MAMMOTH LAKES TOWN COUNCIL
STAFF REPORT

To: Town Council

From: Daniel C. Holler, Town Manager
Rob Patterson, Administrative Services/Finance Director

Subject: Presentation of Tentative Fiscal Year 2017-18 budget information, General Fund revenue projections and overview of expenditure requirements for Fiscal Year 2017-18

RECOMMENDATION:

Staff recommends Town Council receive this report and provide comments and/or direction on policy matters to assist staff in preparing the final adjustments to the FY17-18 budget to be presented June 21, 2017 for a public hearing and Town Council adoption.

BACKGROUND:

On May 3, staff presented an overview of the FY 2017-18 budget process to Town Council. This report build off that presentation with additional preliminary information related to the FY17-18 Budget, designed to provide an update as we progress. There will be some additional changes to the budget based on requested Town Council direction and final budget balancing adjustments. This report provides a basis to set expectations and to allow Town Council to provide any comments or direction to assist in preparing a final budget. A Public Hearing on the final FY17-18 budget is scheduled for June 21, 2017.

The preliminary budget information presented to Town Council on May 3 did incorporate a number of changes based on prior discussion with Town Council, including refinements to revenue estimates and updated expenditures. Staff's goal is to provide Town Council with a balanced operating budget, with only planned use of any reserves. This means the Towns' operating revenues equal or exceed operating expenditures. The tentative budget is currently in balance with the anticipated revenues and expenditures identified to date, including General Fund revenues and expenditures (including transfers out) of $21,127,808. The total budget has revenue of $41,144,930 and appropriations of $38,984,496 including transfers in and out. (See attached Combined Fund Statement.)

FY17-18 General Fund Revenue Projections

In preparing for the FY17-18 budget, a number of key revenue projections are made to set the stage for the expenditure side of the budget. The following highlights staff's projection of revenues for the tentative budget work. These projections have been refined with minor adjustments based on additional information received since the preliminary budget presentation. Staff anticipates little if any adjustments between tentative and final budget.

The preliminary revenue projection for FY17-18 is $21,127,808, in the following major categories.

Major Revenue Components

Item		Amount	% of Total Revenue
TOT	$	12,500,000	59.2%
TOT Penalty and Interest	$	120,000	0.6%
Total TOT Revenue	$	12,620,000	59.7%
Property Tax	$	3,604,023	17.1%
Sales Tax	$	2,250,000	10.6%
Franchise Fees	$	813,000	3.8%
Other Revenue	$	1,840,786	8.7%
Total Budgeted Revenue	**$**	**21,127,808**	**100.0%**

Major categories are discussed in detail below.

TOT

The base Transient Occupancy Tax (TOT) represents 59.2% of the General Fund revenue. The FY16-17 budget was adopted with a base TOT revenue of $11.65 million. Current year actual TOT revenue is projected to come in at approximately $17.5 million. TOT over the past five years and current projection is as follows. To better demonstrate a comparison, the revenue presented below does not include TOT enforcement related revenue from assessments, penalties or interest.

TOT Revenue Five Year History Year		Amount
FY2011-12	$	9,880,538
FY2012-13	$	11,715,023
FY2013-14	$	10,363,258
FY2014-15	$	11,308,997
FY2015-16	$	15,773,448
5 Year Average	**$**	**11,808,253**
Projected FY2016-17	$	17,500,000
5 Year Average w/FY2016-17	**$**	**13,332,145**

TOT has seen significant growth for the last two years, with a number of factors driving this growth. The TBID has increased promotional funding, the Town has reworked our informational and enforcement/collection efforts and snow levels this year are greater than the last several years. The Town has also experienced record summer months in TOT revenues over the past five years. On average, winter still represents over 50% of revenues collected (December – March).

Staff recommends a realistic, but conservative, approach for FY2017-18. Based on Town Council discussion in March, a base TOT revenue estimate of $12.5 million is recommended. The proposed base allocation of $12.5 million represents less than 95% of the five-year average.

