Discussion Item 7
June 2, 2015
File No._____

RECREATION COMMISSION
STAFF REPORT

Subject: Presentation: Proposed FY2015/16 Parks and Recreation Department Budget

Initiated by: Recreation Commission

Written by: Stuart Brown, Recreation Manager

On May 20, 2015 the Town Manager presented a tentative Town budget for Fiscal Year 2015-16. Council direction was requested on a number of policy matters and confirmation of priority areas for FY15-16. Council was asked to provide comment and/or direction on any of the budgetary matters to assist staff in preparing the proposed final budget to be presented in June for Council consideration and adoption.

Council Priorities Review and Update
Following the Council Priority setting workshop in August 2014, Council adopted a set of strategies and commitments in October 2014 to be pursued over an 18-month time frame. The report prepared by the consultant is attached for background information. A copy of the approved priorities with a brief "status" update is provided.

Staff will present the budget highlights to the Recreation Commission as it pertains to the Recreation Department and Parks Maintenance Department.

Attachments:

A. FY2015-16 Department Revenue & Expenditure Budgets

Parks, Recreation and Trails

Revenue Summary

Revenues By Fund/Souce	Actual FY 2011-12	Actual FY 2012-13	2014-15 Budget
Parks and Recreation Fund (015)			
General Fund Support	$ 515,729	$ 416,354	$ 402,537
Recreation Programs (pool, camps, lessons)	104,093	79,173	94,790
Whitmore Recreation Area-County	25,834	23,263	33,633
Total	**$645,657**	**$518,791**	**$530,960**

Expenditure Summary

Expenditure By Program / Service	Actual FY 2011-12	Actual FY 2012-13	2014-15 Budget
Parks and Recreation Fund (015)			
Recreation Commission	$ 30,738	$ 28,974	$ -
Operations	-	65	-
Parks Maintenance	2,750	24	-
Whitmore Pool and Recreation Area	70,020	68,948	97,792
Recreation Programs	537,738	425,068	433,168
Special Events	-	712	-
Total	**$646,257**	**$518,790**	**$530,960**

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Parks, Recreation and Trails

Revenue Summary

Revenues By Fund/Souce	Actual FY 2011-12	Actual FY 2012-13	2014-15 Budget	2015-16 Proposed Budget
Parks and Recreation Fund (015)				
General Fund Support	$ 515,729	$ 416,354	$ 402,537	$ 396,792
Recreation Programs (pool, camps, lessons)	104,093	79,173	94,790	104,000
Whitmore Recreation Area-County	25,834	23,263	33,633	49,065
Total	**$645,657**	**$518,791**	**$530,960**	**$549,857**

Expenditure Summary

Expenditure By Program / Service	Actual FY 2011-12	Actual FY 2012-13	2014-15 Budget	2015-16 Proposed Budget
Parks and Recreation Fund (015)				
Recreation Commission	$ 30,738	$ 28,974	$ -	$ -
Operations	-	65	-	-
Parks Maintenance	2,750	24	-	-
Whitmore Pool and Recreation Area	70,020	68,948	97,792	98,130
Recreation Programs	537,738	425,068	433,168	451,727
Special Events	-	712	-	-
Total	**$646,257**	**$518,790**	**$530,960**	**$549,857**

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Fractional Mello Roos 2004-1

Revenue Summary

Revenues By Fund/Souce	Actual FY 2011-12	Actual FY 2012-13	2014-15 Budget	2015-16 Proposed Budget
Fractional Mello 2004-1 Fund (858)				
Taxes	$ 213,542	206,102	209,500	250,000
Charges for Services	92,424	36,633	71,600	73,000
Miscellaneous Revenues	-	-	-	-
General Fund Support	29,022	77,864	35,630	-
Measure R support			20,000	-
Measure U Support			10,000	-
Total	**$ 334,988**	**$ 320,599**	**$ 346,730**	**$ 323,000**

Expenditure Summary

Expenditure By Program / Service	Actual FY 2011-12	Actual FY 2012-13	2014-15 Budget	2015-16 Proposed Budget
Fractional Mello 2004-1				
Current Planning	$ 33,184	-	-	-
Snow Removal	-	-	-	-
Parks Maintenance	115,201	124,068	128,154	86,526
Snow Removal	-	-	-	-
Ice Rink	186,603	196,530	218,576	239,264
Total	**$ 334,988**	**$ 320,598**	**$ 346,730**	**$ 325,790**

