TOML BUDGET WORHSHEET
BUDGET 2017-18

Attachment E

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014-15	ACTUAL 2015-16	APPROVED BUDGET 2016-17	DEPARTMENT REQUESTED BUDGET 2017-18	Please Provide Justification for Request
						Total Revenue and Expense variance to prior Year
TOTAL TOML REVENUE		24,210,803	24,651,494	19,799,289	21,103,808	1,304,519
TOTAL TOML EXPENDITURES		23,712,704	28,895,173	19,799,289	21,170,233	1,370,944
NET TOML REV - EXP		498,098	(4,243,679)	-	(66,425)	
REVENUE						
100-000-30202	Property Tax Secured	2,084,238	2,178,426	2,351,692	2,493,023	County estimate - $2,673,914 included a conservative 1.5% higher (not 2.0%) minus the amounts in row 16,17,18,20,22 - Conservative
100-000-30204	-	164,231	167,042	165,000	165,000	
100-000-30210	Prior Secured & Escapes	30,097	49,652	25,000	25,000	
100-000-30220	Prior Unsecured Property	1,446	955	1,000	1,000	
100-000-30230	Documentary Transfer Tax	105,097	109,340	100,000	100,000	
100-000-30234	Current Supplemental Tax	24,806	24,141	-	5,000	
100-000-30236	Prior Supplemental Tax	-	-	-	-	
100-000-30250	Homeowners Exemption	48,455	30,543	25,000	25,000	
100-000-30260	Property Tax-In Lieu VLF	769,304	784,930	770,000	780,000	
100-000-30270	ERAF Excess	-	11,531	-	-	
100-000-30402	Sales Tax	1,411,709	1,698,170	2,000,000	2,250,000	HDL estimates - round down and less .025% admin fee
100-000-30404	In-Lieu Sales Tax	487,874	107,542	-	-	
100-000-30602	TOT: Prior Years Income	5,829,165	146	-	-	no budget
100-000-30604	TOT: Current Year	4,102,608	15,733,448	11,650,000	12,500,000	Conservative Calculations **Updated on 3/28/2017**
100-000-30606	TOT: Apr-Jun	1,375,144	-	-	-	
100-000-30608	TOT: Jul-Sep	-	-	-	-	
100-000-30610	TOT: Oct-Dec	-	-	-	-	
100-000-30640	TOT: Certificates	3,011	3,342	4,000	5,000	
100-000-30644	TOT: Penalties & Interest	96,236	147,879	65,000	60,000	
100-000-30660	TOT: Revenue Violations	3,648	59,106	-	35,000	Increase revenue in FY16-17 by $100H
100-000-30661	TOT: Rev Viol Pen & Interest	-	20,022	10,000	20,000	Increase revenue in FY16-17 by $35H
100-000-30670	TOT: Zoning Violations	6,133	92,133	-	-	Increase revenue in FY16-17 by $35H
100-000-30671	TOT: Zoning Viol Pen & Interes	-	11,897	-	-	Increase revenue in FY16-17 by $5H
100-000-30802	Business Tax	261,204	251,422	250,000	250,000	Same expectations as prior years. - This is conservative
100-000-30810	Bus Tax Penalties & Interest	12,079	9,575	6,000	6,000	
100-000-30830	Business Lic Application Fee	10,841	11,374	7,000	7,000	
100-000-30840	Business Lic Renewal Fee	17,774	16,966	18,000	18,000	
100-000-31202	Franchise Fees	787,331	14,526	800,000	-	This should be budgetd in the specific line items below
100-000-31204	Franchise Fee: Solid Waste	-	190,163	-	195,000	
100-000-31206	Franchise Fee: Electricity	-	203,621	-	205,000	

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100-000-31208	Franchise Fee: Gas	-	-	-	190,000	
100-000-31210	Franchise Fee: Cable	-	229,296	-	223,000	
100-000-31212	Franchise Fee: Cable PEG	-	14,705	-	-	Modify as needs arise, mid year, start with no budget
100-000-31299	Other Fees	-	1,958	-	-	

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100-000-31410	Encroachment Permits	1,300	3,925	2,000	2,500	
100-000-31414	Grading Permits	13,950	15,311	15,000	7,500	
100-000-31418	Improvement Permits	-	2,000	10,000	1,000	
100-000-31420	Building Permits	449,030	476,378	375,000	425,000	(Assumes Rainbow Lane build out) Otherwise will be $375H
100-000-31430	Sign Permits	3,580	1,901	2,000	1,000	
100-000-31440	Animal Licenses	3,879	4,585	4,000	4,000	
100-000-31444	Animal Licenses Penalties	10	101	50	250	
100-000-31450	Concealed Weapon Permit	3,526	3,532	3,000	3,000	
100-000-31460	Taxi Operator Renewal Fee	-	-	-	-	
100-000-31464	Taxicab Driver Permit	511	192	380	300	
100-000-31470	Special Events Permit	7,980	4,876	6,000	5,000	
100-000-31480	Alarm Permit: Private	-	-	-	-	
100-000-31490	Snow Management Permit	-	-	-	-	
100-000-31602	Charges for Services	30,994	110,333	103,800	100,000	
100-000-31604	Sale of Documents	3,513	1,287	2,000	1,000	
100-000-31606	Credit Card Service Fee	-	4,728	4,500	10,000	Expect an increase as we have increased TOT Revenues and CC usage to pay fees
100-000-31610	Facility Rental	199,285	189,823	204,000	190,000	Need to review details of this account (Condos, Com. Center, County Offices, Misc.)
100-000-31620	Plan Review-New Bus & Home Occ	1,843	1,482	1,300	1,300	No change expected from prior - remain conservative
100-000-31624	Planning & Zoning Applications	143,441	96,610	120,000	120,000	Can increase if incerase in expenses for cost accoutned worH.
100-000-31626	Master Plan Fees	2,643	14,793	3,000	3,000	
100-000-31628	Map Check Fees	10,048	27,862	10,000	20,000	
100-000-31630	Engineering Fees	750	13,641	-	-	
100-000-31640	Forest Service Contract	10,000	9,231	9,000	9,000	
100-000-31644	Police Special Service Fees	5,400	2,775	10,000	2,500	
100-000-31646	Vehicle Inspection Fees	-	980	-	500	
100-000-31648	Shelter Impound Fees	-	150	-	-	
100-000-31652	Transit Fee	99,666	100,284	100,500	100,500	
100-000-31664	Recreation Program Fees	61,315	91,434	75,000	80,000	
100-000-31666	Concessions	25	632	750	1,000	Pool concessions
100-000-31670	Whitmore Pool Programs	17,807	13,880	17,000	16,000	
100-000-31672	Whitmore Pool Reimb	100,990	81,402	100,097	112,876	50% cost share with Mono County - Need to update based on final budget
100-000-31674	Recreation Contract Fee	-	-	7,220	4,560	12 events 380 each
100-000-31680	Special Events Charges	-	380	-	-	
100-000-31690	Archival Storage Fee	7,740	8,800	10,000	7,500	Tied to cost of strorage worH on records
100-000-31692	Fingerprint Service	15,785	13,647	14,000	14,000	
100-000-32202	Internal Charge for Service	-	-	-	-	
100-000-32440	Housing In Lieu Fees	-	-	50,000	-	
100-000-32810	Municipal Court Fines	13,109	7,040	10,000	10,000	
100-000-32820	Parking Citations	14,363	34,393	22,500	30,000	(Current increase in citations)
100-000-32830	Vehicle Impound Fees	5,850	4,500	5,000	4,500	
100-000-32840	Forfeitures & Seizures	3,567	360	-	-	
100-000-32860	Civil Penalties:Municipal Code	100	100	-	-	