The recommended total TOT includes revenues from interest and penalties, certificates, and zoning violations (revenues from enforcement on legal rentals) of $120,000. No revenue from enforcement on illegal rentals is included. Council's previous direction is for these funds to be used for one-time expenditures and not for ongoing operations. Staff is recommending the amounts in these categories that exceed the limited budget be used to fund the Operating Reserve. TOT revenues are also allocated for specific purposes in addition to general Town operations, including Tourism Promotion, Housing, and Transit. Total revenue is projected at $12,620,000 and is 59.7% of the General Fund revenue.

Property Tax

Combined Property Tax revenue streams represent approximately 17.1% of the General Fund revenue or $3,604,023. Secured Property Tax is $2,493,023 or 11.8% of the General Fund revenue. It is also assumed property values and sales prices will have a slight upward trend, which maintains the projected revenues for the other six property tax related categories totaling $331,000. The property tax in lieu payment is $780,000.

Sales Tax

Sales Tax represents 10.6% of the General Fund or $2,250,000. Sales tax revenues are projected by the consulting firm of HDL with some refinement by staff. There is a projected growth over last years' budget of $250,000. This is due in part to the elimination of the "triple flip" funding imposed by the State several years ago and strong performance in this category.

Franchise Fees

Franchise Fees represents 3.8% of the General Fund revenue. The preliminary estimate for franchise fees is $813,000. This reflects the current level of activity.

Other Revenues

Other Revenues represent 8.7% of the General Fund revenue and include a variety of fees and charges for service, interest, grants, etc. Some of the larger elements include the annual COPs grant; business license; building and planning fees; other development related fees; charges for

programs; licenses and permits; and miscellaneous administrative fees. This projected revenue is $1,840,786.

Since the preliminary budget presentation on May 3, a few revenue refinements have been made based on additional analysis and more information available from the current year. The net increase in revenue $24,000, below is a brief reconciliation of those revenue changes:

Items Adjusted to Balance Budget

Preliminary Budget to Tentative Budget

Revenue Items

Description		Amount	Notes
Preliminary Budget Revenue	**$**	**21,103,808**	
ERAF Excess - Property Taxes	$	10,000	Confirmed this revenue will continue into FY2017-18
Improvement Permits	$	(1,000)	No activity current year
Engineering Fees	$	15,000	Updates to 80% of current year revenue
Tentative Budget Revenue	**$**	**21,127,808**	

FY17-18 General Fund Expenditures

The focus on the General Fund is to prepare a balanced operating budget. Operating revenues will be equal to or greater than annual operating expenditures. The focus on the General Fund is important as it has the greatest level of flexibility in meeting local government expenditures. The overall budget includes a number of other funds that are restricted by law (i.e. revenues may only be expended for certain purposes such as Assessment Districts or Gas Tax or as restricted by Town Council action). A number of these funds will include the planned use of reserves or encumbered funds. This is often the case for capital projects or larger planning items.

Since the presentations on May 3, a number of refinements have been made to expenditures that rely on the General Fund. These refinements have come from additional analysis into current trends and updated needs. The net change in expenditures is a reduction of $42,425; the following is an overview of the adjustments made since the last presentation.

Items Adjusted to Balance Budget

Preliminary Budget to Tentative Budget

Expense Items

Description		Amount	Notes
Preliminary Budget Expense	**$**	**21,170,233**	
SB 1559 Tax Admin Fee - Finance	$	(3,000)	Updates were made to previous estimates based on additional information (FY2016-17 actual performance)
Garage Services increases - General Services	$	14,909	Analysis completed and replaced previous estimates.
Computer Hardware - Capital - IT	$	(3,000)	Reduction in contingency
Police position to Lieutenant	$	24,235	Net increase to cost for positon over Sergeant. Some elements were a reduction compared to Sergeant pay
Overtime - Police	$	(5,000)	Addition of one position will reduce overtime within the department. Lieutenant position is not eligible for overtime.
Uniforms - Police	$	5,000	New positions will elevate expense this year.
Added PT Public Works	$	25,224	Position was specific for Snow in prior years but can be hybrid for summer or winter use.
Unemployment Assessment - Parks and Rec	$	7,000	Research and update cost from seasonal layoffs
Contractual Services - Transit	$	(61,411)	Change in calculation of 1% of TOT minus deducton for entire department, not just Contractual Services
Misc Budget adjustments	$	13,618	
Transfer Out -	$	(60,000)	Garage Services (Dept 910) provides funding for (Dept 210 - Gas Tax Facility Maintenance therefore reducing the funds needed from General Fund
Tentative Budget Expense	**$**	**21,127,808**	

