Town Council Agenda

Wednesday, September 17, 2025, 4:00 p.m.
437 Old Mammoth Road, Suite Z, Mammoth Lakes

Members of the Town Council:

Mayor Chris Bubser, Mayor Pro Tem Amanda Rice, Councilmember Bill Sauser, Councilmember Brent Truax, Councilmember John Wentworth

NOTE: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (760) 965-3602. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 13.102-35.104 ADA Title II)

NOTE: Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public inspection in the Town Offices located at 437 Old Mammoth Road, Suite 230 during normal business hours. Such documents are also available on the Town of Mammoth Lakes website at www.townofmammothlakes.ca.gov subject to staff's ability to post the documents before the meeting.

NOTE: You may attend the Town Council meetings in person or watch them on the Town of Mammoth Lakes' website at www.townofmammothlakes.ca.gov , on the local government cable channel 18, or via Zoom. Public comments can be submitted to the Town Clerk at clerk@townofmammothlakes.ca.gov. before and during the meeting, or may be made in person or via Zoom.

NOTE: All comments will be limited to a speaking time of five minutes.

ZOOM INFORMATION

Join from a PC, Mac, iPad, iPhone, or Android device:
Please type in or cut and paste in this URL to join. https://monocounty.zoom.us/s/92958002088
Or join by phone:
Dial (for higher quality, dial a number based on your current location):
US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 301 715 8592 or +1 312 626 6799 or +1 646 876 9923
Webinar ID: 929 5800 2088
International numbers available: https://monocounty.zoom.us/u/acobwlnMsm
*To raise your hand Press *9, to Mute/Unmute Press *6*

---

1. CALL TO ORDER AND ROLL CALL

   Councilmember Truax will be attending the meeting remotely from 158 Buckwheat Street Ferrisburg Vt 05456.

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENTS

   The Public Comment portion of the agenda provides the public with an opportunity to address the Town Council on matters not otherwise listed on the agenda. Under California law the Town Council is prohibited from generally discussing or taking action on items not included in the agenda; however, the Town Council may briefly respond to comments or questions from members of the public. Therefore, the Town Council will listen to all public comment, but will not generally discuss the matter or take action on it. Requests for service from the Town may also be made at the Town offices during regular business hours. Members of the public desiring to speak on a matter appearing on the agenda should ask the Mayor for the opportunity to be heard when the item comes up for Council consideration.

4. ADDITIONS TO THE AGENDA

   Opportunity to add urgency items pursuant to Government Code Section 54954.2(b)2, if necessary.

5. INTRODUCTIONS

   5.1 Introduce new Building Inspector/Plans Examiner Jerry "Joseph" Risenhoover.

6. TOWN COUNCIL PRESENTATIONS

   6.1 Recognize promotion of Code Compliance Officer Ryan Tanaka to Police Services Technician.

7. REPORTS FROM COMMISSIONS AND/OR DEPARTMENTS (AS NEEDED)

8. CONSENT AGENDA

   8.1 Approve the minutes of the regular meeting of September 3, 2025.

   8.2 Accept the Project Closeout Report for Whitmore Pool Roof Replacement.

   8.3 Update and Approval to Continue Emergency Installation of Aboveground Waste Oil Tank at 299 Commerce Drive.

   8.4 Accept Check Register 9/28/25 in the amount of $3,427,673.11. Accept Check Register 9/4/25 in the amount of $961,564.78.

9. POLICY MATTERS

   9.1 Accept the 2024 Community Indicators Report and consider a pause on the compilation of future Community Indicator Reports.

   9.2 Authorize the Town Manager to execute a contract with SyTech Solutions for records archiving services.

10. COUNCILMEMBER REPORTS

Informational reports from Councilmember representatives on committees, commissions, and organizations; general reports on Councilmember activities.

11. ADJOURNMENT

The Town Council will adjourn to a regular meeting to be held on Wednesday, October 15, 2025 at 4:00 p.m.

Town Council of Mammoth Lakes

Minutes of Regular Meeting

September 3, 2025, 4:00 p.m.
437 Old Mammoth Road, Suite Z, Mammoth Lakes

Members Present: Mayor Chris Bubser, Mayor Pro Tem Amanda Rice, Councilmember Brent Truax, Councilmember John Wentworth

Members Absent: Councilmember Bill Sauser

---

1. CALL TO ORDER AND ROLL CALL

Councilmember Wentworth attended the meeting remotely from Home2 Suites by Hilton Redlands Loma Linda, 1342 Industrial Park Ave, Room 402, Redlands, CA 92374.

The Mayor called the meeting to order at 4:01 p.m. in the Council Chamber, 437 Old Mammoth Road, Suite Z, Mammoth Lakes.

2. PLEDGE OF ALLEGIANCE

Office of Outdoor Recreation Manager Lawson Reif led the flag salute.

3. PUBLIC COMMENTS

Brianna Goico, President & CEO of the Mammoth Lakes Chamber of Commerce, gave an update regarding current Chamber activities.

4. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

5. REPORTS FROM COMMISSIONS AND/OR DEPARTMENTS (AS NEEDED)

Police Chief Dan Casabian gave an update regarding Mammoth Lakes Police Department (MLPD) bear statistics. There was discussion among members of Council and staff.

Office of Outdoor Recreation Manager Lawson Reif gave an update regarding current outdoor recreation activities. There was discussion among members of Council and staff.

Parks and Recreation Director Stuart Brown gave an update regarding current parks and recreation activities.

Town Manager Rob Patterson gave an update regarding information received from Southern California Edison regarding the recent power outages. There was discussion among members of Council and staff.

6. STAFF PRESENTATIONS

6.1 Flock Safety Update 2025.

Police Chief Dan Casabian and Police Sergeant Jason Heilman gave a presentation regarding the Flock Safety Update. There was discussion among members of Council and staff.

7. CONSENT AGENDA

Councilmember Wentworth requested that Agenda Item 7.4 be removed from the consent agenda for separate discussion.

Moved by Mayor Pro Tem Amanda Rice
Seconded by Councilmember Brent Truax

Approve the Consent Agenda.

For (4): Mayor Chris Bubser, Mayor Pro Tem Amanda Rice, Councilmember Brent Truax, and Councilmember John Wentworth

Absent (1): Councilmember Bill Sauser

Carried (4 to 0)

7.1 Approve the minutes of the regular meeting of August 20, 2025.

7.2 Update and End Emergency Work Authorization Provided for in Resolution 25-47 for the Replacement of the Whitmore Pool Roof.

7.3 Approve findings to continue the authorized emergency installation of an aboveground waste oil tank as provided for in Resolution No. 25-48.

7.4 Approve the resolution authorizing the Town Manager to accept the California Department of Transportation (Caltrans) Sustainable Transportation Planning Grant award for development of a Climate Action and Adaptation Plan.

This item was removed from the consent agenda for separate discussion.

Councilmember Wentworth spoke about previous reports related to this effort.

Assistant to the Town Manager Pam Kobylarz responded to Councilmember Wentworth's suggestions.

Moved by Councilmember John Wentworth
Seconded by Mayor Pro Tem Amanda Rice

Approve the resolution authorizing the Town Manager to accept the California Department of Transportation (Caltrans) Sustainable Transportation Planning Grant Award for development of a Climate Action and Adaptation Plan.

For (4): Mayor Chris Bubser, Mayor Pro Tem Amanda Rice, Councilmember Brent Truax, and Councilmember John Wentworth

Absent (1): Councilmember Bill Sauser

Carried (4 to 0)

7.5 Waive the Reading and Adopt by Title Only the Ordinance Renewing the Town's Military Equipment Use Policy for 2025.

7.6 Accept Check Register 8/14/25 in the amount of $383,031.07. Accept Check Register 8/15/25 in the amount of $251,106.37. Accept Check Register 8/21/25 in the amount of $2,222,191.09.

8. POLICY MATTERS

8.1 Comprehensive Town-wide planning effort and Parks and Recreation Master Planning Process Update.

Parks and Recreation Director Stuart Brown and Public Works Director Haislip Hayes outlined the information in the staff report. There was discussion among members of Council and staff.

Moved by Councilmember Brent Truax
Seconded by Mayor Pro Tem Amanda Rice

Authorize the Town Manager to finalize and execute a Professional Services Agreement with the selected consultant to develop a Parks and Recreation Master Plan in the amount of $299,981 and authorize the Town Manager to permit extra work by the consultant with a not to exceed amount of $60,000.

For (4): Mayor Chris Bubser, Mayor Pro Tem Amanda Rice, Councilmember Brent Truax, and Councilmember John Wentworth

Absent (1): Councilmember Bill Sauser

Carried (4 to 0)

8.2 Approve the Town of Mammoth Lakes Fiscal Year 2025-26 5-Year Capital Improvement Plan (CIP).

Public Works Director Haislip Hayes outlined the information in the staff report. There was discussion among members of Council and staff.

The Town Council had consensus to direct staff to move forward with the Davison Gate and Signage project and the Real Time Transit Information project.

PUBLIC COMMENT:

John Urdi, President & CEO of Mammoth Lakes Tourism, spoke in support of the Real Time Transit Information project.

The Town Council directed that Restrooms would not be a new CIP project added at this time.

Mr. Urdi spoke in support of renovating the restrooms at the Welcome Center. There was discussion among members of Council and Mr. Urdi.

Soibian Spring said that more public bathrooms would help the community.

There was discussion among members of Council and staff regarding potential infrastructure projects.

The Town Council had consensus that Safety Projects were the highest priority, followed by Bus Shelters, and then the South Main MUP.

Moved by Councilmember Brent Truax
Seconded by Mayor Pro Tem Amanda Rice

Approve the 5-year Capital Improvement Plan.

For (4): Mayor Chris Bubser, Mayor Pro Tem Amanda Rice, Councilmember Brent Truax, and Councilmember John Wentworth

Absent (1): Councilmember Bill Sauser

Carried (4 to 0)

The Mayor called a recess at 7:16 p.m. and the Council reconvened at 7:23 p.m.

8.3 Town of Mammoth Lakes priorities for the Fiscal Year 2025/26 Inyo National Forest Program of Work.

Office of Outdoor Recreation Manager Lawson Reif outlined the information in the staff report. There was discussion among members of Council and staff.

Moved by Mayor Pro Tem Amanda Rice
Seconded by Councilmember Brent Truax

Approve the Town of Mammoth Lakes (TOML) priorities for the FY25/26 Inyo National Forest Program of Work.

For (4): Mayor Chris Bubser, Mayor Pro Tem Amanda Rice, Councilmember Brent Truax, and Councilmember John Wentworth

Absent (1): Councilmember Bill Sauser

Carried (4 to 0)

9. COUNCILMEMBER REPORTS

Councilmember Truax spoke about Deena Kastor.

Councilmember Wentworth attended the Integrated Climate Adaptation Resiliency Program (ICARP) Technical Advisory Committee (TAC) meeting in Sacramento and the Eastern Sierra Council of Governments (ESCOG) meeting.

Mayor Pro Tem Rice attended the Whitmore Pool Party for season passholders.

Mayor Bubser attended the ESCOG meeting, the Eastern Sierra Transit Authority (ESTA) Board meeting, Eastern Sierra Wildfire Alliance subcommittee meetings, and the Wildfire Task Force community barbeque held in Old Mammoth.

10. CLOSED SESSION

At 7:39 p.m. the Mayor announced that the Council would be entering into closed session for the purposes as stated in the agenda.

10.1 Pursuant to Government Code Section 54957.6.(a), Conference with Labor Negotiators, the Town Council will meet with its representatives, Town Manager Rob Patterson, Community and Economic Development Director Nolan Bobroff, Human Resources Manager Amanda Pelham, and Jack Hughes, Partner with Liebert Cassidy Whitmore, with respect to the following Employee Organizations: Mammoth Lakes Police Officers Association.

10.2 CONFERENCE WITH LEGAL COUNSEL--EXISTING LITIGATION (Paragraph 1 of subdivision (d) of Section 54956.9) Name of case: Successors to Jesus Uribe Corona v. Mammoth Lakes Police Department (Case No: 25UCM62)

11. ANNOUNCEMENT OF ACTION TAKEN AFTER CLOSED SESSION

The Council reconvened from closed session at 8:35 p.m. and announced that there was no reportable action taken.

12. ADJOURNMENT

The Council adjourned the meeting at 8:35 p.m.

Jamie Gray, Town Clerk

TOWN COUNCIL STAFF REPORT

Title: Accept the Project Closeout Report for Whitmore Pool Roof Replacement.

Meeting Date: September 17, 2025

Prepared by: Riley Griesenbeck, Facilities and Asset Manager
Megan Chapman, Finance Director

RECOMMENDATION:

Staff recommends:

- Town Council accept the project closeout report for the Whitmore Pool Roof replacement.
- Authorize the Town Manager to make the necessary budget adjustments to close out the project.

BACKGROUND:

The Whitmore Pool roof was damaged on May 13th, 2025, by a severe wind event. On July 16th, 2025, the Council adopted Resolution 25-47 authorizing the emergency replacement of this roof through the procurement of the necessary materials, equipment, and services for the repair without a competitive bidding process. On July 17th, 2025, the Contractor's contract was executed and the materials needed for this replacement were ordered. Materials were delivered to the Contractor on August 8th, 2025. The Contractor began the work of removing and replacing the existing roof on Monday, August 18th, 2025 and completed the replacement on Wednesday, August 20th, 2025. The need for the work authorized by Resolution 25-47 is no longer necessary and the emergency work authorization was ended by Town Council during its September 3rd, 2025 meeting. This work was done to improve the lifespan of the Whitmore Pool facility, and the recently installed metal roof will be more durable and resilient against the strong winds and heavy snow experienced at this location than the asphalt tile roof that was damaged by wind.

FINANCIAL CONSIDERATIONS:

This work was completed in FY 2025-26. Total cost to the Town was $10,000 insurance deductible for the $41,250 roof repair. The predicted useful life of the new roof is 30 years.

PRE-CONSTRUCTION PHOTOS:







CONSTRUCTION PHOTOS:



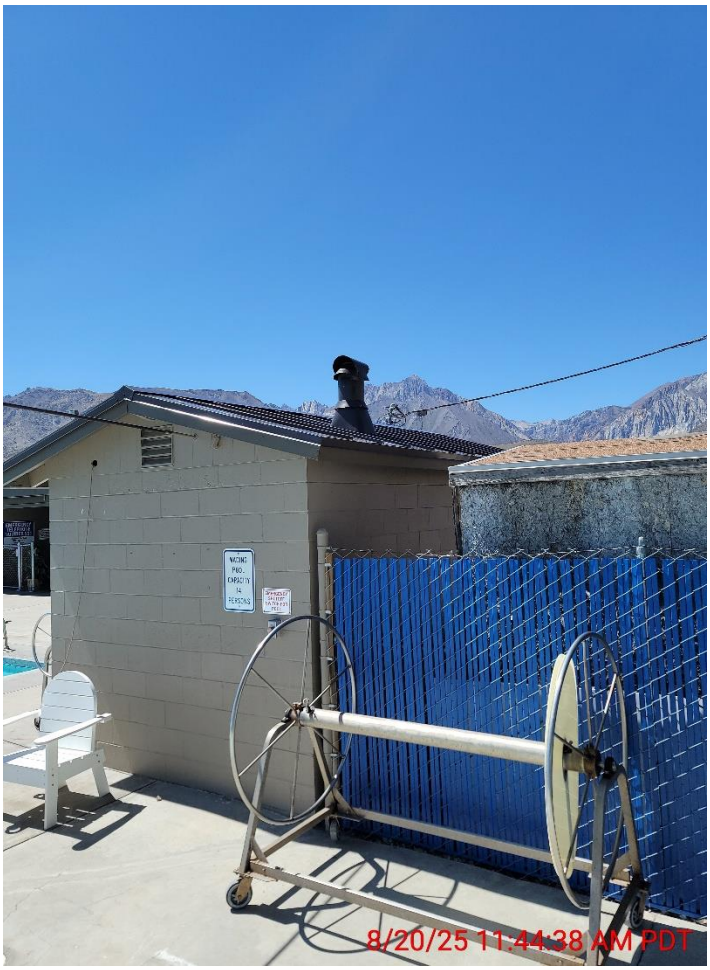




POST-CONSTRUCTION PHOTOS:




8/20/25 11:44:58 AM PDT


8/20/25 11:44:38 AM PDT

RESOLUTION 25-47

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MAMMOTH LAKES, STATE OF CALIFORNIA, FINDING THAT EMERGENCY CIRCUMSTANCES JUSTIFY AWARDING A CONTRACT FOR REPAIR OF THE WIND-DAMAGED WHITMORE POOL ROOF WITHOUT COMPETITIVE BIDDING

WHEREAS, California law generally requires the Town to award contracts for "public projects" in excess of $1,000 to the lowest bidder after the completion of a competitive bidding process; and

WHEREAS, Public Contract Code Section 20168 provides that in case of emergency the Town Council may pass a resolution by a four-fifths vote declaring that the public interest and necessity demand the immediate expenditure of Town funds to safeguard life, health, or property, and that if such a resolution is adopted the Town may expend any sum required in the emergency without complying with competitive bidding requirements; and

WHEREAS, Public Contract Code Section 22050 authorizes the Town Council, with a four-fifths vote, to "repair or replace a public facility, take any directly related and immediate action required by that emergency, and procure the necessary equipment, services, and supplies for those purposes, without giving notice for bids to let contracts" if the Town Council finds, based upon substantial evidence, that the emergency will not permit a delay resulting from a competitive solicitation for bids, and that the action is necessary to respond to the emergency; and

WHEREAS, the Mammoth Lakes Whitmore Pool experienced extreme and unexpected damage due to a wind event on May 13th, 2025; and

WHEREAS, the wind event caused significant damage to Town facilities and infrastructure including asphalt shingles, drip edge, fascia and other building components; and

WHEREAS, the Town Council finds that as a result of the wind-caused damage to the Mammoth Lakes Whitmore Pool and pursuant to Public Contract Code Section 20168 the public interest and necessity demand the immediate expenditure of public money to safeguard life, health, safety, and property in the Town of Mammoth Lakes; and

WHEREAS, the Town Council finds that based on substantial evidence, including without limitation the staff report presented to the Town Council on July 16, 2025, pursuant to Public Contract Code Section 22050, the emergency will not permit a delay resulting from a competitive solicitation for bids, and that responding to the emergency requires repair of public facilities and infrastructure, other directly related and immediate actions, and procurement of the necessary equipment, services, and supplies for those purposes, without a competitive bidding process.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Mammoth Lakes as follows:

Section 1. The foregoing recitals are true and correct and incorporated herein by reference.

Section 2. The Town Council hereby directs and authorizes the Town Manager and Public Works Director to contract for repairs to the Mammoth Lakes Whitmore Pool damaged by a wind event on May 13th, 2025, to take any directly related action, and to procure the necessary equipment, services, and supplies for the repairs, without a competitive bidding process.

Section 3. Pursuant to Public Contract Code Section 22050, the Town Council shall review the emergency action authorized by this resolution at its next regular meeting and at each regular meeting thereafter until the emergency repair work is complete, to determine, by a four-fifths vote, that there is a need to continue the action.

Section 4. The Town Clerk shall certify as to the adoption of this resolution.

APPROVED AND ADOPTED this 16th day of July 2025.

CHRIS BUBSER, Mayor

ATTEST:

JAMIE GRAY, Town Clerk

STATE OF CALIFORNIA)
COUNTY OF MONO) ss.
TOWN OF MAMMOTH LAKES)

I, JAMIE GRAY, Town Clerk of the Town of Mammoth Lakes, DO HEREBY CERTIFY under penalty of perjury that the foregoing is a true and correct copy of Resolution No. 25-47 adopted by the Town Council of the Town of Mammoth Lakes, California, at a meeting thereof held on the 16th day of July 2025, by the following vote:

AYES:	Councilmembers Sauser, Truax, Wentworth, Mayor Pro Tem Rice, and Mayor Bubser
NOES:	None
ABSENT:	None
ABSTAIN:	None
DISQUALIFICATION:	None

JAMIE GRAY, Town Clerk

Mammoth Lakes Town Council
Agenda Action Sheet

Title: Update and Approval to Continue Emergency Installation of Aboveground Waste Oil Tank at 299 Commerce Drive.

Council Meeting Date: 9/17/2025

Prepared by: Riley Griesenbeck, Facilities and Asset Manager

Recommended Motion: Approve findings to continue the authorized emergency installation of an aboveground waste oil tank as provided for in Resolution No. 25-48. This action requires a 4/5ths vote.

Summary: At the Town Yard, located at 299 Commerce Drive, the Town operates an underground waste oil storage tank. This tank is currently out of compliance with numerous sections of the California State Health and Safety Code. Staff were notified about these violations by the Mono County Office of Environmental Health on December 9th, 2024, which listed a total of 6 class 2 violations associated with this tank. The Town, in discussions with Mono County Office of Environmental Health and contractors, determined that the best solution to remedy the violations and maintain the high level of service at the mechanic yard is to install an indoor, above-ground waste oil storage tank and decommission the existing underground tank. On July 16th, 2025, the Council adopted Resolution No. 25-48 authorizing the emergency installation of this aboveground waste oil tank and temporary decommissioning of the current, out of compliance, underground waste oil storage tank through the procurement of the necessary materials, equipment, and services for the scope of work without a competitive bidding process. On July 17th, 2025, the Contractor's contract was executed and the materials needed for this replacement were ordered. Estimated delivery of these materials is by September 19th, 2025, with site preparation work to occur prior to equipment delivery and installation and commissioning to occur directly after delivery. The Mono County Office of Environmental Health issued an approved permit for this work on August 20th, 2025. The need for the work authorized by Resolution No. 25-48 continues to be necessary. A copy of the resolution is attached here for reference.

RESOLUTION 25-48

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MAMMOTH LAKES, STATE OF CALIFORNIA, FINDING THAT EMERGENCY CIRCUMSTANCES JUSTIFY AWARDING A CONTRACT FOR INSTALLATION OF AN ABOVE-GROUND WASTE OIL STORAGE TANK AND DECOMMISSIONING OF EXISTING, NONCOMPLIANT UNDERGROUND STORAGE TANK

WHEREAS, California law generally requires the Town to award contracts for "public projects" in excess of $1,000 to the lowest bidder after the completion of a competitive bidding process; and

WHEREAS, Public Contract Code Section 20168 provides that in case of emergency the Town Council may pass a resolution by a four-fifths vote declaring that the public interest and necessity demand the immediate expenditure of Town funds to safeguard life, health, or property, and that if such a resolution is adopted the Town may expend any sum required in the emergency without complying with competitive bidding requirements; and

WHEREAS, Public Contract Code Section 22050 authorizes the Town Council, with a four-fifths vote, to "repair or replace a public facility, take any directly related and immediate action required by that emergency, and procure the necessary equipment, services, and supplies for those purposes, without giving notice for bids to let contracts" if the Town Council finds, based upon substantial evidence, that the emergency will not permit a delay resulting from a competitive solicitation for bids, and that the action is necessary to respond to the emergency; and

WHEREAS, the existing underground waste oil storage tank at the Mammoth Lakes Town Yard is out of compliance with state and county health and safety codes; and

WHEREAS, the existing storage tank must be removed and replaced with an aboveground storage tank to bring the Town of Mammoth Lakes into compliance with state and county health and safety codes; and

WHEREAS, the Town Council finds that due to the current noncompliance of the waste oil storage tank and pursuant to Public Contract Code Section 20168 the public interest and necessity demand the immediate expenditure of public money to safeguard life, health, safety, and property in the Town of Mammoth Lakes; and

WHEREAS, the Town Council finds that based on substantial evidence, including without limitation the staff report presented to the Town Council on July 16, 2025, pursuant to Public Contract Code Section 22050, the emergency will not permit a delay resulting from a competitive solicitation for bids, and that responding to the emergency requires repair of public facilities and infrastructure, other directly related and immediate actions, and procurement of the necessary equipment, services, and supplies for those purposes, without a competitive bidding process.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Mammoth Lakes as follows:

Section 1. The foregoing recitals are true and correct and incorporated herein by reference.

Section 2. The Town Council hereby directs and authorizes the Town Manager and Public Works Director to contract for installation of an aboveground waste oil storage tank and appurtenant fixtures, to take any directly related action, and to procure the necessary equipment, services, and supplies for the repairs, without a competitive bidding process.

Section 3. Pursuant to Public Contract Code Section 22050, the Town Council shall review the emergency action authorized by this resolution at its next regular meeting and at each regular meeting thereafter until the emergency repair work is complete, to determine, by a four-fifths vote, that there is a need to continue the action.

Section 4. The Town Clerk shall certify as to the adoption of this resolution.

APPROVED AND ADOPTED this 16th day of July 2025.