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100-000-34228	USFS Green Sticker	-	-	-	-	
100-000-34230	COPS - FED	-	-	-	-	
100-000-35210	State Grants: Misc	6,633	-	-	-	Removed
100-000-35212	SGC Sustain Communities	58,395	-	-	-	
100-000-35220	COPS-OPTION Public Safety	114,800	101,978	100,000	100,000	
100-000-35222	CALMET (Police)	-	-	-	-	
100-000-35224	CERT/MRC	5,366	3,150	-	5,000	Discuss with Rob - Assumes equal expenditure?
100-000-35228	CBPT-Main St Transportation	-	-	-	-	
100-000-35238	CAPP Management	-	-	-	-	
100-000-35402	Motor Vehicle In Lieu	3,404	3,393	3,500	3,500	
100-000-36004	Other Grants	-	3,316	-	-	
100-000-36100	EPB Fund/Wood Stove	274,963	-	-	-	
100-000-37002	Interest on Investments	19,472	30,778	20,000	25,000	Budget revenue for this year is LAIF interest only. However 16/17 actual involves a "Write off of deferred interest in the General Fund"
100-000-37004	Interest from County	3,611	49,954	-	-	
100-000-37100	Refunds and Rebates	194,369	90,920	39,000	20,000	Includes 15000 for July 4th
100-000-37104	Officer Training Reimb.	1,818	3,547	5,000	2,500	
100-000-37110	CA Mandated Cost Reimb	26,545	11,038	-	2,000	
100-000-37200	Community Partner Funding	12,200	-	-	-	
100-000-37300	Other Revenue	-	-	-	-	
100-000-37400	Sale of Fixed Assets	-	800	-	-	
100-000-39999	Interfund Transfers In	4,624,797	835,422	87,000	100,000	TBID - 2% admin fee retained by town for processing collection
TOTAL REVENUE		24,210,803	24,651,494	19,799,289	21,103,808	

TOTAL FUND EXPENSES

DEPT 410 **TOWN COUNCIL**

EXPENSES

100-410-40000	Regular Salaries	-	-	-	-	
100-410-40111	Temporary Wages	44,684	46,955	45,820	45,379	
100-410-41002	Health Ins Premiums	66,499	79,219	88,236	75,880	
100-410-41012	Workers Comp Insurance	2,436	-	-	-	
100-410-41016	Unemployment Assessment	-	645	-	-	
100-410-41020	PERS (Retirement)	-	-	-	-	
100-410-41028	PARS (Part Time Retirement)	886	652	1,833	882	
100-410-42030	Special Operational	-	5	-	-	
100-410-43031	Contractual Services	3,905	11,673	10,000	10,000	Council projects un-known - i.e. ESCOG $2500)
100-410-43110	Mem'ships, Dues, Subscr, Publi	-	-	-	-	
100-410-43150	Training, Ed, Conf & Mtgs	3,857	1,368	10,000	15,000	Anticipated increased level of activity

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100-410-44220	Community Support Fund	28,520	15,650	17,150	-	Southern Mono Historical Society $12,500; $2000 Town Clean up; $3000 Pops **Moved to 100-416**
TOTAL EXPENSES		150,786	156,166	173,039	147,141	
					25,898	
DEPT 412	**LEGAL SERVICES**					
EXPENSES						
100-412-43030	Professional Services	-	-	-	-	
100-412-43031	Contractual Services	212,974	211,689	235,000	245,000	TOT activity, potential cases etc. CPI increase in Town Attor
100-412-43150	Training, Ed, Conf & Mtgs	765	-	-	-	
TOTAL EXPENSES		213,739	211,689	235,000	245,000	
DEPT 413	**TOWN MANAGER**					
EXPENSES						
100-413-40000	Regular Salaries	247,369	271,004	265,652	280,612	
100-413-40130	Comprehensive Leave	11,809	46,865	8,520	15,619	
100-413-41002	Health Ins Premiums	39,394	47,143	50,070	49,209	
100-413-41012	Workers Comp Insurance	-	17,079	13,974	14,647	
100-413-41020	PERS (Retirement)	54,710	82,913	82,470	94,195	
100-413-42002	Office Supplies	60	-	-	-	
100-413-42030	Special Operational	18,852	5,651	10,000	11,500	USFS 2500;Town Shirts 1000; Office updates 1500; Dept. Hd./other recruitment 1000; Community Meetings 3000; Other 2500 (i.e. league division meeting)
100-413-43031	Contractual Services	121,658	98,194	70,000	83,400	Sierra Conservation $35,400, JNA 2000, Fed. Liaison 6000; staff/council development 15000; 25000 Econ. Dev.
100-413-43060	Garage Vehicle Service	-	-	-	-	
100-413-43066	Vehicle & Equip Replacement	-	-	-	-	
100-413-43106	Insurance Premiums	13,951	-	-	-	
100-413-43110	Mem'ships, Dues, Subscr, Publi	6,217	6,417	8,500	7,500	NACA 100; ICMA 1800; League 4800; Division 500; other
100-413-43130	Advertising & Legal Notices	3,178	2,934	3,500	3,500	Expect same level of need
100-413-43150	Training, Ed, Conf & Mtgs	6,192	4,976	5,900	8,500	(League, ICMA Annual Conf. Divisional League & Leg. Days, CJPIA)
100-413-44520	Emergency Preparedness	-	-	-	-	
100-413-45050	Equip Maint Agreements	-	-	-	-	
TOTAL EXPENSES		523,391	583,175	518,586	568,682	

