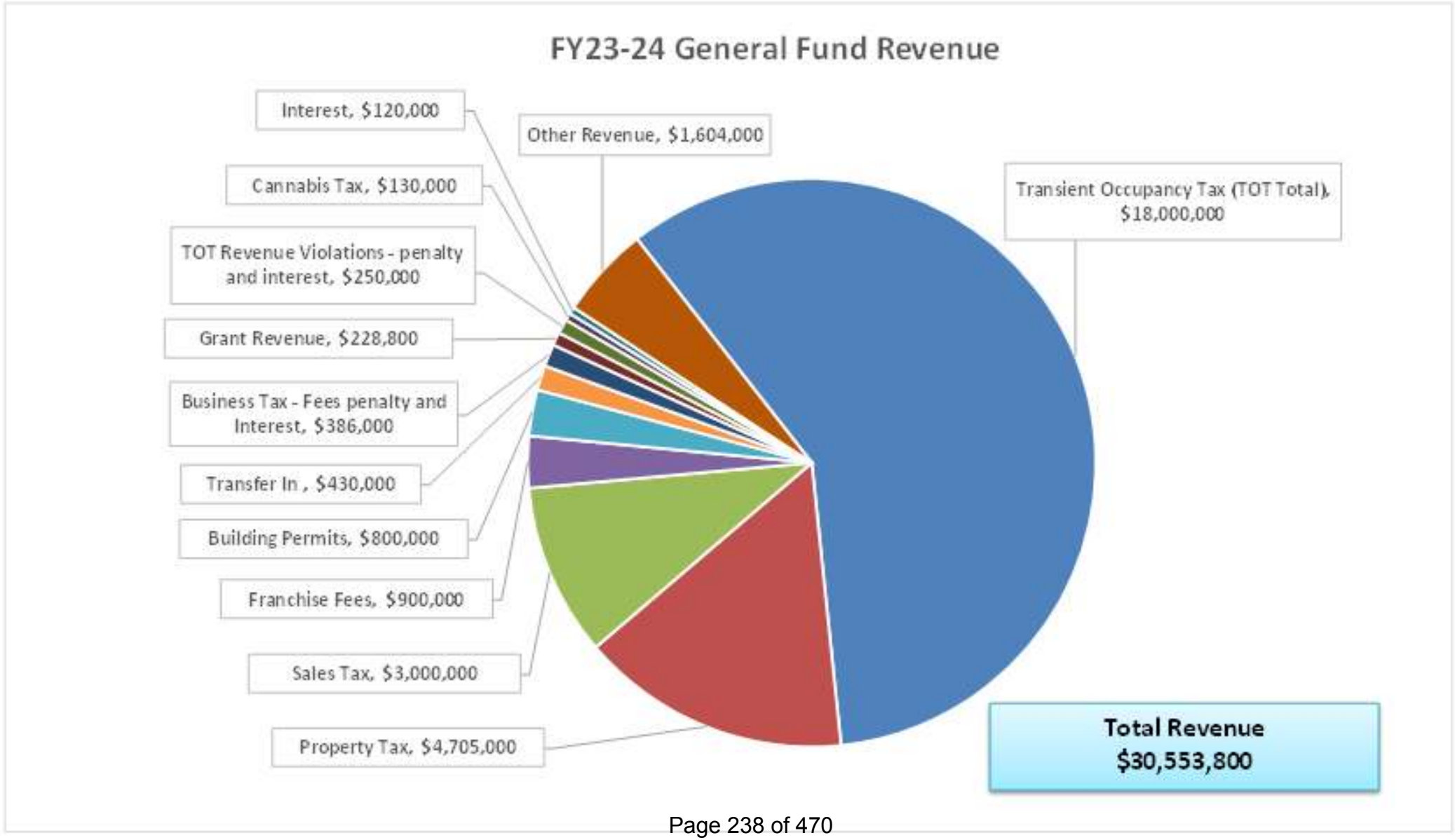
General Fund Revenue – Summary

Key Revenue Components - General Fund

Item		Amount	% of Total Revenue
Transient Occupancy Tax (TOT)	$	18,000,000	58.9%
Property Tax	$	3,755,000	12.3%
Sales Tax	$	3,000,000	9.8%
Community Development Permits	$	1,226,500	4.0%
Property Tax in Lieu VLF	$	950,000	3.1%
Franchise Fees	$	900,000	2.9%
Business Tax - Fees penalty and Interest	$	562,000	1.8%
Other Revenue	$	573,500	1.9%
Recreation Programs	$	380,000	1.2%
TOT Penalty and Interest	$	250,000	0.8%
Public Safety	$	325,800	1.1%
Transit Fee	$	135,000	0.4%
Interest	$	120,000	0.4%
Charges for Services (TBID Collection, Clerk Duties, Snow Removal Civic Center)	$	181,000	0.6%
Whitemore Pool County Share 50%	$	195,000	0.6%
Total Budgeted Revenue	**$**	**30,553,800**	**100.0%**

Mammoth Lakes CALIFORNIA

General Fund Revenue - Summary

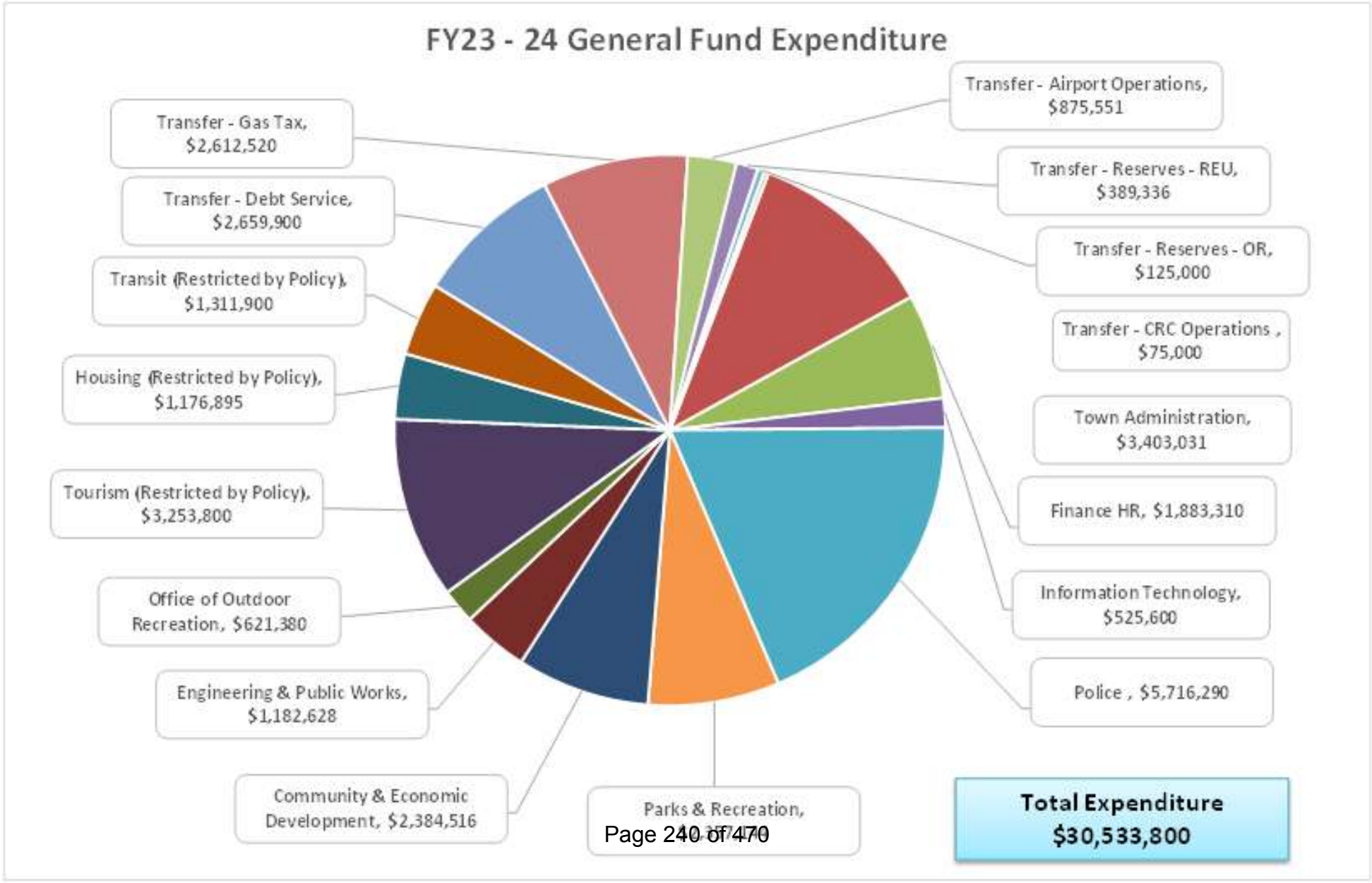


General Fund Expenditure – Summary by Department

Department	FY20-21 Actual	FY21-22 Actual	FY22-23 Budget	FY23-24 Budget	Variance to Prior Year Budget	
DEPT 410 - TOWN COUNCIL	$ 118,017	$ 124,737	$ 183,449	$ 255,694	$ 72,245	39.4%
DEPT 412 - LEGAL SERVICES	$ 106,568	$ 184,795	$ 190,000	$ 225,000	$ 35,000	18.4%
DEPT 413 - TOWN ADMINISTRATION	$ 563,323	$ 509,131	$ 636,886	$ 698,575	$ 61,690	9.7%
DEPT 414 - TOWN CLERK	$ 294,432	$ 314,754	$ 381,324	$ 392,806	$ 11,482	3.0%
DEPT 415 - FINANCE	$ 1,092,313	$ 1,160,340	$ 1,383,402	$ 1,506,857	$ 123,455	8.9%
DEPT 416 - GENERAL SERVICES	$ 1,877,094	$ 1,318,118	$ 1,534,135	$ 1,830,956	$ 296,821	19.3%
DEPT 417 - HUMAN RESOURCES	$ 319,968	$ 341,290	$ 347,129	$ 376,453	$ 29,324	8.4%
DEPT 418 - INFORMATION SERVICES	$ 474,367	$ 549,065	$ 495,600	$ 525,600	$ 30,000	6.1%
DEPT 420 - POLICE SERVICES	$ 4,522,510	$ 4,881,253	$ 4,984,809	$ 5,716,290	$ 731,481	14.7%
DEPT 432 - RECREATION PROGRAMS	$ 624,730	$ 574,119	$ 960,710	$ 1,124,759	$ 183,049	19.1%
DEPT 434 - WHITMORE POOL & REC AREA	$ 205,918	$ 209,019	$ 378,207	$ 402,542	$ 24,335	6.4%
DEPT 436 - ARTS & CULTURE	$ -	$ -	$ 92,242	$ 98,160	$ 5,918	100.0%
DEPT 438 - PARKS, BLDGS & TRAIL MAINT	$ 603,037	$ 644,301	$ 769,561	$ 829,844	$ 60,283	7.8%
DEPT 440 - PLANNING DIVISION	$ 924,409	$ 975,956	$ 1,032,722	$ 1,276,951	$ 308,993	29.9%
DEPT 442 - BUILDING DIVISION	$ 654,846	$ 541,755	$ 823,170	$ 869,116	$ 45,945	5.6%
DEPT 444 - CODE COMPLIANCE	$ 79,841	$ 109,078	$ 126,369	$ 140,289	$ 13,920	11.0%
DEPT 445 - HOUSING PROGRAMS & PLANNING	$ 969,091	$ 678,308	$ 1,046,200	$ 1,176,895	$ 130,695	12.5%
DEPT 460 - ENG, PUBLIC WORKS & ADMIN	$ 689,694	$ 478,660	$ 919,087	$ 1,011,869	$ 92,783	10.1%
DEPT 464 - FACILITIES MAINTENANCE	$ 99,841	$ 130,539	$ 132,017	$ 170,759	$ 38,742	29.3%
DEPT 467 - OFFICE OF OUTDOOR RECREATION	$ -	$ -	$ 608,205	$ 621,380	$ 13,175	100.0%
DEPT 475 - TRANSIT SERVICES	$ 897,668	$ 923,219	$ 1,171,200	$ 1,311,900	$ 140,700	12.0%
DEPT 480 - TOURISM & BUSINESS DEVELOPMENT	$ 2,855,864	$ 2,054,333	$ 2,892,300	$ 3,253,800	$ 361,500	12.5%
INTERFUND TRANSFER	$ 10,789,898	$ 9,264,681	$ 6,509,350	$ 6,737,307	$ 227,957	3.5%
Sub-Total	**$ 17,973,534**	**$ 16,702,771**	**$ 21,088,723**	**$ 23,816,494**	**$ 2,811,535**	**13.3%**
Transfer Out	$ 10,789,898	$ 9,264,681	$ 6,509,350	$ 6,737,307	$ 227,957	3.5%
Total General Fund	**$ 28,763,431**	**$ 25,967,452**	**$ 27,598,073**	**$ 30,553,801**	**$ 3,039,492**	**11.0%**

Mammoth Lakes CALIFORNIA

General Fund Expenditure – Summary



Gas Tax Fund 210

Gas Tax Fund Revenue by Category

Item	FY2019-20 Actual	FY20-21 Actual	FY21-22 Actual	FY22-23 Budget	FY23-24 Budget	Variance to Prior Year Budget	
Gas Tax	$ 206,948	$ 208,821	$ 223,898	$ 230,342	$ 230,342	$ -	0.0%
Gas Tax - Snow Removal	$ 1,999,871	$ 2,186,069	$ 1,531,985	$ 1,750,000	$ 2,400,000	$ 650,000	37.1%
Gas Tax - SB1	$ 142,612	$ 139,710	$ 161,785	$ 187,691	$ 187,691	$ -	0.0%
Total Gas Tax	$ 2,349,431	$ 2,534,600	$ 1,917,669	$ 2,168,033	$ 2,818,033	$ 650,000	30.0%
Transfer In - General Fund & Garage Services	2,232,652	2,695,390	3,040,926	3,091,086	2,672,520	$ (418,566)	-13.5%
Misc Revenue	26,567	50,838	137,112	23,000	23,000	$ -	0.0%
Total Gas Tax Revenue	**$ 4,608,650**	**$ 5,280,828**	**$ 5,095,707**	**$ 5,282,119**	**$ 5,513,553**	**$ 231,434**	**4.4%**

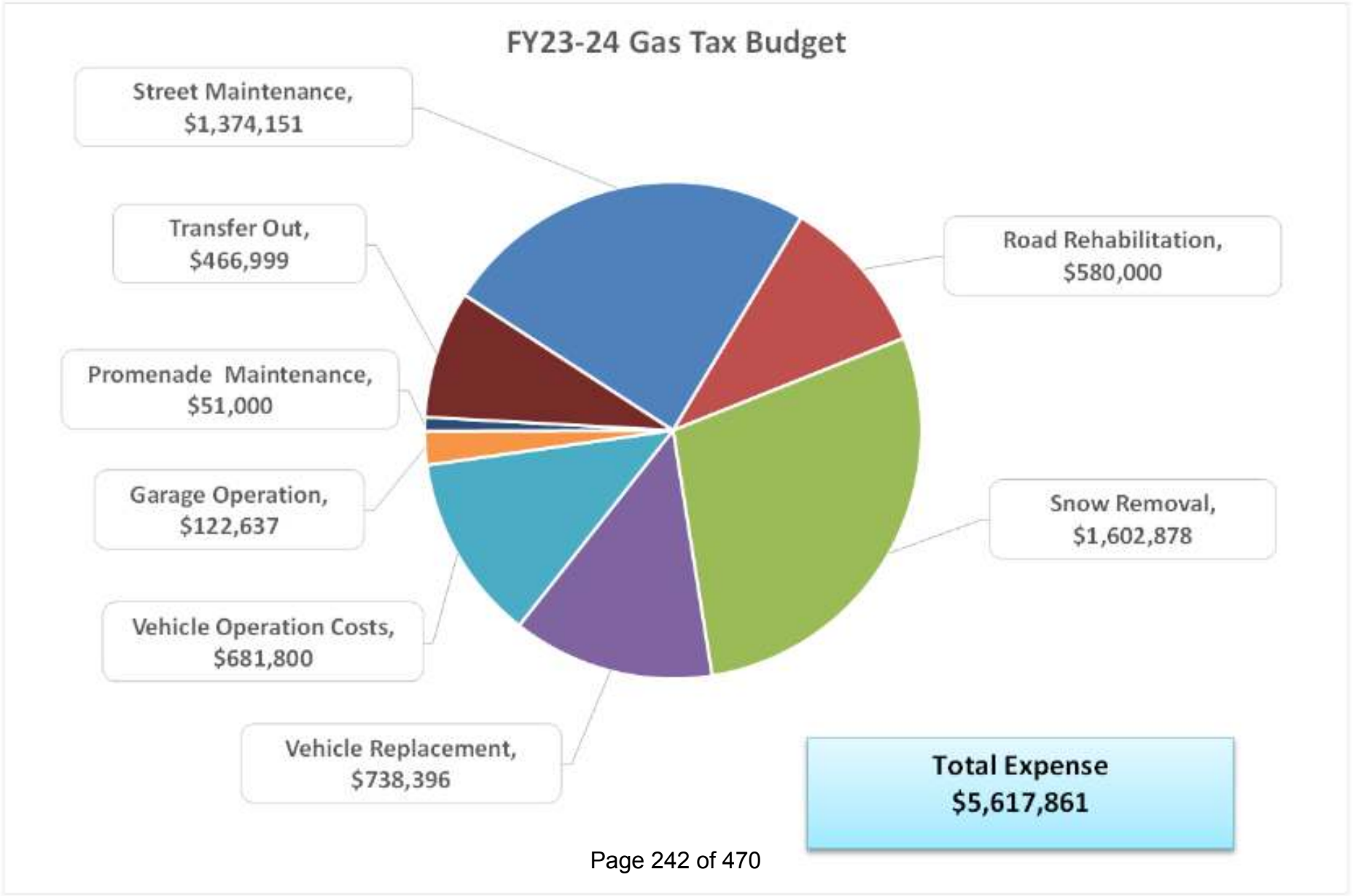
Gas Tax Fund Expenditures by Category

Department	FY2019-20 Actual	FY20-21 Actual	FY21-22 Actual	FY22-23 Budget	FY23-24 Budget	Variance to Prior Year Budget	
Street Maintenance	$ 899,943	$ 1,082,159	$ 1,499,890	$ 1,283,889	$ 1,374,151	$ 90,262	7.0%
Road Rehabilitation	$ 69,595	$ 99,007	$ 68,208	$ 430,000	$ 580,000	$ 150,000	34.9%
Snow Removal	$ 1,120,282	$ 1,180,015	$ 1,145,689	$ 1,509,201	$ 1,602,878	$ 93,677	6.2%
Vehicle Replacement	$ 668,246	$ 815,227	$ 738,020	$ 770,364	$ 738,396	$ (31,968)	-4.1%
Vehicle Operation Costs	$ 650,143	$ 589,140	$ 677,500	$ 681,100	$ 681,800	$ 700	0.1%
Garage Operation	$ 135,770	$ 150,807	$ 174,984	$ 118,874	$ 122,637	$ 3,764	3.2%
Promenade Maintenance	$ 50,796	$ 57,464	$ 48,323	$ 51,000	$ 51,000	$ -	0.0%
Operational Costs	**$ 3,594,775**	**$ 3,973,819**	**$ 4,352,615**	**$ 4,844,428**	**$ 5,150,862**	**$ 306,434**	**6.3%**
Transfer Out - Assessment District Snow	$ 155,206	$ 101,230	$ 77,251	$ 100,000	$ 279,308	$ 179,308	179.3%
Transfer Out - SB1 & Road funds for Capital Proje	$ 190,629	$ 25,137	$ 1,210,000	$ 337,691	$ 187,691	$ (150,000)	-44.4%
Total Transfers Outs	**$ 345,835**	**$ 2,003,461**	**$ 2,003,461**	**$ 225,609**	**$ 466,999**	**$ 241,390**	**107.0%**
Total Gas Tax Expenditures	**$ 3,940,610**	**$ 5,977,280**	**$ 6,356,076**	**$ 5,070,037**	**$ 5,617,861**	**$ 547,824**	**10.8%**

Projected change in Gas Tax Fund Balance **$ (104,308)**

Mammoth Lakes CALIFORNIA

Gas Tax Fund 210



Measure R – Fund 215 & 216

Measure R - Annual Revenue		
Sales Tax: Measure R *	$	1,500,000
Total Annual Revenue	$	1,500,000

Measure R - Annual Expenses		
Transfer to Fund 215 - Trails	$	300,000
Community Recreation Center Support	$	112,000
Transfer to Fund 100 - Trails Manager	$	100,000
MLR Town Agreement - Administration	$	95,900
Special Projects	$	25,000
Office of Outdoor Recreation Manager	$	25,000
Audit Services	$	4,250
Equipment Replacement	$	2,000
Equipment Maintenance	$	2,000
Total Annual Expenses	$	666,150

Measure R - Fund Balance Allocation		
Future Trails Construction - Fund 215	$	250,000
CRC Interior Funding	$	350,000
Measure R - One-Time Funding	$	600,000

Measure R - Debt Service		
CRC Financing	$	613,482
Measure R - Total Expense	$	1,879,632

Change in Fund Balance		(379,632)

Measure R Trails

Revenue		Amount	Notes
Transfer In - Fund 216	$	550,000	Measure R - Trails Construction support
	$	550,000	
Expenditures			
Staff and Labor	$	99,028	Trail Construction Labor
Contractual Services	$	184,372	Funds available for contract trails production
Misc Expenses	$	16,600	
Total Expenditures	$	300,000	

Change in Fund Balance	$	250,000

* Capital Funding for Future Trails Construction

Mammoth Lakes CALIFORNIA

Measure U - Fund 217

Measure U - Annual Revenue		
Utility Tax: Telephone	$	100,000
Utility Tax: Electricity	$	530,000
Utility Tax: Gas	$	250,000
Total Annual Revenue	$	880,000

Measure U - Annual Expenses FY23-24		
Programming	$	225,000
Office of Outdoor Recreation Coordinator	$	75,000
Office of Outdoor Recreation Manager	$	25,000
Special Projects	$	25,000
Transit Services	$	25,000
Edison Hall Operations	$	15,000
MLR Town Agreement - Administration	$	10,000
Event Contracts Processing	$	5,320
Audit Services	$	4,250
Equipment Replacement	$	2,000
Total Annual Expenses	$	411,570

Measure U - One-Time Expenses FY23-24		
Programming - Funding Recommendations FY22/23	$	180,300
Allocation to MACC Construction	$	300,000
Amphitheater Design	$	300,000
Total Annual Expenses	$	780,300

MACC Operating - Set aside future expense	$	300,000
Change in Fund Balance		(611,870)

Mammoth Lakes CALIFORNIA

Airport Operations Fund 220

Airport Fund Revenue by Category

Item	FY20-21 Actual	FY21-22 Actual	FY22-23 Budget	FY23-24 Budget	Variance to Prior Year Budget	
Airport Passenger Facility Fee	$ 9,060	$ -	$ -	$ -	$ -	0.0%
Car Rental Fee	$ 110,510	$ 25,226	$ 45,000	$ 55,000	$ 10,000	22.2%
Commercial Terminal Rent	$ 113,749	$ -	$ -	$ -	$ -	0.0%
Hanger Ground Lease	$ 97,524	$ 100,914	$ 110,000	$ 110,000	$ -	0.0%
FAA: Operations Grant CARES Act	$ 315,804	$ 780,979	$ -	$ -	$ -	0.0%
FAA: Operations Grant (AIP 45 - ACRGP)	$ -	$ -	$ 275,000	$ -	$ (275,000)	-100.0%
FAA: Operations Grant (AIP 47 - ACRGP)	$ -	$ -	$ 400,000	$ 300,000	$ (100,000)	-25.0%
FAA: Capital Project Grants	$ 899,666	$ 1,312,047	$ 445,000	$ 746,347	$ 301,347	67.7%
Other Revenues	$ 63,258	$ 36,981	$ 52,900	$ 112,980	$ 60,080	113.6%
Total Airport Revenue	**$ 1,609,571**	**$ 2,256,146**	**$ 1,327,900**	**$ 1,324,327**	**$ (3,573)**	**-0.3%**
Transfer In - General Fund	291,274	100,000	500,000	875,551	$ 375,551	75.1%
Total Airport Revenues	**$ 1,900,845**	**$ 2,356,146**	**$ 1,827,900**	**$ 2,199,878**	**$ 371,978**	**20.4%**

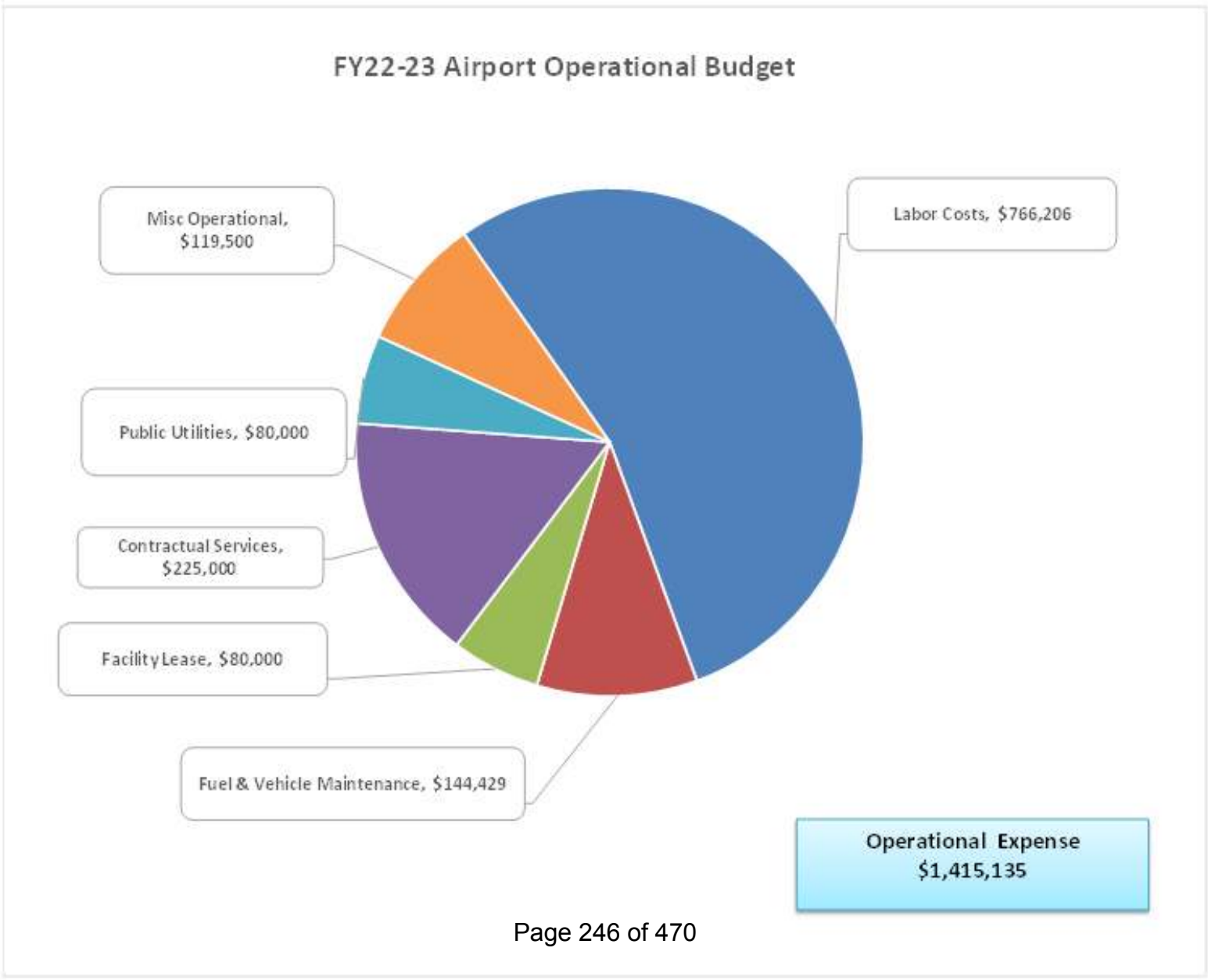
Airport Fund Expenditures by Category

Department	FY20-21 Actual	FY21-22 Actual	FY22-23 Budget	FY23-24 Budget	Variance to Prior Year Budget	
Labor Costs	$ 496,757	$ 782,185	$ 756,372	$ 766,206	$ 9,834	1.3%
Fuel & Vehicle Maintenance	$ 75,048	$ 67,667	$ 114,265	$ 144,429	$ 30,164	26.4%
Facility Lease	$ 46,579	$ 54,665	$ 86,000	$ 80,000	$ (6,000)	-7.0%
Contractual Services	$ 109,587	$ 195,960	$ 225,000	$ 225,000	$ -	0.0%
Public Utilities	$ 59,583	$ 60,580	$ 65,000	$ 80,000	$ 15,000	23.1%
Misc Operational	$ 329,483	$ 302,197	$ 106,500	$ 119,500	$ 13,000	12.2%
Operational Costs	**$ 1,117,038**	**$ 1,463,255**	**$ 1,353,137**	**$ 1,415,135**	**$ 61,998**	4.6%
Labor Costs - Capital Projects	$ 23,401	$ 27,064	$ 28,630	$ 33,755	$ 5,125	100.0%
Contractual Services - Capital Projects	$ 442,487	$ 191,302	$ 491,000	$ 831,472	$ 340,472	69.3%
Capital Project Costs	**$ 465,888**	**$ 218,366**	**$ 519,630**	**$ 865,227**	**$ 345,597**	66.5%
Total Airport Expenditures	**$ 1,582,926**	**$ 1,681,622**	**$ 1,872,767**	**$ 2,280,362**	**$ 407,595**	**21.8%**

Projected change in Airport Fund Balance **$ (80,484)**

Mammoth Lakes CALIFORNIA

Airport Operations Fund 220



Mammoth Lakes CALIFORNIA

Housing NOW! Initiative - Fund 245

Town Programs

Program		Balance
Bridge Program	$	1,110,710
Parcel Phase II	$	7,842,000
Creative Housing (Public / Private Partnerships)	$	454,001
HomeKey	$	400,000
MLH - Access Apartments	$	1,500,000
Revolving Loan Fund (RLF)	$	700,254
Housing NOW! Unallocated Program Funds	$	1,031,120

State Grants

Grant Program		Balance
Community Development Block Grant	$	90,283
HOME - Investment Partnership Program	$	123,310
Total Balance of Housing NOW! Funds	$	13,251,677

Above amounts reflect final balance after anticipated transactions

Capital Projects - Fund 300

Project ID	Description	Previous Funding	FY23/24 Funding	Total Project Cost	Town Funds Needed	Status	Funding Source
	Affordable Housing						
	Housing Now! Initiative (See Fund 245 for Details)	$10,209,183	$3,042,494	$13,251,677	$3,042,494	In Progress	Housing In Lieu and Various TOML Funds
AF3	60 Joaquin Affordable Housing Project	$2,700,000		$2,700,000		Construction	Various TOML Funds
AF4	IIG Parcel Infrastructure (Town Infrastructure)	$11,000,000		$11,000,000		Construction	IIG Grant
	Airport						
AP2	ARFF/Snow Removal Maint Facility, Utilities, Access Road, & Apron		$650,000	$650,000	$58,500	Design	FAA Grants and Town Funds
AP8	AWOS Relocation and Upgrade	$540,718		$540,718		Construction	FAA Grants and Town Funds
AP9	Airport Parking Lot & Signage		$104,000	$104,000	$9,400	Planning	FAA Grants and Town Funds
	General Facilities						
GF3	ADA Specific Improvements		$25,000	$25,000		Construction	General Fund
GF6	Fuel Island Replacement	$600,000		$600,000		Construction	General Fund
GF8	Communications System	$1,500,000		$1,500,000		Design	General Fund
GF9	Mammoth Arts and Cultural Center (MACC)	$2,500,000	$300,000	$2,800,000	$300,000	Construction	Measure U
GF11	Edison Theater Site Improvements	$100,000		$100,000		Construction	General Fund
GF12	Foundation Child Care Facility	$1,950,000		$1,950,000		Construction	General Fund
GF14a	Civic Center - Town Hall Planning	$1,900,000		$1,900,000		Design	American Rescue Plan Act (ARPA) Funds
GF14b	Civic Center - Town Hall Construction		$12,600,000	$25,000,000		Construction	Grant Fund
GF16	Parcel Child Care Facility Support - Indoor Improvements	$160,000		$160,000		Construction	Development Impact Fees (DIF)
GF16a	Parcel Child Care Facility Support - Outdoor & Playground Improvements	$250,000		$250,000		Construction	General Fund
GF17	Removal of Portables from Mammoth High School (IMACA Building)	$18,000	$32,000	$50,000	$32,000	Construction	
	Parks and Recreation						
PR1	Community Recreation Center	$15,199,842		$15,199,842		Construction	Measure R and Various TOML Funds
PR1a	Community Recreation Center Mob Hub	$1,760,020		$1,760,020		Construction	Various
PR2	Community Recreation Center Interior Improvements	$700,000	$350,000	$1,050,000	$350,000	Construction	General Fund and Measure R
PR3	Parks Maintenance & Improvements	$275,000		$275,000		Construction	General Fund
PR7	Dog Park	$200,000		$200,000		Construction	General Fund and Grants
PR7a	Multi-use Parking and Amenities	$750,000		$750,000		Construction	General Funds
PR11	Outdoor Amphitheater		$300,000	$300,000	$300,000	Design	Measure U
PR12	Park at the Parcel	$1,127,289		$1,127,289		Construction	General Fund and Grants
PR13	Fencing Project ***Winter Disaster Repairs***		$200,000	$200,000	$200,000	Construction	General Fund - Possible FEMA Reimbursement

Capital Projects - Fund 300 - Continued

Project ID	Description	Previous Funding	FY23/24 Funding	Total Project Cost	Town Funds Needed	Status	Funding Source
	Streetscape and Signage						
SS1	Old Mammoth Road Beautification	$500,000		$500,000		Construction	Assessment District
SS2	Main Street Landscaping	$250,000		$250,000		Construction	General Fund
SS3	Trail and Municipal Signage Updates		$25,000	$25,000		Construction	General Fund
SS4	Winter Animation and Decorations (Purchase Additional Décor and Install/Remove Annually)		$35,000	$35,000		Construction	Tourism Reserve and General Fund
SS5	Sign Replacement ***Winter Disaster Repairs***		$200,000	$200,000	$200,000	Construction	General Fund - Possible FEMA Reimbursement
	Streets						
ST13	Chapparal Extension	$1,978,318		$1,978,318		Construction	SB1 - State Funds
ST14	2023 Emergency Road Work Project ***Winter Disaster Repairs***		$500,000	$500,000	$500,000	Construction	General Fund - Possible FEMA Reimbursement
	Sidewalks						
SW1	Laurel Mountain Sidewalks/Street Rehab (Storm Drain, Streetlights Sidewalks)	$3,232,141		$3,232,141		Construction	STIP / IIG / SB1
	Trails						
TR2	Main Street South Side MUP gap closure (Town Loop)	$250,000		$3,450,000		Funding	General Fund
TR3	Sherwin Trail Head Improvements		$953,414	$953,414		Construction	Grant
TR5	Sherwin Area Trails (Planning and NEPA	$515,597		$515,597		Planning	Grant
	Transit and Mobility						
TT7	Village Parking and Pedestrian Improvements - Pending Grant/Other Funding	$200,000		$200,000		Future Project	General Fund
TT8	SR203 (Main Street) Pedestrian Beacons (HSIP Grant)	$241,400		$241,400		Construction	HSIP Grant
TT9	Parking at Parcel (50+ Spaces)	$150,000		$150,000		Construction	Road Rehab Fund 210
		$60,757,508	$19,316,908	$95,674,416	$4,992,394		

Mammoth Lakes CALIFORNIA

Development Impact Fees

Fund	Fee Description	Budgeted Revenue	Town Administration Fees
830	Town Admin Overhead	$ 43,400	$ -
831	General Facilities & Equipment	$ 125,000	$ 5,000
832	Law Enforcement	$ 65,000	$ 2,600
833	Storm Drains	$ 115,000	$ 4,600
834	Parks and Recreation	$ 140,000	$ 5,600
835	MCOE - Library	$ 80,000	$ 3,200
836	Streets & Circulation	$ 35,000	$ 1,400
837	MCOE - Child Care	$ 100,000	$ 4,000
838	Fire Facilities, Vehicles & Equipment	$ 225,000	$ 9,000
841	Transit and Trails	$ 200,000	$ 8,000
	Total	$ 1,128,400	$ 43,400

Mammoth Lakes CALIFORNIA

Assessment Districts

Fund	District	Revenue	Expenditure	Change in Fund Balance
850	Juniper Ridge - AD 1993-1	$ 123,000	$ 66,799	$ 56,201
853	Bluffs - Maint Dist 1996-4	$ 220,208	$ 282,131	$ (61,923)
854	North Village CFD 2001-1	$ 522,690	$ 522,690	$ -
856	Old Mammoth Road - BAD 2002-01	$ 316,658	$ 606,572	$ (289,914)
857	North Village - BAD 2002-2	$ 202,055	$ 241,757	$ (39,702)
859	In Lieu Mello-Roos CFD 2005-01	$ 2,470	$ 945	$ 1,525
860	Transit Facilities CFD 2013-3	$ 7,800	$ 3,008	$ 4,792
861	Mammoth View BAD 2014-01	$ 5,200	$ 5,200	$ -
	Total	$ 1,400,081	$ 1,729,102	$ (329,021)

Mammoth Lakes CALIFORNIA

Garage Services

Fuel and Repairs

Fund / Department	Description		Garage Services
100-416	General Fund - General Services	$	35,000
100-420	General Fund - Police	$	90,000
100-434	General Fund - Whitmore Rec Area	$	22,000
100-438	General Fund - Parks Maintenance	$	58,000
210-454	Gas Tax - Summer Equipment	$	80,000
210-455	Gas Tax - Winter Equipment	$	160,000
220-471	Airport - Operations	$	45,000
858-436	Fractional - Parks & Rec		
		$	490,000

Vehicle Replacement

Budgeted Replacement Cost

Fund / Department	Description		Vehicle Replacement
100-416	General Fund - General Services	$	31,481
100-420	General Fund - Police	$	44,783
100-434	General Fund - Whitmore Rec Area	$	24,861
100-438	General Fund - Parks Maintenance	$	73,546
210-454	Gas Tax - Summer Equipment	$	177,830
210-455	Gas Tax - Winter Equipment	$	560,566
220-471	Airport - Operations	$	4,429
858-436	Fractional - Parks & Rec	$	5,179
		$	922,674

Vehicle Replacement Fund

Division / Description	7/1/2023 Set Aside Fund Balance	(Gas Tax) 7/1/2023 Restricted Available Balance	7/1/2023 Unrestricted Available Balance	Total Cash	Funded Ratio	Outstanding Loan Balance
		Restricted CASH	Unrestricted CASH			
Division 1 - Public Works - Summer / Winter	$ 5,613,801	$ 1,924,334	$ 3,281,082	$ 5,205,416	92.7%	$ 408,385
Division 2 - Parks Maintenance	$ 725,340	$ -	$ 725,340	$ 725,340	100.0%	$ -
Division 4 - Police Vehicles	$ 589,411	$ -	$ 589,411	$ 589,411	100.0%	$ -
Division 5 - Administration	$ 375,254	$ -	$ 375,254	$ 375,254	100.0%	$ -
Division 6 - Airport	$ 8,390	$ -	$ 8,390	$ 8,390	100.0%	$ -
Division 7 - Summer Roads	$ 312,891	$ 44,810	$ 185,563	$ 230,373	73.6%	$ 82,518
Division 8 - Winter Roads	$ 3,304,840	$ 1,318,274	$ 1,575,343	$ 2,893,617	87.6%	$ 411,224
Division 18 - Transit Services	$ 562,127	$ -	$ 562,127	$ 562,127	100.0%	$ -
Fuel Tank Replacement Fund	$ 88,680		$ 8,830	$ 8,830	10.0%	$ 79,850
Total Vehicle Replacement	$ 11,580,734	$ 3,287,418	$ 7,311,339	$ 10,598,757	91.5%	$ 981,977
			Outstanding Balance of Loan	$ 981,977		

Vehicle Replacement - Planned FY23-24

Planned Vehicle Replacement - FY23-24

Division		Unit Replaced	Type	Replacement Unit	Estimated Cost	Notes
1	Public Works - Summer / Winter	L016	Loader	Cat 966GC	$ 550,000	Includes Blade
1	Public Works - Summer / Winter	L019	Loader	Cat 966GC	$ 550,000	Includes Blade
1	Public Works - Summer / Winter	BH01	Backhoe	Cat 430	$ 225,000	
1	Public Works - Summer / Winter	T004	Plow Truck	Peterbuilt	$ 242,000	Cinder Bed & Water Tank
1	Public Works - Summer / Winter	T005	Plow Truck	Peterbuilt	$ 242,000	Cinder Bed & Water Tank
1	Public Works - Summer / Winter	PU17	Pickup	Ford F250	$ 48,000	
4	Police Vehicles - Patrol	PD14	Pickup	Ford F150	$ 65,000	Vehicle Cost plus outfit for Police Duty
4	Police Vehicles - Patrol	PD04	Pickup	Ford F150	$ 65,000	Cost plus outfit for Police Duty
5	Administration - Engineering	A017	Pickup	Ford Ranger	$ 38,000	
5	Administration - Engineering	A018	Pickup	Ford Ranger	$ 38,000	
5	Administration - Town Manager	508, 509	SUV	Ford Explorer	$ 44,000	New 2023
5	Administration - Office of Outdoor Rec	V001	Van	Ford Transit	$ 45,000	Used Low Milage
					$ 2,152,000	

Debt Reserve / Future Capital - Fund 990

Town of Mammoth Lakes - Debt Schedule

DEBT	PURPOSE	INITIAL DEBT AMOUNT	Current Balance	ANNUAL PAYMENT FY23-24	TERM	END DATE	INTEREST RATE	SOURCE OF PAYMENT
Lease Revenue Bond (2015)	Refinance COP and Police Facility Funding	$ 3,550,000	$ 2,179,000	$ 314,900	15 Years	FY2029-30	3.51%	General Fund Fund 100
Installment Sales Agreement (2017)	Multi Use Facility	$ 5,500,000	$ 3,445,000	$ 613,482	10 Years	FY2027-28	2.23%	Measure R Fund 216
Taxable Judgment Obligation Bonds (2017)	MLLA Debt	$ 23,995,000	$ 19,830,000	$ 1,871,113	18 Years	FY2035-36	1.750% increasing 0.25% each Year to a maximum interest rate of 4.375%	General Fund Fund 100
Vehicle Replacement - Internal Loan	Operating Cash during econocmic crisis 2012	$ 4,369,207	$ 1,271,207	$340,000 accelerated to $820,000	No Term	Est. FY23-24	0.00%	General Fund Fund 100
CFD 2001-1 Refunding Bonds, (2016)	North Village Development	$ 6,626,919	$ 5,066,352	$ 510,690	17 Years	FY2033-34	3.31%	North Village Assessment District Fund 854
Total		$ 44,041,126		$ 3,650,184				
	General Fund Debt			$ 2,526,013				
	Measure R Debt			$ 613,482				
	Assessment District Debt			$ 510,690				

Mammoth Lakes CALIFORNIA

ARTICLE XIIIB APPROPRIATIONS LIMIT
Fiscal Year 2023-24

Article XIIIB of the California Constitution was created by the passage of Proposition 4 in November 1979 and establishes a limit on the amount of tax revenue that can be appropriated by government jurisdictions. This limit is popularly known as the Gann Limit. Each year, the limit is recalculated by multiplying the previous year's limit by adjustment factors for population growth and inflation. Proposition 111, passed in June 1990, gave cities the option of using their own growth or the growth of the entire county in which the city is located as the population adjustment factor. Cities were also given the option of using the increase in California Per Capita Income or the increase in the assessed valuation of non-residential property in the City as the inflation adjustment factor. Cities have the option each year of deciding which factor to use. For FY2023-24, the Town of Mammoth Lakes is using the population growth of Mono County and the increase in California Per Capita Income.

2022-23 Appropriations Limit	$30,563,494

2022-23 Adjustment Factors

Mono County Population Change	= 0.9997 (-0.03% change)
California Per Capita Income Change	= 1.0444 (4.44% change)
Combined Change = 0.9997 x 1.0444	=1.0441

2023-24 Appropriations Limit	$31,910,937

Not all Town appropriations are subject to the limitations of Article XIIIB. The intent of Proposition 4 was to restrict only the appropriation of "proceeds of taxes." Determining which appropriations are subject to the limit requires classifying each funding source as either proceeds of taxes or non-proceeds of taxes. Property tax and local taxes are subject to limitation i.e. TOT, Measure R, and Measure U. State taxes that are subvented to the Town count against the Town's limit if their use is unrestricted, as in the case of sales tax. State subventions that are restricted in use, such as gas tax and state grants, are applied against the State's limit rather than the Town's, so they are considered non-proceeds of taxes for the Town's calculation. Interest income is prorated so that the interest earned on tax revenue is included as proceeds of taxes.

The Town's other revenue sources are classified as non-proceeds of taxes: franchise fees, assessment districts, fines and penalties, license and permit fees, service charges, rentals and concessions, federal grants, internal service revenues and other miscellaneous revenues. Enterprise funds are also exempt from the limitation. Fund transfers are re-appropriations of revenue and have already been included in the calculation of appropriations and are not counted twice.

RESOLUTION NO. 23-

**RESOLUTION OF THE TOWN COUNCIL
OF THE TOWN OF MAMMOTH LAKES, STATE OF CALIFORNIA,
ESTABLISHING THE APPROPRIATION LIMIT
FOR FISCAL YEAR 2023-24 PURSUANT TO ARTICLE XIIIB
OF THE STATE OF CALIFORNIA CONSTITUTION**

WHEREAS, Article XIIIB of the California Constitution establishes a limit on the amount of tax revenue that can be appropriated by government jurisdictions; and

WHEREAS, as a government jurisdiction, the Town of Mammoth Lakes must recalculate the limit annually by multiplying the previous year's limit by the allowable adjustment factors, which include: (a) Town's own growth or the growth of Mono County; and (b) the increase in California per capita income or the increase in the assessed valuation of non-residential property in the Town; and

WHEREAS, for Fiscal Year 2023-24, the Town chose to use the Mono County population change and the increase to the California per capita income as the adjustment factors;

NOW, THEREFORE, BE IT RESOLVED that the Appropriation Limit of the Town of Mammoth Lakes for Fiscal Year 2023-24 is $31,910,937 as reflected in Exhibit 1.

APPROVED AND ADOPTED THIS 21st day of June

_____
JOHN WENTWORTH, Mayor

ATTEST:

_____
JAMIE GRAY, Town Clerk

TOWN OF MAMMOTH LAKES
INVESTMENT POLICY
Fiscal Year 2023-24

I. Scope

The Town's Investment Policy establishes a framework for prudent investment of the Town's resources. This Policy is intended to apply to all funds and investment activities under the direct authority of the Town of Mammoth Lakes.

II. Definition of Treasurer

The Finance Director, or Finance Manager as designee to perform the duties, serves as the Town Treasurer.

III. Objectives

A. SAFETY: It is the primary duty and responsibility of the Treasurer to protect, preserve and maintain cash and investments placed in his/her trust on behalf of the citizens of the community.

B. LIQUIDITY: An adequate percentage of the portfolio should be maintained in liquid short-term securities, which can be converted to cash if necessary to meet disbursement requirements. Since all cash requirements cannot be anticipated, investments in securities with active secondary or resale markets is highly recommended. Emphasis should be on marketable securities with low sensitivity to market risk.

C. YIELD: Yield should become a consideration only after the basic requirements of safety and liquidity have been met.

D. MARKET-AVERAGE RATE OF RETURN: The investment portfolio shall be designed to attain a market-average rate of return throughout budgetary and economic cycles, taking into account the Town's risk constraints, the cash flow characteristics of the Town's portfolio, and State and Local laws, ordinances or resolutions that restrict investments.

E. DIVERSIFICATION: The investment portfolio will be diversified to avoid incurring unreasonable and avoidable risk regarding specific security types or individual financial institutions.

F. PRUDENCE: The Town's investment strategies shall adhere to the guidance provided by the "prudent man rule", which obligates a fiduciary to insure that:

"…investment shall be made with the exercise of that degree of judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation but for investment considering the probable safety of their capital as well as the probable income to be derived."

G. PUBLIC TRUST: All participants in the investment process shall act as custodians of the public trust. Investment officials shall recognize that the investment portfolio is subject to public review and evaluation. The overall program shall be designed and managed with a degree of professionalism that is worthy of the public trust. In a diversified portfolio it must be recognized that occasional measured losses are inevitable and must be considered within the context of the overall portfolio's investment return, provided that adequate diversification has been implemented.

IV. Delegation of Authority

The Treasurer and the Town Manager shall act jointly to make investments on behalf of the Town of Mammoth Lakes. Neither the Treasurer nor the Town Manager has authority to make investments independently of the other. An Investment Summary Sheet (Exhibit A) shall be signed by the Treasurer and Town Manager for all investments other than LAIF. Investments shall be limited to the types of investments specified in Section VII. When specific Town Council approval is required, the investment shall not be made until the Treasurer receives and files with the Town Clerk written evidence of such Council approval.

V. Reporting

The Treasurer shall submit a monthly investment report to the Town Council of Mammoth Lakes. This report may be posted online for the Town Council's and public's view. This report will include all required elements of the monthly report as prescribed by Government Code Section 53646.

Required elements of the monthly report:

- Type of investment.
- Institution.
- Date of maturity.
- Amount of deposit or cost of the security.
- Current market value of securities with maturity in excess of 12 months.
- Rate of interest.
- Statement that there are sufficient and readily available liquid funds to meet the next 30 days' obligations.
- Accrued interest as prescribed by the California Section 53646, if required by the Legislative Body.

VI. Investment Instruments

Authorized investment instruments which may be utilized, and which are in accordance with Government Code Section 53601 are as follows:

Permitted Investments/Deposits	Maximum Percentages or Amount	Maximum Maturity
Investment Type A:		
Securities of the US Government	Unlimited	5 years
Certificates of Deposit	Unlimited	5 years
Commercial Paper (A1, P1 only)	30%	180 days
LAIF	$75,000,000	n/a
CAMP	$45,000,000	n/a
Mono County Investment Pool	$6,000,000	n/a
Passbook Deposits	----	n/a
Investment Type B:		
Negotiable Certificates of Deposit	30%	5 years
Bankers Acceptances	40%	270 days
Repurchase agreements	----	1 year
Mutual Funds	15%	5 years
Medium Term Notes	30%	5 years

Type A investments do not require any specific approval of the Council. All Type B investments require a specific resolution of approval of the Town Council prior to the investment purchase/deposit.

VII. Internal Controls

Internal controls are designed to prevent losses of public funds arising from fraud, employee error, misrepresentation of third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the Governmental Agency. A System of Internal Control shall be documented and attached hereto (Exhibit B).

VIII. Maturities

Maturities shall be in conformance with the legal limits as specified in Section VII. Although the allowable maturity limit is up to five years for certain types of investments, the focus the investment should remain within the immediate two-year period for reasons of prudence.

IX. Banks and Securities Dealers

In selecting financial institutions for the deposit or investment of Government Agency funds, the Treasurer shall consider the creditworthiness of institutions. The Treasurer shall continue to monitor financial institutions' credit characteristics and financial history throughout the period in which agency funds are deposited or invested.

X. Risk Tolerance

The Governmental Agency recognizes that investment risks can result from issuer defaults, market price changes or various technical complications leading to temporary illiquidity. Portfolio diversification is employed as a way to control risk. The Treasurer and Town

Manager are expected to display prudence in the selection of securities, as a way to minimize default risk. No individual investment transaction shall be undertaken, which jeopardizes the total capital position of the overall portfolio. Certificates of Deposit shall be limited to FDIC insurance limitations. The Treasurer shall periodically establish guidelines and strategies to control risks of default, market price changes and illiquidity.

In addition to these general policy considerations, the following specific policies will be strictly observed.

A. All transactions will be executed on a delivery versus payment basis.

B. A competitive bid process, when practical, will be used to place all investment purchases.

XI. Safekeeping and Custody

The Treasurer is responsible for maintaining the proper mix of investments, taking into consideration limits imposed by law and the need for liquidity.

All investments shall be held in the name of the Town of Mammoth Lakes. The Town Council shall from time to time execute such documents as are necessary to provide evidence of the Treasurer's and Town Manager's joint trading authority as set forth in this document.

XII. Annual Review and Confirmation of the Investment Policy

The Investment Policy shall be reviewed and confirmed annually by the Town Council of Mammoth Lakes.

EXHIBIT A

INVESTMENT SUMMARY SHEET

THE PURPOSE OF THIS DOCUMENT IS
TO CONFIRM THAT A JOINT DECISION
WAS MADE WHEN INVESTING TOWN FUNDS
IN NON-LAIF
INSTRUMENTS

The following investment has been reviewed by both the Finance Director and the Town Manager and has been found to be in conformance with the Town's investment policy

SETTLEMENT DATE: _____

MATURITY DATE: _____

INVESTMENT: _____

PAR VALUE: _____

PRICE: _____

PRINCIPAL COST: _____

ACCRUED INTEREST: _____

TOTAL COST: _____

DATE INTEREST PAID: _____

CUSIP: _____

YIELD TO MATURITY: _____

INTEREST RATE: _____

We hereby confirm the above investment directive on behalf of the Town of Mammoth Lakes.

_____ _____

Finance Director

Town Manager

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EXHIBIT B

INTERNAL CONTROL SYSTEM FOR TREASURY FUNCTION

OBJECTIVES OF INTERNAL CONTROL

Internal control is the plan of organization and all related systems established by the management's objectives of ensuring, as far as practicable:

- The orderly and efficient conduct of business, including adherence to management policies
- The safeguarding of assets
- The prevention or detection of errors and fraud
- The accuracy and completeness of the accounting records
- The timely preparation of reliable financial information

LIMITATION OF INTERNAL CONTROL

No internal control system, however elaborate, can by itself guarantee the achievement of management's objectives. Internal control, because of its inherent limitations, can only provide reasonable assurance that the objectives are met.

Elements of a system of internal control are the means by which the Town of Mammoth Lakes can satisfy the objectives of internal control.

CONTROL ELEMENTS

The Treasurer/Finance Manager and Town Manager will approve investment transactions.

The Treasurer/Finance Manager will execute investment transactions.

Recording of investment transactions in the Town's accounting records should be done by the Town's Finance Manager and approved by the Finance Director/Town Manager.

The Town's Finance Manager should do verification of investment, i.e., match broker confirmation to the Town's Accounting Records.

Periodic review of the investment portfolio as prepared by the Treasurer/Finance Manager, specifically investment types, purchase price, market values, maturity dates, investment yields, conformance to stated investment policy shall be performed on an ongoing basis by the Town Manager, and annually by the external auditors during the course of the annual audit.

RESOLUTION NO. 23-

**RESOLUTION OF THE TOWN COUNCIL
OF THE TOWN OF MAMMOTH LAKES, STATE OF CALIFORNIA
AMENDING THE TOWN'S INVESTMENT POLICY**

WHEREAS, the Town Council has adopted the Town's Investment Policy; and

WHEREAS, the Investment Policy is typically reviewed on an annual basis; and

WHEREAS, upon a recent review of the Investment Policy, the Administrative Services Finance Director recommends one amendment to the policy to expand the limit of CAMP investment to $45,000,000 to accommodate the Town's investment needs; and

NOW, THEREFORE, BE IT RESOLVED that the Town Council of Mammoth Lakes does hereby adopt updates to the attached Investment Policy and directs the Treasurer and Town Manager to prudently manage Town funds in accordance with the adopted policy.

APPROVED AND ADOPTED THIS 21st day of June 2023.

_____
JOHN WENTWORTH, Mayor

ATTEST:

_____
JAMIE GRAY, Town Clerk

Reserve Policy – Town of Mammoth Lakes

Updated June 2023

General Provision:

A comprehensive reserve strategy is a crucial part of sound financial management for any municipality. This is true for Town of Mammoth Lakes is particularly highlighted because of the heavy reliance on the single revenue stream of Transient Occupancy Tax (TOT). Revenue form TOT accounts for over 60% of the Town's General Fund budgeted revenue. To prepare for and respond to unknown adverse financial conditions, it is recommended that the Town's Reserve for Economic Uncertainty and the operating reserve combine be funded at an amount equal to or grated than 25% of Total General Fund Revenue.

The Reserve Policy is comprised of four components, three for operational needs and one for debt service payments, all combine for a comprehensive reserve strategy. The components include Reserve for Economic Uncertainty (REU), Operating Reserve (OR), Contingency, and Debt Reserve. This policy is reviewed on an annual basis during final budget adoption to review the established baseline revenue used in calculating REU and OR.

- **Baseline Revenue is established on an annual basis during the budget process. Baseline Revenue must meet or exceed the General Fund Revenue in the Adopted Budget of the Fiscal Year**
- **FY 23-24 Baseline Revenue $30,000,000 to be used in the calculation of both REU and OR**
- **Baseline General Fund Revenue: $30,000,000**

Reserve for Economic Uncertainty (REU) Target:	20% of $30,000,000 =	$6,000,000
Operating Reserve (OR) Target:	5% of $30,000,000 =	$1,500,000
	Targeted Minimum Reserve Balance =	$7,500,000

Component #1 – Reserve for Economic Uncertainty (REU)

Purpose: To minimalize the impact to town services in the event of a long-term revenue shortfall from an economic downturn or other localized event that negatively affects the town's revenue sources. These localized events could be in the form of a natural disaster that affects the town itself or access to the town. These events are unique and significant in order to engage use of the REU.

Engagement Timing: This reserve can only be engaged at Town Council direction, who would determine that a qualifying event has occurred and the level of impact from the emergency warrants the use of the REU.

Funding Target: $6,000,000 for FY23-24 based on 20% of Baseline Revenue established for FY23-24. Baseline must meet or exceed the General Fund Revenue in the adopted budget for the Fiscal Year.

Funding Priority: The REU is the most important component of the reserve strategy as it maintains the most critical security for continued Town operations. For that reason, this fund must take priority to maintain 100% funded status if possible. The engagement of this policy means the town has experienced a significant emergency and therefore may have a long recovery period. Following the economic recovery from such an emergency, Town Council would determine priorities of funding depending on current town needs.

Fund Location: These funds reside in the Mono County investment pool and any interest earned on these funds are rolled into the REU balance.

Component #2 – Operating Reserve (OR)

Purpose: This component can be used to weather short term economic impacts or to take advantage of unanticipated funding needs such as grant opportunities, response to damaged facilities, unanticipated short term declines in revenue or new state and federal cost mandates. This component is more flexible than the REU and therefore could be engaged more frequently.

Engagement Timing: This tool may be engaged when revenues fall short of needs in any year, which are not offset by a reduction in expenses. The funds are authorized for use by town council, usually in response to a request from staff. This fund will be fully depleted in advance of engaging the REU.

Funding Target: $1,500,000 for FY23-24 based on 5% of Baseline Revenue established for FY23-24. Baseline must meet or exceed the General Fund Revenue in the adopted budget for the Fiscal Year.

Funding Priority: We do have a number of revenue sources that are not budgeted on an annual basis due to their uncertainty. It is possible to designate any revenue received from these sources to fund the Operating Reserve. This entry could be made on a quarterly basis and minimize the request of Fund Balance or other one-time dollars to fund this account. If the qualifying events were severe enough to engage the REU funds, this re-funding process would begin once REU is fully restored.

Fund Location: These funds reside in the Town's LAIF investment pool. This would allow for interest earning as well as immediate access when needed.

Component #3 – Contingency

Purpose: This fund allows for flexibility for rapid response to small projects or unanticipated needs that arise such as damages to town facilities, repair or replacement of equipment, offsetting small amounts of variance on revenue estimates or expenses like postage and office supplies.

Engagement Timing: This tool is generally allocated at Town Manager's designation as needed or as authorized by Town Council direction.

Funding Target: This component is a part of the normal budget process and is budgeted at $100,000 per year.

Funding Priority: This component is allocated during the annual budget process for the Town's operating budget. Funds can be used at the direction of Council or Town Manager and once used will not be funded again during the year. To this point, these funds should be reserved for the most important projects or one-time unanticipated costs. Any funds remaining in the account at the end of the year may be shifted to REU or OR to remain within the reserve structure.

Fund Location: These funds reside in the Town's LAIF investment pool. This would allow for interest earning as well as immediate access when needed.

Component #4 – Debt Reserve

Purpose: This reserve secures money to cover the Town's debts in the event of a long-term revenue shortfall from an economic downturn or other localized event that negatively affects the town's revenue sources.

Engagement Timing: This reserve can only be engaged at Town Council direction, who would determine that a qualifying event has occurred and the level of impact from the emergency warrants the use of the REU for operational needs and employ this reserve to cover debt payments made from the General Fund.

Funding Target: $1,100,000 which is 50% of the annual payments for debt service paid by the General Fund. The chart below was used to establish the funding target. Any additional debt secured by the Town and serviced with payments from the General Fund would be added to this calculation.

- **Debt Reserve 50% Annual Payment - Lease Revenue Bond (2015) Police Facility - Refinance COP (Average Annual Payment $314,394 = $157,197)**
- **Debt Reserve 50% Annual Payment - Taxable Judgment Obligation Bonds (2017) (Average Annual Payment $1,868,406 = $934,203**

Required Additional Reserves (rounded) = $1,100,000

Funding Priority: This component is fully funded, and any new General Fund debt would require immediate increase to remain within policy.

Fund Location: These funds reside in the Town's LAIF investment pool. This would allow for interest earning as well as immediate access when needed.

Conclusion:

This policy outlines a secure plan for funding for unknown circumstances, loss of revenue or substantial unfunded expenditures. When fully funded this reserve policy will provide 25% or more of the Town's General Fund operating budget with an additional 50% of annual debt payments made from the General Fund. Town administration and Finance leadership believe this policy provides a financially sound reserve capacity to support the town should the need arise. This policy outlines the recommended amounts for each category. There is nothing in the policy that prohibits Council from allocated funds beyond the currently stated targets.

RESOLUTION NO. 23-

**RESOLUTION OF THE TOWN COUNCIL
OF THE TOWN OF MAMMOTH LAKES, STATE OF CALIFORNIA
AMENDING THE TOWN'S RESERVE POLICY**

WHEREAS, the Town Council has adopted the Town's Reserve Policy; and

WHEREAS, the Reserve Policy is typically reviewed on an annual basis; and

WHEREAS, annual review includes update of the baseline revenue used to determine policy parameters.

WHEREAS, Administrative Services / Finance Director recommends a change in baseline revenue, to approximate General Fund revenue for FY23-24, increasing baseline to $30,000,000; and

WHEREAS, no other adjustments to rates or structure are recommended for the Town's reserve policy update; and

NOW, THEREFORE, BE IT RESOLVED that the Town Council of Mammoth Lakes does hereby adopt the attached Reserve Policy and directs the Treasurer and Town Manager to prudently manage Town resources in accordance with the adopted policy.

APPROVED AND ADOPTED THIS 21st day of June 2023.

_____
JOHN WENTWORTH, Mayor

ATTEST:

_____
JAMIE GRAY, Town Clerk

Town of Mammoth Lakes, California

Debt Management Policy

FY2023-24

JNA Consulting Group, LLC
410 Nevada Way, Suite 200
Boulder City, NV 89006
702-294-5100, fax 702-294-5145

EXECUTIVE SUMMARY

This Debt Management Policy (the "Debt Policy") has been developed to provide guidance in the issuance and management of debt by the Town of Mammoth Lakes (the "Town" or "Mammoth Lakes") or any other public agency for which the Town Council sits as its legislative body and is intended to comply with Government Code Section 8855(I), effective on January 1, 2017. The main objectives are to establish conditions for the use of debt; to ensure that debt capacity and affordability are adequately considered; to minimize the Town's interest and issuance costs; to maintain the highest possible credit rating; to provide complete financial disclosure and reporting; and to maintain financial flexibility for the Town.

Debt, properly issued and managed, is a critical element in any financial management program. It assists in the Town's effort to allocate limited resources to provide the highest quality of service and facilities to the public. The Town desires to manage its debt program to promote economic growth and enhance the vitality of the Town for its residents and businesses. This policy covers various types of debt; some of which it is unlikely the Town would issue.

This Debt Policy was approved by the Town Council on 6/21/2023. The Debt Policy may be amended by the Town Council as it deems appropriate from time to time in the prudent management of the debt of the Town.

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"FINDINGS"

This Debt Policy shall govern all debt undertaken by the Town. The Town hereby recognizes that a fiscally prudent debt policy is required to:

- Maintain the Town's sound financial position.
- Ensure the Town has the flexibility to respond to changes in future capital needs and service priorities, revenue levels, and operating expenses.
- Protect the Town's credit-worthiness.
- Ensure that all debt repayment is structured to protect both current and future taxpayers, ratepayers and constituents of the Town and fit within the projected revenues available to pay debt service.
- Ensure that the Town's use and repayment of debt is consistent with the Town's planning goals and objectives and capital improvement program or budget, as applicable.
- Encourage those that benefit from a proposed facility or improvement to pay the cost of that facility or improvement to minimize the impact on limited general fund resources.

"POLICIES"

"Purposes for Which Debt May Be Issued"

The Town will consider the use of debt financing primarily for capital improvement projects (CIP) when the project's useful life will equal or exceed the term of the financing and when resources are identified sufficient to fund the debt service requirements. An exception to this CIP driven focus is the issuance of short-term instruments such as tax and revenue anticipation notes, which are to be used for prudent cash management purposes and conduit financing, as described below. Bonded debt should not be issued for projects with minimal public benefit or support, or to finance normal operating expenses.

If a department has any project which is expected to use debt financing, the department director is responsible for providing the Town Manager and the Administrative Services Director with reasonable cost estimates, including identifying sources for the payment for debt service. This will allow for an analysis of the project's potential impact on the Town's debt capacity and limitations. The department director shall also provide an estimate of any incremental operating and/or additional maintenance costs associated with the project and identify sources of revenue, if any, to pay for such incremental costs.

"Long-Term Debt"

Long-term debt may be issued to finance or refinance the construction, acquisition, and rehabilitation of capital improvements and facilities, equipment and land to be owned and/or operated by the Town. Long-term debt financings are appropriate when the following conditions exist:

- When the project to be financed is necessary to provide basic services.
- When the project to be financed will provide benefit to constituents over multiple years.
- When total debt does not constitute an unreasonable burden to the Town and its taxpayers and ratepayers.
- When the debt is used to refinance outstanding debt to produce debt service savings or to realize the benefits of a debt restructuring.
- Long-term debt financings will not generally be considered appropriate for current operating expenses and routine maintenance expenses.

The Town may use long-term debt financings subject to the following conditions:

- The project to be financed has been or will be approved by the Town Council.
- The weighted average maturity of the debt (or the portion of the debt allocated to the project) will not exceed the average useful life of the project to be financed by more than 20%, unless specific conditions exist that would mitigate the extension of time to repay the debt and it would not cause the Town to violate any covenants to maintain the tax-exempt status of such debt, if applicable.
- The Town estimates that sufficient income or revenues will be available to service the debt through its maturity and to the extent possible repayment will come from user fees or dedicated revenues and not from general fund sources.
- The Town determines that the issuance of the debt will comply with the applicable requirements of state and federal law.
- The Town considers the improvement/facility to be of vital, time-sensitive need of the community and there are no plausible alternative financing sources.
- Periodic reviews of outstanding long-term debt will be undertaken to identify refunding opportunities. Refunding will be considered (within federal tax law constraints, if applicable) if and when there is a net economic benefit of the refunding. Refundings which are non-economic may be undertaken to achieve Town objectives relating to changes in covenants, call provisions, operational flexibility, tax status of the issuer, or the debt service profile.

In general, refundings which produce a net present value savings of at least three percent (3%) of the refunded par amount will be considered economically viable. Refundings which produce a net present value savings of less than three percent (3%) will be considered on a case-by-case basis, and are subject to Town Council approval. Advance refundings will also be evaluated based on the future outlook for interest rates, breakeven analysis and the potential use of the estimated debt service savings.

"Short-term Debt" Short-term borrowing may be issued to generate funding for cash flow needs in the form of Tax and Revenue Anticipation Notes (TRAN).

Short-term borrowing, such as commercial paper, and lines of credit, will be considered as an interim source of funding in anticipation of long-term borrowing. Short-term debt may be issued for any purpose for which long-term debt may be issued, including capitalized interest and other financing-related costs. Prior to issuance of the short-term debt, a reliable revenue source shall be identified to secure repayment of the debt. The final maturity of the debt issued to finance the project shall be consistent with the economic or useful life of the project and, unless the Town Council determines that extraordinary circumstances exist, must not exceed seven (7) years.

Short-term debt may also be used to finance short-lived capital projects; for example, the Town may undertake lease-purchase financing for equipment, and such equipment leases may be longer than 7 years.

"Financings on Behalf of Other Entities"

The Town may also find it beneficial to issue debt on behalf of other governmental agencies or private third parties in order to further the public purposes of Town. In such cases, the Town shall take reasonable steps to confirm the financial feasibility of the project to be financed and the financial solvency of any borrower and

that the issuance of such debt is consistent with the policies set forth herein. In no event will the Town incur any liability or assume responsibility for payment of debt service on such debt.

"TYPES OF DEBT"

In order to maximize the financial options available to benefit the public, it is the policy of the Town of Mammoth Lakes to allow for the consideration of issuing all generally accepted types of debt, including, but not exclusive to the following:

"General Obligation (GO) Bonds"

General Obligation Bonds are suitable for use in the construction or acquisition of improvements to real property that benefit the public at large. Examples of projects include libraries, parks, and public safety facilities. All GO bonds shall be authorized by the requisite number of voters in order to pass.

"Revenue Bonds"

Revenue Bonds are limited-liability obligations tied to a specific enterprise or special fund revenue stream where the projects financed clearly benefit or relate to the enterprise or are otherwise permissible uses of the special revenue. An example of projects that would be financed by a Revenue Bond would be improvements to a utility system, which would be paid back with money raised from the rates and charges to water users. Generally, no voter approval is required to issue this type of obligation but in some cases, the Town must comply with proposition 218 regarding rate adjustments. A dedicated voter approved tax measure that allows the use of the tax for debt is another example.

"Lease-Backed Debt/Certificates of Participation" (COP/Lease Revenue Bonds)

Issuance of Lease-backed debt is a commonly used form of debt that allows a Town to finance projects where the debt service is secured via a lease agreement and where the payments are budgeted in the annual budget appropriation by the Town from the general fund. Lease-Backed debt does not constitute indebtedness under the state or the Town's constitutional debt limit and does not require voter approval. Lease Revenue Bonds may be issued by the Mammoth Lakes/Guadalupe Valley Municipal Improvement District Public Financing Authority on behalf of the Town.

