STANDING RULES OF
MAMMOTH TRAILS COMMITTEE
a sub-committee of
MAMMOTH LAKES RECREATION, INC.
A California Nonprofit Public Benefit Corporation

1. Name.
   1.1. The name of this committee is Mammoth Trails Committee (Committee), a sub-committee created by the Mammoth Lakes Recreation Board of Directors (Directors).

2. Primary Function.
   2.1. Convened on a regular basis, the Committee provides governance, fiscal, work program and specific funding allocations oversight, for the Mammoth Lakes Trail System. The Committee provides recommendations for the continuation, prioritization, implementation, and design of programs and services to support the Mammoth Lakes Trail System.

3. Authorized Number of Committee Members.
   3.1. The authorized number of appointed Committee members shall be seven (7). There will be one (1) appointed position without term and six (6) termed positions to provide balance in the broad representation of user groups. The appointed position shall be held for a Town of Mammoth Lakes (TOML) designee, who shall be the Town Manager; a Council Member, who may or may not be the Mammoth Lakes Town Council designee appointed to the Mammoth Lakes Recreation Board of Directors; or another appointed designee by TOML.
   3.2. Appointment of Committee Members shall take place annually at a regular meeting or a special meeting of the Committee and confirmed by the Directors at the next regular or special meeting.

4. Advisory Liaisons to the Board.
   4.1. Advisory Liaisons to the Committee, holding no voting rights, will be invited to attend Committee meetings and advise on issues relative to their area of responsibility and authority as needed.

5. Appointment and Term of Office of Directors.
   5.1. The term of office for each Committee member shall be three (3) years.
   5.2. Two (2) of the six (6) termed positions shall expire each year.
   5.3. A Committee member may hold up to three (3) consecutive terms at which point that member must abstain for one (1) year before being reappointed to the Committee and confirmed by the Directors.
      5.3.1. A Committee member whose term limit has expired, may continue to serve on the Committee until a replacement is appointed.

6. Qualifications of Committee Members.
   6.1. Committee members shall:

6.1.1. Represent non-profits, clubs, recreation retailers, users, organizers, promoters, manufacturers, local corporations, or other persons having an interest in recreation in the Eastern Sierra.

6.1.2. Demonstrate a strong interest in recreation and the success of the trails that support the Town of Mammoth Lakes.

6.1.3. Demonstrate an ability to work within a group setting to reach consensus and make decisions.

6.1.4. Bring expertise, personal integrity, and passion to the Board.

6.1.5. A majority of Committee Members at any one time have their primary place of residence or employment in the greater Mammoth Lakes area with a zip code of 93546, unless otherwise agreed upon by the Committee and confirmed by the Directors.

6.1.6. Appointment of Committee member will be reviewed by the Committee if any Committee member has more than two unexcused absences in one calendar year.

7. Meetings of the Board.

7.1. Regular meetings of the Committee will be held bi-monthly on the second Thursday of "even" months beginning at 3:00pm.

7.2. The Committee is designated as a "legislative body" is subject to state requirements referred to as the Ralph M. Brown Act and any other applicable provisions of law.

7.3. All meetings shall be conducted according to Rosenberg's Rules of Order, revised, or such other rules of order or procedure as may be approved by the Committee, except when in conflict with these standing rules, or with the laws of the State of California.

7.4. A majority of the authorized number of sitting Committee members shall constitute a quorum for the transaction of business. Every action taken or decision made by a majority of the Directors present at a duly held meeting at which a quorum is present shall be the act of the Committee.

8. Officers of the Committee.

8.1. The Officers of the Committee shall be a Chair and a Vice Chair.

8.2. The Officers of the Committee shall be elected by the Board annually during the first meeting of the calendar year.

8.3. The Committee may create other Offices as need to support the business of the committee.

9. Presiding at Meetings.

9.1. The Vice Chair conducts meetings in the absence of the Chair. In the absence of the Chair and Vice Chair, a member otherwise appointed by present Committee members shall act as the presiding Officer.

10. Fiscal Year.

10.1. The fiscal year of this Committee shall be from July 1 to June 30.

10.2. Prior to the start of the next fiscal year, the Committee shall adopt an annual budget.

10.3. Committee will review budgeted revenues and expenditures at each meeting and will consider any recommended or incurred adjustments accordingly.