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014-15	ACTUAL 2015-16	APPROVED BUDGET 2016-17	DEPARTMENT REQUESTED BUDGET 2017-18	Please Provide Justification for Request
DEPT 414	**TOWN CLERK**					
EXPENSES						
100-414-40000	Regular Salaries	98,751	103,726	103,517	98,670	
100-414-40130	Comprehensive Leave	302	1,332	-	6,038	
100-414-41002	Health Ins Premiums	24,387	29,206	31,336	30,984	
100-414-41012	Workers Comp Insurance	5,568	6,595	5,517	5,177	
100-414-41020	PERS (Retirement)	20,828	31,907	32,573	33,312	
100-414-42002	Office Supplies	39	-	-	-	
100-414-42030	Special Operational	-	-	5,000	5,250	
100-414-43110	Mem'ships, Dues, Subscr, Publi	245	245	235	250	(Clerk's Assoc.)
100-414-43130	Advertising & Legal Notices	1,912	1,648	1,500	2,000	Required noticies
100-414-43150	Training, Ed, Conf & Mtgs	(100)	2,436	2,500	2,750	(CJPIA/Municipal Clerks)
100-414-44470	Records Management	-	-	-	-	
100-414-44600	Codification	19,637	4,425	4,500	4,500	
100-414-44620	Municipal Election	-	126	9,000	9,000	Council Decision, Do we want to reserve $25K to $50K depending on Mono County participation in cost of special Prop 64 election
TOTAL EXPENSES		171,570	181,645	195,678	197,930	
DEPT 415	**FINANCE**					
EXPENSES						
100-415-40000	Regular Salaries	585,531	540,453	570,842	570,503	**This includes split position with CED. 50% in this dept.**
100-415-40111	Temporary Wages	29,784	92,030	-	-	
100-415-40113	Overtime Wages	235	24	-	-	
100-415-40130	Comprehensive Leave	13,637	(2,586)	23,798	29,421	
100-415-41002	Health Ins Premiums	96,554	115,774	161,534	156,254	
100-415-41012	Workers Comp Insurance	34,827	31,776	30,264	29,664	
100-415-41016	Unemployment Assessment	11,700	7,671	-	-	
100-415-41020	PERS (Retirement)	85,382	151,042	165,597	177,278	
100-415-41028	PARS (Part Time Retirement)	568	87	-	-	
100-415-42002	Office Supplies	-	-	-	-	
100-415-42030	Special Operational	68	-	-	-	
100-415-43031	Contractual Services	12,889	27,004	18,000	18,000	
100-415-43100	Audit Services	32,675	51,973	42,725	53,000	
100-415-43106	Insurance Premiums	-	-	-	-	
100-415-43110	Mem'ships, Dues, Subscr, Publi	170	170	1,100	1,100	
100-415-43114	Credit Card Fees	2,297	-	-	-	
100-415-43130	Advertising & Legal Notices	1,863	1,866	1,300	1,300	
100-415-43150	Training, Ed, Conf & Mtgs	4,873	4,938	8,000	10,000	Baseline Training for all finance staff, Rob for GFOA, CJPIA, CLPELRA

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100-415-43422	SB 1559 Tax Admin Fee	82,223	63,397	83,000	83,000	Mono County - Property Tax fees, Anticipate comp to last year
TOTAL EXPENSES		995,276	1,085,618	1,106,160	1,129,521	
DEPT 416	**GENERAL SERVICES**					
EXPENSES						
100-416-40111	Temporary Wages	9,238	16,524	-	-	
100-416-41012	Workers Comp Insurance	517	-	-	-	
100-416-41028	PARS (Part Time Retirement)	179	443	-	-	
100-416-42002	Office Supplies	26,452	17,151	20,000	22,000	
100-416-42005	Postal Supplies & Postage	17,452	16,938	15,000	17,000	Ask Renee where postage is being charged and why 16/17 so light
100-416-42030	Special Operational	1,508	1,702	-	2,000	Specialty advertising/meeting expense for Council directed projects
100-416-43030	Professional Services	-	-	-	-	What is left of the project and payments. Will carryover what is not spent but no new budget $
100-416-43031	Contractual Services	18,680	97,904	23,260	138,825	**Special Event funding again this year $125K;** PARS 4000; ZEE Med. 1000; Shred Pro. 1100; LAFCO 4000; CBC 3725
100-416-43033	Computer Support Services	(570)	4,879	-	-	
100-416-43060	Garage Vehicle Service	1,075	27,629	18,170	20,000	Cyndi to Calculate all Garage Services - Will take a few days
100-416-43066	Vehicle & Equip Replacement	3,436	3,701	5,110	15,752	Cyndi to Calculate all Vehicle Replacement
100-416-43106	Insurance Premiums	765,728	589,419	811,207	823,911	Report from CJPIA for Liability ($516,587 + $172,524) Estimare Property at $125K; Pollution at $9,800 **Updated 3/28/2017**
100-416-43114	Credit Card Fees	-	16,253	15,000	20,000	Increase in TOT has increased CC usage and fees, Revenue increased to match