The budget does include two new full time staff positions and those updates have been included in the tentative budget. The original request for a police Lieutenant was reduced to a Sergeant during the preliminary budget recommendations. This change was made as a budget balancing measure and did not necessarily reflect the true needs of the department. After further discussion and budget review, this change has been reversed resulting in a net increase in department expenses of $24,235 for the Lieutenant position. The other full time position is a Public Works/Parks Maintenance Worker and there have been no changes to this request of cost or timing. Internal recruitment of this combined Maintenance Worker has been completed

and recruitment for the Lieutenant position will commence on final approval with a target hiring date of mid-August 2017.

The budget includes an increase in some part-time positions in Recreation to facilitate additional summer camps, a new part-time intern in Engineering and a part-time Public Works position. The Public Works part-time position is an incremental request added since the preliminary budget. This position existed in prior years as a snow removal person however; it was eliminated as a budget balancing measure for FY2016-17. The position has been placed back in the budget with more flexibility to cover summer or winter staffing needs.

Positions Added - Total Payroll cost		Amount
Police Lieutenant	$	201,167
Public Works / Parks Hybrid position	$	79,085
Public Works Part-time	$	25,224
Public Works summer Intern	$	15,000
	$	320,476

The chart below provides a summary of the General Fund expenditures that are included in the tentative budget by department.

Department Expense Summary

General Fund Expenditures by Department

Department	FY2017-18 Manager Recommended	Percent of Total
DEPT 410 - TOWN COUNCIL	$ 147,141	0.7%
DEPT 412 - LEGAL SERVICES	$ 245,000	1.2%
DEPT 413 - TOWN MANAGER	$ 568,630	2.7%
DEPT 414 - TOWN CLERK	$ 197,912	0.9%
DEPT 415 - FINANCE	$ 1,126,416	5.3%
DEPT 416 - GENERAL SERVICES	$ 1,651,325	7.8%
DEPT 417 - HUMAN RESOURCES	$ 146,854	0.7%
DEPT 418 - INFORMATION SERVICES	$ 407,065	1.9%
DEPT 420 - POLICE SERVICES	$ 4,047,155	19.2%
DEPT 426 - WILDLIFE MANAGEMENT	$ 75,114	0.4%
DEPT 432 - RECREATION PROGRAMS	$ 573,367	2.7%
DEPT 434 - WHITMORE POOL & REC AREA	$ 225,744	1.1%
DEPT 438 - PARKS, BLDGS & TRAIL MAINT	$ 492,221	2.3%
DEPT 440 - PLANNING DIVISION	$ 580,372	2.7%
DEPT 442 - BUILDING DIVISION	$ 557,663	2.6%
DEPT 444 - CODE COMPLIANCE	$ 107,621	0.5%
DEPT 445 - HOUSING PROGRAMS & PLANNING	$ 342,732	1.6%
DEPT 460 - ENG, PUBLIC WORKS & ADMIN	$ 501,850	2.4%
DEPT 464 - FACILITIES MAINTENANCE	$ 112,039	0.5%
DEPT 475 - TRANSIT SERVICE	$ 913,356	4.3%
DEPT 480 - TOURISM & BUSINESS DEVELOPMENT	$ 2,438,284	11.5%
Sub-Total	$ 15,457,862	
Transfer Out	$ 5,669,946	26.8%
Total General Fund	$ 21,127,808	100.0%

Transfers Include:

To Fund	FY2017-18 Manager Recommended	Percent of Total
Public Works (Gas Tax Fund)	$ 2,052,669	36.2%
Airport Operations	$ 681,013	12.0%
Debt Service	$ 2,936,264	51.8%
Total Transfers from General Fund	$ 5,669,946	100.0%

Restricted Funds – FY2017-18

The Town uses a number of restricted funds. The restrictions are based on the revenue source (i.e. Measure R & U) and/or policy direction by Town Council (i.e. capital projects reserve fund). There are several restricted funds that make up a large portion of the Town's budget. For discussion purposes, a number of similar funds are consolidated into key categories in this tentative budget.