CHRIS BUBSER, Mayor

ATTEST:

JAMIE GRAY, Town Clerk

STATE OF CALIFORNIA)
COUNTY OF MONO) ss.
TOWN OF MAMMOTH LAKES)

I, JAMIE GRAY, Town Clerk of the Town of Mammoth Lakes, DO HEREBY CERTIFY under penalty of perjury that the foregoing is a true and correct copy of Resolution No. 25-48 adopted by the Town Council of the Town of Mammoth Lakes, California, at a meeting thereof held on the 16th day of July 2025, by the following vote:

AYES:	Councilmembers Sauser, Truax, Wentworth, Mayor Pro Tem Rice, and Mayor Bubser
NOES:	None
ABSENT:	None
ABSTAIN:	None
DISQUALIFICATION:	None

JAMIE GRAY, Town Clerk

Report Criteria:
Report type: Invoice detail
Check.Type = {<>} "Adjustment"

Check Issue Date	Check Nu	Invoice Number	Vendor Nu	Payee	Invoice GL Account	Description	Amount	GL Period
ACCESS APARTMENTS AFFORDABLE HOUSING LLC								
08/28/2025	82825000	1032	19710	ACCESS APARTMENT	245-447-43031	PAY APP #13 - CDBG	342,010.73	08/25
Total ACCESS APARTMENTS AFFORDABLE HOUSING LLC:							342,010.73	
ALLDATA CORP								
08/15/2025	113783	101328061 202	4288	ALLDATA CORP	210-454-43110	SUBSCRIPTION 25/26	1,500.00	08/25
Total ALLDATA CORP:							1,500.00	
AMERIGAS								
08/21/2025	113803	3179071593/20	6982	AMERIGAS	100-434-43404	07/25-POOL	220.53	08/25
08/21/2025	113803	3179099325	6982	AMERIGAS	100-464-43404	07/25-TOWN(U)	14.32	08/25
08/21/2025	113803	317915430	6982	AMERIGAS	858-436-43404	ICE RINK	1,619.83	08/25
08/21/2025	113803	3179333555	6982	AMERIGAS	100-434-43404	07/25-POOL	637.01	08/25
08/21/2025	113803	3179413806	6982	AMERIGAS	100-434-43404	07/25-POOL	726.87	08/25
08/21/2025	113803	3179699424	6982	AMERIGAS	100-434-43404	07/25-POOL	881.16	08/25
08/21/2025	113803	3179881408	6982	AMERIGAS	100-434-43404	POOL	645.70	08/25
08/21/2025	113803	3179909315	6982	AMERIGAS	100-464-43404	07/25-TOWN(T)	17.74	08/25
08/21/2025	113803	3179909316	6982	AMERIGAS	100-464-43404	07/25-TOWN(T)	14.32	08/25
08/21/2025	113803	3179909319	6982	AMERIGAS	100-464-43404	7/25-100 COLLEGE PK	14.32	08/25
08/21/2025	113803	3179909320	6982	AMERIGAS	100-464-43404	07/25-(MAIN/R)	14.32	08/25
08/21/2025	113803	3179909322	6982	AMERIGAS	100-464-43404	07/25-TOWN(S-1)	14.32	08/25
08/21/2025	113803	3179909324/20	6982	AMERIGAS	100-464-43404	07/25-TOWN(T-1)	18.83	08/25
08/21/2025	113803	3179909327	6982	AMERIGAS	100-464-43404	07/25-TOWN(COUNCIL	14.32	08/25
08/21/2025	113803	3179915953	6982	AMERIGAS	100-438-43404	07/25-ESTA BLDG-GE	28.76	08/25
08/21/2025	113803	3179915954	6982	AMERIGAS	210-456-43404	299 COMMERCE	738.77	08/25
08/21/2025	113803	3179957242	6982	AMERIGAS	100-420-43404	POLICE DEPT	193.84	08/25
08/21/2025	113803	3179966915/20	6982	AMERIGAS	100-464-43404	07/25-128 TAVERN #A3	59.30	08/25
08/21/2025	113803	3180008754	6982	AMERIGAS	100-434-43404	POOL	447.95	08/25
08/21/2025	113803	3180213661	6982	AMERIGAS	100-434-43404	POOL	508.33	08/25
08/21/2025	113803	3180263463	6982	AMERIGAS	100-434-43404	POOL	316.01	08/25
Total AMERIGAS:							7,146.55	
ANDREW J. MORRIS,ATTORNEYAT LAW								
08/21/2025	81425000	JULY 2025	10439	ANDREW J. MORRIS,A	100-412-43031	07/25-PWM/E	8,474.20	08/25
Total ANDREW J. MORRIS,ATTORNEYAT LAW:							8,474.20	
ARROW LIFT OF CALIFORNIA								
08/21/2025	81425001	P-SI24949	19760	ARROW LIFT OF CALIF	858-436-43404	CRC	300.00	08/25
Total ARROW LIFT OF CALIFORNIA:							300.00	
AT&T								
08/21/2025	113804	7/25-8983	1447	AT&T	100-420-43404	07/25-TOWN	80.96	08/25
Total AT&T:							80.96	
AXON ENTERPRISES, INC.								
08/21/2025	113805	INUS361683	18717	AXON ENTERPRISES,	100-420-43031	OFFICER SAFETY PLA	6,202.42	08/25

Check Issue Date	Check Nu	Invoice Number	Vendor Nu	Payee	Invoice GL Account	Description	Amount	GL Period
Total AXON ENTERPRISES, INC.:							6,202.42	
BEST BEST & KRIEGER								
08/21/2025	81425002	1036113	33	BEST BEST & KRIEGE	100-412-43031	PUBLIC WORKS	1,327.20	08/25
08/21/2025	81425002	1036114	33	BEST BEST & KRIEGE	100-412-43031	PUBLIC WORKS CLAI	1,718.37	08/25
08/21/2025	81425002	1036115	33	BEST BEST & KRIEGE	100-412-43031	GENERAL CEQA ADVI	1,613.20	08/25
08/21/2025	81425002	1036116	33	BEST BEST & KRIEGE	100-412-43031	APPLICANT REIMBUR	607.50	08/25
08/21/2025	81425002	1036117	33	BEST BEST & KRIEGE	100-412-43031	SNOWCREEK VII HOA	1,700.40	08/25
Total BEST BEST & KRIEGER:							6,966.67	
BISHOP AUTOMOTIVE CENTER								
08/21/2025	81425003	1-79174	18309	BISHOP AUTOMOTIVE	910-000-13003	TIRES	2,463.58	08/25
08/21/2025	81425003	1-79175	18309	BISHOP AUTOMOTIVE	910-000-13003	TIRES	2,046.85	08/25
Total BISHOP AUTOMOTIVE CENTER:							4,510.43	
BLUEBIRD IMAGING								
08/21/2025	113806	6980	8182	BLUEBIRD IMAGING	300-531-43031	BLUEPRINTS	9,108.11	08/25
08/21/2025	113806	6988	8182	BLUEBIRD IMAGING	300-530-43031	BLUEPRINTS	807.05	08/25
Total BLUEBIRD IMAGING:							9,915.16	
BRANDLEY ENGINEERING, INC.								
08/28/2025	82825001	11513	3443	BRANDLEY ENGINEER	220-531-43031	AIRPORT PARKING LO	6,589.35	08/25
08/28/2025	82825001	11514	3443	BRANDLEY ENGINEER	220-531-43031	AIRPORT PARKING LO	24,659.17	08/25
Total BRANDLEY ENGINEERING, INC.:							31,248.52	
BRANDON T JOHNSON								
08/21/2025	81425004	00027	19821	BRANDON T JOHNSO	210-456-43031	ELECTRICAL SERVICE	1,105.00	08/25
Total BRANDON T JOHNSON:							1,105.00	
BROOKE PITMAN								
08/21/2025	113807	08052025	19875	BROOKE PITMAN	858-436-43150	PER DIEM	546.00	08/25
Total BROOKE PITMAN:							546.00	
BUCHER MUNICIPAL NORTH AMERICA, INC.								
08/21/2025	113808	INV-00000693	18537	BUCHER MUNICIPAL N	910-000-13003	PARTS	1,337.56	08/25
08/21/2025	113808	INV-00001328	18537	BUCHER MUNICIPAL N	910-000-13003	PARTS	1,472.24	08/25
08/21/2025	113808	INV-00002661	18537	BUCHER MUNICIPAL N	910-000-13003	PARTS	432.32	08/25
08/21/2025	113808	INV-00002837	18537	BUCHER MUNICIPAL N	910-000-13003	PARTS	874.29	08/25
Total BUCHER MUNICIPAL NORTH AMERICA, INC.:							4,116.41	
BURTON'S FIRE INC.								
08/21/2025	81425005	68923	6202	BURTON'S FIRE INC.	910-000-13003	PARTS	100.27	08/25
Total BURTON'S FIRE INC.:							100.27	
BUSWEST								
08/21/2025	113809	XA410060829:	7396	BUSWEST	910-000-13003	PARTS	99.61	08/25
08/21/2025	113809	XA410061103:	7396	BUSWEST	910-000-13003	PARTS	114.88	08/25

Check Issue Date	Check Nu	Invoice Number	Vendor Nu	Payee	Invoice GL Account	Description	Amount	GL Period
Total BUSWEST:							214.49	
BY MONNEY, INC. DBA PRINT FELLOWS								
08/15/2025	113784	2838	19780	BY MONNEY, INC. DBA	100-413-42030	VEHICLE DECAL	456.00	08/25
Total BY MONNEY, INC. DBA PRINT FELLOWS:							456.00	
CALIF JOINT POWERS INSURANCE AUTHORITY								
08/15/2025	113785	PROP00065	1468	CALIF JOINT POWERS	100-416-43106	2025/26 PROPERTY IN	248,458.00	08/25
08/21/2025	113810	PRIM-00064	1468	CALIF JOINT POWERS	100-416-43106	FY 25/26 WORKERS C	1,332,011.00	08/25
Total CALIF JOINT POWERS INSURANCE AUTHORITY:							1,580,469.00	
CALIFORNIA BUILDING OFFICIALS								
08/21/2025	113811	19430	10769	CALIFORNIA BUILDING	100-442-43150	EDUCATION-WEBINAR	270.00	08/25
Total CALIFORNIA BUILDING OFFICIALS:							270.00	
CAMARGO-AGUILOR, SERGIO								
08/28/2025	113840	08112025	19466	CAMARGO-AGUILOR,	210-452-43031	HAZMAT ENDORSEME	51.75	08/25
Total CAMARGO-AGUILOR, SERGIO:							51.75	
CANON FINANCIAL SERVICES, INC								
08/21/2025	81425006	41461667	19353	CANON FINANCIAL SE	100-416-46010	JULY 2025	369.75	08/25
08/21/2025	81425006	41461668	19353	CANON FINANCIAL SE	100-416-46010	JULY 2025	2,882.51	08/25
08/21/2025	81425006	41545146	19353	CANON FINANCIAL SE	100-416-46010	AUGUST 2025	342.71	08/25
Total CANON FINANCIAL SERVICES, INC:							3,594.97	
CASELLE INC.								
08/28/2025	113841	INV-06806	10606	CASELLE INC.	100-418-45050	JULY 2025	4,343.00	08/25
08/28/2025	113841	INV-09431	10606	CASELLE INC.	100-418-45050	AUGUST 2025	4,343.00	08/25
Total CASELLE INC.:							8,686.00	
CHRISTY BELT								
08/21/2025	113812	08112025	19874	CHRISTY BELT	001-000-10760	OVERPAYMENT REFU	444.26	08/25
Total CHRISTY BELT:							444.26	
COLANTUONO, HIGHSMITH & WHATLEY, PC								
08/28/2025	82825002	66332	18736	COLANTUONO, HIGHS	100-480-43031	MAIN ST TAXPAYER A	78.00	08/25
08/28/2025	82825002	66333	18736	COLANTUONO, HIGHS	100-480-43031	07/25 MAIN ST TAXPAY	379.00	08/25
Total COLANTUONO, HIGHSMITH & WHATLEY, PC:							457.00	
COLE PRO MEDIA CORP								
08/28/2025	113842	4878	19819	COLE PRO MEDIA CO	100-420-43031	TRANSPARENCY ADVI	1,500.00	08/25
Total COLE PRO MEDIA CORP:							1,500.00	
CORONADO, MARK								
08/21/2025	113813	4-MML-2	19763	CORONADO, MARK	245-445-43035	LEASE TO LOCALS	6,750.00	08/25
Total CORONADO, MARK:							6,750.00	

Check Issue Date	Check Nu	Invoice Number	Vendor Nu	Payee	Invoice GL Account	Description	Amount	GL Period
DAYSMART SOFTWARE								
08/21/2025	113814	INV01500130	19303	DAYSMART SOFTWAR	100-432-43031	JULY 2025	420.59	08/25
Total DAYSMART SOFTWARE:							420.59	
DESIGNS UNLIMITED SCREEN PRINTS								
08/21/2025	113815	919747	63	DESIGNS UNLIMITED	100-417-43140	UNIFORM	70.00	08/25
08/28/2025	113843	919748	63	DESIGNS UNLIMITED	100-415-42006	UNIFORM	70.00	08/25
Total DESIGNS UNLIMITED SCREEN PRINTS:							140.00	
DIY HOME CENTER								
08/21/2025	113816	166212	5476	DIY HOME CENTER	100-420-42007	MAINT SUPPLIES	56.15	08/25
08/21/2025	113816	166327	5476	DIY HOME CENTER	100-438-42007	MAINT SUPPLIES	14.52	08/25
08/21/2025	113816	166330	5476	DIY HOME CENTER	100-475-42007	MAINT SUPPLIES	69.78	08/25
08/21/2025	113816	166408	5476	DIY HOME CENTER	100-438-42007	MAINT SUPPLIES	27.13	08/25
08/21/2025	113816	166850	5476	DIY HOME CENTER	100-434-45080	MAINT SUPPLIES	17.80	08/25
08/21/2025	113816	166974	5476	DIY HOME CENTER	100-464-42007	MAINT SUPPLIES	17.44	08/25
08/21/2025	113816	167104	5476	DIY HOME CENTER	215-511-42026	MAINT. SUPPLIES	40.72	08/25
08/21/2025	113816	167256	5476	DIY HOME CENTER	100-467-42007	MAINT SUPPLIES	2.32	08/25
08/21/2025	113816	167315	5476	DIY HOME CENTER	220-471-42007	MAINT. SUPPLIES	89.52	08/25
08/21/2025	113816	167363	5476	DIY HOME CENTER	100-434-40000	MAINT. SUPPLIES	23.66	08/25
08/21/2025	113816	167388	5476	DIY HOME CENTER	100-434-45080	MAINT. SUPPLIES	39.78	08/25
08/21/2025	113816	167393	5476	DIY HOME CENTER	210-454-42002	MAINT SUPPLIES	38.78	08/25
08/21/2025	113816	167493	5476	DIY HOME CENTER	100-434-45080	MAINT. SUPPLIES	21.75	08/25
08/21/2025	113816	167509	5476	DIY HOME CENTER	100-432-42008	MAINT. SUPPLIES	34.90	08/25
08/21/2025	113816	167566	5476	DIY HOME CENTER	100-432-42008	MAINT SUPPLIES	48.47	08/25
08/21/2025	113816	167570	5476	DIY HOME CENTER	100-438-42007	MAINT SUPPLIES	32.92	08/25
08/21/2025	113816	167580	5476	DIY HOME CENTER	100-438-42007	MAINT SUPPLIES	18.02	08/25
08/21/2025	113816	167846	5476	DIY HOME CENTER	100-467-42007	MAINT SUPPLIES	16.85	08/25
08/21/2025	113816	168082	5476	DIY HOME CENTER	100-434-42007	PARTS/SUPPLIES	49.39	08/25
08/21/2025	113816	168263	5476	DIY HOME CENTER	100-464-42007	PARTS/SUPPLIES	50.41	08/25
08/21/2025	113816	168384	5476	DIY HOME CENTER	100-432-42008	PARTS SUPPLIES	4.84	08/25
08/21/2025	113816	168387	5476	DIY HOME CENTER	100-464-42007	PARTS/SUPPLIES	133.80	08/25
08/21/2025	113816	168475	5476	DIY HOME CENTER	100-467-42007	PARTS/SUPPLES	3.86	08/25
08/21/2025	113816	168684	5476	DIY HOME CENTER	100-434-45080	PARTS/SUPPLIES	41.15	08/25
08/21/2025	113816	168861	5476	DIY HOME CENTER	220-471-42007	PARTS/SUPPLIES	31.76	08/25
08/21/2025	113816	168889	5476	DIY HOME CENTER	220-471-42007	PARTS/SUPPLIES	137.04	08/25
08/21/2025	113816	169061	5476	DIY HOME CENTER	100-464-42007	PARTS/SUPPLIES	54.28	08/25
08/21/2025	113816	169063	5476	DIY HOME CENTER	100-464-42007	PARTS/SUPPLIES	54.27	08/25
08/21/2025	113816	169134	5476	DIY HOME CENTER	100-467-42007	PARTS/SUPPLIES	9.20	08/25
08/21/2025	113816	169171	5476	DIY HOME CENTER	100-467-42007	PARTS/SUPPLIES	16.47	08/25
08/21/2025	113816	169238	5476	DIY HOME CENTER	858-436-42007	PARTS/SUPPLIES	12.60	08/25
08/28/2025	113844	166807	5476	DIY HOME CENTER	100-438-45080	MAINT SUPPLIES	13.57	08/25
08/28/2025	113844	166810	5476	DIY HOME CENTER	100-460-43031	MAINT SUPPLIES	43.63	08/25
08/28/2025	113844	166812	5476	DIY HOME CENTER	100-460-43031	MAINT SUPPLIES	252.05	08/25
08/28/2025	113844	166860	5476	DIY HOME CENTER	100-460-42007	MAINT SUPPLIES	21.39	08/25
08/28/2025	113844	167162	5476	DIY HOME CENTER	100-434-45080	MAINT. SUPPLIES	15.51	08/25
08/28/2025	113844	167420	5476	DIY HOME CENTER	210-450-42022	MAINT SUPPLIES	53.30	08/25
08/28/2025	113844	167631	5476	DIY HOME CENTER	100-460-43031	MAINT SUPPLIES	23.25	08/25
08/28/2025	113844	167666	5476	DIY HOME CENTER	100-460-43031	MAINT SUPPLIES	14.54	08/25
08/28/2025	113844	167741	5476	DIY HOME CENTER	100-460-43031	MAINT SUPPLIES	14.54	08/25
08/28/2025	113844	167793	5476	DIY HOME CENTER	100-460-42007	MAINT SUPPLIES	6.29	08/25
08/28/2025	113844	167978	5476	DIY HOME CENTER	100-420-42007	PARTS/SUPPLIES	31.00	08/25
08/28/2025	113844	168119	5476	DIY HOME CENTER	210-456-42007	PARTS/SUPPLIES	8.72	08/25
08/28/2025	113844	168197	5476	DIY HOME CENTER	210-457-43031	PARTS/SUPPLIES	8.72	08/25
08/28/2025	113844	168334	5476	DIY HOME CENTER	100-464-42007	PARTS/SUPPPLIES	97.91	08/25
08/28/2025	113844	168397	5476	DIY HOME CENTER	100-464-42007	PARTS/SUPPLIES	17.89	08/25

Check Issue Date	Check Nu	Invoice Number	Vendor Nu	Payee	Invoice GL Account	Description	Amount	GL Period
08/28/2025	113844	168433	5476	DIY HOME CENTER	100-420-42007	PARTS/SUPPLIES	8.72	08/25
08/28/2025	113844	168629	5476	DIY HOME CENTER	210-450-42022	PARTS SUPPLIES	43.50	08/25
08/28/2025	113844	168694	5476	DIY HOME CENTER	210-450-42022	PARTS/SUPPLIES	73.42	08/25
08/28/2025	113844	168729	5476	DIY HOME CENTER	100-434-45080	PARTS/SUPPLIES	48.42	08/25
08/28/2025	113844	168765	5476	DIY HOME CENTER	100-464-42007	PARTS/SUPPLIES	29.00	08/25
08/28/2025	113844	168777	5476	DIY HOME CENTER	210-450-46200	PARTS/SUPPLIES	21.32	08/25
08/28/2025	113844	168779	5476	DIY HOME CENTER	100-464-42007	PARTS/SUPPLIES	13.57	08/25
08/28/2025	113844	168791	5476	DIY HOME CENTER	210-450-42022	PARTS/SUPPLIES	23.25	08/25
08/28/2025	113844	168806	5476	DIY HOME CENTER	210-456-42007	PARTS/SUPPLIES	20.35	08/25
08/28/2025	113844	168818	5476	DIY HOME CENTER	210-456-42007	PARTS/SUPPLIES	84.29	08/25
08/28/2025	113844	168821	5476	DIY HOME CENTER	100-464-42007	PARTS/SUPPLIES	1.31	08/25
08/28/2025	113844	168865	5476	DIY HOME CENTER	100-438-42007	PARTS/SUPPLIES	31.98	08/25
08/28/2025	113844	169221	5476	DIY HOME CENTER	100-420-42007	PARTS/SUPPLIES	10.66	08/25
08/28/2025	113844	169335	5476	DIY HOME CENTER	100-464-42007	PARTS/SUPPLIES	8.71	08/25
Total DIY HOME CENTER:							2,250.39	
EL SOL DE LA SIERRA								
08/21/2025	81425007	00003859	7831	EL SOL DE LA SIERRA	100-413-43130	07/25-DYK	209.16	08/25
Total EL SOL DE LA SIERRA:							209.16	
EMANUELS JONES AND ASSOCIATES LLC								
08/28/2025	82825003	F25 08 07	19350	EMANUELS JONES AN	100-416-43031	LOBBYING FEES	3,450.00	08/25
Total EMANUELS JONES AND ASSOCIATES LLC:							3,450.00	
EMPIRE SOUTHWEST								
08/28/2025	113845	EMSL0009088	19724	EMPIRE SOUTHWEST	915-570-48200	EQUIPMENT/PARTS	24,341.35	08/25
08/28/2025	113845	EMWK405260	19724	EMPIRE SOUTHWEST	210-454-43031	EQUIPMENT SERVICIN	1,338.68	08/25
Total EMPIRE SOUTHWEST:							25,680.03	
EMPLOYEE RELATIONS								
08/21/2025	81425008	99629	10338	EMPLOYEE RELATION	100-417-43140	BACKGROUND CHECK	421.33	08/25
Total EMPLOYEE RELATIONS:							421.33	
ESTA								
08/28/2025	113846	250806-01	7884	ESTA	100-475-43031	JULY 2025 ROUTE HO	134,756.08	08/25
08/28/2025	113846	250818-01	7884	ESTA	100-475-43031	BLUESAPALOOZA TRA	18,142.50	08/25
Total ESTA:							152,898.58	
FEDERAL EXPRESS CORP								
08/28/2025	113847	8-920-82300	717	FEDERAL EXPRESS C	100-420-42005	SHIPPING CHARGES	36.78	08/25
08/28/2025	113847	8-934-40110	717	FEDERAL EXPRESS C	100-420-42005	SHIPPING CHARGES	47.28	08/25
08/28/2025	113847	8-948-88548	717	FEDERAL EXPRESS C	100-420-42005	SHIPPING CHARGES	36.78	08/25
Total FEDERAL EXPRESS CORP:							120.84	
FLOYD, ALLISON								
08/21/2025	81425009	08042025	19428	FLOYD, ALLISON	100-417-43150	EDUCATION REIMBUR	998.00	08/25
Total FLOYD, ALLISON:							998.00	
FRONTIER COMMUNICATIONS								
08/21/2025	113817	08/25 7493	10869	FRONTIER COMMUNIC	100-464-43404	08/25-TOWN	91.71	08/25

Check Issue Date	Check Nu	Invoice Number	Vendor Nu	Payee	Invoice GL Account	Description	Amount	GL Period
08/21/2025	113817	7.25-3636	10869	FRONTIER COMMUNIC	100-420-43404	7-25-PD	338.61	08/25
08/28/2025	113848	08/25 3636	10869	FRONTIER COMMUNIC	100-420-43404	8/25-PD	338.61	08/25
Total FRONTIER COMMUNICATIONS:							768.93	
GAIL MATERIALS Inc								
08/28/2025	82825004	1843	19842	GAIL MATERIALS Inc	300-531-43031	PRO GOLD INFIELD MI	1,138.83	08/25
08/28/2025	82825004	1877	19842	GAIL MATERIALS Inc	300-531-43031	PRO GOLD INFIELD MI	1,142.09	08/25
08/28/2025	82825004	1844	19842	GAIL MATERIALS Inc	300-531-43031	PRO GOLD INFIELD MI	1,125.78	08/25
08/28/2025	82825004	1866	19842	GAIL MATERIALS Inc	300-531-43031	PRO GOLD INFIELD MI	1,215.22	08/25
Total GAIL MATERIALS Inc:							4,621.92	
GRANITE DATA SOLUTIONS								
08/15/2025	113786	IN100434	18359	GRANITE DATA SOLUT	100-418-48800	PARTS/SUPPLIES	692.37	08/25
08/21/2025	113818	IN100438-1	18359	GRANITE DATA SOLUT	100-418-48800	PARTS/SUPPLIES	279.38	08/25
08/21/2025	113818	IN101338-1	18359	GRANITE DATA SOLUT	100-418-48800	PARTS/SUPPLIES	346.18	08/25
Total GRANITE DATA SOLUTIONS:							1,317.93	
GRAY'S GRASSHOPPER INC.								
08/21/2025	81425010	15381	19659	GRAY'S GRASSHOPPE	210-457-43031	JULY 25 LANDSCAPE	7,765.00	08/25
Total GRAY'S GRASSHOPPER INC.:							7,765.00	
GREAT BASIN UNIFIED AIR POLLUTION CONTRO								
08/21/2025	113819	1900-00-25	4136	GREAT BASIN UNIFIED	300-531-43031	ATC PERMIT FEE	2,250.00	08/25
Total GREAT BASIN UNIFIED AIR POLLUTION CONTRO:							2,250.00	
GROUND UP CLIMBING GUIDES, LLC								
08/21/2025	113820	1427	18262	GROUND UP CLIMBIN	100-432-43031	CLIMBING CAMP REC	4,320.00	08/25
08/21/2025	113820	1451	18262	GROUND UP CLIMBIN	100-432-43031	CLIMBING CAMP REC	4,320.00	08/25
Total GROUND UP CLIMBING GUIDES, LLC:							8,640.00	
H.D. INDUSTRIES, INC.								
08/28/2025	113849	36379	5882	H.D. INDUSTRIES, INC.	210-450-42025	GEO TECH MEMBRAN	3,504.39	08/25
Total H.D. INDUSTRIES, INC.:							3,504.39	
HARDESTY, SCOTT								
08/21/2025	113821	08212025	19876	HARDESTY, SCOTT	900-000-28012	GP25-002 GRADING B	45,913.00	08/25
Total HARDESTY, SCOTT:							45,913.00	
HIGH COUNTRY LUMBER								
08/21/2025	113822	553835	830	HIGH COUNTRY LUMB	220-471-42007	PARTS/SUPPLIES	14.07	08/25
08/21/2025	113822	93042	830	HIGH COUNTRY LUMB	100-464-42007	SUPPLIES	21.54	08/25
08/21/2025	113822	93239	830	HIGH COUNTRY LUMB	100-460-43031	SUPPLIES	206.82	08/25
08/21/2025	113822	93469	830	HIGH COUNTRY LUMB	100-464-42007	TOOLS/SUPPLIES	22.62	08/25
08/21/2025	113822	93898	830	HIGH COUNTRY LUMB	100-467-42007	PARTS/SUPPLIES	17.22	08/25
08/21/2025	113822	94242	830	HIGH COUNTRY LUMB	910-000-13003	PARTS/SUPPLIES	646.46	08/25
08/21/2025	113822	94528	830	HIGH COUNTRY LUMB	220-471-42007	PARTS/SUPPLIES	37.43	08/25
08/21/2025	113822	95003	830	HIGH COUNTRY LUMB	100-464-42007	PARTS/SUPPLIES	79.56	08/25
08/21/2025	113822	95081	830	HIGH COUNTRY LUMB	220-471-42007	PARTS/SUPPLIES	244.60	08/25
08/28/2025	113850	92649	830	HIGH COUNTRY LUMB	210-450-45224	PARTS/SUPPLIES	39.61	08/25
08/28/2025	113850	93156	830	HIGH COUNTRY LUMB	100-460-42007	PARTS/SUPPLIES	31.31	08/25

Check Issue Date	Check Nu	Invoice Number	Vendor Nu	Payee	Invoice GL Account	Description	Amount	GL Period
08/28/2025	113850	93158	830	HIGH COUNTRY LUMB	100-460-42007	SUPPLIES/PARTS	205.04	08/25
08/28/2025	113850	93210	830	HIGH COUNTRY LUMB	100-460-42007	PARTS/SUPPLIES	99.36	08/25
08/28/2025	113850	94233	830	HIGH COUNTRY LUMB	300-531-43031	PARTS/SUPPLIES	2,435.72	08/25
08/28/2025	113850	94959	830	HIGH COUNTRY LUMB	210-450-45224	PARTS/SUPPLIES	32.71	08/25
08/28/2025	113850	95045	830	HIGH COUNTRY LUMB	100-464-42007	PARTS/SUPPLIES	79.72	08/25
08/28/2025	113850	95142	830	HIGH COUNTRY LUMB	210-450-46200	PARTS/SUPPLIES	427.75	08/25
08/28/2025	113850	95146	830	HIGH COUNTRY LUMB	100-464-42007	PARTS/SUPPLIES	21.54	08/25
08/28/2025	113850	95151	830	HIGH COUNTRY LUMB	100-464-42007	PARTS/SUPPLIES	940.98	08/25
08/28/2025	113850	95457	830	HIGH COUNTRY LUMB	100-464-42007	PARTS/SUPPLIES	51.68	08/25
08/28/2025	113850	95506	830	HIGH COUNTRY LUMB	100-464-42007	PARTS/SUPPLIES	11.84	08/25
08/28/2025	113850	95555	830	HIGH COUNTRY LUMB	210-450-42022	PARTS/SUPPLIES	51.68	08/25
08/28/2025	113850	95558	830	HIGH COUNTRY LUMB	210-450-40000	PARTS/SUPPLIES	5.81	08/25
08/28/2025	113850	95610	830	HIGH COUNTRY LUMB	210-450-42022	PARTS/SUPPLIES	215.48	08/25
Total HIGH COUNTRY LUMBER:							5,940.55	
HMC GROUP								
08/21/2025	81425011	180837	10804	HMC GROUP	300-531-43031	CRC PH 2 TI PRO SER	2,700.00	08/25
08/21/2025	81425011	180838	10804	HMC GROUP	300-531-43031	CRC PH 2 TI PRO SER	9,152.50	08/25
08/21/2025	81425011	180839	10804	HMC GROUP	300-531-43031	CIVIC CENTER PRO S	24,725.81	08/25
08/21/2025	81425011	180841	10804	HMC GROUP	300-531-43031	MACC PRO SERVICES	19,991.40	08/25
08/21/2025	81425011	180842	10804	HMC GROUP	300-531-43031	CHILDCARE TI PRO SE	19,380.00	08/25
Total HMC GROUP:							75,949.71	
HOMETOWN MANUFACTURING INC.								
08/21/2025	113823	INV476	19426	HOMETOWN MANUFA	910-000-13003	PARTS	109.73	08/25
08/28/2025	113851	INV346	19426	HOMETOWN MANUFA	910-000-13003	PARTS	319.40	08/25
Total HOMETOWN MANUFACTURING INC.:							429.13	
HYDRAULIC CONTROLS, INC								
08/21/2025	81425012	02895519	948	HYDRAULIC CONTROL	910-000-13003	PARTS	98.45	08/25
08/21/2025	81425012	02898350	948	HYDRAULIC CONTROL	910-000-13003	PARTS	437.48	08/25
08/21/2025	81425012	02904145	948	HYDRAULIC CONTROL	910-000-13003	PARTS	382.31	08/25
Total HYDRAULIC CONTROLS, INC:							918.24	
INTERNATIONAL CODE COUNCIL INC								
08/21/2025	113824	1002100940	19164	INTERNATIONAL COD	100-442-43110	SUBSCRIPTION	963.97	08/25
Total INTERNATIONAL CODE COUNCIL INC:							963.97	
JIM CHARLON FORD, INC.								
08/21/2025	113825	67228	19138	JIM CHARLON FORD, I	910-000-13003	PARTS	210.37	08/25
Total JIM CHARLON FORD, INC.:							210.37	
JWH HOMES, INC.								
08/21/2025	113826	07152025	10388	JWH HOMES, INC.	900-000-28028	RELEASE OF LANDSC	24,570.00	08/25
Total JWH HOMES, INC.:							24,570.00	
KAYLOR, LARA								
08/21/2025	113827	008	19702	KAYLOR, LARA	100-413-43031	07/25 COMMUNICATIO	3,467.00	08/25
Total KAYLOR, LARA:							3,467.00	