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014-15	ACTUAL 2015-16	APPROVED BUDGET 2016-17	DEPARTMENT REQUESTED BUDGET 2017-18	Please Provide Justification for Request
100-416-43130	Advertising & Legal Notices	-	-	-	-	Research this budget increase (for council approved planning projects - WBR/Downtown)
100-416-43140	Recruiting & Other HR	14	-	-	-	
100-416-43180	Contingency	-	-	30,500	100,000	Annual Contingency Fund
100-416-43404	Public Utilities	76,642	78,006	70,000	80,000	Cold year, Prior years were in excess of current budget. Slight increase anticipated
100-416-43420	Taxes & Fees	-	-	-	-	
100-416-44220	Community Support Fund	3,541	6,349	5,000	22,500	Town Event support. $2500 Fishing Derby **Moved $17,500 from same account in Town Council Budget (Historical Society $12,500, Town Clean up Day $2,000, Pops in the Park $3,000) Moved on 3/28/2017**
100-416-45010	Facility Lease	291,333	285,736	329,542	339,428	Minaret rent and CAM - 3% increase
100-416-46010	Equipment Lease	34,743	28,863	35,000	35,000	Need new contract with Xerox and a reduction in equipment. Should be savings on this line item.
100-416-46460	Computer Hardware - Non Cap	-	-	-	-	
100-416-46480	Computer Software - Non Cap	-	-	-	-	
100-416-49000	Write Off Fractional Note Rec.	-	648,097	-	-	
TOTAL EXPENSES		1,249,968	1,839,594	1,377,789	1,636,416	

DEPT 417 **HUMAN RESOURCES**

EXPENSES

100-417-40000	Regular Salaries	86,833	90,541	55,388	69,096	
100-417-40111	Temporary Wages	-	-	-	500	Archiving records (by who? - Anyone we can find.)
100-417-40130	Comprehensive Leave	1,809	(15,948)	731	4,006	
100-417-41002	Health Ins Premiums	16,677	14,837	25,035	24,929	
100-417-41012	Workers Comp Insurance	4,879	6,483	2,989	3,615	
100-417-41020	PERS (Retirement)	8,743	26,234	15,153	20,021	
100-417-42002	Office Supplies	38	-	-	-	
100-417-42030	Special Operational	8,291	7,903	5,200	6,200	Drug testing, DMV, Physicals, Special Meals
100-417-43031	Contractual Services	940	600	-	-	
100-417-43106	Insurance Premiums	2,469	-	-	-	
100-417-43110	Mem'ships, Dues, Subscr, Publi	2,070	-	-	500	
100-417-43140	Recruiting & Other HR	17,316	24,048	14,500	13,500	Back ground checks, pre-employment physicals, Advertising
100-417-43150	Training, Ed, Conf & Mtgs	3,944	2,870	14,500	4,500	
100-417-43151	Internal HR Org Development	-	-	-	-	
TOTAL EXPENSES		154,009	157,568	133,496	146,866	

DEPT 418 **INFORMATION SYSTEMS**

EXPENSES

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014-15	ACTUAL 2015-16	APPROVED BUDGET 2016-17	DEPARTMENT REQUESTED BUDGET 2017-18	Please Provide Justification for Request
100-418-42002	Office Supplies	113	-	-	-	
100-418-43031	Contractual Services	-	-	-	-	Approved $35 K will be a carryover if not spent by June 30. Contract servcies inlcudes:
100-418-43033	Computer Support Services	229,444	249,094	228,100	228,100	This is a quarterly invoice amount. This will include the cost share for sofrware. Was an MOU for GIS which was a portion of time and partial a staff person. Probably at 1 FTE based on the usage. Pam will review contract.
100-418-43110	Mem'ships, Dues, Subscr, Publi	(70)	-	-	-	
100-418-43150	Training, Ed, Conf & Mtgs	25	-	-	-	
100-418-43404	Public Utilities	(852)	-	-	16,000	Digital 395 is really bandwidth purchases not maint agreeements
100-418-45050	Equipment Maint Agreements	109,440	82,506	124,600	118,965	Based on external support agreements and added 5% or CPI if we need to add a service we will have some built in amounts. Need to pull the Caselle plan. What are we paying the $5,000 for AS400 support plus $5,500 with IBM for AS400? Police station connectcivity could be an issue because we do line of site. This means scaling bandwidth for needs which could be an overall discussion on the support center location. **CIVIC HR was budgeted in this line item at the accurate $12,365 annually**
100-418-48800	Computer Hardware - Capital	58,188	34,488	51,000	35,000	Adusted down - need to review, would like to build an internal service fund that will budget for PC replacements more accurately. Currently I believe we are over funding this account. We would include the Servers in the ISF, they are $5K each and a 5 year life. Equipment specific to the new PD facility. Is this included in the overall project? Not present in any of these budgets. **Includes $6,500 contingency**
100-418-48900	Computer Software - Capital	110,360	101,337	12,000	12,000	
TOTAL EXPENSES		506,648	467,425	415,700	410,065	

DEPT 420 **POLICE SERVICES**

EXPENSES

100-420-40000	Regular Salaries	1,487,119	1,442,584	1,428,182	1,517,450	Currently has new SGT at $220K - Changed from LT> **done 4/14**
100-420-40111	Temporary Wages	55,491	44,728	50,000	58,000	estimates for Reserve $50K and Crossing Guards of $8K
100-420-40113	Overtime Wages	279,169	222,324	235,000	245,000	estimates
100-420-40114	Differential Wages	1,506	65	-	-	
100-420-40115	Police Holiday Pay	37,983	54,398	68,351	79,832	
100-420-40130	Comprehensive Leave	34,562	42,441	51,697	35,416	
100-420-41002	Health Ins Premiums	201,420	236,596	295,785	361,737	