Gas Tax Fund (210)

The Gas Tax Fund is the second largest operating fund following the General Fund. The fund provides for road infrastructure maintenance and snow removal. The revenue for FY2017-18 includes $1,504,870 in State Gas Tax funds. This includes the reimbursement for snow removal estimated at $1,340,840. This reimbursement is based on prior year snow removal costs and a portion of this reimbursement is transferred to the various assessment districts, $107,240 in total. The fund receives $60,000 in support from the Vehicle Service Fund (Garage) to support facility maintenance costs and miscellaneous reimbursement of $23,000. The remainder of the revenue necessary for this fund is transferred from the General Fund, which is contributing $2,052,669 for FY2017-18. The Gas Tax Fund is currently in balance with total Revenue and Expenditures totaling $3,640,539.

Department Expense Summary

Gas Tax Fund Expenditures by Category

Department	FY2017-18 Manager Recommended	Percent of Total
Street Maintenance	$ 545,550	15.0%
Road Rehabilitation	$ 580,000	15.9%
Snow Remvoal	$ 988,701	27.2%
Vehicle Replacement	$ 676,463	18.6%
Vehicle Operation Costs	$ 566,600	15.6%
Garage Operation	$ 122,985	3.4%
Main Street Maintenance	$ 53,000	1.5%
Operational Costs	$ 3,533,299	97.1%
Transfers Out	$ 107,240	2.9%
Total Gas Tax Expenditures	**$ 3,640,539**	**100.0%**

A review of the Town's pavement management plan and inspection of streets demonstrates the annual allocation for road rehabilitation should be in the $1 million range. Our recent

strategy has been to fund the shortfall by designating excess funds from prior year if available. In FY2016-17 such an excess in revenue existed and Town Council allocated and additional $900,000 to road, concrete and drainage work.

Measure R and U Funds (215,216 & 217)

Measure R (Fund 216) is budgeted to receive $1,250,000 in Sales Transactions and Use Tax revenues for FY2017-18. The fund has expenditures of $562,000 on an annual basis to the following categories:

Measure R - Annual Ongoing		
MLR Town Agreement - Administration	$	192,000
Special Projects	$	25,000
Trails End Park Maintenance	$	12,000
Whitmore Park Maintenance	$	25,000
Equipment Replacement	$	2,000
Equipment Maintenance	$	2,000
Audit Services	$	4,000
Transfer to Fund 215 for Trails	$	300,000
Annual On-Going Costs	**$**	**562,000**

The Transfer of $300,000 to Fund 215 for trails is allocated between administration, staff (Trails Coordinator) and operating expenses, and capital projects. The budget for FY2017-18 is split $134,548 for administration and $237,000 in capital improvements. The expenditures exceed revenue which will require use of current fund balance available in Fund 215, currently estimated close to $1 million. The trails program has a 5 year plan for capital projects with current fund balance and continued commitment will achieve those goals.

Measure R also carries a significant fund balance achieved by MLR holding funds in reserve for capital projects for several years. This fund balance is estimated at $3,220,000 at the close of FY2016-17. On May 17, 2017, Town council approved the Multi-Use Facility project which committed $2,600,000 of this fund balance along with another $5,000,000 in debt financing, also supported by Measure R future revenues, to fund a portion of the project.

Measure U (Fund 217) is projected to receive $900,000 in Utility User Tax charges for FY2017-18. The fund has expenditures of $171,220 on an annual basis to the following categories:

Measure U - Annual Ongoing		
Programming	$	115,000
Special Projects	$	25,000
Transit Services	$	18,000
Event Contracts Processing	$	7,220
Equipment Replacement	$	2,000
Audit Services	$	4,000
Annual On-Going Costs	**$**	**171,220**

Measure U also carries a large fund balance achieved by MLR holding funds in reserve for capital projects for several years. This fund balance is estimated at $3,085,000 at the close of FY2016-17. On May 17, 2017, Town council approved an allocation of $500,000 to the Multi-Use Facility project and $2,500,000 to the Mammoth Arts and Cultural Center (MACC) construction project. Once the MACC is operational, Measure U is expected to contribute additional funding for ongoing operations.