Check Issue Date	Check Nu	Invoice Number	Vendor Nu	Payee	Invoice GL Account	Description	Amount	GL Period
KIMBALL-MIDWEST								
08/21/2025	81425013	103615334	4812	KIMBALL-MIDWEST	910-000-13003	PARTS	968.86	08/25
08/21/2025	81425013	103615780	4812	KIMBALL-MIDWEST	910-000-13003	PARTS	1,846.56	08/25
08/21/2025	81425013	103616552	4812	KIMBALL-MIDWEST	910-000-13003	PARTS	2,017.95	08/25
08/21/2025	81425013	103616950	4812	KIMBALL-MIDWEST	910-000-13003	PARTS	183.75	08/25
08/21/2025	81425013	103639790	4812	KIMBALL-MIDWEST	910-000-13003	PARTS	79.57	08/25
08/21/2025	81425013	103644425	4812	KIMBALL-MIDWEST	910-000-13003	PARTS	65.40	08/25
08/21/2025	81425013	103644845	4812	KIMBALL-MIDWEST	910-000-13003	PARTS	118.35	08/25
08/21/2025	81425013	103651196	4812	KIMBALL-MIDWEST	910-000-13003	PARTS	534.87	08/25
08/21/2025	81425013	103659597	4812	KIMBALL-MIDWEST	910-000-13003	PARTS	1,731.76	08/25
08/28/2025	82825005	103592357	4812	KIMBALL-MIDWEST	910-000-13003	PARTS	1,959.08	08/25
Total KIMBALL-MIDWEST:							9,506.15	
KIMLEY-HORN AND ASSOC., INC.								
08/21/2025	113828	32674315	18739	KIMLEY-HORN AND AS	300-531-43031	PROFESSIONAL SERV	16,108.75	08/25
08/21/2025	113828	32674488	18739	KIMLEY-HORN AND AS	300-531-43031	PROFESSIONAL SERV	5,214.00	08/25
08/21/2025	113828	32927501	18739	KIMLEY-HORN AND AS	300-531-43031	PROFESSIONAL SERV	11,212.50	08/25
Total KIMLEY-HORN AND ASSOC., INC.:							32,535.25	
KUBISKE FAMILY TRUST								
08/21/2025	113829	06262025	19872	KUBISKE FAMILY TRU	001-000-10760	OVERPAYMENT REFU	2,000.00	08/25
Total KUBISKE FAMILY TRUST:							2,000.00	
KURNIK PROPERTIES, LLC								
08/21/2025	113830	SEPTEMBER 2	19406	KURNIK PROPERTIES,	210-450-43031	EQUIPMENT STORAG	438.00	08/25
Total KURNIK PROPERTIES, LLC:							438.00	
LARSON TRUST								
08/21/2025	113831	07082025	19873	LARSON TRUST	001-000-10760	OVERPAYMENT REFU	1,245.92	08/25
Total LARSON TRUST:							1,245.92	
LEHMAN CONSTRUCTION, INC								
08/21/2025	81425014	PROGRESS P	19754	LEHMAN CONSTRUCTI	300-531-43031	CRC INTERIOR	196,789.37	08/25
Total LEHMAN CONSTRUCTION, INC:							196,789.37	
LEMUS, RIGOBERTO								
08/28/2025	113852	08122025	18461	LEMUS, RIGOBERTO	210-452-43031	BACKGROUND CHECK	85.25	08/25
Total LEMUS, RIGOBERTO:							85.25	
LUTTRELL HOLDINGS IIM LLC								
08/28/2025	82825006	19078	19462	LUTTRELL HOLDINGS	100-442-43031	06/13/2025-LIZBETH A	900.00	08/25
08/28/2025	82825006	19296	19462	LUTTRELL HOLDINGS	100-442-43031	06/27/2025-LIZBETH A	1,500.00	08/25
08/28/2025	82825006	19209	19462	LUTTRELL HOLDINGS	100-442-43031	06/20/2025-LIZBETH A	1,200.00	08/25
08/28/2025	82825006	19653	19462	LUTTRELL HOLDINGS	100-442-43031	TEMP BUILDING DEPT	1,500.00	08/25
08/28/2025	82825006	19753	19462	LUTTRELL HOLDINGS	100-442-43031	TEMP BUILDING DEPT	1,350.00	08/25
08/28/2025	82825006	19854	19462	LUTTRELL HOLDINGS	100-442-43031	TEMP BUILDING DEPT	1,350.00	08/25
08/28/2025	82825006	19939	19462	LUTTRELL HOLDINGS	100-442-43031	TEMP BUILDING DEPT	1,500.00	08/25
08/28/2025	82825006	19484	19462	LUTTRELL HOLDINGS	100-442-43031	07/06/2025-LIZBETH A	1,200.00	08/25
08/28/2025	82825006	19570	19462	LUTTRELL HOLDINGS	100-442-43031	07/13/2025-LIZBETH A	1,500.00	08/25
08/28/2025	82825006	19393	19462	LUTTRELL HOLDINGS	100-442-43031	06/23/2025-LIZBETH A	1,462.50	08/25

Check Issue Date	Check Nu	Invoice Number	Vendor Nu	Payee	Invoice GL Account	Description	Amount	GL Period
Total LUTTRELL HOLDINGS IIM LLC:							13,462.50	
LYDIA QUARTUCI								
08/28/2025	113853	07182025	19878	LYDIA QUARTUCI	001-000-10760	REFUND OVERPAYME	318.96	08/25
Total LYDIA QUARTUCI:							318.96	
MAMMOTH BUSINESS ESSENTIALS								
08/28/2025	113854	11708	18730	MAMMOTH BUSINESS	100-416-42002	SUPPLIES	39.87	08/25
Total MAMMOTH BUSINESS ESSENTIALS:							39.87	
MAMMOTH CHEVRON INC.								
08/28/2025	113855	15101	2812	MAMMOTH CHEVRON	100-420-43031	FUEL - 07/25	14.00	08/25
Total MAMMOTH CHEVRON INC.:							14.00	
MAMMOTH CLUB VOLLEYBALL								
08/21/2025	113832	06022025	10785	MAMMOTH CLUB VOL	100-432-44330	SCHOLARSHIP REIMB	1,618.00	08/25
Total MAMMOTH CLUB VOLLEYBALL:							1,618.00	
MAMMOTH COMMUNITY WATER DISTRICT								
08/28/2025	113856	04304	308	MAMMOTH COMMUNI	100-434-43031	LAB TESTING	137.04	08/25
Total MAMMOTH COMMUNITY WATER DISTRICT:							137.04	
MAMMOTH COMMUNITY WATER DISTRICT UTILITY								
08/28/2025	113857	INV-00000466	97	MAMMOTH COMMUNI	300-531-43031	UTILITY SERVICES MA	614.00	08/25
Total MAMMOTH COMMUNITY WATER DISTRICT UTILITY:							614.00	
MAMMOTH DISPOSAL, INC.								
08/21/2025	113833	1361890U014	94	MAMMOTH DISPOSAL,	205-490-43404	07/25-WHITMORE BAL	1,041.13	08/25
08/21/2025	113833	1361894U014	94	MAMMOTH DISPOSAL,	205-490-43404	SHADY REST - TRASH	1,319.73	08/25
08/21/2025	113833	1363069U014	94	MAMMOTH DISPOSAL,	205-490-42030	WAGON WHEEL - TRA	686.94	08/25
Total MAMMOTH DISPOSAL, INC.:							3,047.80	
MAMMOTH HOSPITAL								
08/21/2025	113726	210033796	7376	MAMMOTH HOSPITAL	100-420-43031	MEDICAL EXAM	597.80-	08/25
08/21/2025	113726	210034526	7376	MAMMOTH HOSPITAL	100-420-43031	MEDICAL EXAM	200.90-	08/25
08/21/2025	113726	00006	7376	MAMMOTH HOSPITAL	100-420-43150	08/24-SVCS	1,050.00-	08/25
08/21/2025	113834	210033796	7376	MAMMOTH HOSPITAL	100-420-43031	MEDICAL EXAM	597.80	08/25
08/21/2025	113834	210034526	7376	MAMMOTH HOSPITAL	100-420-43031	MEDICAL EXAM	200.90	08/25
08/21/2025	113834	210035409	7376	MAMMOTH HOSPITAL	100-420-43031	MEDICAL EXAM	7,000.00	08/25
Total MAMMOTH HOSPITAL:							5,950.00	
MAMMOTH LAKES HOUSING,INC								
08/21/2025	81425015	637	6441	MAMMOTH LAKES HO	245-447-43031	ACTIVITY DELIVERY	6,177.00	08/25
Total MAMMOTH LAKES HOUSING,INC:							6,177.00	
MAMMOTH LAKES RECREATION								
08/21/2025	81425016	3052	10529	MAMMOTH LAKES RE	100-413-43031	WILDFIRE TASK FORC	40.00	08/25

Check Issue Date	Check Nu	Invoice Number	Vendor Nu	Payee	Invoice GL Account	Description	Amount	GL Period
Total MAMMOTH LAKES RECREATION:							40.00	
MAMMOTH LAKES TOURISM-TBID								
08/21/2025	81425017	JULY-2 2025	8858	MAMMOTH LAKES TO	218-480-49020	TBID PASS THROUGH	312,887.81	08/25
Total MAMMOTH LAKES TOURISM-TBID:							312,887.81	
MAMMOTH LAKES TRAILS AND PUBLIC ACCESS								
08/28/2025	82825007	054_09-8	7566	MAMMOTH LAKES TR	215-511-43031	MLTPA CONTRACT	5,164.80	08/25
08/28/2025	82825007	054_10-1	7566	MAMMOTH LAKES TR	215-511-43031	MLTPA CONTRACT	25,000.00	08/25
Total MAMMOTH LAKES TRAILS AND PUBLIC ACCESS:							30,164.80	
MAMMOTH LOCK AND KEY								
08/28/2025	82825008	52046	7888	MAMMOTH LOCK AND	100-464-42007	LOCKSMITH SERVICE	231.66	08/25
Total MAMMOTH LOCK AND KEY:							231.66	
MAMMOTH MOUNTAIN SKI AREA								
08/28/2025	82825009	2201-001850	330	MAMMOTH MOUNTAIN	210-455-43031	VILLAGE SNOWMELT	63.63	08/25
Total MAMMOTH MOUNTAIN SKI AREA:							63.63	
MAMMOTH SPA CREATIONS								
08/28/2025	113858	152048	19143	MAMMOTH SPA CREA	100-434-42009	MAINT/SUPPLIES	122.80	08/25
08/28/2025	113858	152227	19143	MAMMOTH SPA CREA	100-434-42009	MAINT/SUPPLIES	87.36	08/25
Total MAMMOTH SPA CREATIONS:							210.16	
MAMMOTH/JUNE PUBLISHING COMPANY								
08/28/2025	113859	2025 SUMMER	2831	MAMMOTH/JUNE PUB	100-434-43120	2025 SUMMER MAP	495.00	08/25
Total MAMMOTH/JUNE PUBLISHING COMPANY:							495.00	
MATHER BROS, INC								
08/28/2025	113860	22101892	19390	MATHER BROS, INC	220-471-42007	WATER	620.00	08/25
Total MATHER BROS, INC:							620.00	
McEACHRON, ANDREW								
08/21/2025	113835	08042025	19334	McEACHRON, ANDRE	858-436-43150	PER DIEM	455.00	08/25
Total McEACHRON, ANDREW:							455.00	
MINARET VILLAGE SHOPPING CENTER								
08/21/2025	81425018	SEPT 2025	1	MINARET VILLAGE SH	100-416-45010	SEPT 2025	35,006.64	08/25
Total MINARET VILLAGE SHOPPING CENTER:							35,006.64	
MISSION LINEN SUPPLY, INC								
08/28/2025	113861	524316771	6482	MISSION LINEN SUPPL	100-438-42007	SUPPLIES	1,000.30	08/25
08/28/2025	113861	524364024	6482	MISSION LINEN SUPPL	210-456-42007	SUPPLIES	672.07	08/25
08/28/2025	113861	524375233	6482	MISSION LINEN SUPPL	210-456-42007	SUPPLIES	554.28	08/25
Total MISSION LINEN SUPPLY, INC:							2,226.65	

Check Issue Date	Check Nu	Invoice Number	Vendor Nu	Payee	Invoice GL Account	Description	Amount	GL Period
MODEL1 COMMERCIAL VEHICLES, INC.								
08/28/2025	82825010	XA128030251:	19359	MODEL1 COMMERCIA	910-000-13003	PARTS/SUPPLIES	2,071.53	08/25
Total MODEL1 COMMERCIAL VEHICLES, INC.:							2,071.53	
MONO COUNTY PUBLIC WORKS DEPT								
08/28/2025	113862	0625	3178	MONO COUNTY PUBLI	210-450-43031	SOLID WASTE	8,209.30	08/25
Total MONO COUNTY PUBLIC WORKS DEPT:							8,209.30	
MONO COUNTY SHERIFF								
08/28/2025	113863	FY25 1Q	1764	MONO COUNTY SHERI	100-420-43032	1Q-FY25 DISPATCH SE	127,679.50	08/25
Total MONO COUNTY SHERIFF:							127,679.50	
MONO COUNTY TAX COLLECTOR								
08/28/2025	113864	035-101-002-0	511	MONO COUNTY TAX C	100-464-43420	208 LAUREL MOUNTAI	450.73	08/25
08/28/2025	113864	035-263-079-0	511	MONO COUNTY TAX C	100-464-43420	2252 MERIDIAN #79	60.00	08/25
08/28/2025	113864	035-265-073-0	511	MONO COUNTY TAX C	100-464-43420	2289 SIERRA NEVADA	355.28	08/25
08/28/2025	113864	037-250-004-0	511	MONO COUNTY TAX C	100-464-43420	1334 AIRPORT ROAD #	30.00	08/25
Total MONO COUNTY TAX COLLECTOR:							896.01	
MOUNTAIN SHADOWS HOMEOWNERS' ASSOC								
08/28/2025	113865	JULY 2025 D8	19168	MOUNTAIN SHADOWS	100-464-43420	07/25-MS17952	358.97	08/25
Total MOUNTAIN SHADOWS HOMEOWNERS' ASSOC:							358.97	
NBS GOVERNMENT FINANCE GROUP								
08/21/2025	81425019	202506-2337	5991	NBS GOVERNMENT FI	862-450-43031	JULY-SEPT 2025 CFD2	5,948.47	08/25
08/21/2025	81425019	202506-2341	5991	NBS GOVERNMENT FI	856-450-43031	JULY - SEPT 2025 OMR	7,785.61	08/25
Total NBS GOVERNMENT FINANCE GROUP:							13,734.08	
ONWARD								
08/28/2025	113866	10002116153	18118	ONWARD	100-420-43404	JUNE 2025	518.12	08/25
08/28/2025	113866	10002149017	18118	ONWARD	100-420-43404	JULY 2025	518.12	08/25
Total ONWARD:							1,036.24	
OPTIMUM BUSINESS								
08/21/2025	113836	07715-101881-	10002	OPTIMUM BUSINESS	100-434-43404	07/25-C CTR	5.39	08/25
08/21/2025	113836	07715-102041-	10002	OPTIMUM BUSINESS	210-456-43404	07/25-PWM	154.32	08/25
08/21/2025	113836	07715-653449-	10002	OPTIMUM BUSINESS	100-464-43404	07/25-TAVERN A3	231.17	08/25
Total OPTIMUM BUSINESS:							390.88	
PARS								
08/28/2025	113867	58322	6552	PARS	100-416-43031	05/25 ANNUAL ASSET	465.27	08/25
08/28/2025	113867	58384	6552	PARS	100-416-43031	05/25 MONTHLY ADMI	800.00	08/25
08/28/2025	113867	58510	6552	PARS	100-416-43031	06/25 ANNUAL ASSET	467.16	08/25
08/28/2025	113867	58570	6552	PARS	100-460-43031	06/25 MONTHLY ADMI	800.00	08/25
Total PARS:							2,532.43	
PITNEY BOWES-RESERVE ACCT.								
08/28/2025	82825011	08052025	127	PITNEY BOWES-RESE	100-416-42005	6/25-7/25 POSTAGE	3,790.00	08/25

Check Issue Date	Check Nu	Invoice Number	Vendor Nu	Payee	Invoice GL Account	Description	Amount	GL Period
Total PITNEY BOWES-RESERVE ACCT.:							3,790.00	
PLEXUSGLOBAL								
08/21/2025	113837	18970	18747	PLEXUSGLOBAL	100-417-43140	MEDICAL SCREENING	220.00	08/25
Total PLEXUSGLOBAL:							220.00	
POISSON, MICHAEL								
08/28/2025	113868	08042025	18399	POISSON, MICHAEL	858-436-43150	PER DIEM	455.00	08/25
Total POISSON, MICHAEL:							455.00	
POSSION, MIKE								
08/28/2025	113869	08042025	18565	POSSION, MIKE	858-436-43150	PER DIEM	455.00	08/25
Total POSSION, MIKE:							455.00	
PYRO SPECTACULARS, INC.								
08/21/2025	113838	INV308522	5908	PYRO SPECTACULAR	100-432-44320	JULY 4TH FIREWORKS	18,000.00	08/25
Total PYRO SPECTACULARS, INC.:							18,000.00	
QUILL CORPORATION								
08/28/2025	82825012	44924767	2090	QUILL CORPORATION	100-416-42002	SUPPLIES	426.42	08/25
08/28/2025	82825012	44981967	2090	QUILL CORPORATION	100-416-42002	SUPPLIES	44.52	08/25
08/28/2025	82825012	44982553	2090	QUILL CORPORATION	100-416-42002	SUPPLIES	16.98	08/25
08/28/2025	82825012	44999893	2090	QUILL CORPORATION	100-416-42002	SUPPILES	42.37	08/25
08/28/2025	82825012	45000185	2090	QUILL CORPORATION	100-416-42002	SUPPLIES	3.54	08/25
08/28/2025	82825012	45019205	2090	QUILL CORPORATION	100-416-42002	SUPPLIES	31.72	08/25
08/28/2025	82825012	45132801	2090	QUILL CORPORATION	100-416-42002	SUPPLIES	82.87	08/25
08/28/2025	82825012	45233605	2090	QUILL CORPORATION	100-416-42002	SUPPLIES	262.87	08/25
08/28/2025	82825012	45236378	2090	QUILL CORPORATION	100-416-42002	SUPPLIES	22.00	08/25
Total QUILL CORPORATION:							933.29	
ROCK-N-DIRT INC								
08/28/2025	82825013	08192025	19869	ROCK-N-DIRT INC	300-531-43031	2025 MISC CONC - PR	59,815.28	08/25
Total ROCK-N-DIRT INC:							59,815.28	
SAWTOOTH INDUSTRIAL LLC								
08/28/2025	113870	295	19391	SAWTOOTH INDUSTRI	910-000-13003	PARTS/SUPPLIES	2,421.86	08/25
08/28/2025	113870	297	19391	SAWTOOTH INDUSTRI	910-000-13003	PARTS-SUPPLIES	6,634.05	08/25
Total SAWTOOTH INDUSTRIAL LLC:							9,055.91	
SIDDONS-MARTIN EMERGENCY GROUP								
08/28/2025	113871	322-00000438	19761	SIDDONS-MARTIN EM	220-471-43031	EQUIPMENT TESTING	2,834.79	08/25
Total SIDDONS-MARTIN EMERGENCY GROUP:							2,834.79	
SIERRA EMPLOYMENT SERVICES INC.								
08/22/2025	70325015	19078	6837	SIERRA EMPLOYMENT	100-442-43031	06/13/2025-LIZBETH A	900.00-	08/25
08/22/2025	70325015	19209	6837	SIERRA EMPLOYMENT	100-442-43031	06/20/2025-LIZBETH A	1,200.00-	08/25
08/22/2025	73125022	19296	6837	SIERRA EMPLOYMENT	100-442-43031	06/27/2025-LIZBETH A	1,500.00-	08/25
08/22/2025	73125022	19393	6837	SIERRA EMPLOYMENT	100-442-43031	06/23/2025-LIZBETH A	1,462.50-	08/25
08/22/2025	73125022	19484	6837	SIERRA EMPLOYMENT	100-442-43031	07/06/2025-LIZBETH A	1,200.00-	08/25

Check Issue Date	Check Nu	Invoice Number	Vendor Nu	Payee	Invoice GL Account	Description	Amount	GL Period
Total SIERRA EMPLOYMENT SERVICES INC.:							6,262.50-	
SIERRA GEOTECHNICAL SVCS.								
08/21/2025	113839	310701	1876	SIERRA GEOTECHNIC	100-442-43031	FIELD INSPECTION	2,152.60	08/25
Total SIERRA GEOTECHNICAL SVCS.:							2,152.60	
SIERRA SEPTIC, LLC								
08/28/2025	113872	5881	19117	SIERRA SEPTIC, LLC	100-467-43031	CONVICT LAKE	2,600.00	08/25
Total SIERRA SEPTIC, LLC:							2,600.00	
SILVER STATE INTERNATIONAL TRUCKS								
08/28/2025	82825014	X201175656:01	35	SILVER STATE INTERN	910-000-13003	PARTS/SUPPLIES	282.82	08/25
08/28/2025	82825014	X201175684:01	35	SILVER STATE INTERN	910-000-13003	PARTS/SUPPLIES	1,290.16	08/25
08/28/2025	82825014	X201176021:01	35	SILVER STATE INTERN	910-000-13003	PARTS/SUPPLIES	124.62	08/25
08/28/2025	82825014	X201176024:01	35	SILVER STATE INTERN	910-000-13003	PARTS/SUPPLIES	247.16	08/25
08/28/2025	82825014	X201176199:01	35	SILVER STATE INTERN	910-000-13003	PARTS/SUPPLIES	15.61	08/25
08/28/2025	82825014	X201176404:01	35	SILVER STATE INTERN	910-000-13003	PARTS/SUPPLIES	1,835.98	08/25
08/28/2025	82825014	X201176689:01	35	SILVER STATE INTERN	910-000-13003	PARTS/SUPPLIES	431.00	08/25
08/28/2025	82825014	X201176853:01	35	SILVER STATE INTERN	910-000-13003	PARTS/SUPPLIES	350.17	08/25
08/28/2025	82825014	X201176891:01	35	SILVER STATE INTERN	910-000-13003	PARTS/SUPPLIES	199.68	08/25
08/28/2025	82825014	X201176893:01	35	SILVER STATE INTERN	910-000-13003	PARTS/SUPPLIES	121.20	08/25
08/28/2025	82825014	X201176944:01	35	SILVER STATE INTERN	910-000-13003	PARTS/SUPPLIES	190.87	08/25
08/28/2025	82825014	X201177071:01	35	SILVER STATE INTERN	910-000-13003	PARTS/SUPPLIES	190.87	08/25
08/28/2025	82825014	X201177183:01	35	SILVER STATE INTERN	910-000-13003	PARTS/SUPPLIES	1,715.77	08/25
08/28/2025	82825014	X201177184:01	35	SILVER STATE INTERN	910-000-13003	PARTS/SUPPLIES	1,625.77	08/25
08/28/2025	82825014	X201177271:01	35	SILVER STATE INTERN	910-000-13003	PARTS/SUPPLIES	226.24	08/25
08/28/2025	82825014	X201177540:01	35	SILVER STATE INTERN	910-000-13003	PARTS/SUPPLIES	90.49	08/25
08/28/2025	82825014	X201177543:01	35	SILVER STATE INTERN	910-000-13003	PARTS/SUPPLIES	1,008.30	08/25
08/28/2025	82825014	X201178358:01	35	SILVER STATE INTERN	910-000-13003	PARTS/SUPPLIES	51.56	08/25
Total SILVER STATE INTERNATIONAL TRUCKS:							9,998.27	
STATE WATER RESOURCES CONTROL BOARD FIN.								
08/28/2025	113873	SC-149659	8949	STATE WATER RESOU	220-471-43031	BILLING PERIOD 01/01	1,545.09	08/25
Total STATE WATER RESOURCES CONTROL BOARD FIN.:							1,545.09	
STEELE SOLUTIONS								
08/28/2025	113874	062343	19877	STEELE SOLUTIONS	100-420-42007	PARTS/SUPPLIES	2,558.14	08/25
Total STEELE SOLUTIONS:							2,558.14	
STEVE'S AUTO & TRUCK PARTS								
08/28/2025	113875	148224	1221	STEVE'S AUTO & TRU	220-471-42007	PARTS	8.29	08/25
Total STEVE'S AUTO & TRUCK PARTS:							8.29	
STOVER SEED COMPANY								
08/28/2025	82825015	0928081	6240	STOVER SEED COMPA	100-434-45080	SEED	1,604.99	08/25
Total STOVER SEED COMPANY:							1,604.99	
SUN RIDGE SYSTEMS, INC.								
08/28/2025	113876	8685	6588	SUN RIDGE SYSTEMS,	100-420-43031	WARRANTY AND SUP	11,193.00	08/25

Check Issue Date	Check Nu	Invoice Number	Vendor Nu	Payee	Invoice GL Account	Description	Amount	GL Period
Total SUN RIDGE SYSTEMS, INC.:							11,193.00	
THOMAS PETROLEUM, LLC								
08/28/2025	82825016	1315766-IN	7891	THOMAS PETROLEUM	910-000-13003	MAINTENANCE/SUPPL	1,082.73	08/25
08/28/2025	82825016	1316859-IN	7891	THOMAS PETROLEUM	910-000-13001	MAINTENANCE/SUPPL	10,156.82	08/25
08/28/2025	82825016	1316913-IN	7891	THOMAS PETROLEUM	910-000-13001	MAINTENANCE/SUPPL	13,903.72	08/25
08/28/2025	82825016	1321843-IN	7891	THOMAS PETROLEUM	910-000-13001	MAINTENANCE/SUPPL	3,740.65	08/25
08/28/2025	82825016	1322768-IN	7891	THOMAS PETROLEUM	910-000-13001	MAINTENANCE/SUPPL	12,902.97	08/25
08/28/2025	82825016	1323412-IN	7891	THOMAS PETROLEUM	910-000-13001	MAINTENANCE/SUPPL	960.45	08/25
08/28/2025	82825016	1324049-IN	7891	THOMAS PETROLEUM	910-000-13001	MAINTENANCE/SUPPL	14,453.67	08/25
08/28/2025	82825016	M044353-IN	7891	THOMAS PETROLEUM	910-000-13003	MAINTENANCE/SUPPL	399.00	08/25
Total THOMAS PETROLEUM, LLC:							57,600.01	
TRIAD/HOLMES ASSOCIATES								
08/28/2025	113877	1022591	336	TRIAD/HOLMES ASSO	300-531-43031	PROJECT FEES CRC P	5,597.00	08/25
08/28/2025	113877	1022596	336	TRIAD/HOLMES ASSO	300-531-43031	SURVEY - MCP BOULD	3,555.00	08/25
Total TRIAD/HOLMES ASSOCIATES:							9,152.00	
TURF STAR, INC.								
08/28/2025	82825017	INV104089	5852	TURF STAR, INC.	910-000-13003	PARTS	102.74	08/25
08/28/2025	82825017	INV105684	5852	TURF STAR, INC.	910-000-13003	PARTS	126.93	08/25
Total TURF STAR, INC.:							229.67	
TUTTLE TRUST								
08/28/2025	113878	07192025	19879	TUTTLE TRUST	001-000-10760	REFUND OVERPAYME	182.43	08/25
Total TUTTLE TRUST:							182.43	
ULINE SHIPPING SUPPLY SPECIALISTS								
08/28/2025	113879	195716639	6448	ULINE SHIPPING SUP	210-456-43031	SUPPLIES	2,950.16	08/25
Total ULINE SHIPPING SUPPLY SPECIALISTS:							2,950.16	
US BANK CORPORATE TRUST SVCS								
08/28/2025	82825018	7833509	19160	US BANK CORPORATE	990-590-43031	2024-2025 2024 COP A	3,500.00	08/25
Total US BANK CORPORATE TRUST SVCS:							3,500.00	
VERIZON WIRELESS								
08/28/2025	113880	6120204887	10652	VERIZON WIRELESS	220-471-43404	07/25-AIRPORT	38.01	08/25
Total VERIZON WIRELESS:							38.01	
WATERDOGS RESTORATION								
08/21/2025	81425020	1844	19776	WATERDOGS RESTOR	215-511-42026	CUSTODIAL SVCS - 7/2	1,650.00	08/25
08/21/2025	81425020	1821	19776	WATERDOGS RESTOR	215-511-42026	CUSTODIAL SVCS - 6/2	2,625.00	08/25
08/21/2025	81425020	1822	19776	WATERDOGS RESTOR	215-511-42026	CUSTODIAL SVCS - 6/2	2,425.00	08/25
08/21/2025	81425020	1825	19776	WATERDOGS RESTOR	215-511-42026	CUSTODIAL SVCS - 7/-	2,025.00	08/25
08/21/2025	81425020	1826	19776	WATERDOGS RESTOR	215-511-42026	CUSTODIAL SVCS - 7/1	2,050.00	08/25
08/21/2025	81425020	1843	19776	WATERDOGS RESTOR	215-511-42026	CUSTODIAL SVCS - 7/2	2,000.00	08/25
08/28/2025	82825019	1870	19776	WATERDOGS RESTOR	215-511-42026	CUSTODIAL SVCS - 8/3	2,000.00	08/25
08/28/2025	82825019	1871	19776	WATERDOGS RESTOR	215-511-42026	CUSTODIAL SVCS - 8/1	1,600.00	08/25
08/28/2025	82825019	1724	19776	WATERDOGS RESTOR	215-511-42026	CUSTODIAL SVCS -04/	1,800.00	08/25