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014-15	ACTUAL 2015-16	APPROVED BUDGET 2016-17	DEPARTMENT REQUESTED BUDGET 2017-18	Please Provide Justification for Request
100-420-41012	Workers Comp Insurance	87,412	79,024	76,350	80,969	
100-420-41016	Unemployment Assessment	7,097	-	-	10,000	
100-420-41018	ICMA VantageCare	-	-	-	54,000	
100-420-41020	PERS (Retirement)	453,623	524,320	697,772	787,562	
100-420-41024	PARS (Retirement Enhanced)	54,375	20,589	12,000	12,000	
100-420-41028	PARS (Part Time Retirement)	980	2,474	891	1,160	
100-420-42002	Office Supplies	3,787	4,505	5,000	5,000	
100-420-42003	Misc Supplies	1,174	1,900	3,000	3,000	
100-420-42005	Postal Supplies & Postage	1,457	1,299	1,000	1,000	
100-420-42006	Uniforms	11,208	11,184	15,000	15,000	
100-420-42007	Maintenance Supplies	3,677	3,173	2,500	2,500	
100-420-42030	Special Operational	29,820	6,983	15,000	18,000	Requires new DUI device replacement $3,000
100-420-43031	Contractual Services	261,673	59,983	40,000	40,000	Sintra + Livescan Repair
100-420-43032	Dispatch Services	-	271,142	285,460	293,000	Future discussions needed with County - Assumed 35,000 increase, Chief to talk a little bit about this increase and the work being done to mitigate
100-420-43033	Computer Support Services	249	-	-	-	
100-420-43060	Garage Vehicle Service	145,415	152,286	149,000	150,000	estimates
100-420-43066	Vehicle & Equip Replacement	53,110	58,656	62,000	76,236	
100-420-43110	Mem'ships, Dues, Subscr, Publi	1,285	2,222	2,500	2,500	
100-420-43114	Credit Card Fees	990	293	700	700	
100-420-43120	Printing & Reproduction	1,280	1,378	2,000	3,000	Business cards, Alex Printing, forms
100-420-43130	Advertising & Legal Notices	-	373	500	1,000	Grand opening, Hispanic Advisory, etc
100-420-43140	Recruiting & Other HR	456	54	-	-	
100-420-43150	Training, Ed, Conf & Mtgs	23,756	25,192	35,000	35,000	New hires, promotions - **Reduced 4/14**
100-420-43154	CERT	2,291	279	-	5,000	Offset to Revenue
100-420-43156	DOJ Fingerprint Live	10,289	14,450	7,500	15,000	
100-420-43404	Public Utilities	49,249	42,372	46,500	45,000	Expect a More efficient new station but could have duplicate cross over period where we have to cover both facilities
100-420-44400	Drug Enforcement	-	-	-	-	
100-420-44520	Emergency Preparedness	-	-	-	-	
100-420-45010	Facility Lease	66,127	61,801	63,270	31,635	1/2 year of payments
100-420-45060	Gen'l Facilities Maint	1,277	581	3,000	3,000	
100-420-45400	Communication Equip Maint	170	395	2,000	5,000	Delta maintenance agreement
100-420-46010	Equipment Lease	6,890	9,246	5,000	5,000	Xerox, Dept of Navy thermal goggles
100-420-46200	Machinery & Equip - Non Cap	710	11,573	-	-	
100-420-46300	Communic Equip - Non Cap	522	808	2,000	5,000	New radios
100-420-46440	Office Equip & Furniture	1,031	1,134	3,000	3,000	
100-420-46450	Firearms	-	12,053	15,000	15,000	(Guns and Ammo)
100-420-46460	Computer Hardware - Non Cap	141	(120)	-	-	
100-420-46480	Computer Software - Non Cap	581	-	-	-	
TOTAL EXPENSES		3,379,354	3,424,740	3,681,958	4,021,697	

DEPT 426 **WILDLIFE MANAGEMENT**

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014-15	ACTUAL 2015-16	APPROVED BUDGET 2016-17	DEPARTMENT REQUESTED BUDGET 2017-18	Please Provide Justification for Request
EXPENSES						
100-426-42007	Maintenance Supplies	539	1,497	2,500	2,500	
100-426-43031	Contractual Services	63,900	66,798	66,855	72,614	Current agreement rate + estimated 2% CPI
TOTAL EXPENSES		64,439	68,296	69,355	75,114	
DEPT 432	**RECREATION PROGRAMS**					
EXPENSES						
100-432-40000	Regular Salaries	202,660	205,719	201,628	199,745	
100-432-40111	Temporary Wages	45,744	51,100	59,889	65,728	Will be a request for PT Staff that will provide lower ratio, more kids doesn't mean more success. Limits the programming variables.
100-432-40113	Overtime Wages	579	1,969	-	-	
100-432-40130	Comprehensive Leave	10,881	1,508	9,639	12,652	
100-432-41002	Health Ins Premiums	18,184	38,041	73,019	59,071	
100-432-41012	Workers Comp Insurance	13,853	11,946	10,792	10,502	
100-432-41016	Unemployment Assessment	-	1,657	2,000	2,000	
100-432-41018	Unemployment Assess -Don't use	-	-	-	-	
100-432-41020	PERS (Retirement)	38,429	61,505	62,254	65,277	
100-432-41028	PARS (Part Time Retirement)	891	492	1,164	1,278	
100-432-42006	Uniforms	144	1,116	1,000	1,500	includes commissioners
100-432-42008	Recreation Supplies	6,201	6,501	6,500	7,000	more kids = more supplies, introduce new Tennis HITS program
100-432-42030	Special Operational	4,725	5,808	4,000	7,000	more kids = more food
100-432-43031	Contractual Services	17,681	19,826	16,000	16,000	
100-432-43060	Garage Vehicle Service	2,845	-	-	-	
100-432-43066	Vehicle & Equip Replacement	21	-	-	-	
100-432-43110	Mem'ships, Dues, Subscr, Publi	560	925	800	1,350	we are now a CPRS agency & Pay for CAPRCBM
100-432-43114	Credit Card Fees	4,643	-	-	-	
100-432-43120	Printing & Reproduction	2,990	2,505	2,500	2,500	
100-432-43130	Advertising & Legal Notices	4,364	3,229	4,500	4,500	
100-432-43150	Training, Ed, Conf & Mtgs	1,053	2,658	2,500	3,500	professional development + D7 board member meetings
100-432-43164	Excursions & Field Trips	322	-	500	500	
100-432-43404	Public Utilities	-	1,271	-	-	
100-432-44300	Fishing Enhancement	37,011	54,011	54,000	54,000	
100-432-44310	Community Youth Programs	28,600	34,300	28,800	28,800	
100-432-44320	Fireworks Display	16,107	31,833	15,000	30,000	There is a revenue offset, commitment is $15k per year but we cross years on revenue. This is accurate for this year. Confirm the revenue is present.
100-432-46460	Computer Hardware - Non Cap	-	550	500	500	
TOTAL EXPENSES		458,487	538,470	556,985	573,404	