"Special Assessment/Special Tax District Debt"

The Town will consider requests from developers for the use of debt financing secured by property based assessments or special taxes to provide for necessary infrastructure for new development only under strict guidelines adopted by the Town Council, which may include minimum value-to-lien ratios and maximum tax burdens. Examples of this type of debt are Assessment Districts (AD) and Community Facilities Districts (CFD) sometimes referred to as Mello-Roos Districts. In order to protect bondholders as well as the Town's credit rating, the Town will also comply with all State guidelines regarding the issuance of special tax district or special assessment debt, as well as any policy required to be adopted under Government Code Section 53312.7.

"Tax Allocation Bonds"

Tax Allocation Bonds are special obligations that are secured by the allocation of tax increment revenues that are generated by increased property taxes in the designated redevelopment area. Tax Allocation Bonds are not debt of the Town. Due to changes in the law affecting California Redevelopment agencies with the passage of ABX1 26 (as amended, the Dissolution Act) as codified in the California Health and Safety Code, the Town may not form a Redevelopment Agency and will not be able to issue tax allocation bonds.

"Multi-Family Mortgage Revenue Bonds"

The Town is authorized to issue mortgage revenue bonds to finance the development, acquisition and rehabilitation of multi-family rental projects. The interest on the bonds can be exempt from Federal and State taxation. As a result, bonds provide below market financing for qualified rental projects. In addition, the bonds issued can qualify projects for allocations of Federal low-income housing tax credits, which can provide a significant portion of the funding necessary to develop affordable housing.

"HUD Section 108 Loan Guarantee Program"

The U.S. Department of Housing and Urban Development (HUD) Section 108 Loan Guarantee Program allows cities to use their annual Community Development Block Grant (CDBG) entitlement grants to obtain federally guaranteed funds large enough to stimulate or pay for major community development and economic development projects. The program does not require a pledge of the Town's General Fund, only of future CDBG entitlements. By pledging future CDBG entitlement grants as security, the Town can borrow at favorable interest rates because of HUD's guarantee of repayment to investors.

The Town may from time to time find that other forms of debt would be beneficial to further its public purposes and may approve such debt without an amendment of this Debt Policy.

To maintain a predictable debt service burden, the Town will give preference to debt that carries a fixed interest rate. An alternative to the use of fixed rate debt is variable rate debt. The Town may choose to issue securities that pay a rate of interest that adjusts after a pre-determined period according to a pre-determined formula or a rate resulting from a periodic remarketing of securities. When making the determination to issue bonds with a variable rate, consideration will be given in regard to the useful life of the project or facility being financed or the term of the project requiring the funding, market conditions, credit risk and third-party risk analysis, and the overall debt portfolio structure when issuing variable rate debt for any purpose. The maximum amount of variable-rate debt should be limited to no more than 20 percent of the total debt portfolio.

The Town will not employ derivatives, such as interest rate swaps, in its debt program. A derivative product is a financial instrument which derives its own value from the value of another instrument, usually an underlying asset such as a stock, bond, or an underlying reference such as an interest rate. Derivatives are commonly used as hedging devices in managing interest rate risk and thereby reducing borrowing costs. However, these products bear certain risks not associated with standard debt instruments.

"Internal Debt"

The Town may from time to time use its own internal resources to fund defined CIP projects, acquire land and facilities or to meet operational needs. The Town Council must authorize such borrowing and may set the term, interest rate if any, and define the source of repayment. The use of internal debt shall meet any legal restrictions placed on the use of funds by federal or state law, or Town ordinances.

"METHOD OF SALE"

Bonds can generally be sold at a competitive sale or negotiated sale, or be privately placed.

"Competitive Sale"

Offering documents are sent to any firm interested in purchasing the bonds. A day and time are chosen for the sale and bonds are awarded to the firm offering the lowest true interest cost on the bonds (the "TIC"). The TIC is the discount rate which results in a present value of the future debt service payments equal to amount bid for the bonds.

"Negotiated Sale"

One firm, or group of firms, is chosen in advance to offer the bonds for sale. At the time of sale, interest rates and other terms of the bonds are negotiated with the Underwriter.

"Direct Placement"

A purchaser, usually an individual or bank, is identified and the bonds are placed directly. The purchaser can be selected through either a competitive or negotiated process. Interest rates and other terms of the bonds are negotiated with the selected purchaser.

The Town will generally pursue a competitive process for selling its bonds. There are certain circumstances under which the Town would consider a negotiated sale or private placements. Such circumstances include, but are not limited to;

- Bonds issued with a variable rate of interest
- Bonds rated below A- or not rated
- Very small or very large bond issues
- Unstable or highly volatile markets
- Bonds with unusual security or structure
- Bonds for which a negotiated sale provides other benefits such as flexible timing or local marketing of bonds

If the Town determines that a negotiated sale is warranted it will select an underwriting firm(s) based on a competitive process and/or prior performance. The selection of an underwriter(s) will be based on a determination of the firm that demonstrates its ability to obtain the overall best interest rate for Town while achieving the Town's goals with the financing. Consideration in making this determination will be given to the firm's experience with similar financings, proposed compensation structure and marketing plan.

"RELATIONSHIP OF DEBT TO CAPITAL IMPROVEMENT PROGRAM AND BUDGET"

The Town intends to issue debt for the purposes stated in this Debt Policy and to implement policy decisions incorporated in the Town's capital budget and the capital improvement plan.

The Town shall strive to fund the upkeep and maintenance of its infrastructure and facilities due to normal wear and tear through the expenditure of available operating revenues. The Town shall seek to avoid the use of debt to fund infrastructure and facilities improvements that are the result of normal wear and tear, unless a specific revenue source has been identified for this purpose.

The Town shall integrate its debt issuances with the goals of its capital improvement program by timing the issuance of debt to ensure that bond proceeds are available when needed in furtherance of the Town's public purposes.

The Town shall seek to issue debt in a timely manner to avoid having to make unplanned expenditures for capital improvements or equipment from its general fund or holding bond proceeds for extended periods while earning negative arbitrage.

"POLICY GOALS RELATED TO PLANNING GOALS AND OBJECTIVES"

The Town is committed to financial planning, maintaining appropriate reserves levels and employing prudent practices in governance, management and budget administration. The Town intends to issue debt for the purposes stated in this Debt Policy and to implement policy decisions incorporated in the Town's annual operating budget.

It is a policy goal of the Town to protect taxpayers, ratepayers and constituents by utilizing conservative financing methods and techniques to obtain the highest practical credit ratings (if applicable) and the lowest practical borrowing costs.

The Town will comply with applicable state and federal law as it pertains to the maximum term of debt and the procedures for levying and imposing any related taxes, assessments, rates and charges.

Except as described in Section 2.A., when refinancing debt, it shall be the policy goal of the Town to realize, whenever possible, and subject to any overriding non-financial policy considerations minimum net present value debt service savings equal to or greater than 3% of the refunded principal amount.

"INTERNAL CONTROL PROCEDURES"

When issuing debt, in addition to complying with the terms of this Debt Policy, the Town shall comply with any other applicable policies regarding initial bond disclosure, continuing disclosure, post-issuance compliance, and investment of bond proceeds.

The Town will periodically review the requirements of and will remain in compliance with the following:

- any continuing disclosure undertakings under SEC Rule 15c2-12,
- any federal tax compliance requirements, including without limitation arbitrage and rebate compliance, related to any prior bond issues, and
- the Town's investment policies as they relate to the investment of bond proceeds.

Whenever reasonably possible, proceeds of debt will be held by a third-party trustee and the Town will submit written requisitions for such proceeds. The Town will submit a requisition only after obtaining the signature of the Town Manager or the Administrative Services Director or a designee.

"WAIVERS OF DEBT POLICY"

There may be circumstances from time to time when strict adherence to a provision of this Debt Policy is not possible or in the best interests of the Town and the failure of a debt financing to comply with one or more provisions of this Debt Policy shall in no way affect the validity of any debt issued by the Town in accordance with applicable laws.

RESOLUTION NO. 23-

**RESOLUTION OF THE TOWN COUNCIL
OF THE TOWN OF MAMMOTH LAKES, STATE OF CALIFORNIA
REAFFIRMING THE TOWN'S DEBT MANAGEMENT POLICY**

WHEREAS, the Town of Mammoth Lakes (the "Town") seeks to reaffirm its formal Debt Management Policy; and

WHEREAS, the Town or its related entity the Mammoth Lakes Municipal Services Corporation has issued bonds or other financing obligations (collectively, "Local Debt") subject to the filing of reports with the California Debt and Investment Advisory Commission ("CDIAC") pursuant to Section 8855 of the California Government Code ("Section 8855"); and

WHEREAS, Senate Bill No. 1029 ("SB 1029"), effective January 1, 2017, amended Government Code Section 8855 to augment the information that must be provided by municipal issuers of Local Debt to CDIAC; and

WHEREAS, prior to SB 1029, Section 8855 has required municipal issuers of Local Debt to file a Report of Proposed Debt Issuance at least 30 days prior to the sale of any Local Debt issue; and

WHEREAS, SB 1029 amends the requirements of the Report of Proposed Debt Issuance to require that this report include a certification by the municipal issuer (the "Town") that it has adopted local debt policies concerning the use of Local Debt and that the contemplated Local Debt issuance is consistent with those local debt policies; and

WHEREAS, SB 1029 further requires that the local debt policy subject to the aforementioned certification must include all five of the following elements: (1) the purposes for which the debt proceeds may be used; (2) the types of debt that may be issued; (3) the relationship of the debt to, and integration with, the issuer's capital improvement program or budget, if applicable; (4) policy goals related to the issuer's planning goals and objectives; and (5) the internal control procedures that the issuer has implemented, or will implement, to ensure that the proceeds of the proposed debt issuance will be directed to the intended use;

WHEREAS, the Town Mammoth Lakes Municipal Services Corporation may also, in the future, issue Local Debt for which a Report of Proposed Debt Issuance, including the aforementioned certification, will need to be filed with CDIAC;

WHEREAS, to facilitate issuance of Local Debt in the future and the ability of the Town and its related entities to make the requisite local debt policies certification required in connection therewith by subdivision (i) of Section 8855, as amended by SB 1029, the Town desires to adopt the Debt Management Policy to include all five elements required by Section 8855, as amended by SB 1029, as set forth in the proposed Debt Management Policy attached hereto and incorporated by reference;

NOW, THEREFORE, THE TOWN COUNCIL OF THE TOWN OF MAMMOTH LAKES DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The above recitals are true and correct.

SECTION 2. The Debt Management Policy, as attached hereto, is hereby approved and adopted and shall be made applicable to all Local Debt issued by or on behalf of the Town Mammoth Lakes including Mammoth Lakes Municipal Services Corporation.

SECTION 3. The Town Manager, the Town Treasurer, the Administrative Services Director, and all other officers of the Town are hereby authorized and directed, jointly and severally, to do any and all things to effectuate the purposes of this Resolution and to implement the Policy, and any such actions previously taken by such officers are hereby ratified and confirmed.

APPROVED AND ADOPTED THIS 21st day of June 2023.

_____
JOHN WENTWORTH, Mayor

ATTEST:

_____
JAMIE GRAY, Town Clerk

Town of Mammoth Lakes
Town Manager's Office
437 Old Mammoth RD, Suite 230
P.O. Box 1609 Mammoth Lakes, CA 93546
Phone (760) 965-3601, Fax 934-7493
dholler@townofmammothlakes.ca.gov
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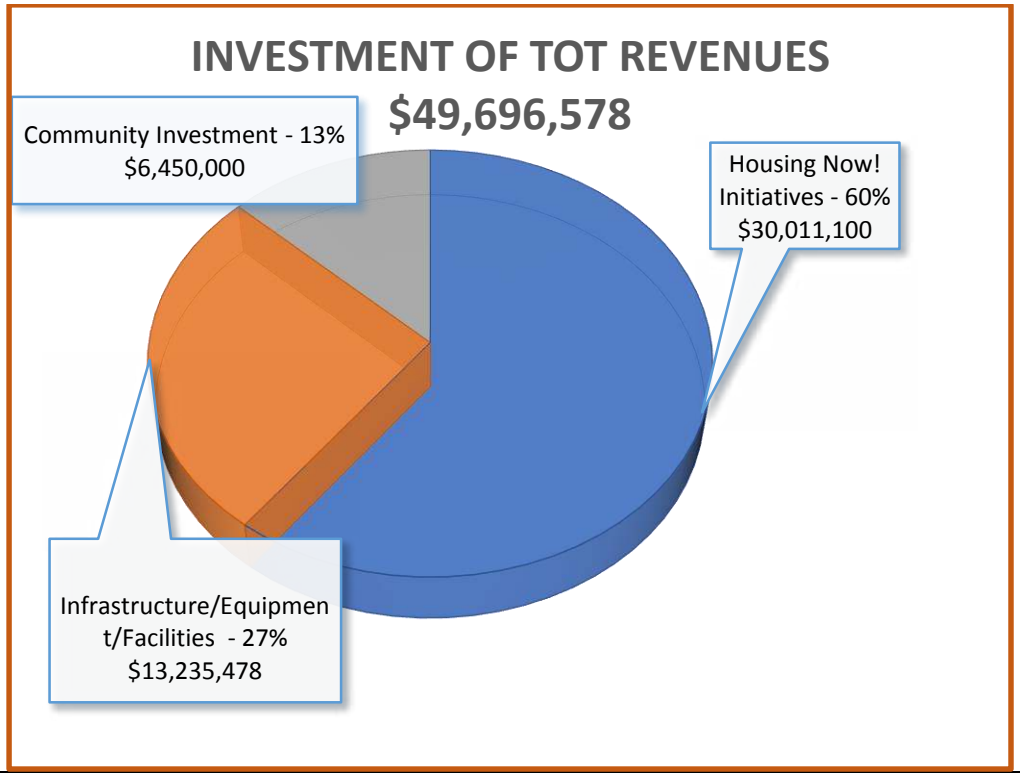
To: **Town Council**

From: **Daniel C. Holler, Town Manager**

RE: **Review of Investment of TOT Revenues**

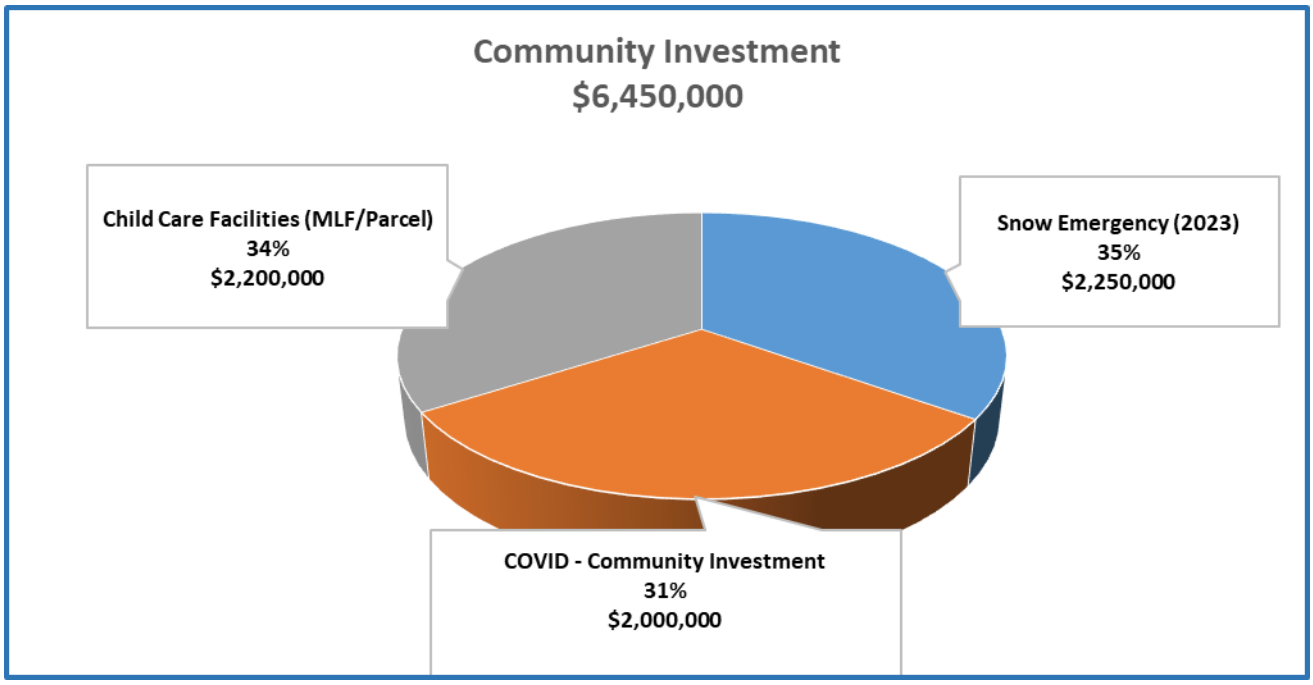
Since FY17-18 the town has invested over $50 Million in unallocated TOT (Transient Occupancy Tax) revenues to support the Mammoth Lakes Community. The following review focuses on larger items and does not include Town or partner related personnel costs and ongoing operations or and several smaller items. The information provided here is only for the use of TOT funds and do not include grants, non-general fund revenue or other funding sources. The funds have either been expended or are being held for the purposes noted. A brief overview of the types of projects/programs/services funded is provided but are not exhaustive. The investment of revenue is broken down into three major categories:

Investment of TOT Revenues - FY17-18 - FY22-23	Amount	Percent
Housing Now! Initiatives	$ 30,011,100	60%
Infrastructure/Equipment/Facilities	$ 13,235,478	27%
Community Investment	$ 6,450,000	13%
Total Spent/Committed	**$ 49,696,578**	



Subject to revision – prepared 6-12-23 – Overview of TOT Investments FY-17-18 – FY22-23 – Not inclusive of all minor uses or personnel costs of Town & partners. Includes only Gen. Fund Allocation of unallocated TOT Revenues as noted.

Community Investment	Amount	Percent
Snow Emergency (2023)	2,250,000	35%
COVID - Community Investment	2,000,000	31%
Child Care Facilities (MLF/Parcel)	2,200,000	34%
Total Spent/Committed	**6,450,000**	100%

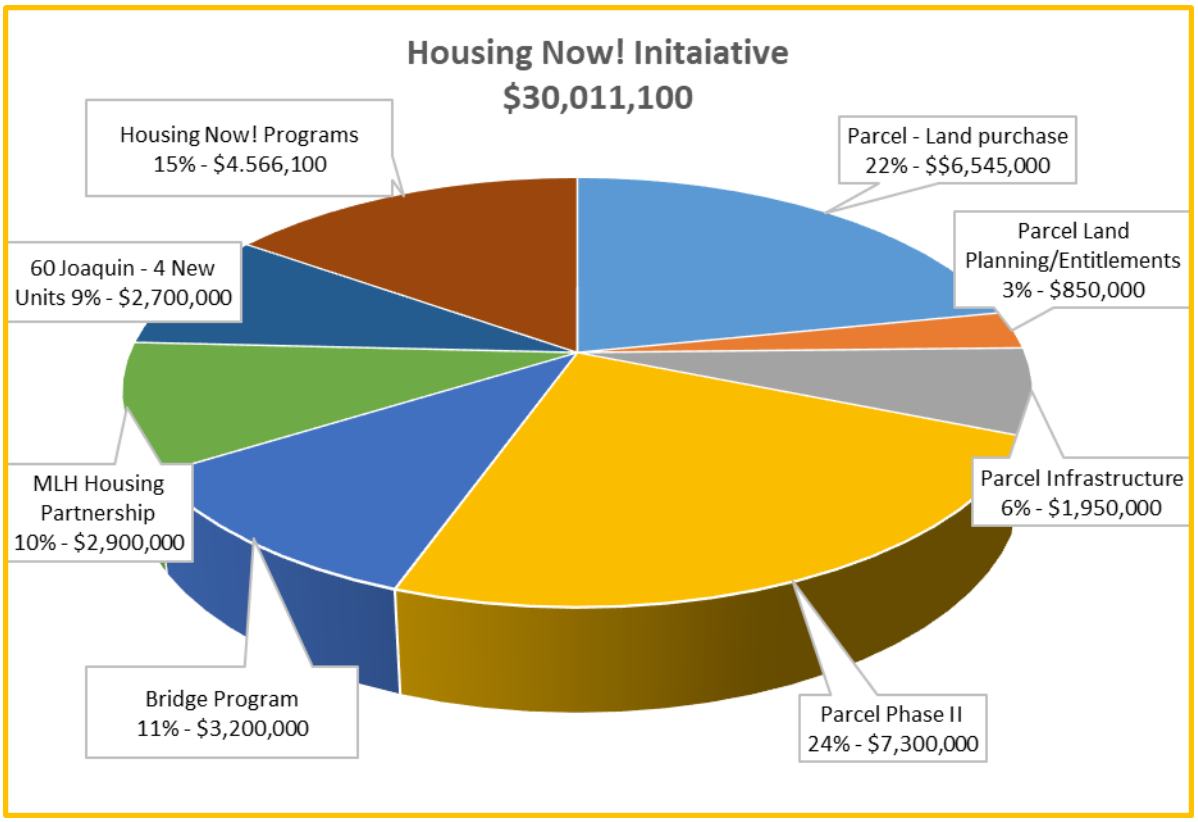


Expanded childcare at Parcel – $250,000
New Childcare Facility on MLF Property $1,950,000

Emergency Road Work: $570,000
Emergency Infrastructure Work $480,000
Increased snow removal contracts $400,000
Emergency Housing Funding $100,000 (MLH)
Emergency shoveling and snow removal 200,000 (MMCF)

COVID – Business Assistance $875,000
Grants for Housing Rental Assistance $580,000
Community Emergency Shelter/Food - $295,000
Community COVID Supplies – 250,000

Housing Now! Initiative	Amount	Percent
Parcel - Land purchase	$ 6,545,000	22%
Parcel Land Planning/Entitlements	$ 850,000	3%
Parcel Infrastructure	$ 1,950,000	6%
Parcel Phase II	$ 7,300,000	24%
Bridge Program	$ 3,200,000	11%
MLH Housing Partnership	$ 2,900,000	10%
60 Joaquin - 4 New Units	$ 2,700,000	9%
Housing Now! Programs	$ 4,566,100	15%
Total Spent/Committed	**30,011,100**	100%



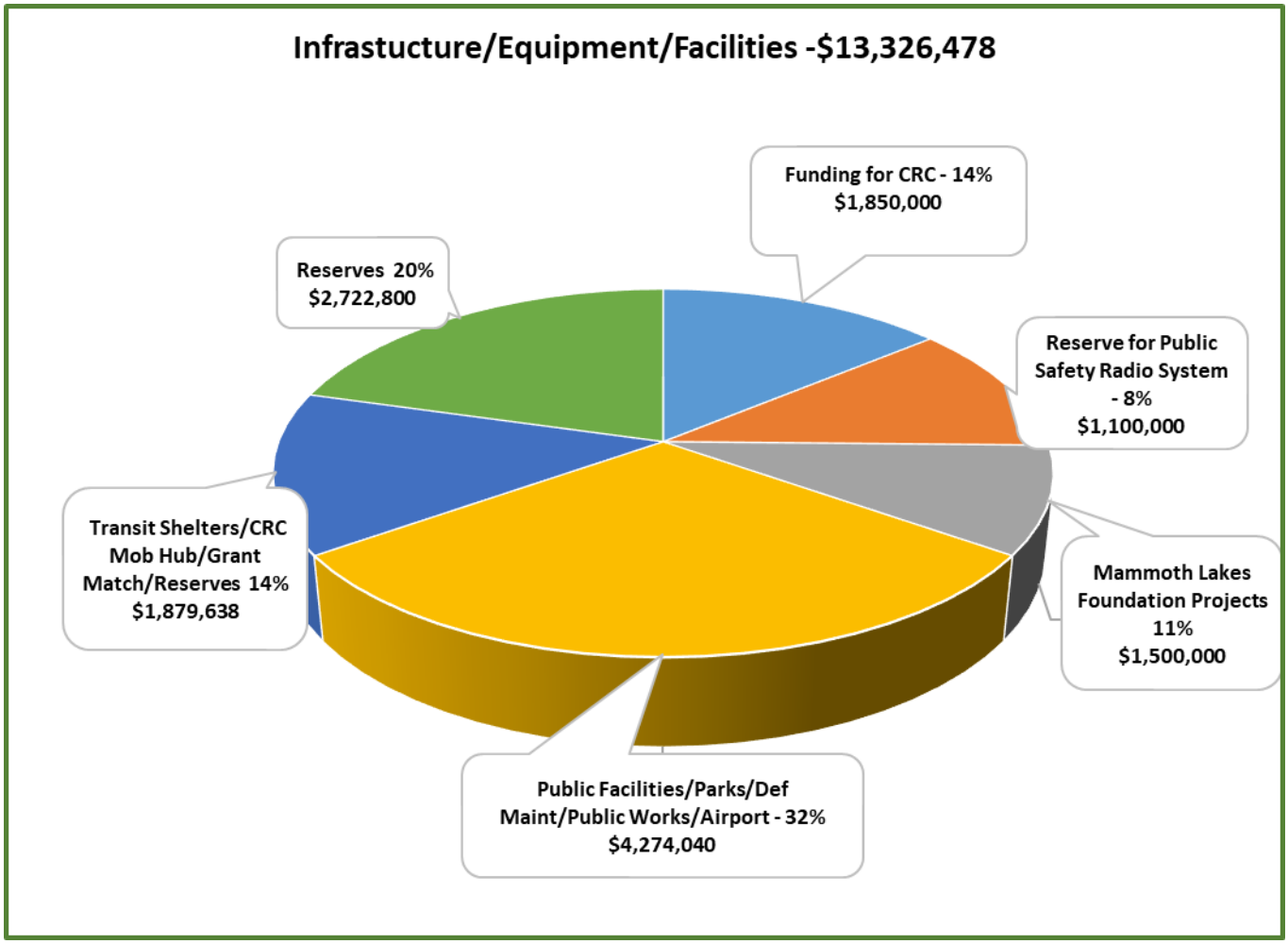
Parcel Phase 1 = 81 Units under construction; Phase 2 = 148 Units, Funding Application in for Phase 2.2 – 76 Units.

MLH Partnership = 16 Units under construction/remodel; 11 Unit Project – pending funding

Bridge Program = 6 Units purchased, 5 sold to “Missing Middle” Households; 1 to market summer 2023

Town Employee Housing = 4 studios; 1 two-bedroom and 1, one-bedroom.

Infrastructure/Equipment/Facilities	Amount	Percent
Funding for CRC	1,850,000	14%
Reserve for Public Safety Radio System	1,500,000	11%
Mammoth Lakes Foundation Projects	1,250,000	9%
Public Facilities/Parks/Def Maint/Public Works/Airpor	4,033,040	30%
Transit Shelters/CRC Mob Hub/Grant Match/Reserves	1,879,638	14%
Reserves	2,722,800	21%
Total Spent/Committed	**13,235,478**	100%



Subject to revision – prepared 6-12-23 – Overview of TOT Investments FY-17-18 – FY22-23 – Not inclusive of all minor uses or personnel costs of Town & partners. Includes only Gen. Fund Allocation of unallocated TOT Revenues as noted.

MLF and Various Facilities/Parks/PW/Vehicles/Equipment					
203 landscape	$ 250,000		Plow Truck	$	250,000
Snowflakes'	$ 300,000		Fuel tanks	$	600,000
Tennis crts	$ 175,000		Trackless 1	$	175,000
Pickleball	$ 100,000		Trackless 2	$	165,000
Parks Vehicle	$ 50,000		Garg. Lift	$	40,000
Def Mt Parks	$ 459,000		Generators	$	280,000
Wh. Ballfied Fence	$ 341,000		AEDs	$	60,000
Dog Park	$ 150,000		DIF Study	$	100,000
Ampth. Design	$ 300,000		Airport	$	480,040
Theater	$ 100,000		Sierra BP	$	131,000
Rest Room MLF	$ 300,000		Vehicle PD	$	50,000
MLF - Parking	$ 400,000		PD Improv.	$	27,000
	$ 2,925,000			$	2,358,040
		Total	**$ 5,283,040**		
Not all inclusive of smaller items and is Gen. Fund Only TOT Revenue					

Mammoth Lakes Town Council
Agenda Action Sheet

Title: Approve Agreement between the Town of Mammoth Lakes and Mammoth Lakes Tourism for Marketing and Related Services.

Council Meeting Date: 6/21/2023

Prepared by: Rob Patterson, Administrative Services / Finance Director

Recommended Motion: Authorize the Town Manager to sign a service agreement with Mammoth Lakes Tourism for a 3-year contract for marketing and related services.

Summary: The contract between Mammoth Lakes Tourism (MLT) and the Town is set to expire 6/30/2023. The proposed contract is a 3-year agreement with marketing efforts focused on local focus and educational marketing. Much of the marketing for visitation is conducted by the Tourism Business Improvement District (TBID) marketing efforts. However, those funds have restrictions to the tone of messaging and the intended beneficiary, which must be limited to the businesses assessed TBID. These unrestricted marketing funds can cover a wider range of messaging as well as focusing on local marketing. In addition to marketing, these funds support air subsidy to cover non-tourism related travel.

The updated contract has removed the elements of implementation and administration of TBID, as those have been covered in separate agreements. The simplified structure of this new contract is intended to narrow the focus for MLT and differentiate between marketing efforts under TBID and those requested by the Town.

The Focus points for marketing are static for the duration of the contract and outlined below:

1. **Local Focus Marketing** – This includes promotion of local businesses within the Town, Communication and outreach for important local community events. Promote stewardship and sustainability of our natural resources, and local partnerships.

2. **Access and Transportation** – Marketing for air travel from Southern California market, locals discount program for travel, air subsidy for non-visitor travel and support for Walk Bike Ride initiatives.

3. **Experience and Attractions** – Event promotion, development and support, messaging to mitigate impacts of visitation, promotion of regional amenities within the County and Eastern Sierra.

The focus points outlined above and the funding of $x is intended to remain static across the three-year contract.

Attachments:
1. Service Agreement - Mammoth Lakes Tourism
    a. Exhibit A – Marketing Deliverables and Compensation

SERVICES AGREEMENT BETWEEN THE TOWN OF MAMMOTH LAKES AND MAMMOTH LAKES TOURISM

1. PARTIES AND DATE.

This Agreement is made and entered into effective on the 1st day of July 2023, by and between the Town of Mammoth Lakes, a municipal corporation, organized under the laws of the State of California, with its principal place of business at 437 Old Mammoth Rd., Suite 230, Mammoth Lakes, California, 93546 ("Town") and Mammoth Lakes Tourism, a California mutual benefit corporation and Federal 501(c)(6) nonprofit, with its principal place of business at 2520 Main Street, Mammoth Lakes CA, 93546 ("Contractor" or "MLT"). Town and Contractor are sometimes individually referred to herein as "Party" and collectively as "Parties."

2. RECITALS.

2.1 Contractor.

Contractor desires to perform and assume responsibility for the provision of tourism attraction, marketing and branding services, required by the Town on the terms and conditions set forth in this Agreement. Contractor represents that it is experienced in providing said professional services and is familiar with the plans of Town.

2.2 Project.

Town desires to engage Contractor to render such professional services related to Town's visitor attraction and amenities, marketing, branding, and visitor experience as set forth in this Agreement.

3. TERMS.

3.1 Scope of Services and Term.

3.1.1 General Scope of Services. Contractor promises and agrees to furnish to the Town all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply the professional services related to visitor attraction, marketing, branding, public relations and visitor experiences ("Services"). The Services are more particularly described in Exhibit "A" attached hereto and incorporated herein by reference. All Services shall be subject to, and performed in accordance with, this Agreement, the exhibits attached hereto and incorporated herein by reference, and all applicable local, state and federal laws, rules and regulations.

3.1.2 Term. The term of this Agreement shall commence on July 1, 2023, and terminate June 30, 2026, The Town and MLT may agree to extend the term of this agreement for up to one additional year by written mutual agreement. Notwithstanding the foregoing, this Agreement may be terminated as provided herein.

3.2 Responsibilities of Contractor.

3.2.1 Independent Contractor; Control and Payment of Subordinates. The Services shall be performed by Contractor or under its supervision. Contractor will determine the means, methods and details of performing the Services subject to the requirements of this Agreement. Town retains Contractor on an independent contractor basis and not as an employee. Contractor retains the right to perform similar or different services for others during the term of this Agreement. Any additional personnel performing the Services under this Agreement on behalf of Contractor shall also not be employees of Town and shall at all times be under Contractor's exclusive direction and control. Neither Town, nor any of its officials, officers, directors, employees or agents shall have control over the conduct of Contractor or any of Contractor's officers, employees, or agents, except as set forth in this Agreement. Contractor shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law. Contractor shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: social security taxes, income tax withholding, unemployment insurance, disability insurance, and workers' compensation insurance.

3.2.2 Reserved.

3.2.3 Town's Representative. The Town hereby designates the Town Manager or designee, to act as its representative in all matters pertaining to the administration and performance of this Agreement ("Town's Representative"). Town's Representative shall have the power to act on behalf of the Town but not the authority to change the total compensation due to Contractor under this Agreement. Any official communication from the Town of Mammoth Lakes with respect to the performance of this contract by the Contractor must come from either the Town Manager, their designee or the Town Council, and no other party.

3.2.4 Contractor's Representative. Contractor hereby designates John Urdi, Executive Director or his/her designee, or the executive director as may be filled during the term of this agreement, to act as its representative for the performance of this Agreement ("Contractor's Representative"). Contractor's Representative shall have full authority to represent and act on behalf of the Contractor for all purposes under this Agreement at the direction of the MLT Board. The Contractor's Representative shall supervise and direct the Services, using his/her best skill and attention, and shall be responsible for all means, methods, techniques, sequences, and procedures and for the satisfactory coordination of all portions of the Services under this Agreement.

3.2.5 Coordination of Services. Contractor agrees to work closely with Town staff in the performance of Services and shall be available to Town's staff, Contractors and other staff at all reasonable times.

3.2.6 Standard of Care; Performance of Employees. Contractor shall perform all Services under this Agreement in a skillful and competent manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Contractor represents and maintains that it is skilled in the professional calling necessary to perform the Services. Contractor warrants that all employees and subcontractors shall have sufficient skill and experience to perform the Services assigned to them. Finally, Contractor represents that it, its employees and subcontractors have all licenses, permits, qualifications and approvals of whatever nature that are

legally required to perform the Services, and that such licenses and approvals shall be maintained throughout the term of this Agreement. As provided for in the indemnification provisions of this Agreement, Contractor shall perform, at its own cost and expense and without reimbursement from the Town, any services necessary to correct errors or omissions which are caused by the Contractor's failure to comply with the standard of care provided for herein.

3.2.7 Laws and Regulations. Contractor shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Services, and shall give all notices required by law. Contractor shall be liable for all violations of such laws and regulations in connection with Services. If Contractor performs any work knowing it to be contrary to such laws, rules and regulations, Contractor shall be solely responsible for all costs arising therefrom. Contractor shall defend, indemnify and hold Town, its officials, directors, officers, employees, agents, and volunteers free and harmless, pursuant to the indemnification provisions of this Agreement, from any claim or liability arising out of any failure or alleged failure to comply with such laws, rules or regulations.

3.2.8 Insurance:

3.2.8.1 Time for Compliance. Contractor shall not commence work under this Agreement until it has provided evidence satisfactory to the Town that it has secured all insurance required under this section. In addition, Contractor shall not allow any subcontractor to commence work on any subcontract until it has provided evidence satisfactory to the Town that the subcontractor has secured all insurance required under this section.

3.2.8.2 Types of Insurance Required. As a condition precedent to the effectiveness of this Agreement for work to be performed hereunder, and without limiting the indemnity provisions of the Agreement, the Contractor, in partial performance of its obligations under such Agreement, shall procure and maintain in full force and effect during the term of the Agreement the following policies of insurance. If the existing policies do not meet the insurance requirements set forth herein, Contractor agrees to amend, supplement or endorse the policies to do so.

(A) Commercial General Liability: Commercial General Liability Insurance which affords coverage at least as broad as Insurance Services Office “occurrence” form CG 0001, or the exact equivalent, and shall be no less than $1,000,000 per occurrence and no less than $2,000,000 in the general aggregate. Defense costs shall be paid in addition to the limits. The policy shall contain no endorsements or provisions limiting coverage for (1) contractual liability; (2) cross liability exclusion for claims or suits by one insured against another; or (3) contain any other exclusion contrary to the Agreement.

(B) Automobile Liability Insurance: Automobile Liability Insurance with coverage at least as broad as Insurance Services Office Form CA 0001 covering “Any Auto” (Symbol 1), or the exact equivalent, covering bodily injury and property damage for all activities shall be in an amount of not less than $1,000,000 combined limit for each occurrence.

(C) Workers’ Compensation: Workers' Compensation Insurance, as required by the State of California and Employer's Liability Insurance with a limit of not less than $1,000,000 per accident for bodily injury and disease.

(D) Professional Liability: Professional Liability insurance with minimum limits of $1,000,000. Covered professional services shall specifically include all work to be performed under the Agreement and delete any exclusions that may potentially affect the work to be performed (for example, any exclusions relating to lead, asbestos, pollution, testing, underground storage tanks, laboratory analysis, soil work, etc.). If coverage is written on a claims-made basis, the retroactive date shall precede the effective date of the initial Agreement and continuous coverage will be maintained or an extended reporting period will be exercised for a period of at least three (3) years from termination or expiration of this Agreement.

3.2.8.3 Endorsements. Required insurance policies shall not be in compliance if they include any limiting provision or endorsement that has not been submitted to the Town for approval.

(A) The policy or policies of insurance required by Section 3.2.8.2(A), Commercial General Liability shall be endorsed to provide the following:

(1) Additional Insured: Contractor agrees to endorse the third party general liability coverage required herein to include as additional insured the Town, its officials, employees and agents, using standard ISO endorsement No. CG 2010 with an edition date of 1985 or later. Contractor also agrees to require all contractors, subcontractors, and anyone else involved in any way with the Services contemplated by this Agreement to do likewise.

(2) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the Town except ten (10) days shall be allowed for non-payment of premium.

(B) The policy or policies of insurance required by Section 3.2.10.2(B) Automobile Liability, and Section 3.2.8.2(D) Professional Liability, shall be endorsed to provide the following:

(1) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the Town except ten (10) days shall be allowed for non-payment of premium.

(C) The policy or policies of insurance required by Section 3.2.8.2(C), Workers' Compensation, shall be endorsed to provide the following:

(1) Waiver of Subrogation: A waiver of subrogation stating that the insurer waives all rights of subrogation against the indemnified parties.

(2) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the Town except ten (10) days shall be allowed for non-payment of premium.

3.2.8.4 Primary and Non-Contributing Insurance. All insurance coverages shall be primary and any other insurance, deductible, or self-insurance maintained by the indemnified parties shall not contribute with this primary insurance. Policies shall contain or be endorsed to contain such provisions.

3.2.8.5 Waiver of Subrogation. Required insurance coverages shall not prohibit Contractor from waiving the right of subrogation prior to a loss. Contractor shall waive all subrogation rights against the indemnified parties. Policies shall contain or be endorsed to contain such provisions.

3.2.8.6 Deductible. Any deductible or self-insured retention must be approved in writing by the Town and shall protect the indemnified parties in the same manner and to the same extent as they would have been protected had the policy or policies not contained a deductible or self-insured retention.

3.2.8.7 Evidence of Insurance. Contractor, concurrently with the execution of the Agreement, and as a condition precedent to the effectiveness thereof, shall deliver either certified copies of the required policies, or original certificates and endorsements on forms approved by the Town. The certificates and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf. At least fifteen (15) days prior to the expiration of any such policy, evidence of insurance showing that such insurance coverage has been renewed or extended shall be filed with the Town. If such coverage is cancelled or reduced, Contractor shall, within ten (10) days after receipt of written notice of such cancellation or reduction of coverage, file with the Town evidence of insurance showing that the required insurance has been reinstated or has been provided through another insurance company or companies.

3.2.8.8 Failure to Maintain Coverage. Contractor agrees to suspend and cease all operations hereunder during such period of time as the required insurance coverage is not in effect and evidence of insurance has not been furnished to the Town. The Town shall have the right to withhold any payment due Contractor until Contractor has fully complied with the insurance provisions of this Agreement. In the event that the Contractor's operations are suspended for failure to maintain required insurance coverage, the Contractor shall not be entitled to an extension of time for completion of the Services because of production lost during suspension.

3.2.8.9 Acceptability of Insurers. Each such policy shall be from a company or companies with a current A.M. Best's rating of no less than A:VII and authorized to do business in the State of California, or otherwise allowed to place insurance through surplus line brokers under applicable provisions of the California Insurance Code or any federal law.

3.2.8.10 Insurance for Subcontractors. All subcontractors shall be included as additional insureds under the Contractor's policies, or the Contractor shall be responsible for causing subcontractors to purchase the appropriate insurance in compliance with the terms of these Insurance

Requirements, including adding the Town as an Additional Insured to the subcontractor's policies. Contractor shall provide to Town satisfactory evidence as required under Section 3.2.8.1 of this Agreement.

3.2.9 Compliance with Laws. In carrying out its Services, the Contractor shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations.

3.3 Fees and Payments.

3.3.1 Compensation. The Town will provide to Contractor compensation under the terms and conditions as provided for in Exhibit "A".

3.3.2 Reserved.

3.3.3 Reimbursement for Expenses. The compensation provided for in this Agreement constitutes the total compensation to be provided to Contractor. Contractor shall not be granted additional reimbursement for any expenses.

3.3.4 Extra Work. At any time during the term of this Agreement, Town may request that Contractor perform Extra Work to be agreed upon in writing between the parties in exchange for additional compensation to be agreed upon between the parties. As used herein, "Extra Work" means any work which is determined by Town to be necessary for the proper completion of the agreed upon task, service or project, but which the Parties did not reasonably anticipate would be necessary at the execution of this Agreement. Contractor shall not perform, nor be compensated for, Extra Work without written authorization from the Town.

3.4 Accounting Records.

3.4.1 Maintenance and Inspection. Contractor shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records shall be clearly identifiable. Contractor shall allow a representative of Town during normal business hours to examine, audit, and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Contractor shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of three (3) years from the date of final payment under this Agreement.

3.5 General Provisions.

3.5.1 Termination of Agreement.

3.5.1.1 Grounds for Termination. Town may by written notice to Contractor, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Contractor of such termination, and specifying the effective date thereof, at least sixty (60) days before the effective date of such termination. Upon termination, Contractor shall be compensated only for those services which have been actually rendered to Town, and Contractor shall be entitled to no further compensation. Contractor may not terminate this Agreement except for cause, which shall consist solely of a breach by Town that remains uncured following sixty (60) days notice from Contractor to Town

specifying the nature of the alleged breach. Contracts entered into by Contractor which are supported by funds provided under this Agreement, which are consistent with the purposes of this Agreement, and for which the project or service was approved through the a public process approved by Contractor's Board of Directors and for which funds were allocated shall continue to be funded by the Town to the extent possible, subject to the availability of funding and ability for the Town to assume the contractual obligations, through what would otherwise have been the expiration date of this Agreement if this Agreement is terminated without cause.

3.5.1.2 Effect of Termination. If this Agreement is terminated as provided herein, Town may require Contractor to provide all finished or unfinished Documents and Data and other information of any kind prepared by Contractor in connection with the performance of Services under this Agreement. Contractor shall be required to provide such document and other information within fifteen (15) days of the request.

3.5.1.3 Replacement Services. In the event this Agreement is terminated in whole or in part as provided herein, Town may procure, upon such terms and in such manner as it may determine appropriate, services similar to those terminated.

3.5.2 Delivery of Notices. All notices permitted or required under this Agreement shall be given to the respective parties at the following address, or at such other address as the respective parties may provide in writing for this purpose:

Contractor: Mammoth Lakes Tourism
2520 Main Street
P.O. Box 48
Mammoth Lakes, CA 93546
ATTN: John Urdi, Executive Director

Town: Town of Mammoth Lakes
P.O. Box 1609
Mammoth Lakes, CA 93546
ATTN: Town Manager

Such notice shall be deemed made when personally delivered or when mailed, forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the party at its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.

3.5.3 Ownership of Materials and Confidentiality.

3.5.3.1 Documents & Data; Licensing of Intellectual Property. This Agreement creates a non-exclusive and perpetual license for Town to copy, use, modify, reuse, or sublicense any and all copyrights, designs, and other intellectual property embodied in plans, specifications, studies, drawings, estimates, and other documents or works of authorship fixed in any tangible medium of expression, including but not limited to, physical drawings or data magnetically or otherwise recorded on computer diskettes, which are prepared or caused to be prepared by Contractor under this Agreement ("Documents & Data"). Contractor shall require all subcontractors to agree in writing that Town is

granted a non-exclusive and perpetual license for any Documents & Data the subcontractor prepares under this Agreement. Contractor represents and warrants that Contractor has the legal right to license any and all Documents & Data. Contractor makes no such representation and warranty in regard to Documents & Data which were prepared by design professionals other than Contractor or provided to Contractor by the Town. Town shall not be limited in any way in its use of the Documents & Data at any time, provided that any such use not within the purposes intended by this Agreement shall be at Town's sole risk.

3.5.4 Brown Act, Public Records Act, Conflict of Interest and Harassment Training and Compliance. At all times during the term of this Agreement Contractor's Board of Directors shall comply fully with the Ralph M. Brown Act, Government Code Section 54950 et seq. Contractor's obligation hereunder shall not be limited to complying with the Brown Act with respect to the Services, but rather such obligations shall apply to all activities of Contractor and/or its board during the term of this Agreement. Contractor shall comply with the California Public Records Act (PRA. Contractor shall comply with the provisions of the Political Reform Act and the related regulations adopted by California Fair Political Practices Commission, including without limitation the provisions and regulations concerning conflicts of interest. Specific conflict standards for the Board and Staff will be defined in an adopted conflict of interest policy. Contractor's management staff and board shall attend similar harassment and ethics training as required of elected officials at least every two years and within six months of taking on their respective position. Contractor staff and board will attend similar harassment training as required of Town elected officials and staff, by attending training organized by Town or another governmental agency or a similar online training program. Documentation of training will be maintained by Contractor. MLT shall notify the Town Clerk of any Board vacancy and the name(s) of all new Board members. The Town, with costs funded from the Tourism Reserve as provided for in Exhibit C will provide clerking support services to include preparation of agendas, clerking meetings, preparing minutes and coordination of compliance with the above laws and similar support for standing committees that are subject to the Brown Act. All of Contractor's public meetings shall be held in the Town Council Chambers and broadcast though the eSCRIBE system, which may include cable TV government channel broadcasting, unless there is a conflict for meeting space and meetings cannot be rescheduled.

3.5.5 Reserved

3.5.6 Cooperation; Further Acts. The Parties shall fully cooperate with one another and shall take any additional acts or sign any additional documents as may be necessary, appropriate or convenient to attain the purposes of this Agreement.

3.5.7 Attorney's Fees. If either party commences an action against the other party, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing party in such litigation shall be entitled to have and recover from the losing party reasonable attorney's fees and all other costs of such action.

3.5.8 Indemnification.

3.5.8.1 Scope of Indemnity. To the fullest extent permitted by law, Contractor shall defend, indemnify and hold the Town, its directors, officials, officers, employees, volunteers and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss,

damage or injury of any kind, in law or equity, to property or persons, including wrongful death, in any manner arising out of, pertaining to, or incident to any alleged acts, errors or omissions, or willful misconduct of Contractor, its officials, officers, employees, subcontractors, Contractors or agents in connection with the performance of the Contractor's Services or this Agreement, including without limitation the payment of all consequential damages, expert witness fees and attorney's fees and other related costs and expenses.

3.5.8.2 Additional Indemnity Obligations. Contractor shall defend, with counsel of Town's choosing and at Contractor's own cost, expense and risk, any and all claims, suits, actions or other proceedings of every kind covered by Section 3.5.8.1 that may be brought or instituted against Town or its directors, officials, officers, employees, volunteers and agents. Contractor shall pay and satisfy any judgment, award or decree that may be rendered against Town or its directors, officials, officers, employees, volunteers and agents as part of any such claim, suit, action or other proceeding. Contractor shall also reimburse Town for the cost of any settlement paid by Town or its directors, officials, officers, employees, agents or volunteers as part of any such claim, suit, action or other proceeding. Such reimbursement shall include payment for Town's attorney's fees and costs, including expert witness fees. Contractor shall reimburse Town and its directors, officials, officers, employees, agents, and/or volunteers, for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided. Contractor's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by the Town, its directors, officials officers, employees, agents, or volunteers.

3.5.9 Entire Agreement. This Agreement contains the entire Agreement of the parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements. This Agreement may only be modified by a writing signed by both parties.

3.5.10 Governing Law. This Agreement shall be governed by the laws of the State of California. Venue shall be in Mono County.

3.5.11 Time of Essence. Time is of the essence for each and every provision of this Agreement.

3.5.12 Town's Right to Employ Other Contractors. Town reserves the right to employ other contractors.

3.5.13 Successors and Assigns. This Agreement shall be binding on the successors and assigns of the parties.

3.5.14 Assignment or Transfer. Contractor shall not assign, hypothecate, or transfer, either directly or by operation of law, this Agreement or any interest herein without the prior written consent of the Town. Any attempt to do so shall be null and void, and any assignees, hypothecates or transferees shall acquire no right or interest by reason of such attempted assignment, hypothecation or transfer.

3.5.15 Construction; References; Captions. Since the Parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any Party. Any term referencing

time, days or period for performance shall be deemed calendar days and not work days. All references to Contractor include all personnel, employees, agents, and subcontractors of Contractor, except as otherwise specified in this Agreement. All references to Town include its elected officials, officers, employees, agents, and volunteers except as otherwise specified in this Agreement. The captions of the various articles and paragraphs are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope, content, or intent of this Agreement.

3.5.16 Amendment; Modification. No supplement, modification, or amendment of this Agreement shall be binding unless executed in writing and signed by both Parties.

3.5.17 Waiver. No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.

3.5.18 No Third-Party Beneficiaries. There are no intended third party beneficiaries of any right or obligation assumed by the Parties.

3.5.19 Invalidity; Severability. If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

3.5.20 Prohibited Interests. Contractor maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Contractor, to solicit or secure this Agreement. Further, Contractor warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Contractor, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, Town shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer or employee of Town, during the term of his or her service with Town, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

3.5.21 Labor Certification. By its signature hereunder, Contractor certifies that it is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that Code, and agrees to comply with such provisions before commencing the performance of the Services.

3.5.22 Authority to Enter Agreement. Contractor has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each Party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective Party.

3.5.23 Counterparts. This Agreement may be signed in counterparts, each of which shall constitute an original.

3.6 Subcontracting.

3.6.1 To the extent that Contractor subcontracts any portion of the work required by this Agreement, each such subcontract shall contain a provision making it subject to all relevant provisions stipulated in this Agreement.

TOWN OF MAMMOTH LAKES

By: _____
Daniel C. Holler
Town Manager

MAMMOTH LAKES TOURISM

By: _____
John Urdi, Executive Director

_____
Jeremy Goico, Chairman

Attest:

By: _____
Jamie Gray, Town Clerk

Approved as to Form:

By: _____
Andrew Morris, Town Attorney

Exhibit A

Contract Deliverables and Compensation

The Town of Mammoth Lakes depends on tourism and visitation as the economic foundation for both the Town and the community. Visitors provide revenue in the form of Transient Occupancy Tax (TOT), which accounts for 75% of the General Fund revenue in strong years. These funds are for core services that the Town provides for the community. In addition to funding core services, the Town uses strategic budget practices to provide millions of dollars in unallocated TOT annually for important community projects like affordable housing, capital projects, and infrastructure. Mammoth Lakes Tourism (MLT) is tasked with providing marketing to support our visitor-based economy. The vast majority of the marketing funding is provided by the Tourism Business Improvement District (TBID) which is assessed on local businesses. However, this funding source is restricted to providing marketing to attract visitors and must serve to return benefit to the businesses that collect and remit this assessment. In many instances, however, the community needs to market events or provide messaging that does not necessarily support increased visitation but may serve instead to improve the quality of experience for both visitors and local residents. There is a clear balance to be struck between maximizing revenue from visitation and mitigating the impacts of visitation on the community. As TBID is unable to address many of these broader community concerns, the Town contributes unrestricted General Fund money to provide funding for efforts that are important to local residents. The categories listed below represent specific work assignments intended to address the concerns of local residents. These efforts fill in the gap between marketing for visitation and messaging that reflects our sense of community. Each element is essential for a successful marketing program and outside the legal scope of TBID funding.

Local Focus Marketing

- Buy Local – Local Advertising Plans for consumers in market.
- Facilitate a community-based, stakeholder discussion to develop Tourism Improvements Mitigation Program. . These recommendations inform work plans for the Town Capital Improvement Program. (CIP)
- Natural Resource Steward & related Education Programs
- Support for local event producers
- Public Engagement and Outreach (Between Town and Community)
- Local Partnerships (Businesses, Chamber of Commerce, MLR, ESTA, USFS, etc.)

Access and Transportation

- Advanced Air Subsidy 50% of total subsidy
- Marketing for Air Travel in Southern California Market
- Locals Discount Program for Air Travel
- Portion of Air Subsidy that represents non visitor travel as % of travel to MMH.
- Marketing Campaigns promoting alternative transportation within the Town, in support of Walk Bike Ride initiatives.

Experience and Attractions

- Event Promotion, Development & Support
- Marketing to Attract World Class Sporting Events
- Develop strategy to expand event calendar with broad appeal, family-oriented events.
- Promotion of Regional Amenities within County and Eastern Sierra – To support regional visitation.

MLT Programs & Services

Cost Element		Amount	Notes
MLT Staff 25%	$	275,000	25% of Salary, Taxes, and Benefits
Marketing Effort	$	400,000	Marketing expenses, contract work
Air Subsidy - Advanced Air	$	500,000	Pass Through payments to Airline
Event Planning	$	300,000	Pass Through payments to Event promoters
Spartan Race	$	250,000	Pass Through to sports organization
Total Town Allocation	$	1,725,000	

Optimizing Resources for Housing, Transit and Tourism Infrastructure in the Town of Mammoth Lakes

Increased visitation is fueled by tourism marketing funding provided to MLT and other market changes

Visitor nights in hotels, condos, STRs creates TOT REVENUES

$ TOT revenues represent > 70% of TOML FUNDING (GENERAL FUND)

TOT has doubled in last decade - conservative budgeting led to **$49M** available for Town Investments

HOUSING $30M

INFRASTRUCTURE/ FACILITIES $13M



COMMUNITY INVESTMENT & RESILIENCE $6M



TOWN COUNCIL STAFF REPORT

Title: Approve the Agreement to allow the levy and collection by Mono County of Solid Waste Parcel Fees in the Town of Mammoth Lakes for FY23-24.

Meeting Date: June 21, 2023

Prepared by: Pam Kobylarz, Assistant to the Town Manager
Daniel C. Holler, Town Manager

RECOMMENDATION:

Approve the Agreement to allow the levy and collection by Mono County of Solid Waste Parcel Fees in the Town of Mammoth Lakes for FY23-24.

BACKGROUND AND ANALYSIS:

The collection of Mono County Solid Waste Parcel Fees in the Town of Mammoth Lakes has been approved by the Town since 1987. The fees are restricted in use to solid waste services and programs and are levied County-wide. For FY16-17 through FY20-21, a portion of the Fee was remitted back to the Town to support solid waste programs within the Town of Mammoth Lakes, most notably enhanced recycling efforts and meeting State diversion mandates. The sharing of the Fee was part of the flow agreement, which committed the Town to a minimum amount of solid waste to flow to the Benton Crossing Landfill. The flow agreement expired December 31, 2021 and Benton Crossing Landfill closed on December 31, 2022.

For FY22-23, the County did not include any sharing of the Fee under the Parcel Fee collection agreement and the Fees were primarily directed to closure and post-closure costs for the Benton Crossing Landfill. A portion of the Fees collected within Town will be necessary to assist with the ongoing post-closure costs estimated at $125,000 to $150,000 per year for at least 30 years. The Town portion of the Parcel Fee generates approximately $425,000 in revenues each year. With the closure of Benton Crossing Landfill, Mono County has continued certain programs at the Pumice Valley Landfill previously provided at Benton Crossing (construction and demolition disposal, large item collection, and some recycling services).

Over the past year, the Town has reviewed its level of use for the Pumice Valley Landfill, as well as its commitment to support ongoing post-closure costs for Benton Crossing Landfill and the need to fund and implement increasing State requirements placed on the Town related to solid waste and recycling to determine appropriate sharing of the Parcel Fee moving forward. The Town is utilizing Pumice Valley Landfill for some larger items and green waste and enjoys other limited benefits from the Landfill. For FY23-24, the Town has proposed a 60/40 split of the Fee with Mono County, with the County at 60%. The allocation will be reviewed in the coming year with a goal for the Town and the County to come back with a longer term agreement. The sharing of revenudes will allow us to

continue our obligations to support post-closure costs for Benton Crossing Landfill and provide support for Pumice Valley Landfill operations while ensuring funding is available to support Town solid waste programs and meet State mandates. This agreement is proposed for one year, at which time we will again review our solid waste needs and obligations. Paragraph 10 of the attached agreement has been added to the agreement to reflect the 40% remittance back to the Town.

Attachments:
Solid Waste Fee Agreement

SOLID WASTE FEE AGREEMENT
WITH THE TOWN OF MAMMOTH LAKES
FOR THE PERIOD OF JULY 1, 2023, THROUGH
JUNE 30, 2024

THIS AGREEMENT FOR COLLECTION OF SOLID WASTE FEES WITHIN THE TOWN OF MAMMOTH LAKES BY THE COUNTY OF MONO ("Agreement") is made and entered into by and between the County of Mono ("County") and the Town of Mammoth Lakes ("Town"):

RECITALS

WHEREAS, both the County and Town desire to provide solid waste services for their respective residents and businesses; and

WHEREAS, the County is authorized to provide solid waste disposal services pursuant to California Government Code Section 25830; and

WHEREAS, the Town is authorized to contract for solid waste disposal services pursuant to Public Resources Code, Section 49300; and

WHEREAS, the County presently maintains a Class III municipal solid waste disposal site at Benton Crossing which is available for use by residents and businesses of the Town through December 31, 2022; and

WHEREAS, the County has planned for and will carry out such actions which are necessary to close the Benton Crossing landfill in accordance with applicable law and regulation; and

WHEREAS, the County will continue to maintain a Class III construction and demolition waste disposal site at Pumice Valley Landfill which is available for use by residents and businesses of the Town; and,

WHEREAS, the County has in previous years, most recently by Resolution No. R22-049 adopted and imposed a fee schedule and program for solid waste disposal services provided to the residents and businesses of Mono County; and,

WHEREAS, the Town Council has previously agreed/consented to the imposition of such fees in the Town of Mammoth Lakes and is willing to continue to do so for the period set forth in this

agreement, based on the parties' mutual understanding that the County will by resolution or ordinance simply re-establish and extend the existing fees for the period of July 1, 2023, through June 30, 2024. Extension and re-establishment of the fees during the term of this agreement may include reductions to certain fees but will not impose new or increased fees that would be subject to Proposition 218.

CONTRACT PROVISIONS

NOW THEREFORE, BE IT RESOLVED, based upon the foregoing recitals, the parties to this Agreement hereto agree to the following:

1. The County agrees to continue to provide a class III construction and demolition waste disposal site at Pumice Valley Landfill (the "disposal site") for the use by residents and businesses of the Town and by those persons or entities franchised by the Town to provide disposal services to Town residents and businesses pursuant to Public Resources Code, Section 49300.

2. The County agrees that the disposal site shall meet all Federal, State, and local requirements, rules, and regulations, and that the County shall comply with the requirements of the California Government Code Section 25830.

3. The County agrees to continue to plan for and to commence implementation of closure of the Benton Crossing Landfill. This includes, but is not limited to, development of approved closure and post-closure plans, conducting all required environmental analysis and review, implementing and maintaining a long-term monitoring program at Benton Crossing Landfill and any other activity required by law or regulation to properly close the Landfill and provide for its long-term monitoring.

4. The Town consents to the County's re-establishment and extension, by resolution or ordinance, upon its residents and businesses a fee consistent with the schedule of fees adopted by the County in previous years, which may include a reduction of certain fees, pursuant to California Government Code, Section 25830 and in accordance with Public Resources Code, Section 49300.

5. The County agrees to assume primary responsibility for the collection of fees from Town residents and businesses through annual fees to be charged to identified lands within the incorporated limits of the Town, consistent with previous years.

6. The County shall place fee revenue within a designated 'Special Revenue Account' and shall disburse funds for purposes of Landfill Closure Funding, Landfill Post-closure Maintenance expenses, Known and Foreseeable Release Scenarios, and other environmental mandates associated with landfill activities.

8. The Town agrees to use its best efforts to cooperate with the County regarding the collection of the above-referenced fees from its residents and businesses.

9. Both the Town and the County agree that the County shall be responsible for the closure of its Benton Crossing Landfill and the provision of the disposal site for construction of demolition waste throughout the term of this Agreement, including, but not limited to environmental monitoring costs, closure and post-closure funding, setting fees, resident appeals of fees, and all site operations.

10. The County and Town agree that financing waste collection, processing, and disposal services to meet state mandates related to recycling and diversion of materials from landfill, provide for household hazardous waste collection, and support related services provided to Town and County residents by the Town of Mammoth Lakes assists the County in meeting solid waste services requirements. To support these services provided by the Town, the County agrees to remit forty percent (40%) of the fees collected in the Town of Mammoth Lakes to the Town. The remittance of the fees will be made based on the actual amounts collected by the County for Fiscal Year 23-24 and remitted to the Town within sixty (60) days of the close of the fiscal year.

11. Except as otherwise provided below, the County agrees to release, defend, hold harmless, and indemnify the Town, its officers, agents, and employees from and against all suits and cause of action, claims, laws, demands, expenses (including reasonable attorneys fees), damages, or liability of any nature whatsoever arising by reason of, or incident to, the adoption and implementation of the solid waste disposal program as defined and outlined in this Agreement, including, but not limited to, any and all claims with respect to Proposition 13 and Proposition 62. Notwithstanding the foregoing, the County shall have no obligation to release, defend, hold harmless, and indemnify the Town, its officers, agents, and employees from and against any suits and cause of action, claims, laws, demands, expenses (including reasonable attorneys fees) damages or liability of any nature whatsoever arising by reason of, or incident to, any

noncompliance of the solid waste program and its fees with Proposition 218, which was enacted by the voters in November of 1996.

12. Both parties agree and understand that the County intends to annually re-establish and extend the fee schedule previously imposed by Resolution No. R22-049, prior to July 1 of each year, without any increases, and intends to seek agreement from the Town for the re-establishment and extension of the fees within the Town limits, consistent with the requirements of Government Code Section 25830.

13. Both parties agree that fees may be established, billed, and collected on a monthly or annual basis, and may be billed and collected by the County Tax Collector as part of the regular County property tax billing system.

14. Both parties agree that this Agreement shall become effective upon execution by both the Town and the County.

15. The term of this Agreement shall be from July 1, 2023, through June 30, 2024.

16. In the event of a legal challenge to the fees, the Mono County Board of Supervisors agrees to use all legal means available to increase gate fees to reimburse the Town of Mammoth Lakes and/or the County for its legal and reimbursement fees, with the caveat that should the County decide to mount a legal defense in response to a challenge of such fees, that the Town will become a partner in that defense and will be able to influence and terminate its involvement in the defense. Mammoth Lakes agrees to use all legal means available to require its franchisee to continue to use the County's disposal site until such additional gate fees needed to cover the added financial obligation to the Town and/or County are satisfied, not to exceed five years from the date of the challenge(s), or some other mutually agreeable number of years.

17. The County agrees to provide the Town with any and all documents, reports, or other materials relative to the calculation of fees and the administration of the program contemplated herein as the Town may reasonably request.

18. The County and its officers, agents, and employees are independent contractors for the purposes of this Agreement. As such they shall have the rights and duties of independent contractors in providing services under this Agreement.

19. In the event of a dispute over the meaning of this Agreement or its performance, the aggrieved party shall notify County Counsel and the Town Attorney who shall thereupon make reasonable efforts to resolve the dispute. In the event that County Counsel and the Town Attorney do not resolve the dispute within 30 days after the notice specified, the parties shall each appoint two members of their governing bodies who shall attempt to resolve the dispute. Neither party shall file a legal action to enforce its Agreement prior to 60 days from the date the specified notice is mailed.

EXECUTION

This Agreement shall be deemed executed as of the date that it is approved by both the Mono County Board of Supervisors and the Mammoth Lakes Town Council.

COUNTY OF MONO:	APPROVED AS TO FORM:
_____	_____
Rhonda Dugan, Board Chair	County Counsel
TOWN OF MAMMOTH LAKES:	APPROVED AS TO FORM:
_____	_____
John Wentworth, Mayor	Andrew Morris, Town Attorney

TOWN COUNCIL STAFF REPORT

Title: Agreement Providing Interim Funding to the Whitebark Institute for Implementation of Phase I of the Eastern Sierra Climate and Communities Resilience Project (ESCCRP) in an amount up to $500,0000.

Meeting Date: June 21, 2023

Prepared by: Daniel C. Holler, Town Manager

RECOMMENDATION:

Approve the Agreement authorizing interim funding to Whitebark in an amount up to $500,000 for implementation of Phase I of the Eastern Sierra Climate and Communities Resilience Project.

BACKGROUND:

The Whitebark Institute of Interdisciplinary Environmental Sciences (Whitebark) has developed a Hazardous Fuels Reduction Forest Restoration Project. The Eastern Sierra Climate and Communities Resilience Project (ESCCRP) is a 56,000-acre collaborative forest restoration project located on the Inyo National Forest in the Eastern Sierra. The project generally surrounds the Town of Mammoth Lakes. The project includes approximately 45 acres of Town owned land and an additional 35 acres located in the Town (Camp High Sierra). A copy of the community flyer regarding the work in the Town is attached. All work is subject to on-the-ground conditions and timing is subject to change. Work is also planned in the Reds Meadow area and pile burning in the Lakes Basin. Additional project sites are provided in the attached grant information showing acreages and locations.

Whitebark has secured a CAL FIRE Grant in the amount of $4,913,907.81 to implement Phase I of the project. Whitebark does not have the financial capacity for the carrying costs of the reimbursable grant. The proposed Agreement authorizes the Town to provide interim funding in an amount up to $500,000. This will allow Whitebark to make timely payments to contractors and submit reimbursement requests under the grant.

The amount of funding to be provided is capped at $500,000. The actual amount and timing will be determined by Town Staff working with Whitebark. Funds will need to be available for Whitebark to make timely payments to contractors and then seek reimbursement under the Grant from the State. The reimbursement may take up to 90 days or more. The timing of making payments and receiving reimbursements creates a cash flow challenge for Whitebark as they do not have the financial capacity to front load the funding. The Town funds will be used to meet the cash flow needs under the grant processes. The proposed

Agreement defines the terms and conditions placed upon Whitebark to receive interim funding from the Town.

FINANCIAL CONSIDERATIONS:

The Town's operating reserve has adequate funding to provide interim funding in the amount up to $500,000 and if needed other general fund reserves may be used for this purpose. Funds provided to Whitebark will be repaid to the Town based on the cash flow provided from the reimbursable grant. The timing will likely be near the end of the project when cash flow is not needed to make timely payments to contractors. The funding is recommended to be provided with no interest charged. The only direct impact on the Town would be the loss of interest. The actual amount is not known, based on fluctuating interest rates, the timing of funds being committed, the amount, and repayment timing. However, the cost is not expected to be significant enough to impact any of the Town operations and the proposed project will provide long-term public benefits to the Town.

ENVIRONMENTAL CONSIDERATIONS:

All of the work projects undertaken by Whitebark are required to meet environmental review and approvals under CEQA and/or NEPA. The NEPA process has been completed for a majority of the Phase I project sites and the required environmental review of Town sites is also complete.

LEGAL CONSIDERATIONS:

The Town may provide funding for projects that provide a public benefit to the Town. Supporting the ESCCRP will reduce hazardous levels of fuels within the National Forest and on other public lands thereby reducing the threat of catastrophic wildfire and associated impacts on local businesses and individuals' life, property, health, and economic prosperity. The funds are being used to facilitate the project's financial needs by providing interim funding. The funds advanced to Whitebark will be repaid to the Town from approved grant funds. The use of funds to provide interim funding support for the proposed project will result in a public benefit for the Town.

Town of Mammoth Lakes
P.O. Box 1609, Mammoth Lakes, CA, 93546
(760) 965-3600
www.townofmammothlakes.ca.gov

June 21, 2023

Janet Hatfield, Interim Executive Director
Forest Resilience Program Manager
PO Box 182
Mammoth Lakes, CA 93546

Re: Letter Agreement with Whitebark Institute of Interdisciplinary Environmental Sciences

Dear Janet,

This letter shall be our agreement ("Letter Agreement") between Whitebark Institute of Interdisciplinary Environmental Sciences, a California nonprofit corporation with its primary place of business at 3399 Main Street, Suite W5 (P.O. Box 182) Mammoth Lakes, CA 93546 ("Whitebark") and the Town of Mammoth Lakes, P.O. Box 1609 Mammoth Lakes, CA 93546 ("Town") regarding the provision of financial resources to Whitebark by the Town for the purposes stated herein.

RECITALS:

A. Whitebark has secured $4,913,907.81 in grant funding from State of California Department of Forestry and Fire Protection to execute hazardous fuels reduction projects in and around the Town of Mammoth Lakes, totaling approximately 2,156 acres of land. The grant award, including an overview of the Project, is provided as Attachment A to this Agreement.

B. The grant and proposed fuels reduction work represents Phase 1 of the Eastern Sierra Climate and Communities Resilience Project (ESCCRP), a 56,000-acre collaborative forest restoration project on the Inyo National Forest.

C. Town and Whitebark entered into a Memorandum of Understanding (MOU) in September 2022 to retain the services of a registered professional forester, an approved timber operator, and a California Environmental Quality Act (CEQA) consultant, for CEQA planning and associated hazard fuels reduction of vegetation on Town-owned property.

D. Whitebark entered into an agreement support the process to prepare for the removal of hazardous fuels in the Camp High Sierra area, approximately 35 acres.

E. Town and Whitebark entered into a Memorandum of Understanding to support the proposed fuels treatment on Town owned lands including approximately 16 acres on property commonly referred to as the Bell-Shaped Property, approximately 16 acres and open space parcels

referred to as Mammoth Creek Parcels encompassing approximately 29 acres.

F. Whitebark is coordinating the continued pile burning of hazardous fuels in the Lakes Basin is also planned as part of treatment on approximately 542 acres.

G. Whitebark is planning for and coordinating fuels reduction work in the Reds Meadow area totaling approximately 748 acres.

H. Whitebark is planning for and coordinating additional fuels reduction work in areas within the Inyo National Forest around the Town of Mammoth Lakes.