Check Issue Date	Check Nu	Invoice Number	Vendor Nu	Payee	Invoice GL Account	Description	Amount	GL Period
Total WATERDOGS RESTORATION:							18,175.00	
WESTERN NEVADA SUPPLY CO.								
08/28/2025	82825020	51865979	155	WESTERN NEVADA SU	100-438-45080	PARTS/SUPPLIES	222.43	08/25
Total WESTERN NEVADA SUPPLY CO.:							222.43	
WILLDAN								
08/28/2025	113881	002-35481	18417	WILLDAN	100-442-43031	PLAN REVIEW	441.00	08/25
Total WILLDAN:							441.00	
Grand Totals:							3,427,673.11	

Signature: Jamie Gray Date 8/28/25

Signature: Nolan Bobroff Date 8-28-2025

Signature: Megan Chapman Date 8/28/25

Report Criteria:
Report type: Invoice detail
Check.Type = {<>} "Adjustment"

Report Criteria:
Report type: Invoice detail
Check.Type = {<>} "Adjustment"

Check Issue Date	Check Nu	Invoice Number	Vendor Nu	Payee	Invoice GL Account	Description	Amount	GL Period
AMERIGAS								
09/04/2025	113892	3180938523/20	6982	AMERIGAS	220-471-43404	AIRPORT	14.32	09/25
Total AMERIGAS:							14.32	
BISHOP AUTOMOTIVE CENTER								
09/04/2025	90425000	1-GS79363	18309	BISHOP AUTOMOTIVE	910-000-13003	TIRES	1,501.11	09/25
09/04/2025	90425000	1-GS79386	18309	BISHOP AUTOMOTIVE	910-000-13003	TIRES	3,418.59	09/25
09/04/2025	90425000	1-GS79466	18309	BISHOP AUTOMOTIVE	910-000-13003	PARTS	386.84	09/25
09/04/2025	90425000	1-79613	18309	BISHOP AUTOMOTIVE	910-000-13047	AUTOMOTIVE SERVIC	215.94	09/25
Total BISHOP AUTOMOTIVE CENTER:							5,522.48	
BLIZZARD FIRE PROTECTION								
09/04/2025	113893	384	10775	BLIZZARD FIRE PROT	220-471-43031	ANNUAL INSPECTION	804.00	09/25
Total BLIZZARD FIRE PROTECTION:							804.00	
BRUCE MACKAY PUMP & WELL SERVICE, INC.								
09/04/2025	113894	85483	19002	BRUCE MACKAY PUM	220-471-43031	PUMP AND WELL SER	495.00	09/25
Total BRUCE MACKAY PUMP & WELL SERVICE, INC.:							495.00	
CALIF JOINT POWERS INSURANCE AUTHORITY								
09/04/2025	113895	POLLU-00050	1468	CALIF JOINT POWERS	100-416-43106	2025/26 POLLUTION LI	5,217.00	09/25
Total CALIF JOINT POWERS INSURANCE AUTHORITY:							5,217.00	
CALIFORNIA CONSULTING, INC.								
09/04/2025	90425001	7278	19212	CALIFORNIA CONSULT	100-416-43031	GRANT WRITING	4,250.00	09/25
Total CALIFORNIA CONSULTING, INC.:							4,250.00	
CANON FINANCIAL SERVICES, INC								
09/04/2025	90425002	41629638	19353	CANON FINANCIAL SE	100-416-46010	AUGUST 2025	308.52	09/25
09/04/2025	90425002	41629639	19353	CANON FINANCIAL SE	100-416-46010	AUGUST 2025	2,882.51	09/25
Total CANON FINANCIAL SERVICES, INC:							3,191.03	
CAPITAL INDUSTRIAL MEDICAL SUPPLIES								
09/04/2025	113896	050310	19775	CAPITAL INDUSTRIAL	858-436-42007	MEDICAL SUPPLIES	695.83	09/25
09/04/2025	113896	050311	19775	CAPITAL INDUSTRIAL	858-436-42007	MEDICAL SUPPLIES	256.01	09/25
Total CAPITAL INDUSTRIAL MEDICAL SUPPLIES:							951.84	
CHUCK VILLAR CONSTRUCTION INC.								
09/04/2025	90425003	29527	7277	CHUCK VILLAR CONS	210-450-45228	PD PARKING ASPHALT	3,320.00	09/25
Total CHUCK VILLAR CONSTRUCTION INC.:							3,320.00	
CORWIN FORD RENO								
09/04/2025	113897	106514	19214	CORWIN FORD RENO	910-000-13003	PARTS	675.96	09/25

Check Issue Date	Check Nu	Invoice Number	Vendor Nu	Payee	Invoice GL Account	Description	Amount	GL Period
Total CORWIN FORD RENO:							675.96	
CUELLAR SANDOVAL, GLADYS LIZETH								
09/04/2025	112052	BT 9973	19746	CUELLAR SANDOVAL,	001-000-10760	BTC RENEWAL OVERP	5.10-	09/25
09/04/2025	113898	BT 9973	19746	CUELLAR SANDOVAL,	001-000-10760	BTC RENEWAL OVERP	5.10	09/25
Total CUELLAR SANDOVAL, GLADYS LIZETH:							.00	
DANIEL WUENSCHEL								
09/04/2025	113899	09022025	19885	DANIEL WUENSCHEL	100-000-31610	2025 SECURITY DEPO	350.00	09/25
Total DANIEL WUENSCHEL:							350.00	
DAYSMART SOFTWARE								
09/04/2025	113900	INV1520723	19303	DAYSMART SOFTWAR	100-432-43031	SOFTWARE SUBSCRI	705.81	09/25
Total DAYSMART SOFTWARE:							705.81	
DESERT SPRINGS TROUT FARM								
09/04/2025	90425004	08252025	19012	DESERT SPRINGS TR	100-432-44300	2025 FISH STOCKING	50,000.00	09/25
Total DESERT SPRINGS TROUT FARM:							50,000.00	
DESIGNS UNLIMITED SCREEN PRINTS								
09/04/2025	113901	919777	63	DESIGNS UNLIMITED	100-413-42030	SCREEN PRINTING SE	12.00	09/25
Total DESIGNS UNLIMITED SCREEN PRINTS:							12.00	
DIGITAL MAPPING INC.								
09/04/2025	113902	2025060115	19881	DIGITAL MAPPING INC.	300-531-43031	AERIAL IMAGERY 2025	29,750.00	09/25
Total DIGITAL MAPPING INC.:							29,750.00	
DIY HOME CENTER								
09/04/2025	113903	166481	5476	DIY HOME CENTER	858-436-42007	PARTS/SUPPLIES	5.81	09/25
09/04/2025	113903	166649	5476	DIY HOME CENTER	100-432-42008	Pickleball Court Signage	14.22	09/25
09/04/2025	113903	166938	5476	DIY HOME CENTER	210-450-42022	MAINT SUPPLIES	12.38	09/25
09/04/2025	113903	169300	5476	DIY HOME CENTER	858-436-42007	PARTS/SUPPLIES	20.35	09/25
09/04/2025	113903	169427	5476	DIY HOME CENTER	858-436-42007	PARTS/SUPPLIES	91.91	09/25
09/04/2025	113903	169547	5476	DIY HOME CENTER	210-450-42025	PARTS/SUPPLIES	4.35	09/25
09/04/2025	113903	169567	5476	DIY HOME CENTER	858-436-45080	PARTS/SUPPLIES	21.32	09/25
09/04/2025	113903	169899	5476	DIY HOME CENTER	858-436-42007	PARTS/SUPPLIES	6.10	09/25
09/04/2025	113903	169947	5476	DIY HOME CENTER	210-450-42025	PARTS/SUPPLIES	81.44	09/25
09/04/2025	113903	169998	5476	DIY HOME CENTER	858-436-42007	PARTS/SUPPLIES	18.41	09/25
09/04/2025	113903	170135	5476	DIY HOME CENTER	858-436-42007	PARTS/SUPPLIES	5.82	09/25
09/04/2025	113903	170152	5476	DIY HOME CENTER	210-450-42025	PARTS/SUPPLIES	14.52	09/25
Total DIY HOME CENTER:							296.63	
ELBERT DISTRIBUTING								
09/04/2025	90425005	PI0058634	19208	ELBERT DISTRIBUTIN	910-000-13003	PARTS/SUPPLIES	396.07	09/25
09/04/2025	90425005	PI0059003	19208	ELBERT DISTRIBUTIN	910-000-13003	PARTS/SUPPLIES	290.41	09/25
Total ELBERT DISTRIBUTING:							686.48	
EMPLOYEE RELATIONS								
09/04/2025	90425006	99789	10338	EMPLOYEE RELATION	100-417-43140	PRE-EMPLOYMENT SE	1,991.09	09/25

Check Issue Date	Check Nu	Invoice Number	Vendor Nu	Payee	Invoice GL Account	Description	Amount	GL Period
Total EMPLOYEE RELATIONS:							1,991.09	
eSCRIBE SOFTWARE LTD.								
09/02/2025	113568	15355	18986	eSCRIBE SOFTWARE L	100-418-45050	SOFTWARE	32,934.07-	09/25
09/04/2025	113904	15355	18986	eSCRIBE SOFTWARE L	100-418-45050	SOFTWARE	32,934.07	09/25
Total eSCRIBE SOFTWARE LTD.:							.00	
ESTA								
09/04/2025	113905	250714-01	7884	ESTA	100-475-43031	APR-JUNE 2025 UTILIT	1,775.84	09/25
Total ESTA:							1,775.84	
GRANITE CONSTRUCTION CO.								
09/04/2025	113906	2994887	6420	GRANITE CONSTRUCT	210-450-43031	ROADS/RAW MATERIA	14,301.72	09/25
09/04/2025	113906	3014146	6420	GRANITE CONSTRUCT	210-450-45228	ROADS/RAW MATERIA	5,945.24	09/25
Total GRANITE CONSTRUCTION CO.:							20,246.96	
GRANITE DATA SOLUTIONS								
09/04/2025	113907	IN100600-1	18359	GRANITE DATA SOLUT	100-418-48800	HARDWARE	279.38	09/25
Total GRANITE DATA SOLUTIONS:							279.38	
GRAY, JAMIE								
09/04/2025	113908	06272025	6839	GRAY, JAMIE	100-414-43150	PER DIEM	192.00	09/25
Total GRAY, JAMIE:							192.00	
GROUND UP CLIMBING GUIDES, LLC								
09/04/2025	113909	1459-REVISED	18262	GROUND UP CLIMBIN	100-432-43031	AFTERSCHOOL CAMP	750.00	09/25
Total GROUND UP CLIMBING GUIDES, LLC:							750.00	
HENRY DIDDEN								
09/04/2025	113910	08282025	19882	HENRY DIDDEN	100-000-31610	SECURITY DEPOSIT R	700.00	09/25
Total HENRY DIDDEN:							700.00	
HIGH COUNTRY LUMBER								
09/04/2025	113911	94060	830	HIGH COUNTRY LUMB	210-456-42007	PARTS/SUPPLIES	21.54	09/25
Total HIGH COUNTRY LUMBER:							21.54	
HOT CREEK AVIATION, LLC								
09/04/2025	113912	OCTOBER 202	6335	HOT CREEK AVIATION,	220-471-45010	HANGAR RENTAL	7,968.71	09/25
Total HOT CREEK AVIATION, LLC:							7,968.71	
KMMT-FM								
09/04/2025	113913	142-00080-000	3050	KMMT-FM	100-432-44320	JULY 4TH BROADCAS	400.00	09/25
Total KMMT-FM:							400.00	
KURNIK PROPERTIES, LLC								
09/04/2025	112125	NOV 2024	19406	KURNIK PROPERTIES,	210-452-43031	EQUIPMENT STORAG	438.00-	09/25
09/04/2025	113914	NOV 2024	19406	KURNIK PROPERTIES,	210-452-43031	EQUIPMENT STORAG	438.00	09/25

Check Issue Date	Check Nu	Invoice Number	Vendor Nu	Payee	Invoice GL Account	Description	Amount	GL Period
Total KURNIK PROPERTIES, LLC:							.00	
LEMUS, ARTURO								
09/04/2025	112211	11/24/24	19438	LEMUS, ARTURO	210-452-42030	MEAL ALLOWANCE	69.00-	09/25
09/04/2025	113915	11/24/24	19438	LEMUS, ARTURO	210-452-42030	MEAL ALLOWANCE	69.00	09/25
Total LEMUS, ARTURO:							.00	
LEMUS, BRIAN								
09/04/2025	113916	08042025	19130	LEMUS, BRIAN	210-450-42030	PER DIEM	81.00	09/25
Total LEMUS, BRIAN:							81.00	
MAMMANO, JESSICA								
09/04/2025	112002	10162024	19756	MAMMANO, JESSICA	100-432-44330	TONY COLOSARDO 20	157.00-	09/25
09/04/2025	113917	10162024	19756	MAMMANO, JESSICA	100-432-44330	TONY COLOSARDO 20	157.00	09/25
Total MAMMANO, JESSICA:							.00	
MAMMOTH LAKES FIRE PROTECTION DISTRICT								
09/04/2025	113918	FY24/25 DIF DI	1696	MAMMOTH LAKES FIR	838-531-43031	FY24/25 DIF DISTRIBU	356,601.61	09/25
Total MAMMOTH LAKES FIRE PROTECTION DISTRICT:							356,601.61	
MCMASTER-CARR SUPPLY COMPANY								
09/04/2025	113919	46688080	272	MCMASTER-CARR SU	210-454-42002	PARTS/SUPPLIES	41.79	09/25
Total MCMASTER-CARR SUPPLY COMPANY:							41.79	
MIA TREMBLAY								
09/04/2025	113920	08272025	19883	MIA TREMBLAY	100-417-43140	HR - LIVESCAN REIMB	35.00	09/25
Total MIA TREMBLAY:							35.00	
MISSION LINEN SUPPLY, INC								
09/04/2025	113921	524237612	6482	MISSION LINEN SUPPL	210-454-42006	SUPPLIES	208.49	09/25
09/04/2025	113921	524281188	6482	MISSION LINEN SUPPL	210-454-42006	SUPPLIES	199.04	09/25
09/04/2025	113921	524323153	6482	MISSION LINEN SUPPL	210-454-42006	SUPPLIES	208.49	09/25
09/04/2025	113921	524364143	6482	MISSION LINEN SUPPL	210-454-42006	SUPPLIES	205.34	09/25
09/04/2025	113921	524406295	6482	MISSION LINEN SUPPL	210-454-42006	SUPPLIES	217.94	09/25
09/04/2025	113921	524447059	6482	MISSION LINEN SUPPL	210-454-42006	SUPPLIES	214.79	09/25
09/04/2025	113921	524489632	6482	MISSION LINEN SUPPL	210-454-42006	SUPPLIES	199.04	09/25
Total MISSION LINEN SUPPLY, INC:							1,453.13	
MODEL1 COMMERCIAL VEHICLES, INC.								
09/04/2025	90425007	XA116004596:	19359	MODEL1 COMMERCIA	910-000-13003	PARTS/SUPPLIES	145.44	09/25
Total MODEL1 COMMERCIAL VEHICLES, INC.:							145.44	
MONO COUNTY INFORMATION TECHNOLOGY								
09/04/2025	113922	IT-TOML-BEY	10069	MONO COUNTY INFOR	100-418-45050	6/1/25-5/31/26 BEYOND	1,619.00	09/25
Total MONO COUNTY INFORMATION TECHNOLOGY:							1,619.00	
PARKER HUHN								
09/04/2025	113923	09022025	19886	PARKER HUHN	100-000-31610	2024 SECURITY DEPO	350.00	09/25

Check Issue Date	Check Nu	Invoice Number	Vendor Nu	Payee	Invoice GL Account	Description	Amount	GL Period
Total PARKER HUHN:							350.00	
PELHAM, AMANDA								
09/04/2025	90425008	08192025	18144	PELHAM, AMANDA	100-417-42030	EXPENSE REIMBURSE	87.25	09/25
09/04/2025	90425008	08252025	18144	PELHAM, AMANDA	100-417-42030	EXPENSE REIMBURSE	67.94	09/25
Total PELHAM, AMANDA:							155.19	
PETERBILT TRUCK PARTS & EQUIPMENT, LLC								
09/04/2025	90425009	X101281712:0	8484	PETERBILT TRUCK PA	910-000-13003	PARTS	479.49	09/25
09/04/2025	90425009	X101275431:0	8484	PETERBILT TRUCK PA	910-000-13003	PARTS	1,059.35	09/25
09/04/2025	90425009	X101284492:0	8484	PETERBILT TRUCK PA	910-000-13003	PARTS	677.75	09/25
Total PETERBILT TRUCK PARTS & EQUIPMENT, LLC:							2,216.59	
POSSION, MIKE								
09/02/2025	113869	08042025	18565	POSSION, MIKE	858-436-43150	PER DIEM	455.00-	09/25
Total POSSION, MIKE:							455.00-	
PRICE PAIGE & CO.								
09/04/2025	113924	36585	19277	PRICE PAIGE & CO.	100-415-43100	FINANCIAL SERVICES	990.00	09/25
Total PRICE PAIGE & CO.:							990.00	
RICH ENVIRONMENTAL SERVICE STATION SVCS								
09/04/2025	113925	112177	10132	RICH ENVIRONMENTA	910-000-13047	MONTHLY INSPECTIO	150.00	09/25
09/04/2025	113925	112469	10132	RICH ENVIRONMENTA	910-000-13047	JULY 2025	150.00	09/25
Total RICH ENVIRONMENTAL SERVICE STATION SVCS:							300.00	
SAFETY-KLEEN SYSTEMS, INC								
09/04/2025	113926	97662510	2313	SAFETY-KLEEN SYSTE	210-454-43031	PARTS	215.89	09/25
Total SAFETY-KLEEN SYSTEMS, INC:							215.89	
SAUSER, BILL								
09/04/2025	112143	10/15-18/24	18155	SAUSER, BILL	100-410-43150	PER DIEM	159.00-	09/25
09/04/2025	113927	10/15-18/24	18155	SAUSER, BILL	100-410-43150	PER DIEM	159.00	09/25
Total SAUSER, BILL:							.00	
SHEET, THE								
09/04/2025	113928	12662	6678	SHEET, THE	100-432-43130	07/25 ADVERT	1,924.00	09/25
Total SHEET, THE:							1,924.00	
SILVER STATE INTERNATIONAL TRUCKS								
09/04/2025	90425010	X201171177:01	35	SILVER STATE INTERN	910-000-13003	PARTS	126.78	09/25
Total SILVER STATE INTERNATIONAL TRUCKS:							126.78	
SOPHIA ROSS								
09/04/2025	113929	09022025	19887	SOPHIA ROSS	100-000-31610	2025 SECURITY DEPO	700.00	09/25
Total SOPHIA ROSS:							700.00	

Check Issue Date	Check Nu	Invoice Number	Vendor Nu	Payee	Invoice GL Account	Description	Amount	GL Period
SPINA, DANIEL								
09/04/2025	112798	BP24-00495A	19705	SPINA, DANIEL	001-000-10765	OVERPAYMENT REFU	90.38-	09/25
09/04/2025	113930	BP24-00495A	19705	SPINA, DANIEL	001-000-10765	OVERPAYMENT REFU	90.38	09/25
Total SPINA, DANIEL:							.00	
STEELE, FLYNN								
09/04/2025	112150	LIVESCAN	19674	STEELE, FLYNN	100-417-43140	LIVESCAN	35.00-	09/25
09/04/2025	113931	LIVESCAN	19674	STEELE, FLYNN	100-417-43140	LIVESCAN	35.00	09/25
Total STEELE, FLYNN:							.00	
TRIAD/HOLMES ASSOCIATES								
09/04/2025	113932	1022623	336	TRIAD/HOLMES ASSO	300-531-43031	SGSI - CIVIC CENTER	12,414.38	09/25
09/04/2025	113932	1022630	336	TRIAD/HOLMES ASSO	300-531-43031	TAVERN REALIGNMEN	13,707.50	09/25
09/04/2025	113932	1022642	336	TRIAD/HOLMES ASSO	300-531-43031	MCP BOULDER SURV	1,240.00	09/25
Total TRIAD/HOLMES ASSOCIATES:							27,361.88	
VARGAS, ISIDRO								
09/04/2025	112395	12/08/24	19751	VARGAS, ISIDRO	210-452-42030	MEAL ALLOWANCE	92.00-	09/25
09/04/2025	113933	12/08/24	19751	VARGAS, ISIDRO	210-452-42030	MEAL ALLOWANCE	92.00	09/25
Total VARGAS, ISIDRO:							.00	
VSS INTERNATIONAL								
09/04/2025	113934	2025 SLURRY	19880	VSS INTERNATIONAL	300-531-43031	2025 SLURRY&FOG SE	426,001.35	09/25
Total VSS INTERNATIONAL:							426,001.35	
ZUMAR INDUSTRIES, INC.								
09/04/2025	90425011	10347	159	ZUMAR INDUSTRIES, I	210-450-45224	SIGNS	489.76	09/25
09/04/2025	90425011	53298	159	ZUMAR INDUSTRIES, I	210-450-45224	PARTS/SUPPLIES	643.30	09/25
Total ZUMAR INDUSTRIES, INC.:							1,133.06	
Grand Totals:							961,564.78	

Signature: Jamie Gray Date 9/4/25

Signature: Haislip Hayes Date 9.4.25

Signature: Megan Chapman Date 9/4/25

Report Criteria:
Report type: Invoice detail
Check.Type = {<>} "Adjustment"

Mammoth Lakes Town Council
Agenda Action Sheet

Title: Accept the 2024 Community Indicators Report and consider a pause on the compilation of future Community Indicator Reports.

Council Meeting Date: 9/17/2025

Prepared by: Nolan Bobroff, Community & Economic Development Director; Michael Peterka, Associate Planner

Recommended Motion: Accept the 2024 Community Indicators Report and approve a one-year pause on the compilation of the Community Indicators Report.

Summary:

2024 Community Indicators Report

This item was continued from the August 20, 2025 Town Council meeting due to there being an error in the data for the Waste indicator. That error has since been corrected.

The 2024 Community Indicators Reports uses indicators to report performance related to the "triple bottom line" sustainability goals of the community of Mammoth Lakes. These goals and indicator results reflect the interplay between the social, environmental, and economic factors affecting the community's well-being. The purpose of this report is to educate local residents, inform planning and other public resource allocation decisions, and attract new private capital to the community. The indicators in this report are influenced by sustainability actions taken by the Town of Mammoth Lakes (Mammoth Lakes), other public agencies, non-governmental organizations, private sector businesses, and local residents.

Preparation of the Annual Community Indicators Report is intended to implement General Plan Action Item L.1.A.2 which read "Prepare an Annual Community Indicators Report to monitor pace of growth and to plan for changing conditions."

Pause on Future Community Indicator Reports

Development of the Community Indicators Report began in 2010 as a part of the comprehensive update to the Zoning Code and was intended to analyze the success (or otherwise) of sustainability measures adopted by the community in the areas of social, environmental, and economic factors ("triple bottom line"). The initial report was published in 2013 and has maintained the same format and analyzed the same indicators since that time, with the 2024 report being the twelfth edition.[1] Due to this prolonged period with no revisions or enhancements to the report structure or content, its usefulness and relevance has declined over time, and has become something that staff completes annually just to do it, but is not used for any decision-making processes.

To improve the usefulness of the report, staff is proposing to skip the 2025 calendar year report to provide time to review and revise the format of the report, consider additional and/or revised indicators, and establish better metrics that incorporate quantitative performance targets to provide a better understanding of how the indicator is doing in relation to a specific goal. The goal would be to have a revised report published in April 2027 that reports on the 2026 calendar year. Going forward, the format and indicators would be reviewed annually during the 3rd quarter of each year, with the revisions incorporated into the subsequent year's report.

[1] Community Indicator Reports 2013 – Present: https://www.townofmammothlakes.ca.gov/808

Town of Mammoth Lakes:
2024 Community Indicators Report



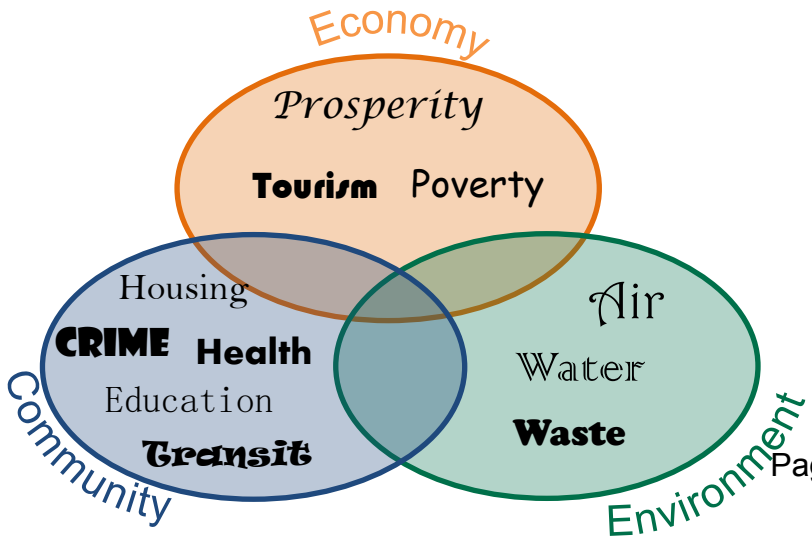



About the 2024 Mammoth Lakes Community Indicators Report

The 2024 Community Indicators Report uses indicators to report performance related to the "triple bottom line" sustainability goals of the community of Mammoth Lakes. These goals and indicator results reflect the interplay between the social, environmental, and economic factors affecting the community's well-being.

The purpose of this report is to educate local residents, inform planning and other public resource allocation decisions, and attract new private capital to the community. The indicators in this report are influenced by sustainability actions taken by the Town of Mammoth Lakes (Mammoth Lakes), other public agencies, non-governmental organizations, private sector businesses, and local residents.





Mammoth Lakes Community Goals

This report ties on-the-ground actions to previous visioning, planning, and high-level policy development that resulted in the 2007 General Plan and associated Neighborhood District Plans. Reporting progress towards achieving the goals defined through these efforts is an important component of Mammoth Lakes' overall strategy of being prepared for reinvestment.

Community Vision

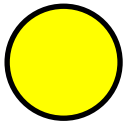
Surrounded by uniquely spectacular scenery and diverse four-season recreational opportunities, the community of Mammoth Lakes is committed to providing the very highest quality of life for our residents and the highest quality of experience for our visitors.

Executive Summary

Is the community of Mammoth Lakes becoming more sustainable?