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014-15	ACTUAL 2015-16	APPROVED BUDGET 2016-17	DEPARTMENT REQUESTED BUDGET 2017-18	Please Provide Justification for Request
DEPT 434	**WHITMORE POOL & REC AREA**					
EXPENSES						
100-434-40000	Regular Salaries	58,325	31,557	29,436	39,321	
100-434-40111	Temporary Wages	55,485	49,395	56,569	62,464	
100-434-40113	Overtime Wages	79	123	-	-	
100-434-40130	Comprehensive Leave	-	-	495	1,911	
100-434-41002	Health Ins Premiums	12,084	1,380	11,249	16,032	
100-434-41012	Workers Comp Insurance	6,164	1,625	1,529	2,039	
100-434-41016	Unemployment Assessment	730	628	1,000	1,000	
100-434-41020	PERS (Retirement)	12,799	6,447	9,035	12,398	
100-434-41028	PARS (Part Time Retirement)	1,061	349	1,102	1,214	
100-434-42006	Uniforms	446	2,078	1,000	1,250	
100-434-42007	Maintenance Supplies	754	3,162	2,000	2,000	
100-434-42008	Recreation Supplies	367	130	1,000	2,000	Enhanced programming
100-434-42009	Pool Supplies	3,567	4,947	5,000	5,000	chlorine
100-434-42030	Special Operational	881	1,159	2,000	2,500	additional concession cost
100-434-43031	Contractual Services	4,901	8,694	10,000	10,000	
100-434-43060	Garage Vehicle Service	11,796	15,292	13,364	13,400	estimate
100-434-43066	Vehicle & Equip Replacement	8,439	11,913	7,315	10,123	
100-434-43110	Mem'ships, Dues, Subscr, Publi	35	-	-	-	
100-434-43120	Printing & Reproduction	140	370	-	-	
100-434-43130	Advertising & Legal Notices	1,163	998	1,500	2,000	
100-434-43150	Training, Ed, Conf & Mtgs	1,152	1,081	1,000	1,500	AFO Certification and Red Cross LGI
100-434-43404	Public Utilities	27,227	19,584	26,000	26,000	
100-434-43420	Taxes & Fees	1,706	1,615	1,600	1,600	
100-434-45010	Facility Lease	625	-	-	-	
100-434-45080	Park Grounds & Bldgs Maint	7,731	9,344	9,000	12,000	Locker room updates will cost us $3K this year. This is not an ongoing annual increase, but a one time.
100-434-46010	Equipment Lease	-	-	500	-	
100-434-46200	Machinery & Equip - Non Cap	2,250	4,549	8,000	-	
100-434-46460	Computer Hardware - Non Cap	-	261	500	-	New mower - Larger mowers are in the vehicle replcement. This $30K was moved to department 910 for purchase of Mower from Vehicle Replacement Fund
TOTAL EXPENSES		219,906	176,683	200,194	225,752	
DEPT 438	**PARKS, BLDGS & TRAIL MAINT**					
EXPENSES						
100-438-40000	Regular Salaries	163,108	153,286	90,992	117,199	Hybrid Employee
100-438-40111	Temporary Wages	48,121	36,932	53,038	45,170	
100-438-40113	Overtime Wages	38,363	1,142	-	-	
100-438-40130	Comprehensive Leave	(3,260)	(97,538)	3,768	7,967	

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014-15	ACTUAL 2015-16	APPROVED BUDGET 2016-17	DEPARTMENT REQUESTED BUDGET 2017-18	Please Provide Justification for Request
100-438-41002	Health Ins Premiums	24,180	45,034	31,107	47,436	
100-438-41012	Workers Comp Insurance	11,829	5,535	4,839	6,189	
100-438-41016	Unemployment Assessment	21,135	13,065	-	-	
100-438-41020	PERS (Retirement)	36,436	54,357	27,199	38,908	
100-438-41028	PARS (Part Time Retirement)	769	491	1,031	878	
100-438-42002	Office Supplies	46	14	-	-	
100-438-42003	Misc Supplies	36	1,463	1,500	1,000	
100-438-42006	Uniforms	1,444	1,869	1,600	2,000	We have over-spent this year meaning our current budget is not adequiate for the needs. Ongoing
100-438-42007	Maintenance Supplies	8,983	9,626	12,000	12,000	
100-438-43031	Contractual Services	27,985	6,603	30,000	30,000	MUPs repair this is a service level question where do we focus the hard surface budget, we have competing needs and variable timing., skatepark maint. Concrete ramp at CC
100-438-43060	Garage Vehicle Service	36,623	47,306	40,093	41,000	Estimate
100-438-43066	Vehicle & Equip Replacement	25,318	35,740	21,944	30,368	
100-438-43110	Mem'ships, Dues, Subscr, Publi	165	-	-	-	Warren and Derek Paid in 432 budget
100-438-43150	Training, Ed, Conf & Mtgs	1,082	1,516	2,000	3,000	$1,300 CPRS Maintenance School - Help assign correct resources to maintenance projects.
100-438-43404	Public Utilities	60,011	53,889	60,000	60,000	
100-438-45010	Facility Lease	25,128	25,128	25,128	25,128	
100-438-45080	Park Grounds & Bldgs Maint	26,433	9,489	12,000	12,000	Additional fertilizer - We are at a currently level of service of "C" and the improvement is using Organic Fertilizers.
100-438-46200	Machinery & Equip - Non Cap	2,852	5,065	5,000		
100-438-48200	Machinery & Equip - Capital	-	-	-	5,000	Aerator and new MUPs work vehicle These are one time purchases. However we will likely have equipment needs every year Adjusted **4/26/2017 - Will focus on a used Aerator but no MUP, if we rent will adjust into the right line item**
TOTAL EXPENSES		556,787	410,013	423,239	485,243	