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Public Works Department

Revenue Summary

Revenues By Fund/Souce	Actual FY 2011-12	Actual FY 2012-13	2014-15 Budget	2015-16 Proposed Budget
Parks Maintenance (020)				
General Fund Support	$ 695,423	$ 475,534	$ 479,089	$ 421,171
Parks Maintenance Revenue	63,122	51,864	35,000	35,000
Parks Main. County Reimbursement	83,206	71,015	57,588	52,494
Refunds, Rebates, Reimb	7,643	660	-	-
Measure R			-	-
Transfer In From 210 (Promenade)	-	103,912	32,778	62,915
Fund Subtotal	849,394	702,985	604,455	571,580
Public Works Admin/Maint (205)				
General Fund Support	525,672	505,679	325,111	430,060
Development Engineering Fees	105,584	71,265	47,500	47,000
Charges for Services	16,709	15,254	19,000	21,200
Miscellaneous Revenues	-	255	-	-
Fund Subtotal	647,964	592,453	391,611	498,260
Gas Tax Fund (210)				
General Fund Support	2,107,565	1,934,883	2,413,809	2,260,121
State Gas Taxes	2,116,002	1,642,696	1,224,206	1,106,079
Proposition 42 Sales Tax on Fuel	-	-	-	-
Charges for Services	34,353	39,028	25,000	10,000
Garage Services Support	-	58,521	65,709	64,142
Refunds, Rebates, Reimb	28,200	-	13,000	13,000
Use of Fund Balance			75,000	-
Fund Subtotal	4,286,120	3,675,127	3,816,724	3,453,342
LTC Planning Fund (420)				
General Fund Support	42,824	3,193	-	-
Intergovernment Revenue	174,200	216,847	179,750	194,000
Interest on Investments	(587)	-	-	-
Fund Subtotal	216,437	220,040	179,750	194,000
Long Valley Pit Operation Fund (540)				
Charges for Services	2,830	4,630	5,000	5,000
General Fund Support	-	671	-	-
Use Fund Balance	-	1,189	-	-
Interest on Investments	5	-	-	-
Fund Subtotal	2,835	6,490	5,000	5,000
Vehicle Service Fund (910)				
Fleet Management Charge	1,158,669	1,074,270	1,110,763	1,189,178
Fleet Replacement Charge	779,703	765,451	625,938	566,078
Interest on Investments and Miscellaneous	14,491	263,890	-	-
Sale of General Fixed Assets	19,000	-	-	-
Transfer In	-	-	-	-
Fund Subtotal	1,971,863	2,103,611	1,736,701	1,755,256
Total	**$ 7,974,614**	**$ 7,300,706**	**6,734,241**	**6,477,439**

Public Works Department

Expenditure Summary

Expenditure By Program / Service	Actual FY 2011-12	Actual FY 2012-13	2014-15 Proposed Budget	2015-16 Proposed Budget
Parks Maintenance (020)				
Street Maintenance	$ 45,675	$ 103,912	$ 63,441	$ 62,915
Parks Maintenance (452)	539,744	424,876	379,257	354,971
Whitmore Pool & Rec Area	171,773	144,188	113,602	104,988
Trail System Maintenance	27,746	22,121	38,446	38,670
Ice Rink(455)	-	-	-	-
Special Events	18,800	7,889	9,709	10,036
Fund Subtotal	849,414	702,986	604,455	571,580
Public Works Admin/Maint (200-205)				
Engineering	557,261	505,236	266,031	419,702
Street Maintenance	-	233	-	-
Facilities Maintenance	90,353	86,990	125,580	78,558
Fund Subtotal	647,613	592,459	391,611	498,260
Gas Tax Fund (210)				
Street Maintenance	1,275,435	807,655	1,135,550	1,149,733
Snow Removal	1,152,492	858,128	954,280	904,273
Summer Equipment Garage	413,931	398,883	377,125	312,162
Winter Equipment Garage	1,011,382	880,883	1,053,749	799,668
Facilities Maintenance	141,903	117,042	126,176	128,284
Transfer to assessment districts, parks maintenance, and capital projects	290,977	612,537	164,601	159,222
Fund Subtotal	4,286,120	3,675,127	3,811,481	3,453,342
LTC Planning Fund (420)				
Advisory Commissions	-	175	-	-
Legal Services	-	175	-	-
Streets (RPA)	132,885	76,748	87,000	52,000
Streets (PPM)	83,553	133,156	92,750	142,000
Transfer to Capital	-	-	-	-
Fund Subtotal	216,437	210,254	179,750	194,000
Long Valley Pit Operation Fund (540)				
Long Valley Pit Operation	3,807	5,819	1,880	5,000
Increase to Fund Balance for future use			3,120	-
Fund Subtotal	3,807	5,819	5,000	5,000
Vehicle Service Fund (910)				
Town Fleet Management	874,305	670,452	687,674	715,846
Outside Entity Fleet Maintenance	333,991	514,033	310,883	410,500
Vehicle/Equipment Replacement	10,933	507,068	150,000	200,000
Increase to fund balance for future use	-	477,759	522,435	-
Transfer to Gas Tax for facility maintenance	70,722	58,521	65,709	62,832
Fund Subtotal	1,289,951	2,227,833	1,736,701	1,389,178
Total	**$ 7,293,342**	**$ 7,414,478**	**$ 6,728,998**	**$ 6,111,361**