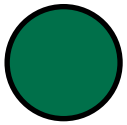
ECONOMY

Poverty
Subsidized School Lunch Eligibility
(0.04% *decrease*)



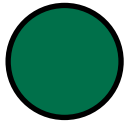
(page 5)

Prosperity
Sales Tax Revenue
(16% *increase*)



(page 6)

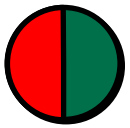
Tourism
Transient Occupancy Tax (TOT) Revenue
(26.32% increase)



(page 7)

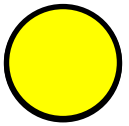
COMMUNITY

Housing
Median Home Price[1]
(11.96% *increase*)



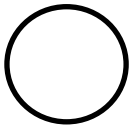
(page 10)

Education
Graduation Rates
(*1.35% decrease*)



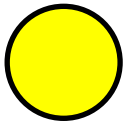
(page 11)

Health
Student Obesity Rates
(2024 *data not available*)



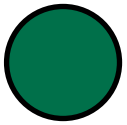
(page 12)

Crime
Law Enforcement Arrests
(2.74% Increase)



(page 13)

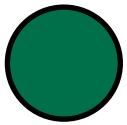
Transit
Local Transit Participation
(26.90% Increase)



(page 14)

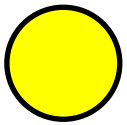
ENVIRONMENT

Air
Particulate Air Pollution
(18.21% decrease)



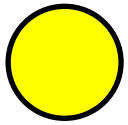
(page 16)

Water
Water Consumption
(2.62% *decrease*)



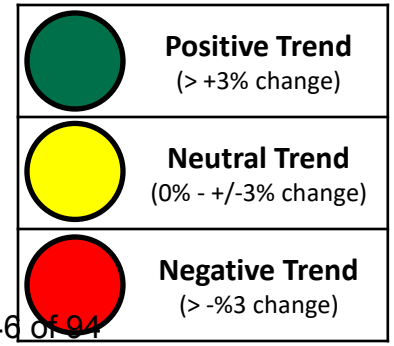
(page 17)

Waste
Recycling Rate
(2.69% *decrease*)



(page 18)

5-Year Trend Categories



[1] The 5-year trend for median home prices can be viewed as a positive since it means home values remained high; but can be viewed as a negative since it indicates that homes in Mammoth Lakes are not affordable for the local workforce since a single-family home at the current median home price would require an annual income of over $265,000.

Disclaimer: All indicators are influenced by a wide range of factors that need to be understood to effectively use indicators in decision-making processes. This report is not meant to be a comprehensive analysis of the topics and indicators presented in this report, but rather provide a high-level understanding of how the community is doing in relation to its goals.

Economy

POVERTY

Subsidized School Lunch Eligibility

Participation in the federally subsidized school lunch program requires children to come from families with incomes at or below 130 percent of the federal poverty level. Subsidized school lunch program eligibility, therefore, is a direct measure of family poverty levels and is a proxy for household income in Mammoth Lakes.

"Being a great place to live and work"

General Plan: Vision #2

PROSPERITY

Sales Tax Revenue

Taxable sales are a measure of consumer activity in Mammoth Lakes. Trends in sales tax revenue reveal the economic health of residents and local businesses. Further, sales tax revenue funds government expenses such as police and road maintenance.

TOURISM

Transient Occupancy Tax (TOT) Revenue

Mammoth Lakes' economy is tourism-based. High altitude outdoor activities are the major economic and employment generator in the community, and the seasonal ebb and flow of visitors causes economic and employment fluctuation. Transient Occupancy Tax (TOT) revenues are a measure of visitor bed occupancy, as such, reflecting the health of the tourism sector in Mammoth Lakes.

"Achieve sustainable tourism by building on the area's natural beauty, recreational, cultural, and historic assets"

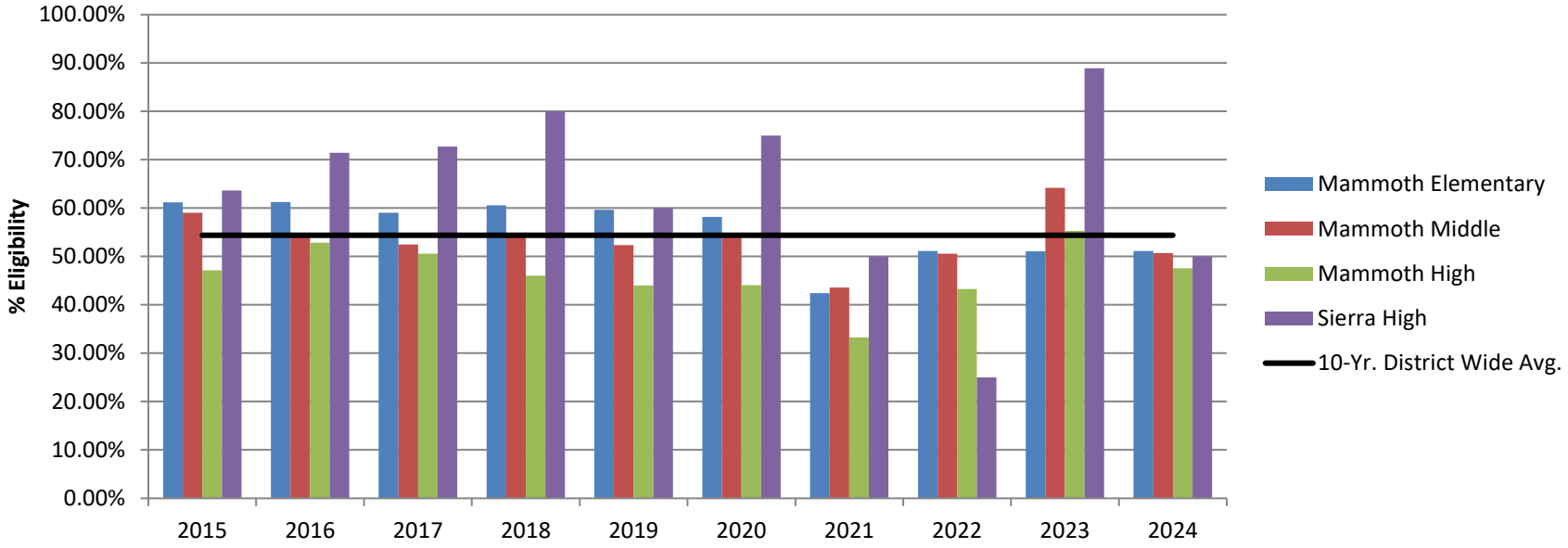
General Plan: Goal E.2

Economy: Poverty

Subsidized School Lunch Eligibility

Subsidized school lunch eligibility measures the percentage of students in Mammoth Unified School District (District) schools eligible for free and reduced priced meals through the National School Lunch Program. Free and Reduced Priced Meals (FRPM) are provided to low-income children before school, during school, after school and over the summer. Individuals from households earning less than 130% of the poverty level are eligible for free meals, while those from households earning 130-185% of the poverty level are eligible for reduced-price meals. The FRPM program is funded by the U.S. Department of Agriculture.

The 5-year trend in the FPRM eligibility districtwide has decreased by 0.04% annually over the past five years. In the 2023-2024 school year, the districtwide eligibility decreased for Mammoth Middle School, High School, and Sierra High and remained the same for Mammoth Elementary. When compared to the previous school year, the overall district population decreased by 6 students, while the number of eligible students decreased by 64 students. When compared to the 10-year average, the 2023-2024 student population was 52 students below the average (1112 vs 1164), and the number of eligible students was 66 students lower than the average (555 vs. 621).



Time Frame: School Year (September to June)
Data source: California Department of Education, Student Health & Support program

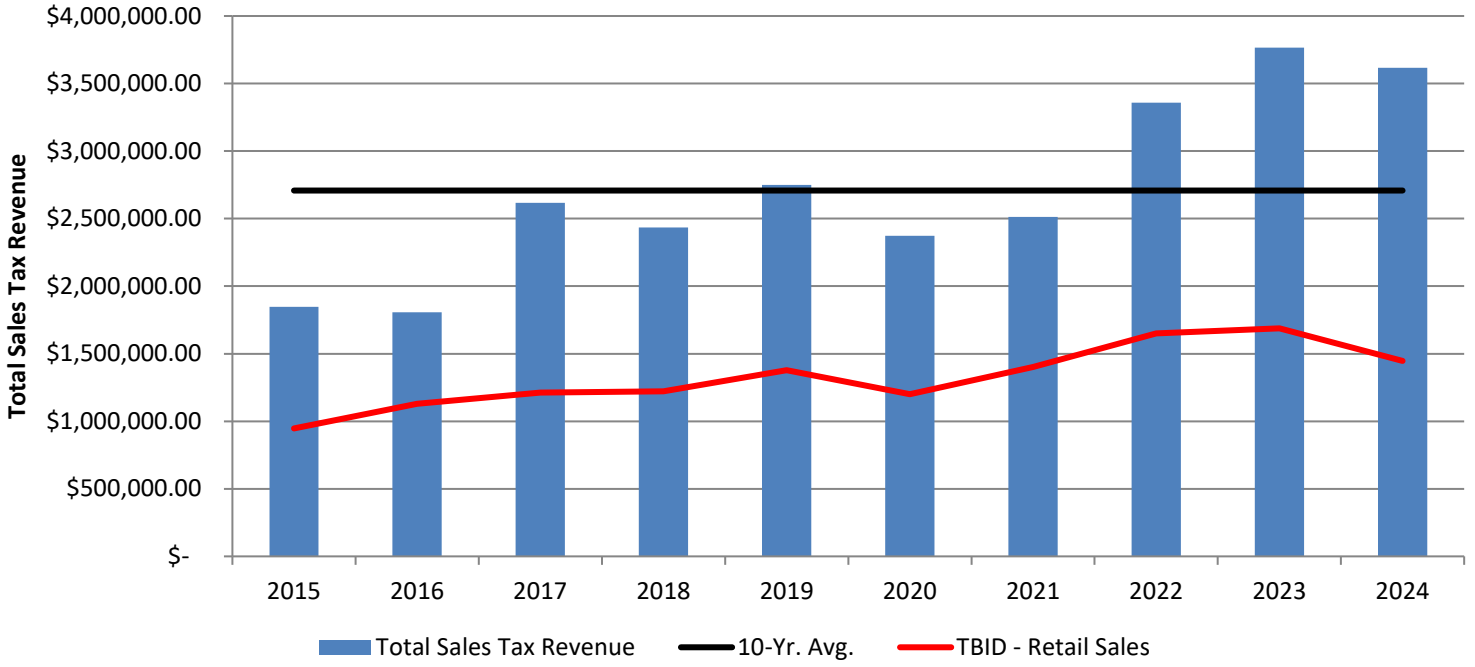
For additional information:
Mono County Office of Education, Website: http://www.monocoe.org/

Economy: Prosperity

Sales Tax Revenue

Sales tax revenue measures the sum of taxes collected by Mammoth Lakes for the sales of goods and services throughout the Fiscal Year (FY). The current the sales tax rate in Mammoth Lakes is 7.75%.

Total sales tax revenue decrease by ≈4% in FY 2023-24 from the record high the previous year. The 5-year trend shows a ≈16% increase annually over the past 5 years. The FY 2023-24 sales tax revenue was ≈25% higher than the 10-year average (≈$908k higher). In FY 2023-24, TBID generated from retail sales decreased slightly from last years all time high.



Time Frame: Fiscal Year (July 1 – June 30)
Data source: California Board of Equalization

For additional information:
Town of Mammoth Finance Department, Website: http://www.townofmammothlakes.ca.gov/index.aspx?nid=181

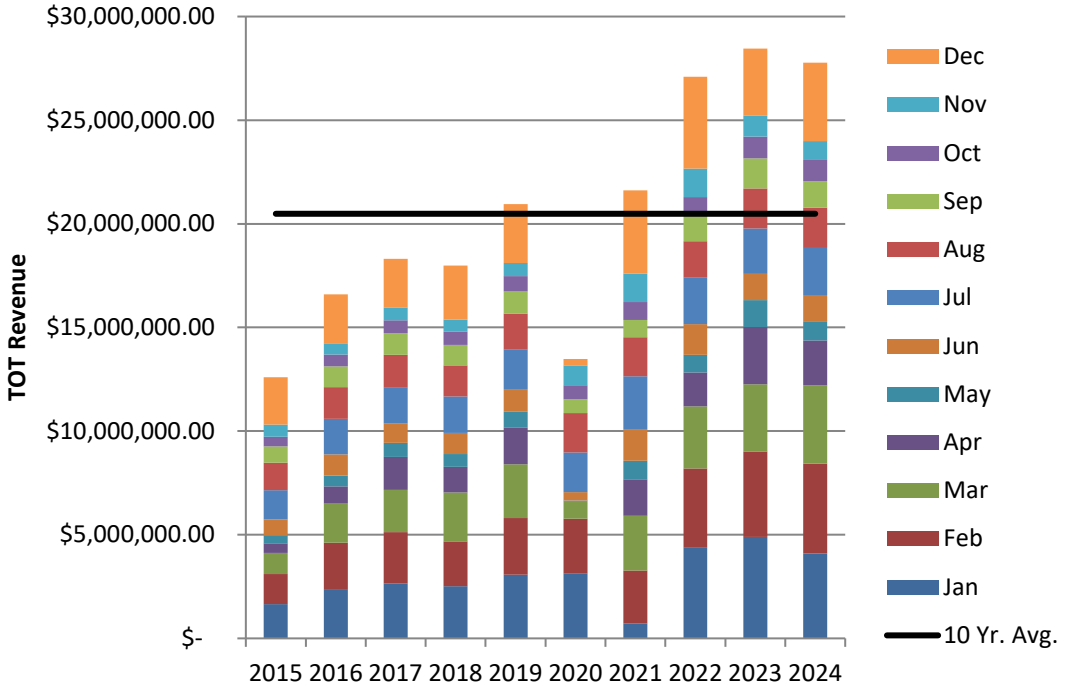
Economy: Tourism

Tourist Occupancy Tax (TOT) Revenue

TOT revenue measures the sum of the taxes collected by Mammoth Lakes on rental properties and hotel room rentals. The TOT rate through the end of 2024 in Mammoth Lakes was 13% and was increased to 15% effective January 1, 2025.

TOT revenue decreased ≈2% from 2023 to 2024, which was a decrease of approximately $669k. However, TOT revenue remained strong in 2024 with the collection of $27.7 million being the second highest amount on record for the Town (2023 remains as the highest TOT year).

The five-year trend indicates an increase of ≈26.32% annually, which still takes into account the lower TOT in 2020 due to COVID-19 restrictions. 2024 saw record breaking monthly TOT revenue in January, February, March, April, and August.



Time Frame: Calendar Year (January 1 - December 31)
Data source: Town of Mammoth Finance Department, *TOT Revenue Collection Tracking Report*

TOT Enforcement Program

In 2024, the Town continued to use Rentalscape to assist the Revenue Team in TOT enforcement . Rentalscape utilizes the latest data engineering technologies like machine learning, data analytics, computer science, and statistical modeling to provide high level insights and rental activity reports, while also allowing staff to drill down on specific properties. Partnering with Rentalscape provides the ability to monitor, discover, triage, and inspect local short-term rentals with a higher-level of accuracy, precision, and usability. In 2024, there were 43 TOT citations issued that resulted in an additional $297,106 in revenue.

For additional information:
Town of Mammoth Finance Department, Website: http://www.townofmammothlakes.ca.gov/index.aspx?nid=181

Community

HOUSING

Median Home Price

Home prices determine if local residents can afford to own their own home. Median home prices are used by real estate agents, buyers and sellers to inform home pricing and buying decisions, including potential buyers weighing the trade-offs of living outside of and commuting to jobs in Mammoth Lakes.

"Substantially increase housing supply available to the workforce"

General Plan: Goal L.2

EDUCATION

Graduation Rates

Graduation provides students with the opportunity to continue on to postsecondary education, access to higher lifetime earnings and more stable employment prospects. Higher graduation rates are a proxy for a more skilled workforce which makes Mammoth Lakes a more attractive place for business investment.

"Support high quality educational services and life-long learning resources within the community"

General Plan: Goal S.5

HEALTH

Student Obesity Rates

Children who are overweight or obese have an increased risk of health problems. In addition, children with health problems contribute to high costs on the local health care system and thereby the local economy. Promoting policies and creating environments that support physical activity and eating a healthy diet can help reduce rates of overweight and obese children, in turn making Mammoth Lakes a healthier community.

"Support high quality health care and child care for Mammoth Lakes' residents and visitors"

General Plan: Goal S.1

Student overweight/obesity data has not been available since the 2018-19 school year.

Community cont.

CRIME

Law Enforcement Arrests

A safe community encourages residents and visitors to Mammoth Lakes to be more active and engaged in the community. Crime can cause physical and emotional harm to victims, impacting an entire community and weakening morale and civic engagement of local residents.

"Keep Mammoth Lakes a safe place to live, work and play"

General Plan: Goal S.2

TRANSIT

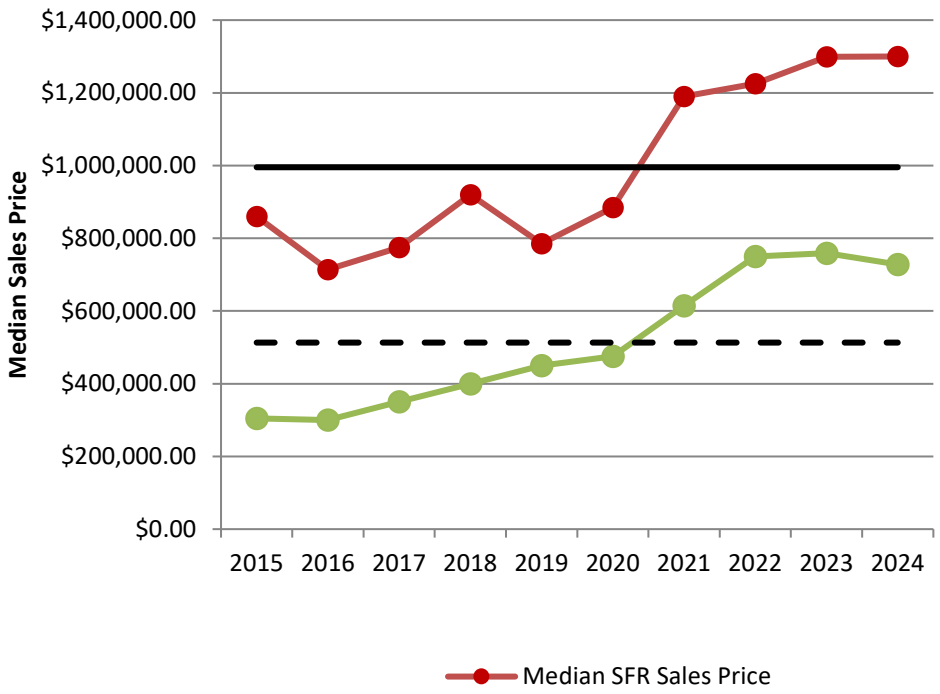
Local Transit Participation

A well-functioning public transportation system that fulfills the needs of local residents and visitors is one of the primary tools for reducing dependence on automobile travel. Automobiles are expected to be a primary source of Greenhouse Gas (GHG) emissions in the community. Furthermore, alternative transportation reduces the overall cost of transportation upkeep, reduces traffic congestion and reduces the number of traffic-related accidents.

"Provide a year-round local public transit system that is convenient and efficient"

General Plan: Goal M.5

Community: Housing



Time Frame: Calendar Year (January 1 – December 31)
Data source: Mammoth Lakes Multiple Listings Service (MLS)
Note: The SFR sales price data excludes mobile homes and Forest Service cabins.

Median Home Price

Median home price measures the annual median home sales price of homes sold in Mammoth Lakes. Median home price is the middle price in a series of sales, where half of the sales are of lower value and half are of higher value. The median is used instead of average to avoid the skew of outliers.

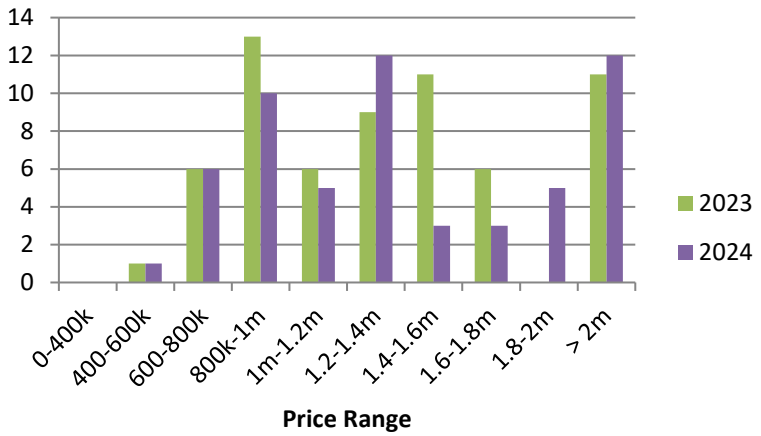
The 5-year trend indicates that the median SFR home price has increased $93,900 annually (≈12% change) over the past five years. The total number of SFRs sold in 2024 decreased from the number sold in 2023 (57 vs. 63) with the majority selling for more than $1 million. The 5-year trend for the median condo price shows an annual increase of $85,000 (≈14% change) over the past five years. The 2024 median condo price saw a slight decrease from the record high in 2023. ($727,500 vs $759,000).

Income Levels Necessary for Home Purchase

Purchase Price	$600,000	$800,000	$1,000,000
Down Payment (20%)	$120,000	$160,000	$200,000
Income for Affordability	$130,000	$175,000	$220,000

Assumes a 6.5% interest rate across all loans, no HOA payment, no personal debt service, and 35% of income towards housing costs

Price Range of SFRs Sold, 2023 and 2024



Mammoth Lakes Housing, Inc., Website: http://mammothlakeshousing.com/

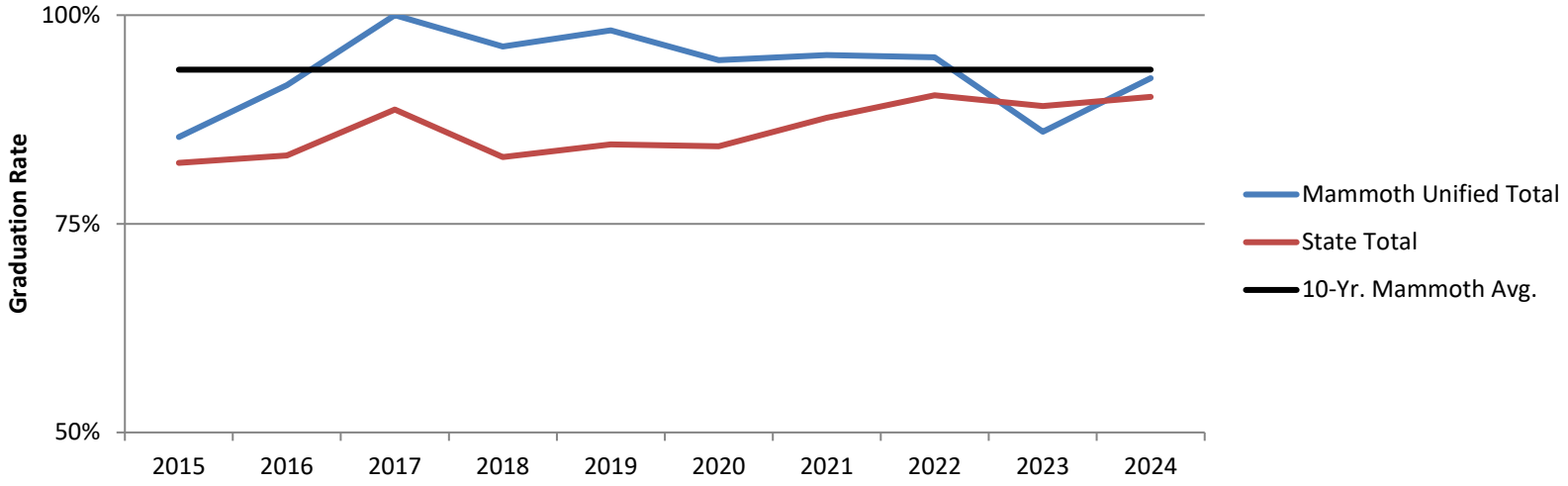
Community: Education

Graduation Rates

Graduation rates are a measure of the annual percentage of a group of students (cohort) from Mammoth Unified School District (District) high schools who enter high school and graduate within four years.

The 5-year trend indicates a decrease in the graduation rate by ≈1.42% each year. The 2023-2024 school year saw a 7.4 percentage point increase from the previous year's graduation rate. The 2023-24 graduation rate was 1.0 percentage point below the 10-year average of 93.5% for Mammoth Unified.

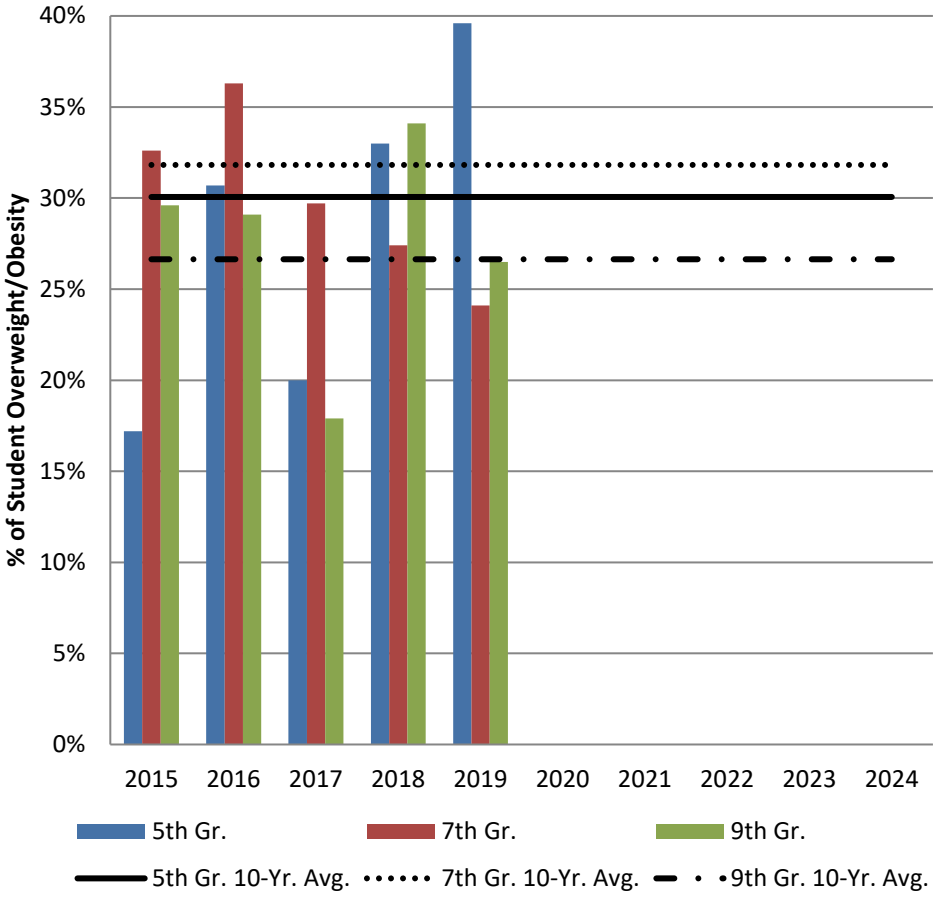
The 2023-24 Graduation rate from District high schools was 2.3 percentage points lower than the statewide graduation rate (92.5% vs. 90.2%). While the statewide graduation rates have increased over the last 10 years, there has been variability in the Mammoth Unified School District graduation rates, which have ranged from 100% to 85%. This can be attributed to the small student population in the district, and the substantial effect that a change of a few students can have on the overall percentage of graduates.



Time Frame: School Year (September to June)
Data source: California Department of Education, DataQuest Program

For additional information:
Mono County Office of Education, Website: http://www.monocoe.org/

Community: Health



Student Overweight/Obesity Rates

Student overweight/obesity data has not been available since the 2018-19 school year.

Student overweight/obesity rates measure the percentage of all 5th, 7th and 9th grade students in the Mammoth Unified School District that are determined to be overweight or obese based on California Physical Fitness Testing. This test establishes a "healthy weight zone" based on statewide performance.

Overweight is defined as students whose Body-Mass Index (BMI) is 85% or higher and Obese is defined as students whose BMI is 95% or higher.