I. The funding secured by Whitebark is a reimbursable grant for specified expenditures to be properly documented, and submitted for reimbursement through the grant process that may take ninety (90) plus days, creating a funding gap for the timely payment of contractors performing work.

J. Whitebark does not have the financial capacity to provide interim funding for the timely payment of contractors and has requested the Town of Mammoth Lakes to provide interim or "gap financing" for the implementation of the proposed fuels reduction work.

INTERIM FUNDING: Town will provide interim funding support ("Funding") to Whitebark in an amount not to exceed five hundred thousand dollars ($500,000.00) in increments to be determined by the Town Manager based on documented funding needs to provide timely payments to fuels reduction contractor(s) by Whitebark. The Funding is provided as a loan to Whitebark under the terms set forth in this Agreement, and will be drawn from Town's reserve funds as determined by the Town Manager and Town Finance/Administrative Services Director.

WHITEBARK'S OBLIGATIONS: Whitebark shall be responsible for the items set forth below. In the event that Whitebark fails to meet one or more these requirements, Town: (i) shall not be obligated to provide any additional Funding beyond funds already disbursed; and (ii) may require Whitebark to repay all Funding disbursed from Town to Whitebark pursuant to this Agreement. Whitebark shall:

- Lead development and circulation of a Request for Proposals (RFP) for a California registered professional forester to develop treatment prescriptions and enter into a contract for the development of the treatment prescriptions.
- Ensure that all work meets environmental review requirements under CEQA and/or NEPA and all conditions of the CAL FIRE Grant Award are met.
- Be responsible for all grant-related reporting, compliance with local and state laws and regulations and with Town permit conditions and any applicable laws, regulations, ordinances, and/or policies.
- Manage and oversee the contractors working on the projects described herein.
- Provide regular site inspections to ensure work is being implemented to specifications as developed as provided for in approved fuels reduction plans and prescriptions.
- Confirm completion of prescribed treatments for each designated unit of land, via field mapping to standards specified in treatment specifications.
- Work with Town to ensure the treatment prescriptions developed as part of Phase I are implemented in order to meet fuel reduction, forest health, and user needs. This includes

any site-specific restrictions on work as established in treatment prescriptions for sensitive resources and any specialized timber removal elements for the site as described in treatments specifications developed as part of the CEQA planning process or other mitigation requirements.

- Work with project partners to ensure all goals and objectives for the project are being met and that any concerns are brought to the contractor through a single point of contact.
- Make timely payment to the contractor(s), ensuring CAL FIRE grant funding reimbursement requirements are met and submitted to CAL FIRE in a timely manner.
- Provide Town with copies of all invoices received and submit requests for disbursement of Funding to Town.

REPAYMENT: Whitebark shall repay Town in full, but without interest, for the disbursed Funding, from State Cal FIRE grant reimbursement(s) (or other funds should grant reimbursement be denied by the State) at the earliest date possible. Town acknowledges full repayment may not be made until the end of the grant period and final reimbursement under the CAL FIRE Grant.

PURPOSE OF INTERIM FUNDING: Town is providing the Funding to Whitebark for the sole purpose of providing financial capacity to Whitebark to make timely payments to contractors providing services in connection with the projects described herein.

INDEMNIFICATION: Whitebark shall indemnify, defend, and hold Town, its elected and appointed officials, employees, agents, successors and assigns, free and harmless of any and all claims, liability, loss, damage, or expenses resulting from performance by Whitebark or any contractor of the work funded in whole or part by Town.

PUBLIC BENEFIT: The Town of Mammoth Lakes supports the reduction of hazardous fuels within the Town of Mammoth Lakes and the surrounding private and public lands including, but not limited to the Inyo National Forest to reduce the threat of catastrophic wildfires and the impact such fires have on the lives, property, welfare and economic prosperity of local businesses, residents and neighboring communities and finds that supporting such actions provide a public benefit.

LAWS & REGULATIONS; EMPLOYEE/LABOR CERTIFICATIONS: Whitebark shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance the Services, including all Cal/OSHA requirements. As provided for in the indemnity obligations of this Letter Agreement, Whitebark shall indemnify Town against any alleged violations of this paragraph, including, but not limited to, any fines or penalties imposed by any governmental agency.

GOVERNING LAW; VENUE; GOVERNMENT CODE CLAIM COMPLIANCE; ATTORNEY'S FEES: This Letter Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Letter Agreement, the action shall be brought in a state or federal court situated in Mono County, California. In addition to any and all contract requirements pertaining to notices of and requests for compensation or payment for extra work, disputed work, claims and/or changed conditions, Whitebark must comply with the claim procedures set forth in Government Code sections 900 et seq. prior to filing any lawsuit against the Town. Such Government Code claims and any subsequent lawsuit based upon the

Government Code claims shall be limited to those matters that remain unresolved after all procedures pertaining to extra work, disputed work, claims, and/or changed conditions have been followed by Whitebark. If no such Government Code claim is submitted, or if any prerequisite contractual requirements are not otherwise satisfied as specified herein, Whitebark shall be barred from bringing and maintaining a valid lawsuit against the Town. If either party commences an action against the other party, either legal, administrative, or otherwise, arising out of or in connection with this Letter Agreement, the prevailing party shall be entitled to recover all reasonable fees and costs incurred, including reasonable attorney's fees, as determined by the court.

ASSIGNMENT; AMENDMENT: This Letter Agreement may not be modified or altered except in writing signed by both parties. This Letter Agreement may not be assigned by Whitebark. There are no intended third-party beneficiaries of any right or obligation of the Parties.

ENTIRE AGREEMENT; CONSTRUCTION & CAPTIONS: This is an integrated Letter Agreement representing the entire understanding of the parties as to those matters contained herein and supersedes and cancels any prior oral or written understanding or representations with respect to matters covered hereunder. Since the Parties or their agents have participated fully in the preparation of this Letter Agreement, the language of this Letter Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any Party. The captions of the various paragraphs are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope, content or intent of this Letter Agreement.

If you agree with the terms of this Letter Agreement, please indicate by signing and dating where indicated below.

TOWN OF MAMMOTH LAKES

Approved by:

_____
Daniel C. Holler
Town Manager

Attest:

_____
Angela Plaisted
Assistant Town Clerk

WHITEBARK

Reviewed and Accepted by Whitebark

_____
Janet Hatfield, Interim Executive Director

_____
Date

DEPARTMENT OF FORESTRY AND FIRE PROTECTION
P.O. Box 944246
SACRAMENTO, CA 94244-2460
(916) 653-7772
Website: www.fire.ca.gov

December 21, 2021

Janet Hatfield
Whitebark Institute of Interdisciplinary Environmental Sciences
87 Mountain View
Swall Meadows, CA 93514

8GG20617; Whitebark Institute of Interdisciplinary Environmental Sciences, "ESCCRP: Phase I Implementation"

This Agreement cannot be considered binding on either party until approved by appropriate authorized CAL FIRE designee. No services should be provided prior to approval, as the State is not obligated to make any payments on any Agreement prior to final approval. FAILURE TO RETURN ALL DOCUMENTS BY DATE BELOW MAY RESULT IN LOSS OF FUNDING.

Please contact Ryan Wimmer at (916) 531-8996 if you have questions concerning services to be performed.

1. ☒ Full grant agreement including terms and conditions, project grant application form, scope of work, budget, map, and other exhibits enclosed. Print (single sided) and return two (2) sets of agreements with original signatures in blue ink. Please return to CAL FIRE no later than **December 23, 2021.**

   Return all originals and requested documents for further processing to:

   Please send the originals to the following address:
   CAL FIRE
   Attn: Grants Management Unit/CCI –Forest Health
   P.O. Box 944246
   Sacramento, CA 94244-2460

   Alternatively, you may opt to sign and scan the agreement back to your grant analyst in lieu of mailing it in. Additionally, the use of an electronic signature will be considered acceptable at this time.

2. ☒ Enclosed for your record is one fully executed copy of the agreement referenced above. When billing for services performed under this agreement, your invoices must reference the agreement number above and be submitted to the contract manager.

Thank you,

Nadine Scarbrough
Grants Analyst
Grants Management Unit

CC: Ryan Wimmer
Julie Howard
Tiffany Kelly

Enclosures

"The Department of Forestry and Fire Protection serves and safeguards the people and protects the property and resources of California."

DocuSign Envelope ID: 88370A3D-559F-491D-A6E8-FBD0DAC0B83A

State of California
Department of Forestry and Fire Protection (CAL FIRE)
Resource Management
GRANT AGREEMENT

APPLICANT: **Whitebark Institute of Interdisciplinary Environmental Sciences**

PROJECT TITLE: **ESCCRP Phase I Implementation**

GRANT AGREEMENT: **8GG20617**

PROJECT PERFORMANCE PERIOD is from Date Upon Approval through March 31, 2025.
Under the terms and conditions of this Grant Agreement, the applicant agrees to complete the project as described in the project description, and the State of California, acting through the Department of Forestry & Fire Protection, agrees to fund the project up the total state grant amount indicated.

PROJECT DESCRIPTION: ESCCRP Phase 1 Implementation will commence on the ground activities for the Eastern Sierra Climate & Communities Resilience Project (ESCCRP) by performing treatment on 2,156 acres within the project area. The ESCCRP is a collaborative landscape-scale forest restoration project aiming to reduce the risk of landscape-scale high severity wildfire and restore resilience to 56,000 acres of declining forest stands surrounding the Town of Mammoth Lakes.

Total State Grant not to exceed $ **4,913,907.81** (or project costs, whichever is less).

The Special and General Provisions attached are made a part of and incorporated into this Grant Agreement.

Whitebark Institute of Interdisciplinary Environmental Sciences	**STATE OF CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION**
Applicant	
By Holly Alpert Signature of Authorized Representative	By DocuSigned by: Matthew Reischman 09C3EF839A7E418...
Title Executive Director	Title: **Matthew Reischman** **Deputy Director, Resource Management**
Date 12/10/2021	Date 12/13/2021

CERTIFICATION OF FUNDING

GRANT AGREEMENT NUMBER **8GG20617**	PO ID	SUPPLIER ID 190785
FUND **0001**	FUND NAME General Fund	
PROJECT ID F&HHEALTHGGRF	ACTIVITY ID 01	AMOUNT OF ESTIMATE FUNDING **$ 4,913,907.81**
GL UNIT 3540	BUD REF 101	ADJ. INCREASING ENCUMBRANCE **$ 4,913,907.81**
PROGRAM NUMBER **2470010**	ENY **2020**	ADJ. DECREASING ENCUMBRANCE **$ 0.00**
ACCOUNT 5340580	ALT ACCOUNT 534058000	UNENCUMBERED BALANCE **$ 4,913,907.81**
REPORTING STRUCTURE 35409503	SERVICE LOCATION 96146	

I hereby certify upon my personal knowledge that budgeted funds are available for this encumbrance.

DocuSigned by:
Signature of CAL FIRE Accounting Officer — 12/21/2021 Date

DocuSign Envelope ID: 88370A3D-559F-491D-A6E8-FBD0DAC0B83A

I. RECITALS

1. This Agreement, is entered into between the State of California, by and through the California Department of Forestry and Fire Protection (CAL FIRE), hereinafter referred to as “STATE” and, Whitebark Institute of Interdisciplinary Environmental Sciences, hereinafter referred to as “GRANTEE”.

2. The STATE hereby grants to GRANTEE a sum (hereinafter referred to as “GRANT FUNDS”) not to exceed four million, nine hundred thirteen, nine hundred seven dollars and eighty-one cents. ($4,913,907.81).

3. In addition to the terms and conditions of this Agreement, the STATE and GRANTEE agree that the terms and conditions contained in the documents set forth below are hereby incorporated and made part of this agreement.

   a. California Climate Investments Department of Forestry and Fire Protection Forest Health Program Grant Guidelines 2020-2021.

   b. The submitted Application, Scope of Work, Project Budget Workbook, GHG Emissions Workbook and Exhibits

   c. ADDENDUM – FOREST HEALTH GRANT PROJECTS

II. SPECIAL PROVISIONS

1. Recipients of GRANT FUNDS pursuant to California Public Resources Code Section 4799.05 shall abide by the provisions in this Agreement. This includes the requirement that work shall not commence prior to the execution of this Agreement by both parties. Any work started prior to the execution of this Agreement will not be eligible for funding under the terms of this Agreement.

2. As precedent to the State’s obligation to provide funding, GRANTEE shall provide to the STATE for review and approval a detailed budget, specifications, and project description. Approval by the STATE of such plans and specifications, or any other approvals provided for in this Agreement, shall be for scope and quality of work, and shall not relieve GRANTEE of the obligation to carry out any other obligations required by this Agreement, in accordance with applicable law or any other standards ordinarily applied to such work or activity.

3. All informational products (e.g., data, studies, findings, management plans, manuals, photos, etc.) relating to California’s natural environment produced with the use of GRANT FUNDS shall be available for public use.

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III. GENERAL PROVISIONS

1. Definitions

   a. The term “Agreement” means grant agreement number 8GG20617.

   b. The term “GRANT FUNDS” means the money provided by the STATE to the GRANTEE in this Agreement.

   c. The term “GRANTEE” means an applicant who has a signed Agreement for the award for GRANT FUNDS.

   d. The term “Other Sources of Funds” means all matching fund sources that are required or used to complete the Project beyond the GRANT FUNDS provided by this Agreement.

   e. The term “STATE” means the State of California, Department of Forestry and Fire Protection (CAL FIRE).

   f. The term “Project” means the development or other activity described in the “Project Scope of Work”.

   g. The term “Project Budget Detail” as used herein defines the approved budget plan.

   h. The term “Project Scope of Work” as used herein means the individual scope of work describing in detail the approved tasks.

DocuSign Envelope ID: 88370A3D-559F-491D-A6E8-FBD0DAC0B83A

2. Project Representatives

The project representatives during the term of the agreement will be:

STATE: CAL FIRE	GRANTEE: Whitebark Institute of Interdisciplinary Environmental Sciences
Section/Unit: HQ Resource Management/Climate and Energy Program	Section/Unit: N/A
Attention: Ryan Wimmer	Attention: Janet Hatfield
Mailing Address: P.O. Box 944246 Sacramento, CA 94244-2460	Mailing Address: 87 Mountain View Swall Meadows, CA 93514
Phone Number: (916) 531-8996	Phone Number: (760) 914-3131 Secondary:
Email Address: Ryan.Wimmer@fire.ca.gov	Email Address: janet@whitebarkinstitute.org

Changes to the project representatives during the term of the agreement shall be made in writing. Notice shall be sent to the above representative for all notice provisions of this Agreement.

3. Project Execution

a. Subject to the availability of grant monies, the STATE hereby grants to the GRANTEE a sum of money (GRANT FUNDS) not to exceed the amount stated on Section I. RECITALS, Paragraph 2 in consideration of and on condition that the sum be expended in carrying out the purposes as set forth in the description of the Project in this Agreement and its attachments and under the terms and conditions set forth in this Agreement.

b. GRANTEE shall assume any obligation to furnish any additional funds that may be necessary to complete the Project. Any amendment to the Project as set forth in the Application on file with the STATE must be submitted to

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the STATE for approval in writing. No amendment is allowed until written approval is given by the STATE.

c. GRANTEE shall complete the Project in accordance with the time of Project performance set forth in this Agreement, unless an amendment has been approved and signed by the STATE under the terms and conditions of this Agreement. Amendments must be requested in advance and will be considered in the event of circumstances beyond the control of the GRANTEE, but in no event less than 90 days from the Agreement expiration date and in no event less than 60 days before the effective date of the amendment. Approval of amendment is at the STATE's discretion.

d. GRANTEE certifies that the Project Scope of Work complies with all local, State, and federal laws and regulations.

e. GRANTEE shall comply with the California Environmental Quality Act (CEQA) (Public Resources Code, Section 21000, et. seq. Title 14, California Code of Regulations, Section 15000 et. seq.) and all other local, State, and federal environmental laws. A copy of the certified CEQA document must be provided to STATE before any GRANT FUNDS are made available for any Project activity that could directly impact the environment (e.g. cutting, piling or burning bush, masticating, dozer work, etc.). CEQA compliance shall be completed within one (1) year from start date of the Agreement. The start date is considered the date the last party signs the Agreement. GRANT FUNDS will be made available in advance of CEQA compliance for project activities that do not have the potential to cause a direct environmental impact (e.g. project planning, locating and marking property or project boundaries, contacting and signing up landowners, etc.).

f. GRANTEE shall permit periodic site visits by representative(s) of the STATE to ensure program compliance and that work is in accordance with the approved Project Scope of Work, including a final inspection upon Project completion.

g. GRANTEE, and the agents and employees of GRANTEE, in the performance of this Agreement, shall act in an independent capacity and not as officers, employees, or agents, of the STATE. No person who, as an officer, employee, or agent of the state participated in the preparation or creation of or determination to award this Grant Agreement shall serve as an agent or employee of GRANTEE including but not limited to those acts prohibited by Government Code Sections 1090, and 87100.

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4. Project Costs and Payment Documentation

a. Payment by the STATE shall be made after receipt of an acceptable invoice and approval by a duly authorized representative of the STATE. GRANTEE shall submit an invoice for payment to the CAL FIRE Project Representative of the STATE. A final invoice shall be submitted no later than 30 days after completion, expiration, or termination of this Agreement.

b. For services satisfactorily rendered, and upon receipt and approval of invoices for payment, the STATE agrees to compensate GRANTEE for actual expenditures incurred in accordance with the rates specified herein, which is attached hereto, as Final Project Budget Detail, and made a part of this Agreement.

c. Equipment purchased using GRANT FUNDS, wholly or in part, must be used by the GRANTEE for the project which it was acquired. STATE retains a vested interest in the equipment for the useful life of the equipment, even after completion of the grant. GRANTEE shall provide written disposition of the equipment upon completion of the grant and upon any changes to the disposition of the equipment. Such disposition must be approved in advance by STATE. Equipment purchased using GRANT FUNDS cannot be used as collateral, financed, or sold without prior written approval from the STATE.

d. GRANTEE shall submit, in arrears, not more frequently than once a month, and no less than quarterly, an invoice to the STATE for costs paid by GRANTEE pursuant to this Agreement. Each invoice shall contain the following information: the Agreement number, the dates or time period during which the invoiced costs were incurred, expenditures for the current invoice and cumulative expenditures to date by major budget category (e.g., salaries, benefits, supplies, etc.), appropriate supporting documentation, project progress reports, and the signature of an authorized representative of GRANTEE as detailed in the Invoice Guidelines of the California Climate Investments Department of Forestry and Fire Protection Forest Health Program Grant Guidelines 2020-2021.

e. GRANT FUNDS in this Agreement have a limited period in which they must be expended. All GRANTEE expenditures must occur prior to the end of the Project performance period of this Agreement.

f. Except as otherwise provided herein, GRANTEE shall expend GRANT FUNDS in the manner described in the Project Budget Detail approved by the STATE. The dollar amount of an item in the Project Budget Detail may be increased or decreased by up to ten percent (10%) of the budget item through reallocation of funds from another item or items, without approval by the STATE; however, GRANTEE shall notify the STATE in writing in

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project progress reports when any such reallocation is made, and shall identify both the item(s) being increased and those being decreased. Any increase or decrease of an item of more than ten percent (10%) of the budget item must be approved in writing by the STATE before any such increase or decrease is made. A formal approved amendment is required to increase the total amount of GRANT FUNDS.

g. GRANTEE shall promptly submit any and all records at the time and in the form as the STATE may request.

h. GRANTEE shall submit each invoice for payment electronically to both the appropriate CAL FIRE Forest Health Forester and CNRGrants@fire.ca.gov. Hard copy submissions will not be accepted.

i. Notwithstanding any of the provisions stated within this Agreement, the STATE may at its discretion make advance payment from the grant awarded to the GRANTEE if GRANTEE is a nonprofit organization, a local agency, a special district, a private forest landowner or a Native American tribe. Advance payment made by the STATE shall be subject to the following provisions.

- GRANTEE shall submit a written request identifying how funds will be used over a six-month period. The written request must be accompanied by an invoice that contains the same level of detail as a regular invoice.
- GRANTEE shall file an accountability report with STATE four months from the date of receiving the funds and every four months thereafter.
- Multiple advance payments may be made to a GRANTEE over the life of a project.
- No single advance payment shall exceed 25% of the total grant amount and must be spent on eligible costs within six months of the advance payment request. GRANTEE may request additional time to spend advance funds but must be approved in writing by the STATE. The balance of unspent advance payment funds not liquidated within the six-month spending period will be billed for the return of advanced funds to the STATE.
- All work under a previous advance payment must be fully liquidated via an invoice and supporting documentation and completed to the STATE's satisfaction before another advance payment will be made.
- Any advance payment received by a GRANTEE and not used for project eligible costs shall be returned to CAL FIRE. The amount will be returned to the grant balance.
- Advance payments must be deposited into an interest-bearing account. Any interest earned on advance payment funds must be

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accounted for and used toward offsetting the project cost or returned to the STATE.

5. Budget Contingency Clause

    a. If STATE funding for any fiscal year is reduced or deleted for purposes of the Forest Health Program California Climate Investments Grant Program, the STATE shall have the option to either cancel this Agreement with no liability occurring to the STATE, or if possible and desirable, offer an Agreement amendment to GRANTEE to reflect the reduced amount available for the Project.

6. Project Administration

    a. GRANTEE shall provide the STATE a written report showing total final Project expenditures and matching funds upon Project completion or grant expiration, whichever occurs first. GRANTEE must report to the STATE all sources of other funds for the Project. If this provision is deemed to be violated, the STATE will request an audit of GRANTEE and can delay the disbursement of funds until the matter is resolved.

    b. GRANTEE shall promptly submit written Project reports as the STATE may request throughout the term of this Agreement.

    c. GRANTEE shall submit a final accomplishment report, final invoice with associated supporting documentation, and copies of materials developed using GRANT FUNDS, including but not limited to plans, educational materials, etc. within 30 days of Project completion.

7. Financial Records

    a. GRANTEE shall retain all records described in Section 7(c) below for three (3) years after final payment by the STATE. In the case an audit occurs, all such records shall be retained for one (1) year from the date is audit is completed or the three (3) years, whichever date is later.

    b. GRANTEE shall maintain satisfactory financial accounts, documents, and records for the Project and make them available to the STATE for review during reasonable times. This includes the right to inspect and make copies of any books, records, or reports of GRANTEE pertaining to this Agreement or matters related thereto.

    c. GRANTEE shall keep such records as the STATE shall prescribe, including, but not limited to, records which fully disclose (a) the disposition of the proceeds of state funding assistance, (b) the total cost of the Project

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in connection with such assistance that is given or used, (c) the amount and nature of that portion of the Project cost supplied by other sources, and (d) any other such records as will facilitate an effective audit. All records shall be made available to the STATE, other State of California agency, or other entity as determined by the State of California for auditing purposes at reasonable times.

d. GRANTEE shall use any generally accepted accounting system.

8. Research

a. GRANTEE that receives funding, in whole or in part, in the form of a research grant shall provide for free public access to any publication of a peer-reviewed manuscript describing STATE funded knowledge, STATE funded invention, or STATE funded technology shall be subject to the following conditions:

i. GRANTEE is responsible for ensuring that any publishing or copyright agreements concerning peer-reviewed manuscripts fully comply with this section
ii. GRANTEE shall report to STATE the final disposition of the peer-reviewed manuscript, including, but not limited to, if it was published, date of publication, where it was published, and, when the 12-month time period from official date of publication expires, where the peer-reviewed manuscript will be available for open access.

b. For a peer-reviewed manuscript that is accepted for publication pursuant to the terms and conditions of this Agreement, the GRANTEE shall ensure that an electronic version of the peer-reviewed manuscript is available to STATE and on an appropriate publicly accessible repository approved by the state agency, including, but not limited to, the University of California's eScholarship Repository at the California Digital Library, the California State University's ScholarWorks at the Systemwide Digital Library, or PubMed Central, to be made publicly available not later than 12 months after the official date of publication. GRANTEE shall make reasonable efforts to comply with this requirement by ensuring that the peer-reviewed manuscript is accessible on an approved publicly accessible repository, including notifying the state agency that the manuscript is available on a state-agency-approved repository. If the grantee is unable to ensure that his or her manuscript is accessible on an approved, publicly accessible repository, the grantee may comply by providing the manuscript to the state agency not later than 12 months after the official date of publication.

c. For publications other than those described in (b), including scientific meeting abstracts, GRANTEE shall comply by providing the manuscript to the STATE not later than 12 months after the official date of publication.

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d. The grant shall not be construed to authorize use of a peer-reviewed manuscript that would constitute an infringement of copyright under the federal copyright law described in Section 101 of Title 17 of the United States Code and following.

e. Use of GRANT FUNDS for publication costs, including fees charged by a publisher for color and page charges, or fees for digital distribution are allowable costs but must be within the GRANT FUNDS and item 4 of the agreement.

f. GRANTEE may request a waiver to the publication requirement if GRANTEE has an existing publication requirement that meets or exceeds the requirements of the research provision. Waiver shall include information on GRANTEE's existing requirements. Approval of the waiver is at STATE's discretion.

9. Project Termination

a. This Agreement may be terminated by the STATE or GRANTEE upon 30-days written notice to the other party.

b. If either party terminates the Agreement prior to the completion of the Project, GRANTEE shall take all reasonable measures to prevent further costs to the STATE under the Agreement and the STATE shall be responsible for any reasonable and non-cancelable obligations incurred by GRANTEE in the performance of this Agreement prior to the date of the notice to terminate, but only up to the undisbursed balance of funding authorized in this Agreement.

c. Failure by GRANTEE to comply with the terms of this Agreement may be cause for suspension of all obligations of the STATE hereunder at the discretion of the STATE.

d. Failure of GRANTEE to comply with the terms of this Agreement shall not be cause for the suspension of all obligations of the STATE hereunder if in the judgment of the STATE such failure was due to no fault of GRANTEE. At the discretion of the STATE, any amount required to settle at minimum cost any irrevocable obligations properly incurred shall be eligible for reimbursement under this Agreement.

e. Final payment to GRANTEE may not be made until the STATE determines the Project conforms substantially to this Agreement.

10. Hold Harmless

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a. GRANTEE shall defend, indemnify and hold the STATE, its officers, employees, and agents harmless from and against any and all liability, loss, expense (including reasonable attorney's fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorney's fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of GRANTEE, its officers, agents, or employees. The duty of GRANTEE to indemnify and hold harmless includes the duty to defend as set forth in Civil Code Section 2778. This Agreement supersedes GRANTEE's right as a public entity to indemnity (see Government Code Section 895.2) and contribution (see Government Code Section 895.6) as set forth in Government Code Section 895.4.

b. GRANTEE waives any and all rights to any type of express or implied indemnity or right of contribution from the STATE, its officers, agents, or employees for any liability resulting from, growing out of, or in any way connected with or incident to this Agreement.

c. Nothing in this Agreement is intended to create in the public or in any member of it rights as a third-party beneficiary under this Agreement.

11. Tort Claims

FEDERAL:

The United States shall be liable, to the extent allowed by the Federal Tort Claims Act 28 United States Code 2671-2680, for claims of personal injuries or property damage resulting from the negligent or wrongful act or omission of any employee of the United States while acting within the scope of his or her employment, arising out of this Agreement.

STATE:

The State of California shall be liable, to the extent allowed by law and subject to California Government Code, Title 1, Division 3.6, providing for the filing of tort claims against the State of California, for personal injuries or property damage resulting from the negligent or wrongful act or omission of State of California employees while acting within the scope of his or her employment, arising out of this Agreement.

12. Nondiscrimination

The State of California prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, sex, marital status, religion, sexual orientation, genetic information, political beliefs, reprisal, or

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because all or part of an individual's income is derived from any public assistance program. GRANTEE shall not discriminate against any person on any of these bases.

13. Conflict of Interest

GRANTEE or anyone acting on behalf of GRANTEE shall not have any conflicting personal and/or financial interests in carrying out the duties of the Agreement.

14. Incorporation

The grant guidelines and the Project Scope of Work, Project Budget Detail and any subsequent amendments or modifications to the Project Scope of Work and Project Budget Detail approved in writing by the STATE are hereby incorporated by reference into this Agreement as though set forth in full in this Agreement.

15. Severability

If any provision of this Agreement or the Project Scope of Work thereof is held invalid, that invalidity shall not affect other provisions or applications of this Agreement which can be given effect without the invalid provision or application, and to this end the provisions of this Agreement are severable.

16. Waiver

No term or provision hereof will be considered waived by either party, and no breach excused by either party, unless such waiver or consent is in writing and signed on behalf of the party against whom the waiver is asserted. No consent by either party to, or waiver of, a breach by either party, whether expressed or implied, will constitute consent to, waiver of, or excuse of any other, different, or subsequent breach by either party.

17. Assignment

This Agreement is not assignable by GRANTEE either in whole or in part.

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ADDENDUM – FOREST HEALTH GRANT PROJECTS

I. SPECIAL PROVISIONS

1. Grant funds shall be used on projects with the primary goal of reducing greenhouse gases (GHGs) and furthering the purposes of California's Global Warming Solutions Act of 2006, Division 25.5 (commencing with Section 38500) of the Health and Safety Code, and related statutes.

2. Grantee shall report project and benefits information when requested by the State. This may include, but is not limited to, funding expended, acres treated, GHG emissions, trees planted, disadvantaged community benefits, energy/water savings, job creation, and other co-benefits.

3. Grantee shall maintain accurate and detailed records documenting project description, project location, and schedule, state dollars allocated, and leveraged funds throughout the duration of the project.

4. Failure of Grantee to meet the agreed upon terms of achieving required GHG reduction may result in project termination and recovery of funds.

II. MONITORING AND REPORTING REQUIREMENTS

All Forest Health Grant projects are subject to emissions reporting and requirements. Grantee is expected to provide the appropriate materials for completing program quantification methodology. Grantee shall use the current reporting template provided by the STATE. The reporting shall be submitted to the STATE no less frequently than quarterly. In addition, STATE may request additional information in order to meet current GHG emissions quantification methodology requirements.

III. PROGRAM ACKNOWLEDGEMENT/RECOGNITION

All Forest Health Grant projects must clearly display, identify and label themselves as being funded by CAL FIRE. Acknowledgements must contain the CAL FIRE logo as well as the following statement:

"Funding for this project provided by the California Department of Forestry and Fire Protection's Forest Health Program."

A draft of the acknowledgement must be approved by the STATE prior to publication. For stationary projects, acknowledgement may include, but is not limited to, a sign on the project site. For other project types, such as vehicles, equipment, and consumer-based incentives, acknowledgement is encouraged by using a decal, sticker or other signage.

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Forest Health Program
2021 Direct Award Application

Project ID	20-FH-BDU-923
Applying Organization	Whitebark Institute
Project Title	ESCCRP: Phase 1 Implementation
Brief Project Description	ESCCRP Phase 1 Implementation will commence on the ground activities for the Eastern Sierra Climate & Communities Resilience Project (ESCCRP) by performing treatment on 2,156 acres within the project area. The ESCCRP is a collaborative landscape-scale forest restoration project aiming to reduce the risk of landscape-scale high severity wildfire and restore resilience to 56,000 acres of declining forest stands surrounding the Town of Mammoth Lakes.
County	Mono
Project Latitude and Longitude	37.6471, -118.9603
Project Start Date (MM/DD/YYYY)	12/17/2021
Project End Date (MM/DD/YYYY)	03/31/2025
Grant Funding Requested	$4,913,907.44
Total Project Cost	$6,513,907.44
Organization Type	Non-Profit
If other, please specify	
If Non-Profit, is the organization a registered 501 (c)(3)?	Yes
Title	Project Manager
First Name	Janet
Last Name	Hatfield
Address 1	87 Mountain View
Address 2	
City	Swall Meadows
State	California
Zip Code	93514
Phone Number	760-914-3131
Secondary Phone Number	
Email Address	janet@whitebarkinstitute.org
Fuels Reduction	Yes
Acres of fuels reduction	1856
Prescribed Fire	Yes
Acres of prescribed fire	300 acres of understory burning
Pest Management	No
Acres of pest management	
Biomass Utilization	Yes

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Acres of biomass utilization	344
Tons of biomass utilized	TBD; see note in Biomass tab of GHG Workbook
Reforestation	No
Acres to be reforested	
Trees planted	
How many acres of project area are under federal ownership?	2076
How many acres of the project area are under state ownership?	0
How many acres of the project area are privately owned?	0
Number of acres under other ownership	80
Specify "other" ownership	Local
Scope of Work	True
Project Budget, Treatment Areas, Work Plan, & Environmental Compliance	True
Greenhouse Gas (GHG) Benefit Data	True
Uneven-aged Management	Yes
Management Plan	Yes
Specify Management Plan	All units on Federal land have a signed decision notice (or memo) that corresponds with the appropriate Environmental Assessments (EA's) completed for the project areas. Each of those environmental documents have been uploaded in Folder 5: Environmental Documents and recorded in the budget workbook Tab 4. With those documents, proposed actions are described. For the non-federally owned units, we will work with a registered professional forester to conduct CEQA as appropriate, using comparable treatment activities.
Existing Carbon Offset	No
Describe Offset Project	
Matching Source of Funding #1	Southern California Edison
Amount of Funding #1	$1,600,000
Matching Source of Funding #2	
Amount of Funding #2	
Matching Source of Funding #3	
Amount of Funding #3	
Reducing Wildfire Risks to Ecosystem Services	True

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Action #1: Reducing Wildfire Risks to Ecosystem Services	The proposed project treatment areas are listed below along with the designated ranking to reduce wildfire risk to forest ecosystem services from CAL FIRE's FRAP Priority Landscapes. Camp High Sierra: Threat =3 Bell-Shaped Parcel: Threat =3 Mammoth Creek: Threat =3 Lakes Basin(23 units):Threat =3 Three Creeks(all units): Threat =3 Reds Meadow(FR1, FR2, FR3, FR4):Threat =1 Reds Meadow (FH3, FH4):Threat = 3 395 Median(9 units): Threat = 1(1 unit), Threat=3 (8 units) Sherwin 2 Scenic(all): Threat =3
Restoring Fire Damaged Areas	False
Action #2: Restoring Fire Damaged Areas	
Restoring Pest Damaged Areas	False
Action #3: Restoring Pest Damaged Areas	
Reducing Wildfire Threat to Communities	True
Action #4: Reducing Wildfire Threat to Communities	The proposed project treatment areas with a designated ranking to reduce wildfire risk to communities from CAL FIRE's FRAP Priority Landscapes are listed below along with the threat zone ranking, if applicable. Camp High Sierra: Threat = 4 Bell-Shaped Parcel: Threat = 4 Mammoth Creek Parcel: Threat = 4 Lakes Basin (consists of 23 units): Threat =1 (11 units), Threat =2 (1 unit), Threat = 3 (6 units) Reds Meadow (FH-4): Threat = 2 Sherwin 2 Scenic (T3): Threat = 4 Sherwin 2 Scenic (T6): Threat = 2
The project does not overlap a priority area	False
Climate Refugia	Treatments in the Reds Meadow Valley are within the Middle Fork San Joaquin River watershed, a conservation watershed on the Inyo NF. Conservation watersheds, "provide for connectivity of species of conservation concern" and are either functional or at risk. The management aim for Conservation Watersheds is to improve the functioning conditions to provide for the long-term persistence of species of conservation concern by focusing on restoration and monitoring and thereby maintaining refugia for these species. The treatments in this valley will improve forest health and hydrologic function, helping to avoid catastrophic large-scale loss of habitat and corridors of connectivity for critical species. Both Pacific fisher and Sierra Nevada Red Fox have been sighted near this area.
Co-benefits	Proposed actions will reduce the risk of catastrophic wildfire, improve forest structure, enhance fish and wildlife habitat, preserve water and air quality, increase carbon storage, promote climate adaptation, safeguard the ecosystem services and local economy, enable outreach opportunities, and set the ESCCRP into action.
Jobs Supported	Yes
Total Full-time Jobs Supported by Project Budget	84.4
Total Full-time Jobs Supported by Project CCI Funds	63.7
Full-time Jobs DIRECTLY Supported	32.1
Full-time Jobs INDIRECTLY Supported	13.1
Full-time INDUCED Jobs	18.5
CARB's Job Co-benefit Modeling Tool	True
1A. Within disadvantaged census tract	False
1B. Within low-income census tract	True
1C. Within 1/2-mile of disadvantaged community AND within a low-income census tract	False

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1D. Within low-income household	False
Does not meet qualifying criteria	False
Step 2: Address a Need	2B. Recommended Approach - Documentation of support
Describe identified community or household need(s) identified using the approach above.	The 2019 Update to the CWPP for Mammoth Lakes located within the Mono County Multi-Jurisdictional Hazard Mitigation Plan, identifies the non-federal parcels being included in this proposal as High to Very High risk from wildfire to the Town of Mammoth Lakes. Stakeholders involved in the ESCCRP Planning Process have brought these units to our attention thereby facilitating their inclusion in this proposal. Letters of support are available upon request.
Step 3: Provide a Benefit	3C. Significantly reduces fire risk to households within one or more disadvantaged/low-income communities
Describe the Benefit	Proposed treatments on the non-federal parcels will significantly reduce the wildfire hazard by reducing the basal area of existing stands within Town open space and directly addressing fuels mitigation needs within the community identified in previous planning processes. Treatments on Federal lands address strategic areas that begin to provide breaks in the otherwise continuous fuels across the landscape where environmental compliance has already been completed to help avoid large scale high severity fire.
Local CAL FIRE Unit Fire Plan	True
Local Community Wildfire Protection Plan	True
Safeguarding California Plan	True
Strategic Fire Plan for California	True
California Forest Carbon Plan	True
CA Natural & Working Lands Implementation Plan	True
California's Wildfire and Forest Resilience Action Plan	True
Other	True
Identify other plans not listed above.	Global Warming Solutions Act of 2006 Mono County and the Town of Mammoth Lakes Multi-Jurisdictional Hazard Mitigation Plan (including the Mono County Community Wildfire Protection Plan)
Identify the contact(s) at the local CAL FIRE Unit(s) that has/have been briefed on this proposed project.	Ryan Wimmer, Southern Area Forester I FKU 4300 (916) 531-8996 Ryan.Wimmer@fire.ca.gov Robin Bellows, Central Area Forester I (916) 224-5584 Robin.Bellows@fire.ca.gov Julie Howard, Forest Health Program Manager (831) 345-4942 Julie.Howard@fire.ca.gov David Haas San Bernardino Unit Forester I BDU 3500 (909) 881-6955 David.Haas@fire.ca.gov
Is this project an identified regional priority?	Yes
Discuss relationship to these regional groups.	The Eastern Sierra Climate & Communities Resilience Project (ESCCRP) was born in tandem with the RFFCP East Subregion planning effort. This was in recognition by the Sierra Nevada Conservancy, after receiving local input, that the Town of Mammoth Lakes has significantly more complex fuels mitigation needs than most other communities in the Eastern Sierra. By addressing the needs in Mammoth, the rest of the region was more likely to receive equal representation. Additionally, the ESCCRP is likely the only project in the region that can attract the type of resources sorely needed to solve long overdue capacity issues like biomass, local workforce development, and longer-term funding for needs like environmental compliance and comprehensive public outreach and education. With this knowledge, the ESCCRP not only participates in the RFFCP but works to advance the capacity-building effort in the Eastern Sierra. From its inception, the RFFCP and ESCCRP have been integrated, and the ESCCRP is actively working via this grant to address forest health needs within the community as well as the surrounding landscape. This project also works to address the most technically challenging acres within the Town limits. The ESCCRP Project Manager also serves on the RFFCP coordinating committee to make regional decisions about project prioritization and needs addressing foundational capacity issues. With a decade of shared history among the leaders of both respective efforts, this collaboration fell into place easily and will continue to work together to maximize the regional benefit.

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Community Engagement	High
Primary project partner #1	Stephen Calkins, Forester, Inyo National Forest
Role in project	The Inyo National Forest will be working in close partnership with the Whitebark Institute as the majority of the ESCCRP project area falls under Federal land ownership.
Email	Stephen.calkins@usda.gov
Letters of commitment	True
Primary project partner #2	Trevor Seck, Program Coordinator, National Forest Foundation
Role in project #2	NFF will manage the contracts for the Lakes Basin pile burning as well as 542 acres of mechanical fuels reduction in the Three Creeks treatment areas.
Email #2	tseck@nationalforests.org
Primary project partner #3	Genevieve Cross, Agency Relations Senior Advisor, Southern California Edison
Role in project #3	SCE will continue routine veg management work and infrastructure hardening and upgrades with the goal of preventing unwanted ignitions from power grid as in-kind match.
Email #3	Genevieve.Cross@sce.com
Primary project partner #4	Terry Erlwien, District 9 Deputy Director Maintenance & Operations, Caltrans
Role in project #4	Caltrans will provide traffic control for fuels work occurring along State Highway routes in the eastern Sierra as needed.
Email #4	terry.erlwein@dot.ca.gov
Annual operating budget	0
Statement of Qualifications	True
Full Name	Janet Hatfield
I do hearby attest and certify that the above and attached information is true and correct.	True
Executed on (MM/DD/YYYY)	12/08/2021
Submitter Email	janet@whitebarkinstitute.org
Member	
State	Approved
Created	08/12/2021 13:31
Updated	08/12/2021 13:31

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Scope of Work: ESCCRP Phase I Implementation

Project Background: The Eastern Sierra Climate and Communities Resilience Project (ESCCRP) is a 56,000-acre collaborative forest restoration project on the Inyo National Forest and immediately adjacent lands of the eastern Sierra Nevada. In the face of rapidly increasing climate stressors, the need for proactive forest management action is urgent in order to build regional resilience. The ESCCRP has gathered a robust stakeholder group to aid in the planning of this project. Several areas within the larger project are NEPA ready and constitute most of the acres proposed under this funding award. This ESCCRP Phase 1 Implementation takes a bold and proactive step toward climate resilience in the Eastern Sierra. Doing so, we can better prepare ourselves for the increased pace and scale of work that this project brings to the region.

State Plan Consistencies: The proposed project would move California closer towards achieving the goals outlined in California's Wildfire and Forest Resilience Action Plan, the Safeguarding California Plan, and the Strategic Fire Plan for California by increasing the pace and scale of forest health projects. Mechanically reducing fuels and then strategically implementing prescribed fire is an effort to protect forests and communities from large-scale, high-severity fire. The proposed project will help the Inyo National Forest (INF) and ESCCRP partners lead by example through proactive management, setting a precedent for future forest management projects in the Eastern Sierra.

California's Forest Carbon Plan: This plan declares wildfire as the single largest source of carbon storage loss and GHG emissions from forested lands in the State. Through proactive management, the proposed project aims to reduce the severity and extent of future wildfires. This project supports the Plan's overarching goal to manage forests as healthy and resilient, long-term sinks of carbon that provide a range of ecosystem and societal benefits.

Natural and Working Lands Climate Change Implementation Plan: Through the forest management actions proposed, we aim to manage our natural lands to further reduce greenhouse gases and maintain them as a resilient carbon sink by promoting old growth forest characteristics, more capable of sequestering carbon long term. The proposed actions will help the State achieve its longer-term climate goals for natural and working lands.

California Global Working Solutions Act of 2006: This legislation recognizes one of the potential adverse impacts of global warming to be a reduction in the quality and supply of water to the State from the Sierra snowpack. The proposed project applies thinning treatments developed from the best available science to reduce the risk of catastrophic fire. These actions will improve headwater forest health, thereby avoiding large scale catastrophic loss of forest cover. Healthy forests have well known benefits that maintain water quality, and positively influence streamflow and timing of runoff from the Sierra snowpack.

The proposed project aligns with the efforts of the CAL FIRE San Bernardino Unit Fire Plan to help prevent catastrophic wildfires. The project embodies the mission of the San Bernardino Unit: "work together today for a healthier, safer, and more resilient tomorrow." On the local scale, the proposed project supports the Mono County and the Town of Mammoth Lakes Multi-Jurisdictional Hazard Mitigation Plan (including the Mono County CWPP); the proposed treatments within the Town's municipal boundary are identified as high and very high wildfire hazard to the community. Managing these forests within the Town improves project effectiveness and begins building resilience at the community and landscape levels.

Proposed Project Activities: There are multiple NEPA-ready treatment areas within the ESCCRP, as well as 80 acres of open space within the Town of Mammoth Lakes under non-federal ownership. A table with treatment unit details follows. Coordination of biomass disposal

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for select treatment areas will be approached as a pilot project to determine best approach for various units to meet both short and long-term environmental and economic goals.

Treatment Area	Acres	Treatment Type	NEPA/CEQA	Estimated Completion
Reds Meadow (FR-1, FR-2, FR-4, FH-3, FH-4)	448	Hand Thin	Reds Meadow	12/2022
Reds Meadow (FR-3) *	300	Rx Fire	Reds Meadow	12/2024
Camp High Sierra	35	Hand Thin	TBD	12/2022
Mammoth Creek Parcels	29	Hand Thin	TBD	12/2022
Bell Shaped Parcel	16	Hand Thin	TBD	12/2023
Lakes Basin (23 units)	542	Pile Burn	Lakes Basin	03/2024
Sherwin 2 Scenic (T3) **	88	Mechanical Thin	Sherwin 2 Scenic	12/2023
Sherwin 2 Scenic (T6)	38	Aspen Regen	Sherwin 2 Scenic	12/2022
395 Median (Units 1-9)	118	Mechanical Thin	395 Median	12/2023
Three Creeks (0370003, 0370006, 0370012)	542	Mechanical Thin	Three Creeks	12/2024
			Treatment total acres	**2156**

* The Reds Meadow FR-3 NEPA unit area is 442 acres as stated in the GIS attribute data but only 300 acres are expected to fall within the RX fire boundary due to topographic constraints.
** The Sherwin 2 Scenic T3 unit is divided into units T3a & T3b in the GHG workbook; unit T3a is inside the Shady Rest Campground and unit T3b is outside the campground

Project Tasks

Task 1: Project Management & Administration

1.1. Project management & coordination
1.2. Administer & manage subcontracts and agreements
1.3. Routine invoicing & reporting
1.4. Grant agreement signage compliance

Task 2: Stakeholder Engagement & Coordination

2.1. Coordination of all treatment units with appropriate partners
2.2. Development of Prioritization Framework for the entire ESCCRP planning area
2.3. ESCCRP stakeholder meetings as needed

Task 3: Develop Bid Packages for Thinning Treatments

3.1. Draft RFPs for timber management services
3.2. Circulation of RFPs & selection of best value bid
3.3. Negotiation & execution of all contracts

Task 4: Prescribed Fire Planning & Implementation

4.1. Draft & circulate inquiry for Reds Meadow Rx burn plan development services
4.2. Circulate RFP for contract pile burning services for Lakes Basin
4.3. Evaluate bids and award contract
4.4. Draft and approve Rx Burn Plans for broadcast and pile burning Reds Meadow Units
4.5. Certify, approve, & execute burn plan operations (Reds Meadow)
4.6. Execution and oversight of contractor led pile burning (Lakes Basin)

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Task 5: CEQA Environmental Compliance & Permitting

5.1. Circulate inquiry for CEQA environmental planning services for non-federal units
5.2. Select, negotiate, & execute contract for CEQA
5.3. File SB901 exemptions for NEPA ready units
5.4. Define project activities for non-federal parcels with an appropriate forestry professional
5.5. File CEQA documents with appropriate authorities
5.6. Secure SWRCB Timber Waiver(s) as needed

Task 6: Forestry Operations: Unit Prep. Contractor Oversight and Monitoring

6.1. Unit layout & marking
6.2. Photo monitoring
6.3. Field inspections support in coordination with INF and daily log completion
6.4. GPS verification of units completed and associated map generation

Task 7: Biomass Technology Pilot & Planning

7.1. Establish contract for long term biomass planning (builds off NFWF grant)
7.2. Analysis & identification of short-term biomass technology for immediate use
7.3. Economic analysis and acquisition of technology prescribed in task 7.2
7.4. Train, coordinate, & pilot use of technology on units as appropriate
7.5. Negotiation & contracting of short-term technology owner/operator responsibilities
7.6. Development of proposed use and maintenance plan of short-term biomass technology
7.7. Identification of long-term biomass solution commensurate with ESCCRP
7.8. Site selection of longer-term biomass technology

Task 8: Public Outreach & Education

8.1. Site selection, layout & planning of forest health demonstration forest
8.2. Education & Outreach content development and circulation to the public
8.3. Implement USFS FireWorks Curriculum in local schools
8.4. Hosting of public media events, publications of printed material, forestry/fire talks

Diverse Management Actions: The proposed management actions would restore 2,156 acres of priority landscape of the ESCCRP, using hand and mechanical thinning operations and prescribed fire. Combined, these treatments will shift the current forest structure toward more desired conditions. Thinning and fuel reduction treatments are designed to shift stocking levels, species composition, and structure towards the natural range of variation, thereby improving resilience against disturbance events such as fire, drought, and insect and disease induced mortality. Through the combination of forest treatments, the proposed project aims to promote resilient forest ecosystems, protect the community from wildfire, strengthen our rural economies, and help prepare the ESCCRP partners for action. The intent of the proposed project is in alignment with the goals of the CAL FIRE Forest Health Program. Securing California Climate Investments funding through this proposal is crucial to commencing on-the-ground activities and initiating the long-term strategy of the ESCCRP.

Planning, Outreach & Education: Planning efforts under this work scope include identification of appropriate biomass technologies commensurate with project scale and immediate needs, burn plan development, CEQA, and development of a scientifically robust treatment prioritization framework. In addition, a demonstration forest will be designed to augment outreach and education efforts that are considered essential for success given the high-profile nature of the project. These combined efforts will enable the Whitebark Institute and our USFS partners to restore the most important units first, tackle steep technical areas using fire instead of expensive hand treatments, test the disposal of biomass in a more environmentally responsible and cost-effective manner, and help improve public understanding of the need for forest restoration across the Sierra.

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Experienced Partners: The Whitebark Institute a nonprofit with a focus on interdisciplinary environmental work, consists of experienced local professionals who have been involved with environmental issues in the Eastern Sierra for decades. Whitebark Institute staff are currently leading the broader ESCCRP planning and RFFCP efforts. To implement the proposed project, the Whitebark Institute will be partnering closely with the Inyo National Forest, the National Forest Foundation, Southern California Edison, and Caltrans to accomplish the work. The National Forest Foundation was selected to help in the implementation of the project as we transition to the increased workload and allow Whitebark to build and train staff to be better prepared for future implementation work. Southern California Edison is contributing match for the planned vegetation mitigation efforts inside the project area. Caltrans will be providing traffic control on units that parallel State Highway routes. Beyond this implementation phase, we have assembled water agencies, local governments, environmental groups, as well as regional and state agencies to help us continue to plan and implement the entirety of the project.

Enduring Project Benefits: The proposed project promotes social, economic, and environmental sustainability in the Eastern Sierra. Forests with attributes within the natural range of variation have demonstrated their ability to reduce fire severity and maintain forest vigor. Highly vigorous trees are much more resistant to bark beetles, drought, and other climate-driven stressors, reducing the likelihood of tree mortality. Open forests also tend to have positive influences on snow retention and attenuating streamflow. Benefits from the treatments proposed will be maintained using prescribed fire. An INF forest-wide prescribed fire NEPA project is nearing a decision that will allow the use of prescribed fire as a management tool to insure these investments.

Additionally, the treatment activities proposed will begin to reduce the risk of large-scale catastrophic wildfire. This reduction in wildfire risk benefits the local community, sensitive fish and wildlife habitat, and also safeguards irreplaceable ecosystem services on which the local economy depends. Importantly, the activities also promote climate adaption, enable outreach opportunities, provide for safer and more effective emergency response from fire personnel, and better prepare all ESCCRP partners for action. The enduring benefits from the proposed project will be further advanced by future phases of the ESCCRP.

Mitigation of Impacts: The Inyo National Forest Land Management Plan (2019) clearly outlines desired conditions for forest types, several of which are included within this project scope. The plan outlines standards by which the INF will comply on all future projects on numerous topical levels. These standards are implemented into decision notices of NEPA documents and specify standard prevention practices for mitigating the spread of invasive species, protecting sensitive plant and animal species, and prevention of adverse soil impacts. Baseline standards include migratory bird limited operating periods, soil moisture baselines, avoiding disturbance of known archaeological and rare botanical sites, minimizing impacts on rare wildlife species, and inspection and cleaning of specialized equipment and vehicles to reduce the spread of invasive species. Specialized species concerns are addressed on a per unit basis as identified by surveys by interdisciplinary specialists.

Biomass Planning: The ESCCRP Project Manager worked with partners in early 2020 to secure funding to address the biomass needs of the region. With funding from the National Fish and Wildlife Foundation (NFWF), TSS Consultants has been funded to support technical analyses that will yield matrices and associated recommendations for both immediate and long-term biomass technologies that meet current and future needs of biomass utilization in the Eastern Sierra. Funding from that award fell shy of meeting the ESCCRP full needs and so one final task has been included in this work scope. Final deliverables funded by CAL FIRE under this award will be a renewable energy technology assessment and the selection and an associated site review matrix. The full scope of services from TSS funded by the NFWF grant is available upon request.

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CAL FIRE Tracking # 20-FH-BDU-923 Project Title: ESCCRP: Phase I Implementation	CAL FIRE Forest Health Program California Climate Investments (Required from all aplicants. For Research Program applicants with two-phase projects, use this sheet for Phase 1 budget only.)		Whitebark Institute

Worksheet 1A: Grant Info

Budget Item	Description	Units (if applicable)	Rate (if applicable)	CAL FIRE Grant Share	Program Income	Grantee Match	Total
A. Salaries and Wages *(Job title/Classification/Role)*		*(# hours)*	*($/hour)*	***$258,158.00***	***$0.00***	***$0.00***	***$258,158.00***
Project Director	Contracts & Agreements	152	$80.00	$12,160.00			$12,160.00
Project Manager	Project Oversight & Coordination, ESCCRP Planning, Non-Fed Timber ops, Capacity building, mentorship of new Project Managers	1200	$70.00	$84,000.00			$84,000.00
Project Coordinator	Field Operations on Federal Lands	1400	$55.00	$77,000.00			$77,000.00
Project Assistant	Grant Admin reporting, GIS, website maintenance, field work & staff support	1600	$40.00	$64,000.00			$64,000.00
RRFCP Outreach Coordinator	Development & Implementation Outreach & Education Plan for ESCCRP	200	$65.00	$13,000.00			$13,000.00
Program Administrator	Accounting, finance tracking, vendor payments	150	$53.32	$7,998.00			$7,998.00
B. Employee Benefits *(Job title/Classification/Role)*		*(# hours)*	*($/hour)*	-	-	-	-
	Included in hourly rates above						-
C. Contractual *(Role in project)*		*(e.g., # hours, # acres, # BDT)*	*(e.g., $/hour, $/acre, $/BDT)*	***$4,100,948.45***	***-***	***$1,600,000.00***	***5,700,948.45***
Inyo National Forest-Agency oversight	Agency authority and oversight of all units managed otherwise by partners. Sign off on all units post-implementation + associated overhead with INF SOW			$65,799.86			$65,799.86
Inyo National Forest- Rx Burn	Reds Meadow Rx fire broadcast burning. Including plant and cultural surveys & AD hire crews. INF leads on 300 acres- Reds Meadow Unit FR-3 ($928.85/acre)			$278,654.40			$278,654.40
National Forest Foundation- Project Management	Project Management & Associated overhead as assigned in SOW			$208,000.00		$400,000.00	$608,000.00
National Forest Foundation- Timber Contracts	Oversight of contracts on 542 acres of Three Creeks mechanical units ($2500/acre) and 542 acres of Lakes Basin pile burning ($400/acre), short term biomass pilot project coordination($400/acre) @ Three Creeks Units			$1,788,600.00			$1,788,600.00
Whitebark Institute - Timber Contracts	Whitebark Administered Units (Reds Meadow Units FR1, FR2, FR4, FH3, FH4 ($2200/acre) 395 Median ($2500/acre), Sherwin 2 Scenic($2450/acre), Non-Federal Units ($1700/acre)			$1,690,894.19		$450,000.00	$2,140,894.19

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Rx Burn Plan Consultant	Reds Meadow Rx Fire Burn Plan Development			$15,000.00			
RPF- Professional CEQA Services	CEQA for all non-Federal parcels within Town of Mammoth Lakes			$15,000.00			$15,000.00
Biomass Planning Consulting	Long Term Biomass Planning			$24,000.00			$24,000.00
Consultant Prioritization Planning	ESCCRP Treatment Prioritization Framework Development			$15,000.00			$15,000.00
Cal Trans	Traffic Control for Hwy 395 Units					TBD	
Southern California Edison	Vegetation Management - Protection of Power Grid Infrastrcutrure					$750,000.00	$750,000.00
E. Supplies				***7,663.50***	-	-	***7,663.50***
Field Vest	Cruise Vests	2	$55.50	$111.00			$111.00
Clinometer	Sunto Clinometer	3	$145.00	$435.00			$435.00
DBH Tape	DBH Tape	4	$45.00	$180.00			$180.00
Compass	Compass	2	$50.00	$100.00			$100.00
Flagging	Flagging	35	$2.50	$87.50			$87.50
Tree Marking Paint	Tree Marking Paint	10	$5.00	$50.00			$50.00
Software	ESRI/AVENZA/CAL Topo Subscriptions	6	$100.00	$600.00			$600.00
GPS	Garmin GPS	2	$350.00	$700.00			$700.00
Printer	Office Printer	1	$400.00	$400.00			$400.00
Computers	Laptop computers/monitors	2	$2,500.00	$5,000.00			$5,000.00
F. Equipment				***$135,000.00***		-	***$135,000.00***
Short term biomass solution	Air curtain burner or tracked chipper or equivalent (TBD by TSS consultants as part of NFWF grant)	1	$135,000.00	$135,000.00			$135,000.00
G. Other				***17,548.80***	-	-	***17,548.80***
Travel	Routine travel to field units from office	4105	$0.56	$2,298.80			$2,298.80
Insurance	Insurance coverage requirements for Timber Contracts	3	$1,166.67	$3,500.00			$3,500.00
Legal Review	Contract Review for 3 Timber Contracts	30	$325.00	$9,750.00			$9,750.00
Professional Printing	Printing outreach & education materials & grant signage fabrication	400	$5.00	$2,000.00			$2,000.00
TOTAL DIRECT COSTS				**$4,519,318.75**	**-**	**$1,600,000.00**	**6,119,318.75**
INDIRECT COSTS (9%)		*(12% max for CAL FIRE Grant Share and Program Income, excluding equipment)*		**394,589.06**			**394,589.06**
TOTAL GRANT PROPOSED COSTS				**$4,913,907.81**	**$0.00**	**$1,600,000.00**	**$6,513,907.81**

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CAL FIRE Tracking # 20-FH-BDU-923
Project Title: ESCCRP: Phase I Implementation

CAL FIRE Forest Health Program
California Climate Investments
(Forest Health: Required for all applicants.
Research and Forest Legacy: Complete this worksheet only if field treatments will be implemented using grant funds.)

Whitebark Institute

Worksheet 2: Treatment Areas

Applicant: **Inyo National Forest**
Application ID: **20-FH-BDU-923**

List only one ownership type and only one treatment type per row. You may need to list each area more than once.
Add more rows if needed. All treatment areas must be included.
See Reference Tables for input options -->

TreatmentNumber	TreatmentArea	OwnershipType	Acreage	Treatment Objective	Treatment Activity	StatusNEPA	StatusCEQA	LeadAgency	GrantFunds	MatchingFunds
1	Reds Meadow (FR1, FR2, FR4, FH3, FH4)	USFS	448	Fuels reduction	Thinning	Complete	Not started	CAL FIRE	$ 985,600.00	
2	Reds Meadow (FR3)	USFS	300	Prescribed fire	Understory burn	Complete	Not started	CAL FIRE	$ 201,000.00	
3	Camp High Sierra	Other Public	35	Fuels reduction	Thinning	N/A	Not started	CAL FIRE	$ 59,500.00	
4	Mammoth Creek Parcels	Other Public	29	Fuels reduction	Thinning	N/A	Not started	CAL FIRE	$ 49,300.00	
5	Bell Shaped Parcel	Other Public	16	Fuels reduction	Thinning	N/A	Not started	CAL FIRE	$ 27,200.00	
6	Lakes Basin (23 Units)	USFS	542	Fuels reduction	Pile burn	Complete	Not started	CAL FIRE	$ 216,800.00	
7	Sherwin2 Scenic-T3 (Units a,b)	USFS	88	Fuels reduction	Thinning	Complete	Not started	CAL FIRE	$ 220,000.00	
8	Sherwin2 Scenic-T6	USFS	38	Fuels reduction	Thinning	Complete	Not started	CAL FIRE	$ 91,200.00	
9	395 Median (Units 1-9)	USFS	118	Fuels reduction	Thinning	Complete	Not started	CAL FIRE	$ 295,000.00	
10	Three Creeks (0370003, 0370006, 0370012)	USFS	542	Fuels reduction	Thinning	Complete	Not started	CAL FIRE	$ 1,355,000.00	
11	Multiple Biomass Pilot (Three Creeks Units)	USFS	542	Fuels reduction	Biomass removal	Complete	Not started	CAL FIRE	$ 216,800.00	
12	Multiple Pile Burn (FR1, FR2, FR4, FH3, T6)	USFS	427	Fuels reduction	Pile burn	Complete	Not started		$ -	TBD
13	Multiple Firewood (FH4, T3, 395 Median, Non_Fed Units)	USFS	344	Fuels reduction	Biomass removal	Complete	Not started		$ -	TBD
Total acres treated in grant project:			2698						$ 3,717,400.00	0
Sums	--	--		--	--	--	--	--		0

Total acres treated in grant project:	**2698**

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CAL FIRE Tracking # 20-FH-BDU-923 Project Title: ESCCRP: Phase I Implementation	CAL FIRE Forest Health Program California Climate Investments (Required for all applicants: Forest Health, Research, and Forest Legacy.)	Whitebark Institute

Worksheet 3: Work Plan & Timeline

Applicant:	Inyo National Forest
Application ID:	20-FHJ-BDU-923

For each treatment area or major task in this application, list the associated activities or phases of work and show timeline by quarter.
Activities associated with treatment implementation should be organized by treatment area. All treatment areas or other activities must be included.
See examples below. Add more rows if needed.

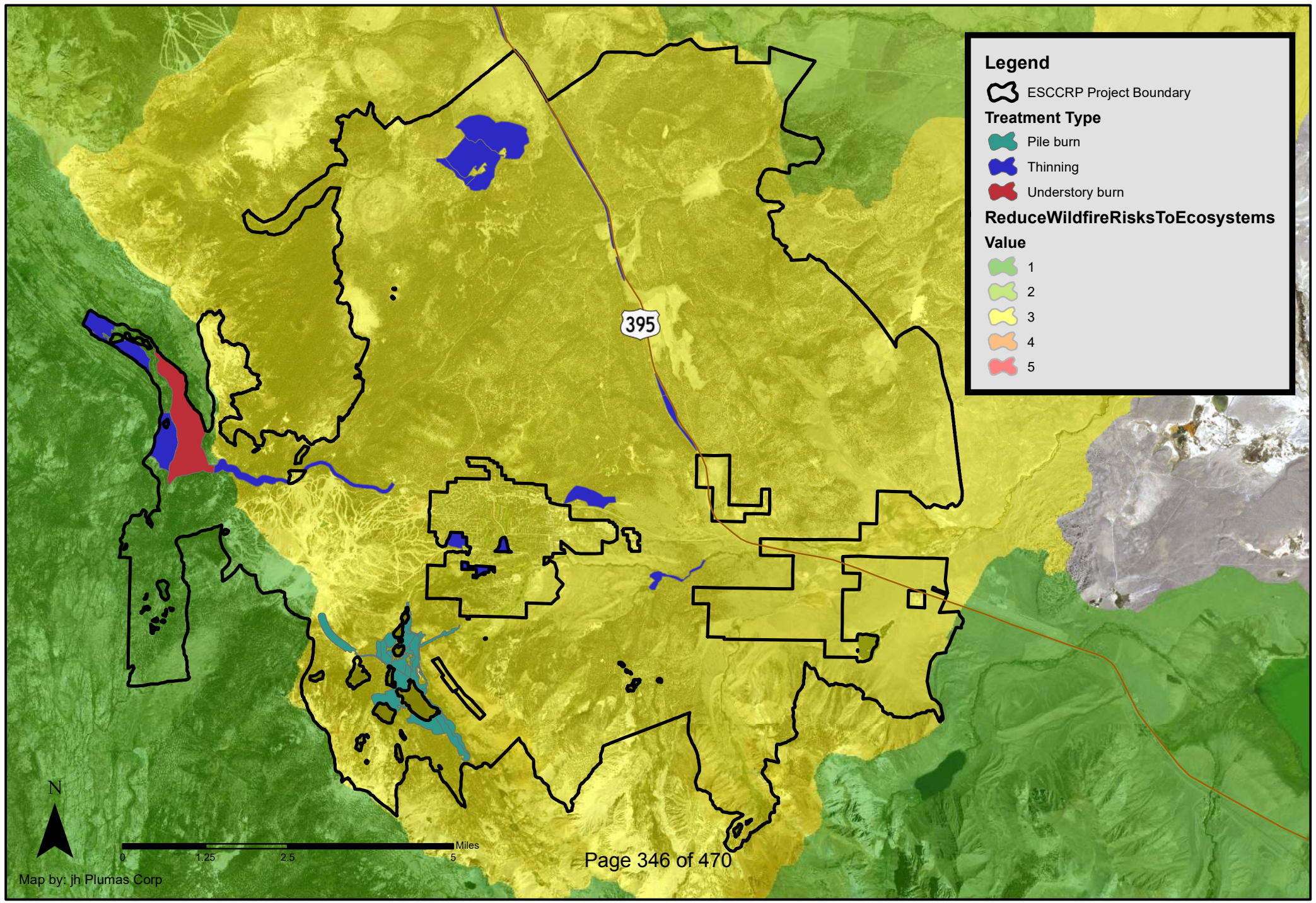
		2021	2021	2021	2022	2022	2022	2022	2023	2023	2023	2023	2024	2024	2024	2024	2025
Treatment Area	**Activity and Treatment Number**	May-June	Jul-Sep	Oct-Dec	Jan-Mar	Apr-Jun	Jul-Sep	Oct-Dec	Jan-Mar	Apr-Jun	Jul-Sep	Oct-Dec	Jan-Mar	April-June	Jul-Sep	Oct-Dec	Jan-Mar
Schedule below denotes desired timeframes to complete Tasks 3,4,5,6 from the Scope of Work																	
Reds Meadow Hand Thin	SB901 Exemption																
	Timber Waiver Reds Meadow																
	Planning- Layout/Marking																
	Contracting																
	Treatment 1: Hand Thin (FR-1, FR-2, FR-4)																
	Treatment 12: Biomass Removal (FR-1, FR-2, FR-3)(Pile Burn)																
	Treatment 1: Hand Thin (FH-3, FH-4)																
	Treatment 13: Biomass removal (FH-3, FH-4)(Firewood Collection)																
Reds Meadow Rx Burn	Contracting																
	Burn plan development & approval																
	Treatment 2: Understory burn (FR-3)																
Camp High Sierra- City of LA	CEQA																
	Planning- Layout/Marking																
	Contracting																
	Treatment 3: Hand Thin																
	Treatment 13: Bomass removal (Firewood, Chip/Haul)																
TOML Owned Parcels	CEQA																
	Planning- Layout/Marking																
	Contracting																
Mammoth Creek Parcels (MCP)	Treatment 4: Hand Thin (MCP)																
Bell Shaped Parcel (BSP)	Treatment 5: Hand Thin (BSP)																
	Treatment 13: Biomass removal (Firewood, Chip/Haul)																
Lakes Basin	SB901 Exemption																
	Contracting																
	Treatment 6: PileBurn																
Sherwin 2 Scenic- T3 (a,b)	SB901 Exemption																
Shady Rest Campground	Planning- Layout Marking																
	Contracting																
	Treatment 7: Mechanical Thin (T3a, T3b)																
	Treatment 13: Biomass removal (T3a, T3b) (Firewood collection)																
Sherwin 2 Scenic- T6	SB901 Exemption																
Sherwin Creek Campground	Planning- Layout Marking																
	Contracting																
	Treatment 8: Hand Thin (T6)-Aspen Regen																
	Treatment 12: Biomass removal (T6) (Pile Burn)																
395 Median (Units 1-9)	SB901 Exemption																
	Planning- Layout/Marking																
	Contracting																
	Treatment 9: Mechanical Thin (Units 1-9)																
	Treatment 13: Biomass removal Units 1-9 (Firewood collection)																
Three Creeks (All Units)	SB901 Exemption																
	Planning- Layout/Marking																
	Contracting																
	Treatment 10: Mechanical Thin (All Units)																
	Treatment 11: Biomass removal * (Pilot use of Biomas tech)																
Non-Implementation Task Schedule- Tasks 1,2,7,8																	
Project Managment & Administrat	Overall Project Management & Coordination																
Task 1	Draft, CirculateRFPs	See Timeline specific to treatement areas above															
	Project Site Visits	See Timeline specific to treatement areas above															
	Review, award, execute and manage contracts	See Timeline specific to treatement areas above															
	Invoicing/Reporting																
	Grant Signage Compliance																
	Photo Monitoring																
Stakeholder Engagement & Coordi	Coordination of treatments with ESCCRP partners																
Task 2	Develop ESCCRP Prioritization Framework for future treatments																
	ESCCRP Stakeholder Meetings (Quarterly or as needed)																
Biomass Planning	Develop & Execute Contract for Biomass Planning																
Task 7	Analysis & identification of short term biomass technology																
	Acquisition of short term biomass equiptment for use on pilot																
	Long term renewable energy technology assessment																
	Ranked Technology Provider List																
	Site Matrix for appropriate technology																
Outreach & Education	Collaboratively Plan Demonstration Forest																
Task 8	Draft Outreach & Eductation Plan for ESCCRP																
	Develop Outreach Content for ESCCRP																
	Distribute Outreach & Education materials to public																

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Eastern Sierra Climate and Communities Resilience Project

ESCCRP Phase I Treatments: NEPA Ready Units and Units within the Town of Mammoth Lakes

Working together to promote resilient landscapes, build fire adapted communities, and provide for safe and effective wildfire response.