DEPT 440 **PLANNING DIVISION**

EXPENSES

100-440-40000	Regular Salaries	324,547	285,884	285,490	300,759	
100-440-40111	Temporary Wages	1,644	10,296	15,800	15,800	Stipend for Planning Commission
100-440-40113	Overtime Wages	-	-	-	-	
100-440-40130	Comprehensive Leave	5,282	(10,663)	2,823	10,758	
100-440-41002	Health Ins Premiums	58,977	60,059	93,220	95,324	
100-440-41012	Workers Comp Insurance	18,285	16,572	14,733	15,403	
100-440-41016	Unemployment Assessment	9,311	-	-	-	
100-440-41020	PERS (Retirement)	55,573	88,049	82,090	93,567	
100-440-41028	PARS (Part Time Retirement)	32	3,574	632	-	
100-440-42005	Postal Supplies & Postage	15	-	-	316	2% of Temp Wages

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014-15	ACTUAL 2015-16	APPROVED BUDGET 2016-17	DEPARTMENT REQUESTED BUDGET 2017-18	Please Provide Justification for Request
100-440-43030	Professional Services	57,989	200,690	-	-	Determine Airport CEQA/NEPA, Projects that require additional consultant work will be coded here but determined with the project approval request
100-440-43031	Contractual Services	726,716	20,501	-	-	
100-440-43060	Garage Vehicle Service	471	-	-	-	
100-440-43066	Vehicle & Equip Replacement	-	-	-	-	
100-440-43110	Mem'ships, Dues, Subscr, Publi	1,334	394	1,500	1,500	APA Memberships
100-440-43130	Advertising & Legal Notices	1,715	1,573	1,000	2,000	Public Hearing Notices, Appriximately 70% are reimbursable
100-440-43150	Training, Ed, Conf & Mtgs	5,750	8,177	8,200	12,000	APA Conferences / Training for 4 planners **/ PEDC**
100-440-44470	Records Management	-	-	-	7,500	We would like to hire a part time person to help with Records, We will use the funds collected from permitting specifically for this process. We have to transfer this revenue from Deferred revenue to the GF to cover this.
100-440-44500	Air Quality Management	15,000	15,083	25,500	25,500	25,000 contract with GBAPCD, 500 for advertising.
TOTAL EXPENSES		1,282,641	700,190	530,988	580,426	

DEPT 442 **BUILDING DIVISION**

EXPENSES

100-442-40000	Regular Salaries	294,123	243,269	241,422	247,341	
100-442-40130	Comprehensive Leave	19,147	(5,954)	9,717	7,535	
100-442-41002	Health Ins Premiums	56,270	55,952	62,699	70,710	
100-442-41012	Workers Comp Insurance	16,580	14,187	12,831	12,603	
100-442-41020	PERS (Retirement)	40,624	68,472	73,817	79,181	
100-442-42005	Postal Supplies & Postage	259	47	-	-	
100-442-42006	Uniforms	186	-	500	500	
100-442-43031	Contractual Services	82,676	139,734	130,000	130,000	Contract plan review and inspection services.
100-442-43060	Garage Vehicle Service	5,749	-	-	-	
100-442-43066	Vehicle & Equip Replacement	-	-	-	-	
100-442-43110	Mem'ships, Dues, Subscr, Publi	515	1,676	3,840	3,000	Memberships to professional organizations/Code standards publications
100-442-43130	Advertising & Legal Notices	-	-	300	839	Upcoming Council items and public outreach events.
100-442-43150	Training, Ed, Conf & Mtgs	2,108	2,640	4,000	6,000	CALBO/ICC training events for 3 building division employees.
TOTAL EXPENSES		518,237	520,023	539,126	557,708	

DEPT 444 **CODE COMPLIANCE**

EXPENSES

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014-15	ACTUAL 2015-16	APPROVED BUDGET 2016-17	DEPARTMENT REQUESTED BUDGET 2017-18	Please Provide Justification for Request
100-444-40000	Regular Salaries	24,484	51,294	52,847	53,004	
100-444-40113	Overtime Wages	74	-	-	-	
100-444-40130	Comprehensive Leave	(956)	(2,623)	-	4,454	
100-444-41002	Health Ins Premiums	5,424	26,851	31,336	30,984	
100-444-41012	Workers Comp Insurance	1,419	3,456	2,699	2,841	
100-444-41016	Unemployment Assessment	6,040	242	-	-	
100-444-41020	PERS (Retirement)	4,080	13,080	13,691	15,749	
100-444-43031	Contractual Services	5,938	10	-	-	
100-444-43110	Mem'ships, Dues, Subscr, Publi	-	75	100	100	
100-444-43150	Training, Ed, Conf & Mtgs	4,056	560	500	500	
TOTAL EXPENSES		50,560	92,945	101,173	107,631	
DEPT 445	**HOUSING PROGRAMS & PLANNING**					
EXPENSES						
100-445-40000	Regular Salaries	-	5,014	7,181	2,017	
100-445-40111	Temporary Wages	-	-	-	-	
100-445-40130	Comprehensive Leave	-	-	35	40	
100-445-41002	Health Ins Premiums	-	22	3,322	795	
100-445-41012	Workers Comp Insurance	-	351	369	102	
100-445-41016	Unemployment Assessment	-	-	-	-	
100-445-41020	PERS (Retirement)	-	987	1,892	589	
100-445-43031	Contractual Services	-	338,489	400,893	339,190	(MLH 329,190; 10,000 deed restriction review etc.
100-445-43130	Advertising & Legal Notices	105	-	500	-	
100-445-43150	Training, Ed, Conf & Mtgs	-	36	-	-	
TOTAL EXPENSES		105	344,899	414,192	342,732	
DEPT 452	**SNOW REMOVAL**					
EXPENSES						
100-452-43030	Professional Services	-	-	-	-	Should this all be in fund 210? IF not why?
100-452-43031	Contractual Services	-	-	-	-	
100-452-43130	Advertising & Legal Notices	-	-	-	-	
TOTAL EXPENSES		-	-	-	-	
DEPT 460	**ENG, PUBLIC WORKS & ADMIN**					
EXPENSES						
100-460-40000	Regular Salaries	232,140	315,551	251,069	274,107	Added incremental $ for potential engineering moves