Time Frame: School Year (September to June)
Data source: California Department of Education, Physical Fitness Testing Results

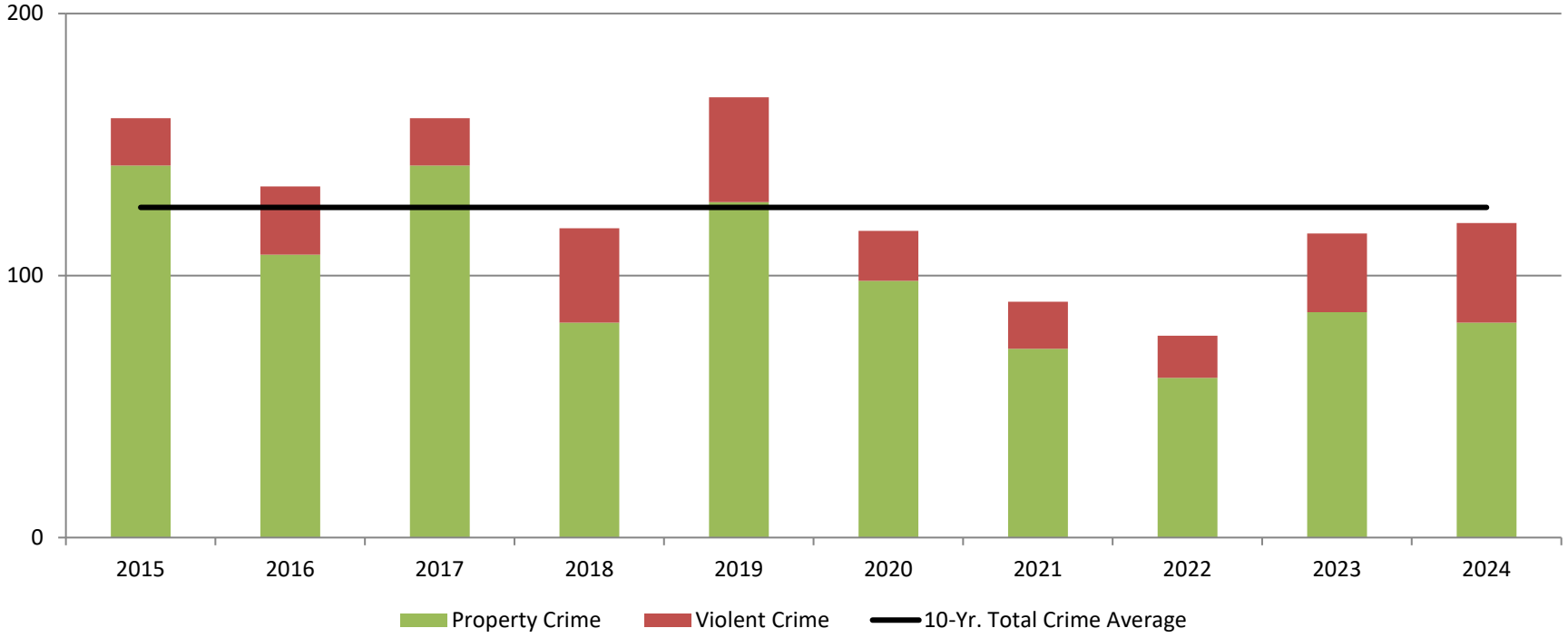
For additional information:
Mono County Health Department, Website: http://monohealth.com/public-health

Community: Crime

Law Enforcement Arrests

Law enforcement arrests measure the annual number of criminal arrests and referrals by law enforcement agencies for prosecution in Mammoth Lakes. Crime data is categorized as Violent Crime, crimes that generally include a weapon, bodily injury, or robbery; and Property Crime, crimes that generally result in damage to property including theft, burglary, or forced entry.

The 5-year trend for law enforcement arrests indicates that crime has increased slightly over the past five years. Crime rates over the past 10 years have been consistently lower than they were pre-2012. 2024 experienced an increase in the number of violent crimes from the previous year (38 vs 32) but a decrease in property crimes (82 vs 86).



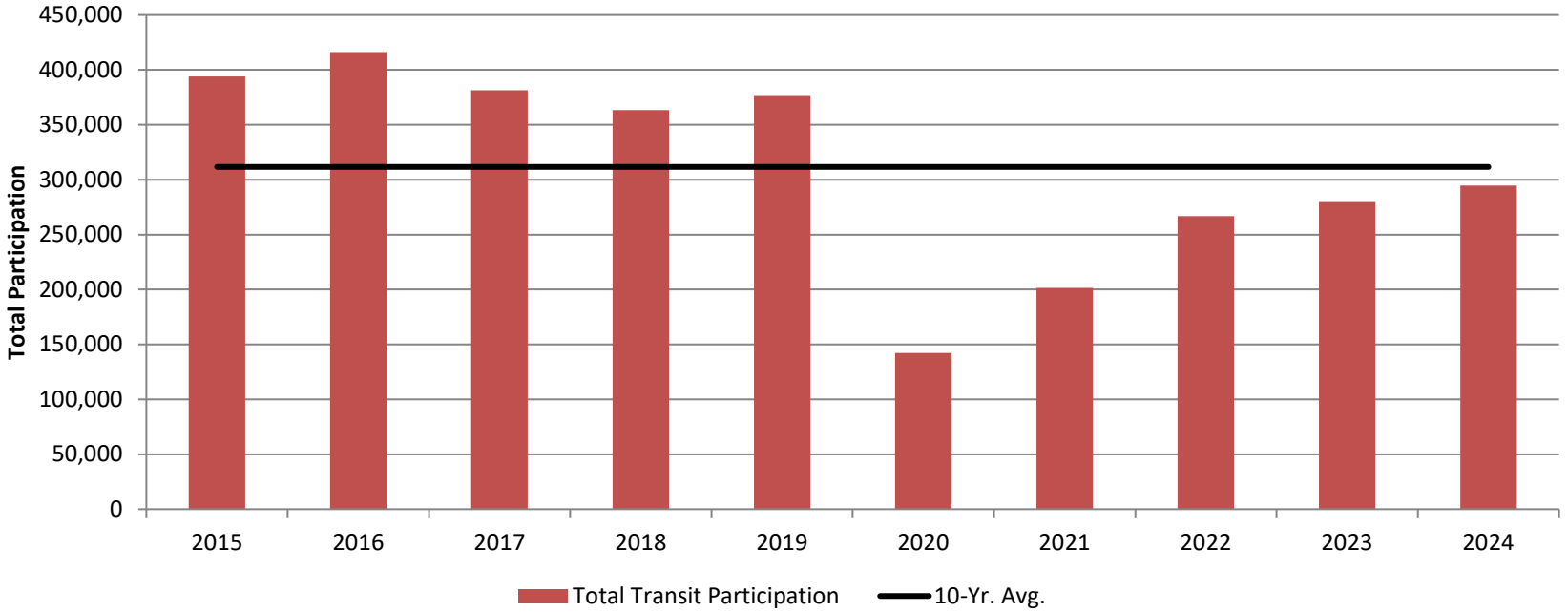
Time Frame: Calendar Year (January 1 – December 31)
Data source: TOML Police Department

For additional information:
Mammoth Lakes Police Department, Website: http://www.j.mammothlakespd.org/

Local Transit Participation

Local transit participation measures the total number of riders on all Mammoth Fixed Routes served by the Eastern Sierra Transit System, which operates regionally and within town limits.

Local transit participation decreased dramatically in 2020 as a result of the COVID-19 pandemic but has been rebounding back in the subsequent years. 2024 saw continued improvement in local transit participation; however, ridership remains ≈21% below 2019 levels. The 5-year trend for transit ridership shows a decrease of ≈26.90% annually over the past five years, which still takes into account the low 2020 ridership during the Covid-19 pandemic. 2024 transit ridership was ≈5% below the 10-year average.



Time Frame: Calendar Year (January 1 – December 31)
Data source: Eastern Sierra Transit Authority, Ridership Counts

For additional information:
Eastern Sierra Transit Authority, Website: http://www.estransit.com/CMS/

Environment

AIR

Particulate Air Pollution

Particulate air pollution impacts the health of community residents, aggravating respiratory conditions such as asthma and bronchitis. Furthermore, air pollution generated in Mammoth Lakes and throughout California from human activities such as the burning of fossil fuels and deforestation harm the ecosystems that support community residents as well as other terrestrial and aquatic species.

"Protect the health of community residents by assuring that the Town of Mammoth Lakes remains in compliance with or improving compliance with air quality standards"

General Plan: Goal R.10

WATER

Water Consumption

Freshwater supplies are a limited resource in Mammoth Lakes. Efficient use of freshwater supplies is needed to meet the needs of local residents and to support local industry. Increased demand for water has negative impacts on aquatic ecosystems, and imposes a financial burden on Mammoth Lakes to create new water supplies and/or additional treatments.

"Conserve and enhance the quality and quantity of Mammoth Lakes' water resources"

General Plan: Goal R.4

WASTE

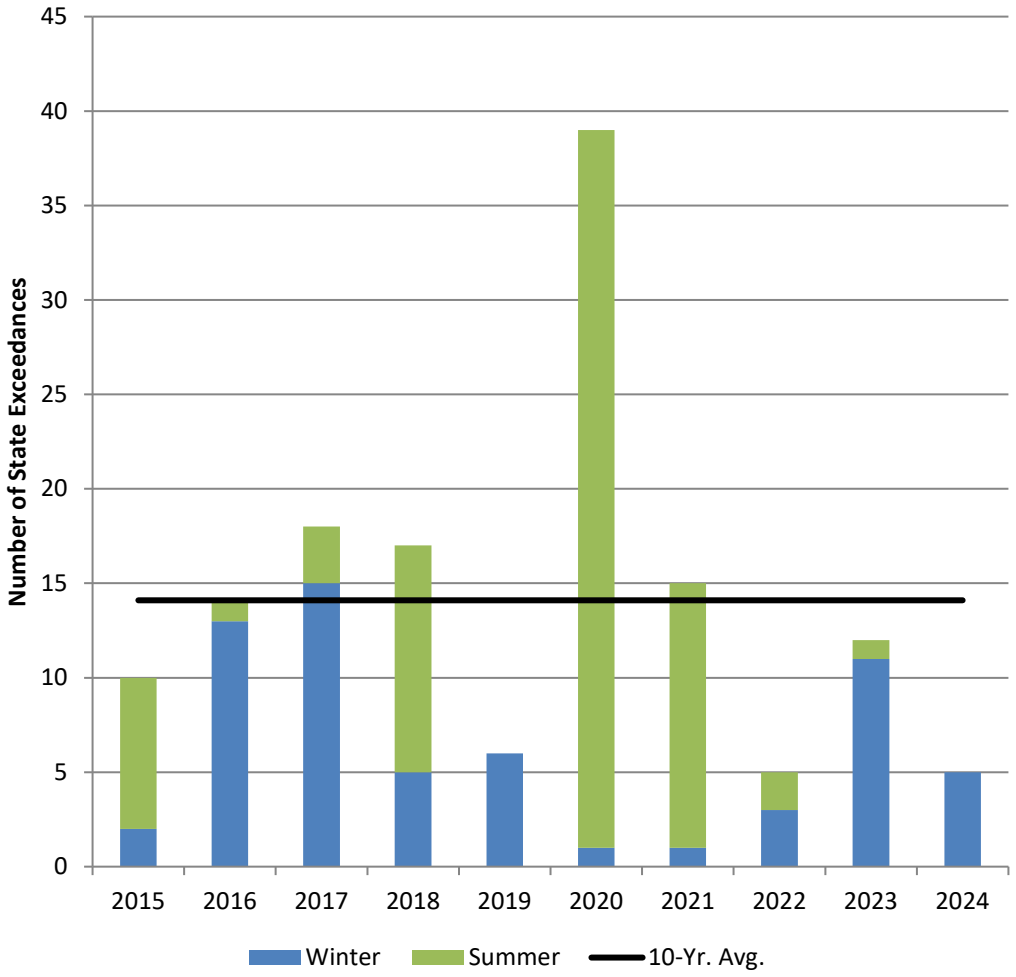
Recycling Rate

Solid waste disposal in landfills or incineration generates Greenhouse Gas (GHG) emissions, increases the risk of soil and groundwater contamination, and consumes non-renewable resources. Recycling minimizes these impacts and creates local jobs.

"Reduce volume of solid waste"

General Plan: Goal R.9

Environment: Air



Note: The breakdown of Summer vs. Winter exceedances is only available from 2010 to the present

Time Frame: Calendar Year (January 1 – December 31)
Data source: California Environmental Protection Agency, Air Resource Board

Particulate Air Pollution

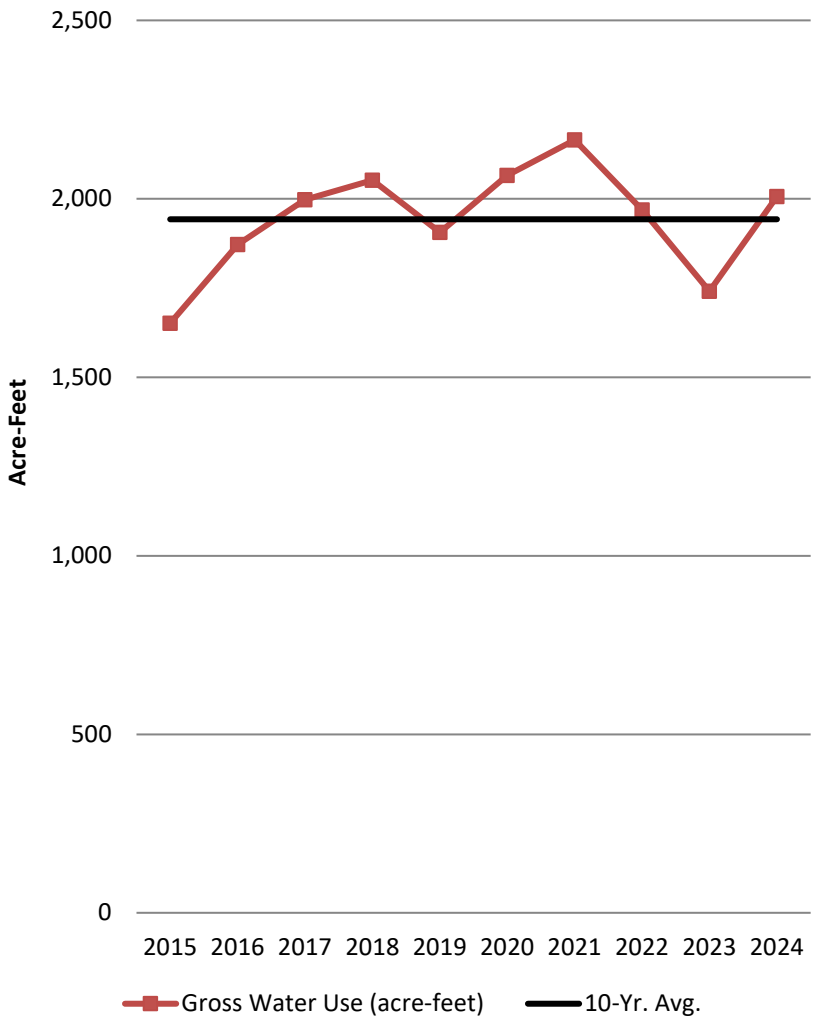
Particulate air pollution measures the total number of days Mammoth Lakes exceeds the California Air Quality Standard for Particulate Matter (PM10) each year. PM10 includes particles with a diameter of 10 microns or less. The California Air Quality Standard for PM10 is 50 µg/m3, measured as a 24-hour average. The Federal Standard for PM10 is a less stringent 150 µg/m3, measured as a 24-hour average.

The 5-year trend for air quality has seen an ≈18% decrease annually in the number of exceedances of the State air quality standard. In 2024, Mammoth Lakes exceeded the California Air Quality Standard for PM10 on 5 days, which was below the 10-year average of 14 days. All 5 exceedances in 2024 were during the winter season and were determined to be the result of residential woodburning. None of the exceedances in 2024 were related to wildfire smoke.

There has not been an exceedance of the Federal PM10 standard that was not later determined to be an exceptional event since 1993. An exceptional event is defined by the US EPA as an unusual or naturally occurring event that affects air quality, but are not reasonably controllable (e.g., wildfire smoke).

For additional information:
Town of Mammoth Lakes Planning Department, Website: http://www.townofmammothlakes.ca.gov/

Environment: Water



Time Frame: Calendar Year (January 1 – December 31)
Data source: Mammoth Community Water District, Urban Water Management Plan

Water Consumption

Water consumption measures the total acre-feet of water supplied by the Mammoth Community Water District for use by residential, commercial, and institutional customers. Water consumption numbers include water used by hotels and vacation homes in Mammoth Lakes, as well as for irrigation by Sierra Star and Snowcreek golf courses. Sierra Star golf course uses reclaimed water, and Snowcreek is scheduled to begin using reclaimed water in the near future.

The 5-year trend for water consumption shows a ≈2.62% decrease annually. In 2024, water consumption increased from the previous year (15% increase) but remained much lower than the pre-2014 years. The increase in 2024 was likely due to more irrigation taking place after a decrease in 2023 due to historic snowfall. The 2024 water consumption represents a 43% reduction from 2002, which was the highest water consumption year on record.

2024/2025 Snowpack

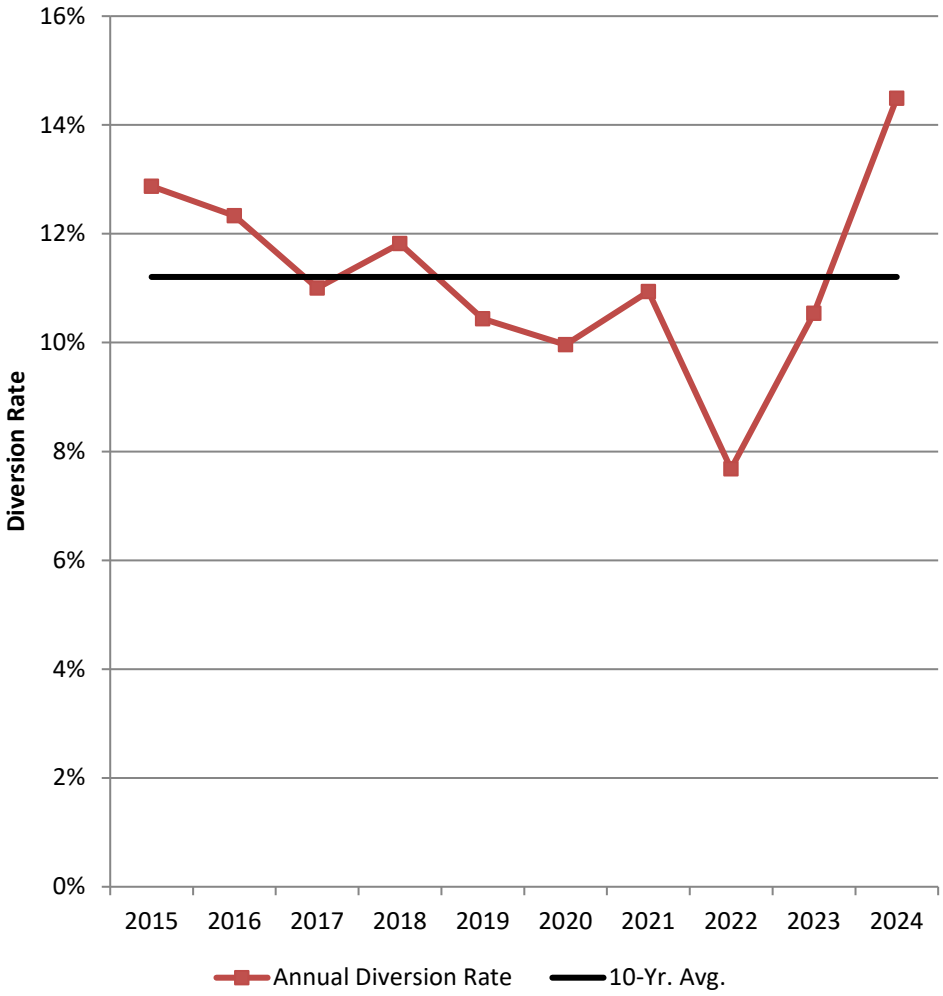
The most recent winter began with a below average snowpack but continued to improve as the season progressed. The April 1st snow water equivalent at Mammoth Pass was 37.2 inches, which is 87% of normal. The snowpack decrease slightly after the previous winter, which saw an April 1st snow water equivalent of 42.6 inches at Mammoth Pass, which was 100% of normal.





For additional information:
Mammoth Community Water District, Website: http://www.mcwd.dst.ca.us/

Environment: Waste



Time Frame: Calendar Year (January 1 – December 31)
Data source: Waste Connections, Inc.

Recycling Rates

Recycling rates measure the percentage of waste disposal that is diverted to a recycling facility. This diversion rate is calculated by dividing the tonnage of recycled material by the tonnage of total waste disposal in Mammoth Lakes.

The 5-year trend for recycling rates has seen a ≈8.7% increase annually in the Town's diversion rate. In 2024, recycling rates experienced a nearly 4 percentage point increase from the previous year. 2024 was 3.3 percentage points higher than the 10-year average.

Town Clean Up Day 2024

The 2024 Town of Mammoth Lakes Clean Up Day was held Friday May 17th and Saturday May 18th. The Town provided a drop off station for large bulky items, metal objects, green waste, food waste, hazardous household waste, and recyclable materials.



For additional information:
Waste Connections Inc., Website: http://www.wasteconnections.com/

Acknowledgements

Thank you to the following for providing the indicator data used to compile this report:

- Daniel Earls, Town of Mammoth Lakes Finance Department
- Ben Manning, Town of Mammoth Lakes Finance Department
- Krystle Stewart, Mammoth Lakes Police Department
- Mike Draper, Mammoth Community Water District
- Ann Logan, Great Basin Unified Air Pollution Control District
- Michelle Erwin, Mammoth Disposal
- Michael Peterka, Town of Mammoth Lakes, Community and Economic Development Department
- Dawn Vidal, Eastern Sierra Transit Authority

About the 2024 Community Indicators Report

The Community Indicators Report was developed in 2013 with assistance from the consultant group Environmental Incentives, and required significant effort to select a targeted set of relevant and feasible indicators, collect historical data for each indicator, and develop the structure and content of this report. In order to leverage this significant effort, a reporting plan was developed to efficiently and consistently update the annual Community Indicator Report in the future. The reporting plan ensures consistent and accurate annual reporting of indicators, and reduces the administrative burden of reporting. The Community Indicators Report is an annual report and the 2024 report is the 12th edition of this report.

Disclosure

The work upon which this publication is based was funded in whole or in part through a grant awarded by the California Department of Conservation (Department), Strategic Growth Council (SGC). The statements and conclusions of this report are those of the GRANTEE and/or Subcontractor and not necessarily those of the SGC or of the Department, or its employees. The SGC and the Department make no warranties, express or implied, and assume no liability for the information contained in the succeeding text.

TOWN COUNCIL STAFF REPORT

Title: Authorize the Town Manager to execute a contract with SyTech Solutions for records archiving services.

Meeting Date: September 17, 2025

Prepared by: Haislip Hayes, PE Public Works Director
Nolan Bobroff, Community & Economic Development Director
Rob Patterson, Town Manager

RECOMMENDATION:

Authorize the Town Manager to:

- Execute a contract with SyTech Solutions for records archiving.
- Make the necessary budget adjustments.

BACKGROUND:

The Town of Mammoth Lakes administrative offices have been in their current location for nearly 40 years. In this time the Town has accumulated decades worth of files. Staff have in recent years transitioned to electronically archiving project files once the project has been completed; however, older paper files are still being stored on-site in the various storage rooms within the administrative offices. Over the past several years, staff have been slowly archiving the older files and have significantly reduced the amount of paper stored and used by the Town, but the process is time and staff intensive. Before moving to the new Town Hall, the Town would like to digitize the remaining older files to make them more accessible and to reduce overall storage space. The files include historical building and grading permits, improvements plans, as-built drawings, tract maps, use permits and similar planning project files, financial records, and other important documents.[1] To facilitate and streamline the process, Staff met with representatives of Mono County IT who coordinated a meeting and on-site review of the files with a third-party archiving specialist. The proposed contractor, SyTech Solutions, reviewed and cataloged the subject files and are proposing to scan and electronically organize the records into a methodical, manageable database and upload them to the Town's document management system (i.e., Laserfiche). The company has significant experience and has worked with over 500 public agencies.

The contractor is proposing a turnkey solution in which they will manage the chain of custody from the time the files leave the Town offices until the electronic files are provided to the Town. The files will be scanned in such a way that the text is recognizable and searchable (OCR – optical character recognition). This will allow for more detailed records

[1] Archiving files in an electronic format is consistent with the Town's Records Retention policy, provided that the electronic storage repository meets the legal requirements for access and security.

management in the future. SyTech will pick up the files at the Town offices and then transport the files to their facility. Once the documents arrive, they will:

1. Batch and label the documents to standardize an electronic workflow process that organizes groups and tracks each set of records.
2. Prepare the documents for scanning. This includes removing staples and otherwise preparing the documents for scanning. Canary Bar-coded separator sheets and index sheets are inserted between documents.
3. The prepped batches of documents are scanned into the pre-defined batch classes. The total image count is automatically generated. If images are scanned in duplex, blank pages are automatically removed electronically. The images undergo quality control scrutiny, and any rejected images are re-scanned.
4. Use automatic tools to enhance any poor-quality images through recognition server/image enhancement. They use dithering and other technology to de-speckle, de-skew, and de-shade the images, providing the best image quality output available.
5. The images are indexed according to predefined fields. Index information is manually keyed from the documents or index sheets, and critical fields can be double-checked to ensure greater accuracy.
6. Final images are released to optical storage in PDF format unless otherwise specified. The resulting files are uploaded.
7. After Town staff have verified the scanned records, SyTech can store or destroy the original hard copies using certified destruction.

The Contractor will provide a thorough quality control program that includes multiple layers of verification and inspection.

FINANCIAL CONSIDERATIONS:

The Town collects an archiving fee as part of the cost of a building permit and that fee is intended to cover the cost for archiving the project files for all components of a project from concept to completion (Planning, Engineering, and Building). A large portion of the files to be archived meet these criteria and can be paid for using the archiving funds collected. The quote for completing the archiving work is $135,621. $100,000 will be covered by the archiving fee and the remaining balance of just over $35,000 will be covered by one-time general fund dollars through a budget amendment in October.

Attachments
SyTech Solutions Records Management Services Proposal

Records Management Services Proposal

Prepared For: The Town of Mammoth Lakes

Attn: Mike Martinez

August 28, 2025

Bryan Skelton
SyTech Solutions, Inc.
8930 Big Horn Blvd, Elk Grove, CA 95758
BSkelton@sytechsolutions.com
Office: (916) 381-3010 x237
Cell: (209) 917-0729

TABLE OF CONTENTS

OVERVIEW 2
ABOUT SYTECH SOLUTIONS 2
PROPOSED APPROACH 3
SECURITY 8
PRICING 10
CONCLUSION 13
APPENDIX – OPTIONAL FUTURE SERVICES 14

OVERVIEW

The Town of Mammoth Lakes (Mammoth Lakes) seeks document management services, including records conversion and data management services. Mammoth Lakes aims to protect its physical records from disasters while taking back valuable real estate and making records easily accessible to authorized personnel. This document formally describes the proposed approach by SyTech Solutions (SyTech) to scan and electronically organize these records into a methodical, manageable database and upload them to your chosen records management system. This process will save valuable storage space, provide a backup copy of vital information, and allow staff to access records efficiently.

A cloud-based records management system will allow Mammoth Lakes to standardize indexing and metadata to organize its backlog of records and provide an organized way to capture ongoing records electronically. Databases will be structured so that only those employees who are authorized to access them will have access. For example, only those employees in the HR department will have access to personnel records, etc.

SyTech Solutions (SyTech) is a leading document management solutions provider with over 25 years of experience completing conversion projects for public and private agencies statewide. SyTech utilizes a streamlined conversion process that maximizes image quality and batch management, ensuring the success of this records conversion project. Ultimately, our mission is to forge a long-term partnership with the Town of Mammoth Lakes by delivering the most significant comprehensive value. This proposal outlines our conversion process and explains how SyTech's services will exceed expectations and provide a successful project outcome.

ABOUT SYTECH SOLUTIONS

Since 2000, SyTech has been a trusted digital transformation vendor for California organizations. We have assisted over 500 California public agencies in transitioning from inefficient paper-based systems to more efficient electronic data and document management solutions. Over our history, we have scanned hundreds of millions of documents, deployed hundreds of document management solutions, supported thousands of end-users, and migrated terabytes of data to cloud-based document management applications. Our clients include the California Natural Resources Agency (CNRA), California Department of Water Resources (DWR), Stanislaus County, Tulare County, the City of Rocklin, the Town of Carmel-by-the-Sea, the City of Lancaster, and Los Angeles County.

Several essential characteristics set us apart from and above the competition:

- We have a solid legal background and understanding of how to maintain a "Trusted System." Two founding SyTech partners have Juris Doctorate Degrees. For more than two decades, we have provided records and data management solutions that follow best records management practices and procedures. We have extensive experience working with municipal and county governments. This background enables us to recommend the right solution at the best possible cost.

- SyTech holds a California Multiple Award Schedule (CMAS # 3-24-10-1074), a Federal General Service Agreement (GSA), and a Software Licensing Program (SLP) agreement. These awards allow public

agencies to streamline contracting processes and independently attest to SyTech's competency and competitive low prices.

- We have received multiple "Best Solution" Awards from the Government Technology Conference (GTC) in recognition of our web development and data capture projects across California. The "Best Solution" award recognizes companies implementing innovative and successful technology solutions that significantly improve government business. GTC is the nation's largest and most respected technology conference for state and local government, holding annual conferences nationwide.