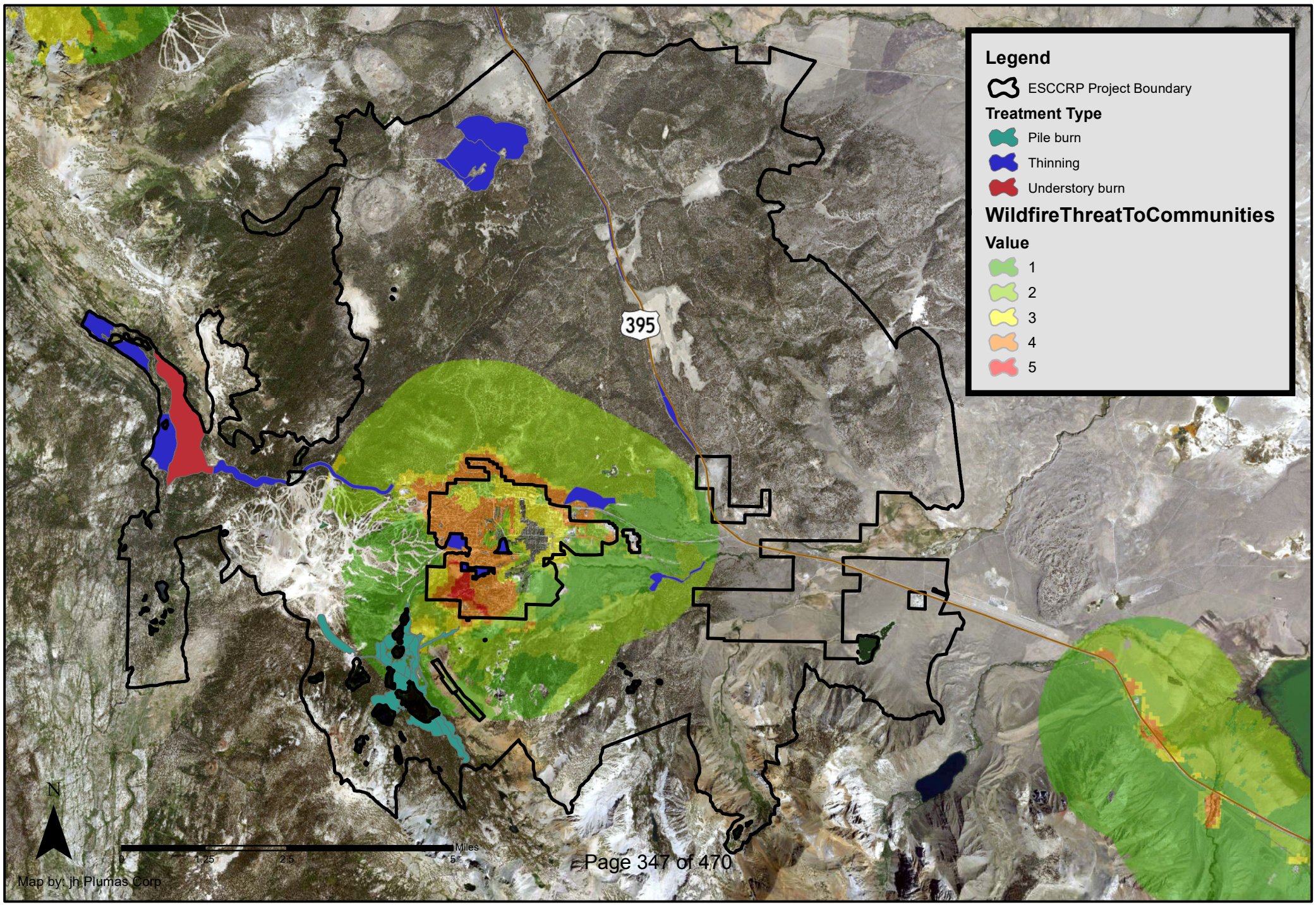
Map by: jh Plumas Corp

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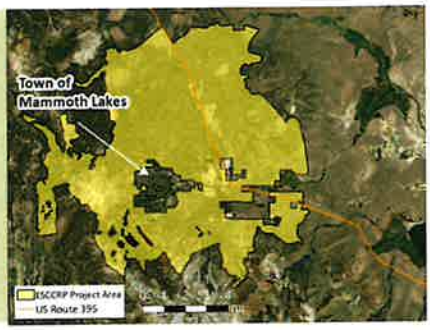
Eastern Sierra Climate and Communities Resilience Project

ESCCRP Phase I Treatments: NEPA Ready Units and Units within the Town of Mammoth Lakes

Working together to promote resilient landscapes, build fire adapted communities, and provide for safe and effective wildfire response.



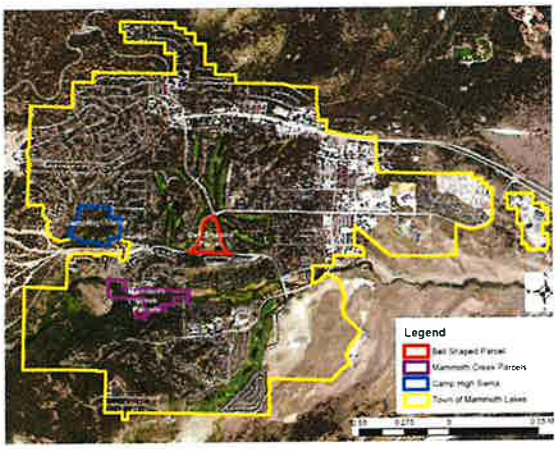
Eastern Sierra Climate & Communities Resilience Project: Summer 2023 Town Parcels Fuels Reduction



ABOUT THE ESCCRP

The Eastern Sierra Climate & Communities Resilience Project (ESCCRP), also known as the "Mammoth Donut Project" is a collaborative landscape-scale forest restoration project aiming to reduce the risk of high severity wildfire and to restore resilience to 56,000 acres on the Inyo National Forest (INF) and undeveloped, non-federal, parcels within the Town of Mammoth Lakes (TOML) municipal boundary.

ABOUT SUMMER 2023 TOWN PARCELS FUELS REDUCTION



The Mono County and Town of Mammoth Lakes Multi-Jurisdictional Hazard Mitigation Plan which includes the Mono County Community Wildfire Protection Plan identifies hazards and risks associated with wildland fire in proximity to TOML and identifies areas of highest concern.

Through CALFIRE Forest Health Grant Program funding and in partnership with TOML, Mammoth Lakes Fire Department, City of Los Angeles, and Mammoth Mountain Ski Area, Whitebark Institute will be conducting fuels reduction on three parcels within Mammoth Lakes that were identified as high to very high fire risk to wildfire: Bell-shaped Parcel, Camp High Sierra, and Mammoth Creek Parcels.

The treatments for these parcels were developed by a Registered Professional Forester and will be reviewed by CAL FIRE specialists, Regional Water Quality Control Board, and California Department of Wildlife through the CAL FIRE process called the Timber Harvest Plan (THP) to comply with the Forest Practice Act. The THP is a document that outlines what trees a private landowner will remove, how the trees will be removed, and the steps that will be taken to prevent damage to the environment. These treatments aim to reduce immediate fuel loading and restore forest health.

TREATMENTS Removal of live, dead, and infested trees with mechanical equipment to increase stand vigor and reduce future tree mortality induced by tree competition for water. Left untreated, the mortality in these parcels will likely continue to propagate from pests and pathogens posing a continued fire threat to the community.

BIOMASS The landowners of each parcel will decide what to do with the logs and is still being determined; the logs will not be left on site other than for temporary storage. Slash material may be chipped and remain on site for soil stabilization.

PROJECT TIMING Treatments are planned for summer 2023, beginning as early as June. It is anticipated that total work time to complete these parcels is approximately three months and will be completed fall 2023.

HOMEOWNER COMMUNITY MEETINGS In collaboration with project partners, Whitebark Institute will be hosting meetings in spring 2023 to discuss project details with homeowners and community members. For more information on these meetings visit the project's website by scanning the QR code.

Funding for this project provided by the California Department of Forestry and Fire Protection's Forest Health Program.

The Forest Health Program is a part of California Climate Investments (CCI), a statewide program that puts billions of Cap-and-Trade dollars to work reducing GHG emissions, strengthening the economy, and improving public health and the environment– particularly in disadvantaged communities.

Mammoth Lakes Town Council
Agenda Action Sheet

Title: Update on Emergency Response and continued necessary emergency work provided for in Resolution 23-29.

Council Meeting Date: 6/21/2023

Prepared by: Daniel C. Holler, Town Manager

Recommended Motion: Staff is recommending, Council make the finding that existing damages to Town facilities and infrastructure resulting from the extreme winter weather are such that the emergency work provided for in Resolution 23-29 is still necessary. (This action requires a 4/5ths Vote.)

Summary:
Town facilities and infrastructure impacted by the extreme winter weather are still in a state of disrepair impacting the welfare and safety of the community. Damage to sidewalks, drainages, fencing, signage, and facilities is substantial. As the snow melts additional damage to curbs and gutters, drain inlets, signage, fencing, facilities, ADA detectable surfaces, and sidewalks continue to be more apparent. On May 17, 2023, the Council adopted Resolution 23-29 authorizing the emergency repair of these damages and the procurement of the necessary equipment, services, and supplies for the repair, without a competitive bidding process. The need for the work authorized by this resolution continues to be necessary to provide for public welfare and safety. A copy of the resolution is attached for Council information.

Staff will provide updates on other actions taken in response to the declared emergency and the work achieved under the emergency contract. Staff is monitoring and evaluating weather conditions including flooding potential and will consider recommending action in July to terminate the locally declared emergency.

RESOLUTION 23-29

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MAMMOTH LAKES, STATE OF CALIFORNIA, FINDING THAT EMERGENCY CIRCUMSTANCES JUSTIFY AWARDING A CONTRACT FOR TOWN INFRASTRUCTURE AND FACILITIES DAMAGED BY EXTREME WEATHER INCLUDING FENCING, PARKS, REGULATORY, STREET AND WAY FINDING SIGNAGE, SIDEWALK, CURB, GUTTER, DRAINAGE INLETS, ADA REQUIRED DETECTABLE WARNING SURFACES AND RELATED ITEMS WITHOUT COMPETITIVE BIDDING

WHEREAS, California law generally requires the Town to award contracts for "public projects" in excess of $1,000 to the lowest bidder after the completion of a competitive bidding process; and

WHEREAS, Public Contract Code Section 20168 provides that in case of emergency the Town Council may pass a resolution by a four-fifths vote declaring that the public interest and necessity demand the immediate expenditure of Town funds to safeguard life, health, or property, and that if such a resolution is adopted the Town may expend any sum required in the emergency without complying with competitive bidding requirements; and

WHEREAS, Public Contract Code Section 22050 authorizes the Town Council, with a four-fifths vote, to "repair or replace a public facility, take any directly related and immediate action required by that emergency, and procure the necessary equipment, services, and supplies for those purposes, without giving notice for bids to let contracts" if the Town Council finds, based upon substantial evidence, that the emergency will not permit a delay resulting from a competitive solicitation for bids, and that the action is necessary to respond to the emergency; and

WHEREAS, Mammoth Lakes has experienced extreme weather conditions during the winter of 2022-2023, with historic accumulations of snow, leading the Town Manager to proclaim a state of emergency on March 3, 2023, which proclamation was ratified by the Town Council on March 7, 2023, with a renewed state of emergency declared by the Town Manager on March 27, 2023 and ratified by proclamation of the Town Council on March 31, 2023; and

WHEREAS, the extreme weather conditions, response and snow accumulations have caused significant damage to Town facilities and infrastructure including damage to fencing, curbs, gutters, drain inlets, roads, ADA required Detectable Warning Surfaces, street signs, wayfinding signs, warning signs and regulatory signage; and

WHEREAS, the Town Council finds that as a result of the weather-caused damage to Town facilities and infrastructure and pursuant to Public Contract Code Section 20168 the public interest and necessity demand the immediate expenditure of public money to safeguard life, health, safety, and property in the Town of Mammoth Lakes; and

WHEREAS, the Town Council finds that based on substantial evidence, including without limitation the staff report presented to the Town Council on May 17, 2023, pursuant to Public Contract Code Section 22050, the emergency will not permit a delay resulting from a competitive solicitation for bids, and that responding to the emergency requires repair of public facilities and infrastructure, other directly related and immediate actions, and procurement of the necessary equipment, services, and supplies for those purposes, without a competitive bidding process.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Mammoth Lakes as follows:

Section 1. The foregoing recitals are true and correct and incorporated herein by reference.

Section 2. The Town Council hereby directs and authorizes the Town Manager and Public Works Director to contract for repairs to Town facilities and infrastructure damaged by the winter of 2022-2023, to take any directly related action, and to procure the necessary equipment, services, and supplies for the repairs, without a competitive bidding process.

Section 3. Pursuant to Public Contract Code Section 22050, the Town Council shall review the emergency action authorized by this resolution at its next regular meeting and at each regular meeting thereafter until the emergency repair work is complete, to determine, by a four-fifths vote, that there is a need to continue the action.

Section 4. The Town Clerk shall certify as to the adoption of this resolution.

APPROVED AND ADOPTED this 17th day of May 2023.

JOHN WENTWORTH, Mayor

ATTEST:

JAMIE GRAY, Town Clerk

STATE OF CALIFORNIA)
COUNTY OF MONO) ss.
TOWN OF MAMMOTH LAKES)

I, JAMIE GRAY, Town Clerk of the Town of Mammoth Lakes, DO HEREBY CERTIFY under penalty of perjury that the foregoing is a true and correct copy of Resolution No. 23-29 adopted by the Town Council of the Town of Mammoth Lakes, California, at a meeting thereof held on the 17th day of May 2023, by the following vote:

AYES:	Councilmembers Bubser, Rea, Rice, Mayor Pro Tem Sauser, and Mayor Wentworth
NOES:	None
ABSENT:	None
ABSTAIN:	None
DISQUALIFICATION:	None

JAMIE GRAY, Town Clerk

Mammoth Lakes Town Council
Agenda Action Sheet

Title: Authorize a professional services agreement with Keyser Marston Associates Inc. for Mammoth Mountain Main Lodge Redevelopment financial advisory services.

Council Meeting Date: 6/21/2023

Prepared by: Sandra Moberly, Community and Economic Development Director

Recommended Motion: Authorize the professional services agreement with Keyser Marston Associates, Inc., subject to the Town Attorney's approval and finalization of the agreement, for financial advisory services as described in the agreement which is included as **Attachment 1.**

Summary:
In 2020, approximately 35.7 acres of land was transferred from the United States Forest Service to Mammoth Main Lodge Redevelopment LLC (MMLR). The land is currently located within the municipal boundary limits of the Town of Mammoth Lakes (Town). In 2021 the Town processed a concept review which resulted in a formal submittal of the project in September 2022. The proposed project includes up to 250 hotel "keys," for-sale residential of up to 164 units, club amenities, retail, dining, and skier services. Over the past several years, as a part of both the concept review and formal land use application, staff has been working with the applicant on baseline CEQA/NEPA analysis that will inform Environmental Impact Report/Environmental Impact Statement (EIR/EIS). A comprehensive update on the project will be provided to Council on July 19, 2023.

Staff anticipates that, at some point in the project process, the applicant will be submitting an application for a development agreement which will require financial analysis and negotiation between the Town and the applicant. Keyser Marston Associates, Inc., has significant experience in development agreement negotiations as well as pro forma analysis, fiscal benefits analysis, and public financing strategy analysis. Kathe Head, the staff representative from Keyser Marston Associates, Inc. has experience negotiating development agreements involving large hotel projects and manages the affordable housing negotiation group for the company which makes her particularly suited to this work.

As a note, the work on this contract will not begin until the applicant has submitted a development agreement application or there is other financial analysis needed as a part of the project process. Staff anticipate this to occur in mid-late 2023 but would like to have this contract in place so work can begin as soon as the request is submitted.

FINANCIAL CONSIDERATIONS:
The costs will be billed on a time/materials basis and the project applicant will cover all costs related to this contract. The Town will track and invoice costs on a monthly basis.

LEGAL CONSIDERATIONS:
The Town Attorney has reviewed the attached consulting agreement and will work with staff and the consultant to finalize the agreement.

ATTACHMENT: Draft Consulting Agreement: Keyser Marston Associates, Inc.

TOWN OF MAMMOTH LAKES

PROFESSIONAL SERVICES AGREEMENT

1. PARTIES AND DATE.

This Agreement is made and entered into this 20th day of June, 2023, by and between the Town of Mammoth Lakes, a municipal corporation, organized under the laws of the State of California, with its principal place of business at 437 Old Mammoth Rd., Suite 230, Mammoth Lakes, California, 93546 ("Town") and Keyser Marston Associates, Inc., a California Corporation, with its principal place of business at 777 South Figueroa Street, Suite 2555, Los Angeles, CA 90017 ("Consultant"). Town and Consultant are sometimes individually referred to herein as "Party" and collectively as "Parties."

2. RECITALS.

2.1 Consultant.

Consultant desires to perform and assume responsibility for the provision of certain professional financial advisory consulting services required by the Town on the terms and conditions set forth in this Agreement. Consultant represents that it is experienced in providing professional financial advisory consulting services to public clients, is licensed in the State of California, and is familiar with the plans of Town.

2.2 Project.

Town desires to engage Consultant to render such professional financial advisory consulting services for the Mammoth Mountain Main Lodge Redevelopment project ("Project") as set forth in this Agreement.

3. TERMS.

3.1 Scope of Services and Term.

3.1.1 General Scope of Services. Consultant promises and agrees to furnish to the Town all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply the professional financial advisory consulting services necessary for the Project ("Services"). The Services are more particularly described in Exhibit "A" attached hereto and incorporated herein by reference. All Services shall be subject to, and performed in accordance with, this Agreement, the exhibits attached hereto and incorporated herein by reference, and all applicable local, state and federal laws, rules and regulations.

3.1.2 Term. The term of this Agreement shall be from June 20, 2023 to June 20, 2026, unless earlier terminated as provided herein. Consultant shall complete the Services within the term of this Agreement, and shall meet any other established schedules and deadlines.

3.2 Responsibilities of Consultant.

3.2.1 Independent Contractor; Control and Payment of Subordinates. The

Services shall be performed by Consultant or under its supervision. Consultant will determine the means, methods and details of performing the Services subject to the requirements of this Agreement. Town retains Consultant on an independent contractor basis and not as an employee. Consultant retains the right to perform similar or different services for others during the term of this Agreement. Any additional personnel performing the Services under this Agreement on behalf of Consultant shall also not be employees of Town and shall at all times be under Consultant's exclusive direction and control. Neither Town, nor any of its officials, officers, directors, employees or agents shall have control over the conduct of Consultant or any of Consultant's officers, employees, or agents, except as set forth in this Agreement. Consultant shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law. Consultant shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: social security taxes, income tax withholding, unemployment insurance, disability insurance, and workers' compensation insurance.

3.2.2 Schedule of Services. Consultant shall perform the Services expeditiously, within the term of this Agreement, and in accordance with the Schedule of Services set forth in Exhibit "A" attached hereto and incorporated herein by reference. Consultant represents that it has the professional and technical personnel required to perform the Services in conformance with such conditions. In order to facilitate Consultant's conformance with the Schedule, Town shall respond to Consultant's submittals in a timely manner. Upon request of Town, Consultant shall provide a more detailed schedule of anticipated performance to meet the Schedule of Services.

3.2.3 Conformance to Applicable Requirements. All work prepared by Consultant shall be subject to the approval of Town.

3.2.4 Substitution of Key Personnel. Consultant has represented to Town that certain key personnel will perform and coordinate the Services under this Agreement. Should one or more of such personnel become unavailable, Consultant may substitute other personnel of at least equal competence upon written approval of Town. In the event that Town and Consultant cannot agree as to the substitution of key personnel, Town shall be entitled to terminate this Agreement for cause. As discussed below, any personnel who fail or refuse to perform the Services in a manner acceptable to the Town, or who are determined by the Town to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project or a threat to the safety of persons or property, shall be promptly removed from the Project by the Consultant at the request of the Town. The key personnel for performance of this Agreement are as follows: Kathe Head, President.

3.2.5 Town's Representative. The Town hereby designates Sandra Moberly, Community and Economic Development Director, or his/her designee, to act as its representative in all matters pertaining to the administration and performance of this Agreement ("Town's Representative"). Town's Representative shall have the power to act on behalf of the Town for review and approval of all products submitted by Consultant but not the authority to enlarge the Scope of Work or change the total compensation due to Consultant under this Agreement. The Town Manager shall be authorized to act on Town's behalf and to execute all necessary documents which enlarge the Scope of Work or change the Consultant's total compensation subject to the

provisions contained in Section 3.3 of this Agreement. Consultant shall not accept direction or orders from any person other than the Town Manager, Town's Representative or his/her designee.

3.2.6 Consultant's Representative. Consultant hereby designates Kathe Head, President, or his/her designee, to act as its representative for the performance of this Agreement ("Consultant's Representative"). Consultant's Representative shall have full authority to represent and act on behalf of the Consultant for all purposes under this Agreement. The Consultant's Representative shall supervise and direct the Services, using his/her best skill and attention, and shall be responsible for all means, methods, techniques, sequences, and procedures and for the satisfactory coordination of all portions of the Services under this Agreement.

3.2.7 Coordination of Services. Consultant agrees to work closely with Town staff in the performance of Services and shall be available to Town's staff, consultants and other staff at all reasonable times.

3.2.8 Standard of Care; Performance of Employees. Consultant shall perform all Services under this Agreement in a skillful and competent manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Consultant represents and maintains that it is skilled in the professional calling necessary to perform the Services. Consultant warrants that all employees and subconsultants shall have sufficient skill and experience to perform the Services assigned to them. Finally, Consultant represents that it, its employees and subconsultants have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services, and that such licenses and approvals shall be maintained throughout the term of this Agreement. As provided for in the indemnification provisions of this Agreement, Consultant shall perform, at its own cost and expense and without reimbursement from the Town, any services necessary to correct errors or omissions which are caused by the Consultant's failure to comply with the standard of care provided for herein. Any employee of the Consultant or its sub-consultants who is determined by the Town to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any employee who fails or refuses to perform the Services in a manner acceptable to the Town, shall be promptly removed from the Project by the Consultant and shall not be re-employed to perform any of the Services or to work on the Project.

3.2.9 Laws and Regulations. Consultant shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Services, including all Cal/OSHA requirements, and shall give all notices required by law. Consultant shall be liable for all violations of such laws and regulations in connection with Services. If Consultant performs any work knowing it to be contrary to such laws, rules and regulations, Consultant shall be solely responsible for all costs arising therefrom. Consultant shall defend, indemnify and hold Town, its officials, directors, officers, employees, agents, and volunteers free and harmless, pursuant to the indemnification provisions of this Agreement, from any claim or liability arising out of any failure or alleged failure to comply with such laws, rules or regulations.

3.2.10 Insurance.

3.2.10.1 Time for Compliance. Consultant shall not commence work under this Agreement until it has provided evidence satisfactory to the Town that it has secured all insurance required under this section. In addition, Consultant shall not allow any subconsultant to commence work on any subcontract until it has provided evidence satisfactory to the Town that the subconsultant has secured all insurance required under this section.

3.2.10.2 Types of Insurance Required. As a condition precedent to the effectiveness of this Agreement for work to be performed hereunder, and without limiting the indemnity provisions of the Agreement, the Consultant, in partial performance of its obligations under such Agreement, shall procure and maintain in full force and effect during the term of the Agreement the following policies of insurance. If the existing policies do not meet the insurance requirements set forth herein, Consultant agrees to amend, supplement or endorse the policies to do so.

(A) Commercial General Liability: Commercial General Liability Insurance which affords coverage at least as broad as Insurance Services Office "occurrence" form CG 0001, or the exact equivalent, and shall be no less than $1,000,000 per occurrence and no less than $2,000,000 in the general aggregate. Defense costs shall be paid in addition to the limits. The policy shall contain no endorsements or provisions limiting coverage for (1) contractual liability; (2) cross liability exclusion for claims or suits by one insured against another; or (3) contain any other exclusion contrary to the Agreement.

(B) Automobile Liability Insurance: Automobile Liability Insurance with coverage at least as broad as Insurance Services Office Form CA 0001 covering "Any Auto" (Symbol 1), or the exact equivalent, covering bodily injury and property damage for all activities shall be in an amount of not less than $1,000,000 combined limit for each occurrence.

(C) Workers' Compensation: Workers' Compensation Insurance, as required by the State of California and Employer's Liability Insurance with a limit of not less than $1,000,000 per accident for bodily injury and disease.

(D) Professional Liability: Professional Liability insurance with minimum limits of $1,000,000 per claim and in the aggregate. Covered professional services shall specifically include all work to be performed under the Agreement and delete any exclusions that may potentially affect the work to be performed (for example, any exclusions relating to lead, asbestos, pollution, testing, underground storage tanks, laboratory analysis, soil work, etc.). If coverage is written on a claims-made basis, the retroactive date shall precede the effective date of the initial Agreement and continuous coverage will be maintained or an extended reporting period will be exercised for a period of at least three (3) years from termination or expiration of this Agreement.

3.2.10.3 Endorsements. Required insurance policies shall not be in compliance if they include any limiting provision or endorsement that has not been submitted to the Town for approval.

(A) The policy or policies of insurance required by Section 3.2.10.2(A), Commercial General Liability, shall be endorsed to provide the following:

(1) Additional Insured: Consultant agrees to endorse the third party general liability coverage required herein to include as additional insureds Town, its officials, employees, agents, and volunteers, using standard ISO endorsement No. CG 2010 with an edition date of 2010 or similar form. This provision shall also apply to any excess/umbrella liability policies. Consultant also agrees to require all contractors, subcontractors, and anyone else involved in any way with the Project contemplated by this Agreement to do likewise.

(B) The policy or policies of insurance required by Section 3.2.10.2(C), Workers' Compensation, shall be endorsed to provide the following:

(1) Waiver of Subrogation: A waiver of subrogation stating that the insurer waives all rights of subrogation against the indemnified parties.

3.2.10.4 Primary and Non-Contributing Insurance. All insurance coverages shall be primary and any other insurance, deductible, or self-insurance maintained by the indemnified parties shall not contribute with this primary insurance. Policies shall contain or be endorsed to contain such provisions.

3.2.10.5 Waiver of Subrogation. Required insurance coverages shall not prohibit Consultant from waiving the right of subrogation prior to a loss. Consultant shall waive all subrogation rights against the indemnified parties. Policies shall contain or be endorsed to contain such provisions.

3.2.10.6 Deductible. Any deductible or self-insured retention must be approved in writing by the Town and shall protect the indemnified parties in the same manner and to the same extent as they would have been protected had the policy or policies not contained a deductible or self-insured retention.

3.2.10.7 Evidence of Insurance. The Consultant, concurrently with the execution of the Agreement, and as a condition precedent to the effectiveness thereof, shall deliver either certified copies of the required policies, or original certificates and endorsements on forms approved by the Town. The certificates and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf. At least fifteen (15) days prior to the expiration of any such policy, evidence of insurance showing that such insurance coverage has been renewed or extended shall be filed with the Town. If such coverage is cancelled or reduced, Consultant shall, within ten (10) days after receipt of written notice of such cancellation or reduction of coverage, file with the Town evidence of insurance showing that the required insurance has been reinstated or has been provided through another insurance company or companies.

3.2.10.8 Failure to Maintain Coverage. Consultant agrees to suspend and cease all operations hereunder during such period of time as the required insurance coverage is not in effect and evidence of insurance has not been furnished to the Town. The Town shall have the right to withhold any payment due Consultant until Consultant has fully complied with the insurance provisions of this Agreement. In the event that the Consultant's operations are suspended for failure to maintain required insurance coverage, the Consultant shall not be entitled to an extension of time for completion of the Services because of production lost during suspension. Contractor shall provide immediate written notice if: (i) any of the required insurance policies is terminated; (ii) the limits of any of the required policies are reduced; or (iii) the deductible or self-insured retention is increased.

3.2.10.9 Acceptability of Insurers. Each such policy shall be from a company or companies with a current A.M. Best's rating of no less than A:VII and authorized to do business in the State of California, or otherwise allowed to place insurance through surplus line brokers under applicable provisions of the California Insurance Code or any federal law.

3.2.10.10 Pass Through Clause. Consultant agrees to ensure that its subconsultants, subcontractors, and any other party involved with the project who is brought onto or involved in the project by Consultant, provide the same minimum insurance coverage and endorsements required of Consultant. Consultant agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. Consultant agrees that upon request, all agreements with consultants, subcontractors, and others engaged in the project will be submitted to the Town for review.

3.2.10.11 Requirements Not Limiting. Requirements of specific coverage features or limits contained in this Agreement are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If Consultant maintains higher limits than the minimums shown above, Town requires and shall be entitled to coverage for the higher limits maintained by Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to Town.

3.2.10.12 Prohibition of Undisclosed Coverage Limitations. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to the Town and approved of in writing.

3.2.10.13 Separation of Insureds. A severability of interests provision must apply for all additional insureds ensuring that Consultant’s insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the insurer’s limits of liability. The policy(ies) shall not contain any cross-liability exclusions.

3.2.10.14 Timely Notice of Claims. Consultant shall give the Town

prompt and timely notice of claims made or suits instituted that arise out of or result from Consultant's performance under this Agreement, and that involve or may involve coverage under any of the required liability policies.

3.2.11 Safety. Consultant shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, the Consultant shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of employees appropriate to the nature of the work and the conditions under which the work is to be performed. Safety precautions, where applicable, shall include, but shall not be limited to: (A) adequate life protection and life saving equipment and procedures; (B) instructions in accident prevention for all employees and subconsultants, such as safe walkways, scaffolds, fall protection ladders, bridges, gang planks, confined space procedures, trenching and shoring, equipment and other safety devices, equipment and wearing apparel as are necessary or lawfully required to prevent accidents or injuries; and (C) adequate facilities for the proper inspection and maintenance of all safety measures.

3.3 Fees and Payments.

3.3.1 Compensation. Consultant shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth in Exhibit "A" attached hereto and incorporated herein by reference. The total compensation shall not exceed fifty thousand dollars ($50,000) without written approval of the Town Council or Town Manager as applicable. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement.

3.3.2 Payment of Compensation. Consultant shall submit monthly invoices. Town shall pay all undisputed amounts within 30 days of the receipt of each invoice.

3.3.3 Reimbursement for Expenses. Consultant shall not be reimbursed for any expenses unless authorized in writing by Town, or included in Exhibit "A" of this Agreement.

3.3.4 Extra Work. At any time during the term of this Agreement, Town may request that Consultant perform Extra Work. As used herein, "Extra Work" means any work which is determined by Town to be necessary for the proper completion of the Project, but which the Parties did not reasonably anticipate would be necessary at the execution of this Agreement. Consultant shall not perform, nor be compensated for, Extra Work without written authorization from the Town.

3.3.5 Rate Increases. In the event that this Agreement is renewed pursuant to Section 3.1.2, the rate set forth in Exhibit "A" may be adjusted each year at the time of renewal as set forth in Exhibit "A."

3.4 Accounting Records.

3.4.1 Maintenance and Inspection. Consultant shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such

records shall be clearly identifiable. Consultant shall allow a representative of Town during normal business hours to examine, audit, and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Consultant shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of three (3) years from the date of final payment under this Agreement.

3.5 General Provisions.

3.5.1 Termination of Agreement.

3.5.1.1 Grounds for Termination. Town may, by written notice to Consultant, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Consultant of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Consultant shall be compensated only for those services which have been adequately rendered to Town, and Consultant shall be entitled to no further compensation. Consultant may not terminate this Agreement except for cause.

3.5.1.2 Effect of Termination. If this Agreement is terminated as provided herein, Town may require Consultant to provide all finished or unfinished Documents and Data and other information of any kind prepared by Consultant in connection with the performance of Services under this Agreement. Consultant shall be required to provide such document and other information within fifteen (15) days of the request.

3.5.1.3 Additional Services. In the event this Agreement is terminated in whole or in part as provided herein, Town may procure, upon such terms and in such manner as it may determine appropriate, services similar to those terminated.

3.5.2 Delivery of Notices. All notices permitted or required under this Agreement shall be given to the respective parties at the following address, or at such other address as the respective parties may provide in writing for this purpose:

Consultant:	Keyser Marston Associates, Inc. 777 South Figueroa Street, Suite 2555 Los Angeles, CA 90017 ATTN: Kathleen Head, President
Town:	Town of Mammoth Lakes PO Box 1609 437 Old Mammoth Road, Suite 230 Mammoth Lakes, CA 93546 ATTN: Sandra Moberly, Community and Economic Development Director

Such notice shall be deemed made when personally delivered or when mailed, forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the party at

its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.

3.5.3 Ownership of Materials and Confidentiality.

3.5.3.1 Documents & Data; Licensing of Intellectual Property. This Agreement creates a non-exclusive and perpetual license for Town to copy, use, modify, reuse, or sublicense any and all copyrights, designs, and other intellectual property embodied in plans, specifications, studies, drawings, estimates, and other documents or works of authorship fixed in any tangible medium of expression, including but not limited to, physical drawings or data magnetically or otherwise recorded on computer diskettes, which are prepared or caused to be prepared by Consultant under this Agreement ("Documents & Data"). Consultant shall require all subconsultants to agree in writing that Town is granted a non-exclusive and perpetual license for any Documents & Data the subconsultant prepares under this Agreement. Consultant represents and warrants that Consultant has the legal right to license any and all Documents & Data. Consultant makes no such representation and warranty in regard to Documents & Data which were prepared by design professionals other than Consultant or provided to Consultant by the Town. Town shall not be limited in any way in its use of the Documents & Data at any time, provided that any such use not within the purposes intended by this Agreement shall be at Town's sole risk.

3.5.3.2 Confidentiality. All ideas, memoranda, specifications, plans, procedures, drawings, descriptions, computer program data, input record data, written information, and other Documents & Data either created by or provided to Consultant in connection with the performance of this Agreement shall be held confidential by Consultant. Such materials shall not, without the prior written consent of Town, be used by Consultant for any purposes other than the performance of the Services. Nor shall such materials be disclosed to any person or entity not connected with the performance of the Services or the Project. Nothing furnished to Consultant which is otherwise known to Consultant or is generally known, or has become known, to the related industry shall be deemed confidential. Consultant shall not use Town's name or insignia, photographs of the Project, or any publicity pertaining to the Services or the Project in any magazine, trade paper, newspaper, television or radio production or other similar medium without the prior written consent of Town.

3.5.3.3 Confidential Information. The Town shall refrain from releasing Consultant's proprietary information ("Proprietary Information") unless the Town's legal counsel determines that the release of the Proprietary Information is required by the California Public Records Act or other applicable state or federal law, or order of a court of competent jurisdiction, in which case the Town shall notify Consultant of its intention to release Proprietary Information. Consultant shall have five (5) working days after receipt of the Release Notice to give Town written notice of Consultant's objection to the Town's release of Proprietary Information. Consultant shall indemnify, defend and hold harmless the Town, and its officers, directors, employees, agents, and volunteers, from and against all liability, loss, cost or expense (including attorney's fees) arising out of a legal action brought to compel the release of Proprietary Information. Town shall not release the Proprietary Information after receipt of the Objection Notice unless either: (1) Consultant fails to fully indemnify, defend (with Town's choice of legal counsel), and hold Town harmless from any legal action brought to compel such release; and/or

(2) a final and non-appealable order by a court of competent jurisdiction requires that Town release such information.

3.5.4 Cooperation; Further Acts. The Parties shall fully cooperate with one another, and shall take any additional acts or sign any additional documents as may be necessary, appropriate or convenient to attain the purposes of this Agreement.

3.5.5 Attorney's Fees. If either party commences an action against the other party, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing party in such litigation shall be entitled to have and recover from the losing party reasonable attorney's fees and all other costs of such action.

3.5.6 Indemnification.

3.5.6.1 Scope of Indemnity. To the fullest extent permitted by law, Consultant shall defend, indemnify and hold the Town, its directors, officials, officers, employees, volunteers and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity, to property or persons, including wrongful death, in any manner arising out of, pertaining to, or incident to any alleged acts, errors or omissions, or willful misconduct of Consultant, its officials, officers, employees, subcontractors, consultants or agents in connection with the performance of the Consultant's Services, the Project or this Agreement, including without limitation the payment of all consequential damages, expert witness fees and attorneys fees and other related costs and expenses. Notwithstanding the foregoing, to the extent Consultant's Services are subject to Civil Code Section 2782.8, the above indemnity shall be limited, to the extent required by Civil Code Section 2782.8, to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant.

3.5.6.2 Additional Indemnity Obligations. Consultant shall defend, with counsel of Town's choosing and at Consultant's own cost, expense and risk, any and all claims, suits, actions or other proceedings of every kind covered by Section 3.5.6.1 that may be brought or instituted against Town or its directors, officials, officers, employees, volunteers and agents. Consultant shall pay and satisfy any judgment, award or decree that may be rendered against Town or its directors, officials, officers, employees, volunteers and agents as part of any such claim, suit, action or other proceeding. Consultant shall also reimburse Town for the cost of any settlement paid by Town or its directors, officials, officers, employees, agents or volunteers as part of any such claim, suit, action or other proceeding. Such reimbursement shall include payment for Town's attorney's fees and costs, including expert witness fees. Consultant shall reimburse Town and its directors, officials, officers, employees, agents, and/or volunteers, for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided. Consultant's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by the Town, its directors, officials officers, employees, agents, or volunteers.

3.5.7 Entire Agreement. This Agreement contains the entire Agreement of the parties with respect to the subject matter hereof, and supersedes all prior negotiations,

understandings or agreements. This Agreement may only be modified by a writing signed by both parties.

3.5.8 Governing Law. This Agreement shall be governed by the laws of the State of California. Venue shall be in Mono County.

3.5.9 Time of Essence. Time is of the essence for each and every provision of this Agreement.

3.5.10 Town's Right to Employ Other Consultants. Town reserves the right to employ other consultants in connection with this Project.

3.5.11 Successors and Assigns. This Agreement shall be binding on the successors and assigns of the parties.

3.5.12 Assignment or Transfer. Consultant shall not assign, hypothecate, or transfer, either directly or by operation of law, this Agreement or any interest herein without the prior written consent of the Town. Any attempt to do so shall be null and void, and any assignees, hypothecates or transferees shall acquire no right or interest by reason of such attempted assignment, hypothecation or transfer.

3.5.13 Construction; References; Captions. Since the Parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any Party. Any term referencing time, days or period for performance shall be deemed calendar days and not work days. All references to Consultant include all personnel, employees, agents, and subconsultants of Consultant, except as otherwise specified in this Agreement. All references to Town include its elected officials, directors, officers, employees, agents, and volunteers except as otherwise specified in this Agreement. The captions of the various articles and paragraphs are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope, content, or intent of this Agreement.

3.5.14 Amendment; Modification. No supplement, modification, or amendment of this Agreement shall be binding unless executed in writing and signed by both Parties.

3.5.15 Waiver. No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.

3.5.16 No Third-Party Beneficiaries. There are no intended third party beneficiaries of any right or obligation assumed by the Parties.

3.5.17 Invalidity; Severability. If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

3.5.18 Prohibited Interests. Consultant maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Consultant, to solicit or secure this Agreement. Further, Consultant warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, Town shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer or employee of Town, during the term of his or her service with Town, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

3.5.19 Equal Opportunity Employment. Consultant represents that it is an equal opportunity employer and it shall not discriminate against any subconsultant, employee or applicant for employment because of race, religion, color, national origin, handicap, ancestry, sex or age. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination. Consultant shall also comply with all relevant provisions of Town's Minority Business Enterprise program, Affirmative Action Plan or other related programs or guidelines currently in effect or hereinafter enacted.

3.5.20 Labor Certification. By its signature hereunder, Consultant certifies that it is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that Code, and agrees to comply with such provisions before commencing the performance of the Services.

3.5.21 Authority to Enter Agreement. Consultant has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each Party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective Party.

3.5.22 Counterparts. This Agreement may be signed in counterparts, each of which shall constitute an original.

3.6 Subcontracting.

3.6.1 Prior Approval Required. Consultant shall not subcontract any portion of the work required by this Agreement, except as expressly stated herein, without prior written approval of Town. Subcontracts, if any, shall contain a provision making them subject to all provisions stipulated in this Agreement.

TOWN OF MAMMOTH LAKES

By: _____
Daniel C. Holler, Town Manager

Attest:

By: _____
Jamie Gray
Town Clerk

Approved as to Form:

By: _____
Andrew Morris
Town Attorney

KEYSER MARSTON ASSOCIATES, INC.

By: _____
Kathleen Head, President

[If Corporation, TWO SIGNATURES, President **OR** Vice President **AND** Secretary OR Treasurer REQUIRED]

By: _____
Tim Bretz, Vice President

EXHIBIT "A"
SCOPE OF SERVICES/SCHEDULE OF SERVICES/COMPENSATION

KEYSER MARSTON ASSOCIATES

May 15, 2023

ADVISORS IN:
Real Estate
Affordable Housing
Economic Development

BERKELEY
A. Jerry Keyser
Timothy C. Kelly
Debbie M. Kern
David Doezema

LOS ANGELES
Kathleen H. Head
James A. Rabe
Gregory D. Soo-Hoo
Kevin E. Engstrom
Julie L. Romey
Tim R. Bretz

SAN DIEGO
Paul C. Marra
Linnie A. Gavino

Sandra Moberly
Community & Economic Development Director
Town of Mammoth Lakes
P.O. Box 1609
Mammoth Lakes, California 93546

Dear Ms. Moberly:

Keyser Marston Associates, Inc. (KMA) is pleased to submit the following proposal to provide economic consulting services to the Town of Mammoth Lakes (Town). Specifically, KMA is proposing to provide real estate, financial, fiscal impact and negotiations services related to the proposed redevelopment of the Mammoth Main Lodge Base.

BACKGROUND STATEMENT

The United States Forest Service approved the "2019 Land Exchange", which resulted in Mammoth Main Lodge Redevelopment LLC (Developer) owning approximately 35.7 acres of land (Development Site) that can be described as follows:

1. Parcel A, which is the existing Mammoth Main Lodge Base; and

2. Parcel B, which is located in proximity to the existing Mammoth Main Lodge Base.

The Developer is proposing to construct a large scale mixed use project that includes the following components:

1. Private uses including:

a. Hotels;

b. Condominiums and single family homes;

c. Retail; and

d. Food and beverage services.

2. Public serving uses including:

a. Road improvements;

b. Reconstruction of the existing Main Lodge skier services facility;

c. Public parking;

d. A new gondola; and

e. Additional ski trails.

The entitlements process for the proposed project is anticipated to include the following:

1. General Plan, Zoning Code and Zoning Map Amendments;

2. A Specific Plan that will establish a base density, permitted uses and associated development standards; and

3. A Development Agreement.

The proposed scope of services would be provided by the KMA Los Angeles office. The contact person for this proposal, and the Principal-in-Charge of this engagement, are provided on the following page.

Kathleen Head
President, Keyser Marston Associates, Inc.
777 South Figueroa Street, Suite 2555
Los Angeles, California 90017
Telephone: 213.622.8095 Email: khead@keysermarston.com Fax: 213.622.5204

The proposed scope of services, deliverables and budgets are provided in attachments to this letter. KMA appreciates the opportunity to submit this proposal. Please do not hesitate to contact me if this proposal can be modified to better meet your needs.

Sincerely,

Keyser Marston Associates, Inc.



Kathleen Head

PROPOSED SCOPE OF SERVICES

KMA proposes to undertake the following work scope:

1. Review materials submitted by the Developer and identify any additional information needs.

2. Analyze the value enhancement created by the development scope being proposed by the Developer versus the scope of development allowed under the Development Site's current zoning standards.

3. Assist the Town in creating a community benefits package to be imposed on the proposed project.

4. Undertake a peer review of the following financial reports that have been commissioned:

    a. A fiscal impact analysis of the proposed project; and

    b. Non-residential and residential nexus studies.

5. Assist the Town in the negotiations process with the Developer.

6. Prepare and participate in presentations to Town Council and/or Planning Commission.

7. Provide additional services as requested by the Town.

DELIVERABLES

KMA proposes to provide the following documents to the Town:

1. A memorandum that summarizes the assumptions, analysis, and findings derived from the value enhancement analysis. The pro forma analyses will be provided as appendices to the summary memorandum.

2. A memorandum that uses the estimated value enhancement as a metric in identifying the recommended community benefits package.

3. A memorandum that summarizes the results of the KMA peer review of the following documents:

    a. The fiscal impact analysis; and

    b. The non-residential and residential nexus studies.

4. Power Point presentations for use at Town Council and Planning Commission meetings.

BUDGET

Recognizing the general nature of the Town's request for services, KMA proposes that the Town execute a general services contract with a $50,000 cap. KMA also proposes that the contract remain in effect for 24 months following execution.

The billing rate schedule that will be applied to the services provided under the contract are presented in the following table:

KMA Billing Rate Schedule (2022 – 2023)	
Chairman, President, Managing Principals*	$305.00
Senior Principals*	$295.00
Principals*	$275.00
Managers*	$245.00
Senior Associates	$205.00
Associates	$185.00
Senior Analysts	$170.00
Analysts	$145.00
Technical Staff	$105.00
Administrative Staff	$90.00

* Rates for individuals in these categories will be increased by 50% for time spent in court testimony.

Mammoth Lakes Town Council
Agenda Action Sheet

-

Title: Approve the Memorandum of Understanding ("MOU") between the Town of Mammoth Lakes and the Mammoth Lakes General Employees' Association ("GEA"), the Mammoth Lakes Management Employees' Association ("MEA"), and the Mammoth Lakes Public Works Employees' Association ("PWEA") which shall be in effect from July 1, 2023, through June 30, 2026.

Council Meeting Date: 6/21/2023

Prepared by: Rob Patterson, Administrative Services/Finance Director

Recommended Motion: Approve the Memorandum of Understanding between the Town of Mammoth Lakes and the Mammoth Lakes General Employees', the Mammoth Lakes Management Employees', and the Mammoth Lakes Public Works Employees' Associations.

Summary: Town Management has met and conferred in good faith with three of its recognized bargaining units, the Mammoth Lakes General Employees' Association, the Mammoth Lakes Management Employees' Association, and the Mammoth Lakes Public Works Employees' Association. The Associations and Town representatives have reached tentative agreements.

Members of each association have voted to approve the agreements. Upon approval by Town Council, the Town will implement the new agreements beginning July 1, 2023; with salary-based adjustments effective July 10, 2023, the beginning of the first full pay period in July of fiscal year 2023-24. Financial based elements for all three associations include a pay adjustment of 12% over the length of the three-year agreement, paid at 8% for fiscal year 2023-24, 2% for fiscal year 2024-25, and 2% for fiscal year 2025-26. The Town is also increasing employer contributions up to $75 per pay period to each employees' deferred compensation plan, with a minimum employee contribution of $25 per pay period. Employees in the GEA and MEA will receive a one-time lump-sum payment as an appreciation bonus in the amount of $2,500, and employees in the PWEA will receive a one-time lump-sum payment as an appreciation bonus in the amount of $3,000 on the first regular pay date in July 2023. Employees in all three associations will continue to receive a revenue sharing payment based upon Transient Occupancy Tax ("TOT") revenues received not to exceed $4,000. Employees in the PWEA will receive an increase in their overtime meal allowance to $23 for shifts worked of 12 hours or more, an increase in potential for special compensation to a maximum of 5%, and an increase in eligible tool allowance reimbursement to $1,500 per fiscal year for employees who work for Garage Operations.

MEMORANDUM OF UNDERSTANDING
BETWEEN
THE TOWN OF MAMMOTH LAKES
AND
THE MAMMOTH LAKES
GENERAL EMPLOYEES' ASSOCIATION
July 1, 2023 to June 30, 2026

PREAMBLE

This Memorandum of Understanding is entered into pursuant to the Meyers-Milias-Brown Act (Government Code Section 3500 et seq). The parties to this Memorandum of Understanding are the Town of Mammoth Lakes, State of California, which hereinafter shall be referred to as "Town" and the Mammoth Lakes General Employees' Association, which hereinafter shall be referred to as "Association." The parties have met and conferred in good faith regarding wages, hours, and other terms and conditions of employment of the employees represented by the Association and have exchanged freely information, opinions, and proposals and have endeavored to reach agreement on all matters relating to the employment, conditions, and employee relations of such employees.

This Memorandum of Understanding has been presented to the Town Council as a joint recommendation of the undersigned for salary, fringe benefits, and other working conditions for the period beginning July 1, 2023 to June 30, 2026, and was ratified by the Town Council on, June 21, 2023 and the terms and conditions herein are in full force and effect for affected members of the Mammoth Lakes General Employees' Association.

TOWN OF MAMMOTH LAKES	MAMMOTH LAKES GENERAL EMPLOYEES' ASSOCIATION
Daniel C. Holler Town Manager	Danny Earls General Employees' Association Representative
Date	Date
Jamie Gray Town Clerk	Mark Bell General Employees' Association Representative
Date	Date

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ARTICLE 1: Agreement

The Articles and provisions contained herein constitute a bilateral and binding agreement ("Agreement") by and between the Town Council of the Town of Mammoth Lakes, California ("Town") and the Mammoth Lakes General Employees' Association ("Association").

ARTICLE 2: Recognition

The Town recognizes the Association as the exclusive representative of all regular employees whose job classifications are listed in attached Exhibit A.

ARTICLE 3: Non-Discrimination

There shall be no discrimination based on an employee's race, religious creed, color, national origin, ancestry, sex, age, physical or mental disability, medical condition, sexual orientation, marital status, gender identity, gender expression, genetic characteristics or information, military or veteran status, and/or any other category protected by federal and/or state law. In addition, Town policy prohibits retaliation because of the employee's opposition to a practice the employee reasonably believes to constitute employment discrimination or harassment or because of the employee's participation in an employment investigation, proceeding, hearing, or legitimate employee organization activities. Employees who believe they have been harassed, discriminated against, or retaliated against, should report that conduct to the Town, and the Town will investigate those complaints.

ARTICLE 4: Association Rights

4.1 The Association shall have the right to post notices of activities and matters of Association concern on bulletin boards located at Town facilities and to use the Town email, meeting rooms, equipment, and supplies to notice and conduct meetings. Use of space must not interfere with any Town needs or use.

4.2 The Town Manager may authorize up to forty (40) hours annually, not to exceed five (5) days per year, for the Association President or their designee to conduct Association business or attend state or national conferences sponsored by employee associations, exclusive of activities directly related to negotiations affecting this MOU. Public agencies shall allow a reasonable number of public agency employee representatives of recognized employee organizations reasonable time off without loss of compensation or other benefits when formally meeting and conferring with representatives of the public agency on matters within the scope of representation. Association members shall provide their supervisors with reasonable notification requesting release time to conduct association business outside of formal negotiations.

4.3 Within thirty (30) days of the ratification of this Agreement, or any subsequent modification thereof, by both parties, the employer agrees to provide an executed copy to the Association and an electronic copy for distribution and placement on the Town's website.

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4.4 A representative from the Association shall have the right and the opportunity during normal business hours to speak to a new employee for the purposes of explaining the new employee's contractual rights and introducing them to the Association. No employee is required to attend such meeting.

4.5 The Town agrees to notify the Association at least thirty (30) days prior to the elimination of any position and/or implementing an employee layoff which would impact Association-represented employees. The Association may then request to meet and confer.

ARTICLE 5: Town Rights

It is understood and agreed that the Town Council retains all of its powers and authority to direct, manage, and control the operation of the Town to the full extent of the law. The exercise of the foregoing powers, rights, authority, duties, and responsibilities by the Town, the adoption of ordinances, policies, rules, regulations, and practices in furtherance thereof, and the use of judgment and discretion in connection therewith, shall be limited only by the specific and express terms of this Agreement, and then only to the extent such specific and express terms are in conformance with law.

Included in these Town duties and powers are the exclusive rights to: determine its organization; direct the work of its employees; determine the times and hours of operation; determine the kinds and levels of services to be provided, and the methods and means of providing them; establish its departmental policies, goals, and objectives; insure the rights and privileges of citizens; determine staffing patterns; determine the number and kind of personnel required; maintain the efficiency of Town operations; build, move, or modify facilities; establish budget procedure and determine budgetary allocation; determine the methods of raising revenue; enter into contracts for supplies and services; and take appropriate action in the event of an emergency. In addition, the Town retains the right to hire, classify, assign, transfer, evaluate, promote, demote, suspend, and terminate employees. These rights will be in conformance with the provisions of state and federal laws.

The Town retains its right to waive, for the duration of the cause, pertinent policies and practices referred to in this Agreement in cases of civil defense, natural disasters, epidemics, or acts of God. All rights, powers, and privileges of the Town shall be exercised by the Town Council and the operation of the Town shall be administered by the Town Manager or any other person properly designated by the Town Council or the Town Manager.

ARTICLE 6: Negotiation Procedure

6.1 Either party may utilize the services of outside consultants.

6.2 The Town Council and the Association will discharge their respective duties required by this agreement in compliance with the Meyers-Milias-Brown Act (Government Code, Section 3500-3511).

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6.3 Either party may submit a request to begin negotiations. The other party has the obligation to respond to such request promptly, as required by the Meyers-Milias-Brown Act ("MMBA"). Negotiations shall take place at mutually agreeable times and places.

6.4 The Association shall designate a minimum of two (2) representatives to meet with the Town Council's representatives.

6.5 The parties agree to comply with the MMBA and provide all information relevant to the negotiations process. Neither party is obligated to provide documents subject to legal privilege.

ARTICLE 7: Personnel Rules and Grievance and Disciplinary Procedures

7.1 The Personnel Rules established pursuant to Town Council Resolution, or as subsequently modified by Town Council Resolution, are incorporated herein by reference, as are the Grievance and Disciplinary procedures and provisions established pursuant to said Resolution.

7.2 In the event that the Town intends to revise disciplinary and grievance procedures in the Town's Personnel Rules, the Town will meet and confer with the Association.

ARTICLE 8: Comprehensive and Other Leave

8.1 Comprehensive Leave

Comprehensive leave combines several types of leaves, including vacation leave, sick leave, personal leave, and bereavement leave.

8.2 Scheduling/Notification

The scheduling of comprehensive leave for vacation and personal leave purposes and the amount to be taken at any one time shall be determined by the Department Head in accordance with the department's rules and with regard for the needs of the Town primarily and the preferences of the employee secondarily.

In the event an employee finds it necessary to take comprehensive leave which has not been scheduled in advance, such as for illness, bereavement, emergencies, etc., it is the responsibility of the employee to make documented attempt to contact (i.e. by phone, in person, via text message, or email) their supervisor at least one (1) hour prior to the beginning of their work day to inform the supervisor of the unexpected need to utilize comprehensive leave.

It is the responsibility of the employee to maintain an appropriate level of leave sufficient to cover time lost in case of an unforeseeable event. If an employee does not have enough leave left, they will have their benefits prorated accordingly for time missed from work. More than one occurrence of missing work without having enough leave to cover time lost may result in disciplinary action.

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8.3 Comprehensive Leave at Termination

At separation of service from the Town, employees with accrued comprehensive leave shall be paid out for the balance at the date of termination, inclusive of a prorated accrual of comprehensive leave based on full-time hours worked in their final month of employment prior to permanent separation. Payment for accrued comprehensive leave shall be at the employee's current regular rate of pay, or as required by law, and shall occur at the next regular pay date following the date of termination.

8.4 Comprehensive Carryover/Payouts

No employee shall be able to accrue comprehensive leave in excess of eight hundred and fifty (850) hours. When an employee reaches a comprehensive leave balance of eight hundred and fifty (850) hours, their accrual shall stop until which time their balance falls below eight hundred and fifty (850) hours.

In the event an employee is not permitted to schedule and take leave as caused by the Town, which would result in the employee exceeding the accumulation limit, the employee may request the Town Manager to consider the reasons for exceeding the cap and may be granted a ninety (90) day extension of time, in which leave time will be scheduled that will bring the employee's accrued time below the eight hundred and fifty (850) hour limit. One (1) additional ninety (90) day extension may be granted.

Employees may request a payout of comprehensive leave twice annually, not to exceed a combined total of two hundred (200) hours, once during the second quarter of the calendar year and again during the fourth quarter of the calendar year. All such requests will be processed, and payouts made in accordance with a schedule established by the Town Manager, or designee. Employees will be provided ample advance notification of the schedule. Members requesting a payout must retain an accrued comprehensive leave balance of not less than two hundred and forty (240) hours. Payouts will be made at the employee's current regular rate of pay. Employees may elect to take their payout as cash or may elect to deposit their payout through payroll into an eligible 457(b) plan pursuant to applicable state and federal laws.

The Town Manager may authorize payouts at other times upon the specific written request of an employee, but only if extraordinary circumstances warrant such consideration.

8.5 Comprehensive Leave Accruals

Employees accrue comprehensive leave based upon their length of continuous service as determined by their anniversary date according to the following schedule:

Date of hire in full-time status until two-year anniversary	16.67 hours/month
Two-year anniversary	18.67 hours/month
Five-year anniversary	20.67 hours/month
Ten-year anniversary	22.67 hours/month

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8.6 Parental Leave

The Town and the Association acknowledge that the California Government Code provides a number of employee benefits for pregnancy, childbirth, and related conditions. The Town provides parental leave in accordance with applicable state and federal law. The Town will provide up to date and current information on the benefits provided and shall make all such information available to an employee upon request. Such information will be available from the Human Resources Department.

The requirement for integrated use of leave time to coordinate with the Family and Medical Leave Act (FMLA), the California Family Rights Act (CFRA), or other qualifying event may be limited to allow the employee to retain not more than a combined total of eighty (80) hours of paid leave in their banks.

8.7 Family and Medical Leave

The Town and the Association acknowledge that state and federal law requires employers to grant family and medical leave under specified circumstances. The Town provides family and medical leave in accordance with applicable state and federal law. The Town will provide up to date and current information on the benefits provided and shall make all such information available to an employee upon request. Such information will be available from the Human Resources Department.

Employees that have a FMLA or CFRA-qualifying event will receive FMLA or CFRA benefits. Those who are also eligible for other benefits such as State Disability Insurance (SDI) or Paid Family Leave (PFL) benefits must utilize paid leave in accordance with state and federal law on a prorated basis to supplement their additional payments and continue to receive the benefits provided under the FMLA and CFRA laws.

The requirement for integrated use of leave time to coordinate with FMLA, CFRA, or other qualifying event may be limited to allow the employee to retain not more than a combined total of eighty (80) hours of paid leave in their banks.

8.8 Military Leave

The Town and the Association acknowledge that both state and federal law requires an employer to grant an employee leave for specified military service. The Town and the employees in the unit of representation agree to absolute compliance with the law.

8.9 Jury Duty

Employees shall receive full compensation for serving on Jury Duty, provided that Juror Pay (not including mileage) received by the employee is paid to the Town.

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8.10 Leave Without Pay

The Department Head may approve an employee's request for up to forty (40) cumulative hours of leave without pay per calendar year. Leave without pay may be granted only after all accrued leave has been exhausted. All benefits, including but not limited to, leave accrual, health insurance, and retirement shall be reduced proportionally to the reduction in work hours.

8.11 Unpaid Leave of Absence

The Town Manager may approve an employee's request for up to a six (6) month unpaid leave that will guarantee that the member shall retain permanent status upon return. Requests for a leave of absence will be made in writing to the Town Manager and shall contain all relevant facts and circumstances in support of the request. The Town Manager's approval of a leave of absence is discretionary; however, the primary consideration in reaching a decision to grant or deny a leave of absence shall be the efficient and orderly operation of the Town and the affected department. All benefits, including but not limited to, leave accrual, health insurance, and retirement shall be terminated for the duration of the leave of absence, except as otherwise required by law. All accrued leave balances must be exhausted before the employee may go onto an unpaid leave of absence.

8.12 Catastrophic Leave

The Town has a policy that allows employees to donate their leave to other employees that have suffered a catastrophic event and have exhausted all types of leave at their disposal. An employee who is eligible to receive other benefits such as (SDI) or Workers' Compensation benefits may receive Catastrophic Leave on a pro-rated basis not to exceed the employee's normal rate of pay. Information related to Catastrophic Leave shall be available from the Human Resources Department.

ARTICLE 9: Worker's Compensation

9.1 Industrial Accident and Illness Leave

Industrial accident leave shall be granted as required by law.

9.2 On-the-Job Injury

Whenever an employee is absent due to an illness or injury arising out of and in the course of employment, the unit member shall receive full compensation, less any Workers' Compensation insurance benefits received, during the first fifteen (15) working days of such absence without deduction from accrued comprehensive leave. Thereafter, if the employee is still properly absent from duty, they may receive, from accrued comprehensive leave, if any, an amount equal to the difference between the amount the member receives as Workers' Compensation insurance benefits and the amount of their regular compensation until the unit member returns to work or accrued leave is exhausted. If comprehensive leave is exhausted, then the unit member will be compensated at the statutory rate under the current Workers' Compensation regulations by the

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Town's Workers' Compensation Insurance carrier. All benefits, including but not limited to, leave accrual, health insurance, and retirement, shall be reduced proportionally to the reduction in work hours; exceptions to the pro-ration may be considered by the Town Manager.

ARTICLE 10: Health Insurance Benefits

10.1 Health Insurance Benefits

Employees and their dependents shall be eligible for coverage under the Town's health plan, subject to the plan's terms and conditions.

10.2 Flexible Benefit Section 125 Program and Benefit Stipend

The Town will contract with CalPERS for health insurance for the period of this Agreement. The Town will maintain a flexible benefit program.

a. Employees and their dependents shall be able to participate in the CalPERS Health Program.

b. The Town shall contribute the minimum amount required by state law per month per retired employee as the "employer contribution" to the cost of the premium for the health program, should the employee elect to participate in the plan. This is otherwise known as the PEMHCA minimum.

c. The Town will provide a monthly contribution to each employee in an amount equal to the cost of coverage under the CalPERS Health Insurance Plan based upon the employee's dependent status definition under the CalPERS Health Benefit Program as "employee," "employee plus one," or "employee plus two" for the employee's flexible (cafeteria) account. This amount is inclusive of the "employer contribution" for the CalPERS Health Program premium.

d. Employees who do not elect to take the Town's health insurance must provide proof of health coverage provided by their spouse or domestic partner's employer (or other group coverage in accordance with applicable state and federal law) and shall be eligible to receive a benefit stipend of six hundred dollars ($600) per month. Payments from the Town that the employee receives in lieu of the contribution to the flexible spending (cafeteria) account, shall not be considered an increase in base compensation and shall be taxable pursuant to IRS regulations.

10.3 Vision and Dental Health Reimbursement Arrangement (HRA) Plan

Employees may participate in the Health Reimbursement Arrangement (HRA) Plan as established by the Town to reimburse employees for vision and dental expenses as defined by IRS Publication 502 and the Town's Vision and Dental Policy. Employees who participate shall be eligible for reimbursement up to a total of one thousand five hundred dollars ($1,500) for employees and eight hundred dollars ($800) for each eligible dependent (as defined by HRA

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guidelines specified in IRS Publication 969) per fiscal year, which total may be combined for the use of either the employee or any of their eligible dependents. When two (2) regular, full-time Town employees are considered to be eligible dependents of one another, they shall not be covered by each other, and their dependent children may only be covered by one (1) parent.

New employees not employed by the Town for the full fiscal year shall be entitled to a pro-rata reimbursement amount upon hire. Up to eighty percent (80%) of the unused portion of the total benefit, (not to exceed two thousand dollars ($2,000) per year for employees with less than one (1) year of service with the Town) may be "rolled over" from one fiscal year to the next, for a total of not more than three (3) fiscal years. For purposes of identifying the unused portion, receipts for services performed in the previous fiscal year must be submitted within sixty (60) days of the beginning of the new fiscal year. Employees must be in regular, full-time status with the Town at the time the vision/dental services were performed.

The current fiscal year benefit amount will be used to pay all reimbursement requests. Once the current fiscal year benefit amount is exhausted, rollover benefit amounts from previous years will be used to fund the reimbursement requests. "Rollover Year 1" benefit will be accessed first for reimbursement requests. Then, "Rollover Year 2" benefit amount will be accessed for reimbursement requests. Finally, if the current fiscal year and "Rollover Year 1" and "Rollover Year 2" benefits have been exhausted, "Rollover Year 3" will be accessed for reimbursement requests. Any amount remaining in "Rollover Year 3" sixty (60) days after the close of a fiscal year will no longer be available to fund reimbursement requests. Vision and dental services performed in the immediately preceding fiscal year shall be considered reimbursable. Requests for reimbursement for vision/dental services performed in years prior to the immediately preceding fiscal year shall not be eligible.

Eligibility for reimbursement ends on the last paid day of employment for expenses incurred prior to permanent separation from service. Employees must submit a request to Human Resources in writing prior to permanent separation to be eligible for reimbursement of vision or dental services received prior to their permanent separation. Exceptions to reimbursement are subject to HRA guidelines and Town Manager approval. Employees may elect to not participate in the reimbursement program by notifying the Human Resources Department with a written request to opt out of the plan.

ARTICLE 11: Deferred Compensation

The Town shall maintain an IRC Section 457(b) deferred compensation plan in good standing and shall make voluntary participation in the plan available to employees.

The Town shall contribute to a Town Section 457(b) deferred compensation plan for the benefit of the employees. Beginning on the first full pay period in July, 2023, the Town shall contribute fifty dollars ($50) per pay period for twenty-four (24) pay periods per year into an approved deferred compensation plan. The Town shall contribute to the employees' Section 457(b) plan an amount equal to the amount contributed by that employee up to an additional twenty-five dollars ($25). The maximum employer contribution shall not exceed a total of seventy-five dollars ($75)

per pay period, with a minimum employee contribution of twenty-five dollars ($25) per pay period. Deposits shall occur as part of the first and second payrolls of each month.

Employees shall have sixty (60) days from their hire date to sign up for an eligible 457(b) plan to receive employer contributions retroactive to their hire date. Employees who sign up after sixty (60) days from their hire date will receive employer contributions beginning on the next applicable pay period and the Town's contributions will not be retroactive.

ARTICLE 12: Retirement Contribution

12.1 Employees covered by this Agreement will participate in the California Public Employees Retirement System (CalPERS). The Town shall maintain the employer contribution to CalPERS for the term of this Agreement.

Employees participate in CalPERS as follows:

a. Employees hired before January 1, 2013, or "Classic Members" as defined by CalPERS (not new members per CCR 579.1(b)), shall receive the 2.7% @ age 55 retirement formula, highest thirty-six (36) month average final compensation period, the Fourth Level of the 1959 Survivor's Benefit, and a two percent (2%) retirement Cost of Living Adjustment (COLA). These employees shall pay the entire eight percent (8%) of the CalPERS employee's contribution on a pre-tax basis.

b. Non-Classic employees (New Members - CCR 579.1(a)) hired after January 1, 2013 will pay the full CalPERS required amount to this plan in accordance with the Public Employee Pension Reform Act (PEPRA) employee's contribution on a pre-tax basis. Both parties recognize that this contribution will change from time to time and will be adjusted on the first full pay period of each fiscal year. New miscellaneous members will receive the 2% @ age 62 retirement formula, highest thirty-six (36) month average final compensation period, the Fourth Level of the 1959 Survivor's Benefit, and a two percent (2%) retirement COLA.

12.2 The Town agrees to maintain the employer portion of the contribution to CalPERS.

12.3 Participation in the CalPERS plan discontinues employee participation in the Social Security System related to Town employment.

12.4 All participation in CalPERS is subject to the contract between the Town and CalPERS and the interpretation of rules, regulations, and contract by CalPERS.

12.5 Employee "member contributions" shall be made pursuant to Internal Revenue Code (414)(h)(2).

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ARTICLE 13: State Disability Insurance

Employees participate in State Disability Insurance (SDI). Under the California Unemployment Insurance Code, "disability" includes any illness or injury, either physical or mental, including pregnancy, childbirth, or related medical condition that prevents a member from doing their regular or customary work. Employee contributions shall be made via payroll on a pre-tax basis.

Employees who are eligible to receive SDI shall utilize paid leave on a prorated basis to supplement their SDI payments, in accordance with the Town's Family and Medical Leave Policy and applicable state and federal law. All benefits shall be reduced proportionally to the reduction in paid leave hours utilized in accordance with the Town's Family and Medical Leave Policy and applicable state and federal law.

ARTICLE 14: Dues Deductions

Employees may sign up for payroll deductions of Association dues with the Association. The Association will certify to the Town any new members of the Association.

Town agrees to deduct dues as established by the Association. The sum so withheld shall be remitted by the Town, without delay, directly to the Association along with a list of employees who have had such amounts deducted. As periodically requested by the Town, the Association agrees to provide a listing of all additions or deletions of membership or requested changes to establish payroll deductions of its members, to the Town.

The employee's earnings must be sufficient after the other legal and required deductions are made to cover the amount of the dues authorized. When an employee is in a non-paid status during only part of the pay period, and the salary is not sufficient to cover the full withholding, no deduction shall be made. All other legal and required deductions have priority over Association dues.

It shall be the sole responsibility of the Association to procure and enforce payroll deduction of dues.

The Association agrees to indemnify, defend, and hold harmless the Town, its officers, employees, and agents acting on its behalf from and against any and all losses, damages, costs, expenses, claims, demands, actions, suits, judgments, and other forms of liability arising out of the application or enforcement of this section. In no event shall the Town be required to pay from its own funds Association dues which the employee was obligated to pay, but failed to pay regardless of the reasons.

Any Association member who notifies the Town of their desire to discontinue dues deductions or otherwise withdraw from Association membership shall be referred back to the Association. The Town agrees to continue all dues deductions until notified of a deduction change by the Association.

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ARTICLE 15: Life Insurance

The Town will provide a term life insurance policy for employees in the amount of $50,000, dropping to $25,000 at age seventy (70). Dependents shall be eligible for coverage under the group life insurance policy in the amount of $5,000; premiums will be paid by the Town.

ARTICLE 16: Wellness Program

16.1 The Town shall maintain a corporate membership at an athletic/health club, if available, within the Town limits.

ARTICLE 17: Education Reimbursement

17.1 Education and Training

Continuing Education: Funding for continuing education may be available to employees on a case-by-case basis and is subject to Department Head approval and budget.

Licenses, Certifications, and Professional Development: The Town recognizes the importance of having highly skilled employees and encourages employees to take educational and training courses each year. Management will make every effort to assure that Town funds are provided annually in each budget for these purposes.

17.2 Educational Reimbursement Policy

Education reimbursement will be provided in accordance with the Town's Educational Reimbursement Policy.

ARTICLE 18: Anniversary Awards

The Town Council recognizes the important contribution made by valued long-term employees and wishes to reward their service to the Town. Productive, long-term employees are the Town's most valuable asset and are to be commended for their skill, talent, dedication, and service.

The Town shall award employees for every five (5) years of service to the Town according to the schedule herein provided. The following schedule of awards is intended to accompany a certificate of appreciation from the Town Council:

Years of Service*	Award
5 years	Council recognition and 20 hours of paid administrative leave
10 years	Council recognition and 28 hours of paid administrative leave
15 years	Council recognition and 36 hours of paid administrative leave
20 years	Council recognition and 44 hours of paid administrative leave
25 years	Council recognition and 84 hours of paid administrative leave
30 years	Council recognition and 88 hours of paid administrative leave

**For each following five-year increment, Council recognition and 88 hours of administrative leave.*

Paid administrative leave shall have no cash value and must be used within twelve (12) months of the employee's anniversary date.

ARTICLE 19: Work Schedule

19.1 The normal workweek for employees is forty (40) hours. The standard workweek begins at 12:00 a.m. midnight on Monday and ends at 11:59 p.m. on Sunday, unless an alternative work schedule is approved according to the Alternative Work Schedule Policy. Alternative work schedules and work weeks may be established on a departmental basis with the approval of the Town Manager, with the needs of the department and the Town being the primary consideration and the preferences of the employee being a secondary consideration.