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014-15	ACTUAL 2015-16	APPROVED BUDGET 2016-17	DEPARTMENT REQUESTED BUDGET 2017-18	Please Provide Justification for Request
100-460-40111	Temporary Wages	8,951	2,915	-	-	
100-460-40113	Overtime Wages	11	41	-	1,000	
100-460-40130	Comprehensive Leave	(14,639)	24,636	7,448	9,565	
100-460-41002	Health Ins Premiums	31,413	70,631	69,579	65,156	
100-460-41012	Workers Comp Insurance	13,572	18,901	13,363	13,532	
100-460-41020	PERS (Retirement)	27,541	92,209	73,667	81,587	
100-460-41028	PARS (Part Time Retirement)	138	167	-	-	
100-460-42002	Office Supplies	-	168	-	-	
100-460-42003	Misc Supplies	586	-	-	-	
100-460-42005	Postal Supplies & Postage	3	140	200	200	
100-460-42006	Uniforms	-	108	100	500	
100-460-42007	Maintenance Supplies	101	241	250	250	
100-460-43031	Contractual Services	19,504	19,308	40,000	50,000	(Tree removal, Parking, Sign repair etc. outsidd of right of way)
100-460-43060	Garage Vehicle Service	8,183	-	-	-	
100-460-43066	Vehicle & Equip Replacement	-	-	-	-	
100-460-43110	Mem'ships, Dues, Subscr, Publi	225	-	-	-	
100-460-43130	Advertising & Legal Notices	-	150	-	-	
100-460-43150	Training, Ed, Conf & Mtgs	73	715	5,000	5,000	
100-460-43420	Taxes & Fees	-	-	-	-	
100-460-46300	Communic Equip - Non Cap	-	-	-	-	
100-460-46480	Computer Software -Non Capital	-	1,041	1,000	1,000	
TOTAL EXPENSES		327,802	546,920	461,676	501,897	

DEPT 464 **FACILITIES MAINTENANCE**

EXPENSES

100-464-40000	Regular Salaries	68,049	44,885	36,968	39,874	
100-464-40111	Temporary Wages	15,542	9,905	14,662	12,320	
100-464-40113	Overtime Wages	32	63	-	-	
100-464-40130	Comprehensive Leave	983	(280)	-	996	
100-464-41002	Health Ins Premiums	7,651	16,199	13,865	14,438	
100-464-41012	Workers Comp Insurance	4,752	2,399	1,888	2,021	
100-464-41020	PERS (Retirement)	8,276	10,491	9,583	11,208	
100-464-41028	PARS (Part Time Retirement)	274	59	285	239	
100-464-42003	Misc Supplies	-	-	-	-	
100-464-42005	Postal Supplies & Postage	-	-	-	-	
100-464-42007	Maintenance Supplies	5,325	5,880	6,000	6,000	
100-464-43031	Contractual Services	1,537	1,178	2,000	9,500	If this is for contract work to maintanin the Police facility? If so we should hire a part time position and have them perform other stuff in Facilities or Public Works. If we do this, can we free up some of Derek Halferty to do other things of value?
100-464-43404	Public Utilities	9,309	9,444	10,000	12,000	
100-464-43420	Taxes & Fees	612	949	1,450	1,450	

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014-15	ACTUAL 2015-16	APPROVED BUDGET 2016-17	DEPARTMENT REQUESTED BUDGET 2017-18	Please Provide Justification for Request	
100-464-45100	Bus Shelter Maintenance	266	75	2,000	2,000		
TOTAL EXPENSES		122,609	101,247	98,701	112,046		
DEPT 475	**TRANSIT SERVICE**						
EXPENSES							
100-475-40000	Regular Salaries	27,925	28,470	16,533	21,509		
100-475-40113	Overtime Wages	-	327	-	-		
100-475-40130	Comprehensive Leave	-	1,025	528	1,396		
100-475-41002	Health Ins Premiums	7,232	9,061	4,240	6,593		
100-475-41012	Workers Comp Insurance	1,573	1,922	898	1,133		
100-475-41020	PERS (Retirement)	5,273	8,686	5,302	7,184		
100-475-42002	Office Supplies	682	-	200	200		
100-475-42007	Maintenance Supplies	1,008	89	400	400		
100-475-43031	Contractual Services	787,661	782,978	780,000	913,360	Need to include approx. $42K for Meridian Service out of reserves. Currently not in contract amount. Increased $100,500 due to Transit fee income 100-000-31652	
100-475-43060	Garage Vehicle Service	9,534	7,847	-	-		
100-475-43130	Advertising & Legal Notices	342	-	-	-		
100-475-43404	Public Utilities	6,731	17,978	20,000	21,000		
100-475-45224	Street Sign Replacement	-	-	2,000	2,000	(More damaged signage for transit) Moved to 3rd qtr FY201	
100-475-46200	Machinery & Equip - Non Cap	666	-	-	-		
TOTAL EXPENSES		848,627	858,382	830,101	974,775		835,937.38
						$	1,133,630
DEPT 480	**TOURISM & BUS DEV'T**						
EXPENSES							
100-480-44810	Promotion & Tourism	2,216,635	3,089,252	2,274,823	2,438,284	(2.5 TOT points less $215,562) + BTC $250,000	
TOTAL EXPENSES		2,216,635	3,089,252	2,274,823	2,438,284		
						$	2,990,207
DEPT 591	**EE BENEFITS**						(715,384)
EXPENSES							
100-591-40000	Regular Salaries	-	-	-	-		
100-591-41002	Health Ins Premiums	-	-	-	-		
100-591-41020	PERS (Retirement)	-	-	-	-		
100-591-43106	Insurance Premiums	-	-	-	-		
TOTAL EXPENSES		-	-	-	-		

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014-15	ACTUAL 2015-16	APPROVED BUDGET 2016-17	DEPARTMENT REQUESTED BUDGET 2017-18	Please Provide Justification for Request
DEPT 599	**INTERFUND TRANSFERS**					
EXPENSES						
100-599-49999	Transfers Out	9,701,130	13,340,234	5,461,330	5,691,902	Debt $2,000,000 (Airport Settlement); $200,000 (Help Loan); $314,777 (Lease Rev Bond 2015 - Police Facility);$78,987 (SWRCB); $340,000 (Garage Service Loan); fees $2,500, Gas Tax 2,160,994.99; Airport 765,387.28;
TOTAL EXPENSES		9,701,130	13,340,234	5,461,330	5,691,902	