- SyTech Solutions is a California-certified small Business, yet we operate one of the most extensive facilities in Northern California. We are the optimal size: large enough to handle high volume yet small enough to value each customer. SyTech's reputation for efficiency results from our people, methodologies, technology, and experience.

- SyTech has deployed the best physical security practices, hardware, and network technology to ensure success. We use biometric doors, security cameras, and 256-bit AES encryption on all network connections. In addition, our employees must all sign confidentiality agreements and understand the sensitive nature of the documents we process.

- SyTech has extensive experience with public record-keeping practices and retention guidelines. We have helped over 500 public agencies securely scan their records in compliance with records retention mandates and legal requirements. Our familiarity with public records allows us to provide unparalleled customer service and serve more as a partner than a contractor. We stay informed on current public sector information technology issues and employ cutting-edge solutions.

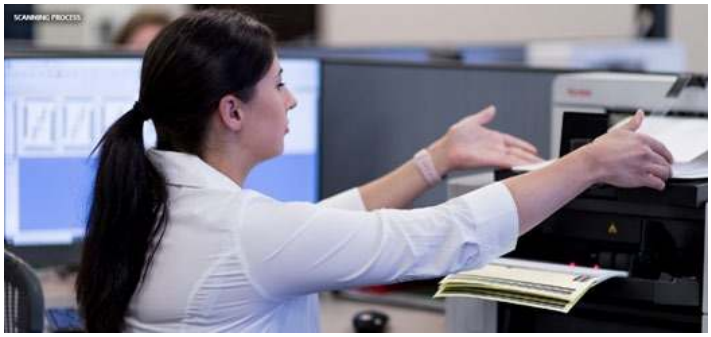
In addition to scanning services, SyTech has a team of developers specializing in low-code development for public agencies in the Microsoft 365 environment. Our Microsoft technology projects include line-of-business applications for some of California's most prominent public agencies, such as the California Department of Child Support Services (DCSS), the California Natural Resources Agency (CNRA), and the California Department of General Services (DGS). We actively support over 40,000 end users on Microsoft Azure and SharePoint Online.

PROPOSED APPROACH

SyTech has extensive experience with records and data management. We have helped numerous agencies efficiently manage records and comply with record retention guidelines. Our expertise in this matter will be crucial to the success of the Town of Mammoth Lakes document management project. The following outlines our approach.

SyTech's conversion services involve complex processes and quality control steps. No other company provides the same level of quality control and data validation. Combined with the utilization of leading

software and accurate scanning equipment, this unsurpassed quality assurance process makes our production system highly efficient and precise.



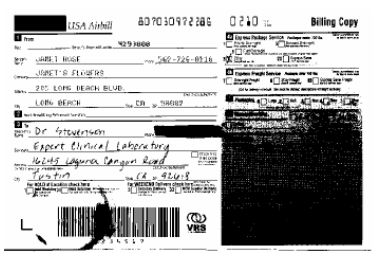
SyTech uses Kofax Ascent Capture software, the industry's leading production-level software. Ascent Capture is designed to support document and data capture and high-end production scanning. It boasts the fastest, most flexible scanning and indexing solution. It processes large numbers of documents and forms with high throughput. The system features a resilient and robust architecture based on ubiquitous technology.

Kofax software is indispensable for high-volume scanning and is crucial in SyTech's production process. Kofax tracks each "batch," typically a banker's box of records, through the entire conversion process. It monitors documents from the initial scan to the optical release of the final image. Batches are routed through processing queues, which can be altered depending on the conditions of the batch. Kofax can enhance scanned images through its "Recognition" process. Poor-quality images are automatically enhanced using dithering and other technology. Kofax allows many repetitive processes to be automated, running in the background and eliminating the chance of operator error. Kofax uses these automatic tools to despeckle, deskew, and rotate images on the fly, providing the best possible image output.

Additionally, Kofax VirtualReScan (VRS) technology provides another level of quality control. It acts as an intelligent monitoring agent and checks image quality as records are scanned. Unacceptable images are flagged and sent to the Quality Control module for virtual rescan without interrupting the scanning process. VRS automatically recovers and restores images from common scanning problems that adversely affect quality, such as scanner misfeeds and paper jams. It also automatically enhances lighter images so that they are easier to read. The advanced clarity feature reduces file size while maximizing scan time. It can eliminate visual noise and allow for greater document integrity.



Original Color



Without VRS



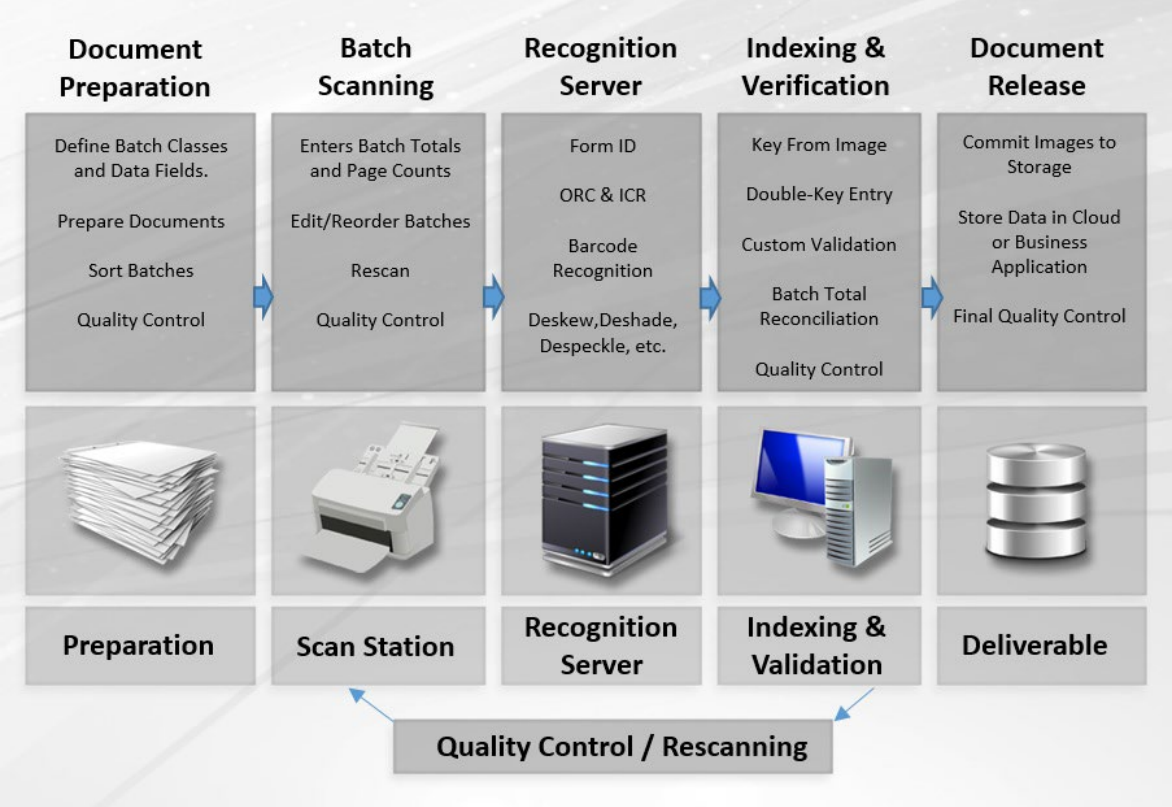
With VRS

While Kofax is more costly than other capture systems, it is the best production scanning environment for data accuracy and image quality. Some vendors use Kofax VRS because it may be included as OEM software on some new scanners. However, they do not use Kofax Ascent software as their production scanning

platform. Instead, they develop their internal code or use cheaper alternatives to decrease annual software license costs. This is a mistake for several reasons. First, to gain the full benefit of VRS, it is necessary to use the Kofax Ascent platform for production scanning. In addition, other production scanning platforms do not provide equal batch tracking, image enhancement, and security, which are essential for tracking images, establishing data integrity, and chain of custody.

Scanning Process

Utilizing indispensable Kofax tools, SyTech's production team follows a proven process for conversion projects. Following is our proposed conversion process for the Town of Mammoth Lakes records:



1. **Project Specifications and Pickup** – Our Project Manager reviews the specifications outlined in this proposal with the Town of Mammoth Lakes staff, including document preparation instructions and image standards. This ensures correct project set-up and that the resulting images and indexes meet the town's standards. We provide pickup and transportation of the documents to our production facility. Upon arrival, each box of documents, or "batch," will be given a label that tracks the customer, pickup, document type, and box number: for example, MAMLA.0001.0103_11. This standardizes an electronic workflow process that organizes, groups, and tracks each set of records through the various steps of the process.

2. **Document Preparation**—SyTech staff prepares the documents for scanning according to the project specifications. This includes removing staples and otherwise preparing the documents for scanning. Canary Bar-coded separator sheets and index sheets are inserted between documents.

   The tracking label on each batch of documents must be signed by the individual prepper and his/her quality control supervisor at each stage of the conversion process (prep, scan, restore). Note that the files will be scanned in file order. They will be restored to the original folder but not re-prepped or re-stapled.

3. **Document Scan**—The prepped batches of documents are scanned into the pre-defined Kofax batch classes. The total image count is automatically generated. If images are scanned in duplex, blank pages are automatically removed electronically. The images undergo quality control scrutiny, and any rejected images are rescanned. Letter/legal-size records are typically scanned at 200 DPI. All documents will be scanned in black and white unless otherwise specified.

4. **Recognition Server/Image Enhancement**—During this stage of the conversion process, automatic Kofax tools enhance any poor-quality images. They use dithering and other technology to de-speckle, de-skew, and de-shade the images, providing the best image quality output available.

5. **Indexing & Verification –** The images are indexed according to predefined fields. Index information is manually keyed from the documents or index sheets, and critical fields can be double-checked to ensure greater accuracy. Two index operators can perform double-key verification as an added quality control measure.

6. **Release** – Final images are released to optical storage in PDF format unless otherwise specified. The resulting files are uploaded into 1DocStop.

7. **Storage/Destruction**—After Town staff have verified the scanned records, SyTech can store or destroy the original hard copies using certified destruction.

Document Requests

SyTech can satisfy any document request during the conversion process. We consistently access and retrieve files for many of our current clients. Consequently, the staff is already in place and subscribes to internal policies and procedures to ensure the timely retrieval and response to document requests. Copies of documents can be provided via email, fax, or overnight delivery to authorized parties requesting records in our possession within 24 hours of receipt of the request.

Confidentiality

SyTech staff adhere to strict confidentiality standards. We consistently work with confidential information and have the proper security and standards. All SyTech's employees have executed confidentiality agreements that protect third parties' documents.

Support

SyTech's experience has defined our industry-leading two-fold approach to support. It assigns a Project Manager and a Technical Support lead to oversee Customer Support and ensure successful project

deployment. This systematic approach defines specifications before commencing the project and later works to guarantee successful application at the implementation phase once the project is complete. We recognize that success requires both technical know-how and sound project management skills. Our support team will provide you with the required support for your project. SyTech customer support covers any problems or defects associated with the converted electronic images provided by SyTech Solutions. It does not include any issues related to or that arise from software, hardware, or network system(s) installed by the Town of Mammoth Lakes.

Quality Control

Accuracy is always our number one goal and quality control steps are tightly integrated into our process. As previously discussed, Kofax software has several built-in quality control processes. In addition, SyTech production staff is carefully trained to monitor batches, images, and project outcomes. Below is a description of the quality control steps SyTech utilizes during our conversion process:

1. **Process Check-In/Document Verification.** SyTech's internal tracking system tracks the project and verifies every step of the production process. It allows the authorized Project Manager or Technical Director to view and verify the ongoing progress of conversion work. The Town may contact us at any time to check on the progress of their project.

2. **Document Preparation Inspection.** After documents are prepared for scanning, a supervisor inspects each box to ensure task accuracy and proper document preparation. The scanning operator checks preparation accuracy twice before the conversion process begins. While SyTech's attention to preparation detail may seem strange, preparation is a common area for error and data loss if not carefully performed.

3. **Scanning/Image Inspection.** Critical quality control steps ensure that scanned images are accurately captured. First, the operator visually inspects the images as they are scanned to ensure the highest image quality. Second, our scanner hardware notifies the operator every time there is a double feed.

4. **Electronic Quality Control Rescan.** As a final processing step, Kofax software systematically ensures that all scanned images are readable. Poor-quality images are electronically tagged for rescanning. A note field allows the operator to associate notes with the image, stating the reason for rejection and outlining any correction processes.

5. **Recognition Inspection.** Another SyTech step, Recognition Inspection, enhances image quality and creates automatically grouped documents. Here, software processes recognize separator barcodes (or patch codes) to automate document separation. In addition, image cleanup is performed. This step produces images of the highest possible quality.

6. **Final Audit.** After the images are released, the technical staff performs an audit. This involves two steps. First, a technical supervisor reviews the index and image files to audit for accuracy. Second, a quality control supervisor randomly inspects the imaged files against the original documents. In addition, the supervisor certifies that the project met the material specifications of the project requirements.

SECURITY

Chain of Custody

SyTech views its role when performing scanning services for our public clients as that of a "Custodian of Records." While often overlooked by our competition, SyTech understands legal custodians of record issues: chain of custody, civil procedure, the rules of evidence, and data compliance. Two of SyTech's founders and principals, Jonathan Pritt, Esquire, and Bryan Golden, hold Juris Doctorate degrees. Unlike other document scanning companies, SyTech founders have a unique understanding of legal issues, regulatory compliance, and best practices associated with records management. Consequently, SyTech's core business culture understands that the role of a document services company when maintaining or processing records is more than a mere storage facility. SyTech will preserve, protect, and safely maintain all records that are a part of, or result from, our operations under this contract throughout the life of the contract.

Transportation

SyTech uses closed, air-conditioned vehicles to transport documents to and from our secure production facility. SyTech drivers have a flawless track record of pickups and deliveries for countless state and local agencies for over 24 years. This is primarily due to our internal security and transportation procedures. For security and confidentiality purposes, we utilize our uniformed employees and will provide a copy of our Document Pickup Form (signed by both the Town of Mammoth Lakes and SyTech staff) indicating the boxes picked up and removed/returned per event. We have backup drivers to ensure pick-ups are handled at the specified time. In addition, our vehicles are equipped with hidden GPS tracking devices to monitor their location.

SyTech's Storage Facility

The Town of Mammoth Lakes documents will be stored and processed in a highly secure, stand-alone, gated environment. SyTech's 16,000-square-foot facility has a camera video surveillance system, controlled key-card access with doors (and throughout secured areas within the building), and an independently monitored robust fire and security protection system. Our facility is monitored 24 hours a day, 365 days a year. In addition, SyTech employs keycard security measures, and only SyTech personnel have access to the facility. Any visitors must be pre-approved, provide ID, and sign in at the front desk. They must then be accompanied by an escort during their site visit.

It is important to note that various agencies in California have inspected our facility and verified our procedures before awarding us high-level sensitive projects. We perform several ongoing projects that entail processing mission-critical and very sensitive records. As a result, we successfully employ high-level security measures and internal processes that meet the standards set forth by the State. Further, we have had inspections by the California Information Security Operator (CA ISO), all resulting in positive validations of our security environment.

Secure Computer File Storage, Handling, and Privacy

SyTech will ensure mission-critical records receive the highest possible protection while processing and storing them on our network. Our processes ensure the security of records to prevent damage or destruction. and ensure confidentiality. In doing so, we have identified the most significant threat and the best solution

to mitigate that risk. In addition to carrying general and professional liability policies, SyTech carries an additional $2 million in cyber liability insurance.

Disaster Recovery

SyTech manages three distinct Windows Server networks that store data for redundancy purposes. A custom client replicates data from each network during low bandwidth usage times to the other two networks. Our network's maximum synchronization window is 36 hours, while sync windows closer to 12 hours are more common. This ensures that all records we scan are backed up quickly.

Following is a summary of SyTech's security processes and parameters:

Secure Transport	• Vehicles equipped with hidden GPS tracking devices. • Drivers are SyTech employees. • Records are transported in unmarked vehicles. • Flawless track record of pickups.
Secure Facility	• The stand-alone building is not shared with other tenants. • Key card security prevents access to unauthorized individuals. Visitors must be signed in and accompanied by an employee. • Independent monitoring of fire and alarm systems. • Camera video surveillance 24/7 throughout the entire premises. • Comprehensive closing checklist signed off by the swing shift supervisor nightly.
Scanning & Backup of Data	• SyTech will utilize leading software and hardware to ensure the best possible image quality of the record is obtained during the scanning process. • The SyTech OPS system logs and tracks all image operator processes, establishing a legal chain of custody. • SyTech manages three distinct Windows Server networks that store data for redundancy purposes. A custom client replicates data from each network during low bandwidth usage times to the other two networks. Our network's maximum synchronization window is 36 hours, while sync windows of less than 12 hours are more common.
"Chain-Of-Custody"	• Chain of Custody managed by Project Manager Jonathan Pritt, a licensed California Attorney. • Records are securely stored and tracked using SyTech's Inventory Control System.
Employee Screening & Best Practice Training	• SyTech employees have extensive experience working with highly sensitive confidential records. SyTech does not allow access to non-employees beyond the reception area (keycard access). • SyTech's employees all undergo background checks.

- SyTech provides continual best practice training to its employees to protect sensitive records it processes for its clients.

PRICING

SyTech will work closely with each Department to determine the priority of records. We can pickup up to 320 boxes per trip and complete multiple trips as needed.

Town of Mammoth Lakes Public Works

Bankers Boxes Approximately 30ea.

Quantity	Units	Service or Product	Price
0	Box	Box Service	$0.00
1	Instance	Courier Service	$250.00
120	Hour	Prep/QC	$2,400.00
78,000	Image	Scanning	$4,212.00
36,400	Keystroke	Indexing	$236.60
78,000	Image	OCR	$390.00
0	Hour	Document Specialist	$0.00
0	Hour	Pro IT Service	$0.00
		Total	**$7,488.60**

Large-format: Approximately 15,000 large-format plans.

Quantity	Units	Service or Product	Price
0	Box	Box Service	$0.00
1	Instance	Courier Service	$250.00
53	Hour	Prep/QC	$1,060.00
15,000	Image	Scanning	$22,500.00
990,000	Keystroke	Indexing	$7,920.00
15,000	Image	OCR	$300.00
10	Hour	Document Specialist	$495.00
5	Hour	Pro IT Service	$475.00
		Total	**$33,000.00**

Town of Mammoth Lakes Public Works Total	**$40,488.60**

Town of Mammoth Lakes Building

Bankers Boxes Approximately 25ea.

Quantity	Units	Service or Product	Price
0	Box	Box Service	$0.00
1	Instance	Courier Service	$250.00
100	Hour	Prep/QC	$2,000.00
65,000	Image	Scanning	$3,510.00
30,333	Keystroke	Indexing	$197.17
65,000	Image	OCR	$325.00
0	Hour	Document Specialist	$0.00
0	Hour	Pro IT Service	$0.00
		Total	**$6,282.17**

Large-format: Approximately 10,000 large-format plans.

Quantity	Units	Service or Product	Price
0	Box	Box Service	$0.00
1	Instance	Courier Service	$250.00
35	Hour	Prep/QC	$700.00
10,000	Image	Scanning	$15,000.00
660,000	Keystroke	Indexing	$5,280.00
10,000	Image	OCR	$200.00
7	Hour	Document Specialist	$346.50
3	Hour	Pro IT Service	$285.00
		Total	**$22,061.50**

Town of Mammoth Lakes Building Total	**$28,343.67**

Town of Mammoth Lakes Planning

Bankers Boxes Approximately 67ea.

Quantity	Units	Service or Product	Price
0	Box	Box Service	$0.00
1	Instance	Courier Service	$250.00
268	Hour	Prep/QC	$5,360.00
174,200	Image	Scanning	$9,406.80
81,293	Keystroke	Indexing	$528.41
174,200	Image	OCR	$871.00
0	Hour	Document Specialist	$0.00
0	Hour	Pro IT Service	$0.00
		Total	**$16,416.21**

Large-format Approximately 20,083 large-format plans.

Quantity	Units	Service or Product	Price
0	Box	Box Service	$0.00
2	Instance	Courier Service	$500.00
374	Hour	Prep/QC	$7,480.00
20,083	Image	Scanning	$30,124.50
1,325,478	Keystroke	Indexing	$10,603.82
20,083	Image	OCR	$401.66
14	Hour	Document Specialist	$693.00
6	Hour	Pro IT Service	$570.00
		Total	**$50,372.98**

Town of Mammoth Lakes Planning Total	**$66,789.19**

The pricing specified above is based on the quantity estimated. Should the actual quantities change, pricing will be adjusted accordingly. SyTech offers additional technical services and support. Pricing does not include any applicable taxes.

Project Total	**$ 135,621.46**

Additional Services

Units	Service or Product	Unit Price
Boxes	Document Destruction	$6.75
Boxes	Storage (no cost for 60 days post-scanning) per month	$1.00
Instance	Return Service	$250.00

The pricing specified is based on the quantity estimated. Should the actual quantities change, pricing will be adjusted accordingly. SyTech agrees to allow the Town of Mammoth Lakes, at its option, to utilize any of our existing or forthcoming purchasing vehicles, including CMAS, GSA, and SLP agreements. These can be integrated into subsequent agreements between SyTech and the Town of Mammoth Lakes. Pricing does not include any applicable taxes.

CONCLUSION

Thank you for considering SyTech as your document management partner. We believe that we are the best choice for your document management needs. Our expertise in document conversion services and cutting-edge technology makes us the most comprehensive solution. Our approach is cost-effective and provides numerous benefits, including:

- Preventing further degradation of paper files
- Providing electronic backup for disaster recovery purposes
- Freeing up precious real estate space
- Saving valuable staff time
- Improving efficiency
- Eliminating the need to purchase a more expensive scanning and retrieval system and providing an open solution that can be leveraged to achieve even greater business efficiencies without proprietary limits.

At SyTech, we are committed to building long-term partnerships with our customers, where our success is connected to theirs. We prioritize our customers' best interests and continuously search for the most effective alternatives to reduce costs and optimize resources, leading to the best outcomes.

We are grateful for your consideration and eagerly anticipate a fruitful and successful partnership with the Town of Mammoth Lakes.

Best regards,

The SyTech Team

APPENDIX – OPTIONAL FUTURE SERVICES

This Appendix outlines our technology services and future technical capabilities in greater detail, including leveraging the Town of Mammoth Lakes' existing Microsoft licenses to build out SharePoint.

Managed SharePoint Services

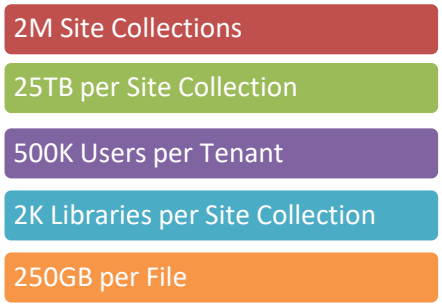


SyTech will provide managed services to build a scalable digital document management environment using the Town of Mammoth Lakes' existing Microsoft 365 and SharePoint licenses. SyTech will work with the Town of Mammoth Lakes to incrementally build electronic forms (E-forms) and workflow processes to replace current manual paper processes. This approach will centralize records and data processes into the Town of Mammoth Lakes' existing Microsoft environment instead of adding more layers of proprietary software. It will enable the Town of Mammoth Lakes to save significant costs, reduce complexity, and streamline operations. SyTech will help the Town of Mammoth Lakes incrementally replace outdated paper processes with scalable technology. This approach will leverage the nearly unlimited technology capabilities of the Microsoft ecosystem.

The first step will be to build a common records and data management interface using the Town of Mammoth Lakes' existing Microsoft licenses, which include SharePoint. SharePoint is an ideal platform for managing scanned records with electronic data content—especially where there are active templates and workflow processes. SharePoint has common workflow content types to manage information about documents, including metadata, document templates, and workflow processes. SyTech will work with the Town of Mammoth Lakes to organize content and enforce consistency across the organization.

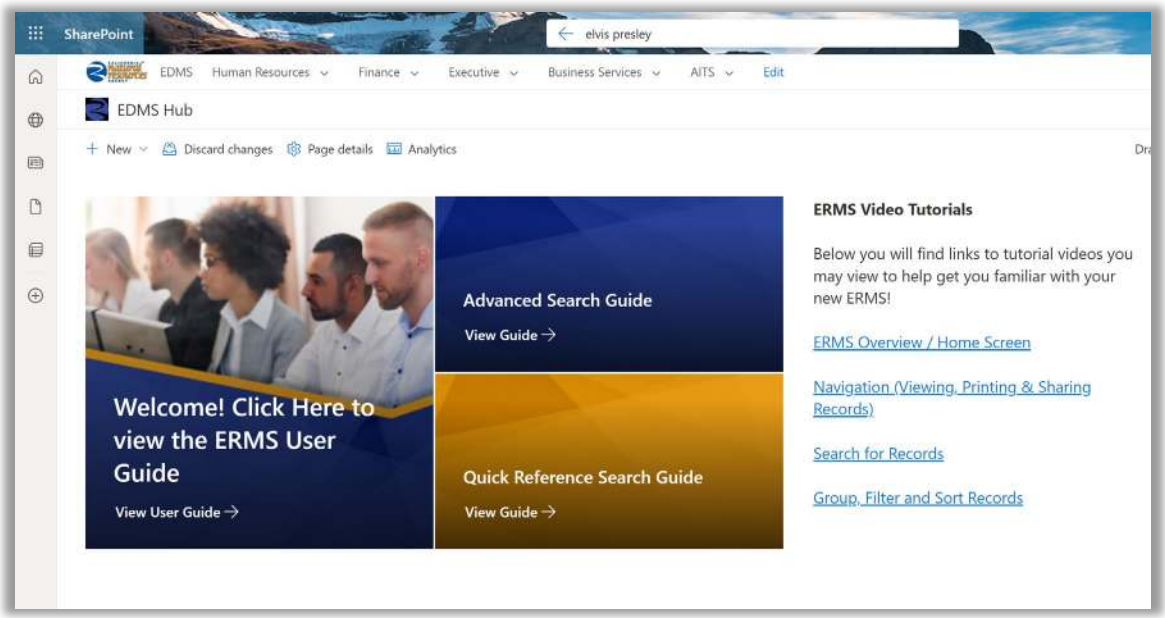
Basic SharePoint Elements

- SharePoint requires only a browser to access 100% of its functionality.
- SharePoint limitations are beyond those needed for any reasonable records management platform.
- SharePoint is agnostic to the source of documents and data it stores.



One Common Interface and Data Source

One of SharePoint's primary advantages is that it has the same familiar interface used by the rest of the Microsoft 365 platform. This will dramatically improve end-user adoption. SharePoint simplifies security and unifies all electronic content into one digital workspace. Most importantly, it avoids complexity and the common mistake of purchasing multiple proprietary software platforms. Instead, all the Town of Mammoth Lakes users and data can be centralized in a shared data source, and specific functionality can be designed incrementally based on business processes.



- The SharePoint UI is the same familiar interface used by the rest of the Microsoft 365 platform, reducing training and other related costs.
- Using our streamlined hub-spoke design, users can seamlessly search or browse for documents from a common URL.
- Search can begin with simple natural language queries but supports more advanced syntax for more targeted requests.

SharePoint will allow the Town of Mammoth Lakes to control and track how documents move from one team member to another within the organization as each participant collaborates in a document's life cycle. SharePoint also includes workflows for common team tasks such as reviewing and approving documents. SyTech configures standard SharePoint site collections after meeting with departmental Subject Matter experts to determine specific document types and basic SharePoint configurations. SyTech will follow the same basic process to evaluate each need.



- **Identify the Need** - We work with the town's Subject Matter Experts to build a map of your document landscape.
- **Understand the Technology -** Our experience has taught us repository designs that work in practice.
- **Apply the Design -** We've built a series of tools that help us manage large SharePoint deployments and can streamline the provisioning and configuration processes. Where available, tools are deployed to minimize cost and complexity and shorten transaction cycles.
- **Solution Commencement**—A solution should evolve with your organization to ensure it continues offering the best possible answer to your needs while maintaining future scalability.

- **Management and Support**—The Town of Mammoth Lakes will determine Ongoing management and support. If needed, SyTech can assist at multiple levels, including backend database/deep technical support or front-end end-user support and maintenance.

Since data will be centralized in Microsoft 365, new functionality can be incrementally deployed as needed, leveraging the nearly unlimited capabilities of the Microsoft Power Platform and Marketplaces. One of the essential advantages of SyTech's Managed Services approach is that it allows the Town of Mammoth Lakes to design (and scale) new capabilities at an incremental pace. It reduces costs by only rolling out capabilities as they are defined and helpful to users. Productivity and adoption are dramatically increased because our development/design processes are built around the Town of Mammoth Lakes' specific "user-driven" objectives.