Tourism Business Improvement District (TBID) Fund (218)

The TBID fund projections include revenues of $5,000,000 for FY2017-18. The majority of these funds are transferred to Mammoth Lakes Tourism for marketing, advertising, promotion and MLT administration costs. The Town is budgeted to receive 2% of the revenue for collection and administration costs ($100,000).

Airport Operational Fund (220)

The Airport operational fund (220) projections include revenues of $818,230 and a transfer from the General Fund of $681,013 to provide total revenue of $1,499,243 in FY2017-18. The expenditures for the fund are split into Airport operations ($1,037,813) and Capital Project (461,430).

Drug Enforcement Fund (230)

This fund is used to account for specific revenues received through asset seizures or other drug related funding that is restricted for enforcement purposes. This is a small fund with limited revenues and expenditures. Funds are accumulated over time and used to fund specific needs of the Police Department as directed by the Police Chief. This fund shows $1,000 in revenue and no expenditures.

Long Valley Pit Fund (240)

This is a small fund and receives minimal revenue from private use of the pit. The pit is located near the Airport and receives clean fill material used to rehabilitate the site, as it was previously a site from which material was removed. The Town has also been working with the Forest Service on the removal and use of old asphalt grindings that were placed in the pit. The

removal of this material assists with remediation of the site. Revenues are budgeted at $5,000 with offsetting expenditures of $5,000.

Housing & Community Development Fund (245)

This fund is used to account for Program Income received by the Town from the payment of past loans and new grants. The budget is estimated with revenue of $300,000 in CDBG Funds and there are no additional grant revenue sources identified at this time. Expenditures are estimated at $300,000 for planning division CDBG Programming cost for the Glass Mountain project.

Local Transportation Commission Fund (250)

This fund is used to account for revenues and work program as approved by the Local Transportation Commission. The Town anticipates receiving $75,000 in revenues and has appropriated the full amount to implement the approved LTC work program for FY2017-18.

Development Impact Fee Funds (830, 831, 832, 833, 834, 835, 836, 837, 838, 840 and 841)

Due to the difficulty in projecting Development Impact Fees, most of these funds do not have an estimate for Town fees. The fees are restricted to capital projects and as fees come in and an appropriate project is moving forward, the budget will be amended based on actual funds received and passed through upon request from the proper agencies. The Town retains 4% of all funds received for administrative purposes. Currently only 3 of the funds have anticipated revenues and expenditures, Library (835) for $20,000, Child Care (837) for $5,000 and Fire (838) for $25,000.

Assessment District Funds (850, 852, 853, 854, 856, 857, 859, 860 and 861)

There are a number of assessment districts within the town. The District provides and ensures the continued maintenance, servicing, administration, and operation of various improvements and associated appurtenances located within the public right-of-way. The improvements include the installation, upgrade, construction, or reconstruction of irrigation and landscaping, street lighting, streets, sidewalks and driveways, curb and gutter, drainage facilities, and snowmelt tubing systems.

The Town contracts with NBS to perform annual Engineer's reports on each of the assessment districts. These reports outline current fund balance against anticipated maintenance and capital improvement projects. If a variance exists between available funds and anticipated needs, a district assessment is recommended. Some of the districts have adequate funds available and five have an assessment in the FY2017-18 budget. Assessments are recommended for (852) Bluffs Debt Service, (854) North Village CFD, (856) Old Mammoth Road BAD, (859) In Lieu Mello-Roos CFD, (861) Mammoth View BAD. The tentative FY2017-18

budget includes combined revenues for the assessment districts totaling $1,072,840 and expenditures of $1,178,565.