19.2 The normal workday for employees is eight (8) hours per day.

19.3 The Town Manager may designate other normal working hours as required by the needs of the Town. This may include what are referred to as "9-80" or "4-10" work schedules.

19.4 If an employee is required to work overtime because of an emergency declared by the Town Manager or designee, that employee's regular work schedule (other than during the period of emergency) shall remain unchanged. Any such overtime shall be treated as compensatory time and shall be used by the employee at the employee's discretion subject to approval by the employee's supervisor or Department Head. In the event the Town is reimbursed by the State or Federal emergency management systems for overtime earned during an emergency, members may, on their individual discretion, request to exchange earned compensatory time for paid time up to the amount of unused compensatory time earned during the emergency. Should reimbursement be in an amount less than required to totally compensate all eligible employees, the funds shall be used as a pool and all employees requesting reimbursement will receive a pro rata share against total overtime hours worked.

ARTICLE 20: Salaries and Wages

20.1 Salary Scales

The salary scale shall consist of eight (8) steps, attached as Exhibit B.

20.2 Base Annual Salaries

Employees shall receive the following adjustments to base salary effective on the dates as shown. Increases will go into effect on the first full pay period of the month.

July, 2023.....8% pay adjustment

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July, 2024.....2% pay adjustment
July, 2025.....2% pay adjustment

20.3 Bilingual Pay

The Town acknowledges that bilingual speaking ability may enhance an employee's ability to contribute to the Town. As such, employees who meet bilingual proficiency qualifications may receive a pay differential of five percent (5%) of their base salary. Approval of bilingual pay shall be tied into demonstrated enhancements from an employee's ability to speak dual languages. The Town Manager and Human Resources Manager shall determine the appropriateness of bilingual pay, designate language and testing requirements, including periodic re-examination of proficiency as deemed appropriate, and which will determine the qualifications for and maintenance of this incentive.

20.4 Special Function Pay

The Town and the Association agree that an employee's possession of certain appropriate certifications, licenses, degrees, and skills which are not a part of the required qualifications for a position (as outlined in the position's job description) may be of value to the Town, and, when utilized, increase the employee's value. Department Heads and/or employees may identify such certifications, licenses, degrees, and skills that could merit special function pay. Employees must actively and regularly utilize certifications, licenses, degrees, and skills that benefit the Town in order to qualify and maintain special function pay status. Special function pay shall be two and one-half percent (2.5%) of an employee's base salary. Final approval of Special Function Pay status shall be determined by the employee's Department Head and Human Resources Manager.

Special function pay may include, but is not limited to:

- Notary
- Special license or certification applicable to job
- Driver's license used but not required for position

20.5 Bonus

On the regular pay date following ratification and adoption of this Agreement by the Town Council, all employees shall receive a one-time lump-sum payment of two thousand five hundred dollars ($2,500) as an appreciation bonus. Employees must be employed by the Town on the date of payment to be eligible for this bonus program, employees may elect to have any or all the lump-sum payment deposited into an eligible 457(b) account, and the appreciation bonus payment shall be subject to all applicable taxes and withholdings.

Employees shall be eligible for an annual contingent payment based upon Transient Occupancy Tax (TOT) revenues received during the previous fiscal year, in order to allow them to share in the success of the Town. No individual payment shall exceed four thousand dollars ($4,000). The amount will be based on eight percent (8%) of the TOT revenues that are greater than the amount budgeted to be received and retained by the Town (i.e., the amount does not include TOT

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allocated to outside agencies (Tourism, Housing, and Transit). The revenue sharing payment shall be calculated based on the total year end Town's share of TOT revenues above the original fiscal year TOT budget. This amount shall be divided by the number of all eligible, miscellaneous regular employees at the time of the payment to determine the amount per employee. In order to be eligible for this contingent revenue sharing payment, an employee must be (a) employed with the Town for some part of the fiscal year on which the calculation is based, and (b) be employed with the Town on the date the payment is made. Eligibility for this payment is not complete, and no right to this payment is earned, unless both of these criteria are satisfied. New employees who join Town service during any year who are not employed by the Town for the full fiscal year, but who are employed when the payments are calculated and paid, are eligible for a pro-rata payment based on regular hours worked, including part-time employment for employees that subsequently became full-time prior to the start of the fiscal year. Payments shall be deposited on the first regular payroll in August following the close of the fiscal year on which the calculation is based. Payments shall be subject to applicable state and federal tax withholdings. Payments shall not be subject to retirement.

ARTICLE 21: Paid Municipal Holidays

All holidays are considered one eight (8)-hour workday. The following are recognized as paid municipal holidays:

- New Year's Day;
- Martin Luther King Jr. Day;
- Presidents' Day;
- Memorial Day;
- Independence Day;
- Labor Day;
- Veterans Day;
- Thanksgiving Day;
- Friday following Thanksgiving Day;
- Christmas Eve;
- Christmas Day;
- New Year's Eve.
- Floating Holiday (one per fiscal year)

If a paid municipal holiday falls upon a Sunday, the Monday following will be considered the observed holiday. If said holidays fall upon a Saturday, the Friday preceding will be considered the observed holiday. If the alternative Monday or Friday is already a different holiday (i.e., in the case of Christmas Eve and Christmas Day), the holiday will be observed on whichever day, Monday or Friday, is not already a holiday. A list of recognized paid municipal holidays shall be established and published by the Human Resources Department in the form of a memorandum to all full-time, regular employees.

Floating holidays shall be taken at the discretion of the employee's supervisor, provided they are not taken in conjunction with another paid municipal holiday, unless the employee is required to

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work on a paid municipal holiday. The procedure for taking a floating holiday shall be the same as the procedure for using comprehensive leave as outlined in section 8.2 "Scheduling/Notification". The floating holiday shall not roll over to the following fiscal year.

ARTICLE 22: Overtime

22.1 Overtime Policy – Definition

It is the policy of the Town that overtime work is to be kept at a minimum consistent with the protection of the lives and property of Mammoth Lakes citizens and the efficient operation of the Departments and operations of the Town. Overtime must be authorized in advance by both the supervisor and Department Head and is subject to such other rules and procedures as the Town Manager may prescribe.

Overtime shall be defined as time actually worked beyond forty (40) hours per work week. "Time actually worked" is defined as all time during which an employee is necessarily required by the employer to be on the employer's premises, on duty, or at a prescribed workplace. Properly approved travel time for work purposes will be compensated as "hours worked" in compliance with applicable FLSA regulations. Town-paid leaves (e.g., comprehensive leave, holidays, etc.), meal periods, other state or federal paid leaves and release time for Association business, are not considered "time actually worked".

22.2 Overtime Compensation

For hours worked in excess of forty (40) hours in any workweek, one of the following shall occur at the discretion of the Department Head, and in consultation with the employee.

Employee shall accrue compensatory time-off on a time-and-one-half basis; or,

Overtime shall be paid at time-and-one-half the regular hourly rate of pay.

22.3 Maximum Accumulation of Compensatory Time

Employees may accumulate up to one hundred (100) hours of compensatory time. Time off for compensatory time must be approved in advance by the Department Head, or their designee. In the event of a separation from service, the employee shall be entitled to a cash payment of all their accumulated compensatory time, regardless of cause or reason.

22.4 Usage of Compensatory Time

Compensatory time earned shall be used at the employee's discretion with the prior approval of the employee's supervisor or their designee. The employee must be permitted to use the compensatory time off within a reasonable period after making a request if the employee's use of the compensatory time does not unduly disrupt the operation of the department.

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22.5 Compensatory Leave at Termination

Upon separation from the Town, employees shall receive payment for all accrued compensatory leave at the employee's current regular rate of pay, or as required by law.

ARTICLE 23: Compensation for Municipal Holidays/Holiday Overtime

23.1 An employee on a leave-of-absence without pay shall not receive any compensation for holidays occurring during such leave.

23.2 An employee must be in a pay status on the workday preceding a holiday to be eligible to be compensated for the holiday.

23.3 All time worked on a paid municipal holiday as defined by the Town, except personal leave, shall be paid at the rate of one and one-half (1.5) times the employee's regular rate of pay or shift differential rate, whichever is applicable. The employee will also receive time off in an amount equal to up to eight (8) hours of compensatory time for hours actually worked on the paid municipal holiday and shall be deposited into the employee's compensatory leave bank. Hours banked as compensatory time for hours worked on the paid municipal holiday shall be used as outlined in section 22.4. Hours banked as compensatory time in excess of one hundred (100) for hours worked on the paid municipal holiday shall be paid out in accordance with section 22.3. No employee shall be required or authorized to work on a paid municipal holiday without prior mutual agreement between the employee and Department Head, or designee.

ARTICLE 24: Severance

If an employee is laid off by the Town without cause, upon separation agreement approved by the Town which releases all claims against the Town, Town employees, and Town officials, the employee shall be eligible to receive severance payment in accordance with the schedule below. All payments under this section are subject to applicable payroll taxes and withholdings.

Five years of continuous service	Two weeks (80 hours)
Ten or more years of continuous service	Four weeks (160 hours)

ARTICLE 25: Effect of Agreement

25.1 Complete Understanding

The terms and conditions set forth in this Agreement represent the full and complete understanding between the parties hereto. The terms and conditions may be altered, changed, added to, deleted from, or modified only through the voluntary, mutual consent of the parties in a written amendment executed according to the provisions of the Agreement.

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25.2 Improvements in Benefits

Improvements in member benefits contained in this Agreement which are brought about by the amendment or addition of statutory mandated guarantees now provided in California law shall be incorporated into this Agreement.

25.3 Savings

If any provision of this Agreement or any application thereof to any member is held by a court of competent jurisdiction to be contrary to law, then such provision or application shall be deemed invalid, to the extent required by such court decision, but all other provisions or applications shall continue in full force and effect.

ARTICLE 26: Severability

Should any section, clause, or provision of this Memorandum of Understanding be declared illegal by final judgment of a court of competent jurisdiction, such invalidation of such section, clause, or provision shall not invalidate the remaining portions thereof, and such remaining portions shall remain in full force and effect.

Upon such invalidation, the parties agree to meet and confer immediately on substitute provisions for such parts or provisions rendered or declared illegal or an unfair labor practice.

ARTICLE 27: Duration

The provisions set forth herein are final. Except as otherwise provided herein, no changes or modifications shall be offered, urged, or otherwise presented by the General Employees Association or the Town of Mammoth Lakes for the duration of this Agreement, provided, however, that nothing herein shall prevent the parties from meeting and conferring and making modifications herein by mutual consent. The provisions herein shall be from July 1, 2023 to June 30 2026.

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EXHIBIT A

List of Classifications Represented by the General Employees' Association

Assistant Clerk
Assistant Engineer
Assistant Planner
Associate Planner
Building Inspector/Plans Examiner
Code Compliance Officer
Engineering Assistant
Engineering Technician
Finance Analyst
Outdoor Recreation Coordinator
Payroll/Human Resources Specialist
Permit Technician I
Permit Technician II
Permit Technician/Plans Examiner
Program and Facilities Administrator
Records Supervisor
Recreation Supervisor
Revenue Accountant
Revenue Specialist
Senior Accounting Assistant

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EXHIBIT B

Compensation Schedules

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MEMORANDUM OF UNDERSTANDING
BETWEEN
THE TOWN OF MAMMOTH LAKES
AND
THE MAMMOTH LAKES
MANAGEMENT EMPLOYEES' ASSOCIATION
July 1, 2023 to June 30, 2026

PREAMBLE

This Memorandum of Understanding is entered into pursuant to the Meyers-Milias-Brown Act (Government Code Section 3500 et seq). The parties to this Memorandum of Understanding are the Town of Mammoth Lakes, State of California, which hereinafter shall be referred to as "Town" and the Mammoth Lakes Management Employees' Association, which hereinafter shall be referred to as "Association." The parties have met and conferred in good faith regarding wages, hours, and other terms and conditions of employment of the employees represented by the Association and have exchanged freely information, opinions, and proposals and have endeavored to reach agreement on all matters relating to the employment, conditions, and employee relations of such employees.

This Memorandum of Understanding has been presented to the Town Council as a joint recommendation of the undersigned for salary, fringe benefits, and other working conditions for the period beginning July 1, 2023 to June 30, 2026, and was ratified by the Town Council on June 21, 2023, and the terms and conditions herein are in full force and effect for affected members of the Mammoth Lakes Management Employees' Association.

TOWN OF MAMMOTH LAKES	MAMMOTH LAKES MANAGEMENT EMPLOYEES' ASSOCIATION
Daniel C. Holler Town Manager	Kat Kelly Management Employees' Association Representative
Date	Date
Jamie Gray Town Clerk	Jamie Gray Management Employees' Association Representative
Date	Date

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ARTICLE 1: Agreement

The Articles and provisions contained herein constitute a bilateral and binding agreement ("Agreement") by and between the Town Council of the Town of Mammoth Lakes, California ("Town") and the Mammoth Lakes Management Employees' Association ("Association").

ARTICLE 2: Recognition

The Town recognizes the Association as the exclusive representative of all regular employees whose job classifications are listed in attached Exhibit A.

ARTICLE 3: Non-Discrimination

There shall be no discrimination based on an employee's race, religious creed, color, national origin, ancestry, sex, age, physical or mental disability, medical condition, sexual orientation, marital status, gender identity, gender expression, genetic characteristics or information, military or veteran status, and/or any other category protected by federal and/or state law. In addition, Town policy prohibits retaliation because of the employee's opposition to a practice the employee reasonably believes to constitute employment discrimination or harassment or because of the employee's participation in an employment investigation, proceeding, hearing, or legitimate employee organization activities. Employees who believe they have been harassed, discriminated against, or retaliated against, should report that conduct to the Town, and the Town will investigate those complaints.

ARTICLE 4: Association Rights

4.1 The Association shall have the right to post notices of activities and matters of Association concern on bulletin boards located at Town facilities and to use the Town email, meeting rooms, equipment, and supplies to notice and conduct meetings. Use of space must not interfere with any Town needs or use.

4.2 The Town Manager may authorize up to forty (40) hours annually, not to exceed five (5) days per year, for the Association President or their designee to conduct Association business or attend state or national conferences sponsored by employee associations, exclusive of activities directly related to negotiations affecting this MOU. Public agencies shall allow a reasonable number of public agency employee representatives of recognized employee organizations reasonable time off without loss of compensation or other benefits when formally meeting and conferring with representatives of the public agency on matters within the scope of representation. Association members shall provide their supervisors with reasonable notification requesting release time to conduct association business outside of formal negotiations.

4.3 Within thirty (30) days of the ratification of this Agreement, or any subsequent modification thereof, by both parties, the employer agrees to provide an executed copy to the Association and an electronic copy for distribution and placement on the Town's website.

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4.4 A representative from the Association shall have the right and the opportunity during normal business hours to speak to a new employee for the purposes of explaining the new employee's contractual rights and introducing them to the Association. No employee is required to attend such meeting.

4.5 The Town agrees to notify the Association at least thirty (30) days prior to the elimination of any position and/or implementing an employee layoff which would impact Association-represented employees. The Association may then request to meet and confer.

ARTICLE 5: Town Rights

It is understood and agreed that the Town Council retains all of its powers and authority to direct, manage, and control the operation of the Town to the full extent of the law. The exercise of the foregoing powers, rights, authority, duties, and responsibilities by the Town, the adoption of ordinances, policies, rules, regulations, and practices in furtherance thereof, and the use of judgment and discretion in connection therewith, shall be limited only by the specific and express terms of this Agreement, and then only to the extent such specific and express terms are in conformance with law.

Included in these Town duties and powers are the exclusive rights to: determine its organization; direct the work of its employees; determine the times and hours of operation; determine the kinds and levels of services to be provided, and the methods and means of providing them; establish its departmental policies, goals, and objectives; insure the rights and privileges of citizens; determine staffing patterns; determine the number and kind of personnel required; maintain the efficiency of Town operations; build, move, or modify facilities; establish budget procedure and determine budgetary allocation; determine the methods of raising revenue; enter into contracts for supplies and services; and take appropriate action in the event of an emergency. In addition, the Town retains the right to hire, classify, assign, transfer, evaluate, promote, demote, suspend, and terminate employees. These rights will be in conformance with the provisions of state and federal laws.

The Town retains its right to waive, for the duration of the cause, pertinent policies and practices referred to in this Agreement in cases of civil defense, natural disasters, epidemics, or acts of God. All rights, powers, and privileges of the Town shall be exercised by the Town Council and the operation of the Town shall be administered by the Town Manager or any other person properly designated by the Town Council or the Town Manager.

ARTICLE 6: Negotiation Procedure

6.1 Either party may utilize the services of outside consultants.

6.2 The Town Council and the Association will discharge their respective duties required by this agreement in compliance with the Meyers-Milias-Brown Act (Government Code, Section 3500-2511).

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6.3 Either party may submit a request to begin negotiations. The other party has the obligation to respond to such request promptly, as required by the Meyers-Milias-Brown Act ("MMBA"). Negotiations shall take place at mutually agreeable times and places.

6.4 The Association shall designate a minimum of two (2) representatives to meet with the Town Council's representatives.

6.5 The parties agree to comply with the MMBA and provide all information relevant to the negotiations process. Neither party is obligated to provide documents subject to legal privilege.

ARTICLE 7: Personnel Rules and Grievance and Disciplinary Procedures

7.1 The Personnel Rules established pursuant to Town Council Resolution, or as subsequently modified by Town Council Resolution, are incorporated herein by reference, as are the Grievance and Disciplinary procedures and provisions established pursuant to said Resolution.

7.2 In the event that the Town intends to revise disciplinary and grievance procedures in the Town's Personnel Rules, the Town will meet and confer with the Association.

ARTICLE 8: Comprehensive and Other Leave

8.1 Comprehensive Leave

Comprehensive leave combines several types of leaves, including vacation leave, sick leave, personal leave, and bereavement leave.

8.2 Scheduling/Notification

The scheduling of comprehensive leave for vacation and personal leave purposes and the amount to be taken at any one time shall be determined by the Department Head in accordance with the department's rules and with regard for the needs of the Town primarily and the preferences of the employee secondarily.

In the event an employee finds it necessary to take comprehensive leave which has not been scheduled in advance, such as for illness, bereavement, emergencies, etc., it is the responsibility of the employee to make documented attempt to contact (i.e. by phone, in person, via text message, or email) their supervisor at least one (1) hour prior to the beginning of their work day to inform the supervisor of the unexpected need to utilize comprehensive leave.

It is the responsibility of the employee to maintain an appropriate level of leave sufficient to cover time lost in case of an unforeseeable event. If an employee does not have enough leave left, they will have their benefits prorated accordingly for time missed from work. More than one occurrence of missing work without having enough leave to cover time lost may result in disciplinary action.

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8.3 Comprehensive Leave at Termination

Employees leaving municipal service with accrued comprehensive leave shall be paid the amount of accrued comprehensive leave to the date of termination, inclusive of a prorated accrual of comprehensive leave based on full-time hours worked in their final month of employment prior to permanent separation. Payment for accrued comprehensive leave shall be at the employee's current rate of pay, or as required by law, and shall occur at the next regular pay date in the payroll period of the date of termination.

8.4 Comprehensive Carryover/Payouts

No employee shall be able to accrue comprehensive leave in excess of eight hundred and fifty (850) hours. When an employee reaches a comprehensive leave balance of eight hundred and fifty (850) hours, their accrual shall stop until which time their balance falls below eight hundred and fifty (850) hours.

In the event an employee is not permitted to schedule and take leave as caused by the Town, which would result in the employee exceeding the accumulation limit, the employee may request the Town Manager to consider the reasons for exceeding the cap and may be granted a ninety (90) day extension of time, in which leave time will be scheduled that will bring the employee's accrued time below the eight hundred and fifty (850) hour limit. One (1) additional ninety (90) day extension may be granted.

Employees may request a payout of comprehensive leave twice annually, not to exceed a combined total of two hundred (200) hours, once during the second quarter of the calendar year and again during the fourth quarter of the calendar year. All such requests will be processed, and payouts made in accordance with a schedule established by the Town Manager, or designee. Employees will be provided ample advance notification of the schedule. Members requesting a payout must retain an accrued comprehensive leave balance of not less than two hundred and forty (240) hours. Payouts will be made at the employee's current regular rate of pay. Employees may elect to take their payout as cash or may elect to deposit their payout through payroll into an eligible 457(b) plan pursuant to applicable state and federal laws.

The Town Manager may authorize payouts at other times upon the specific written request of an employee, but only if extraordinary circumstances warrant such consideration.

8.5 Comprehensive Leave Accruals

Employees accrue comprehensive leave based upon their length of continuous service as determined by their anniversary date according to the following schedule:

Date of hire in full-time status until two-year anniversary	16.67 hours/month
Two-year anniversary	18.67 hours/month
Five-year anniversary	20.67 hours/month
Ten-year anniversary	22.67 hours/month

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8.6 Parental Leave

The Town and the Association acknowledge that the California Government Code provides a number of employee benefits for pregnancy, childbirth, and related conditions. The Town provides parental leave in accordance with applicable state and federal law. The Town will provide up-to-date and current information on the benefits provided and shall make all such information available to an employee upon request. Such information will be available from the Human Resources Department.

The requirement for integrated use of leave time to coordinate with the Family and Medical Leave Act (FMLA), the California Family Rights Act (CFRA), or other qualifying event may be limited to allow the employee to retain not more than a combined total of eighty (80) hours of paid leave in their leave banks.

8.7 Family and Medical Leave

The Town and the Association acknowledge that state and federal law requires employers to grant family and medical leave under specified circumstances. The Town provides family and medical leave in accordance with applicable state and federal law. The Town will provide up to date and current information on the benefits provided and shall make all such information available to an employee upon request. Such information will be available from the Human Resources Department.

Employees that have a FMLA or CFRA-qualifying event will receive FMLA or CFRA benefits. Those who are also eligible for other benefits such as State Disability Insurance (SDI) or Paid Family Leave (PFL) benefits must utilize paid leave, in accordance with state and federal law on a prorated basis to supplement their additional payments and continue to receive the benefits provided under the FMLA and CFRA laws.

The requirement for integrated use of leave time to coordinate with FMLA, CFRA, or other qualifying event may be limited to allow the employee to retain not more than a combined total of eighty (80) hours of paid leave in their banks.

8.8 Military Leave

The Town and the Association acknowledge that both state and federal law requires an employer to grant an employee leave for specified military service. The Town and the employees in the unit of representation agree to absolute compliance with the law.

8.9 Jury Duty

Employees shall receive full compensation for serving on Jury Duty, provided that Juror Pay (not including mileage) received by the employee is paid to the Town.

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8.10 Leave Without Pay

The Department Head may approve an employee's request for up to forty (40) cumulative hours of leave without pay per calendar year. Leave without pay may be granted only after all accrued leave has been exhausted. All benefits, including but not limited to, leave accrual, health insurance, and retirement shall be reduced proportionally to the reduction in work hours.

8.11 Unpaid Leave of Absence

The Town Manager may approve an employee's request for up to a six (6) months unpaid leave that will guarantee that the member shall retain permanent status upon return. Requests for a leave of absence will be made in writing to the Town Manager and shall contain all relevant facts and circumstances in support of the request. The Town Manager's approval of a leave of absence is discretionary; however, the primary consideration in reaching a decision to grant or deny a leave of absence shall be the efficient and orderly operation of the Town and the affected department. All benefits, including but not limited to, leave accrual, health insurance, and retirement shall be terminated for the duration of the leave of absence, except as otherwise required by law. All accrued leave balances must be exhausted before the employee may go onto an unpaid leave of absence.

8.12 Catastrophic Leave

The Town has a policy that allows employees to donate their leave to other employees that have suffered a catastrophic event and have exhausted all types of leave at their disposal. An employee who is eligible to receive other benefits such as SDI or Workers' Compensation benefits may receive Catastrophic Leave on a pro-rated basis not to exceed the employee's normal rate of pay. Information related to Catastrophic Leave shall be available from the Human Resources Department.

8.13 Administrative Leave

Due to the nature of exempt positions, employees shall receive paid administrative leave. The amount of time assigned per fiscal year shall be eighty (80) hours. Administrative leave may not be carried over into the next fiscal year.

ARTICLE 9: Worker's Compensation

9.1 Industrial Accident and Illness Leave

Industrial accident leave shall be granted as required by law.

9.2 On-the-Job Injury

Whenever an employee is absent due to an illness or injury arising out of and in the course of employment, the unit member shall receive full compensation, less any Workers' Compensation insurance benefits received, during the first fifteen (15) working days of such absence without

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deduction from accrued comprehensive leave. Thereafter, if the employee is still properly absent from duty, they may receive, from accrued comprehensive leave, if any, an amount equal to the difference between the amount the member receives as Workers' Compensation insurance benefits and the amount of their regular compensation until the unit member returns to work or accrued leave is exhausted. If comprehensive leave is exhausted, then the unit member will be compensated at the statutory rate under the current Workers' Compensation regulations by the Town's Workers' Compensation Insurance carrier. All benefits, including but not limited to, leave accrual, health insurance, and retirement, shall be reduced proportionally to the reduction in work hours; exceptions to the pro-ration may be considered by the Town Manager.

ARTICLE 10: Health Insurance Benefits

10.1 Health Insurance Benefits

Employees and their dependents shall be eligible for coverage under the Town's health plan, subject to the plan's terms and conditions.

10.2 Flexible Benefit Section 125 Program and Benefit Stipend

The Town will contract with CalPERS for health insurance for the period of this Agreement. The Town will maintain a flexible benefit program.

a. Employees and their dependents shall be able to participate in the CalPERS Health Program.

b. The Town shall contribute the minimum amount required by state law per month per retired employee as the "employer contribution" to the cost of the premium for the health program, should the employee elect to participate in the plan. This is otherwise known as the PEMHCA minimum.

c. The Town will provide a monthly contribution to each employee in an amount equal to the cost of coverage under the CalPERS Health Insurance Plan based upon the employee's dependent status definition under the CalPERS Health Benefit Program as "employee," "employee plus one," or "employee plus two" for the employee's flexible (cafeteria) account. This amount is inclusive of the "employer contribution" for the CalPERS Health Program premium.

d. Employees who do not elect to take the Town's health insurance must provide proof of health coverage provided by their spouse or domestic partner's employer (or other group coverage in accordance with applicable state and federal law) and shall be eligible to receive a benefit stipend of six hundred dollars ($600.00) per month. Payments from the Town that the employee receives in lieu of the contribution to the flexible spending (cafeteria) account, shall not be considered an increase in base compensation and shall be taxable pursuant to IRS regulations.

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10.3 Vision and Dental Health Reimbursement Arrangement (HRA) Plan

Employees may participate in the Health Reimbursement Arrangement (HRA) Plan as established by the Town to reimburse employees for vision and dental expenses as defined by IRS Publication 502 and the Town's Vision and Dental Policy. Employees who participate shall be eligible for reimbursement up to a total of one thousand five hundred dollars ($1,500) for employees and eight hundred dollars ($800) for each eligible dependent (as defined by HRA guidelines specified in IRS Publication 969) per fiscal year, which total may be combined for the use of either the employee or any of their eligible dependents. When two (2) regular, full-time Town employees are considered to be eligible dependents of one another, they shall not be covered by each other, and their dependent children may only be covered by one (1) parent.

New employees not employed by the Town for the full fiscal year shall be entitled to a pro-rata reimbursement amount upon hire. Up to eighty percent (80%) of the unused portion of the total benefit, (not to exceed two thousand dollars ($2,000) per year for employees with less than one (1) year of service with the Town) may be "rolled over" from one fiscal year to the next, for a total of not more than three (3) fiscal years. For purposes of identifying the unused portion, receipts for services performed in the previous fiscal year must be submitted within sixty (60) days of the beginning of the new fiscal year. Employees must be in regular, full-time status with the Town at the time the vision/dental services were performed.

The current fiscal year benefit amount will be used to pay all reimbursement requests. Once the current fiscal year benefit amount is exhausted, rollover benefit amounts from previous years will be used to fund the reimbursement requests. "Rollover Year 1" benefit will be accessed first for reimbursement requests. Then, "Rollover Year 2" benefit amount will be accessed for reimbursement requests. Finally, if the current fiscal year and "Rollover Year 1" and "Rollover Year 2" benefits have been exhausted, "Rollover Year 3" will be accessed for reimbursement requests. Any amount remaining in "Rollover Year 3" sixty (60) days after the close of a fiscal year will no longer be available to fund reimbursement requests. Vision and dental services performed in the immediately preceding fiscal year shall be considered reimbursable. Requests for reimbursement for vision/dental services performed in years prior to the immediately preceding fiscal year shall not be eligible.

Eligibility for reimbursement ends on the last paid day of employment for expenses incurred prior to permanent separation from service. Employees must submit a request to Human Resources in writing prior to permanent separation to be eligible for reimbursement of vision or dental services received prior to their permanent separation. Exceptions to reimbursement are subject to HRA guidelines and Town Manager approval. Employees may elect to not participate in the reimbursement program by notifying the Human Resources Department with a written request to opt out of the plan.

ARTICLE 11: Deferred Compensation

The Town shall maintain an IRC Section 457(b) deferred compensation plan in good standing and shall make voluntary participation in the plan available to employees.

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The Town shall contribute to a Town Section 457(b) deferred compensation plan for the benefit of the employees. Beginning on the first full pay period in July, 2023, the Town shall contribute fifty dollars ($50) per pay period for twenty-four (24) pay periods per year into an approved deferred compensation plan. The Town shall contribute to the employees' Section 457(b) plan an amount equal to the amount contributed by that employee up to an additional twenty-five dollars ($25). The maximum employer contribution shall not exceed a total of seventy-five dollars ($75) per pay period, with a minimum employee contribution of twenty-five dollars ($25) per pay period. Deposits shall occur as part of the first and second payrolls of each month.

Employees shall have sixty (60) days from their hire date to sign up for an eligible 457(b) plan to receive employer contributions retroactive to their hire date. Employees who sign up after sixty (60) days from their hire date will receive employer contributions beginning on the next applicable pay period and the Town's contributions will not be retroactive.

ARTICLE 12: Retirement Contribution

12.1 Employees covered by this Agreement will participate in the California Public Employees Retirement System (CalPERS). The Town shall maintain the employer contribution to CalPERS for the term of this Agreement.

Employees participate in CalPERS as follows:

a. Employees hired before January 1, 2013, or "Classic Members" as defined by CalPERS (not new members per CCR 579.1(b)), shall receive the 2.7% @ age 55 retirement formula, highest thirty-six (36) month average final compensation period, the Fourth Level of the 1959 Survivor's Benefit, and a two percent (2%) retirement Cost of Living Adjustment (COLA). These employees shall pay the entire eight percent (8%) of the CalPERS employee's contribution on a pre-tax basis.

b. Non-Classic employees (New Members - CCR 579.1(a)) hired after January 1, 2013 will pay the full CalPERS required amount to this plan in accordance with the Public Employee Pension Reform Act (PEPRA) employee's contribution on a pre-tax basis. Both parties recognize that this contribution will change from time to time and will be adjusted on the first full pay period of each fiscal year. New miscellaneous members will receive the 2% @ age 62 retirement formula, highest thirty-six (36) month average final compensation period, the Fourth Level of the 1959 Survivor's Benefit, and a two percent (2%) retirement COLA.

12.2 The Town agrees to maintain the employer portion of the contribution to CalPERS.

12.3 Participation in the CalPERS plan discontinues employee participation in the Social Security System related to Town employment.

12.4 All participation in CalPERS is subject to the contract between the Town and CalPERS and the interpretation of rules, regulations, and contract by CalPERS.

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12.5 Employee "member contributions" shall be made pursuant to Internal Revenue Code (414)(h)(2).

ARTICLE 13: State Disability Insurance

Employees participate in State Disability Insurance (SDI). Under the California Unemployment Insurance Code, "disability" includes any illness or injury, either physical or mental, including pregnancy, childbirth, or related medical condition that prevents a member from doing their regular or customary work. Employee contributions shall be made via payroll on a pre-tax basis.

Employees who are eligible to receive SDI shall utilize paid leave on a prorated basis to supplement their SDI payments, in accordance with the Town's Family and Medical Leave Policy and applicable state and federal law. All benefits shall be reduced proportionally to the reduction in paid leave hours utilized in accordance with the Town's Family and Medical Leave Policy and applicable state and federal law.

ARTICLE 14: Dues Deductions

Employees may sign up for payroll deductions of Association dues with the Association. The Association will certify to the Town any new members of the Association.

Town agrees to deduct dues as established by the Association. The sum so withheld shall be remitted by the Town, without delay, directly to the Association along with a list of employees who have had such amounts deducted. As periodically requested by the Town, association agrees to provide a listing of all additions or deletions of membership or requested changes to establish payroll deductions of its members, to the Town.

The employee's earnings must be sufficient after the other legal and required deductions are made to cover the amount of the dues authorized. When an employee is in a non-paid status during only part of the pay period, and the salary is not sufficient to cover the full withholding, no deduction shall be made. All other legal and required deductions have priority over Association dues.

It shall be the sole responsibility of the Association to procure and enforce payroll deduction of dues.

The Association agrees to indemnify, defend, and hold harmless the Town, its officers, employees, and agents acting on its behalf from and against any and all losses, damages, costs, expenses, claims, demands, actions, suits, judgments, and other forms of liability arising out of the application or enforcement of this section. In no event shall the Town be required to pay from its own funds Association dues which the employee was obligated to pay, but failed to pay regardless of the reasons.

Any Association member who notifies the Town of their desire to discontinue dues deductions or otherwise withdraw from Association membership shall be referred back to the Association. The

Town agrees to continue all dues deductions until notified of a deduction change by the Association.

ARTICLE 15: Life Insurance

The Town will provide a term life insurance policy for employees in the amount of $50,000, dropping to $25,000 at age seventy (70). Dependents shall be eligible for coverage under the group life insurance policy in the amount of $5,000; premiums will be paid by the Town.

ARTICLE 16: Wellness

16.1 The Town shall maintain a corporate membership at an athletic/health club, if available, within the Town limits.

ARTICLE 17: Education Reimbursement

17.1 Education and Training

Continuing Education: Funding for continuing education may be available to employees on a case-by-case basis and is subject to Department Head approval and budget.

Licenses, Certifications and Professional Development: The Town recognizes the importance of having highly skilled employees and encourages employees to take educational and training courses each year. Management will make every effort to assure that Town funds are provided annually in each budget for these purposes.

17.2 Educational Reimbursement Policy

Education reimbursement will be provided in accordance with the Town's Educational Reimbursement Policy.

ARTICLE 18: Anniversary Awards

The Town Council recognizes the important contribution made by valued long-term employees and wishes to reward their service to the Town. Productive, long-term employees are the Town's most valuable asset and are to be commended for their skill, talent, dedication, and service.

The Town shall award employees for every five (5) years of service to the Town according to the schedule herein provided. The following schedule of awards is intended to accompany a certificate of appreciation from the Town Council:

Years of Service*	Award
5 years	Council recognition and 20 hours of paid administrative leave
10 years	Council recognition and 28 hours of paid administrative leave
15 years	Council recognition and 36 hours of paid administrative leave
20 years	Council recognition and 44 hours of paid administrative leave

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25 years	Council recognition and 84 hours of paid administrative leave
30 years	Council recognition and 88 hours of paid administrative leave

**For each following five-year increment, Council recognition and 88 hours of administrative leave.*

Paid administrative leave shall have no cash value and must be used within twelve (12) months of the employee's anniversary date.

ARTICLE 19: Work Schedule

The normal work week for unit members is from 8:00 a.m. to 5:00 p.m., Monday through Friday. Unit members shall receive no extra compensation for hours worked in excess of the established schedule, Article 8, section 8.13, Administrative Leave, notwithstanding. Alternative work schedules and work weeks may be established on a departmental basis with the approval of the Town Manager, with the needs of the department and the Town being the primary consideration and the preferences of the employee being a secondary consideration. This may include what are referred to as "9-80" or "4-10" work schedules.

ARTICLE 20: Salaries and Wages

20.1 Salary Ranges

The salary ranges shall have a minimum and a maximum, attached as Exhibit B.

20.2 Base Annual Salaries

Employees shall receive the following adjustments to base salary effective on the dates as shown. Increases will go into effect on the first full pay period of the month.

July, 2023.....8% pay adjustment
July, 2024.....2% pay adjustment
July, 2025.....2% pay adjustment

20.3 Bilingual Pay

The Town acknowledges that bilingual speaking ability may enhance an employee's ability to contribute to the Town. As such, employees who meet bilingual proficiency qualifications may receive a pay differential of five percent (5%) of their base salary. Approval of bilingual pay shall be tied into demonstrated enhancements from an employee's ability to speak dual languages. The Town Manager and Human Resources Manager shall determine the appropriateness of bilingual pay, designate language and testing requirements, including periodic re-examination of proficiency as deemed appropriate, and which will determine the qualifications for and maintenance of this incentive.

20.4 Special Function Pay

The Town and the Association agree that an employee's possession of certain appropriate certifications, licenses, degrees, and skills which are not a part of the required qualifications for a position (as outlined in the position's job description) may be of value to the Town, and, when utilized, increase the employee's value. Department Heads and/or employees may identify such certifications, licenses, degrees, and skills that could merit special function pay. Employees must actively and regularly utilize certifications, licenses, degrees, and skills that benefit the Town in order to qualify and maintain special function pay status. Special function pay shall be two and one-half percent (2.5%) of an employee's base salary. Final approval of Special Function Pay status shall be determined by the employee's Department Head and the Human Resources Manager.

Special function pay may include, but is not limited to:

- Notary
- Special license or certification applicable to job
- Driver's license used but not needed for position

20.5 Bonus

On the regular pay date following ratification and adoption of this Agreement by the Town Council, all employees shall receive a one-time lump-sum payment of two thousand five hundred dollars ($2,500) as an appreciation bonus. Employees must be employed by the Town on the date of payment to be eligible for this bonus program, employees may elect to have any or all the lump-sum payment deposited into an eligible 457(b) account, and the appreciation bonus payment shall be subject to all applicable taxes and withholdings.

Employees shall be eligible for an annual contingent payment based upon Transient Occupancy Tax (TOT) revenues received during the previous fiscal year, in order to allow them to share in the success of the Town. No individual payment shall exceed four thousand dollars ($4,000). The amount will be based on eight percent (8%) of the TOT revenues that are greater than the amount budgeted to be received and retained by the Town (i.e., the amount does not include TOT allocated to outside agencies (Tourism, Housing, and Transit). The revenue sharing payment shall be calculated based on the total year end Town's share of TOT revenues above the original fiscal year TOT budget. This amount shall be divided by the number of all eligible, miscellaneous regular employees at the time of the payment to determine the amount per employee. In order to be eligible for this contingent revenue sharing payment, an employee must be (a) employed with the Town for some part of the fiscal year on which the calculation is based, and (b) be employed with the Town on the date the payment is made. Eligibility for this payment is not complete, and no right to this payment is earned, unless both of these criteria are satisfied. New employees who join Town service during any year who are not employed by the Town for the full fiscal year, but who are employed when the payments are calculated and paid, are eligible for a pro-rata payment based on regular hours worked, including part-time employment for employees that subsequently became full-time prior to the start of the fiscal year. Payments shall be deposited on the first regular payroll in August following the close of the

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fiscal year on which the calculation is based. Payments shall be subject to applicable state and federal tax withholdings. Payments shall not be subject to retirement.

ARTICLE 21: Paid Municipal Holidays

All holidays are considered one eight (8)-hour workday. The following are recognized as paid municipal holidays:

- New Year's Day;
- Martin Luther King Jr. Day;
- Presidents' Day;
- Memorial Day;
- Independence Day;
- Labor Day;
- Veterans Day;
- Thanksgiving Day;
- Friday following Thanksgiving Day;
- Christmas Eve;
- Christmas Day;
- New Year's Eve.

If a paid municipal holiday falls upon a Sunday, the Monday following will be considered the observed holiday. If said holidays fall upon a Saturday, the Friday preceding will be considered the observed holiday. If the alternative Monday or Friday is already a different holiday (i.e., in the case of Christmas Eve and Christmas Day), the holiday will be observed on whichever day, Monday or Friday, is not already a holiday. A list of recognized paid municipal holidays shall be established and published by the Human Resources Department in the form of a memorandum to all full-time, regular employees.

ARTICLE 22: Compensation for Municipal Holidays

22.1 An employee on a leave of absence without pay shall not receive any compensation for holidays occurring during such leave.

22.2 An employee must be in a pay status on the workday preceding a holiday to be eligible to be compensated for the holiday.

ARTICLE 23: Safety Equipment

Association employees who work at the airport, in parks maintenance, fleet maintenance, or street maintenance, shall be entitled to receive the following equipment allowance.

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23.1 Safety and Weather Protection Equipment

Employees shall receive new or used replacement safety and weather protection equipment as necessary in the performance of their assignments.

Employees shall be issued and/or have replaced the following minimum issue of safety and weather protection equipment:

- Polarized Sunglasses
- Heavy-duty work gloves
- Heavy-duty cold weather gloves
- Jackets with hoods
- Vests
- Warm-up pants
- Cold weather boots
- Extra boot liners
- Gaiters
- Other safety-related equipment such as reflective vests, hats, etc., as needed.

The following equipment shall be made available to employees on an as needed basis: rain jacket with hood, rain pants, and waders. Safety and weather protection equipment shall remain the property of the Town and all such equipment issued by the Town shall be inventoried on an annual basis.

23.2 Boot and Sunglass Allowance

Employees shall receive reimbursement up to four hundred and twenty-five dollars ($425) per fiscal year for the purchase of safety boots, sunglasses, and any related items as approved by the employee's supervisor.

Employees shall receive this amount subsequent to the submittal of receipts or other verification of purchase to the Administrative Services/Finance Director, or designee.

ARTICLE 24: Effect of Agreement

24.1 Complete Understanding

The terms and conditions set forth in this Agreement represent the full and complete understanding between the parties hereto. The terms and conditions may be altered, changed, added to, deleted from, or modified only through the voluntary, mutual consent of the parties in a written amendment executed according to the provisions of the Agreement.

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24.2 Improvements in Benefits

Improvements in member benefits contained in this Agreement which are brought about by the amendment or addition of statutory mandated guarantees now provided in California law shall be incorporated into this Agreement.

24.3 Savings

If any provision of this Agreement or any application thereof to any member is held by a court of competent jurisdiction to be contrary to law, then such provision or application shall be deemed invalid, to the extent required by such court decision, but all other provisions or applications shall continue in full force and effect.

ARTICLE 25: Severability

Should any section, clause, or provision of this Memorandum of Understanding be declared illegal by final judgment of a court of competent jurisdiction, such invalidation of such section, clause, or provision shall not invalidate the remaining portions thereof, and such remaining portions shall remain in full force and effect.

Upon such invalidation, the parties agree to meet and confer immediately on substitute provisions for such parts or provisions rendered or declared illegal or an unfair labor practice.

ARTICLE 26: Duration

The provisions set forth herein are final. Except as otherwise provided herein, no changes or modifications shall be offered, urged, or otherwise presented by the Management Employees Association or the Town of Mammoth Lakes for the duration of this Agreement, provided, however, that nothing herein shall prevent the parties from meeting and conferring and making modifications herein by mutual consent. The provisions herein shall be from July 1, 2023to June 30, 2026.

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EXHIBIT A

List of Classifications Represented by the Management Employees' Association

Accounting Manager
Airport Manager
Airport Operations Manager
Associate Civil Engineer
Building Official
Deputy Airport Manager
Engineering Manager
Executive Assistant to Chief of Police
Finance Manager
Fleet Superintendent
Outdoor Recreation Manager
Parks Manager
Public Works Maintenance Manager
Recreation Manager
Senior Planner
Senior Planner/Housing Coordinator
Town Clerk/Records Manager
Trails Program Manager

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EXHIBIT B

Compensation Schedules

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MEMORANDUM OF UNDERSTANDING
BETWEEN
THE TOWN OF MAMMOTH LAKES
AND
THE MAMMOTH LAKES
PUBLIC WORKS EMPLOYEES' ASSOCIATION
July 1, 2023 to June 30, 2026

PREAMBLE

This Memorandum of Understanding is entered into pursuant to the Meyers-Milias-Brown Act (Government Code Section 3500 et seq). The parties to this Memorandum of Understanding are the Town of Mammoth Lakes, State of California, which hereinafter shall be referred to as "Town" and the Mammoth Lakes Public Works Employees' Association, which hereinafter shall be referred to as "Association." The parties have met and conferred in good faith regarding wages, hours, and other terms and conditions of employment of the employees represented by the Association and have exchanged freely information, opinions, and proposals and have endeavored to reach agreement on all matters relating to the employment, conditions, and employee relations of such employees.

This Memorandum of Understanding has been presented to the Town Council as a joint recommendation of the undersigned for salary, fringe benefits, and other working conditions for the period beginning July 1, 2023 to June 30, 2026, and was ratified by the Town Council on June 21, 2023, and the terms and conditions herein are in full force and effect for affected members of the Mammoth Lakes Public Works Employees' Association.

TOWN OF MAMMOTH LAKES	MAMMOTH LAKES PUBLIC WORKS EMPLOYEES' ASSOCIATION
Daniel C. Holler Town Manager	Fernando Maldonado Public Works Employees' Association Representative
Date	Date
Jamie Gray Town Clerk	Brian Lemus Public Works Employees' Association Representative
Date	Date

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ARTICLE 1: Agreement

The Articles and provisions contained herein constitute a bilateral and binding agreement ("Agreement") by and between the Town Council of the Town of Mammoth Lakes, California ("Town") and the Mammoth Lakes Public Works Employees' Association ("Association").

ARTICLE 2: Recognition

The Town recognizes the Association as the exclusive representative of all regular employees whose job classifications are listed in attached Exhibit A.

ARTICLE 3: Non-Discrimination

There shall be no discrimination based on an employee's race, religious creed, color, national origin, ancestry, sex, age, physical or mental disability, medical condition, sexual orientation, marital status, gender identity, gender expression, genetic characteristics or information, military or veteran status, and/or any other category protected by federal and/or state law. In addition, Town policy prohibits retaliation because of the employee's opposition to a practice the employee reasonably believes to constitute employment discrimination or harassment or because of the employee's participation in an employment investigation, proceeding, hearing, or legitimate employee organization activities. Employees who believe they have been harassed, discriminated against, or retaliated against, should report that conduct to the Town, and the Town will investigate those complaints.

ARTICLE 4: Association Rights

4.1 The Association shall have the right to post notices of activities and matters of Association concern on bulletin boards located at Town facilities and to use the Town email, meeting rooms, equipment, and supplies to notice and conduct meetings. Use of space must not interfere with any Town needs or use.

4.2 The Town Manager may authorize up to forty (40) hours annually, not to exceed five (5) days per year, for the Association President or their designee to conduct Association business or attend state or national conferences sponsored by employee associations, exclusive of activities directly related to negotiations affecting this MOU. Public agencies shall allow a reasonable number of public agency employee representatives of recognized employee organizations reasonable time off without loss of compensation or other benefits when formally meeting and conferring with representatives of the public agency on matters within the scope of representation. Association members shall provide their supervisors with reasonable notification requesting release time to conduct association business outside of formal negotiations.

4.3 Within thirty (30) days of the ratification of this Agreement, or any subsequent modification thereof, by both parties, the employer agrees to provide an executed copy to the Association and an electronic copy for distribution and placement on the Town's website.

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4.4 A representative from the Association shall have the right and the opportunity during normal business hours to speak to a new employee for the purposes of explaining the new employee's contractual rights and introducing them to the Association. No employee is required to attend such meeting.

4.5 The Town agrees to notify the Association at least thirty (30) days prior to the elimination of any position and/or implementing an employee layoff which would impact Association-represented employees. The Association may then request to meet and confer.

ARTICLE 5: Town Rights

It is understood and agreed that the Town Council retains all of its powers and authority to direct, manage, and control the operation of the Town to the full extent of the law. The exercise of the foregoing powers, rights, authority, duties, and responsibilities by the Town, the adoption of ordinances, policies, rules, regulations, and practices in furtherance thereof, and the use of judgment and discretion in connection therewith, shall be limited only by the specific and express terms of this Agreement, and then only to the extent such specific and express terms are in conformance with law.

Included in these Town duties and powers are the exclusive rights to: determine its organization; direct the work of its employees; determine the times and hours of operation; determine the kinds and levels of services to be provided, and the methods and means of providing them; establish its departmental policies, goals, and objectives; insure the rights and privileges of citizens; determine staffing patterns; determine the number and kind of personnel required; maintain the efficiency of Town operations; build, move, or modify facilities; establish budget procedure and determine budgetary allocation; determine the methods of raising revenue; enter into contracts for supplies and services; and take appropriate action in the event of an emergency. In addition, the Town retains the right to hire, classify, assign, transfer, evaluate, promote, demote, suspend, and terminate employees. These rights will be in conformance with the provisions of state and federal laws.

The Town retains its right to waive, for the duration of the cause, pertinent policies and practices referred to in this Agreement in cases of civil defense, natural disasters, epidemics, or acts of God. All rights, powers, and privileges of the Town shall be exercised by the Town Council and the operation of the Town shall be administered by the Town Manager or any other person properly designated by the Town Council or the Town Manager.

ARTICLE 6: Negotiation Procedure

6.1 Either party may utilize the services of outside consultants.

6.2 The Town Council and the Association will discharge their respective duties required by this agreement in compliance with the Meyers-Milias-Brown Act (Government Code, Section 3500-2511).

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6.3 Either party may submit a request to begin negotiations. The other party has the obligation to respond to such request promptly, as required by the Meyers-Milias-Brown Act ("MMBA"). Negotiations shall take place at mutually agreeable times and places.

6.4 The Association shall designate a minimum of two (2) representatives to meet with the Town Council's representatives.

6.5 The parties agree to comply with the MMBA and provide all information relevant to the negotiations process. Neither party is obligated to provide documents subject to legal privilege.

ARTICLE 7: Personnel Rules and Grievance and Disciplinary Procedures

7.1 The Personnel Rules established pursuant to Town Council Resolution, or as subsequently modified by Town Council Resolution, are incorporated herein by reference, as are the Grievance and Disciplinary procedures and provisions established pursuant to said Resolution.

7.2 In the event that the Town intends to revise disciplinary and grievance procedures in the Town's Personnel Rules, the Town will meet and confer with the Association.

ARTICLE 8: Comprehensive and Other Leave

8.1 Comprehensive Leave

Comprehensive leave combines several types of leaves, including vacation leave, sick leave, personal leave, and bereavement leave.

8.2 Scheduling/Notification

The scheduling of comprehensive leave for vacation and personal leave purposes and the amount to be taken at any one time shall be determined by the Department Head in accordance with the department's rules and with regard for the needs of the Town primarily and the preferences of the employee secondarily.

In the event an employee finds it necessary to take comprehensive leave which has not been scheduled in advance, such as for illness, bereavement, emergencies, etc., it is the responsibility of the employee to make documented attempt to contact (i.e. by phone, in person, via text message, or email) their supervisor at least one (1) hour prior to the beginning of their work day to inform the supervisor of the unexpected need to utilize comprehensive leave.

It is the responsibility of the employee to maintain an appropriate level of leave sufficient to cover time lost in case of an unforeseeable event. If an employee does not have enough leave left, they will have their benefits prorated accordingly for time missed from work. More than one (1) occurrence of missing work without having enough leave to cover time lost may result in disciplinary action.

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8.3 Comprehensive Leave at Termination

At separation of service from the Town, employees with accrued comprehensive leave shall be paid out for the balance at the date of termination, inclusive of a prorated accrual of comprehensive leave based on full-time hours worked in their final month of employment prior to permanent separation. Payment for accrued comprehensive leave shall be at the employee's current regular rate of pay, or as required by law, and shall occur at the next regular pay date following the date of termination.

8.4 Comprehensive Carryover/Payouts

No employee shall be able to accrue comprehensive leave in excess of eight hundred and fifty (850) hours. When an employee reaches a comprehensive leave balance of eight hundred and fifty (850) hours, their accrual shall stop until which time their balance falls below eight hundred and fifty (850) hours.

In the event an employee is not permitted to schedule and take leave as caused by the Town, which would result in the employee exceeding the accumulation limit, the employee may request the Town Manager to consider the reasons for exceeding the cap and may be granted a ninety (90) day extension of time, in which leave time will be scheduled that will bring the employee's accrued time below the eight hundred and fifty (850) hour limit. One (1) additional ninety (90) day extension may be granted.

Employees may request a payout of comprehensive leave twice annually, not to exceed a combined total of two hundred (200) hours, once during the second quarter of the calendar year and again during the fourth quarter of the calendar year. All such requests will be processed, and payouts made in accordance with a schedule established by the Town Manager, or designee. Employees will be provided ample advance notification of the schedule. Members requesting a payout must retain an accrued comprehensive leave balance of not less than two hundred and forty (240) hours. Payouts will be made at the employee's current regular rate of pay. Employees may elect to take their payout as cash or may elect to deposit their payout through payroll into an eligible 457(b) plan pursuant to applicable state and federal laws.

The Town Manager may authorize payouts at other times upon the specific written request of an employee, but only if extraordinary circumstances warrant such consideration.

8.5 Comprehensive Leave Accruals

Employees accrue comprehensive leave based upon their length of continuous service as determined by their anniversary date according to the following schedule:

Date of hire in full-time status until two-year anniversary	16.67 hours/month
Two-year anniversary	18.67 hours/month
Five-year anniversary	20.67 hours/month
Ten-year anniversary	22.67 hours/month

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8.6 Parental Leave

The Town and the Association acknowledge that the California Government Code provides a number of employee benefits for pregnancy, childbirth, and related conditions. The Town provides parental leave in accordance with applicable state and federal law. The Town will provide up-to-date and current information on the benefits provided and shall make all such information available to an employee upon request. Such information will be available from the Human Resources Department.

The requirement for integrated use of leave time to coordinate with the Family and Medical Leave Act (FMLA), the California Family Rights Act (CFRA), or other qualifying event may be limited to allow the employee to retain not more than a combined total of eighty (80) hours of paid leave in their banks.

8.7 Family and Medical Leave

The Town and the Association acknowledge that state and federal law requires employers to grant family and medical leave under specified circumstances. The Town provides Family and Medical leave in accordance with applicable state and federal law. The Town will provide up-to-date and current information on the benefits provided and shall make all such information available to an employee upon request. Such information will be available from the Human Resources Department.

Employees that have a FMLA or CFRA-qualifying event will receive FMLA or CFRA benefits. Those who are also eligible for other benefits such as State Disability Insurance (SDI) or Paid Family Leave (PFL) benefits must utilize paid leave in accordance with state and federal law on a prorated basis to supplement their additional payments and continue to receive the benefits provided under the FMLA and CFRA laws.

The requirement for integrated use of leave time to coordinate with FMLA, CFRA, or other qualifying event may be limited to allow the employee to retain not more than a combined total of eighty (80) hours of paid leave in their banks.

8.8 Military Leave

The Town and the Association acknowledge that both state and federal law requires an employer to grant an employee leave for specified military service. The Town and the employees in the unit of representation agree to absolute compliance with the law.

8.9 Jury Duty

Employees shall receive full compensation for serving on Jury Duty, provided that Juror Pay (not including mileage) received by the employee is paid to the Town.

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8.10 Leave Without Pay

The Department Head may approve an employee's request for up to forty (40) cumulative hours of leave without pay per calendar year. Leave without pay may be granted only after all accrued leave has been exhausted. All benefits, including but not limited to, leave accrual, health insurance, and retirement shall be reduced proportionally to the reduction in work hours.

8.11 Unpaid Leave of Absence

The Town Manager may approve an employee's request for up to a six (6) months unpaid leave that will guarantee that the member shall retain permanent status upon return. Requests for a leave of absence will be made in writing to the Town Manager and shall contain all relevant facts and circumstances in support of the request. The Town Manager's approval of a leave of absence is discretionary; however, the primary consideration in reaching a decision to grant or deny a leave of absence shall be the efficient and orderly operation of the Town and the affected department. All benefits, including but not limited to, leave accrual, health insurance, and retirement shall be terminated for the duration of the leave of absence, except as otherwise required by law. All accrued leave balances must be exhausted before the employee may go onto an unpaid leave of absence.

8.12 Catastrophic Leave

The Town has a policy that allows employees to donate their leave to other employees that have suffered a catastrophic event and have exhausted all types of leave at their disposal. An employee who is eligible to receive other benefits such as SDI or Workers' Compensation benefits may receive Catastrophic Leave on a pro-rated basis not to exceed the employee's normal rate of pay. Information related to Catastrophic Leave shall be available from the Human Resources Department.

ARTICLE 9: Worker's Compensation

9.1 Industrial Accident and Illness Leave

Industrial accident leave shall be granted as required by law.

9.2 On-the-Job Injury

Whenever an employee is absent due to an illness or injury arising out of and in the course of employment, the unit member shall receive full compensation, less any Workers' Compensation insurance benefits received, during the first fifteen (15) working days of such absence without deduction from accrued comprehensive leave. Thereafter, if the employee is still properly absent from duty, they may receive, from accrued comprehensive leave, if any, an amount equal to the difference between the amount the member receives as Workers' Compensation insurance benefits and the amount of their regular compensation until the unit member returns to work or accrued leave is exhausted. If comprehensive leave is exhausted, then the unit member will be compensated at the statutory rate under the current Workers' Compensation regulations by the Town's Workers'

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Compensation Insurance carrier. All benefits, including but not limited to, leave accrual, health insurance, and retirement, shall be reduced proportionally to the reduction in work hours; exceptions to the pro-ration may be considered by the Town Manager.

ARTICLE 10: Health Insurance Benefits

10.1 Health Insurance Benefits

Employees and their dependents shall be eligible for coverage under the Town's health plan, subject to the plan's terms and conditions.

10.2 Flexible Benefit Section 125 Program and Benefit Stipend

The Town will contract with CalPERS for health insurance for the period of this Agreement. The Town will maintain a flexible benefit program.

a. Employees and their dependents shall be able to participate in the CalPERS Health Program.

b. The Town shall contribute the minimum amount required by state law per month per retired employee as the "employer contribution" to the cost of the premium for the health program, should the employee elect to participate in the plan. This is otherwise known as the PEMHCA minimum.

c. The Town will provide a monthly contribution to each employee in an amount equal to the cost of coverage under the CalPERS Health Insurance Plan based upon the employee's dependent status definition under the CalPERS Health Benefit Program as "employee," "employee plus one," or "employee plus two" for the employee's flexible (cafeteria) account. This amount is inclusive of the "employer contribution" for the CalPERS Health Program premium.

d. Employees who do not elect to take the Town's health insurance must provide proof of health coverage provided by their spouse or domestic partner's employer (or other group coverage in accordance with applicable state and federal law) and shall be eligible to receive a benefit stipend of six hundred dollars ($600) per month. Payments from the Town that the employee receives in lieu of the contribution to the flexible spending (cafeteria) account, shall not be considered an increase in base compensation and shall be taxable pursuant to IRS regulations.

10.3 Vision and Dental Health Reimbursement Arrangement (HRA) Plan

Employees may participate in the Health Reimbursement Arrangement (HRA) Plan as established by the Town to reimburse employees for vision and dental expenses as defined by IRS Publication 502 and the Town's Vision and Dental Policy. Employees who participate shall be eligible for reimbursement up to a total of one thousand five hundred dollars ($1,500) for employees and eight hundred dollars ($800) for each eligible dependent (as defined by HRA guidelines specified in IRS

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Publication 969) per fiscal year, which total may be combined for the use of either the employee or any of their eligible dependents. When two (2) regular, full-time Town employees are considered to be eligible dependents of one another, they shall not be covered by each other, and their dependent children may only be covered by one (1) parent.

New employees not employed by the Town for the full fiscal year shall be entitled to a pro-rata reimbursement amount upon hire. Up to eighty percent (80%) of the unused portion of the total benefit, (not to exceed two thousand dollars ($2,000) per year for employees with less than one (1) year of service with the Town) may be "rolled over" from one fiscal year to the next, for a total of not more than three (3) fiscal years. For purposes of identifying the unused portion, receipts for services performed in the previous fiscal year must be submitted within sixty (60) days of the beginning of the new fiscal year. Employees must be in regular, full-time status with the Town at the time the vision/dental services were performed.

The current fiscal year benefit amount will be used to pay all reimbursement requests. Once the current fiscal year benefit amount is exhausted, rollover benefit amounts from previous years will be used to fund the reimbursement requests. "Rollover Year 1" benefit will be accessed first for reimbursement requests. Then, "Rollover Year 2" benefit amount will be accessed for reimbursement requests. Finally, if the current fiscal year and "Rollover Year 1" and "Rollover Year 2" benefits have been exhausted, "Rollover Year 3" will be accessed for reimbursement requests. Any amount remaining in "Rollover Year 3" sixty (60) days after the close of a fiscal year will no longer be available to fund reimbursement requests. Vision and dental services performed in the immediately preceding fiscal year shall be considered reimbursable. Requests for reimbursement for vision/dental services performed in years prior to the immediately preceding fiscal year shall not be eligible.

Eligibility for reimbursement ends on the last paid day of employment for expenses incurred prior to permanent separation from service. Employees must submit a request to Human Resources in writing prior to permanent separation to be eligible for reimbursement of vision or dental services received prior to their permanent separation. Exceptions to reimbursement are subject to HRA guidelines and Town Manager approval. Employees may elect to not participate in the reimbursement program by notifying the Human Resources Department with a written request to opt out of the plan.

ARTICLE 11: Deferred Compensation

The Town shall maintain an IRC Section 457(b) deferred compensation plan in good standing and shall make voluntary participation in the plan available to employees.

The Town shall contribute to a Town Section 457(b) deferred compensation plan for the benefit of the employees. Beginning on the first pay period in July, 2023, the Town shall contribute fifty dollars ($50) per pay period for twenty-four (24) pay periods per year into an approved deferred compensation plan. The Town shall contribute to the employees' Section 457(b) plan an amount equal to the amount contributed by that employee up to an additional twenty-five dollars ($25). The maximum employer contribution shall not exceed a total of seventy-five dollars ($75) per pay

period, with a minimum employee contribution of twenty-five dollars ($25) per pay period. Deposits shall occur as part of the first and second payrolls of each month.

Employees shall have sixty (60) days from their hire date to sign up for an eligible 457(b) plan to receive employer contributions retroactive to their hire date. Employees who sign up after sixty (60) days from their hire date will receive employer contributions beginning on the next applicable pay period and the Town's contributions will not be retroactive.

ARTICLE 12: Retirement Contribution

12.1 Employees covered by this Agreement will participate in the California Public Employees Retirement System (CalPERS). The Town shall maintain the employer contribution to CalPERS for the term of this Agreement.

Employees participate in CalPERS as follows:

a. Employees hired before January 1, 2013, or "Classic Members" as defined by CalPERS (not new members per CCR 579.1(b)), shall receive the 2.7% @ age 55 retirement formula, highest thirty-six (36) month average final compensation period, the Fourth Level of the 1959 Survivor's Benefit, and a two percent (2%) retirement Cost of Living Adjustment (COLA). These employees shall pay the entire eight percent (8%) of the CalPERS employee's contribution on a pre-tax basis.

b. Non-Classic employees (New Members - CCR 579.1(a)) hired after January 1, 2013 will pay the full CalPERS required amount to this plan in accordance with the Public Employee Pension Reform Act (PEPRA) employee's contribution on a pre-tax basis. Both parties recognize that this contribution will change from time to time and will be adjusted on the first full pay period of each fiscal year. New miscellaneous members will receive the 2% @ age 62 retirement formula, highest thirty-six (36) month average final compensation period, the Fourth Level of the 1959 Survivor's Benefit, and a two percent (2%) retirement COLA.

12.2 The Town agrees to maintain the employer portion of the contribution to CalPERS.

12.3 Participation in the CalPERS plan discontinues employee participation in the Social Security System related to Town employment.

12.4 All participation in CalPERS is subject to the contract between the Town and CalPERS and the interpretation of rules, regulations, and contract by CalPERS.

12.5 Employee "member contributions" shall be made pursuant to Internal Revenue Code (414)(h)(2).

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ARTICLE 13: State Disability Insurance

Employees participate in State Disability Insurance (SDI). Under the California Unemployment Insurance Code, "disability" includes any illness or injury, either physical or mental, including pregnancy, childbirth, or related medical condition that prevents a member from doing their regular or customary work. Employee contributions shall be made via payroll on a pre-tax basis.

Employees who are eligible to receive SDI shall utilize paid leave on a prorated basis to supplement their SDI payments, in accordance with the Town's Family and Medical Leave Policy and applicable state and federal law. . . All benefits shall be reduced proportionally to the reduction in paid leave hours utilized in accordance with the Town's Family and Medical Leave Policy and applicable state and federal law.

ARTICLE 14: Dues Deductions

Employees may sign up for payroll deductions of Association dues with the Association. The Association will certify to the Town any new members of the Association.

Town agrees to deduct dues as established by the Association. The sum so withheld shall be remitted by the Town, without delay, directly to the Association along with a list of employees who have had such amounts deducted. As periodically requested by the Town, association agrees to provide a listing of all additions or deletions of membership or requested changes to establish payroll deductions of its members, to the Town.

The employee's earnings must be sufficient after the other legal and required deductions are made to cover the amount of the dues authorized. When an employee is in a non-paid status during only part of the pay period, and the salary is not sufficient to cover the full withholding, no deduction shall be made. All other legal and required deductions have priority over Association dues.

It shall be the sole responsibility of the Association to procure and enforce payroll deduction of dues.

The Association agrees to indemnify, defend, and hold harmless the Town, its officers, employees, and agents acting on its behalf from and against any and all losses, damages, costs, expenses, claims, demands, actions, suits, judgments, and other forms of liability arising out of the application or enforcement of this section. In no event shall the Town be required to pay from its own funds Association dues which the employee was obligated to pay, but failed to pay regardless of the reasons.

Any Association member who notifies the Town of their desire to discontinue dues deductions or otherwise withdraw from Association membership shall be referred back to the Association. The Town agrees to continue all dues deductions until notified of a deduction change by the Association.

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ARTICLE 15: Life Insurance

The Town will provide a term life insurance policy for employees in the amount of $50,000, dropping to $25,000 at age seventy (70). Dependents shall be eligible for coverage under the group life insurance policy in the amount of $5,000; premiums will be paid by the Town.

ARTICLE 16: Wellness

16.1 The Town shall maintain a corporate membership at an athletic/health club, if available, within the Town limits.

ARTICLE 17: Education Reimbursement

17.1 Education and Training

Continuing Education: Funding for continuing education may be available to employees on a case-by-case basis and is subject to Department Head approval and budget.

Licenses, Certifications, and Professional Development: The Town recognizes the importance of having highly skilled employees and encourages employees to take educational and training courses each year. Management will make every effort to assure that Town funds are provided annually in each budget for these purposes.

17.2 Educational Reimbursement Policy

Education reimbursement will be provided in accordance with the Town's Educational Reimbursement Policy.

ARTICLE 18: Anniversary Awards

The Town Council recognizes the important contribution made by valued long-term employees and wishes to reward their service to the Town. Productive, long-term employees are the Town's most valuable asset and are to be commended for their skill, talent, dedication, and service.

The Town shall award employees for every five (5) years of service to the Town according to the schedule herein provided. The following schedule of awards is intended to accompany a certificate of appreciation from the Town Council:

Years of Service*	Award
5 years	Council recognition and 20 hours of paid administrative leave
10 years	Council recognition and 28 hours of paid administrative leave
15 years	Council recognition and 36 hours of paid administrative leave
20 years	Council recognition and 44 hours of paid administrative leave
25 years	Council recognition and 84 hours of paid administrative leave
30 years	Council recognition and 88 hours of paid administrative leave

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**For each following five-year increment, Council recognition and 88 hours of administrative leave.*

Paid administrative leave shall have no cash value and must be used within twelve (12) months of the employee's anniversary date.

ARTICLE 19: Work Schedule

19.1 The normal workweek for employees is forty (40) hours. The standard workweek begins at 12:00 a.m. midnight on Monday and ends at 11:59 p.m. on Sunday, unless an alternative work schedule is approved according to the Alternative Work Schedule Policy. Alternative work schedules and work weeks may be established on a departmental basis with the approval of the Town Manager, with the needs of the department and the Town being the primary consideration and the preferences of the employee being a secondary consideration.

19.2 The normal workday for employees is eight (8) hours per day.

19.3 The Town Manager may designate other normal working hours as required by the needs of the Town. This may include what are referred to as "9-80" or "4-10" work schedules.

19.4 If an employee is required to work overtime because of an emergency declared by the Town Manager or designee, that employee's regular work schedule (other than during the period of emergency) shall remain unchanged. Any such overtime shall be treated as compensatory time and shall be used by the employee at the employee's discretion subject to approval by the employee's supervisor or Department Head. In the event the Town is reimbursed by the State or Federal emergency management systems for overtime earned during an emergency, members may, on their individual discretion, request to exchange earned compensatory time for paid time up to the amount of unused compensatory time earned during the emergency. Should reimbursement be in an amount less than required to totally compensate all eligible employees, the funds shall be used as a pool and all employees requesting reimbursement will receive a pro rata share against total overtime hours worked.

ARTICLE 20: Salaries and Wages

20.1 Salary Scales

The salary scale shall consist of eight (8) steps, attached as Exhibit B.

20.2 Base Annual Salaries

Employees shall receive the following adjustments to base salary effective on the dates as shown. Increases will go into effect on the first full pay period of the month.

July, 2023.....8% pay adjustment

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July, 2024.....2% pay adjustment
July, 2025.....2% pay adjustment

20.3 Bilingual Pay

The Town acknowledges that bilingual speaking ability may enhance an employee's ability to contribute to the Town. As such, employees who meet bilingual proficiency qualifications may receive a pay differential of five percent (5%) of their base salary. Approval of bilingual pay shall be tied into demonstrated enhancements from an employee's ability to speak dual languages. The Town Manager and Human Resources Manager shall determine the appropriateness of bilingual pay, designate language and testing requirements, including periodic re-examination of proficiency as deemed appropriate, and which will determine the qualifications for and maintenance of this incentive.

20.4 Special Compensation

The Town and the Association agree that an employee's possession of certain appropriate certifications, licenses, degrees, and skills which are not a part of the required qualifications for a position (as outlined in the position's job description) may be of value to the Town, and, when utilized, increase the employee's value. Department Heads and/or employees may identify such certifications, licenses, degrees, and skills that could merit special function pay, and present a request to the Town Manager, or designee, for final approval. Employees must actively and regularly utilize certifications, licenses, degrees, and skills that are identified and requested by the Town in order to qualify and maintain special compensation status. Each assignment eligible for special compensation shall be a minimum of two and one-half percent (2.5%) of an employee's base salary. No employee shall be eligible to receive more than five percent (5%) in special compensation, exclusive of Bilingual Pay. Final approval of assignments eligible for special compensation shall be determined by the Town Manager, or designee, as requested by the employee's Department Head and the Human Resources Manager. Special compensation exceeding five percent (5%), exclusive of Bilingual Pay, may be authorized at the discretion of the Town Manager, or designee.