Why Using Microsoft SharePoint Online Makes Sense for the Town of Mammoth Lakes

- **Open**—It can be accessed from anywhere using a browser. All data is centralized in your existing Azure platforms with common data structures.
- **Extensible** – Limitless functionality and future flexibility. You don't pay for proprietary software licenses, APIs, and features not used by the Town of Mammoth Lakes.
- **Easy** – Friendly, familiar Microsoft interface. Canvas or Model-driven applications can be built in Microsoft Dataverse based on the way you work. Includes single sign-on security options.
- **If You Have Microsoft 365, You Already Own the Licenses** – If the Town of Mammoth Lakes already uses Microsoft 365, you are paying for SharePoint licenses.
- **SyTech's Expertise Will Enable the Town of Mammoth Lakes to Quickly and Affordably Build Records Management.** SyTech has extensive experience designing and scaling SharePoint and the Microsoft Power Platform. Notably, SyTech wrote the statewide standard for using SharePoint as an electronic records management platform for the State of California (DGS). We actively support over 40,000 end users on Microsoft platforms. SyTech understands how to build, scale, and support record/data management in the SharePoint platform.

Electronic Forms and Workflow Automation

After setting up records management in SharePoint, SyTech will work with the Town of Mammoth Lakes to incrementally build electronic forms (E-Forms) and workflow processes to automate your current manual paper-based forms processes.

Again, the town's existing Microsoft 365 and SharePoint licenses will be used to centralize digitally generated forms and data processes. In addition, SyTech will use OneForm plug-ins to simplify and shorten the creation and management of the Town's electronic forms (E-Forms) processes. SyTech uses OneForm to quickly scale electronic forms (E-forms) and eliminate future paper form processes.

OneForm by SyTech Solutions is an E-Forms automation solution that automates electronic form delivery in the SharePoint Online environment. OneForm is included in SyTech's Enterprise Managed Cloud Application Support Services. OneForm includes data storage, E-Forms design, configuration, platform, and

support. Users can create, view, retrieve, and route forms without installing software. It replaces outdated paper form processes in an open and scalable environment. Workflow designs allow for the efficient and accurate tracking and storage of electronic forms data.

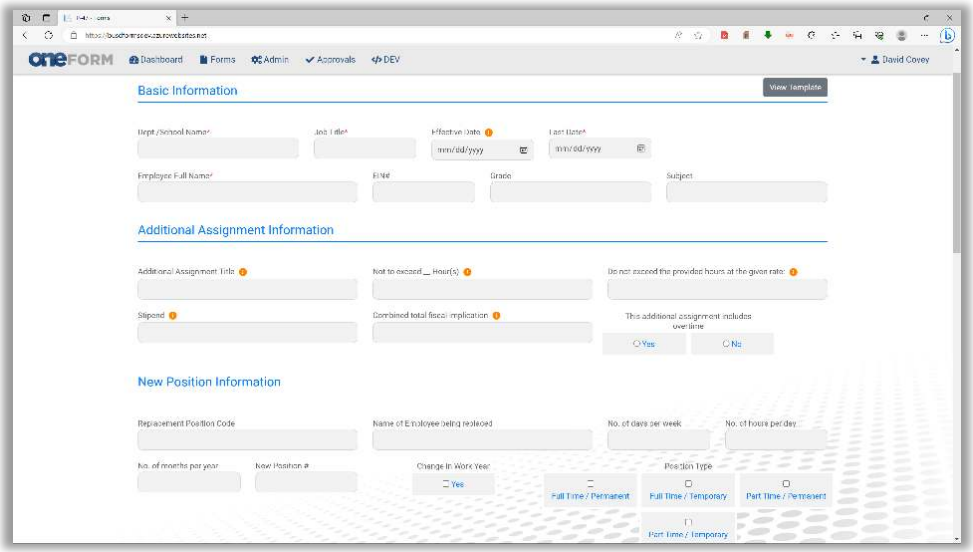
Forms Assessment

Since the purpose of OneForm is to transition the Town of Mammoth Lakes' manual form processes/workflow to digital processes, SyTech will work closely with town staff to review each paper form. We will analyze the form's purpose (s), the data it contains, how the form is routed for approval(s), and any other key details. This will help us correctly set up the electronic version of the form (E-Form) and ensure an accurate means of capturing, storing, routing, and securing data for the Town of Mammoth Lakes' business purposes.

The following are specific criteria that SyTech will establish with the Town of Mammoth Lakes subject matter experts for each form:

- Purpose(s) of the form (to help identify potential future needs).
- Key fields that need to be captured.
- Required fields versus optional fields.
- Data Type of each field (text, number, date, choice, etc.)
- Special formatting of data type (i.e., must contain two digits, then a hyphen, then six numbers, such as CR-123456)
- Use of any checkboxes or option fields.
- Character limitations for each field.
- Form layout.

We will create the electronic form once SyTech has the information regarding the form and its purposes. The layout will be consistent with the paper form to replicate the current process in a digital environment. SyTech will solicit feedback from the Subject Matter Expert to ensure that all data is included and in the proper location.



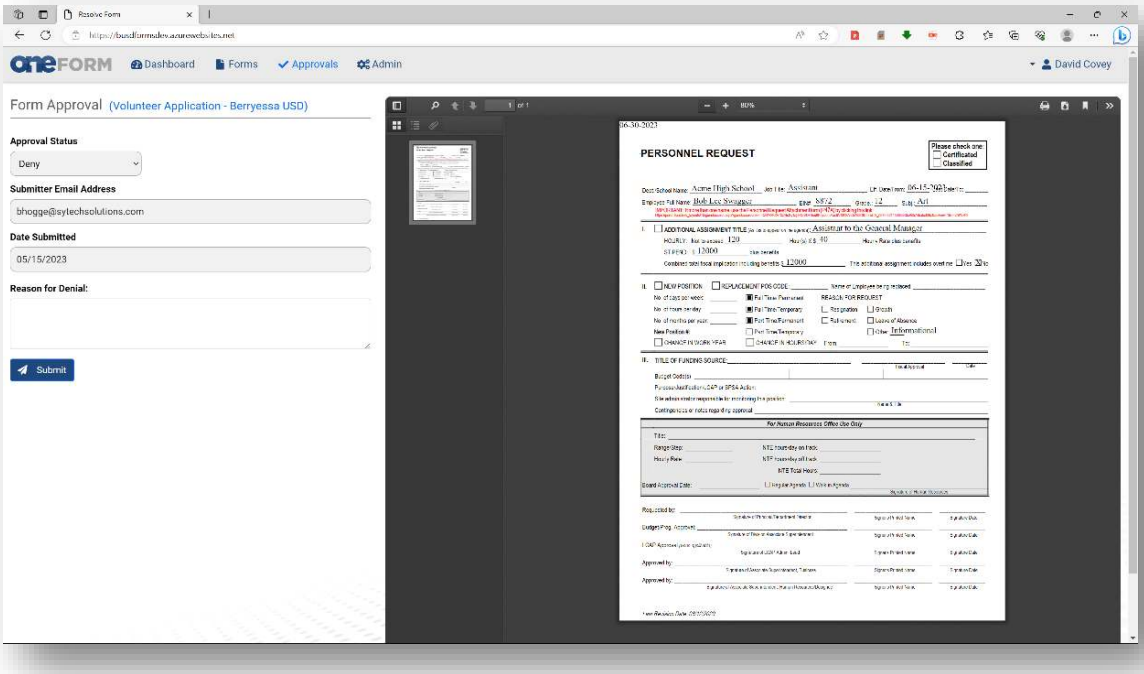
Workflow

Once the E-Form is created and ready, SyTech will set up the workflow and/or approval process for each E-Form. This will be established with the Town of Mammoth Lakes during the assessment phase and before the E-Form creation.

This information will include:

- Development of approval workflow process.
- Routing of E-Form to approver(s), including establishing the number and order of approvers and their email addresses.
- Routing of E-Form for approved and rejected forms by approver(s).
- Digital signature requirements, if any.
- Backend storage location of approved (final) documents in SharePoint or 1DocStop.

The Town of Mammoth Lakes will be able to test the workflow process with actual or sample forms. Each time a form is created that requires approval, the approver will be notified via email with a link to the E-form requiring authorization. Once the link is clicked, the approver will be brought to the OneForm site and prompted to log in. The approver can review the E-Form and either (1) approve or (2) reject the document. The approver must enter the reason into the comment section if the document is rejected. The original submitter will be notified of the document rejection and can see the approver's notes. They will then be able to make the necessary changes to the document and resubmit for approval. This process will be repeated for any additional levels of approval required (i.e., managers, department heads, etc.). Once the document has completed all approvals, the final document will reside in SharePoint or 1DocStop and be accessible by authorized Town staff.



Signatures
Should E-Forms require digital signatures, OneForm can integrate signatures generated from Dropbox Sign. This is true for documents that require multiple signatures. Once all approvals have been made and digital signatures have been applied, the final signed document will reside in the Town's SharePoint for access and retrieval by authorized Town staff. Signatures are billed by Dropbox Sign and sold in packets.

SyTech will provide the Town of Mammoth Lakes with managed cloud services to build a scalable digital document management environment using the Town's Microsoft 365 licenses. SyTech will work with the Town of Mammoth Lakes to incrementally build records management, electronic forms (E-forms), and workflow processes in SharePoint to replace current manual paper processes. This approach will centralize records and data processes in the Town of Mammoth Lakes' existing Microsoft environment instead of adding more layers of proprietary software. This approach will save significant costs and complexity and streamline operations.

SyTech M365 Managed Cloud Services Pricing

Option A: Managed Cloud Services Enterprise – Use the Town of Mammoth Lakes Microsoft 365 Licenses to Create Automated Workflows to Streamline Business Processes.

OPTION A: SYTECH M365 MANAGED CLOUD – ENTERPRISE LEVEL (WITH $200 DISCOUNT)	MONTHLY RATE
SYTECH M365 MANAGED CLOUD – ENTERPRISE LEVEL INCLUDES THE FOLLOWING: CONFIGURATION OF MICROSOFT SHAREPOINT COLLECTION(S), INCLUDING PLANNING, DESIGN, AND DOCUMENTATION SUPPORT UP TO THE FOLLOWING CAPACITIES: • UP TO 12 HOURS OF CONFIGURATION AND DEVELOPMENT UPDATES MONTHLY. • SUPPORT FOR STANDARD RETENTION TASKS AND CLOUD WORKFLOWS (POWER AUTOMATE). • DOCUMENTATION INCLUDES DATA MODEL COMPONENTS, INVENTORY, AND AN ADMINISTRATION GUIDE. • E-FORMS FOR SHAREPOINT TRANSACTIONS INCLUDED WITH M365 MANAGED CLOUD SERVICES.	$3,500.00

Option B: Managed Cloud Services Premium – Use the Town of Mammoth Lakes Microsoft 365 Licenses to Create Automated Workflows to Streamline Business Processes.

Option B: SyTech M365 Managed Cloud – Premium Level	Monthly Rate
SyTech M365 Managed Cloud – Premium Level includes the following: Configuration of Microsoft SharePoint Collection(s), including planning, design, and documentation support up to the following capacities: • Up to 8 Hours of configuration and development updates monthly. • Support for standard retention tasks and cloud workflows (Power Automate). • Documentation includes data model components inventory and administration guide. • E-Forms for SharePoint Transactions included with M365 Managed Cloud Services.	$2,900.00

Option C: Managed Cloud Services Standard – Use the Town of Mammoth Lakes Microsoft 365 Licenses to Create Automated Workflows to Streamline Business Processes.

Option C: SyTech M365 Managed Cloud – Standard Level	Monthly Rate
SyTech M365 Managed Cloud – Standard Level includes the following: Configuration of Microsoft SharePoint Collection(s), including planning, design, and documentation support up to the following capacities: • Up to 4 Hours of configuration and development updates monthly. • Support for standard retention tasks and cloud workflows (Power Automate). • Documentation includes data model components inventory and administration guide. • E-Forms for SharePoint Transactions included with M365 Managed Cloud Services.	$1,700.00

Additional Services	Cost
Assuming the Town of Mammoth Lakes is already paying for A5 Microsoft 365 licenses. SharePoint Online is included in the Microsoft 365 subscription.	Included
Microsoft Power Apps. Available directly through Microsoft.	$20.00 per user/month
(Not anticipated) Add-On Documatic Advisory Services Credits will be charged at $250/per hour in blocks of 5 hours per month.	Not Anticipated
Legally binding, electronic signatures (IF THE Town of Mammoth Lakes does not already have a Dropbox Sign or DocuSign Agreement) - will be charged on a signature packet basis of $4.00 per signature packet. This is a license provided by Dropbox Sign.	$4.00 Per Signature Packet

1DocStop is a complete cloud-based document management solution designed to help public and private organizations manage enormous quantities of documents without spending a fortune by leveraging cloud resources and only paying for needed features. It gives authorized users instant access to documents via the web using a login username and password. Users can search, view, retrieve, and route documents without installing software. This forward-thinking approach requires minimal up-front investment and enables future flexibility. It provides a secure repository for different document types and multiple departments. Compared to traditional client-server applications, 1DocStop provides three significant advantages.

1. **A Completely Extensible API** allows organizations to extend applications, create workflows, and develop specific line of business applications.

2. **There are no upfront software costs** or user licenses. You can grant user access to your entire office team for a simple monthly fee.

3. **A Mobile Platform** -- Take your documents with you. Designed with the mobile platform in mind, 1DocStop scales to any device: computer, laptop, tablet, or smartphone. It is a true thin client solution.

The proposed solution will save substantial costs and minimize risk. There are no up-front costs or license fees, and it is set up as a month-to-month subscription (SAAS) model. Explicitly written for Azure Cloud Services, 1DocStop utilizes SQL Azure, Cloud, and Storage Services (Blob, Table, and Queue). It is easy to deploy and support, addressing the Town of Mammoth Lakes' existing technology requirements.

The 1DocStop solution includes the following features:

- Token Based Authentication
- Multi-tenancy service
- Native file storage full utilization of blob snapshots to manage document versions
- Design and manage document schemas at runtime
- Azure Search Service advanced search functions
- Desktop companion client for bulk uploads (ExpressLink)
- REST Web API for service integration with other applications
- Includes access to all software updates

In addition, SyTech Professional Services provides the following:

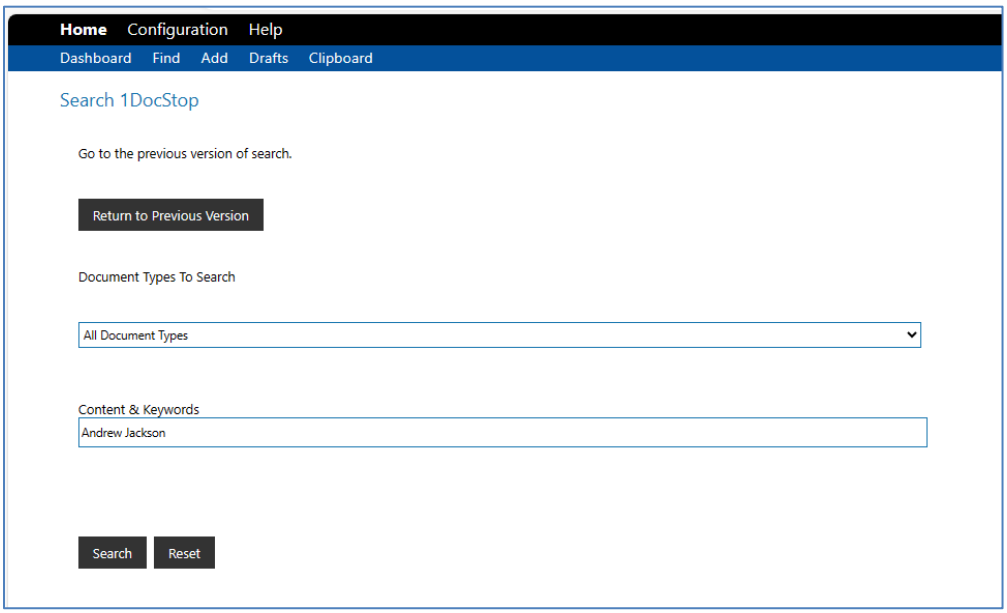
- Configuration support with Azure portal and publishing
- User Training
- Scanning Support and Configuration
- Professional Services

All documents managed by 1DocStop are stored on Microsoft's Azure Cloud infrastructure, which leads the performance, availability, and reliability benchmarks that define the evolution of modern cloud. 1DocStop runs as a service on top of Microsoft's proven network of servers whose individual management is abstracted away, allowing us to focus on our customers' needs.

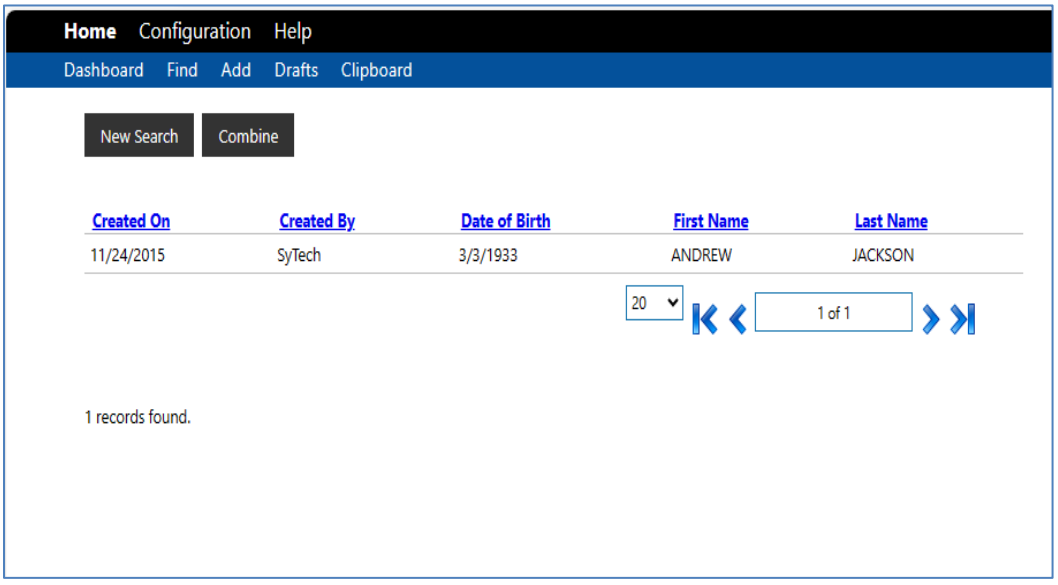
For most users, 1DocStop is a web portal. The web portal provides a browser-based interface to 1DocStop's backend services for managing documents. Logging in to 1DocStop is as simple as giving the user's email address and password.

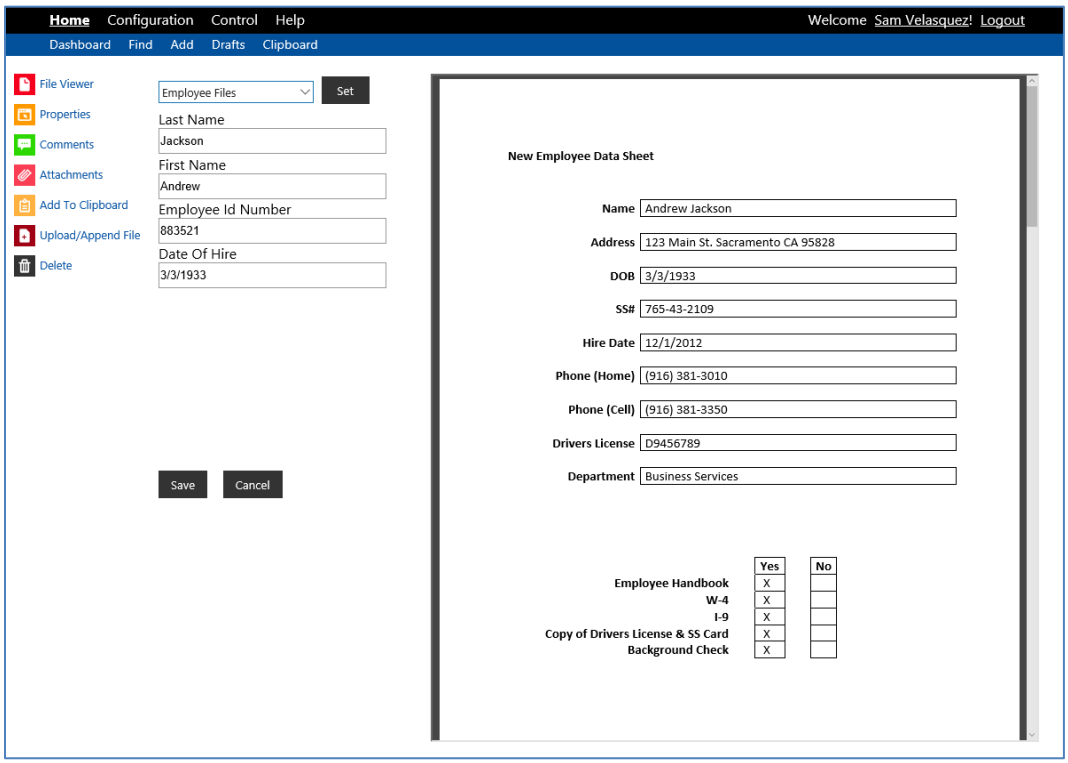
Because of the nature of the types of documents we are responsible for, 1DocStop practices all industry standards for securing confidential data online, including 1-way password encryption, current transport layer security protocols, intrusion detection, geographic analysis, and automatic response algorithms.

All documents in 1DocStop are assigned a document schema which provides instructions on how the document is classified and searched. Document exploration can begin with a simple keyword search for any word or term in the metadata or, in the case of full-text indexed document types, the content.



The result of this type of search will be a list of the document types containing the search terms and the number of hits per type. Clicking on a line will return the list of matches for that type. Alternatively, you specify the document type you are looking for and will be prompted to enter the search terms for the specific fields that define that type. Once a document of interest is found, clicking on that document in the list will open the file viewer dialog.





The benefits of 1DocStop include the following:

- **Access Anywhere Technology** – Users can access any workstation using their username and password. This capability improves efficiency for telecommuters and field personnel.
- **Simple Client Management—1DocStop was designed as a thin client application that allows users to access** the system without installing non-standard ActiveX controls or plug-ins.
- **Cross-Platform Uniformity** – 1DocStop is accessible from most Operating System/Browser combinations. The experience is consistent, regardless of the workstation used to access the system.
- **Remote Capture and Upload—**Records can be uploaded to 1DocStop by scanning to a specified folder on your network using existing scanners/MFP devices. ExpressLink, a locally installed program that monitors the folder and uploads new records automatically, makes synchronization possible. In addition, users can upload electronic documents such as Microsoft Office files and PDFs.
- **No per-user License Requirements—**Add more users to the system without adding cost. SyTech Solutions or the Town of Mammoth Lakes Information Technology Department can provide user management.
- **Expandability** – Additional capabilities can be added without coding or application software.
- **Ease of Use** – The web interface is familiar to most end users, and SyTech will provide administrator and end-user training.

Backups

SyTech will back up the documents and all related data. Related data includes the original index fields used to locate the records in the repository, user account information (passwords omitted), access logs, and document contents. Backup copies will be provided upon a defined schedule or request.

Security

SyTech's 1DocStop platform runs exclusively on Microsoft's Windows Azure Cloud. Files are stored and co-located in Microsoft's ultra-secure Tier-1 Data Centers. 1DocStop's data layer comprises native Azure storage technology, including Table, Queue, and Blob storage. The data layer is accessed exclusively through user-authenticated ASP.NET WCF web services. The system complies with California Ed Code Section 49073.1 and FERPA provisions of the "General Educational Provisions Act."

Access to 1DocStop and its respective services is secured using industry-standard protocols to protect HIPAA-class document storage. All communication between services and client browser/application/mobile device(s) is protected by 256-bit transport layer security secured using verified SSL certificates.

All requests to 1DocStop.com require a valid authentication token or a valid set of credentials. Credentials consist of an email address and a user-defined password. All password information is hashed and encrypted using one-way strong encryption before storage. Passwords cannot be recovered from the database and require a complete reset should a user forget their password.

All 1DocStop service communications are secured using Transport Layer Security. This is the go-to standard practice for all sensitive services available online. It involves both the browser and the server encrypting the packets before they are transported over the Internet. These packets are only readable once their authorized recipients have received them. Any communication intercepted between the browser and the service is encrypted using 256-bit keys and, therefore, useless to an unauthorized party.

Authorized users are managed by adding them to Groups within 1DocStop. Each group can be customized to specify the document types that are accessible and the permissions granted to the document type. Permission levels include Read (view), Write (modify), Create, and Delete. The number of user groups that can be created in 1DocStop is unlimited.

SyTech monitors its hosting network daily to ensure uptime and identify security issues. Current security management includes monitoring application and IIS access logs, server-to-client communications encryption using secure server certificates (256-bit), and user password encryption.

Support

SyTech's experience has defined our industry-leading two-fold approach to support. It assigns a project manager and a technical support lead to oversee customer support and ensure successful project deployment. This systematic approach defines specifications before commencing the project and then works later to guarantee successful application at the implementation phase once the project is complete. We recognize that success requires both technical know-how and sound project management skills. Our support team will provide the Town of Mammoth Lakes with the required support for the project. SyTech customer support covers any problems or issues associated with 1DocStop and other services offered by SyTech. It

does not include any issues related to or that arise from software, hardware, or network system(s) installed by the Town of Mammoth Lakes staff.

SyTech provides ongoing support for 1DocStop. Contrary to many other document management systems, ongoing support costs are included in the monthly price for 1DocStop. SyTech's expert technicians are available from 8 a.m. to 5 p.m. PST, Monday through Friday.

Technical Support is tracked and handled via SyTech's internal ticket system. Tickets can be generated by visiting http://support.1docstop.com/helpdesk/Tickets/New or via email sent to support@1docstop.com. Also, support is available via phone at (916) 381-3010.

Departments may designate one (or more) person per department to be a 1DocStop Administrator. Alternatively, there could be one Administrator for the entire agency. Local Administrators of 1DocStop can create and modify document types, user groups, and user accounts. Often, that capability is all the technical support required.

1DocStop Pricing

1DocStop - Document Management System	Unit Price
1st Department	$500.00/month
Additional Departments	$300.00/month

Agenda Item _____

File No. _____

AGENDA BILL

Subject: Councilmember Reports
Initiated by: Jamie Gray

BACKGROUND:
Each member of the Town Council is appointed to serve as a Town representative to a number of committees, commissions, and organizations. These groups meet infrequently and from time to time the representatives will report to the rest of the Council at a regularly scheduled meeting.

In addition, Councilmembers on occasion participate in meetings, conferences and seminars, and their reports on these educational opportunities are of benefit to the rest of the Council.

ANALYSIS/DISCUSSION:
California Government Code requirements pertaining to the open meeting act stipulate that all items for discussion must be listed on the agenda before the matter can be discussed and/or acted upon. To meet this requirement, and the intent of the Brown Act, Councilmember Reports are listed on each agenda to allow representatives to report to the rest of the Council at these meetings.

The following is a list of the commission/committees on which members of the Council serve:

Land Use:
Local Agency Formation Commission (LAFCO) – Rice, Truax, and Bubser as alternate
Airport Land Use Commission – Rice, Truax, and Bubser as the alternate
Mono County Collaborative Planning Team (CPT) – Senior Planner Kim Cooke and Bubser and Truax as alternates

Intergovernmental Relations:
Town and County Liaison Committee – Bubser, Rice, and Town Manager and Sauser as alternate
Desert Mountain Division of the League of California Cities – Sauser and Town Manager as alternate
Eastern Sierra Council of Governments (ESCOG) – Bubser, Wentworth, and Sauser as alternate
Great Basin Unified Air Pollution Control District – Wentworth and Bubser as alternate

League of California Cities City Voting Delegate – Bubser and the Town Manager as the alternate
California Joint Powers Insurance Authority Board – Truax and Assistant to the Town Manager as alternate

Transportation:
Local Transportation Commission (LTC) – Bubser, Sauser, and Truax; Town Manager as alternate
Eastern Sierra Transit Authority (ESTA) Board – Bubser and Sauser

Local Issues:
Mammoth Lakes Tourism (MLT) Board – Wentworth
Mammoth Lakes Recreation (MLR) Board – Truax
Eastern Sierra Community Housing Board – Rice
Treasury Oversight Committee – Finance Director; Town Manager as alternate
Parks and Recreation Master Plan Advisory Committee – Rice; Bubser as the alternate

LEGAL CONSIDERATIONS:
According to the California Open Meeting Act, commonly referred to as the Brown Act, the agenda must reflect every matter to be discussed by a governing body.

RECOMMENDATION(S):
This agenda bill is submitted for information only.