Breakdown by district is as follows:

	District	Revenue	Expenditure	Change in Fund Balance
850	Juniper Ridge - AD 1993-1	$ 44,392	$ 82,700	$ (38,308)
852	Bluffs - AD 1993-4 Bluffs	$ 214,000	$ 210,066	$ 3,934
853	Bluffs - Maint Dist 1996-4	$ 30,925	$ 70,700	$ (39,775)
854	North Village CFD 2001-1	$ 690,000	$ 481,999	$ 208,001
856	Old Mammoth Road - BAD 2002-01	$ 70,143	$ 222,300	$ (152,157)
857	North Village - BAD 2002-2	$ 12,470	$ 106,300	$ (93,830)
859	In Lieu Mello-Roos CFD 2005-01	$ 2,470	$ -	$ 2,470
860	Transit Facilities CFD 2013-3	$ -	$ -	$ -
861	Mammoth View BAD 2014-01	$ 8,440	$ 4,500	$ 3,940
	Total	**$ 1,072,840**	**$ 1,178,565**	**$ (105,725)**

Fractional Mello Roos Fund (858)

This Fund has $320,050 in anticipated revenues for FY2017-18 generated by charges for taxes ($260,000) and fees ($60,050). The tax revenue is received from fractional ownership projects and was put in place to offset the loss of TOT revenue from such projects. The District was created to provide enhanced levels of service for designated Town Services. FY2004-05 services are used as a baseline for service, meaning these funds cannot be used for services below the baseline. Due to the reduction of service areas following the MLLA legal settlement, these funds are not available for use in most service areas. The one exception has been recreation where new amenities have been constructed providing levels of service beyond the baseline and therefore an opportunity to use the funds.

Comprehensive Leave Fund (101)

This fund is used to internally account for the Town's leave liability, with a goal to have the liability funded at the 85% level. The revenue flows into this account from charges allocated to the departments based on staff and current leave balances. The calculation uses past payback and payout of comprehensive leave when employees terminate from Town employment. The current revenue is expected to be $218,317 for FY2017-18. Payout is difficult to project but a budget of $110,000 is included and the fund balance in this account should grow by $108,000 this year.

Employee 125 and Insurance Fund (930)

This fund is used to manage employee Section 125 plan and the Town's Dental and Vision self-funded plan. The fund also pays for retiree health contributions as required under PERS. Total Revenues are $292,750 for FY2017-18.

Vehicle Service Fund (991)

The Vehicle Service Fund, also referred to as the Garage, is used to track cost of maintenance for our vehicle fleet. Some of this expense is also covered in Fund 210 for reimbursement purposes but the bulk is in this account. The revenue for this account is generated in vehicle service charges that flow from Town departments as well as outside entities that use our services. (ESTA, Schools, Fire and County). The fund has projected revenues of $2,187,119 and expenditure of $1,266,457 for FY2017-18. These expenditures include a transfer out to Gas Tax of $60,000 to cover 50% of maintenance for the garage facility.

A major component of this fund is the vehicle replacement charges. When a piece of equipment is added to the fleet, a calculation of future replacement is made based on expected lifespan and future replacement costs. This amount is charged annually to build a fund necessary to replace the vehicle when needed. The fleet is managed to maximize life of vehicles and equipment and therefore most of our vehicles exceed their expected lifespan. Actual replacement is based on the condition of the vehicle and adequate fund balance for that specific vehicle. The vehicle replacement fund contains both cash and debt as it was used as part of the stabilization of the town's finances after the MLLA settlement agreement. The General Fund makes an annual payment of $340,000 to pay back the internal loan which should be paid off in the next 11 years.

Capital Projects Fund (300)

The Capital Projects Fund or CIP Fund is used to account for the majority of the Town's capital projects, most of which extend over multiple fiscal years. A few projects are retained within special revenue funds such as the Airport. The Town relies heavily on grant funds, state and federal allocations and other fund raising efforts. The CIP will change throughout the year based on funding, new opportunities, timing and actual cost of projects. In accordance with previous discussions and Town Council direction, Public Works is working on planning, design

and construction of a number of Capital Projects in Fiscal Year 2017-18. Following is a brief list of those projects, including available cost information. Note that many of the projects cannot be completed solely within FY 2017-18. Schedules are tentative for planning purposes only based on a number of factors.