Special compensation may include, but is not limited to:

- Water Certification Premium
- Training Premium
- Class A or B commercial driver's license used, but not required for position.

20.5 Bonus

On the regular pay date following ratification and adoption of this Agreement by the Town Council, all employees shall receive a one-time lump-sum payment of three thousand dollars ($3,000) as an appreciation bonus. Employees must be employed by the Town on the date of payment to be eligible for this bonus program, employees may elect to have any or all the lump-sum payment deposited into an eligible 457(b) account, and the appreciation bonus payment shall be subject to all applicable taxes and withholdings.

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Employees shall be eligible for an annual contingent payment based upon Transient Occupancy Tax (TOT) revenues received during the previous fiscal year, in order to allow them to share in the success of the Town. No individual payment shall exceed four thousand dollars ($4,000). The amount will be based on eight percent (8%) of the TOT revenues that are greater than the amount budgeted to be received and retained by the Town (i.e., the amount does not include TOT allocated to outside agencies (Tourism, Housing, and Transit). The revenue sharing payment shall be calculated based on the total year end Town's share of TOT revenues above the original fiscal year TOT budget. This amount shall be divided by the number of all eligible, miscellaneous regular employees at the time of the payment to determine the amount per employee. In order to be eligible for this contingent revenue sharing payment, an employee must be (a) employed with the Town for some part of the fiscal year on which the calculation is based, and (b) be employed with the Town on the date the payment is made. Eligibility for this payment is not complete, and no right to this payment is earned, unless both of these criteria are satisfied. New employees who join Town service during any year who are not employed by the Town for the full fiscal year, but who are employed when the payments are calculated and paid, are eligible for a pro-rata payment based on regular hours worked, including part-time employment for employees that subsequently became full-time prior to the start of the fiscal year. Payments shall be deposited on the first regular payroll in August following the close of the fiscal year on which the calculation is based. Payments shall be subject to applicable state and federal tax withholdings. Payments shall not be subject to retirement.

ARTICLE 21: Paid Municipal Holidays

All holidays are considered one eight (8)-hour workday. The following are recognized as paid municipal holidays:

- New Year's Day;
- Martin Luther King Jr. Day;
- Presidents' Day;
- Memorial Day;
- Independence Day;
- Labor Day;
- Veterans Day;
- Thanksgiving Day;
- Friday following Thanksgiving Day;
- Christmas Eve;
- Christmas Day;
- New Year's Eve.

If a paid municipal holiday falls upon a Sunday, the Monday following will be considered the observed holiday. If said holidays fall upon a Saturday, the Friday preceding will be considered the observed holiday. If the alternative Monday or Friday is already a different holiday (i.e., in the case of Christmas Eve and Christmas Day), the holiday will be observed on whichever day, Monday or Friday, is not already a holiday. A list of recognized paid municipal holidays shall be

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established and published by the Human Resources Department in the form of a memorandum to all full-time, regular employees.

ARTICLE 22: Overtime

22.1 Overtime Policy – Definition

It is the policy of the Town that overtime work is to be kept at a minimum consistent with the protection of the lives and property of Mammoth Lakes citizens and the efficient operation of the Departments and operations of the Town. Overtime must be authorized in advance by both the supervisor and Department Head and is subject to such other rules and procedures as the Town Manager may prescribe.

Overtime shall be defined as time actually worked beyond forty (40) hours per work week. "Time actually worked" is defined as all time during which an employee is necessarily required by the employer to be on the employer's premises, on duty, or at a prescribed workplace. Properly approved travel time for work purposes will be compensated as "hours worked" in compliance with applicable Fair Labor Standards Act (FLSA) regulations. Town paid comprehensive leave and municipal holidays shall be considered "hours worked" and are included for the purposes of calculating overtime. Town paid leave taken as compensatory time, meal periods, other state or federal paid leaves, release time for Association business, and any non-paid leave times are not considered "time actually worked".

22.2 Overtime Compensation

For hours worked in excess of forty (40) hours in any workweek, one of the following shall occur at the discretion of the Department Head, and in consultation with the employee.

Employee shall accrue compensatory time-off on a time-and-one-half basis; or,

Overtime shall be paid at time-and-one-half the regular hourly rate of pay.

22.3 Maximum Accumulation of Compensatory Time

Employees may accumulate up to one hundred (100) hours of compensatory time. Time off for compensatory time must be approved in advance by the Department Head, or their designee. In the event of a separation from service, the employee shall be entitled to a cash payment of all their accumulated compensatory time, regardless of cause or reason.

22.4 Usage of Compensatory Time

Compensatory time earned shall be used at the employee's discretion with the prior approval of the employee's supervisor or their designee. The employee must be permitted to use the compensatory time off within a reasonable period after making a request if the employee's use of the compensatory time does not unduly disrupt the operation of the department.

22.5 Compensatory Leave at Termination

Upon separation from the Town, employee shall receive payment for all accrued compensatory leave at the employee's current regular rate of pay, or as required by law.

22.6 Overtime Meal Allowance

In the event employees are required to work a twelve (12) hour shift or longer, members shall receive a twenty-three dollar ($23) meal allowance per shift worked.

ARTICLE 23: Compensation for Municipal Holidays/Holiday Overtime

23.1 A unit member on a leave of absence without pay shall not receive any compensation for holidays occurring during such leave.

23.2 A unit member must be in a pay status on the workday preceding a holiday to be eligible to be compensated for the holiday.

23.3 All time worked on a paid municipal holiday as defined by the Town, except personal leave, shall be paid at the rate of one and one-half (1.5) times the employee's regular rate of pay or shift differential rate, whichever is applicable. The employee will also receive time off in an amount equal to up to eight (8) hours of compensatory time for hours actually worked on the paid municipal holiday and shall be deposited into the employee's compensatory leave bank. Hours banked as compensatory time for hours worked on the paid municipal holiday shall be used as outlined in section 22.4. Hours banked as compensatory time in excess of one hundred (100) for hours worked on the paid municipal holiday shall be paid out in accordance with section 22.3.

23.4 During the observed paid municipal holidays of Thanksgiving Day and Christmas Day, each unit member called into work, may elect one of the following as compensation for holiday overtime:

a. Overtime pay at 2.5 times the base hourly pay rate; or,
b. Compensatory time at 2.5 times the hours worked.

ARTICLE 24: Call-In/Standby

24.1 Definitions

"Standby" occurs when a unit member is required to be available for duty.

"Call-in" occurs when unit members, including those on standby, who are not scheduled to work, are called in to work.

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24.2 Standby

Standby status must be assigned and is to be paid at one hour at time and one-half the employee's regular rate of pay for every period of twelve (12) hours or less the employee is assigned and two hours at time and one-half for every period of between twelve (12) and twenty-four (24) hours the employee is assigned. A two (2) hour minimum, at time and one-half of the employee's regular rate of pay, shall be paid to all unit members who are called in to work who are on standby. When a unit member is called in again in the same standby period, this would constitute another call-in and the unit member would start another two (2) hour minimum.

24.3 Call-In

Unit members who are not on standby, but who are called in, will be paid as specified in subsection 24.2 above, but will receive a four (4) hour minimum at their applicable overtime rate.

ARTICLE 25: Driver's Physical Examination

When a physical examination is required for the acquisition or renewal of a driver's license required in the performance of Town employment, the examination shall be provided by a doctor designated by the Town at the Town's expense and said examination shall be performed during unit member's regular work hours, without any deduction from pay.

ARTICLE 26: Safety Equipment

26.1 Safety and Weather Protection Equipment

Employees shall receive new or used replacement safety and weather protection equipment as necessary in the performance of their assignments.

Public Works Department field employees shall be issued and/or have replaced the following minimum issue of safety and weather protection equipment:

- Polarized Sunglasses
- Heavy-duty work gloves
- Heavy-duty cold weather gloves
- Jackets with hoods
- Vests
- Warm-up pants
- Cold weather boots
- Extra boot liners
- Gaiters
- Other safety-related equipment such as reflective vests, hats, etc., as needed.

The following equipment shall be made available to employees on an as needed basis: rain jacket with hood, rain pants, and waders. Safety and weather protection equipment shall remain the

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property of the Town and all such equipment issued by the Town shall be inventoried on an annual basis.

26.2 Boot and Sunglass Allowance

Employees shall receive reimbursement up to four hundred and twenty-five dollars ($425.00) per fiscal year for the purchase of safety boots, sunglasses, and any related items as approved by the employee's supervisor.

Employees shall receive this amount subsequent to the submittal of receipts or other verification of purchase to the Administrative Services/Finance Director, or designee.

26.3 Tool Allowance

Employees in the classification of "Equipment Mechanic," "Equipment Mechanic Lead Worker," and "Equipment Mechanic Trainee" shall receive reimbursement of up to one thousand five hundred dollars ($1,500) per fiscal year for the purchase of hand tools. Employees shall receive this amount subsequent to the submittal of receipts or other verification of purchase to the Administrative Services/Finance Director, or designee.

ARTICLE 27: Severance

If an employee is laid off by the Town without cause, upon separation agreement approved by the Town which releases all claims against the Town, Town employees, and Town officials, the employee shall be eligible to receive severance payment in accordance with the schedule below. All payments under this section are subject to applicable payroll taxes and withholdings.

Five years of continuous service	Two weeks (80 hours)
Ten or more years of continuous service	Four weeks (160 hours)

ARTICLE 28: Effect of Agreement

28.1 Complete Understanding

The terms and conditions set forth in this Agreement represent the full and complete understanding between the parties hereto. The terms and conditions may be altered, changed, added to, deleted from, or modified only through the voluntary, mutual consent of the parties in a written amendment executed according to the provisions of the Agreement.

28.2 Improvements in Benefits

Improvements in member benefits contained in this Agreement which are brought about by the amendment or addition of statutory mandated guarantees now provided in California law shall be incorporated into this Agreement.

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28.3 Savings

If any provision of this Agreement or any application thereof to any member is held by a court of competent jurisdiction to be contrary to law, then such provision or application shall be deemed invalid, to the extent required by such court decision, but all other provisions or applications shall continue in full force and effect.

ARTICLE 29: Severability

Should any section, clause, or provision of this Memorandum of Understanding be declared illegal by final judgment of a court of competent jurisdiction, such invalidation of such section, clause, or provision shall not invalidate the remaining portions thereof, and such remaining portions shall remain in full force and effect.

Upon such invalidation, the parties agree to meet and confer immediately on substitute provisions for such parts or provisions rendered or declared illegal or an unfair labor practice.

ARTICLE 30: Duration

The provisions set forth herein are final. Except as otherwise provided herein, no changes or modifications shall be offered, urged, or otherwise presented by the Public Works Employees' Association or the Town of Mammoth Lakes for the duration of this Agreement, provided, however, that nothing herein shall prevent the parties from meeting and conferring and making modifications herein by mutual consent. The provisions herein shall be from July 1, 2023 to June 30, 2026.

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EXHIBIT A

List Classifications Represented by the Public Works Employees' Association

Airport Maintenance Coordinator
Airport Operations Lead
Equipment Mechanic
Equipment Mechanic Lead Worker
Equipment Mechanic Trainee
Parks Maintenance Worker
Parks Maintenance Lead Worker
Public Works Facilities Worker
Public Works Maintenance Lead Worker
Public Works Maintenance Supervisor
Public Works Maintenance Worker

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EXHIBIT B

Compensation Schedules

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Mammoth Lakes Town Council
Agenda Action Sheet

Title: Approve and adopt Resolution No. 23-XX establishing the fiscal year 2023-24, 2024-25, and 2025-26 compensation schedules for the Mammoth Lakes General Employees' Association ("GEA"), the Mammoth Lakes Management Employees' Association ("MEA"), and the Mammoth Lakes Public Works Employees' Association ("PWEA").

Council Meeting Date: 6/21/2023

Prepared by: Rob Patterson, Administrative Services/Finance Director

Recommended Motion: Approve the Resolution adopting the compensation schedules for the next three fiscal years for the GEA, MEA, and PWEA.

Summary: Town Management has met and conferred in good faith with three of its recognized employee associations, the Mammoth Lakes General Employees' Association, the Mammoth Lakes Management Employees' Association, and the Mammoth Lakes Public Works Employees' Association and recent labor negotiations have seen tentative agreements reached between the Town of Mammoth Lakes and the GEA, MEA, and PWEA. The attached compensation schedules reflect the agreed upon increases to compensation for all positions represented by the associations for the entire term of the agreement.

RESOLUTION NO. 23--XX

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MAMMOTH LAKES, CALIFORNIA, ESTABLISHING SALARIES FOR EMPLOYEES IN POSITIONS REPRESENTED BY RECOGNIZED BARGAINING UNITS, THE MAMMOTH LAKES GENERAL EMPLOYEES' ASSOCIATION, THE MAMMOTH LAKES MANAGEMENT EMPLOYEES' ASSOCIATION, AND THE MAMMOTH LAKES PUBLIC WORKS EMPLOYEES' ASSOCIATION.

WHEREAS, the Town of Mammoth Lakes ("Town") recognizes the following bargaining units: the Mammoth Lakes General Employees' Association ("GEA"), the Mammoth Lakes Management Employees' Association ("MEA"), and Mammoth Lakes Public Works Employees' Association ("PWEA").

WHEREAS, the Town and the recognized bargaining units have negotiated salary adjustments for the positions represented by the GEA, MEA, and PWEA; and

WHEREAS, the salary schedules provide information essential for required retirement reporting and other purposes; and

WHEREAS, the salary schedules for each of the bargaining units are defined as provided in Attachment A and incorporated herein by and for reference.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF MAMMOTH LAKES AS FOLLOWS:

The attached salary schedules for fiscal years 2023-24, 2024-25, and 2025-26 will be effective July 10, 2023.

APPROVED AND ADOPTED THIS 21st DAY OF JUNE 2023.

_____
JOHN WENTWORTH, Mayor

ATTEST:

_____
JAMIE GRAY, Town Clerk

ATTACHMENT A

Salary Schedules for Town of Mammoth Lakes General Employees' Association (GEA) FY23-24, FY24-25, and FY25-26

GEA Salary Schedules - Effective July 2023
Rev. July, 2023

Pay	ANNUAL							
Range	A	B	C	D	E	F	G	H
G/100	34,133	35,840	37,632	39,514	41,490	43,565	45,743	48,030
G/101	34,475	36,199	38,009	39,909	41,904	43,999	46,199	48,509
G/102	34,820	36,561	38,389	40,308	42,323	44,439	46,661	48,994
G/103	35,168	36,926	38,772	40,711	42,747	44,884	47,128	49,484
G/104	35,520	37,296	39,161	41,119	43,175	45,334	47,601	49,981
G/105	35,875	37,669	39,552	41,530	43,607	45,787	48,076	50,480
G/106	36,234	38,046	39,948	41,945	44,042	46,244	48,556	50,984
G/107	36,596	38,426	40,347	42,364	44,482	46,706	49,041	51,493
G/108	36,962	38,810	40,751	42,789	44,928	47,174	49,533	52,010
G/109	37,332	39,199	41,159	43,217	45,378	47,647	50,029	52,530
G/110	37,705	39,590	41,570	43,649	45,831	48,123	50,529	53,055
G/111	38,082	39,986	41,985	44,084	46,288	48,602	51,032	53,584
G/112	38,463	40,386	42,405	44,525	46,751	49,089	51,543	54,120
G/113	38,848	40,790	42,830	44,972	47,221	49,582	52,061	54,664
G/114	39,236	41,198	43,258	45,421	47,692	50,077	52,581	55,210
G/115	39,628	41,609	43,689	45,873	48,167	50,575	53,104	55,759
G/116	40,024	42,025	44,126	46,332	48,649	51,081	53,635	56,317
G/117	40,424	42,445	44,567	46,795	49,135	51,592	54,172	56,881
G/118	40,828	42,869	45,012	47,263	49,626	52,107	54,712	57,448
G/119	41,236	43,298	45,463	47,736	50,123	52,629	55,260	58,023
G/120	41,648	43,730	45,917	48,213	50,624	53,155	55,813	58,604
G/121	42,064	44,167	46,375	48,694	51,129	53,685	56,369	59,187
G/122	42,485	44,609	46,839	49,181	51,640	54,222	56,933	59,780
G/123	42,910	45,056	47,309	49,674	52,158	54,766	57,504	60,379
G/124	43,339	45,506	47,781	50,170	52,679	55,313	58,079	60,983
G/125	43,772	45,961	48,259	50,672	53,206	55,866	58,659	61,592
G/126	44,210	46,421	48,742	51,179	53,738	56,425	59,246	62,208
G/127	44,652	46,885	49,229	51,690	54,275	56,989	59,838	62,830
G/128	45,099	47,354	49,722	52,208	54,818	57,559	60,437	63,459
G/129	45,550	47,828	50,219	52,730	55,367	58,135	61,042	64,094
G/130	46,006	48,306	50,721	53,257	55,920	58,716	61,652	64,735
G/131	46,466	48,789	51,228	53,789	56,478	59,302	62,267	65,380
G/132	46,931	49,278	51,742	54,329	57,045	59,897	62,892	66,037
G/133	47,400	49,770	52,259	54,872	57,616	60,497	63,522	66,698
G/134	47,874	50,268	52,781	55,420	58,191	61,101	64,156	67,364
G/135	48,353	50,771	53,310	55,976	58,775	61,714	64,800	68,040
G/136	48,837	51,279	53,843	56,535	59,362	62,330	65,447	68,719
G/137	49,325	51,791	54,381	57,100	59,955	62,953	66,101	69,406
G/138	49,818	52,309	54,924	57,670	60,554	63,582	66,761	70,099
G/139	50,316	52,832	55,474	58,248	61,160	64,218	67,429	70,800
G/140	50,819	53,360	56,028	58,829	61,770	64,859	68,102	71,507
G/141	51,327	53,893	56,588	59,417	62,388	65,507	68,782	72,221
G/142	51,840	54,432	57,154	60,012	63,013	66,164	69,472	72,946
G/143	52,358	54,976	57,725	60,611	63,642	66,824	70,165	73,673
G/144	52,882	55,526	58,302	61,217	64,278	67,492	70,867	74,410
G/145	53,411	56,082	58,886	61,830	64,922	68,168	71,576	75,155
G/146	53,945	56,642	59,474	62,448	65,570	68,849	72,291	75,906
G/147	54,484	57,208	60,068	63,071	66,225	69,536	73,013	76,664
G/148	55,029	57,780	60,669	63,702	66,887	70,231	73,743	77,430
G/149	55,579	58,358	61,276	64,340	67,557	70,935	74,482	78,206
G/150	56,135	58,942	61,889	64,983	68,232	71,644	75,226	78,987
G/151	56,696	59,531	62,508	65,633	68,915	72,361	75,979	79,778
G/152	57,263	60,126	63,132	66,289	69,603	73,083	76,737	80,574
G/153	57,836	60,728	63,764	66,952	70,300	73,815	77,506	81,381
G/154	58,414	61,335	64,402	67,622	71,003	74,553	78,281	82,195
G/155	58,998	61,948	65,045	68,297	71,712	75,298	79,063	83,016
G/156	59,588	62,567	65,695	68,980	72,429	76,050	79,853	83,846
G/157	60,184	63,193	66,353	69,671	73,155	76,813	80,654	84,687
G/158	60,786	63,825	67,016	70,367	73,885	77,579	81,458	85,531
G/159	61,394	64,464	67,687	71,071	74,625	78,356	82,274	86,388
G/160	62,008	65,108	68,363	71,781	75,370	79,139	83,096	87,251
G/161	62,628	65,759	69,047	72,499	76,124	79,930	83,927	88,123
G/162	63,254	66,417	69,738	73,225	76,886	80,730	84,767	89,005
G/163	63,887	67,081	70,435	73,957	77,655	81,538	85,615	89,896
G/164	64,526	67,752	71,140	74,697	78,432	82,354	86,472	90,796
G/165	65,171	68,430	71,852	75,445	79,217	83,178	87,337	91,704
G/166	65,823	69,114	72,570	76,199	80,009	84,009	88,209	92,619
G/167	66,481	69,805	73,295	76,960	80,808	84,848	89,090	93,545
G/168	67,146	70,503	74,028	77,729	81,615	85,696	89,981	94,480
G/169	67,817	71,208	74,768	78,506	82,431	86,553	90,881	95,425
G/170	68,495	71,920	75,516	79,292	83,257	87,420	91,791	96,381
G/171	69,180	72,639	76,271	80,085	84,089	88,293	92,708	97,343
G/172	69,872	73,366	77,034	80,886	84,930	89,177	93,636	98,318
G/173	70,571	74,100	77,805	81,695	85,780	90,069	94,572	99,301
G/174	71,277	74,841	78,583	82,512	86,638	90,970	95,519	100,295
G/175	71,990	75,590	79,370	83,339	87,506	91,881	96,475	101,299
G/176	72,710	76,346	80,163	84,171	88,380	92,799	97,439	102,311
G/177	73,437	77,109	80,964	85,012	89,263	93,726	98,412	103,333
G/178	74,171	77,880	81,774	85,863	90,156	94,664	99,397	104,367
G/179	74,913	78,659	82,592	86,722	91,058	95,611	100,392	105,412
G/180	75,662	79,445	83,417	87,588	91,967	96,565	101,393	106,463
G/181	76,419	80,240	84,252	88,465	92,888	97,532	102,409	107,529
G/182	77,183	81,042	85,094	89,349	93,816	98,507	103,432	108,604
G/183	77,955	81,853	85,946	90,243	94,755	99,493	104,468	109,691
G/184	78,735	82,672	86,806	91,146	95,703	100,488	105,512	110,788
G/185	79,522	83,498	87,673	92,057	96,660	101,493	106,568	111,896
G/186	80,317	84,333	88,550	92,978	97,627	102,508	107,633	113,015
G/187	81,120	85,176	89,435	93,907	98,602	103,532	108,709	114,144
G/188	81,931	86,028	90,329	94,845	99,587	104,566	109,794	115,284
G/189	82,750	86,888	91,232	95,794	100,584	105,613	110,894	116,439
G/190	83,578	87,757	92,145	96,752	101,590	106,670	112,004	117,604

	MONTHLY							
	A	B	C	D	E	F	G	H
G/100	2,844	2,987	3,136	3,293	3,458	3,630	3,812	4,003
G/101	2,873	3,017	3,167	3,326	3,492	3,667	3,850	4,042
G/102	2,902	3,047	3,199	3,359	3,527	3,703	3,888	4,083
G/103	2,931	3,077	3,231	3,393	3,562	3,740	3,927	4,124
G/104	2,960	3,108	3,263	3,427	3,598	3,778	3,967	4,165
G/105	2,990	3,139	3,296	3,461	3,634	3,816	4,006	4,207
G/106	3,020	3,171	3,329	3,495	3,670	3,854	4,046	4,249
G/107	3,050	3,202	3,362	3,530	3,707	3,892	4,087	4,291
G/108	3,080	3,234	3,396	3,566	3,744	3,931	4,128	4,334
G/109	3,111	3,267	3,430	3,601	3,782	3,971	4,169	4,378
G/110	3,142	3,299	3,464	3,637	3,819	4,010	4,211	4,421
G/111	3,174	3,332	3,499	3,674	3,857	4,050	4,253	4,465
G/112	3,205	3,366	3,534	3,710	3,896	4,091	4,295	4,510
G/113	3,237	3,399	3,569	3,748	3,935	4,132	4,338	4,555
G/114	3,270	3,433	3,605	3,785	3,974	4,173	4,382	4,601
G/115	3,302	3,467	3,641	3,823	4,014	4,215	4,425	4,647
G/116	3,335	3,502	3,677	3,861	4,054	4,257	4,470	4,693
G/117	3,369	3,537	3,714	3,900	4,095	4,299	4,514	4,740
G/118	3,402	3,572	3,751	3,939	4,136	4,342	4,559	4,787
G/119	3,436	3,608	3,789	3,978	4,177	4,386	4,605	4,835
G/120	3,471	3,644	3,826	4,018	4,219	4,430	4,651	4,884
G/121	3,505	3,681	3,865	4,058	4,261	4,474	4,697	4,932
G/122	3,540	3,717	3,903	4,098	4,303	4,519	4,744	4,982
G/123	3,576	3,755	3,942	4,140	4,347	4,564	4,792	5,032
G/124	3,612	3,792	3,982	4,181	4,390	4,609	4,840	5,082
G/125	3,648	3,830	4,022	4,223	4,434	4,656	4,888	5,133
G/126	3,684	3,868	4,062	4,265	4,478	4,702	4,937	5,184
G/127	3,721	3,907	4,102	4,308	4,523	4,749	4,987	5,236
G/128	3,758	3,946	4,144	4,351	4,568	4,797	5,036	5,288
G/129	3,796	3,986	4,185	4,394	4,614	4,845	5,087	5,341
G/130	3,834	4,026	4,227	4,438	4,660	4,893	5,138	5,395
G/131	3,872	4,066	4,269	4,482	4,707	4,942	5,189	5,448
G/132	3,911	4,107	4,312	4,527	4,754	4,991	5,241	5,503
G/133	3,950	4,148	4,355	4,573	4,801	5,041	5,294	5,558
G/134	3,990	4,189	4,398	4,618	4,849	5,092	5,346	5,614
G/135	4,029	4,231	4,443	4,665	4,898	5,143	5,400	5,670
G/136	4,070	4,273	4,487	4,711	4,947	5,194	5,454	5,727
G/137	4,110	4,316	4,532	4,758	4,996	5,246	5,508	5,784
G/138	4,152	4,359	4,577	4,806	5,046	5,299	5,563	5,842
G/139	4,193	4,403	4,623	4,854	5,097	5,352	5,619	5,900
G/140	4,235	4,447	4,669	4,902	5,148	5,405	5,675	5,959
G/141	4,277	4,491	4,716	4,951	5,199	5,459	5,732	6,018
G/142	4,320	4,536	4,763	5,001	5,251	5,514	5,789	6,079
G/143	4,363	4,581	4,810	5,051	5,304	5,569	5,847	6,139
G/144	4,407	4,627	4,859	5,101	5,357	5,624	5,906	6,201
G/145	4,451	4,674	4,907	5,153	5,410	5,681	5,965	6,263
G/146	4,495	4,720	4,956	5,204	5,464	5,737	6,024	6,326
G/147	4,540	4,767	5,006	5,256	5,519	5,795	6,084	6,389
G/148	4,586	4,815	5,056	5,309	5,574	5,853	6,145	6,453
G/149	4,632	4,863	5,106	5,362	5,630	5,911	6,207	6,517
G/150	4,678	4,912	5,157	5,415	5,686	5,970	6,269	6,582
G/151	4,725	4,961	5,209	5,469	5,743	6,030	6,332	6,648
G/152	4,772	5,011	5,261	5,524	5,800	6,090	6,395	6,715
G/153	4,820	5,061	5,314	5,579	5,858	6,151	6,459	6,782
G/154	4,868	5,111	5,367	5,635	5,917	6,213	6,523	6,850
G/155	4,917	5,162	5,420	5,691	5,976	6,275	6,589	6,918
G/156	4,966	5,214	5,475	5,748	6,036	6,338	6,654	6,987
G/157	5,015	5,266	5,529	5,806	6,096	6,401	6,721	7,057
G/158	5,066	5,319	5,585	5,864	6,157	6,465	6,788	7,128
G/159	5,116	5,372	5,641	5,923	6,219	6,530	6,856	7,199
G/160	5,167	5,426	5,697	5,982	6,281	6,595	6,925	7,271
G/161	5,219	5,480	5,754	6,042	6,344	6,661	6,994	7,344
G/162	5,271	5,535	5,812	6,102	6,407	6,728	7,064	7,417
G/163	5,324	5,590	5,870	6,163	6,471	6,795	7,135	7,491
G/164	5,377	5,646	5,928	6,225	6,536	6,863	7,206	7,566
G/165	5,431	5,703	5,988	6,287	6,601	6,932	7,278	7,642
G/166	5,485	5,760	6,048	6,350	6,667	7,001	7,351	7,718
G/167	5,540	5,817	6,108	6,413	6,734	7,071	7,424	7,795
G/168	5,596	5,875	6,169	6,477	6,801	7,141	7,498	7,873
G/169	5,651	5,934	6,231	6,542	6,869	7,213	7,573	7,952
G/170	5,708	5,993	6,293	6,608	6,938	7,285	7,649	8,032
G/171	5,765	6,053	6,356	6,674	7,007	7,358	7,726	8,112
G/172	5,823	6,114	6,420	6,741	7,078	7,431	7,803	8,193
G/173	5,881	6,175	6,484	6,808	7,148	7,506	7,881	8,275
G/174	5,940	6,237	6,549	6,876	7,220	7,581	7,960	8,358
G/175	5,999	6,299	6,614	6,945	7,292	7,657	8,040	8,442
G/176	6,059	6,362	6,680	7,014	7,365	7,733	8,120	8,526
G/177	6,120	6,426	6,747	7,084	7,439	7,811	8,201	8,611
G/178	6,181	6,490	6,815	7,155	7,513	7,889	8,283	8,697
G/179	6,243	6,555	6,883	7,227	7,588	7,968	8,366	8,784
G/180	6,305	6,620	6,951	7,299	7,664	8,047	8,449	8,872
G/181	6,368	6,687	7,021	7,372	7,741	8,128	8,534	8,961
G/182	6,432	6,754	7,091	7,446	7,818	8,209	8,619	9,050
G/183	6,496	6,821	7,162	7,520	7,896	8,291	8,706	9,141
G/184	6,561	6,889	7,234	7,596	7,975	8,374	8,793	9,232
G/185	6,627	6,958	7,306	7,671	8,055	8,458	8,881	9,325
G/186	6,693	7,028	7,379	7,748	8,136	8,542	8,969	9,418
G/187	6,760	7,098	7,453	7,826	8,217	8,628	9,059	9,512
G/188	6,828	7,169	7,527	7,904	8,299	8,714	9,150	9,607
G/189	6,896	7,241	7,603	7,983	8,382	8,801	9,241	9,703
G/190	6,965	7,313	7,679	8,063	8,466	8,889	9,334	9,800

	HOURLY							
	A	B	C	D	E	F	G	H
G/100	16.4103	17.2308	18.0923	18.9971	19.9471	20.9447	21.9918	23.0913
G/101	16.5745	17.4034	18.2736	19.1870	20.1462	21.1534	22.2111	23.3216
G/102	16.7404	17.5774	18.4563	19.3788	20.3476	21.3649	22.4332	23.5548
G/103	16.9077	17.7529	18.6404	19.5726	20.5514	21.5788	22.6577	23.7904
G/104	17.0769	17.9308	18.8274	19.7688	20.7572	21.7952	22.8851	24.0293
G/105	17.2476	18.1101	19.0154	19.9663	20.9649	22.0130	23.1135	24.2692
G/106	17.4202	18.2913	19.2058	20.1659	21.1740	22.2327	23.3442	24.5115
G/107	17.5942	18.4740	19.3976	20.3673	21.3856	22.4548	23.5774	24.7563
G/108	17.7702	18.6587	19.5918	20.5716	21.6000	22.6798	23.8139	25.0048
G/109	17.9481	18.8457	19.7880	20.7774	21.8163	22.9072	24.0524	25.2548
G/110	18.1274	19.0337	19.9856	20.9851	22.0341	23.1361	24.2928	25.5072
G/111	18.3087	19.2240	20.1851	21.1942	22.2538	23.3663	24.5346	25.7615
G/112	18.4918	19.4163	20.3870	21.4063	22.4764	23.6005	24.7803	26.0192
G/113	18.6769	19.6106	20.5913	21.6212	22.7024	23.8375	25.0293	26.2808
G/114	18.8635	19.8067	20.7971	21.8370	22.9288	24.0755	25.2793	26.5433
G/115	19.0519	20.0043	21.0043	22.0543	23.1572	24.3149	25.5308	26.8072
G/116	19.2423	20.2043	21.2144	22.2750	23.3889	24.5582	25.7861	27.0755
G/117	19.4346	20.4063	21.4264	22.4976	23.6226	24.8038	26.0442	27.3466
G/118	19.6288	20.6101	21.6404	22.7226	23.8587	25.0514	26.3038	27.6192
G/119	19.8250	20.8163	21.8572	22.9500	24.0976	25.3024	26.5673	27.8957
G/120	20.0231	21.0240	22.0755	23.1793	24.3385	25.5553	26.8332	28.1750
G/121	20.2231	21.2341	22.2957	23.4106	24.5813	25.8101	27.1005	28.4553
G/122	20.4255	21.4466	22.5188	23.6447	24.8269	26.0683	27.3716	28.7404
G/123	20.6298	21.6615	22.7447	23.8817	25.0760	26.3298	27.6462	29.0284
G/124	20.8361	21.8779	22.9716	24.1202	25.3264	26.5928	27.9226	29.3188
G/125	21.0442	22.0966	23.2014	24.3615	25.5798	26.8587	28.2014	29.6115
G/126	21.2548	22.3178	23.4337	24.6053	25.8356	27.1274	28.4837	29.9077
G/127	21.4673	22.5409	23.6678	24.8510	26.0938	27.3986	28.7683	30.2067
G/128	21.6822	22.7663	23.9048	25.1000	26.3548	27.6726	29.0563	30.5091
G/129	21.8990	22.9942	24.1438	25.3510	26.6188	27.9495	29.3471	30.8144
G/130	22.1183	23.2240	24.3851	25.6043	26.8846	28.2288	29.6404	31.1226
G/131	22.3394	23.4563	24.6288	25.8601	27.1529	28.5106	29.9361	31.4327
G/132	22.5630	23.6913	24.8760	26.1197	27.4255	28.7966	30.2365	31.7486
G/133	22.7885	23.9279	25.1245	26.3808	27.7000	29.0851	30.5394	32.0663
G/134	23.0163	24.1673	25.3755	26.6442	27.9764	29.3755	30.8442	32.3865
G/135	23.2466	24.4091	25.6298	26.9115	28.2572	29.6702	31.1538	32.7115
G/136	23.4793	24.6534	25.8861	27.1803	28.5394	29.9663	31.4649	33.0380
G/137	23.7139	24.8995	26.1447	27.4519	28.8245	30.2659	31.7793	33.3683
G/138	23.9510	25.1486	26.4058	27.7260	29.1125	30.5683	32.0966	33.7014
G/139	24.1904	25.4000	26.6702	28.0038	29.4038	30.8740	32.4178	34.0385
G/140	24.4322	25.6538	26.9365	28.2832	29.6971	31.1822	32.7413	34.3784
G/141	24.6764	25.9101	27.2058	28.5659	29.9942	31.4938	33.0683	34.7216
G/142	24.9231	26.1692	27.4779	28.8519	30.2947	31.8096	33.4000	35.0702
G/143	25.1721	26.4308	27.7524	29.1399	30.5971	32.1269	33.7332	35.4197
G/144	25.4240	26.6952	28.0298	29.4313	30.9029	32.4481	34.0707	35.7740
G/145	25.6784	26.9625	28.3106	29.7260	31.2125	32.7731	34.4115	36.1322
G/146	25.9351	27.2317	28.5933	30.0231	31.5240	33.1005	34.7553	36.4933
G/147	26.1942	27.5038	28.8788	30.3226	31.8389	33.4308	35.1024	36.8577
G/148	26.4563	27.7788	29.1678	30.6260	32.1572	33.7649	35.4534	37.2260
G/149	26.7207	28.0567	29.4596	30.9327	32.4793	34.1034	35.8087	37.5990
G/150	26.9880	28.3375	29.7543	31.2418	32.8038	34.4442	36.1663	37.9745
G/151	27.2577	28.6207	30.0519	31.5543	33.1322	34.7889	36.5284	38.3548
G/152	27.5303	28.9067	30.3519	31.8697	33.4630	35.1361	36.8928	38.7375
G/153	27.8058	29.1962	30.6558	32.1885	33.7981	35.4880	37.2625	39.1255
G/154	28.0837	29.4880	30.9625	32.5106	34.1361	35.8428	37.6351	39.5168
G/155	28.3644	29.7827	31.2716	32.8351	34.4769	36.2010	38.0111	39.9115
G/156	28.6481	30.0803	31.5841	33.1635	34.8216	36.5625	38.3909	40.3106
G/157	28.9346	30.3813	31.9005	33.4957	35.1707	36.9293	38.7760	40.7149
G/158	29.2240	30.6851	32.2192	33.8303	35.5216	37.2976	39.1625	41.1207
G/159	29.5163	30.9923	32.5418	34.1688	35.8774	37.6712	39.5548	41.5327
G/160	29.8115	31.3019	32.8668	34.5101	36.2356	38.0476	39.9500	41.9476
G/161	30.1096	31.6149	33.1957	34.8553	36.5981	38.4279	40.3495	42.3668
G/162	30.4106	31.9313	33.5279	35.2043	36.9644	38.8125	40.7534	42.7909
G/163	30.7149	32.2505	33.8630	35.5563	37.3341	39.2010	41.1611	43.2192
G/164	31.0221	32.5731	34.2019	35.9120	37.7077	39.5933	41.5731	43.6519
G/165	31.3322	32.8990	34.5442	36.2716	38.0851	39.9894	41.9889	44.0885
G/166	31.6457	33.2279	34.8894	36.6341	38.4659	40.3889	42.4082	44.5284
G/167	31.9620	33.5601	35.2380	37.0000	38.8500	40.7923	42.8317	44.9736
G/168	32.2817	33.8957	35.5904	37.3697	39.2380	41.2000	43.2601	45.4231
G/169	32.6043	34.2346	35.9462	37.7433	39.6303	41.6120	43.6928	45.8774
G/170	32.9303	34.5769	36.3058	38.1212	40.0274	42.0288	44.1303	46.3370
G/171	33.2596	34.9226	36.6688	38.5024	40.4274	42.4486	44.5712	46.7995
G/172	33.5923	35.2721	37.0356	38.8875	40.8317	42.8736	45.0173	47.2683
G/173	33.9284	35.6250	37.4063	39.2764	41.2404	43.3024	45.4673	47.7409
G/174	34.2678	35.9813	37.7803	39.6692	41.6529	43.7356	45.9226	48.2188
G/175	34.6106	36.3413	38.1587	40.0668	42.0702	44.1736	46.3822	48.7014
G/176	34.9567	36.7048	38.5399	40.4668	42.4904	44.6149	46.8457	49.1880
G/177	35.3063	37.0716	38.9250	40.8712	42.9149	45.0606	47.3135	49.6793
G/178	35.6591	37.4423	39.3144	41.2803	43.3442	45.5115	47.7870	50.1764
G/179	36.0159	37.8168	39.7077	41.6933	43.7779	45.9668	48.2654	50.6788
G/180	36.3760	38.1947	40.1043	42.1096	44.2149	46.4255	48.7466	51.1841
G/181	36.7399	38.5769	40.5058	42.5313	44.6577	46.8904	49.2351	51.6966
G/182	37.1072	38.9625	40.9106	42.9563	45.1038	47.3593	49.7269	52.2135
G/183	37.4784	39.3524	41.3202	43.3861	45.5553	47.8332	50.2250	52.7361
G/184	37.8534	39.7462	41.7337	43.8202	46.0111	48.3115	50.7269	53.2635
G/185	38.2317	40.1433	42.1505	44.2582	46.4712	48.7947	51.2346	53.7962
G/186	38.6139	40.5447	42.5721	44.7010	46.9361	49.2827	51.7466	54.3341
G/187	39.0000	40.9500	42.9976	45.1476	47.4048	49.7750	52.2639	54.8769
G/188	39.3899	41.3596	43.4274	45.5986	47.8784	50.2721	52.7856	55.4250
G/189	39.7837	41.7731	43.8615	46.0548	48.3577	50.7755	53.3144	55.9803
G/190	40.1817	42.1909	44.3005	46.5154	48.8

GEA Salary Schedules - Effective July 2024
Rev. July, 2023

Pay Range	ANNUAL A	B	C	D	E	F	G	H
G/100	34,816	36,557	38,385	40,304	42,319	44,435	46,657	48,990
G/101	35,164	36,922	38,768	40,706	42,741	44,878	47,122	49,478
G/102	35,516	37,292	39,157	41,115	43,171	45,330	47,597	49,977
G/103	35,871	37,665	39,548	41,525	43,601	45,781	48,070	50,474
G/104	36,230	38,042	39,944	41,941	44,038	46,240	48,552	50,980
G/105	36,592	38,422	40,343	42,360	44,478	46,702	49,037	51,489
G/106	36,958	38,806	40,746	42,783	44,922	47,168	49,526	52,002
G/107	37,328	39,194	41,154	43,212	45,373	47,642	50,024	52,525
G/108	37,701	39,586	41,565	43,643	45,825	48,116	50,522	53,048
G/109	38,078	39,982	41,981	44,080	46,284	48,598	51,028	53,579
G/110	38,459	40,382	42,401	44,521	46,747	49,084	51,538	54,115
G/111	38,844	40,786	42,825	44,966	47,214	49,575	52,054	54,657
G/112	39,232	41,194	43,254	45,417	47,688	50,072	52,576	55,205
G/113	39,624	41,605	43,685	45,869	48,162	50,570	53,099	55,754
G/114	40,020	42,021	44,122	46,328	48,644	51,076	53,630	56,312
G/115	40,420	42,441	44,563	46,791	49,131	51,588	54,167	56,875
G/116	40,824	42,865	45,008	47,258	49,621	52,102	54,707	57,442
G/117	41,232	43,294	45,459	47,732	50,119	52,625	55,256	58,019
G/118	41,644	43,726	45,912	48,208	50,618	53,149	55,806	58,596
G/119	42,060	44,163	46,371	48,690	51,125	53,681	56,365	59,183
G/120	42,481	44,605	46,835	49,177	51,636	54,218	56,929	59,775
G/121	42,906	45,051	47,304	49,669	52,152	54,760	57,498	60,373
G/122	43,335	45,502	47,777	50,166	52,674	55,308	58,073	60,977
G/123	43,768	45,956	48,254	50,667	53,200	55,860	58,653	61,586
G/124	44,206	46,416	48,737	51,174	53,733	56,420	59,241	62,203
G/125	44,648	46,880	49,224	51,685	54,269	56,982	59,831	62,823
G/126	45,094	47,349	49,716	52,202	54,812	57,553	60,431	63,453
G/127	45,545	47,822	50,213	52,724	55,360	58,128	61,034	64,086
G/128	46,000	48,300	50,715	53,251	55,914	58,710	61,646	64,728
G/129	46,460	48,783	51,222	53,783	56,472	59,296	62,261	65,374
G/130	46,925	49,271	51,735	54,322	57,038	59,890	62,885	66,029
G/131	47,394	49,764	52,252	54,865	57,608	60,488	63,512	66,688
G/132	47,868	50,261	52,774	55,413	58,184	61,093	64,148	67,355
G/133	48,347	50,764	53,302	55,967	58,765	61,703	64,788	68,027
G/134	48,830	51,272	53,836	56,528	59,354	62,322	65,438	68,710
G/135	49,318	51,784	54,373	57,092	59,947	62,944	66,091	69,396
G/136	49,811	52,302	54,917	57,663	60,546	63,573	66,752	70,090
G/137	50,309	52,824	55,465	58,238	61,150	64,208	67,418	70,789
G/138	50,812	53,353	56,021	58,822	61,763	64,851	68,094	71,499
G/139	51,320	53,886	56,580	59,409	62,379	65,498	68,773	72,212
G/140	51,833	54,425	57,146	60,003	63,003	66,153	69,461	72,934
G/141	52,351	54,969	57,717	60,603	63,633	66,815	70,156	73,664
G/142	52,875	55,519	58,295	61,210	64,271	67,485	70,859	74,402
G/143	53,404	56,074	58,878	61,822	64,913	68,159	71,567	75,145
G/144	53,938	56,635	59,467	62,440	65,562	68,840	72,282	75,896
G/145	54,477	57,201	60,061	63,064	66,217	69,528	73,004	76,654
G/146	55,022	57,773	60,662	63,695	66,880	70,224	73,735	77,422
G/147	55,572	58,351	61,269	64,332	67,549	70,926	74,472	78,196
G/148	56,128	58,934	61,881	64,975	68,224	71,635	75,217	78,978
G/149	56,689	59,523	62,499	65,624	68,905	72,350	75,968	79,766
G/150	57,256	60,119	63,125	66,281	69,595	73,075	76,729	80,565
G/151	57,829	60,720	63,756	66,944	70,291	73,806	77,496	81,371
G/152	58,407	61,327	64,393	67,613	70,994	74,544	78,271	82,185
G/153	58,991	61,941	65,038	68,290	71,705	75,290	79,055	83,008
G/154	59,581	62,560	65,688	68,972	72,421	76,042	79,844	83,836
G/155	60,177	63,186	66,345	69,662	73,145	76,802	80,642	84,674
G/156	60,779	63,818	67,009	70,359	73,877	77,571	81,450	85,523
G/157	61,387	64,456	67,679	71,063	74,616	78,347	82,264	86,377
G/158	62,001	65,101	68,356	71,774	75,363	79,131	83,088	87,242
G/159	62,621	65,752	69,040	72,492	76,117	79,923	83,919	88,115
G/160	63,247	66,409	69,729	73,215	76,876	80,720	84,756	88,994
G/161	63,879	67,073	70,427	73,948	77,645	81,527	85,603	89,883
G/162	64,518	67,744	71,131	74,688	78,422	82,343	86,460	90,783
G/163	65,163	68,421	71,842	75,434	79,206	83,166	87,324	91,690
G/164	65,815	69,106	72,561	76,189	79,998	83,998	88,198	92,608
G/165	66,473	69,797	73,287	76,951	80,799	84,839	89,081	93,535
G/166	67,138	70,495	74,020	77,721	81,607	85,687	89,971	94,470
G/167	67,809	71,199	74,759	78,497	82,422	86,543	90,870	95,414
G/168	68,487	71,911	75,507	79,282	83,246	87,408	91,778	96,367
G/169	69,172	72,631	76,263	80,076	84,080	88,284	92,698	97,333
G/170	69,864	73,357	77,025	80,876	84,920	89,166	93,624	98,305
G/171	70,563	74,091	77,796	81,686	85,770	90,059	94,562	99,290
G/172	71,269	74,832	78,574	82,503	86,628	90,959	95,507	100,282
G/173	71,982	75,581	79,360	83,328	87,494	91,869	96,462	101,285
G/174	72,702	76,337	80,154	84,162	88,370	92,789	97,428	102,299
G/175	73,429	77,100	80,955	85,003	89,253	93,716	98,402	103,322
G/176	74,163	77,871	81,765	85,853	90,146	94,653	99,386	104,355
G/177	74,905	78,650	82,583	86,712	91,048	95,600	100,380	105,399
G/178	75,654	79,437	83,409	87,579	91,958	96,556	101,384	106,453
G/179	76,411	80,232	84,244	88,456	92,879	97,523	102,399	107,519
G/180	77,175	81,034	85,086	89,340	93,807	98,497	103,422	108,593
G/181	77,947	81,844	85,936	90,233	94,745	99,482	104,456	109,679
G/182	78,726	82,662	86,795	91,135	95,692	100,477	105,501	110,776
G/183	79,513	83,489	87,663	92,046	96,648	101,480	106,554	111,882
G/184	80,308	84,323	88,539	92,966	97,614	102,495	107,620	113,001
G/185	81,111	85,167	89,425	93,896	98,591	103,521	108,697	114,132
G/186	81,922	86,018	90,319	94,835	99,577	104,556	109,784	115,273
G/187	82,741	86,878	91,222	95,783	100,572	105,601	110,881	116,425
G/188	83,568	87,746	92,133	96,740	101,577	106,656	111,989	117,588
G/189	84,404	88,624	93,055	97,708	102,593	107,723	113,109	118,764
G/190	85,248	89,510	93,986	98,685	103,619	108,800	114,240	119,952

Pay Range	MONTHLY A	B	C	D	E	F	G	H
G/100	2,901	3,046	3,199	3,359	3,527	3,703	3,888	4,083
G/101	2,930	3,077	3,231	3,392	3,562	3,740	3,927	4,123
G/102	2,960	3,108	3,263	3,426	3,598	3,778	3,966	4,165
G/103	2,989	3,139	3,296	3,460	3,633	3,815	4,006	4,206
G/104	3,019	3,170	3,329	3,495	3,670	3,853	4,046	4,248
G/105	3,049	3,202	3,362	3,530	3,707	3,892	4,086	4,291
G/106	3,080	3,234	3,396	3,565	3,744	3,931	4,127	4,334
G/107	3,111	3,266	3,430	3,601	3,781	3,970	4,169	4,377
G/108	3,142	3,299	3,464	3,637	3,819	4,010	4,210	4,421
G/109	3,173	3,332	3,498	3,673	3,857	4,050	4,252	4,465
G/110	3,205	3,365	3,533	3,710	3,896	4,090	4,295	4,510
G/111	3,237	3,399	3,569	3,747	3,935	4,131	4,338	4,555
G/112	3,269	3,433	3,605	3,785	3,974	4,173	4,381	4,600
G/113	3,302	3,467	3,640	3,822	4,014	4,214	4,425	4,646
G/114	3,335	3,502	3,677	3,861	4,054	4,256	4,469	4,693
G/115	3,368	3,537	3,714	3,899	4,094	4,299	4,514	4,740
G/116	3,402	3,572	3,751	3,938	4,135	4,342	4,559	4,787
G/117	3,436	3,608	3,788	3,978	4,177	4,385	4,605	4,835
G/118	3,470	3,644	3,826	4,017	4,218	4,429	4,651	4,883
G/119	3,505	3,680	3,864	4,058	4,260	4,473	4,697	4,932
G/120	3,540	3,717	3,903	4,098	4,303	4,518	4,744	4,981
G/121	3,576	3,754	3,942	4,139	4,346	4,563	4,792	5,031
G/122	3,611	3,792	3,981	4,181	4,390	4,609	4,839	5,081
G/123	3,647	3,830	4,021	4,222	4,433	4,655	4,888	5,132
G/124	3,684	3,868	4,061	4,265	4,478	4,702	4,937	5,184
G/125	3,721	3,907	4,102	4,307	4,522	4,749	4,986	5,235
G/126	3,758	3,946	4,143	4,350	4,568	4,796	5,036	5,288
G/127	3,795	3,985	4,184	4,394	4,613	4,844	5,086	5,341
G/128	3,833	4,025	4,226	4,438	4,660	4,893	5,137	5,394
G/129	3,872	4,065	4,269	4,482	4,706	4,941	5,188	5,448
G/130	3,910	4,106	4,311	4,527	4,753	4,991	5,240	5,502
G/131	3,950	4,147	4,354	4,572	4,801	5,041	5,293	5,557
G/132	3,989	4,188	4,398	4,618	4,849	5,091	5,346	5,613
G/133	4,029	4,230	4,442	4,664	4,897	5,142	5,399	5,669
G/134	4,069	4,273	4,486	4,711	4,946	5,194	5,453	5,726
G/135	4,110	4,315	4,531	4,758	4,996	5,245	5,508	5,783
G/136	4,151	4,359	4,576	4,805	5,046	5,298	5,563	5,841
G/137	4,192	4,402	4,622	4,853	5,096	5,351	5,618	5,899
G/138	4,234	4,446	4,668	4,902	5,147	5,404	5,675	5,958
G/139	4,277	4,491	4,715	4,951	5,198	5,458	5,731	6,018
G/140	4,319	4,535	4,762	5,000	5,250	5,513	5,788	6,078
G/141	4,363	4,581	4,810	5,050	5,303	5,568	5,846	6,139
G/142	4,406	4,627	4,858	5,101	5,356	5,624	5,905	6,200
G/143	4,450	4,673	4,907	5,152	5,409	5,680	5,964	6,262
G/144	4,495	4,720	4,956	5,203	5,464	5,737	6,024	6,325
G/145	4,540	4,767	5,005	5,255	5,518	5,794	6,084	6,388
G/146	4,585	4,814	5,055	5,308	5,573	5,852	6,145	6,452
G/147	4,631	4,863	5,106	5,361	5,629	5,911	6,206	6,516
G/148	4,677	4,911	5,157	5,415	5,685	5,970	6,268	6,582
G/149	4,724	4,960	5,208	5,469	5,742	6,029	6,331	6,647
G/150	4,771	5,010	5,260	5,523	5,800	6,090	6,394	6,714
G/151	4,819	5,060	5,313	5,579	5,858	6,151	6,458	6,781
G/152	4,867	5,111	5,366	5,634	5,916	6,212	6,523	6,849
G/153	4,916	5,162	5,420	5,691	5,975	6,274	6,588	6,917
G/154	4,965	5,213	5,474	5,748	6,035	6,337	6,654	6,986
G/155	5,015	5,266	5,529	5,805	6,095	6,400	6,720	7,056
G/156	5,065	5,318	5,584	5,863	6,156	6,464	6,788	7,127
G/157	5,116	5,371	5,640	5,922	6,218	6,529	6,855	7,198
G/158	5,167	5,425	5,696	5,981	6,280	6,594	6,924	7,270
G/159	5,218	5,479	5,753	6,041	6,343	6,660	6,993	7,343
G/160	5,271	5,534	5,811	6,101	6,406	6,727	7,063	7,416
G/161	5,323	5,589	5,869	6,162	6,470	6,794	7,134	7,490
G/162	5,377	5,645	5,928	6,224	6,535	6,862	7,205	7,565
G/163	5,430	5,702	5,987	6,286	6,601	6,931	7,277	7,641
G/164	5,485	5,759	6,047	6,349	6,667	7,000	7,350	7,717
G/165	5,539	5,816	6,107	6,413	6,733	7,070	7,423	7,795
G/166	5,595	5,875	6,168	6,477	6,801	7,141	7,498	7,873
G/167	5,651	5,933	6,230	6,541	6,869	7,212	7,573	7,951
G/168	5,707	5,993	6,292	6,607	6,937	7,284	7,648	8,031
G/169	5,764	6,053	6,355	6,673	7,007	7,357	7,725	8,111
G/170	5,822	6,113	6,419	6,740	7,077	7,431	7,802	8,192
G/171	5,880	6,174	6,483	6,807	7,148	7,505	7,880	8,274
G/172	5,939	6,236	6,548	6,875	7,219	7,580	7,959	8,357
G/173	5,999	6,298	6,613	6,944	7,291	7,656	8,039	8,440
G/174	6,059	6,361	6,680	7,014	7,364	7,732	8,119	8,525
G/175	6,119	6,425	6,746	7,084	7,438	7,810	8,200	8,610
G/176	6,180	6,489	6,814	7,154	7,512	7,888	8,282	8,696
G/177	6,242	6,554	6,882	7,226	7,587	7,967	8,365	8,783
G/178	6,305	6,620	6,951	7,298	7,663	8,046	8,449	8,871
G/179	6,368	6,686	7,020	7,371	7,740	8,127	8,533	8,960
G/180	6,431	6,753	7,091	7,445	7,817	8,208	8,619	9,049
G/181	6,496	6,820	7,161	7,519	7,895	8,290	8,705	9,140
G/182	6,561	6,889	7,233	7,595	7,974	8,373	8,792	9,231
G/183	6,626	6,957	7,305	7,671	8,054	8,457	8,880	9,324
G/184	6,692	7,027	7,378	7,747	8,135	8,541	8,968	9,417
G/185	6,759	7,097	7,452	7,825	8,216	8,627	9,058	9,511
G/186	6,827	7,168	7,527	7,903	8,298	8,713	9,149	9,606
G/187	6,895	7,240	7,602	7,982	8,381	8,800	9,240	9,702
G/188	6,964	7,312	7,678	8,062	8,465	8,888	9,332	9,799
G/189	7,034	7,385	7,755	8,142	8,549	8,977	9,426	9,897
G/190	7,104	7,459	7,832	8,224	8,635	9,067	9,520	9,996

Pay Range	HOURLY A	B	C	D	E	F	G	H
G/100	16.7385	17.5755	18.4543	19.3769	20.3457	21.3630	22.4313	23.5529
G/101	16.9058	17.7510	18.6385	19.5702	20.5486	21.5760	22.6548	23.7875
G/102	17.0750	17.9288	18.8255	19.7668	20.7553	21.7933	22.8832	24.0274
G/103	17.2457	18.1082	19.0135	19.9639	20.9620	22.0101	23.1106	24.2663
G/104	17.4183	18.2894	19.2038	20.1639	21.1721	22.2308	23.3423	24.5096
G/105	17.5923	18.4721	19.3957	20.3654	21.3837	22.4529	23.5755	24.7543
G/106	17.7683	18.6567	19.5894	20.5688	21.5971	22.6769	23.8106	25.0010
G/107	17.9462	18.8433	19.7856	20.7750	21.8139	22.9048	24.0500	25.2524
G/108	18.1255	19.0317	19.9832	20.9822	22.0313	23.1327	24.2894	25.5038
G/109	18.3067	19.2221	20.1832	21.1923	22.2519	23.3644	24.5327	25.7591
G/110	18.4899	19.4144	20.3851	21.4043	22.4745	23.5981	24.7779	26.0168
G/111	18.6750	19.6087	20.5889	21.6183	22.6990	23.8341	25.0260	26.2774
G/112	18.8615	19.8048	20.7952	21.8351	22.9269	24.0731	25.2769	26.5409
G/113	19.0500	20.0024	21.0024	22.0524	23.1548	24.3125	25.5284	26.8048
G/114	19.2404	20.2024	21.2125	22.2731	23.3865	24.5558	25.7837	27.0731
G/115	19.4327	20.4043	21.4245	22.4957	23.6207	24.8019	26.0418	27.3438
G/116	19.6269	20.6082	21.6385	22.7202	23.8563	25.0490	26.3014	27.6163
G/117	19.8231	20.8144	21.8553	22.9481	24.0957	25.3005	26.5654	27.8938
G/118	20.0212	21.0221	22.0731	23.1769	24.3356	25.5524	26.8298	28.1712
G/119	20.2212	21.2322	22.2938	23.4087	24.5793	25.8082	27.0986	28.4534
G/120	20.4236	21.4447	22.5168	23.6428	24.8250	26.0663	27.3697	28.7380
G/121	20.6279	21.6591	22.7423	23.8793	25.0731	26.3269	27.6433	29.0255
G/122	20.8341	21.8760	22.9697	24.1183	25.3240	26.5904	27.9197	29.3159
G/123	21.0423	22.0942	23.1990	24.3591	25.5769	26.8558	28.1986	29.6087
G/124	21.2529	22.3154	23.4313	24.6029	25.8332	27.1250	28.4813	29.9053
G/125	21.4654	22.5385	23.6654	24.8486	26.0909	27.3952	28.7649	30.2034
G/126	21.6798	22.7639	23.9019	25.0971	26.3519	27.6697	29.0534	30.5063
G/127	21.8966	22.9913	24.1409	25.3481	26.6154	27.9462	29.3433	30.8106
G/128	22.1154	23.2212	24.3822	25.6014	26.8817	28.2260	29.6375	31.1192
G/129	22.3365	23.4534	24.6260	25.8572	27.1500	28.5077	29.9332	31.4298
G/130	22.5601	23.6880	24.8726	26.1163	27.4221	28.7933	30.2332	31.7447
G/131	22.7856	23.9250	25.1212	26.3774	27.6962	29.0808	30.5346	32.0615
G/132	23.0135	24.1639	25.3721	26.6409	27.9731	29.3716	30.8404	32.3822
G/133	23.2438	24.4058	25.6260	26.9072	28.2524	29.6649	31.1481	32.7053
G/134	23.4760	24.6500	25.8827	27.1769	28.5356	29.9625	31.4606	33.0337
G/135	23.7106	24.8962	26.1409	27.4481	28.8207	30.2615	31.7745	33.3635
G/136	23.9476	25.1452	26.4024	27.7226	29.1087	30.5639	32.0923	33.6971
G/137	24.1870	25.3962	26.6659	27.9990	29.3990	30.8692	32.4125	34.0332
G/138	24.4288	25.6505	26.9332	28.2798	29.6938	31.1784	32.7375	34.3745
G/139	24.6731	25.9067	27.2019	28.5620	29.9899	31.4894	33.0639	34.7173
G/140	24.9197	26.1659	27.4740	28.8476	30.2899	31.8043	33.3947	35.0644
G/141	25.1688	26.4274	27.7486	29.1361	30.5928	32.1226	33.7288	35.4154
G/142	25.4207	26.6918	28.0264	29.4279	30.8995	32.4447	34.0668	35.7702
G/143	25.6750	26.9587	28.3067	29.7221	31.2082	32.7688	34.4072	36.1274
G/144	25.9317	27.2284	28.5899	30.0192	31.5202	33.0962	34.7510	36.4885
G/145	26.1909	27.5005	28.8755	30.3192	31.8351	33.4269	35.0981	36.8529
G/146	26.4529	27.7755	29.1644	30.6226	32.1538	33.7615	35.4495	37.2221
G/147	26.7173	28.0534	29.4563	30.9288	32.4755	34.0990	35.8038	37.5942
G/148	26.9846	28.3337	29.7505	31.2380	32.8000	34.4399	36.1620	37.9702
G/149	27.2543	28.6168	30.0476	31.5500	33.1274	34.7837	36.5231	38.3490
G/150	27.5269	28.9034	30.3486	31.8659	33.4591	35.1322	36.8889	38.7332
G/151	27.8024	29.1923	30.6519	32.1846	33.7938	35.4837	37.2577	39.1207
G/152	28.0803	29.4841	30.9582	32.5063	34.1317	35.8385	37.6303	39.5120
G/153	28.3611	29.7793	31.2683	32.8317	34.4736	36.1971	38.0072	39.9077
G/154	28.6447	30.0769	31.5808	33.1596	34.8178	36.5587	38.3865	40.3058
G/155	28.9313	30.3779	31.8966	33.4913	35.1659	36.9240	38.7702	40.7087
G/156	29.2207	30.6817	32.2159	33.8264	35.5178	37.2938	39.1587	41.1168
G/157	29.5130	30.9885	32.5380	34.1649	35.8731	37.6668	39.5500	41.5274
G/158	29.8082	31.2986	32.8635	34.5067	36.2322	38.0438	39.9462	41.9433
G/159	30.1063	31.6115	33.1923	34.8519	36.5947	38.4245	40.3457	42.3630
G/160	30.4072	31.9274	33.5236	35.1995	36.9596	38.8077	40.7481	42.7856
G/161	30.7111	32.2466	33.8591	35.5519	37.3293	39.1957	41.1553	43.2130
G/162	31.0183	32.5692	34.1976	35.9077	37.7029	39.5880	41.5673	43.6457
G/163	31.3284	32.8947	34.5394	36.2663	38.0798	39.9837	41.9827	44.0817
G/164	31.6418	33.2240	34.8851	36.6293	38.4606	40.3837	42.4029	44.5231
G/165	31.9582	33.5563	35.2341	36.9957	38.8457	40.7880	42.8274	44.9688
G/166	32.2779	33.8918	35.5865	37.3659	39.2341	41.1957	43.2553	45.4183
G/167	32.6005	34.2303	35.9418	37.7389	39.6260	41.6072	43.6875	45.8721
G/168	32.9264	34.5726	36.3014	38.1163	40.0221	42.0231	44.1240	46.3303
G/169	33.2558	34.9188	36.6649	38.4981	40.4231	42.4442	44.5663	46.7947
G/170	33.5885	35.2678	37.0313	38.8827	40.8269	42.8683	45.0115	47.2620
G/171	33.9245	35.6207	37.4019	39.2721	41.2356	43.2976	45.4625	47.7356
G/172	34.2639	35.9769	37.7760	39.6649	41.6481	43.7303	45.9168	48.2125
G/173	34.6067	36.3370	38.1538	40.0615	42.0644	44.1578	46.3760	48.6947
G/174	34.9529	36.7005	38.5356	40.4625	42.4856	44.6101	46.8404	49.1822
G/175	35.3024	37.0673	38.9207	40.8668	42.9101	45.0558	47.3087	49.6740
G/176	35.6553	37.4380	39.3101	41.2755	43.3394	45.5063	47.7817	50.1707
G/177	36.0120	37.8125	39.7034	41.6885	43.7731	45.9615	48.2596	50.6726
G/178	36.3721	38.1909	40.1005	42.1053	44.2106	46.4212	48.7423	51.1793
G/179	36.7361	38.5731	40.5019	42.5269	44.6534	46.8861	49.2303	51.6918
G/180	37.1034	38.9587	40.9067	42.9519	45.0995	47.3543	49.7221	52.2082
G/181	37.4745	39.3481	41.3154	43.3813	45.5505	47.8279	50.2192	52.7303
G/182	37.8490	39.7413	41.7284	43.8149	46.0058	48.3063	50.7216	53.2577
G/183	38.2274	40.1389	42.1457	44.2529	46.4654	48.7885	51.2279	53.7894
G/184	38.6096	40.5399	42.5668	44.6952	46.9298	49.2764	51.7404	54.3274
G/185	38.9957	40.9457	42.9928	45.1423	47.3995	49.7697	52.2582	54.8712
G/186	39.3856	41.3548	43.4226	45.5938	47.8736	50.2673	52.7808	55.4197
G/187	39.7793	41.7683	43.8567	46.0495	48.3519	50.7697	53.3082	55.9736
G/188	40.1769	42.1856	44.2947	46.5096	48.8351	51.2769	53.8409	56.5327
G/189	40.5788	42.6077	44.7380	46.9750	49.3236	51.7899	54.3793	57.0981
G/190	40.9846	43.0337	45.1856	47.4447	49.8168	52.3077	54.9231	57.6692

GEA Salary Schedules - Effective July 2025
Rev. July, 2023

Pay Range	ANNUAL A	B	C	D	E	F	G	H
G/100	35,512	37,288	39,152	41,110	43,166	45,324	47,590	49,970
G/101	35,867	37,660	39,543	41,520	43,596	45,776	48,065	50,468
G/102	36,226	38,037	39,939	41,936	44,033	46,235	48,547	50,974
G/103	36,588	38,417	40,338	42,355	44,473	46,697	49,032	51,484
G/104	36,954	38,802	40,742	42,779	44,918	47,164	49,522	51,998
G/105	37,324	39,190	41,150	43,208	45,368	47,636	50,018	52,519
G/106	37,697	39,582	41,561	43,639	45,821	48,112	50,518	53,044
G/107	38,074	39,978	41,977	44,076	46,280	48,594	51,024	53,575
G/108	38,455	40,378	42,397	44,517	46,743	49,080	51,534	54,111
G/109	38,840	40,782	42,821	44,962	47,210	49,571	52,050	54,653
G/110	39,228	41,189	43,248	45,410	47,681	50,065	52,568	55,196
G/111	39,620	41,601	43,681	45,865	48,158	50,566	53,094	55,749
G/112	40,016	42,017	44,118	46,324	48,640	51,072	53,626	56,307
G/113	40,416	42,437	44,559	46,787	49,126	51,582	54,161	56,869
G/114	40,820	42,861	45,004	47,254	49,617	52,098	54,703	57,438
G/115	41,228	43,289	45,453	47,726	50,112	52,618	55,249	58,011
G/116	41,640	43,722	45,908	48,203	50,613	53,144	55,801	58,591
G/117	42,056	44,159	46,367	48,685	51,119	53,675	56,359	59,177
G/118	42,477	44,601	46,831	49,173	51,632	54,214	56,925	59,771
G/119	42,902	45,047	47,299	49,664	52,147	54,754	57,492	60,367
G/120	43,331	45,498	47,773	50,162	52,670	55,304	58,069	60,972
G/121	43,764	45,952	48,250	50,663	53,196	55,856	58,649	61,581
G/122	44,202	46,412	48,733	51,170	53,729	56,415	59,236	62,198
G/123	44,644	46,876	49,220	51,681	54,265	56,978	59,827	62,818
G/124	45,090	47,345	49,712	52,198	54,808	57,548	60,425	63,446
G/125	45,541	47,818	50,209	52,719	55,355	58,123	61,029	64,080
G/126	45,996	48,296	50,711	53,247	55,909	58,704	61,639	64,721
G/127	46,456	48,779	51,218	53,779	56,468	59,291	62,256	65,369
G/128	46,921	49,267	51,730	54,317	57,033	59,885	62,879	66,023
G/129	47,390	49,760	52,248	54,860	57,603	60,483	63,507	66,682
G/130	47,864	50,257	52,770	55,409	58,179	61,088	64,142	67,349
G/131	48,343	50,760	53,298	55,963	58,761	61,699	64,784	68,023
G/132	48,826	51,267	53,830	56,522	59,348	62,315	65,431	68,703
G/133	49,314	51,780	54,369	57,087	59,941	62,938	66,085	69,389
G/134	49,807	52,297	54,912	57,658	60,541	63,568	66,746	70,083
G/135	50,305	52,820	55,461	58,234	61,146	64,203	67,413	70,784
G/136	50,808	53,348	56,015	58,816	61,757	64,845	68,087	71,491
G/137	51,316	53,882	56,576	59,405	62,375	65,494	68,769	72,207
G/138	51,829	54,420	57,141	59,998	62,998	66,148	69,455	72,928
G/139	52,347	54,964	57,712	60,598	63,628	66,809	70,149	73,656
G/140	52,870	55,514	58,290	61,205	64,265	67,478	70,852	74,395
G/141	53,399	56,069	58,872	61,816	64,907	68,152	71,560	75,138
G/142	53,933	56,630	59,462	62,435	65,557	68,835	72,277	75,891
G/143	54,472	57,196	60,056	63,059	66,212	69,523	72,999	76,649
G/144	55,017	57,768	60,656	63,689	66,873	70,217	73,728	77,414
G/145	55,567	58,345	61,262	64,325	67,541	70,918	74,464	78,187
G/146	56,123	58,929	61,875	64,969	68,217	71,628	75,209	78,969
G/147	56,684	59,518	62,494	65,619	68,900	72,345	75,962	79,760
G/148	57,251	60,114	63,120	66,276	69,590	73,070	76,724	80,560
G/149	57,824	60,715	63,751	66,939	70,286	73,800	77,490	81,365
G/150	58,402	61,322	64,388	67,607	70,987	74,536	78,263	82,176
G/151	58,986	61,935	65,032	68,284	71,698	75,283	79,047	82,999
G/152	59,576	62,555	65,683	68,967	72,415	76,036	79,838	83,830
G/153	60,172	63,181	66,340	69,657	73,140	76,797	80,637	84,669
G/154	60,774	63,813	67,004	70,354	73,872	77,566	81,444	85,516
G/155	61,382	64,451	67,674	71,058	74,611	78,342	82,259	86,372
G/156	61,996	65,096	68,351	71,769	75,357	79,125	83,081	87,235
G/157	62,616	65,747	69,034	72,486	76,110	79,916	83,912	88,108
G/158	63,242	66,404	69,724	73,210	76,871	80,715	84,751	88,989
G/159	63,874	67,068	70,421	73,942	77,639	81,521	85,597	89,877
G/160	64,513	67,739	71,126	74,682	78,416	82,337	86,454	90,777
G/161	65,158	68,416	71,837	75,429	79,200	83,160	87,318	91,684
G/162	65,810	69,101	72,556	76,184	79,993	83,993	88,193	92,603
G/163	66,468	69,791	73,281	76,945	80,792	84,832	89,074	93,528
G/164	67,133	70,490	74,015	77,716	81,602	85,682	89,966	94,464
G/165	67,804	71,194	74,754	78,492	82,417	86,538	90,865	95,408
G/166	68,482	71,906	75,501	79,276	83,240	87,402	91,772	96,361
G/167	69,167	72,625	76,256	80,069	84,072	88,276	92,690	97,325
G/168	69,859	73,352	77,020	80,871	84,915	89,161	93,619	98,300
G/169	70,558	74,086	77,790	81,680	85,764	90,052	94,555	99,283
G/170	71,264	74,827	78,568	82,496	86,621	90,952	95,500	100,275
G/171	71,977	75,576	79,355	83,323	87,489	91,863	96,456	101,279
G/172	72,697	76,332	80,149	84,156	88,364	92,782	97,421	102,292
G/173	73,424	77,095	80,950	84,998	89,248	93,710	98,396	103,316
G/174	74,158	77,866	81,759	85,847	90,139	94,646	99,378	104,347
G/175	74,900	78,645	82,577	86,706	91,041	95,593	100,373	105,392
G/176	75,649	79,431	83,403	87,573	91,952	96,550	101,378	106,447
G/177	76,405	80,225	84,236	88,448	92,870	97,514	102,390	107,510
G/178	77,169	81,027	85,078	89,332	93,799	98,489	103,413	108,584
G/179	77,941	81,838	85,930	90,227	94,738	99,475	104,449	109,671
G/180	78,720	82,656	86,789	91,128	95,684	100,468	105,491	110,766
G/181	79,507	83,482	87,656	92,039	96,641	101,473	106,547	111,874
G/182	80,302	84,317	88,533	92,960	97,608	102,488	107,612	112,993
G/183	81,105	85,160	89,418	93,889	98,583	103,512	108,688	114,122
G/184	81,916	86,012	90,313	94,829	99,570	104,549	109,776	115,265
G/185	82,735	86,872	91,216	95,777	100,566	105,594	110,874	116,418
G/186	83,562	87,740	92,127	96,733	101,570	106,649	111,981	117,580
G/187	84,398	88,618	93,049	97,701	102,586	107,715	113,101	118,756
G/188	85,242	89,504	93,979	98,678	103,612	108,793	114,233	119,945
G/189	86,094	90,399	94,919	99,665	104,648	109,880	115,374	121,143
G/190	86,955	91,303	95,868	100,661	105,694	110,979	116,528	122,354

Pay Range	MONTHLY A	B	C	D	E	F	G	H
G/100	2,959	3,107	3,263	3,426	3,597	3,777	3,966	4,164
G/101	2,989	3,138	3,295	3,460	3,633	3,815	4,005	4,206
G/102	3,019	3,170	3,328	3,495	3,669	3,853	4,046	4,248
G/103	3,049	3,201	3,362	3,530	3,706	3,891	4,086	4,290
G/104	3,080	3,234	3,395	3,565	3,743	3,930	4,127	4,333
G/105	3,110	3,266	3,429	3,601	3,781	3,970	4,168	4,377
G/106	3,141	3,299	3,463	3,637	3,818	4,009	4,210	4,420
G/107	3,173	3,332	3,498	3,673	3,857	4,050	4,252	4,465
G/108	3,205	3,365	3,533	3,710	3,895	4,090	4,295	4,509
G/109	3,237	3,399	3,568	3,747	3,934	4,131	4,338	4,554
G/110	3,269	3,432	3,604	3,784	3,973	4,172	4,381	4,600
G/111	3,302	3,467	3,640	3,822	4,013	4,214	4,425	4,646
G/112	3,335	3,501	3,677	3,860	4,053	4,256	4,469	4,692
G/113	3,368	3,536	3,713	3,899	4,094	4,299	4,513	4,739
G/114	3,402	3,572	3,750	3,938	4,135	4,342	4,559	4,787
G/115	3,436	3,607	3,788	3,977	4,176	4,385	4,604	4,834
G/116	3,470	3,644	3,826	4,017	4,218	4,429	4,650	4,883
G/117	3,505	3,680	3,864	4,057	4,260	4,473	4,697	4,931
G/118	3,540	3,717	3,903	4,098	4,303	4,518	4,744	4,981
G/119	3,575	3,754	3,942	4,139	4,346	4,563	4,791	5,031
G/120	3,611	3,792	3,981	4,180	4,389	4,609	4,839	5,081
G/121	3,647	3,829	4,021	4,222	4,433	4,655	4,887	5,132
G/122	3,684	3,868	4,061	4,264	4,477	4,701	4,936	5,183
G/123	3,720	3,906	4,102	4,307	4,522	4,748	4,986	5,235
G/124	3,758	3,945	4,143	4,350	4,567	4,796	5,035	5,287
G/125	3,795	3,985	4,184	4,393	4,613	4,844	5,086	5,340
G/126	3,833	4,025	4,226	4,437	4,659	4,892	5,137	5,393
G/127	3,871	4,065	4,268	4,482	4,706	4,941	5,188	5,447
G/128	3,910	4,106	4,311	4,526	4,753	4,990	5,240	5,502
G/129	3,949	4,147	4,354	4,572	4,800	5,040	5,292	5,557
G/130	3,989	4,188	4,398	4,617	4,848	5,091	5,345	5,612
G/131	4,029	4,230	4,442	4,664	4,897	5,142	5,399	5,669
G/132	4,069	4,272	4,486	4,710	4,946	5,193	5,453	5,725
G/133	4,110	4,315	4,531	4,757	4,995	5,245	5,507	5,782
G/134	4,151	4,358	4,576	4,805	5,045	5,297	5,562	5,840
G/135	4,192	4,402	4,622	4,853	5,096	5,350	5,618	5,899
G/136	4,234	4,446	4,668	4,901	5,146	5,404	5,674	5,958
G/137	4,276	4,490	4,715	4,950	5,198	5,458	5,731	6,017
G/138	4,319	4,535	4,762	5,000	5,250	5,512	5,788	6,077
G/139	4,362	4,580	4,809	5,050	5,302	5,567	5,846	6,138
G/140	4,406	4,626	4,858	5,100	5,355	5,623	5,904	6,200
G/141	4,450	4,672	4,906	5,151	5,409	5,679	5,963	6,262
G/142	4,494	4,719	4,955	5,203	5,463	5,736	6,023	6,324
G/143	4,539	4,766	5,005	5,255	5,518	5,794	6,083	6,387
G/144	4,585	4,814	5,055	5,307	5,573	5,851	6,144	6,451
G/145	4,631	4,862	5,105	5,360	5,628	5,910	6,205	6,516
G/146	4,677	4,911	5,156	5,414	5,685	5,969	6,267	6,581
G/147	4,724	4,960	5,208	5,468	5,742	6,029	6,330	6,647
G/148	4,771	5,010	5,260	5,523	5,799	6,089	6,394	6,713
G/149	4,819	5,060	5,313	5,578	5,857	6,150	6,458	6,780
G/150	4,867	5,110	5,366	5,634	5,916	6,211	6,522	6,848
G/151	4,916	5,161	5,419	5,690	5,975	6,274	6,587	6,917
G/152	4,965	5,213	5,474	5,747	6,035	6,336	6,653	6,986
G/153	5,014	5,265	5,528	5,805	6,095	6,400	6,720	7,056
G/154	5,065	5,318	5,584	5,863	6,156	6,464	6,787	7,126
G/155	5,115	5,371	5,640	5,922	6,218	6,529	6,855	7,198
G/156	5,166	5,425	5,696	5,981	6,280	6,594	6,923	7,270
G/157	5,218	5,479	5,753	6,041	6,343	6,660	6,993	7,342
G/158	5,270	5,534	5,810	6,101	6,406	6,726	7,063	7,416
G/159	5,323	5,589	5,868	6,162	6,470	6,793	7,133	7,490
G/160	5,376	5,645	5,927	6,224	6,535	6,861	7,205	7,565
G/161	5,430	5,701	5,986	6,286	6,600	6,930	7,277	7,640
G/162	5,484	5,758	6,046	6,349	6,666	6,999	7,349	7,717
G/163	5,539	5,816	6,107	6,412	6,733	7,069	7,423	7,794
G/164	5,594	5,874	6,168	6,476	6,800	7,140	7,497	7,872
G/165	5,650	5,933	6,230	6,541	6,868	7,212	7,572	7,951
G/166	5,707	5,992	6,292	6,606	6,937	7,284	7,648	8,030
G/167	5,764	6,052	6,355	6,672	7,006	7,356	7,724	8,110
G/168	5,822	6,113	6,418	6,739	7,076	7,430	7,802	8,192
G/169	5,880	6,174	6,483	6,807	7,147	7,504	7,880	8,274
G/170	5,939	6,236	6,547	6,875	7,218	7,579	7,958	8,356
G/171	5,998	6,298	6,613	6,944	7,291	7,655	8,038	8,440
G/172	6,058	6,361	6,679	7,013	7,364	7,732	8,118	8,524
G/173	6,119	6,425	6,746	7,083	7,437	7,809	8,200	8,610
G/174	6,180	6,489	6,813	7,154	7,512	7,887	8,282	8,696
G/175	6,242	6,554	6,881	7,226	7,587	7,966	8,364	8,783
G/176	6,304	6,619	6,950	7,298	7,663	8,046	8,448	8,871
G/177	6,367	6,685	7,020	7,371	7,739	8,126	8,533	8,959
G/178	6,431	6,752	7,090	7,444	7,817	8,207	8,618	9,049
G/179	6,495	6,820	7,161	7,519	7,895	8,290	8,704	9,139
G/180	6,560	6,888	7,232	7,594	7,974	8,372	8,791	9,231
G/181	6,626	6,957	7,305	7,670	8,053	8,456	8,879	9,323
G/182	6,692	7,026	7,378	7,747	8,134	8,541	8,968	9,416
G/183	6,759	7,097	7,452	7,824	8,215	8,626	9,057	9,510
G/184	6,826	7,168	7,526	7,902	8,298	8,712	9,148	9,605
G/185	6,895	7,239	7,601	7,981	8,381	8,800	9,240	9,702
G/186	6,964	7,312	7,677	8,061	8,464	8,887	9,332	9,798
G/187	7,033	7,385	7,754	8,142	8,549	8,976	9,425	9,896
G/188	7,104	7,459	7,832	8,223	8,634	9,066	9,519	9,995
G/189	7,175	7,533	7,910	8,305	8,721	9,157	9,615	10,095
G/190	7,246	7,609	7,989	8,388	8,808	9,248	9,711	10,196

Pay Range	HOURLY A	B	C	D	E	F	G	H
G/100	17.0731	17.9269	18.8231	19.7644	20.7529	21.7904	22.8798	24.0240
G/101	17.2438	18.1058	19.0111	19.9615	20.9596	22.0077	23.1082	24.2635
G/102	17.4163	18.2870	19.2014	20.1615	21.1697	22.2284	23.3399	24.5067
G/103	17.5904	18.4697	19.3933	20.3630	21.3813	22.4505	23.5731	24.7519
G/104	17.7663	18.6548	19.5875	20.5668	21.5952	22.6750	23.8087	24.9990
G/105	17.9442	18.8413	19.7837	20.7731	21.8115	22.9019	24.0471	25.2495
G/106	18.1236	19.0298	19.9813	20.9803	22.0293	23.1308	24.2875	25.5019
G/107	18.3048	19.2202	20.1813	21.1904	22.2500	23.3625	24.5308	25.7572
G/108	18.4880	19.4125	20.3832	21.4024	22.4726	23.5962	24.7760	26.0149
G/109	18.6731	19.6067	20.5870	21.6163	22.6971	23.8322	25.0240	26.2755
G/110	18.8596	19.8024	20.7923	21.8317	22.9236	24.0697	25.2731	26.5365
G/111	19.0481	20.0005	21.0005	22.0505	23.1529	24.3106	25.5260	26.8024
G/112	19.2385	20.2005	21.2106	22.2712	23.3846	24.5538	25.7817	27.0707
G/113	19.4308	20.4024	21.4226	22.4938	23.6183	24.7990	26.0389	27.3409
G/114	19.6250	20.6063	21.6365	22.7183	23.8543	25.0471	26.2995	27.6144
G/115	19.8212	20.8120	21.8524	22.9452	24.0923	25.2971	26.5620	27.8899
G/116	20.0192	21.0202	22.0712	23.1745	24.3332	25.5500	26.8274	28.1688
G/117	20.2192	21.2303	22.2918	23.4063	24.5764	25.8053	27.0957	28.4505
G/118	20.4216	21.4428	22.5149	23.6409	24.8231	26.0644	27.3678	28.7361
G/119	20.6260	21.6572	22.7399	23.8769	25.0707	26.3240	27.6404	29.0226
G/120	20.8322	21.8740	22.9678	24.1163	25.3221	26.5885	27.9178	29.3135
G/121	21.0404	22.0923	23.1971	24.3572	25.5750	26.8538	28.1966	29.6063
G/122	21.2510	22.3135	23.4293	24.6010	25.8313	27.1226	28.4788	29.9029
G/123	21.4635	22.5365	23.6635	24.8466	26.0889	27.3933	28.7630	30.2010
G/124	21.6779	22.7620	23.9000	25.0952	26.3500	27.6673	29.0505	30.5029
G/125	21.8947	22.9894	24.1389	25.3457	26.6130	27.9438	29.3409	30.8077
G/126	22.1135	23.2192	24.3803	25.5995	26.8793	28.2231	29.6341	31.1159
G/127	22.3346	23.4514	24.6240	25.8553	27.1481	28.5053	29.9308	31.4274
G/128	22.5582	23.6861	24.8702	26.1139	27.4197	28.7909	30.2303	31.7418
G/129	22.7837	23.9231	25.1192	26.3750	27.6938	29.0784	30.5322	32.0587
G/130	23.0115	24.1620	25.3702	26.6389	27.9707	29.3692	30.8375	32.3793
G/131	23.2418	24.4038	25.6240	26.9053	28.2505	29.6630	31.1462	32.7034
G/132	23.4740	24.6476	25.8798	27.1740	28.5327	29.9591	31.4572	33.0303
G/133	23.7087	24.8942	26.1389	27.4457	28.8178	30.2587	31.7716	33.3601
G/134	23.9457	25.1428	26.4000	27.7202	29.1063	30.5615	32.0894	33.6938
G/135	24.1851	25.3942	26.6639	27.9971	29.3971	30.8668	32.4101	34.0308
G/136	24.4269	25.6481	26.9303	28.2769	29.6909	31.1755	32.7341	34.3707
G/137	24.6712	25.9048	27.2000	28.5601	29.9880	31.4875	33.0620	34.7149
G/138	24.9178	26.1635	27.4716	28.8452	30.2875	31.8019	33.3918	35.0615
G/139	25.1668	26.4250	27.7462	29.1337	30.5904	32.1197	33.7255	35.4115
G/140	25.4183	26.6894	28.0240	29.4255	30.8966	32.4413	34.0635	35.7668
G/141	25.6726	26.9563	28.3038	29.7192	31.2053	32.7654	34.4038	36.1240
G/142	25.9293	27.2260	28.5875	30.0168	31.5178	33.0938	34.7486	36.4861
G/143	26.1885	27.4981	28.8731	30.3168	31.8327	33.4245	35.0957	36.8505
G/144	26.4505	27.7731	29.1615	30.6197	32.1505	33.7582	35.4462	37.2183
G/145	26.7149	28.0505	29.4529	30.9255	32.4716	34.0952	35.8000	37.5899
G/146	26.9822	28.3313	29.7476	31.2351	32.7966	34.4365	36.1582	37.9659
G/147	27.2519	28.6144	30.0452	31.5476	33.1250	34.7813	36.5202	38.3462
G/148	27.5245	28.9010	30.3462	31.8635	33.4567	35.1298	36.8865	38.7308
G/149	27.8000	29.1899	30.6495	32.1822	33.7913	35.4808	37.2548	39.1178
G/150	28.0779	29.4817	30.9558	32.5034	34.1284	35.8346	37.6264	39.5077
G/151	28.3587	29.7764	31.2654	32.8288	34.4702	36.1938	38.0034	39.9034
G/152	28.6423	30.0745	31.5784	33.1572	34.8149	36.5558	38.3837	40.3029
G/153	28.9288	30.3755	31.8942	33.4889	35.1635	36.9216	38.7678	40.7063
G/154	29.2183	30.6793	32.2135	33.8240	35.5154	37.2913	39.1558	41.1135
G/155	29.5106	30.9861	32.5356	34.1625	35.8707	37.6644	39.5476	41.5250
G/156	29.8058	31.2962	32.8611	34.5043	36.2293	38.0409	39.9428	41.9399
G/157	30.1038	31.6091	33.1894	34.8490	36.5913	38.4212	40.3423	42.3596
G/158	30.4048	31.9250	33.5212	35.1971	36.9572	38.8053	40.7457	42.7832
G/159	30.7087	32.2442	33.8563	35.5490	37.3264	39.1928	41.1524	43.2101
G/160	31.0159	32.5668	34.1952	35.9048	37.7000	39.5851	41.5644	43.6428
G/161	31.3260	32.8923	34.5370	36.2639	38.0769	39.9808	41.9798	44.0788
G/162	31.6394	33.2216	34.8827	36.6269	38.4582	40.3813	42.4005	44.5207
G/163	31.9558	33.5534	35.2313	36.9928	38.8423	40.7846	42.8240	44.9654
G/164	32.2755	33.8894	35.5841	37.3635	39.2317	41.1933	43.2529	45.4154
G/165	32.5981	34.2279	35.9394	37.7365	39.6236	41.6048	43.6851	45.8692
G/166	32.9240	34.5702	36.2986	38.1135	40.0192	42.0203	44.1227	46.3274
G/167	33.2534	34.9159	36.6615	38.4947	40.4192	42.4404	44.5625	46.7909
G/168	33.5861	35.2654	37.0288	38.8803	40.8245	42.8659	45.0091	47.2596
G/169	33.9221	35.6183	37.3990	39.2692	41.2327	43.2942	45.4591	47.7322
G/170	34.2615	35.9745	37.7731	39.6615	41.6447	43.7269	45.9135	48.2091
G/171	34.6043	36.3346	38.1514	40.0591	42.0620	44.1649	46.3731	48.6918
G/172	34.9505	36.6981	38.5332	40.4596	42.4827	44.6067	46.8370	49.1788
G/173	35.3000	37.0649	38.9183	40.8644	42.9077	45.0529	47.3058	49.6712
G/174	35.6529	37.4356	39.3072	41.2726	43.3361	45.5029	47.7779	50.1668
G/175	36.0096	37.8101	39.7005	41.6856	43.7697	45.9582	48.2563	50.6692
G/176	36.3697	38.1880	40.0976	42.1024	44.2077	46.4183	48.7394	51.1764
G/177	36.7332	38.5697	40.4981	42.5231	44.6490	46.8817	49.2260	51.6875
G/178	37.1005	38.9553	40.9029	42.9481	45.0957	47.3505	49.7178	52.2038
G/179	37.4716	39.3452	41.3125	43.3784	45.5471	47.8245	50.2159	52.7264
G/180	37.8462	39.7385	41.7255	43.8115	46.0019	48.3019	50.7168	53.2529
G/181	38.2245	40.1356	42.1423	44.2495	46.4620	48.7851	51.2245	53.7856
G/182	38.6067	40.5370	42.5639	44.6923	46.9269	49.2731	51.7365	54.3236
G/183	38.9928	40.9423	42.9894	45.1389	47.3957	49.7654	52.2538	54.8663
G/184	39.3827	41.3519	43.4197	45.5909	47.8702	50.2639	52.7769	55.4159
G/185	39.7764	41.7654	43.8538	46.0466	48.3490	50.7663	53.3048	55.9702
G/186	40.1740	42.1827	44.2918	46.5063	48.8317	51.2736	53.8370	56.5288
G/187	40.5760	42.6048	44.7351	46.9716	49.3202	51.7861	54.3755	57.0942
G/188	40.9817	43.0308	45.1822	47.4413	49.8135	52.3043	54.9197	57.6659
G/189	41.3913	43.4611	45.6341	47.9159	50.3115	52.8269	55.4683	58.2418
G/190	41.8053	43.8957	46.0904	48.3947	50.8144	53.3553	56.0231	58.8240

ATTACHMENT A

Salary Schedules for Town of Mammoth Lakes General Employees' Association (GEA) FY23-24, FY24-25, and FY25-26 - by Position

FY 2023-24: Effective July, 2023 **Rev. July, 2023**	**Pay Range**	**Rate Type: Annual**								**Hourly**							
Engineering Technician	**G139**	50,316	52,832	55,474	58,248	61,160	64,218	67,429	70,800	24.1904	25.4000	26.6702	28.0038	29.4038	30.8740	32.4178	34.0385
Permit Technician I	**G139**	50,316	52,832	55,474	58,248	61,160	64,218	67,429	70,800	24.1904	25.4000	26.6702	28.0038	29.4038	30.8740	32.4178	34.0385
Program and Facilities Administrator	**G139**	50,316	52,832	55,474	58,248	61,160	64,218	67,429	70,800	24.1904	25.4000	26.6702	28.0038	29.4038	30.8740	32.4178	34.0385
Records Supervisor	**G139**	50,316	52,832	55,474	58,248	61,160	64,218	67,429	70,800	24.1904	25.4000	26.6702	28.0038	29.4038	30.8740	32.4178	34.0385
Revenue Specialist	**G139**	50,316	52,832	55,474	58,248	61,160	64,218	67,429	70,800	24.1904	25.4000	26.6702	28.0038	29.4038	30.8740	32.4178	34.0385
Assistant Clerk	**G145**	53,411	56,082	58,886	61,830	64,922	68,168	71,576	75,155	25.6784	26.9625	28.3106	29.7260	31.2125	32.7731	34.4115	36.1322
Finance Analyst	**G145**	53,411	56,082	58,886	61,830	64,922	68,168	71,576	75,155	25.6784	26.9625	28.3106	29.7260	31.2125	32.7731	34.4115	36.1322
Senior Accounting Assistant	**G145**	53,411	56,082	58,886	61,830	64,922	68,168	71,576	75,155	25.6784	26.9625	28.3106	29.7260	31.2125	32.7731	34.4115	36.1322
Engineering Assistant	**G151**	56,696	59,531	62,508	65,633	68,915	72,361	75,979	79,778	27.2577	28.6207	30.0519	31.5543	33.1322	34.7889	36.5284	38.3548
Outdoor Recreation Coordinator	**G151**	56,696	59,531	62,508	65,633	68,915	72,361	75,979	79,778	27.2577	28.6207	30.0519	31.5543	33.1322	34.7889	36.5284	38.3548
Recreation Supervisor	**G151**	56,696	59,531	62,508	65,633	68,915	72,361	75,979	79,778	27.2577	28.6207	30.0519	31.5543	33.1322	34.7889	36.5284	38.3548
Assistant Planner	**G156**	59,588	62,567	65,695	68,980	72,429	76,050	79,853	83,846	28.6481	30.0803	31.5841	33.1635	34.8216	36.5625	38.3909	40.3106
Code Compliance Officer	**G156**	59,588	62,567	65,695	68,980	72,429	76,050	79,853	83,846	28.6481	30.0803	31.5841	33.1635	34.8216	36.5625	38.3909	40.3106
Permit Technician/Plans Examiner	**G156**	59,588	62,567	65,695	68,980	72,429	76,050	79,853	83,846	28.6481	30.0803	31.5841	33.1635	34.8216	36.5625	38.3909	40.3106
Assistant Engineer	**G167**	66,481	69,805	73,295	76,960	80,808	84,848	89,090	93,545	31.9620	33.5601	35.2380	37.0000	38.8500	40.7923	42.8317	44.9736
Associate Planner	**G172**	69,872	73,366	77,034	80,886	84,930	89,177	93,636	98,318	33.5923	35.2721	37.0356	38.8875	40.8317	42.8736	45.0173	47.2683
Building Inspector/Plans Examiner	**G172**	69,872	73,366	77,034	80,886	84,930	89,177	93,636	98,318	33.5923	35.2721	37.0356	38.8875	40.8317	42.8736	45.0173	47.2683
Payroll/Human Resources Specialist	**G172**	69,872	73,366	77,034	80,886	84,930	89,177	93,636	98,318	33.5923	35.2721	37.0356	38.8875	40.8317	42.8736	45.0173	47.2683
Revenue Accountant	**G172**	69,872	73,366	77,034	80,886	84,930	89,177	93,636	98,318	33.5923	35.2721	37.0356	38.8875	40.8317	42.8736	45.0173	47.2683

FY 2024-25: Effective July, 2024 **Rev. July, 2023**	**Pay Range**	**Rate Type: Annual**								**Hourly**							
Engineering Technician	**G139**	51,320	53,886	56,580	59,409	62,379	65,498	68,773	72,212	24.6731	25.9067	27.2019	28.5620	29.9899	31.4894	33.0639	34.7173
Permit Technician I	**G139**	51,320	53,886	56,580	59,409	62,379	65,498	68,773	72,212	24.6731	25.9067	27.2019	28.5620	29.9899	31.4894	33.0639	34.7173
Program and Facilities Administrator	**G139**	51,320	53,886	56,580	59,409	62,379	65,498	68,773	72,212	24.6731	25.9067	27.2019	28.5620	29.9899	31.4894	33.0639	34.7173
Records Supervisor	**G139**	51,320	53,886	56,580	59,409	62,379	65,498	68,773	72,212	24.6731	25.9067	27.2019	28.5620	29.9899	31.4894	33.0639	34.7173
Revenue Specialist	**G139**	51,320	53,886	56,580	59,409	62,379	65,498	68,773	72,212	24.6731	25.9067	27.2019	28.5620	29.9899	31.4894	33.0639	34.7173
Assistant Clerk	**G145**	54,477	57,201	60,061	63,064	66,217	69,528	73,004	76,654	26.1909	27.5005	28.8755	30.3192	31.8351	33.4269	35.0981	36.8529
Finance Analyst	**G145**	54,477	57,201	60,061	63,064	66,217	69,528	73,004	76,654	26.1909	27.5005	28.8755	30.3192	31.8351	33.4269	35.0981	36.8529
Senior Accounting Assistant	**G145**	54,477	57,201	60,061	63,064	66,217	69,528	73,004	76,654	26.1909	27.5005	28.8755	30.3192	31.8351	33.4269	35.0981	36.8529
Engineering Assistant	**G151**	57,829	60,720	63,756	66,944	70,291	73,806	77,496	81,371	27.8024	29.1923	30.6519	32.1846	33.7938	35.4837	37.2577	39.1207
Outdoor Recreation Coordinator	**G151**	57,829	60,720	63,756	66,944	70,291	73,806	77,496	81,371	27.8024	29.1923	30.6519	32.1846	33.7938	35.4837	37.2577	39.1207
Recreation Supervisor	**G151**	57,829	60,720	63,756	66,944	70,291	73,806	77,496	81,371	27.8024	29.1923	30.6519	32.1846	33.7938	35.4837	37.2577	39.1207
Assistant Planner	**G156**	60,779	63,818	67,009	70,359	73,877	77,571	81,450	85,523	29.2207	30.6817	32.2159	33.8264	35.5178	37.2938	39.1587	41.1168
Code Compliance Officer	**G156**	60,779	63,818	67,009	70,359	73,877	77,571	81,450	85,523	29.2207	30.6817	32.2159	33.8264	35.5178	37.2938	39.1587	41.1168
Permit Technician/Plans Examiner	**G156**	60,779	63,818	67,009	70,359	73,877	77,571	81,450	85,523	29.2207	30.6817	32.2159	33.8264	35.5178	37.2938	39.1587	41.1168
Assistant Engineer	**G167**	67,809	71,199	74,759	78,497	82,422	86,543	90,870	95,414	32.6005	34.2303	35.9418	37.7389	39.6260	41.6072	43.6875	45.8721
Associate Planner	**G172**	71,269	74,832	78,574	82,503	86,628	90,959	95,507	100,282	34.2639	35.9769	37.7760	39.6649	41.6481	43.7303	45.9168	48.2125
Building Inspector/Plans Examiner	**G172**	71,269	74,832	78,574	82,503	86,628	90,959	95,507	100,282	34.2639	35.9769	37.7760	39.6649	41.6481	43.7303	45.9168	48.2125
Payroll/Human Resources Specialist	**G172**	71,269	74,832	78,574	82,503	86,628	90,959	95,507	100,282	34.2639	35.9769	37.7760	39.6649	41.6481	43.7303	45.9168	48.2125
Revenue Accountant	**G172**	71,269	74,832	78,574	82,503	86,628	90,959	95,507	100,282	34.2639	35.9769	37.7760	39.6649	41.6481	43.7303	45.9168	48.2125

FY 2025-26: Effective July, 2025 **Rev. July, 2023**	**Pay Range**	**Rate Type: Annual**								**Hourly**							
Engineering Technician	**G139**	52,347	54,964	57,712	60,598	63,628	66,809	70,149	73,656	25.1668	26.4250	27.7462	29.1337	30.5904	32.1197	33.7255	35.4115
Permit Technician I	**G139**	52,347	54,964	57,712	60,598	63,628	66,809	70,149	73,656	25.1668	26.4250	27.7462	29.1337	30.5904	32.1197	33.7255	35.4115
Program and Facilities Administrator	**G139**	52,347	54,964	57,712	60,598	63,628	66,809	70,149	73,656	25.1668	26.4250	27.7462	29.1337	30.5904	32.1197	33.7255	35.4115
Records Supervisor	**G139**	52,347	54,964	57,712	60,598	63,628	66,809	70,149	73,656	25.1668	26.4250	27.7462	29.1337	30.5904	32.1197	33.7255	35.4115
Revenue Specialist	**G139**	52,347	54,964	57,712	60,598	63,628	66,809	70,149	73,656	25.1668	26.4250	27.7462	29.1337	30.5904	32.1197	33.7255	35.4115
Assistant Clerk	**G145**	55,567	58,345	61,262	64,325	67,541	70,918	74,464	78,187	26.7149	28.0505	29.4529	30.9255	32.4716	34.0952	35.8000	37.5899
Finance Analyst	**G145**	55,567	58,345	61,262	64,325	67,541	70,918	74,464	78,187	26.7149	28.0505	29.4529	30.9255	32.4716	34.0952	35.8000	37.5899
Senior Accounting Assistant	**G145**	55,567	58,345	61,262	64,325	67,541	70,918	74,464	78,187	26.7149	28.0505	29.4529	30.9255	32.4716	34.0952	35.8000	37.5899
Engineering Assistant	**G151**	58,986	61,935	65,032	68,284	71,698	75,283	79,047	82,999	28.3587	29.7764	31.2654	32.8288	34.4702	36.1938	38.0034	39.9034
Outdoor Recreation Coordinator	**G151**	58,986	61,935	65,032	68,284	71,698	75,283	79,047	82,999	28.3587	29.7764	31.2654	32.8288	34.4702	36.1938	38.0034	39.9034
Recreation Supervisor	**G151**	58,986	61,935	65,032	68,284	71,698	75,283	79,047	82,999	28.3587	29.7764	31.2654	32.8288	34.4702	36.1938	38.0034	39.9034
Assistant Planner	**G156**	61,996	65,096	68,351	71,769	75,357	79,125	83,081	87,235	29.8058	31.2962	32.8611	34.5043	36.2293	38.0409	39.9428	41.9399
Code Compliance Officer	**G156**	61,996	65,096	68,351	71,769	75,357	79,125	83,081	87,235	29.8058	31.2962	32.8611	34.5043	36.2293	38.0409	39.9428	41.9399
Permit Technician/Plans Examiner	**G156**	61,996	65,096	68,351	71,769	75,357	79,125	83,081	87,235	29.8058	31.2962	32.8611	34.5043	36.2293	38.0409	39.9428	41.9399
Assistant Engineer	**G167**	69,167	72,625	76,256	80,069	84,072	88,276	92,690	97,325	33.2534	34.9159	36.6615	38.4947	40.4192	42.4404	44.5625	46.7909
Associate Planner	**G172**	72,697	76,332	80,149	84,156	88,364	92,782	97,421	102,292	34.9505	36.6981	38.5332	40.4596	42.4827	44.6067	46.8370	49.1788
Building Inspector/Plans Examiner	**G172**	72,697	76,332	80,149	84,156	88,364	92,782	97,421	102,292	34.9505	36.6981	38.5332	40.4596	42.4827	44.6067	46.8370	49.1788
Payroll/Human Resources Specialist	**G172**	72,697	76,332	80,149	84,156	88,364	92,782	97,421	102,292	34.9505	36.6981	38.5332	40.4596	42.4827	44.6067	46.8370	49.1788

ATTACHMENT A

Salary Ranges for Town of Mammoth Lakes Management Employees' Association (MEA) FY23-24, FY24-25, and FY25-26

FY 2023-24: Effective July, 2023
Rev. July, 2023

Pay Range	Rate Type: Annual			Monthly			Hourly		
M102	71,650	82,398	93,146	5,970.87	6,866.52	7,762.17	34.4473	39.6145	44.7817
M103	76,015	87,417	98,819	6,334.56	7,284.74	8,234.92	36.5455	42.0273	47.5091
M104	80,378	92,435	104,492	6,698.16	7,702.91	8,707.67	38.6432	44.4399	50.2365
M105	84,743	97,454	110,165	7,061.94	8,121.18	9,180.42	40.7420	46.8530	52.9639
M106	89,106	102,473	115,839	7,425.54	8,539.40	9,653.25	42.8397	49.2657	55.6918
M107	91,342	105,043	118,744	7,611.84	8,753.59	9,895.33	43.9145	50.5015	57.0885
M108	93,653	107,703	121,752	7,804.44	8,975.22	10,146.00	45.0256	51.7801	58.5346
M109	97,452	112,069	126,686	8,120.97	9,339.07	10,557.17	46.8518	53.8792	60.9067
M110	99,424	114,337	129,251	8,285.31	9,528.11	10,770.92	47.7999	54.9699	62.1399
M111	101,911	117,198	132,485	8,492.58	9,766.50	11,040.42	48.9957	56.3452	63.6947
M112	104,487	120,160	135,833	8,707.23	10,013.32	11,319.42	50.2340	57.7692	65.3043
M113	106,703	122,708	138,714	8,891.91	10,225.71	11,559.50	51.2995	58.9945	66.6894

FY 2024-25: Effective July, 2024
Rev. July, 2023

Pay Range	Rate Type: Annual			Monthly			Hourly		
M102	73,083	84,046	95,009	6,090.25	7,003.83	7,917.42	35.1361	40.4067	45.6774
M103	77,535	89,165	100,795	6,461.25	7,430.42	8,399.58	37.2764	42.8678	48.4591
M104	81,985	94,284	106,582	6,832.08	7,856.96	8,881.83	39.4159	45.3286	51.2413
M105	86,438	99,403	112,368	7,203.17	8,283.58	9,364.00	41.5567	47.7899	54.0231
M106	90,889	104,523	118,156	7,574.08	8,710.21	9,846.33	43.6966	50.2512	56.8058
M107	93,169	107,144	121,119	7,764.08	8,928.67	10,093.25	44.7928	51.5115	58.2303
M108	95,526	109,857	124,187	7,960.50	9,154.71	10,348.92	45.9260	52.8156	59.7053
M109	99,401	114,311	129,220	8,283.42	9,525.88	10,768.33	47.7889	54.9570	62.1250
M110	101,412	116,624	131,836	8,451.00	9,718.67	10,986.33	48.7558	56.0692	63.3827
M111	103,949	119,542	135,135	8,662.42	9,961.83	11,261.25	49.9755	57.4721	64.9688
M112	106,576	122,563	138,550	8,881.33	10,213.58	11,545.83	51.2385	58.9245	66.6106
M113	108,837	125,163	141,488	9,069.75	10,430.21	11,790.67	52.3255	60.1743	68.0231

FY 2025-26: Effective July, 2025
Rev. July, 2023

Pay Range	Rate Type: Annual			Monthly			Hourly		
M102	74,545	85,727	96,909	6,212.08	7,143.92	8,075.75	35.8389	41.2149	46.5909
M103	79,086	90,949	102,811	6,590.50	7,579.04	8,567.58	38.0221	43.7252	49.4284
M104	83,625	96,170	108,714	6,968.75	8,014.13	9,059.50	40.2043	46.2353	52.2663
M105	88,167	101,391	114,615	7,347.25	8,449.25	9,551.25	42.3880	48.7457	55.1034
M106	92,707	106,613	120,519	7,725.58	8,884.42	10,043.25	44.5707	51.2563	57.9418
M107	95,032	109,287	123,541	7,919.33	9,107.21	10,295.08	45.6885	52.5416	59.3947
M108	97,437	112,054	126,671	8,119.75	9,337.83	10,555.92	46.8447	53.8721	60.8995
M109	101,389	116,597	131,804	8,449.08	9,716.38	10,983.67	48.7447	56.0560	63.3673
M110	103,440	118,957	134,473	8,620.00	9,913.04	11,206.08	49.7308	57.1906	64.6505
M111	106,028	121,933	137,838	8,835.67	10,161.08	11,486.50	50.9750	58.6216	66.2683
M112	108,708	125,015	141,321	9,059.00	10,417.88	11,776.75	52.2635	60.1031	67.9428
M113	111,014	127,666	144,318	9,251.17	10,638.83	12,026.50	53.3721	61.3779	69.3837

ATTACHMENT A

Salary Ranges for Town of Mammoth Lakes Management Employees' Association (MEA) FY23-24, FY24-25, and FY25-26 - by Position

FY 2023-24: Effective July, 2023 **Rev. July, 2023**	**Pay Range**	**Rate Type: Annual**			**Monthly**			**Hourly**		
Exec. Assistant to the Police Chief	**M102**	71,650	82,398	93,146	5,970.87	6,866.52	7,762.17	34.4473	39.6145	44.7817
Trails Program Manager	**M102**	71,650	82,398	93,146	5,970.87	6,866.52	7,762.17	34.4473	39.6145	44.7817
Airport Operations Manager	**M106**	89,106	102,473	115,839	7,425.54	8,539.40	9,653.25	42.8397	49.2657	55.6918
Parks Manager	**M106**	89,106	102,473	115,839	7,425.54	8,539.40	9,653.25	42.8397	49.2657	55.6918
Recreation Manager	**M106**	89,106	102,473	115,839	7,425.54	8,539.40	9,653.25	42.8397	49.2657	55.6918
Town Clerk/Records Manager	**M106**	89,106	102,473	115,839	7,425.54	8,539.40	9,653.25	42.8397	49.2657	55.6918
Accounting Manager	**M108**	93,653	107,703	121,752	7,804.44	8,975.22	10,146.00	45.0256	51.7801	58.5346
Associate Civil Engineer	**M108**	93,653	107,703	121,752	7,804.44	8,975.22	10,146.00	45.0256	51.7801	58.5346
Deputy Aiport Manager	**M108**	93,653	107,703	121,752	7,804.44	8,975.22	10,146.00	45.0256	51.7801	58.5346
Senior Planner	**M108**	93,653	107,703	121,752	7,804.44	8,975.22	10,146.00	45.0256	51.7801	58.5346
Senior Planner/Housing Coordinator	**M108**	93,653	107,703	121,752	7,804.44	8,975.22	10,146.00	45.0256	51.7801	58.5346
Fleet Superintendent	**M109**	97,452	112,069	126,686	8,120.97	9,339.07	10,557.17	46.8518	53.8792	60.9067
Outdoor Recreation Manager	**M109**	97,452	112,069	126,686	8,120.97	9,339.07	10,557.17	46.8518	53.8792	60.9067
Public Works Maintenance Manager	**M109**	97,452	112,069	126,686	8,120.97	9,339.07	10,557.17	46.8518	53.8792	60.9067
Building Official	**M112**	104,487	120,160	135,833	8,707.23	10,013.32	11,319.42	50.2340	57.7692	65.3043
Engineering Manager	**M112**	104,487	120,160	135,833	8,707.23	10,013.32	11,319.42	50.2340	57.7692	65.3043

FY 2024-25: Effective July, 2024 **Rev. July, 2023**	**Pay Range**	**Rate Type: Annual**			**Monthly**			**Hourly**		
Exec. Assistant to the Police Chief	**M102**	73,083	84,046	95,009	6,090.25	7,003.83	7,917.42	35.1361	40.4067	45.6774
Trails Program Manager	**M102**	73,083	84,046	95,009	6,090.25	7,003.83	7,917.42	35.1361	40.4067	45.6774
Airport Operations Manager	**M106**	90,889	104,523	118,156	7,574.08	8,710.21	9,846.33	43.6966	50.2512	56.8058
Parks Manager	**M106**	90,889	104,523	118,156	7,574.08	8,710.21	9,846.33	43.6966	50.2512	56.8058
Recreation Manager	**M106**	90,889	104,523	118,156	7,574.08	8,710.21	9,846.33	43.6966	50.2512	56.8058
Town Clerk/Records Manager	**M106**	90,889	104,523	118,156	7,574.08	8,710.21	9,846.33	43.6966	50.2512	56.8058
Accounting Manager	**M108**	95,526	109,857	124,187	7,960.50	9,154.71	10,348.92	45.9260	52.8156	59.7053
Associate Civil Engineer	**M108**	95,526	109,857	124,187	7,960.50	9,154.71	10,348.92	45.9260	52.8156	59.7053
Deputy Aiport Manager	**M108**	95,526	109,857	124,187	7,960.50	9,154.71	10,348.92	45.9260	52.8156	59.7053
Senior Planner	**M108**	95,526	109,857	124,187	7,960.50	9,154.71	10,348.92	45.9260	52.8156	59.7053
Senior Planner/Housing Coordinator	**M108**	95,526	109,857	124,187	7,960.50	9,154.71	10,348.92	45.9260	52.8156	59.7053
Fleet Superintendent	**M109**	99,401	114,311	129,220	8,283.42	9,525.88	10,768.33	47.7889	54.9570	62.1250
Outdoor Recreation Manager	**M109**	99,401	114,311	129,220	8,283.42	9,525.88	10,768.33	47.7889	54.9570	62.1250
Public Works Maintenance Manager	**M109**	99,401	114,311	129,220	8,283.42	9,525.88	10,768.33	47.7889	54.9570	62.1250
Building Official	**M112**	106,576	122,563	138,550	8,881.33	10,213.58	11,545.83	51.2385	58.9245	66.6106
Engineering Manager	**M112**	106,576	122,563	138,550	8,881.33	10,213.58	11,545.83	51.2385	58.9245	66.6106

FY 2025-26: Effective July, 2025 **Rev. July, 2023**	**Pay Range**	**Rate Type: Annual**			**Monthly**			**Hourly**		
Exec. Assistant to the Police Chief	**M102**	74,545	85,727	96,909	6,212.08	7,143.92	8,075.75	35.8389	41.2149	46.5909
Trails Program Manager	**M102**	74,545	85,727	96,909	6,212.08	7,143.92	8,075.75	35.8389	41.2149	46.5909
Airport Operations Manager	**M106**	92,707	106,613	120,519	7,725.58	8,884.42	10,043.25	44.5707	51.2563	57.9418
Parks Manager	**M106**	92,707	106,613	120,519	7,725.58	8,884.42	10,043.25	44.5707	51.2563	57.9418
Recreation Manager	**M106**	92,707	106,613	120,519	7,725.58	8,884.42	10,043.25	44.5707	51.2563	57.9418
Town Clerk/Records Manager	**M106**	92,707	106,613	120,519	7,725.58	8,884.42	10,043.25	44.5707	51.2563	57.9418
Accounting Manager	**M108**	97,437	112,054	126,671	8,119.75	9,337.83	10,555.92	46.8447	53.8721	60.8995
Associate Civil Engineer	**M108**	97,437	112,054	126,671	8,119.75	9,337.83	10,555.92	46.8447	53.8721	60.8995
Deputy Aiport Manager	**M108**	97,437	112,054	126,671	8,119.75	9,337.83	10,555.92	46.8447	53.8721	60.8995
Senior Planner	**M108**	97,437	112,054	126,671	8,119.75	9,337.83	10,555.92	46.8447	53.8721	60.8995
Senior Planner/Housing Coordinator	**M108**	97,437	112,054	126,671	8,119.75	9,337.83	10,555.92	46.8447	53.8721	60.8995
Fleet Superintendent	**M109**	101,389	116,597	131,804	8,449.08	9,716.38	10,983.67	48.7447	56.0560	63.3673
Outdoor Recreation Manager	**M109**	101,389	116,597	131,804	8,449.08	9,716.38	10,983.67	48.7447	56.0560	63.3673
Public Works Maintenance Manager	**M109**	101,389	116,597	131,804	8,449.08	9,716.38	10,983.67	48.7447	56.0560	63.3673
Building Official	**M112**	108,708	125,015	141,321	9,059.00	10,417.88	11,776.75	52.2635	60.1031	67.9428
Engineering Manager	**M112**	108,708	125,015	141,321	9,059.00	10,417.88	11,776.75	52.2635	60.1031	67.9428

ATTACHMENT A

Salary Schedules for Town of Mammoth Lakes Public Works Employees' Association (PWEA) FY23-24, FY24-25, and FY25-26

PWEA Salary Schedules - Effective July 2023
Rev. July, 2023

Pay	ANNUAL								MONTHLY								HOURLY							
Range	A	B	C	D	E	F	G	H	A	B	C	D	E	F	G	H	A	B	C	D	E	F	G	H
PW/100	35,343	37,110	38,966	40,914	42,960	45,108	47,363	49,731	2,945	3,093	3,247	3,410	3,580	3,759	3,947	4,144	16.9918	17.8413	18.7337	19.6702	20.6538	21.6865	22.7707	23.9091
PW/101	35,696	37,481	39,355	41,323	43,389	45,558	47,836	50,228	2,975	3,123	3,280	3,444	3,616	3,797	3,986	4,186	17.1615	18.0197	18.9207	19.8668	20.8601	21.9029	22.9981	24.1481
PW/102	36,053	37,856	39,749	41,736	43,823	46,014	48,315	50,731	3,004	3,155	3,312	3,478	3,652	3,835	4,026	4,228	17.3332	18.2000	19.1101	20.0654	21.0688	22.1221	23.2284	24.3899
PW/103	36,414	38,235	40,147	42,154	44,262	46,475	48,799	51,239	3,035	3,186	3,346	3,513	3,689	3,873	4,067	4,270	17.5067	18.3822	19.3014	20.2663	21.2798	22.3438	23.4611	24.6341
PW/104	36,778	38,617	40,548	42,575	44,704	46,939	49,286	51,750	3,065	3,218	3,379	3,548	3,725	3,912	4,107	4,313	17.6817	18.5659	19.4942	20.4688	21.4923	22.5668	23.6952	24.8798
PW/105	37,146	39,003	40,953	43,001	45,151	47,409	49,779	52,268	3,096	3,250	3,413	3,583	3,763	3,951	4,148	4,356	17.8587	18.7514	19.6889	20.6736	21.7072	22.7928	23.9322	25.1288
PW/106	37,517	39,393	41,363	43,431	45,603	47,883	50,277	52,791	3,126	3,283	3,447	3,619	3,800	3,990	4,190	4,399	18.0370	18.9389	19.8861	20.8803	21.9245	23.0207	24.1716	25.3803
PW/107	37,892	39,787	41,776	43,865	46,058	48,361	50,779	53,318	3,158	3,316	3,481	3,655	3,838	4,030	4,232	4,443	18.2173	19.1284	20.0846	21.0889	22.1433	23.2505	24.4130	25.6337
PW/108	38,271	40,185	42,194	44,304	46,519	48,845	51,287	53,851	3,189	3,349	3,516	3,692	3,877	4,070	4,274	4,488	18.3995	19.3197	20.2856	21.3000	22.3649	23.4832	24.6572	25.8899
PW/109	38,654	40,587	42,616	44,747	46,984	49,333	51,800	54,390	3,221	3,382	3,551	3,729	3,915	4,111	4,317	4,533	18.5837	19.5130	20.4885	21.5130	22.5885	23.7178	24.9038	26.1490
PW/110	39,041	40,993	43,043	45,195	47,455	49,828	52,319	54,935	3,253	3,416	3,587	3,766	3,955	4,152	4,360	4,578	18.7697	19.7082	20.6938	21.7284	22.8149	23.9558	25.1534	26.4111
PW/111	39,431	41,403	43,473	45,647	47,929	50,325	52,841	55,483	3,286	3,450	3,623	3,804	3,994	4,194	4,403	4,624	18.9572	19.9053	20.9005	21.9457	23.0428	24.1947	25.4043	26.6745
PW/112	39,825	41,816	43,907	46,102	48,407	50,827	53,368	56,036	3,319	3,485	3,659	3,842	4,034	4,236	4,447	4,670	19.1466	20.1038	21.1091	22.1644	23.2726	24.4361	25.6577	26.9404
PW/113	40,223	42,234	44,346	46,563	48,891	51,336	53,903	56,598	3,352	3,520	3,696	3,880	4,074	4,278	4,492	4,717	19.3380	20.3048	21.3202	22.3861	23.5053	24.6808	25.9149	27.2106
PW/114	40,625	42,656	44,789	47,028	49,379	51,848	54,440	57,162	3,385	3,555	3,732	3,919	4,115	4,321	4,537	4,764	19.5313	20.5077	21.5332	22.6096	23.7399	24.9269	26.1731	27.4817
PW/115	41,031	43,083	45,237	47,499	49,874	52,368	54,986	57,735	3,419	3,590	3,770	3,958	4,156	4,364	4,582	4,811	19.7264	20.7130	21.7486	22.8361	23.9779	25.1769	26.4356	27.7572
PW/116	41,441	43,513	45,689	47,973	50,372	52,891	55,536	58,313	3,453	3,626	3,807	3,998	4,198	4,408	4,628	4,859	19.9236	20.9197	21.9659	23.0639	24.2173	25.4284	26.7000	28.0351
PW/117	41,855	43,948	46,145	48,452	50,875	53,419	56,090	58,895	3,488	3,662	3,845	4,038	4,240	4,452	4,674	4,908	20.1226	21.1288	22.1851	23.2942	24.4591	25.6822	26.9663	28.3149
PW/118	42,274	44,388	46,607	48,937	51,384	53,953	56,651	59,484	3,523	3,699	3,884	4,078	4,282	4,496	4,721	4,957	20.3240	21.3404	22.4072	23.5274	24.7038	25.9389	27.2361	28.5981
PW/119	42,697	44,832	47,074	49,428	51,899	54,494	57,219	60,080	3,558	3,736	3,923	4,119	4,325	4,541	4,768	5,007	20.5274	21.5538	22.6317	23.7635	24.9514	26.1990	27.5091	28.8846
PW/120	43,124	45,280	47,544	49,921	52,417	55,038	57,790	60,680	3,594	3,773	3,962	4,160	4,368	4,587	4,816	5,057	20.7327	21.7692	22.8577	24.0005	25.2005	26.4606	27.7837	29.1731
PW/121	43,555	45,733	48,020	50,421	52,942	55,589	58,368	61,286	3,630	3,811	4,002	4,202	4,412	4,632	4,864	5,107	20.9399	21.9870	23.0865	24.2409	25.4529	26.7255	28.0615	29.4644
PW/122	43,991	46,191	48,501	50,926	53,472	56,146	58,953	61,901	3,666	3,849	4,042	4,244	4,456	4,679	4,913	5,158	21.1495	22.2072	23.3178	24.4837	25.7077	26.9933	28.3428	29.7601
PW/123	44,431	46,653	48,986	51,435	54,007	56,707	59,542	62,519	3,703	3,888	4,082	4,286	4,501	4,726	4,962	5,210	21.3611	22.4293	23.5510	24.7284	25.9649	27.2630	28.6260	30.0572
PW/124	44,875	47,119	49,475	51,949	54,546	57,273	60,137	63,144	3,740	3,927	4,123	4,329	4,546	4,773	5,011	5,262	21.5745	22.6534	23.7861	24.9755	26.2240	27.5351	28.9120	30.3577
PW/125	45,324	47,590	49,970	52,469	55,092	57,847	60,739	63,776	3,777	3,966	4,164	4,372	4,591	4,821	5,062	5,315	21.7904	22.8798	24.0240	25.2255	26.4865	27.8111	29.2014	30.6615
PW/126	45,777	48,066	50,469	52,992	55,642	58,424	61,345	64,412	3,815	4,006	4,206	4,416	4,637	4,869	5,112	5,368	22.0082	23.1087	24.2639	25.4769	26.7510	28.0885	29.4928	30.9673
PW/127	46,235	48,547	50,974	53,523	56,199	59,009	61,959	65,057	3,853	4,046	4,248	4,460	4,683	4,917	5,163	5,421	22.2284	23.3399	24.5067	25.7322	27.0188	28.3697	29.7880	31.2774
PW/128	46,697	49,032	51,484	54,058	56,761	59,599	62,579	65,708	3,891	4,086	4,290	4,505	4,730	4,967	5,215	5,476	22.4505	23.5731	24.7519	25.9894	27.2889	28.6534	30.0861	31.5904
PW/129	47,164	49,522	51,998	54,598	57,328	60,194	63,204	66,364	3,930	4,127	4,333	4,550	4,777	5,016	5,267	5,530	22.6750	23.8087	24.9990	26.2490	27.5615	28.9394	30.3865	31.9058
PW/130	47,636	50,018	52,519	55,145	57,902	60,797	63,837	67,029	3,970	4,168	4,377	4,595	4,825	5,066	5,320	5,586	22.9019	24.0471	25.2495	26.5120	27.8375	29.2293	30.6909	32.2255
PW/131	48,112	50,518	53,044	55,696	58,481	61,405	64,475	67,699	4,009	4,210	4,420	4,641	4,873	5,117	5,373	5,642	23.1308	24.2875	25.5019	26.7769	28.1159	29.5216	30.9976	32.5476
PW/132	48,593	51,023	53,574	56,253	59,066	62,019	65,120	68,376	4,049	4,252	4,465	4,688	4,922	5,168	5,427	5,698	23.3620	24.5303	25.7567	27.0447	28.3971	29.8168	31.3077	32.8731
PW/133	49,079	51,533	54,110	56,816	59,657	62,640	65,772	69,061	4,090	4,294	4,509	4,735	4,971	5,220	5,481	5,755	23.5957	24.7755	26.0144	27.3154	28.6813	30.1154	31.6212	33.2024
PW/134	49,570	52,049	54,651	57,384	60,253	63,266	66,429	69,750	4,131	4,337	4,554	4,782	5,021	5,272	5,536	5,813	23.8317	25.0236	26.2745	27.5885	28.9678	30.4163	31.9370	33.5337
PW/135	50,066	52,569	55,197	57,957	60,855	63,898	67,093	70,448	4,172	4,381	4,600	4,830	5,071	5,325	5,591	5,871	24.0702	25.2736	26.5370	27.8639	29.2572	30.7202	32.2563	33.8692
PW/136	50,567	53,095	55,750	58,538	61,465	64,538	67,765	71,153	4,214	4,425	4,646	4,878	5,122	5,378	5,647	5,929	24.3111	25.5264	26.8029	28.1433	29.5505	31.0279	32.5793	34.2082
PW/137	51,073	53,627	56,308	59,123	62,079	65,183	68,442	71,864	4,256	4,469	4,692	4,927	5,173	5,432	5,704	5,989	24.5543	25.7822	27.0712	28.4245	29.8457	31.3380	32.9048	34.5500
PW/138	51,584	54,163	56,871	59,715	62,701	65,836	69,128	72,584	4,299	4,514	4,739	4,976	5,225	5,486	5,761	6,049	24.8000	26.0399	27.3418	28.7091	30.1447	31.6519	33.2346	34.8962
PW/139	52,100	54,705	57,440	60,312	63,328	66,494	69,819	73,310	4,342	4,559	4,787	5,026	5,277	5,541	5,818	6,109	25.0481	26.3005	27.6154	28.9962	30.4462	31.9683	33.5668	35.2452
PW/140	52,621	55,252	58,015	60,916	63,962	67,160	70,518	74,044	4,385	4,604	4,835	5,076	5,330	5,597	5,877	6,170	25.2986	26.5635	27.8918	29.2865	30.7510	32.2885	33.9029	35.5981
PW/141	53,147	55,804	58,594	61,524	64,600	67,830	71,222	74,783	4,429	4,650	4,883	5,127	5,383	5,653	5,935	6,232	25.5514	26.8288	28.1702	29.5788	31.0577	32.6106	34.2413	35.9534
PW/142	53,678	56,362	59,180	62,139	65,246	68,508	71,933	75,530	4,473	4,697	4,932	5,178	5,437	5,709	5,994	6,294	25.8067	27.0971	28.4519	29.8745	31.3683	32.9365	34.5832	36.3125
PW/143	54,215	56,926	59,772	62,761	65,899	69,194	72,654	76,287	4,518	4,744	4,981	5,230	5,492	5,766	6,055	6,357	26.0649	27.3683	28.7365	30.1736	31.6822	33.2663	34.9298	36.6764
PW/144	54,757	57,495	60,370	63,389	66,558	69,886	73,380	77,049	4,563	4,791	5,031	5,282	5,547	5,824	6,115	6,421	26.3255	27.6418	29.0240	30.4755	31.9990	33.5990	35.2788	37.0428
PW/145	55,305	58,070	60,974	64,023	67,224	70,585	74,114	77,820	4,609	4,839	5,081	5,335	5,602	5,882	6,176	6,485	26.5889	27.9183	29.3144	30.7803	32.3192	33.9351	35.6317	37.4135
PW/146	55,858	58,651	61,584	64,663	67,896	71,291	74,856	78,599	4,655	4,888	5,132	5,389	5,658	5,941	6,238	6,550	26.8548	28.1976	29.6077	31.0880	32.6423	34.2745	35.9885	37.7880
PW/147	56,417	59,238	62,200	65,310	68,576	72,005	75,605	79,385	4,701	4,937	5,183	5,443	5,715	6,000	6,300	6,615	27.1236	28.4798	29.9038	31.3990	32.9692	34.6178	36.3486	38.1659
PW/148	56,981	59,830	62,822	65,963	69,261	72,724	76,360	80,178	4,748	4,986	5,235	5,497	5,772	6,060	6,363	6,682	27.3947	28.7644	30.2029	31.7130	33.2986	34.9635	36.7115	38.5471
PW/149	57,551	60,429	63,450	66,623	69,954	73,452	77,125	80,981	4,796	5,036	5,288	5,552	5,830	6,121	6,427	6,748	27.6688	29.0524	30.5048	32.0303	33.6317	35.3135	37.0793	38.9332
PW/150	58,127	61,033	64,085	67,289	70,653	74,186	77,895	81,790	4,844	5,086	5,340	5,607	5,888	6,182	6,491	6,816	27.9457	29.3428	30.8101	32.3505	33.9678	35.6663	37.4495	39.3221
PW/151	58,708	61,643	64,725	67,961	71,359	74,927	78,673	82,607	4,892	5,137	5,394	5,663	5,947	6,244	6,556	6,884	28.2250	29.6361	31.1178	32.6736	34.3072	36.0226	37.8236	39.7149
PW/152	59,295	62,260	65,373	68,642	72,074	75,678	79,462	83,435	4,941	5,188	5,448	5,720	6,006	6,307	6,622	6,953	28.5072	29.9327	31.4293	33.0010	34.6510	36.3837	38.2029	40.1130
PW/153	59,888	62,882	66,026	69,327	72,793	76,433	80,255	84,268	4,991	5,240	5,502	5,777	6,066	6,369	6,688	7,022	28.7923	30.2317	31.7433	33.3303	34.9966	36.7466	38.5841	40.5135
PW/154	60,487	63,511	66,687	70,021	73,522	77,198	81,058	85,111	5,041	5,293	5,557	5,835	6,127	6,433	6,755	7,093	29.0803	30.5341	32.0611	33.6639	35.3471	37.1144	38.9702	40.9188
PW/155	61,092	64,147	67,354	70,722	74,258	77,971	81,870	85,964	5,091	5,346	5,613	5,894	6,188	6,498	6,823	7,164	29.3712	30.8399	32.3817	34.0010	35.7010	37.4861	39.3606	41.3288
PW/156	61,703	64,788	68,027	71,428	74,999	78,749	82,686	86,820	5,142	5,399	5,669	5,952	6,250	6,562	6,891	7,235	29.6649	31.1481	32.7053	34.3404	36.0572	37.8601	39.7529	41.7404
PW/157	62,320	65,436	68,708	72,143	75,750	79,538	83,515	87,691	5,193	5,453	5,726	6,012	6,313	6,628	6,960	7,308	29.9615	31.4596	33.0327	34.6841	36.4183	38.2394	40.1514	42.1591
PW/158	62,943	66,090	69,395	72,865	76,508	80,333	84,350	88,568	5,245	5,508	5,783	6,072	6,376	6,694	7,029	7,381	30.2611	31.7740	33.3630	35.0313	36.7827	38.6216	40.5529	42.5808
PW/159	63,572	66,751	70,089	73,593	77,273	81,137	85,194	89,454	5,298	5,563	5,841	6,133	6,439	6,761	7,100	7,455	30.5635	32.0918	33.6966	35.3813	37.1505	39.0082	40.9587	43.0067
PW/160	64,208	67,418	70,789	74,328	78,044	81,946	86,043	90,345	5,351	5,618	5,899	6,194	6,504	6,829	7,170	7,529	30.8692	32.4125	34.0332	35.7346	37.5212	39.3971	41.3668	43.4351
PW/161	64,850	68,093	71,498	75,073	78,827	82,768	86,906	91,251	5,404	5,674	5,958	6,256	6,569	6,897	7,242	7,604	31.1779	32.7370	34.3740	36.0928	37.8976	39.7923	41.7817	43.8707
PW/162	65,499	68,774	72,213	75,824	79,615	83,596	87,776	92,165	5,458	5,731	6,018	6,319	6,635	6,966	7,315	7,680	31.4899	33.0644	34.7178	36.4538	38.2764	40.1904	42.2000	44.3101
PW/163	66,154	69,462	72,935	76,582	80,411	84,432	88,654	93,087	5,513	5,789	6,078	6,382	6,701	7,036	7,388	7,757	31.8048	33.3952	35.0649	36.8183	38.6591	40.5923	42.6221	44.7534
PW/164	66,816	70,157	73,665	77,348	81,215	85,276	89,540	94,017	5,568	5,846	6,139	6,446	6,768	7,106	7,462	7,835	32.1231	33.7293	35.4159	37.1865	39.0457	40.9981	43.0481	45.2005
PW/165	67,484	70,858	74,401	78,121	82,027	86,128	90,434	94,956	5,624	5,905	6,200	6,510	6,836	7,177	7,536	7,913	32.4442	34.0663	35.7697	37.5582	39.4361	41.4077	43.4779	45.6519

PWEA Salary Schedules - Effective July 2024
Rev. July, 2023

Pay Range	ANNUAL A	B	C	D	E	F	G	H
PW/100	36,050	37,853	39,746	41,733	43,820	46,011	48,312	50,728
PW/101	36,411	38,232	40,144	42,151	44,259	46,472	48,796	51,236
PW/102	36,775	38,614	40,545	42,572	44,701	46,936	49,283	51,747
PW/103	37,143	39,000	40,950	42,998	45,148	47,405	49,775	52,264
PW/104	37,514	39,390	41,360	43,428	45,599	47,879	50,273	52,787
PW/105	37,889	39,783	41,772	43,861	46,054	48,357	50,775	53,314
PW/106	38,268	40,181	42,190	44,300	46,515	48,841	51,283	53,847
PW/107	38,651	40,584	42,613	44,744	46,981	49,330	51,797	54,387
PW/108	39,038	40,990	43,040	45,192	47,452	49,825	52,316	54,932
PW/109	39,428	41,399	43,469	45,642	47,924	50,320	52,836	55,478
PW/110	39,822	41,813	43,904	46,099	48,404	50,824	53,365	56,033
PW/111	40,220	42,231	44,343	46,560	48,888	51,332	53,899	56,594
PW/112	40,622	42,653	44,786	47,025	49,376	51,845	54,437	57,159
PW/113	41,028	43,079	45,233	47,495	49,870	52,364	54,982	57,731
PW/114	41,438	43,510	45,686	47,970	50,369	52,887	55,531	58,308
PW/115	41,852	43,945	46,142	48,449	50,871	53,415	56,086	58,890
PW/116	42,271	44,385	46,604	48,934	51,381	53,950	56,648	59,480
PW/117	42,694	44,829	47,070	49,424	51,895	54,490	57,215	60,076
PW/118	43,121	45,277	47,541	49,918	52,414	55,035	57,787	60,676
PW/119	43,552	45,730	48,017	50,418	52,939	55,586	58,365	61,283
PW/120	43,988	46,187	48,496	50,921	53,467	56,140	58,947	61,894
PW/121	44,428	46,649	48,981	51,430	54,002	56,702	59,537	62,514
PW/122	44,872	47,116	49,472	51,946	54,543	57,270	60,134	63,141
PW/123	45,321	47,587	49,966	52,464	55,087	57,841	60,733	63,770
PW/124	45,774	48,063	50,466	52,989	55,638	58,420	61,341	64,408
PW/125	46,232	48,544	50,971	53,520	56,196	59,006	61,956	65,054
PW/126	46,694	49,029	51,480	54,054	56,757	59,595	62,575	65,704
PW/127	47,161	49,519	51,995	54,595	57,325	60,191	63,201	66,361
PW/128	47,633	50,015	52,516	55,142	57,899	60,794	63,834	67,026
PW/129	48,109	50,514	53,040	55,692	58,477	61,401	64,471	67,695
PW/130	48,590	51,020	53,571	56,250	59,063	62,016	65,117	68,373
PW/131	49,076	51,530	54,107	56,812	59,653	62,636	65,768	69,056
PW/132	49,567	52,045	54,647	57,379	60,248	63,260	66,423	69,744
PW/133	50,063	52,566	55,194	57,954	60,852	63,895	67,090	70,445
PW/134	50,564	53,092	55,747	58,534	61,461	64,534	67,761	71,149
PW/135	51,070	53,624	56,305	59,120	62,076	65,180	68,439	71,861
PW/136	51,581	54,160	56,868	59,711	62,697	65,832	69,124	72,580
PW/137	52,097	54,702	57,437	60,309	63,324	66,490	69,815	73,306
PW/138	52,618	55,249	58,011	60,912	63,958	67,156	70,514	74,040
PW/139	53,144	55,801	58,591	61,521	64,597	67,827	71,218	74,779
PW/140	53,675	56,359	59,177	62,136	65,243	68,505	71,930	75,527
PW/141	54,212	56,923	59,769	62,757	65,895	69,190	72,650	76,283
PW/142	54,754	57,492	60,367	63,385	66,554	69,882	73,376	77,045
PW/143	55,302	58,067	60,970	64,019	67,220	70,581	74,110	77,816
PW/144	55,855	58,648	61,580	64,659	67,892	71,287	74,851	78,594
PW/145	56,414	59,235	62,197	65,307	68,572	72,001	75,601	79,381
PW/146	56,978	59,827	62,818	65,959	69,257	72,720	76,356	80,174
PW/147	57,548	60,425	63,446	66,618	69,949	73,446	77,118	80,974
PW/148	58,123	61,029	64,080	67,284	70,648	74,180	77,889	81,783
PW/149	58,704	61,639	64,721	67,957	71,355	74,923	78,669	82,602
PW/150	59,291	62,256	65,369	68,637	72,069	75,672	79,456	83,429
PW/151	59,884	62,878	66,022	69,323	72,789	76,428	80,249	84,261
PW/152	60,483	63,507	66,682	70,016	73,517	77,193	81,053	85,106
PW/153	61,088	64,142	67,349	70,716	74,252	77,965	81,863	85,956
PW/154	61,699	64,784	68,023	71,424	74,995	78,745	82,682	86,816
PW/155	62,316	65,432	68,704	72,139	75,746	79,533	83,510	87,686
PW/156	62,939	66,086	69,390	72,860	76,503	80,328	84,344	88,561
PW/157	63,568	66,746	70,083	73,587	77,266	81,129	85,185	89,444
PW/158	64,204	67,414	70,785	74,324	78,040	81,942	86,039	90,341
PW/159	64,846	68,088	71,492	75,067	78,820	82,761	86,899	91,244
PW/160	65,494	68,769	72,207	75,817	79,608	83,588	87,767	92,155
PW/161	66,149	69,456	72,929	76,575	80,404	84,424	88,645	93,077
PW/162	66,810	70,151	73,659	77,342	81,209	85,269	89,532	94,009
PW/163	67,478	70,852	74,395	78,115	82,021	86,122	90,428	94,949
PW/164	68,153	71,561	75,139	78,896	82,841	86,983	91,332	95,899
PW/165	68,835	72,277	75,891	79,686	83,670	87,854	92,247	96,859

Pay Range	MONTHLY A	B	C	D	E	F	G	H
PW/100	3,004	3,154	3,312	3,478	3,652	3,834	4,026	4,227
PW/101	3,034	3,186	3,345	3,513	3,688	3,873	4,066	4,270
PW/102	3,065	3,218	3,379	3,548	3,725	3,911	4,107	4,312
PW/103	3,095	3,250	3,413	3,583	3,762	3,950	4,148	4,355
PW/104	3,126	3,283	3,447	3,619	3,800	3,990	4,189	4,399
PW/105	3,157	3,315	3,481	3,655	3,838	4,030	4,231	4,443
PW/106	3,189	3,348	3,516	3,692	3,876	4,070	4,274	4,487
PW/107	3,221	3,382	3,551	3,729	3,915	4,111	4,316	4,532
PW/108	3,253	3,416	3,587	3,766	3,954	4,152	4,360	4,578
PW/109	3,286	3,450	3,622	3,804	3,994	4,193	4,403	4,623
PW/110	3,319	3,484	3,659	3,842	4,034	4,235	4,447	4,669
PW/111	3,352	3,519	3,695	3,880	4,074	4,278	4,492	4,716
PW/112	3,385	3,554	3,732	3,919	4,115	4,320	4,536	4,763
PW/113	3,419	3,590	3,769	3,958	4,156	4,364	4,582	4,811
PW/114	3,453	3,626	3,807	3,998	4,197	4,407	4,628	4,859
PW/115	3,488	3,662	3,845	4,037	4,239	4,451	4,674	4,908
PW/116	3,523	3,699	3,884	4,078	4,282	4,496	4,721	4,957
PW/117	3,558	3,736	3,923	4,119	4,325	4,541	4,768	5,006
PW/118	3,593	3,773	3,962	4,160	4,368	4,586	4,816	5,056
PW/119	3,629	3,811	4,001	4,202	4,412	4,632	4,864	5,107
PW/120	3,666	3,849	4,041	4,243	4,456	4,678	4,912	5,158
PW/121	3,702	3,887	4,082	4,286	4,500	4,725	4,961	5,210
PW/122	3,739	3,926	4,123	4,329	4,545	4,773	5,011	5,262
PW/123	3,777	3,966	4,164	4,372	4,591	4,820	5,061	5,314
PW/124	3,815	4,005	4,206	4,416	4,637	4,868	5,112	5,367
PW/125	3,853	4,045	4,248	4,460	4,683	4,917	5,163	5,421
PW/126	3,891	4,086	4,290	4,505	4,730	4,966	5,215	5,475
PW/127	3,930	4,127	4,333	4,550	4,777	5,016	5,267	5,530
PW/128	3,969	4,168	4,376	4,595	4,825	5,066	5,320	5,586
PW/129	4,009	4,210	4,420	4,641	4,873	5,117	5,373	5,641
PW/130	4,049	4,252	4,464	4,688	4,922	5,168	5,426	5,698
PW/131	4,090	4,294	4,509	4,734	4,971	5,220	5,481	5,755
PW/132	4,131	4,337	4,554	4,782	5,021	5,272	5,535	5,812
PW/133	4,172	4,381	4,600	4,830	5,071	5,325	5,591	5,870
PW/134	4,214	4,424	4,646	4,878	5,122	5,378	5,647	5,929
PW/135	4,256	4,469	4,692	4,927	5,173	5,432	5,703	5,988
PW/136	4,298	4,513	4,739	4,976	5,225	5,486	5,760	6,048
PW/137	4,341	4,559	4,786	5,026	5,277	5,541	5,818	6,109
PW/138	4,385	4,604	4,834	5,076	5,330	5,596	5,876	6,170
PW/139	4,429	4,650	4,883	5,127	5,383	5,652	5,935	6,232
PW/140	4,473	4,697	4,931	5,178	5,437	5,709	5,994	6,294
PW/141	4,518	4,744	4,981	5,230	5,491	5,766	6,054	6,357
PW/142	4,563	4,791	5,031	5,282	5,546	5,824	6,115	6,420
PW/143	4,609	4,839	5,081	5,335	5,602	5,882	6,176	6,485
PW/144	4,655	4,887	5,132	5,388	5,658	5,941	6,238	6,550
PW/145	4,701	4,936	5,183	5,442	5,714	6,000	6,300	6,615
PW/146	4,748	4,986	5,235	5,497	5,771	6,060	6,363	6,681
PW/147	4,796	5,035	5,287	5,552	5,829	6,121	6,427	6,748
PW/148	4,844	5,086	5,340	5,607	5,887	6,182	6,491	6,815
PW/149	4,892	5,137	5,393	5,663	5,946	6,244	6,556	6,884
PW/150	4,941	5,188	5,447	5,720	6,006	6,306	6,621	6,952
PW/151	4,990	5,240	5,502	5,777	6,066	6,369	6,687	7,022
PW/152	5,040	5,292	5,557	5,835	6,126	6,433	6,754	7,092
PW/153	5,091	5,345	5,612	5,893	6,188	6,497	6,822	7,163
PW/154	5,142	5,399	5,669	5,952	6,250	6,562	6,890	7,235
PW/155	5,193	5,453	5,725	6,012	6,312	6,628	6,959	7,307
PW/156	5,245	5,507	5,783	6,072	6,375	6,694	7,029	7,380
PW/157	5,297	5,562	5,840	6,132	6,439	6,761	7,099	7,454
PW/158	5,350	5,618	5,899	6,194	6,503	6,829	7,170	7,528
PW/159	5,404	5,674	5,958	6,256	6,568	6,897	7,242	7,604
PW/160	5,458	5,731	6,017	6,318	6,634	6,966	7,314	7,680
PW/161	5,512	5,788	6,077	6,381	6,700	7,035	7,387	7,756
PW/162	5,568	5,846	6,138	6,445	6,767	7,106	7,461	7,834
PW/163	5,623	5,904	6,200	6,510	6,835	7,177	7,536	7,912
PW/164	5,679	5,963	6,262	6,575	6,903	7,249	7,611	7,992
PW/165	5,736	6,023	6,324	6,641	6,973	7,321	7,687	8,072

Pay Range	HOURLY A	B	C	D	E	F	G	H
PW/100	17.3317	18.1986	19.1087	20.0639	21.0673	22.1207	23.2269	24.3885
PW/101	17.5053	18.3808	19.3000	20.2649	21.2784	22.3423	23.4596	24.6327
PW/102	17.6803	18.5644	19.4928	20.4673	21.4909	22.5654	23.6938	24.8784
PW/103	17.8572	18.7500	19.6875	20.6721	21.7058	22.7909	23.9303	25.1269
PW/104	18.0356	18.9375	19.8846	20.8788	21.9226	23.0188	24.1697	25.3784
PW/105	18.2159	19.1264	20.0827	21.0870	22.1413	23.2486	24.4111	25.6317
PW/106	18.3981	19.3178	20.2837	21.2981	22.3630	23.4813	24.6553	25.8880
PW/107	18.5822	19.5115	20.4870	21.5115	22.5870	23.7163	24.9024	26.1476
PW/108	18.7683	19.7067	20.6923	21.7269	22.8135	23.9543	25.1519	26.4096
PW/109	18.9558	19.9034	20.8986	21.9433	23.0404	24.1923	25.4019	26.6721
PW/110	19.1452	20.1024	21.1077	22.1630	23.2712	24.4346	25.6563	26.9389
PW/111	19.3365	20.3034	21.3188	22.3846	23.5038	24.6788	25.9130	27.2087
PW/112	19.5298	20.5063	21.5317	22.6082	23.7385	24.9255	26.1716	27.4803
PW/113	19.7250	20.7111	21.7466	22.8341	23.9760	25.1750	26.4337	27.7553
PW/114	19.9221	20.9183	21.9644	23.0625	24.2159	25.4264	26.6976	28.0327
PW/115	20.1212	21.1274	22.1837	23.2928	24.4572	25.6803	26.9644	28.3125
PW/116	20.3226	21.3389	22.4058	23.5260	24.7024	25.9375	27.2346	28.5962
PW/117	20.5260	21.5524	22.6298	23.7615	24.9495	26.1971	27.5072	28.8827
PW/118	20.7313	21.7678	22.8563	23.9990	25.1990	26.4591	27.7822	29.1712
PW/119	20.9385	21.9856	23.0851	24.2394	25.4514	26.7240	28.0601	29.4630
PW/120	21.1481	22.2053	23.3154	24.4813	25.7053	26.9904	28.3399	29.7567
PW/121	21.3596	22.4274	23.5486	24.7260	25.9625	27.2606	28.6236	30.0548
PW/122	21.5731	22.6519	23.7846	24.9740	26.2226	27.5337	28.9106	30.3563
PW/123	21.7889	22.8784	24.0221	25.2231	26.4841	27.8082	29.1986	30.6587
PW/124	22.0067	23.1072	24.2625	25.4755	26.7490	28.0865	29.4909	30.9654
PW/125	22.2269	23.3385	24.5053	25.7308	27.0173	28.3683	29.7865	31.2760
PW/126	22.4490	23.5716	24.7500	25.9875	27.2870	28.6514	30.0841	31.5885
PW/127	22.6736	23.8072	24.9976	26.2476	27.5601	28.9380	30.3851	31.9043
PW/128	22.9005	24.0457	25.2481	26.5106	27.8361	29.2279	30.6894	32.2240
PW/129	23.1293	24.2856	25.5000	26.7750	28.1139	29.5197	30.9957	32.5457
PW/130	23.3606	24.5288	25.7553	27.0433	28.3957	29.8154	31.3063	32.8716
PW/131	23.5942	24.7740	26.0130	27.3135	28.6793	30.1135	31.6192	33.2000
PW/132	23.8303	25.0216	26.2726	27.5861	28.9654	30.4135	31.9341	33.5308
PW/133	24.0688	25.2721	26.5356	27.8625	29.2558	30.7188	32.2548	33.8678
PW/134	24.3096	25.5250	26.8014	28.1413	29.5486	31.0260	32.5774	34.2063
PW/135	24.5529	25.7808	27.0697	28.4231	29.8442	31.3365	32.9034	34.5486
PW/136	24.7986	26.0385	27.3404	28.7072	30.1428	31.6500	33.2327	34.8942
PW/137	25.0466	26.2990	27.6139	28.9947	30.4442	31.9663	33.5649	35.2433
PW/138	25.2971	26.5620	27.8899	29.2846	30.7490	32.2865	33.9010	35.5962
PW/139	25.5500	26.8274	28.1688	29.5774	31.0563	32.6091	34.2394	35.9514
PW/140	25.8053	27.0957	28.4505	29.8731	31.3668	32.9351	34.5817	36.3111
PW/141	26.0635	27.3668	28.7351	30.1716	31.6803	33.2644	34.9279	36.6745
PW/142	26.3240	27.6404	29.0226	30.4736	31.9971	33.5971	35.2769	37.0409
PW/143	26.5875	27.9168	29.3125	30.7784	32.3173	33.9332	35.6298	37.4115
PW/144	26.8534	28.1962	29.6058	31.0861	32.6404	34.2726	35.9861	37.7856
PW/145	27.1221	28.4784	29.9024	31.3976	32.9673	34.6159	36.3466	38.1639
PW/146	27.3933	28.7630	30.2010	31.7111	33.2966	34.9615	36.7096	38.5452
PW/147	27.6673	29.0505	30.5029	32.0279	33.6293	35.3106	37.0760	38.9298
PW/148	27.9438	29.3409	30.8077	32.3481	33.9654	35.6635	37.4466	39.3188
PW/149	28.2231	29.6341	31.1159	32.6716	34.3053	36.0207	37.8216	39.7125
PW/150	28.5053	29.9308	31.4274	32.9986	34.6486	36.3808	38.2000	40.1101
PW/151	28.7904	30.2298	31.7413	33.3284	34.9947	36.7442	38.5813	40.5101
PW/152	29.0784	30.5322	32.0587	33.6615	35.3447	37.1120	38.9678	40.9163
PW/153	29.3692	30.8375	32.3793	33.9981	35.6981	37.4832	39.3572	41.3250
PW/154	29.6630	31.1462	32.7034	34.3385	36.0553	37.8582	39.7510	41.7385
PW/155	29.9596	31.4577	33.0308	34.6822	36.4163	38.2370	40.1490	42.1567
PW/156	30.2591	31.7721	33.3606	35.0288	36.7803	38.6192	40.5500	42.5774
PW/157	30.5615	32.0894	33.6938	35.3784	37.1471	39.0043	40.9543	43.0019
PW/158	30.8673	32.4106	34.0313	35.7327	37.5192	39.3952	41.3649	43.4332
PW/159	31.1760	32.7346	34.3712	36.0899	37.8942	39.7889	41.7784	43.8673
PW/160	31.4875	33.0620	34.7149	36.4505	38.2731	40.1865	42.1957	44.3053
PW/161	31.8024	33.3923	35.0620	36.8149	38.6558	40.5885	42.6178	44.7486
PW/162	32.1202	33.7264	35.4130	37.1837	39.0428	40.9947	43.0442	45.1966
PW/163	32.4413	34.0635	35.7668	37.5553	39.4332	41.4048	43.4750	45.6486
PW/164	32.7659	34.4043	36.1245	37.9308	39.8274	41.8188	43.9096	46.1053
PW/165	33.0938	34.7486	36.4861	38.3106	40.2260	42.2375	44.3495	46.5668

PWEA Salary Schedules - Effective July 2025
Rev. July, 2023

Pay Range	ANNUAL A	B	C	D	E	F	G	H
PW/100	36,771	38,610	40,541	42,568	44,696	46,931	49,278	51,742
PW/101	37,139	38,996	40,946	42,993	45,143	47,400	49,770	52,259
PW/102	37,510	39,386	41,355	43,423	45,594	47,874	50,268	52,781
PW/103	37,885	39,779	41,768	43,856	46,049	48,351	50,769	53,307
PW/104	38,264	40,177	42,186	44,295	46,510	48,836	51,278	53,842
PW/105	38,647	40,579	42,608	44,738	46,975	49,324	51,790	54,380
PW/106	39,033	40,985	43,034	45,186	47,445	49,817	52,308	54,923
PW/107	39,423	41,394	43,464	45,637	47,919	50,315	52,831	55,473
PW/108	39,817	41,808	43,898	46,093	48,398	50,818	53,359	56,027
PW/109	40,215	42,226	44,337	46,554	48,882	51,326	53,892	56,587
PW/110	40,617	42,648	44,780	47,019	49,370	51,839	54,431	57,153
PW/111	41,023	43,074	45,228	47,489	49,863	52,356	54,974	57,723
PW/112	41,433	43,505	45,680	47,964	50,362	52,880	55,524	58,300
PW/113	41,847	43,939	46,136	48,443	50,865	53,408	56,078	58,882
PW/114	42,265	44,378	46,597	48,927	51,373	53,942	56,639	59,471
PW/115	42,688	44,822	47,063	49,416	51,887	54,481	57,205	60,065
PW/116	43,115	45,271	47,535	49,912	52,408	55,028	57,779	60,668
PW/117	43,546	45,723	48,009	50,409	52,929	55,575	58,354	61,272
PW/118	43,981	46,180	48,489	50,913	53,459	56,132	58,939	61,886
PW/119	44,421	46,642	48,974	51,423	53,994	56,694	59,529	62,505
PW/120	44,865	47,108	49,463	51,936	54,533	57,260	60,123	63,129
PW/121	45,314	47,580	49,959	52,457	55,080	57,834	60,726	63,762
PW/122	45,767	48,055	50,458	52,981	55,630	58,412	61,333	64,400
PW/123	46,225	48,536	50,963	53,511	56,187	58,996	61,946	65,043
PW/124	46,687	49,021	51,472	54,046	56,748	59,585	62,564	65,692
PW/125	47,154	49,512	51,988	54,587	57,316	60,182	63,191	66,351
PW/126	47,626	50,007	52,507	55,132	57,889	60,783	63,822	67,013
PW/127	48,102	50,507	53,032	55,684	58,468	61,391	64,461	67,684
PW/128	48,583	51,012	53,563	56,241	59,053	62,006	65,106	68,361
PW/129	49,069	51,522	54,098	56,803	59,643	62,625	65,756	69,044
PW/130	49,560	52,038	54,640	57,372	60,241	63,253	66,416	69,737
PW/131	50,056	52,559	55,187	57,946	60,843	63,885	67,079	70,433
PW/132	50,557	53,085	55,739	58,526	61,452	64,525	67,751	71,139
PW/133	51,063	53,616	56,297	59,112	62,068	65,171	68,430	71,852
PW/134	51,574	54,153	56,861	59,704	62,689	65,823	69,114	72,570
PW/135	52,090	54,695	57,430	60,302	63,317	66,483	69,807	73,297
PW/136	52,611	55,242	58,004	60,904	63,949	67,146	70,503	74,028
PW/137	53,137	55,794	58,584	61,513	64,589	67,818	71,209	74,769
PW/138	53,668	56,351	59,169	62,127	65,233	68,495	71,920	75,516
PW/139	54,205	56,915	59,761	62,749	65,886	69,180	72,639	76,271
PW/140	54,747	57,484	60,358	63,376	66,545	69,872	73,366	77,034
PW/141	55,294	58,059	60,962	64,010	67,211	70,572	74,101	77,806
PW/142	55,847	58,639	61,571	64,650	67,883	71,277	74,841	78,583
PW/143	56,405	59,225	62,186	65,295	68,560	71,988	75,587	79,366
PW/144	56,969	59,817	62,808	65,948	69,245	72,707	76,342	80,159
PW/145	57,539	60,416	63,437	66,609	69,939	73,436	77,108	80,963
PW/146	58,114	61,020	64,071	67,275	70,639	74,171	77,880	81,774
PW/147	58,695	61,630	64,712	67,948	71,345	74,912	78,658	82,591
PW/148	59,282	62,246	65,358	68,626	72,057	75,660	79,443	83,415
PW/149	59,875	62,869	66,012	69,313	72,779	76,418	80,239	84,251
PW/150	60,474	63,498	66,673	70,007	73,507	77,182	81,041	85,093
PW/151	61,079	64,133	67,340	70,707	74,242	77,954	81,852	85,945
PW/152	61,690	64,775	68,014	71,415	74,986	78,735	82,672	86,806
PW/153	62,307	65,422	68,693	72,128	75,734	79,521	83,497	87,672
PW/154	62,930	66,077	69,381	72,850	76,493	80,318	84,334	88,551
PW/155	63,559	66,737	70,074	73,578	77,257	81,120	85,176	89,435
PW/156	64,195	67,405	70,775	74,314	78,030	81,932	86,029	90,330
PW/157	64,837	68,079	71,483	75,057	78,810	82,751	86,889	91,233
PW/158	65,485	68,759	72,197	75,807	79,597	83,577	87,756	92,144
PW/159	66,140	69,447	72,919	76,565	80,393	84,413	88,634	93,066
PW/160	66,801	70,141	73,648	77,330	81,197	85,257	89,520	93,996
PW/161	67,469	70,842	74,384	78,103	82,008	86,108	90,413	94,934
PW/162	68,144	71,551	75,129	78,885	82,829	86,970	91,319	95,885
PW/163	68,825	72,266	75,879	79,673	83,657	87,840	92,232	96,844
PW/164	69,513	72,989	76,638	80,470	84,494	88,719	93,155	97,813
PW/165	70,208	73,718	77,404	81,274	85,338	89,605	94,085	98,789

Pay Range	MONTHLY A	B	C	D	E	F	G	H
PW/100	3,064	3,218	3,378	3,547	3,725	3,911	4,107	4,312
PW/101	3,095	3,250	3,412	3,583	3,762	3,950	4,148	4,355
PW/102	3,126	3,282	3,446	3,619	3,800	3,990	4,189	4,398
PW/103	3,157	3,315	3,481	3,655	3,837	4,029	4,231	4,442
PW/104	3,189	3,348	3,516	3,691	3,876	4,070	4,273	4,487
PW/105	3,221	3,382	3,551	3,728	3,915	4,110	4,316	4,532
PW/106	3,253	3,415	3,586	3,766	3,954	4,151	4,359	4,577
PW/107	3,285	3,450	3,622	3,803	3,993	4,193	4,403	4,623
PW/108	3,318	3,484	3,658	3,841	4,033	4,235	4,447	4,669
PW/109	3,351	3,519	3,695	3,880	4,074	4,277	4,491	4,716
PW/110	3,385	3,554	3,732	3,918	4,114	4,320	4,536	4,763
PW/111	3,419	3,590	3,769	3,957	4,155	4,363	4,581	4,810
PW/112	3,453	3,625	3,807	3,997	4,197	4,407	4,627	4,858
PW/113	3,487	3,662	3,845	4,037	4,239	4,451	4,673	4,907
PW/114	3,522	3,698	3,883	4,077	4,281	4,495	4,720	4,956
PW/115	3,557	3,735	3,922	4,118	4,324	4,540	4,767	5,005
PW/116	3,593	3,773	3,961	4,159	4,367	4,586	4,815	5,056
PW/117	3,629	3,810	4,001	4,201	4,411	4,631	4,863	5,106
PW/118	3,665	3,848	4,041	4,243	4,455	4,678	4,912	5,157
PW/119	3,702	3,887	4,081	4,285	4,500	4,725	4,961	5,209
PW/120	3,739	3,926	4,122	4,328	4,544	4,772	5,010	5,261
PW/121	3,776	3,965	4,163	4,371	4,590	4,820	5,061	5,314
PW/122	3,814	4,005	4,205	4,415	4,636	4,868	5,111	5,367
PW/123	3,852	4,045	4,247	4,459	4,682	4,916	5,162	5,420
PW/124	3,891	4,085	4,289	4,504	4,729	4,965	5,214	5,474
PW/125	3,930	4,126	4,332	4,549	4,776	5,015	5,266	5,529
PW/126	3,969	4,167	4,376	4,594	4,824	5,065	5,319	5,584
PW/127	4,009	4,209	4,419	4,640	4,872	5,116	5,372	5,640
PW/128	4,049	4,251	4,464	4,687	4,921	5,167	5,426	5,697
PW/129	4,089	4,294	4,508	4,734	4,970	5,219	5,480	5,754
PW/130	4,130	4,337	4,553	4,781	5,020	5,271	5,535	5,811
PW/131	4,171	4,380	4,599	4,829	5,070	5,324	5,590	5,869
PW/132	4,213	4,424	4,645	4,877	5,121	5,377	5,646	5,928
PW/133	4,255	4,468	4,691	4,926	5,172	5,431	5,703	5,988
PW/134	4,298	4,513	4,738	4,975	5,224	5,485	5,760	6,048
PW/135	4,341	4,558	4,786	5,025	5,276	5,540	5,817	6,108
PW/136	4,384	4,604	4,834	5,075	5,329	5,596	5,875	6,169
PW/137	4,428	4,650	4,882	5,126	5,382	5,652	5,934	6,231
PW/138	4,472	4,696	4,931	5,177	5,436	5,708	5,993	6,293
PW/139	4,517	4,743	4,980	5,229	5,491	5,765	6,053	6,356
PW/140	4,562	4,790	5,030	5,281	5,545	5,823	6,114	6,420
PW/141	4,608	4,838	5,080	5,334	5,601	5,881	6,175	6,484
PW/142	4,654	4,887	5,131	5,388	5,657	5,940	6,237	6,549
PW/143	4,700	4,935	5,182	5,441	5,713	5,999	6,299	6,614
PW/144	4,747	4,985	5,234	5,496	5,770	6,059	6,362	6,680
PW/145	4,795	5,035	5,286	5,551	5,828	6,120	6,426	6,747
PW/146	4,843	5,085	5,339	5,606	5,887	6,181	6,490	6,815
PW/147	4,891	5,136	5,393	5,662	5,945	6,243	6,555	6,883
PW/148	4,940	5,187	5,447	5,719	6,005	6,305	6,620	6,951
PW/149	4,990	5,239	5,501	5,776	6,065	6,368	6,687	7,021
PW/150	5,040	5,292	5,556	5,834	6,126	6,432	6,753	7,091
PW/151	5,090	5,344	5,612	5,892	6,187	6,496	6,821	7,162
PW/152	5,141	5,398	5,668	5,951	6,249	6,561	6,889	7,234
PW/153	5,192	5,452	5,724	6,011	6,311	6,627	6,958	7,306
PW/154	5,244	5,506	5,782	6,071	6,374	6,693	7,028	7,379
PW/155	5,297	5,561	5,840	6,132	6,438	6,760	7,098	7,453
PW/156	5,350	5,617	5,898	6,193	6,503	6,828	7,169	7,528
PW/157	5,403	5,673	5,957	6,255	6,568	6,896	7,241	7,603
PW/158	5,457	5,730	6,016	6,317	6,633	6,965	7,313	7,679
PW/159	5,512	5,787	6,077	6,380	6,699	7,034	7,386	7,756
PW/160	5,567	5,845	6,137	6,444	6,766	7,105	7,460	7,833
PW/161	5,622	5,904	6,199	6,509	6,834	7,176	7,534	7,911
PW/162	5,679	5,963	6,261	6,574	6,902	7,248	7,610	7,990
PW/163	5,735	6,022	6,323	6,639	6,971	7,320	7,686	8,070
PW/164	5,793	6,082	6,387	6,706	7,041	7,393	7,763	8,151
PW/165	5,851	6,143	6,450	6,773	7,112	7,467	7,840	8,232

Pay Range	HOURLY A	B	C	D	E	F	G	H
PW/100	17.6784	18.5625	19.4909	20.4654	21.4885	22.5630	23.6913	24.8760
PW/101	17.8553	18.7481	19.6856	20.6697	21.7034	22.7885	23.9279	25.1245
PW/102	18.0337	18.9356	19.8822	20.8764	21.9202	23.0163	24.1673	25.3755
PW/103	18.2139	19.1245	20.0808	21.0846	22.1389	23.2457	24.4082	25.6284
PW/104	18.3962	19.3159	20.2817	21.2957	22.3606	23.4788	24.6529	25.8856
PW/105	18.5803	19.5091	20.4846	21.5087	22.5841	23.7135	24.8990	26.1442
PW/106	18.7659	19.7043	20.6894	21.7240	22.8101	23.9505	25.1481	26.4053
PW/107	18.9534	19.9010	20.8962	21.9409	23.0380	24.1899	25.3995	26.6697
PW/108	19.1428	20.1000	21.1048	22.1601	23.2683	24.4317	25.6534	26.9361
PW/109	19.3341	20.3010	21.3159	22.3817	23.5010	24.6760	25.9096	27.2053
PW/110	19.5274	20.5038	21.5288	22.6053	23.7356	24.9226	26.1688	27.4774
PW/111	19.7226	20.7087	21.7442	22.8313	23.9726	25.1712	26.4298	27.7514
PW/112	19.9197	20.9159	21.9615	23.0596	24.2125	25.4231	26.6942	28.0288
PW/113	20.1188	21.1245	22.1808	23.2899	24.4543	25.6769	26.9606	28.3087
PW/114	20.3197	21.3356	22.4024	23.5226	24.6986	25.9337	27.2303	28.5918
PW/115	20.5231	21.5490	22.6264	23.7577	24.9457	26.1928	27.5024	28.8774
PW/116	20.7284	21.7649	22.8534	23.9962	25.1962	26.4558	27.7784	29.1673
PW/117	20.9356	21.9822	23.0813	24.2351	25.4466	26.7188	28.0548	29.4577
PW/118	21.1447	22.2019	23.3120	24.4774	25.7014	26.9865	28.3361	29.7529
PW/119	21.3563	22.4240	23.5452	24.7226	25.9587	27.2567	28.6197	30.0505
PW/120	21.5697	22.6481	23.7803	24.9692	26.2178	27.5288	28.9053	30.3505
PW/121	21.7856	22.8750	24.0188	25.2197	26.4808	27.8048	29.1952	30.6548
PW/122	22.0034	23.1034	24.2587	25.4716	26.7452	28.0827	29.4870	30.9615
PW/123	22.2236	23.3346	24.5014	25.7264	27.0130	28.3635	29.7817	31.2707
PW/124	22.4457	23.5678	24.7462	25.9837	27.2827	28.6466	30.0788	31.5827
PW/125	22.6702	23.8038	24.9942	26.2438	27.5558	28.9337	30.3803	31.8995
PW/126	22.8971	24.0418	25.2438	26.5058	27.8313	29.2226	30.6837	32.2178
PW/127	23.1260	24.2822	25.4962	26.7712	28.1096	29.5149	30.9909	32.5404
PW/128	23.3572	24.5250	25.7514	27.0389	28.3909	29.8106	31.3010	32.8659
PW/129	23.5909	24.7702	26.0087	27.3091	28.6745	30.1082	31.6135	33.1942
PW/130	23.8269	25.0183	26.2692	27.5827	28.9620	30.4101	31.9308	33.5274
PW/131	24.0654	25.2688	26.5322	27.8587	29.2514	30.7139	32.2495	33.8620
PW/132	24.3063	25.5216	26.7976	28.1375	29.5442	31.0216	32.5726	34.2014
PW/133	24.5495	25.7769	27.0659	28.4192	29.8404	31.3322	32.8990	34.5442
PW/134	24.7952	26.0351	27.3370	28.7038	30.1389	31.6457	33.2279	34.8894
PW/135	25.0433	26.2957	27.6106	28.9913	30.4409	31.9630	33.5611	35.2389
PW/136	25.2938	26.5587	27.8865	29.2808	30.7447	32.2817	33.8957	35.5904
PW/137	25.5466	26.8240	28.1654	29.5736	31.0524	32.6048	34.2351	35.9466
PW/138	25.8019	27.0918	28.4466	29.8688	31.3620	32.9303	34.5769	36.3058
PW/139	26.0601	27.3630	28.7313	30.1678	31.6760	33.2596	34.9226	36.6688
PW/140	26.3207	27.6365	29.0183	30.4692	31.9928	33.5923	35.2721	37.0356
PW/141	26.5837	27.9130	29.3087	30.7740	32.3130	33.9288	35.6255	37.4067
PW/142	26.8495	28.1918	29.6014	31.0817	32.6361	34.2678	35.9813	37.7803
PW/143	27.1178	28.4736	29.8971	31.3918	32.9615	34.6096	36.3399	38.1567
PW/144	27.3889	28.7582	30.1962	31.7058	33.2909	34.9553	36.7029	38.5380
PW/145	27.6630	29.0462	30.4986	32.0236	33.6245	35.3058	37.0712	38.9245
PW/146	27.9394	29.3365	30.8034	32.3438	33.9611	35.6591	37.4423	39.3144
PW/147	28.2188	29.6298	31.1115	32.6673	34.3005	36.0154	37.8163	39.7072
PW/148	28.5010	29.9260	31.4221	32.9933	34.6428	36.3750	38.1938	40.1034
PW/149	28.7861	30.2255	31.7365	33.3236	34.9899	36.7394	38.5764	40.5053
PW/150	29.0740	30.5279	32.0543	33.6572	35.3399	37.1067	38.9620	40.9101
PW/151	29.3649	30.8332	32.3750	33.9938	35.6933	37.4779	39.3519	41.3197
PW/152	29.6587	31.1418	32.6990	34.3341	36.0510	37.8534	39.7462	41.7337
PW/153	29.9553	31.4529	33.0255	34.6769	36.4106	38.2313	40.1428	42.1500
PW/154	30.2548	31.7678	33.3563	35.0240	36.7755	38.6144	40.5452	42.5726
PW/155	30.5572	32.0851	33.6894	35.3740	37.1428	39.0000	40.9500	42.9976
PW/156	30.8630	32.4063	34.0264	35.7279	37.5144	39.3904	41.3601	43.4279
PW/157	31.1716	32.7303	34.3668	36.0851	37.8894	39.7841	41.7736	43.8620
PW/158	31.4832	33.0572	34.7101	36.4457	38.2678	40.1813	42.1904	44.3000
PW/159	31.7981	33.3880	35.0572	36.8101	38.6505	40.5832	42.6125	44.7433
PW/160	32.1159	33.7216	35.4077	37.1779	39.0370	40.9889	43.0385	45.1904
PW/161	32.4370	34.0587	35.7615	37.5495	39.4269	41.3981	43.4678	45.6413
PW/162	32.7615	34.3995	36.1197	37.9255	39.8216	41.8125	43.9034	46.0986
PW/163	33.0889	34.7433	36.4803	38.3043	40.2197	42.2308	44.3423	46.5596
PW/164	33.4197	35.0909	36.8452	38.6875	40.6221	42.6534	44.7861	47.0255
PW/165	33.7538	35.4413	37.2135	39.0740	41.0279	43.0793	45.2332	47.4947

ATTACHMENT A

Salary Schedules for Town of Mammoth Lakes Public Works Employees' Association (PWEA) FY23-24, FY24-25, and FY25-26 - by Position

FY 2023-24: Effective July, 2023 **Rev. July, 2023**	**Pay Range**	**Rate Type: Annual**								**Hourly**							
Equipment Mechanic Trainee	**PW133**	49,079	51,533	54,110	56,816	59,657	62,640	65,772	69,061	23.5957	24.7755	26.0144	27.3154	28.6813	30.1154	31.6212	33.2024
Parks Maintenance Worker	**PW133**	49,079	51,533	54,110	56,816	59,657	62,640	65,772	69,061	23.5957	24.7755	26.0144	27.3154	28.6813	30.1154	31.6212	33.2024
Public Works Facilities Worker	**PW133**	49,079	51,533	54,110	56,816	59,657	62,640	65,772	69,061	23.5957	24.7755	26.0144	27.3154	28.6813	30.1154	31.6212	33.2024
Parks Maintenance Lead Worker	**PW139**	52,100	54,705	57,440	60,312	63,328	66,494	69,819	73,310	25.0481	26.3005	27.6154	28.9962	30.4462	31.9683	33.5668	35.2452
Public Works Maintenance Worker	**PW139**	52,100	54,705	57,440	60,312	63,328	66,494	69,819	73,310	25.0481	26.3005	27.6154	28.9962	30.4462	31.9683	33.5668	35.2452
Public Works Maintenance Lead Worker	**PW144**	54,757	57,495	60,370	63,389	66,558	69,886	73,380	77,049	26.3255	27.6418	29.0240	30.4755	31.9990	33.5990	35.2788	37.0428
Airport Maintenance Coordinator	**PW149**	57,551	60,429	63,450	66,623	69,954	73,452	77,125	80,981	27.6688	29.0524	30.5048	32.0303	33.6317	35.3135	37.0793	38.9332
Equipment Mechanic	**PW149**	57,551	60,429	63,450	66,623	69,954	73,452	77,125	80,981	27.6688	29.0524	30.5048	32.0303	33.6317	35.3135	37.0793	38.9332
Airport Operations Lead	**PW156**	61,703	64,788	68,027	71,428	74,999	78,749	82,686	86,820	29.6649	31.1481	32.7053	34.3404	36.0572	37.8601	39.7529	41.7404
Equipment Mechanic Lead Worker	**PW156**	61,703	64,788	68,027	71,428	74,999	78,749	82,686	86,820	29.6649	31.1481	32.7053	34.3404	36.0572	37.8601	39.7529	41.7404
Public Works Maintenance Supervisor	**PW156**	61,703	64,788	68,027	71,428	74,999	78,749	82,686	86,820	29.6649	31.1481	32.7053	34.3404	36.0572	37.8601	39.7529	41.7404

FY 2024-25: Effective July, 2024 **Rev. July, 2023**	**Pay Range**	**Rate Type: Annual**								**Hourly**							
Equipment Mechanic Trainee	**PW133**	50,063	52,566	55,194	57,954	60,852	63,895	67,090	70,445	24.0688	25.2721	26.5356	27.8625	29.2558	30.7188	32.2548	33.8678
Parks Maintenance Worker	**PW133**	50,063	52,566	55,194	57,954	60,852	63,895	67,090	70,445	24.0688	25.2721	26.5356	27.8625	29.2558	30.7188	32.2548	33.8678
Public Works Facilities Worker	**PW133**	50,063	52,566	55,194	57,954	60,852	63,895	67,090	70,445	24.0688	25.2721	26.5356	27.8625	29.2558	30.7188	32.2548	33.8678
Parks Maintenance Lead Worker	**PW139**	53,144	55,801	58,591	61,521	64,597	67,827	71,218	74,779	25.5500	26.8274	28.1688	29.5774	31.0563	32.6091	34.2394	35.9514
Public Works Maintenance Worker	**PW139**	53,144	55,801	58,591	61,521	64,597	67,827	71,218	74,779	25.5500	26.8274	28.1688	29.5774	31.0563	32.6091	34.2394	35.9514
Public Works Maintenance Lead Worker	**PW144**	55,855	58,648	61,580	64,659	67,892	71,287	74,851	78,594	26.8534	28.1962	29.6058	31.0861	32.6404	34.2726	35.9861	37.7856
Airport Maintenance Coordinator	**PW149**	58,704	61,639	64,721	67,957	71,355	74,923	78,669	82,602	28.2231	29.6341	31.1159	32.6716	34.3053	36.0207	37.8216	39.7125
Equipment Mechanic	**PW149**	58,704	61,639	64,721	67,957	71,355	74,923	78,669	82,602	28.2231	29.6341	31.1159	32.6716	34.3053	36.0207	37.8216	39.7125
Airport Operations Lead	**PW156**	62,939	66,086	69,390	72,860	76,503	80,328	84,344	88,561	30.2591	31.7721	33.3606	35.0288	36.7803	38.6192	40.5500	42.5774
Equipment Mechanic Lead Worker	**PW156**	62,939	66,086	69,390	72,860	76,503	80,328	84,344	88,561	30.2591	31.7721	33.3606	35.0288	36.7803	38.6192	40.5500	42.5774
Public Works Maintenance Supervisor	**PW156**	62,939	66,086	69,390	72,860	76,503	80,328	84,344	88,561	30.2591	31.7721	33.3606	35.0288	36.7803	38.6192	40.5500	42.5774

FY 2025-26: Effective July, 2025 **Rev. July, 2023**	**Pay Range**	**Rate Type: Annual**								**Hourly**							
Equipment Mechanic Trainee	**PW133**	51,063	53,616	56,297	59,112	62,068	65,171	68,430	71,852	24.5495	25.7769	27.0659	28.4192	29.8404	31.3322	32.8990	34.5442
Parks Maintenance Worker	**PW133**	51,063	53,616	56,297	59,112	62,068	65,171	68,430	71,852	24.5495	25.7769	27.0659	28.4192	29.8404	31.3322	32.8990	34.5442
Public Works Facilities Worker	**PW133**	51,063	53,616	56,297	59,112	62,068	65,171	68,430	71,852	24.5495	25.7769	27.0659	28.4192	29.8404	31.3322	32.8990	34.5442
Parks Maintenance Lead Worker	**PW139**	54,205	56,915	59,761	62,749	65,886	69,180	72,639	76,271	26.0601	27.3630	28.7313	30.1678	31.6760	33.2596	34.9226	36.6688
Public Works Maintenance Worker	**PW139**	54,205	56,915	59,761	62,749	65,886	69,180	72,639	76,271	26.0601	27.3630	28.7313	30.1678	31.6760	33.2596	34.9226	36.6688
Public Works Maintenance Lead Worker	**PW144**	56,969	59,817	62,808	65,948	69,245	72,707	76,342	80,159	27.3889	28.7582	30.1962	31.7058	33.2909	34.9553	36.7029	38.5380
Airport Maintenance Coordinator	**PW149**	59,875	62,869	66,012	69,313	72,779	76,418	80,239	84,251	28.7861	30.2255	31.7365	33.3236	34.9899	36.7394	38.5764	40.5053
Equipment Mechanic	**PW149**	59,875	62,869	66,012	69,313	72,779	76,418	80,239	84,251	28.7861	30.2255	31.7365	33.3236	34.9899	36.7394	38.5764	40.5053
Airport Operations Lead	**PW156**	64,195	67,405	70,775	74,314	78,030	81,932	86,029	90,330	30.8630	32.4063	34.0264	35.7279	37.5144	39.3904	41.3601	43.4279
Equipment Mechanic Lead Worker	**PW156**	64,195	67,405	70,775	74,314	78,030	81,932	86,029	90,330	30.8630	32.4063	34.0264	35.7279	37.5144	39.3904	41.3601	43.4279
Public Works Maintenance Supervisor	**PW156**	64,195	67,405	70,775	74,314	78,030	81,932	86,029	90,330	30.8630	32.4063	34.0264	35.7279	37.5144	39.3904	41.3601	43.4279

Mammoth Lakes Town Council
Agenda Action Sheet

Title: Approve and adopt Resolution establishing positions, salaries, benefits, and other terms and conditions of employment for specified employees in at-will, non-represented positions for fiscal years 2023-24, 2024-25, and 2025-26.

Council Meeting Date: 6/21/2023

Prepared by: Rob Patterson, Administrative Services/Finance Director

Recommended Motion: Approve and adopt the Resolution establishing positions, salaries, benefits, and other terms and conditions of employment for specified employees in at-will, non-represented positions for fiscal years 2023-24, 2024-25, and 2025-26.

Summary: The Town Manager has met with specified employees in at-will, non-represented positions within the Town regarding the terms and conditions of renewing employment agreements for each employee. The agreements reflect standard Town benefits for retirement, medical, accrual of comprehensive leave, and similar benefits as provided for other exempt management employees. The recommended modification for salary compensation includes a pay adjustment of 12% over a three-year period with a 6% increase for fiscal year 2023-24, 3% in fiscal year 2024-25, and 3% in fiscal year 2025-26. Salary based adjustments take effect the first full pay period in July each fiscal year. A one-time lump-sum appreciation bonus of $3,250 for each employee is included in the new agreements. Non-represented employees will continue to receive a revenue sharing payment based upon Transient Occupancy Tax ("TOT") revenue performance not to exceed $4,000. The Town's deferred compensation plan employer contribution is increased to $200 per month and requires a dollar-for-dollar match by each employee. Administrative leave is increased by 8 hours from 80 hours to 88 hours per fiscal year. The agreements provide for a 12-week severance if employees are terminated without cause, an increase from 10 weeks in previous agreements. The compensation schedules reflect the agreed upon increases to compensation for all specified at-will, non-represented positions for the entire term of each agreement, effective from July 1, 2023 to June 30, 2026.

ATTACHMENT A

Town of Mammoth Lakes Salary Ranges For Non-Represented Employees FY23-24, FY24-25, and FY25-26

FY 2023-24: Effective July 2023	Annual Pay Range			Monthly			Hourly		
	Min	Mid	Max	Min	Mid	Max	Min	Mid	Max
HUMAN RESOUCES MANAGER	$ 103,548	$115,197	$ 126,846	8,629	9,600	10,571	49.7827	55.3832	60.9838
ASSISTANT TO THE TOWN MANAGER	$ 103,548	$115,197	$ 126,846	8,629	9,600	10,571	49.7827	55.3832	60.9838
PARKS AND RECREATION DIRECTOR/PIO	$ 147,570	$164,172	$ 180,773	12,298	13,681	15,064	70.9471	78.9287	86.9102
ADMININSTRATIVE SERVICES/FINANCE DIRECTOR	$ 152,885	$170,085	$ 187,284	12,740	14,174	15,607	73.5024	81.7714	90.0404
COMMUNITY DEVELOPMENT DIRECTOR	$ 152,885	$170,085	$ 187,284	12,740	14,174	15,607	73.5024	81.7714	90.0404
PUBLIC WORKS DIRECTOR/TOWN ENGINEER	$ 152,885	$170,085	$ 187,284	12,740	14,174	15,607	73.5024	81.7714	90.0404
POLICE CHIEF	$ 160,936	$179,041	$ 197,147	13,411	14,920	16,429	77.3731	86.0775	94.7820
TOWN MANAGER	$ 191,388	$210,527	$ 229,666	15,949	17,544	19,139	92.0135	101.2148	110.4162

FY 2024-25: Effective July 2024	Min	Mid	Max	Min	Mid	Max	Min	Mid	Max
HUMAN RESOUCES MANAGER	$ 106,654	$118,653	$ 130,652	8,888	9,888	10,888	51.2762	57.0447	62.8133
ASSISTANT TO THE TOWN MANAGER	$ 106,654	$118,653	$ 130,652	8,888	9,888	10,888	51.2762	57.0447	62.8133
PARKS AND RECREATION DIRECTOR/PIO	$ 151,997	$169,097	$ 186,196	12,666	14,091	15,516	73.0755	81.2965	89.5175
ADMININSTRATIVE SERVICES/FINANCE DIRECTOR	$ 157,472	$175,187	$ 192,903	13,123	14,599	16,075	75.7075	84.2246	92.7417
COMMUNITY DEVELOPMENT DIRECTOR	$ 157,472	$175,187	$ 192,903	13,123	14,599	16,075	75.7075	84.2246	92.7417
PUBLIC WORKS DIRECTOR/TOWN ENGINEER	$ 157,472	$175,187	$ 192,903	13,123	14,599	16,075	75.7075	84.2246	92.7417
POLICE CHIEF	$ 165,764	$184,413	$ 203,061	13,814	15,368	16,922	79.6943	88.6599	97.6255
TOWN MANAGER	$ 197,130	$216,843	$ 236,556	16,427	18,070	19,713	94.7739	104.2513	113.7286

FY 2025-26: Effective July 2025	Min	Mid	Max	Min	Mid	Max	Min	Mid	Max
HUMAN RESOUCES MANAGER	$ 109,854	$122,213	$ 134,571	9,155	10,184	11,214	52.8145	58.7561	64.6977
ASSISTANT TO THE TOWN MANAGER	$ 109,854	$122,213	$ 134,571	9,155	10,184	11,214	52.8145	58.7561	64.6977
PARKS AND RECREATION DIRECTOR/PIO	$ 156,557	$174,170	$ 191,782	13,046	14,514	15,982	75.2678	83.7354	92.2030
ADMININSTRATIVE SERVICES/FINANCE DIRECTOR	$ 162,196	$180,443	$ 198,690	13,516	15,037	16,557	77.9787	86.7513	95.5239
COMMUNITY DEVELOPMENT DIRECTOR	$ 162,196	$180,443	$ 198,690	13,516	15,037	16,557	77.9787	86.7513	95.5239
PUBLIC WORKS DIRECTOR/TOWN ENGINEER	$ 162,196	$180,443	$ 198,690	13,516	15,037	16,557	77.9787	86.7513	95.5239
POLICE CHIEF	$ 170,737	$189,945	$ 209,153	14,228	15,829	17,429	82.0851	91.3197	100.5542
TOWN MANAGER	$ 203,044	$223,348	$ 243,652	16,920	18,612	20,304	97.6171	107.3788	117.1405

RESOLUTION NO. ____

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MAMMOTH LAKES, STATE OF CALIFORNIA, ESTABLISHING POSITIONS, SALARIES, BENEFITS, AND OTHER TERMS AND CONDITIONS OF EMPLOYMENT FOR SPECIFIED EMPLOYEES IN THE AT- WILL, NON-REPRESENTED POSITIONS EFFECTIVE JULY 1, 2023

WHEREAS, the Town of Mammoth Lakes (Town) has established from time to time at-will executive and specialized assistant positions to meet the operational needs of the Town; and

WHEREAS, the Town has determined that there continues the need to have specified at-will positions that are not represented by any employee association; and

WHEREAS, the Town Manager has recommended changes in compensation for at-will, executive employees to moderate the short-term and long-tem1 financial impacts of such compensation; and

WHEREAS, the salary schedules provide information for required reporting for retirement and other purposes.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of Mammoth Lakes as follows:

Section 1. This resolution supersedes all previous resolutions establishing positions, salaries, benefits, and other terms and conditions of employment for specified at-will, non-represented employees and such resolutions are hereby repealed by this reference.

Section 2. The terms and conditions provided herein and as more specifically detailed in employment agreements are for Fiscal Year 23-24 through Fiscal Year 2025-263, unless extended by mutual agreement.

Section 3. The salary matrix and pay ranges for defined positions and related salaries will be set as listed in Attachment A, which is incorporated by reference.

Section 4. Placement in the pay range, pay adjustments, and future merit increases are subject to the terms of each agreement and Town Personnel Rules, with employees to receive pay adjustments the first full pay period of each fiscal year as follows:

- FY23-24 - 6%
- FY24-25 - 3%
- FY25-26 – 3%

Section 5. Employees will be provided general benefits as other Town employees within the similar scope of work (i.e., Public Safety, Public Works, Management) for required safety equipment and as required by outside contracts, such as those for insurances, paid leaves, retirement, and requirements of federal and state law. The following benefits are also provided:

a. The ability to receive up to $4,000 of a one-time bonus each fiscal year based on specific calculations tied to larger than anticipated receipt by the Town of Transient

Occupancy Taxes.

b. A deferred compensation contribution by the Town of $200 per month to be paid at the rate of $100 per pay period over 24 pay periods per fiscal year.
c. Administrative leave of eighty-eight (88) hours per fiscal year. Unused hours will not be carried over or paid out.
d. A one-time appreciation bonus of $3,250 will be paid to each employee in the first regular pay period of July 2023.

Section 6. The Town Manager serves at the will and pleasure of the Town Council and will be provided the benefits provided herein, subject to Section 7. All other positions as specified serve at the will and pleasure of the Town Manager. Positions may be referred to as Directors, Department Heads, Managers, or Assistants in addition to the specified titled provided herein. The Town Manager is authorized to finalize and sign the employment agreements stating the terms and conditions of employment with specific details for the specified positions on behalf of the Town.

Section 7. The Town Council reserves the right to negotiate other compensation, benefits, and terms and conditions of employment for the Town Manager to be specified in any amended employment agreement for the Town Manager.

Section 8. To the extent that the changes in terms and conditions of employment for at-will, executive employees set forth herein require amendments to the individual employment agreements of affected employees, the Town Manager is authorized to sign such amendments. This authority shall be retroactive, such that any execution by the Town Manager of one or more amendments consistent with this resolution shall be deemed to have been authorized.

APPROVED AND ADOPTED this 21st day of June 2023.

_____
John Wentworth, Mayor

Attest:

_____
Jamie Gray, Town Clerk

Mammoth Lakes Town Council
Agenda Action Sheet

Title: Approval of Ninth Amended Employment Agreement with Town Manager Daniel C. Holler

Council Meeting Date: 6/21/2023

Prepared by: Requested by Town Council

Recommended Motion: Approve the ninth amended employment agreement with Town Manager, Daniel C. Holler with terms and conditions to be determined by Town Council.

Summary:
Town Council has completed a mid-year review of the Town Manager and will consider amendments to the employment agreement with the Town Manager. The Council will discuss terms and conditions of employment. The term of the agreement is proposed to be extended to February 29, 2024 (Section 3.2.1). Amendments to compensation and benefits will be discussed by Council. In keeping with past practice, the discussion may focus on providing similar changes in compensation and benefits as provided to other non-represented employees. The Manager's current salary is $208,541 (weekly $4010.40). A six percent pay adjustment would increase the salary to $221,053.47 (weekly $4,251.03). The salary section of the agreement is 3.31. A copy of the agreement is attached with prosed modifications underlined in sections 3.34 Deferred Compensation, section 3.3.6 One-Time Appreciation Bonus; and Section 3.5.3, Administrative Leave. The final terms and conditions of employment of the Town Manager is a policy matter for the Town Council.

TOWN OF MAMMOTH LAKES

NINTH AMENDED EMPLOYMENT AGREEMENT FOR NON-REPRESENTED EMPLOYEE (TOWN MANAGER)

1. PARTIES AND DATE.

This Ninth Amended Employment Agreement ("Agreement") is made and entered into this 21st day of June 2023, by and between the Town of Mammoth Lakes, a municipal corporation ("Town") and Daniel C. Holler, an individual ("Employee"), in order to provide in writing the terms and conditions of employment for Town Manager services. Town and Employee are sometimes individually referred to herein as "Party" and collectively as "Parties" The employment agreement in effect between Town and Employee immediately prior to the effective date of this Agreement is hereby superseded and is of no further force or effect, provided that the intention of Town and Employee is that Employee's employment shall continue uninterrupted.

2. RECITALS.

Employment of Town Manager

Town currently employs Employee as Town Manager for the Town of Mammoth Lakes and wishes to amend the terms and conditions of such employment. Employee desires to continue his employment as Town Manager under amended terms and conditions as set forth herein. It is the desire of the Parties through this Agreement to provide for certain benefits, establish conditions of employment, and to set working conditions for Employee.

3. TERMS.

3.1 Duties

3.1.1 Designated Duties. Town hereby agrees to employ Employee as Town Manager of Town to perform the functions and duties in accordance with applicable state law, the Town's Municipal Code (including, but not limited to Chapter 2.08), as well as the approved Town job description for the position. Employee shall also perform other legally permissible and proper duties and functions as the Town Council shall from time-to-time assign.

3.1.2 Control and Supervision. Employee shall serve at the will and pleasure of the Town Council pursuant to the terms and limitations of this Agreement and will be under the day-to-day supervision and direction of the Town Council.

3.1.3 Town Council Meetings. Employee shall attend all Town Council meetings, unless excused by Mayor or directed otherwise by Council.

3.1.4 Moonlighting. Employee will focus his professional time, ability, and attention on Town business during the term of this Agreement. To the extent consistent with applicable law, Employee shall not engage in any other business duties or pursuits whatsoever or, directly or indirectly, render any services of a business, commercial or professional nature to any other person or organization, whether for compensation or otherwise, without the prior consent of the Town Council, except that:

(1) The expenditure of reasonable amounts of time not in conflict with the Town's needs and interests, for educational, charitable, community, and professional activities shall not be deemed a breach of this Agreement and shall not require prior consent.

(2) This Agreement shall not be interpreted to prohibit Employee from making passive personal investments or conducting private business affairs if those activities do not materially interfere with the services required under this Agreement or create conflicts of interest.

3.1.5 Town Documents. All data, studies, reports and other documents prepared by Employee while performing his duties during the term of this Agreement shall be furnished to and become the property of the Town, without restriction or limitation on their use. All ideas, memoranda, specifications, plans, procedures, drawings, descriptions, computer program data, input record data, written information, and other materials either created by or provided to Employee in connection with the performance of this Agreement shall be held confidential by Employee. Such materials shall not, without the prior written consent of the Town Council, be used by Employee for any purposes other than the performance of his duties. Nor shall such materials be disclosed to any person or entity not connected with the performance of services under this Agreement, except as required by law. The terms of this Section 3.1.5 shall survive termination or expiration of this Agreement.

3.2 Term; Termination; Severance Pay

3.2.1 Term. This Agreement shall be effective through February 29, 2024 unless terminated or extended by the Town Council as provided herein ("Term"). In the event that Town wishes to extend the term of this agreement Town shall notify Employee prior to the expiration of this Term and Town and Employee shall thereafter negotiate in good faith concerning any extension of the term and conditions of employment, provided that Town's decision to extend the term shall be made in the Town Council's sole discretion and that a decision not to extend the term shall not be deemed a termination without cause.

3.2.2 Termination. The Parties understand and agree that the employment relationship created by this Agreement is "at-will" and that the Employee shall serve at the will and pleasure of the Town Council. The Employee may be terminated at any time for cause, with no advance notice. For purposes of this Agreement, a termination for cause shall be any termination for any cause set forth in California Government Code section 19572. In addition, the Town Council may terminate Employee without cause pursuant to section 3.2.5. This Agreement may also be terminated upon mutual agreement in writing, executed by both Parties.

3.2.3 Voluntary Termination. Employee may voluntarily terminate his employment, by resignation or retirement, at any time during the term of this Agreement, subject to at least thirty (30) days' written notice to the Town, unless the Town Council and Employee agree otherwise. In such case, Town shall have no further obligation to provide payments and benefits, including severance benefits, upon the effective date of termination of employment, other than payment of accrued comprehensive leave.

3.2.4. Death. In the event the Employee dies while employed by the Town, his beneficiaries or those entitled to his estate shall be paid any earned salary and accrued comprehensive leave at the Employee's pay rate on the date of death.

3.2.5 Termination Without Cause. In addition to the other means of terminating this Agreement set forth herein, the Town Council may terminate Employee at any time without cause. In such event, Employee shall be entitled to receive a severance payment equal to nine (9) weeks of his salary and shall upon termination be entitled to compensation for accrued comprehensive leave. Nothing in any statute, ordinance, or rule shall prevent, limit or otherwise interfere with the right of the Town Council to terminate, without right of appeal or grievance, the employment of the Employee at any time during the Initial Term or any extension of this Agreement, as provided herein. Accordingly, Employee agrees that this Agreement sets forth the only terms and conditions applicable to the termination of his employment.

3.3 Salary

3.3.1 Base Salary. Effective the first full pay period of July 2023 the Town shall compensate Employee at the weekly rate of $_____. ~~($4,010.404~~) This base salary shall be payable bi-weekly at the same time as other employees of the Town are paid.

3.3.2 Merit Increase. Employee shall be eligible for a merit increase of not more than 5% based on an annual performance evaluation conducted by the Town Council. Notwithstanding the foregoing, Employee's salary will not exceed the adopted salary range for the Town Manager as it may be amended from time to time. In addition, the Town Council may, in its sole discretion, consider granting to Employee as part of or in lieu of a merit-based pay increase, up to 40 hours of additional comprehensive leave time.

3.3.3 Statutory Requirements. This Agreement shall be deemed to incorporate by reference the provisions of Sections 53243 *et seq*. of the California Government Code, as they may be amended or renumbered.

3.3.4 Deferred Compensation. Town will contribute to a Town Section 457(b) deferred compensation plan for the benefit of Employee. Beginning July 1, 2023, the Town shall contribute into the employee's Section 457(b) plan an amount equal to the amount contributed by that employee, not to exceed one hundred dollars ($100) ~~($75)~~ per pay period for twenty-four (24) per periods per year. The amount of the Town's contribution is subject to a dollar-for-dollar match by the employee. Such contributions shall continue for the Term of this Agreement unless employee

matching funds are reduced or eliminated, or the benefit is terminated by Amendment to this Agreement. Payments shall occur as part of the first and second pay periods for each month.

3.3.5 Future Bonus Program. Each year during the term of this Agreement, Employee shall be eligible to receive a bonus, in addition to base salary. The bonus is based on the amount of Transient Occupancy Tax (TOT) received by the Town that is greater than the amount budgeted to be received and retained by the Town (i.e., the amount does not include TOT allocated to outside agencies including MLT, MLH, & ESTA). The bonus will be calculated by dividing 8% of the amount of net TOT received by the Town as of August 31st for the preceding fiscal year in excess of the adopted budget by the number of regular, full-time employees. Notwithstanding the foregoing, Employee's bonus will not exceed $4,000 and will be calculated and paid in the same manner as for eligible town employees. Bonus is only applicable if employee is employed at the time the Town makes the bonus payment.

3.3.6 One-Time Appreciation Bonus. Employee will receive a one-time lump-sum bonus in the amount of three thousand two hundred and fifty dollars ($3,250). The appreciation bonus payment will be made in July of 2023 at the Town's sole discretion and the payment is subject to all applicable taxes and withholdings. Employee must be employed by the Town on the date of disbursement to be eligible for this bonus program, and employees may elect to have any or all of the lump-sum payment deposited into an eligible 457(b) account.

3.4 Retirement

3.4.1 Retirement Program. Employee is a "Classic" (not a new member) miscellaneous member of the California Public Employees Retirement System (PERS). The Employee will be covered under the Town's Local Miscellaneous 2.7% at age 55 formula and covered in all respects by the Town's contract with PERS, including any amendments thereto that apply retrospectively and/or affect current employees. Employee will pay the normal member contribution to PERS which is currently 8% of compensation. The Town will pay the required employer contribution to PERS and will pay the employer share of Medicare taxes. Employee will receive the Level 4 Survivor Benefit with PERS. The Town will withhold the employee share of Medicare taxes from Employee's taxable wages.

3.5 Leaves

3.5.1 Comprehensive Leave Accruals. Employee may accrue comprehensive leave based upon length of continuous service as determined by his anniversary date according to the following schedule:

(a) Date of hire in full-time status until two-year anniversary: 16.67 hrs/month
(b) Two year anniversary: 18.67 hrs/month
(c) Five year anniversary 20.67 hrs/month
(d) Ten year anniversary 22.67 hrs/month

Comprehensive leave will not be accrued in excess of eight hundred fifty (850) hours and no more than 850 hours may be carried forward to the following fiscal year.

3.5.2 Elective Payout. Employee may request a pay-out of comprehensive leave of up to a total of 200 hours per fiscal year. Employee's request for a pay-out must retain an accrued comprehensive leave balance of not less than 112 hours after the pay-out. Pay-outs will be made at Employee's then-current regular rate of pay. Pay-outs will be made in December and June. The requests must be made at least 5 months in advance of the payment and can only apply to leave that will accrue between the date of the request and the pay-out date. Each December and June the Finance Department will notify Employee of the opportunity to request a pay-out of comprehensive leave for the following June or December. Requests need to be filed on the forms provided by the Finance Department and submitted within the timelines provided on the submission forms.

3.5.3. Administrative Leave. Employee will receive eighty-eight (88) hours ~~(80)~~ of administrative leave per fiscal year. Unused leave will not be carried forward to the next fiscal year or paid out.

3.5.4 Other Leaves. Other leaves will be provided and managed as required by law or Town policy (FMLA, CFRA, Jury Duty, Catastrophic Leave etc.). Employee will integrate the use of Comprehensive and Administrative Leaves for salary purposes as required by law or policy but may leave a maximum of 80 hours in Comprehensive Leave.

3.6 Insurance

3.6.1 Workers Compensation; Disability Insurance. The Town shall provide Employee with State Disability Insurance. Under the California Unemployment Insurance Code, "disability" includes any illness or injury, either physical or mental, including pregnancy, childbirth, or related medical condition that prevents a member from doing their regular or customary work. If Employee is eligible to receive State Disability Insurance he must utilize paid leave on a prorated basis to supplement State Disability Insurance payments, in accordance with SDI rules. All benefits, including leave accrual, health insurance, and retirement, shall be reduced proportionally to the reduction in paid leave hours utilized. Employee is covered by the Town's Workers Compensation insurance program. Whenever Employee is absent due to an illness or injury arising out of and in the course of employment, Employee shall receive full compensation, less any Worker's Compensation insurance benefits received, during the first fifteen (15) working days of such absence without deduction from accrued comprehensive leave. Thereafter, if Employee is still properly absent from duty, he may receive, from accrued comprehensive leave, if any, an amount equal to the difference between the amount Employee receives as Worker's Compensation insurance benefits and the amount of his regular compensation until Employee returns to work or accrued leave is exhausted. If comprehensive leave is exhausted, Employee will be compensated at the statutory rate under the current Worker's Compensation regulations by the Town's Worker's Compensation Insurance carrier. All benefits, including leave accrual, health insurance, and retirement, shall be reduced proportionally to the reduction in work hours; exceptions to the pro-

ration may be considered by the Town Council. Employee will pay the amount charged by the State for SDI.

3.6.2 Life Insurance. While employed by the Town, Employee will be provided with a term life insurance policy in the amount of $50,000 and dependents of Employee shall receive a term life insurance policy in the amount of $5,000.

3.6.3 Health Insurance. Employee and his dependents shall be eligible for coverage under the Town's health plan, subject to the plan's terms and conditions. Health insurance is provided through a Section 125 flexible benefit account. Employee may participate in other programs offered by the Town by other vendors.

a The Town will contract with CalPERS health insurance plan. The town will also maintain a flexible benefit program (Section 125 Plan).

b The Town shall contribute the PEMCHA minimum amount required by CalPERS per month per employee as the "employer contribution" to the cost of the premium for the health program should the employee elect to participate in the plan.

c The Town will provide a monthly contribution to the employee in an amount equal to the cost of coverage under the PERS Choice health insurance plan based upon Employee's dependent status definition under the PERS health benefit program as "employee", "employee +1", or "employee +2" for Employee's flexible spending (cafeteria) account. This amount is inclusive of the "employer contribution" for the CalPERS health program premium.

3.6.4 Vision and Dental Health Reimbursement Arrangement (HRA) Plan

Employee may participate in the Health Reimbursement Arrangement Plan (HRA) as established by the Town shall reimburse Employee every fiscal year for professional services and prescription products and/or frames for dental care and vision correction up to a maximum of $1,500 for Employee and $800 per dependent (as defined by PERS Health) These amounts may be combined for the use of either Employee or any of his/her dependents. Up to 80% of the unused portion of the total benefit may be "rolled over" from one fiscal year to the next, for a total of not more than three fiscal years. For purposes of identifying the unused portion, receipts for the previous year must be submitted within 60 days of the beginning of the fiscal year. Requests for any prior fiscal year's qualified vision/dental expense submitted after 60 days after the close of the fiscal year will be paid out of the current fiscal year's benefit amount.

The current fiscal year benefit amount will be used to pay all reimbursement requests. Once the current fiscal year benefit amount is exhausted, rollover benefit amounts from previous years will be used to fund the reimbursement requests. "Rollover Year 1" benefit will be accessed first for reimbursement requests. Then, "Rollover Year 2" benefit amount will be accessed for reimbursement requests. Finally, if current fiscal year and Rollover Years 1 and 2 benefits have been exhausted, "Rollover Year 3" will be accessed for reimbursement requests. Any amount remaining in "Rollover Year 3" 60 days after the close of a fiscal year will no longer be available to fund reimbursement requests. Employee may elect to not participate in the HRA reimbursement program by notifying Human Resources with a written request to opt out of the plan.

3.7 Other Terms

3.7.1 Automobile and Transportation. Town shall provide Employee with an automobile (which may be from Town's existing vehicle fleet) for his use on Town business and for occasional and necessary personal purposes, in lieu of providing any vehicle allowance. Town shall be responsible for the costs of operation, repair, maintenance, and liability, property damage and comprehensive insurance for the vehicle. All other travel expenses for which Employee seeks reimbursement will be provided pursuant to Town policies.

3.7.2 Discussion of Amendments. In the event that Town amends the Management Employees Association Memorandum of Understanding to alter the retirement, leave, and/or insurance benefits provided to management employees, Town may request that Employee consider amendments to this Agreement to harmonize it with the revised benefits provided to management employees.

3.7.3 Telephone; Computer. Town will provide a cell phone, capable of receiving and sending email and accessing the Internet. A laptop computer and other related devices for Employee to assist in working hours outside of the Town offices.

3.7.4 Holidays. Employee will be compensated for recognized municipal holidays.

3.7.5 Participation in Town Employee Programs. Employee may participate in Town Employee Assistance Program, and Anniversary Awards, etc. on the same terms as other employees and to the extent that such programs exist.

3.7.6 Work Schedule. The normal work schedule for employee is from 8:00 a.m. to 5:00 p.m., Monday through Friday. Additional work hours are anticipated for meetings, workload, events and other work-related requirements. Employee shall receive no extra compensation for hours worked in excess of the normal schedule.

3.7.7 Professional Memberships & Meetings; Other Expenses. Town shall pay for Employee's professional membership in the League of California Cities and International City / County Management Association (ICMA). Town shall pay for Employee to attend the annual League of California Cities and ICMA conference. Town will pay for such other professional memberships and conference attendance subject to budgetary limits. Town recognizes that certain expenses of a non-personal and job-related nature may be incurred by Employee and shall reimburse Employee for reasonable expenses which are authorized by the Town budget and submitted in accordance with Town policies.

3.7.8 Indemnification. Town shall defend, hold harmless and indemnify Employee against any claim, demand, judgment, or action of any type or kind arising within the course and scope of Employee's employment to the extent required by Government Code Sections 825 and 995.

3.8 Notices

Notices pursuant to this Agreement shall be given by deposit in the custody of the United States Postal Service, postage pre-paid, addressed as follows:

Town	Town of Mammoth Lakes P.O. Box 1609 Mammoth Lakes, CA 93546 ATTN: Mayor
Employee:	Daniel C. Holler P.O. Box 1330 Mammoth Lakes, CA 93546

Alternatively, notices required pursuant to this Agreement may be personally served in the same manner as is applicable to civil judicial practice. Notice shall be deemed given as of the date of personal service or as of the date of deposit of such written notice in the course of transmission in the United States Postal Service.

3.9 General Provisions

3.9.1 Entire Agreement. The text herein shall constitute the entire agreement between the Parties.

3.9.2 Severability. If any provision, or any portion thereof, contained in this Agreement is held unconstitutional, invalid or unenforceable, the remainder of this Agreement, or portion thereof, shall be deemed severable, shall not be affected and shall remain in full force and effect.

3.9.3 Bonding. If applicable, the Town shall bear the full cost of any fidelity or other bonds required of Employee in the performance of his duties as Town Manager.

3.9.4 Modification. Any modification of this Agreement will be effective only if it is in writing and signed by both Parties. The Town Council may from time to time fix other terms and conditions of employment relating to the performance of Employee, provided such terms and conditions are not inconsistent with or in conflict with the provision of this Agreement, the Town's Municipal Code, or other applicable law.

3.9.5 Effect of Waiver. The failure of either Party to insist on strict compliance with any of the terms, covenants, or conditions of this Agreement by the other Party shall not be deemed a waiver of that term, covenant, or condition, nor shall any waiver or relinquishment of any right or power at any one time or times be deemed a waiver or relinquishment of that right or power for all or any other times.

3.9.6 Assignment. Neither this Agreement, nor any right, privilege or obligation of Employee hereunder shall be assigned or transferred by him without the prior written consent of

the Town Council. Any attempt at assignment or transfer in violation of this provision shall, at the option of the Town Council, be null and void and may be considered a material breach of this Agreement.

3.9.7 Law Governing Agreement. This Agreement shall be governed by and construed in accordance with the laws of the State of California. Venue shall be in Mono County, California.

3.9.8 No Presumption of Drafter. The Parties acknowledge and agree that the terms and provisions of this Agreement have been negotiated and discussed between the Parties, and this Agreement reflects their mutual agreement regarding the subject matter of this Agreement. Because of the nature of such negotiations and discussions, it would be inappropriate to deem any Party to be the drafter of this Agreement and, therefore, no presumption for or against validity or as to any interpretation hereof, based upon the identity of the drafter shall be applicable in interpreting or enforcing this Agreement.

3.9.9 Attorneys' Fees. If any action at law or in equity, including an action for declaratory relief, is brought to enforce or interpret the provisions of this Agreement, the prevailing Party shall be entitled to recover such amount as the court may award as reasonable attorneys' fees and costs.

3.9.10 Assistance of Counsel. Each Party to this Agreement warrants to the other Party that it has either had the assistance of counsel in negotiation for, and preparation of, this Agreement or could have had such assistance and voluntarily declined to obtain such assistance.

IN WITNESS WHEREOF, the Town of Mammoth Lakes has caused this Ninth Amended Employment Agreement to be signed and executed on its behalf by its Mayor, and duly attested by its Town Clerk, and Employee has signed and executed this Nineth Amended Employment Agreement effective on the day and year first above written.

TOWN OF MAMMOTH LAKES

By: _____
John Wentworth
Mayor

ATTEST:

_____
Jamie Gray
Town Clerk

Approved as to Form by _____
Andrew Morris
Town Attorney

EMPLOYEE

By: _____
Daniel C. Holler

Agenda Item _____

File No. _____

AGENDA BILL

Subject: Councilmember Reports
Initiated by: Jamie Gray

BACKGROUND:
Each member of the Town Council is appointed to serve as a Town representative to a number of committees, commissions, and organizations. These groups meet infrequently and from time to time the representatives will report to the rest of the Council at a regularly scheduled meeting.

In addition, Councilmembers on occasion participate in meetings, conferences and seminars, and their reports on these educational opportunities are of benefit to the rest of the Council.

ANALYSIS/DISCUSSION:
California Government Code requirements pertaining to the open meeting act stipulate that all items for discussion must be listed on the agenda before the matter can be discussed and/or acted upon. To meet this requirement, and the intent of the Brown Act, Councilmember Reports are listed on each agenda to allow representatives to report to the rest of the Council at these meetings.

The following is a list of the commission/committees on which members of the Council serve:

Land Use:
Local Agency Formation Commission (LAFCO) – Rea, Rice, and Bubser as alternate
Airport Land Use Commission – Rea, Rice, and Bubser as the alternate
Mono County Collaborative Planning Team (CPT) – Community and Economic Development Director and Rice as alternate

Intergovernmental Relations:
Town and County Liaison Committee – Sauser, Bubser, and Town Manager and Rea as alternate
Desert Mountain Division of the League of California Cities – Sauser and Town Manager as alternate
Eastern Sierra Council of Governments (ESCOG) – Bubser, Wentworth, and Sauser as alternate
Great Basin Unified Air Pollution Control District – Wentworth and Bubser as alternate

League of California Cities City Voting Delegate – Sauser and the Town Manager as the alternate
California Joint Powers Insurance Authority Board – Rea and Assistant to the Town Manager as alternate

Transportation:
Local Transportation Commission (LTC) – Wentworth, Sauser, and Paul Chang; Town Manager as alternate
Eastern Sierra Transit Authority (ESTA) Board – Bubser and Sauser

Local Issues:
Mammoth Lakes Tourism (MLT) Board – Sauser
Mammoth Lakes Recreation (MLR) Board – Rea
Mammoth Lakes Housing (MLH) Board – Rice
Treasury Oversight Committee – Finance Director; Town Manager as alternate

LEGAL CONSIDERATIONS:
According to the California Open Meeting Act, commonly referred to as the Brown Act, the agenda must reflect every matter to be discussed by a governing body.

RECOMMENDATION(S):
This agenda bill is submitted for information only.