Airport
Airport Perimeter Fence, $1.5M, design ongoing, construction September 2017 – June 2018
Terminal and Apron Project, $30M, conceptual design and environmental November 2017 – TBD

Police Department
Police Station, $2.7M, construction ongoing, complete September 2017

Vehicle Circulation System, Streets and Intersections:
Road Rehabilitation 2017 Phase 1, $1.2M, construction July – November 2017
Road Rehabilitation 2017 Phase 2, $400k, design 2017, construction June 2018 – November 2018

Multimodal Circulation System
North Main Street Sidewalks, $2.6M, construction June – November 2017
Minaret Sidewalks, $600k, design 2017, construction June – November 2018
Lower Main Street Sidewalks, $2.7M - $3.5M, design 2017, construction TBD
Concrete Repairs, $200k, construction July – November 2017
Walk, Bike, Ride Improvements, TBD

Storm Drain
Storm Water Plan, $90k, design 2017
Drainage Infrastructure, $100k, construction July – November 2017

General Facilities
Glass Mountain Apartments CDBG Electrical Upgrade, $450k, construction July – November 2017
Assessment District Projects (various), $250k, construction August 2017 – June 2018

Parks and Recreation
Mammoth Creek Gap Closure, $800k, design ongoing, construction June – August 2018
Mammoth Creek Park West Multi-Use Community Facilities, $9.5M, design ongoing, construction July 2017 – November 2018
Parks Deferred Maintenance Projects (various), $300k, construction July 2017 – June 2018

Debt Service Fund (990)

The Town has a variety of debt. This includes a state loan for drainage improvements, the bond for the police station, the legal settlement with MLLA and committed funding for a repayment of a CalHFA housing grant (HELP) loan. The Town also has an inter-fund loan between the General Fund and the Vehicle Replacement (Garage) Fund.

A summary of the Towns' operating debt service is as follows:

Town of Mammoth Lakes Operating Debt			
Debt Item		**Amount**	**Notes**
State Water Resource Board	$	78,987	Drainage Improvements
Lease Rev Bond 2015	$	314,776	Construction of Police Facility
MLLA Settlement	$	2,000,000	Legal Settlement with MLLA
HELP Loan	$	400,000	CalHFA Housing Grant Loan (Final Payment)
Garage Service Loan	$	340,000	Loan from Vehicle Replacement Fund
FY2017-18 Debt Payments	$	3,133,763	

CONCLUSION

Your department heads and finance staff have put in a number of hours in preparing the proposed tentative budget. They are committed to working within the Town's financial limits and the policy direction provided by Town Council as we provide services to our community. Based on any requested adjustments by Town Council, staff will proceed to develop the proposed final budget. We are also requesting specific policy direction in a few areas that will assist in both budget development and staff recruitment and implementation.

Town of Mammoth Lakes
Fiscal Year 2017-18
Combined Fund Statement

Fund #	Name	Revenue	Transfer In	Total Resources	Expenditures	Transfer Out	Total Appropriations	Change in Fund Balance
100	General Fund	$ 21,027,808	$ 100,000	$ 21,127,808	$ 15,457,862	$ 5,669,946	$ 21,127,808	$ -
101	Comprehensive Leave	$ 218,317		$ 218,317	$ 110,000		$ 110,000	$ 108,317
210	Gas Tax	$ 1,527,870	$ 2,112,669	$ 3,640,539	$ 3,533,299	$ 107,240	$ 3,640,539	$ -
215	Measure R - Trails	$ -	$ 300,000	$ 300,000	$ 371,548		$ 371,548	$ (71,548)
216	Measure R - Sales Tax	$ 1,250,000	$ -	$ 1,250,000	$ 258,000	$ 300,000	$ 558,000	$ 692,000
217	Measure U - Utility Tax	$ 900,000		$ 900,000	$ 171,220		$ 171,220	$ 728,780
218	Tourism Business Improvement District (TBID)	$ 5,000,000		$ 5,000,000	$ 100,000	$ 4,900,000	$ 5,000,000	$ -
220	Airport Operations	$ 818,230	$ 681,013	$ 1,499,243	$ 1,499,243		$ 1,499,243	$ -
240	Long Valley Pit	$ 5,000		$ 5,000	$ 5,000		$ 5,000	$ -
245	Housing & Community Development	$ 300,000		$ 300,000	$ 300,000		$ 300,000	$ -
250	Local Transit Committee (LTC)	$ 75,000		$ 75,000	$ 75,000		$ 75,000	$ -
835	Mono County Office of Education - Library	$ 20,000		$ 20,000	$ 20,000		$ 20,000	$ -
850	Juniper Ridge	$ -	$ 44,392	$ 44,392	$ 82,700		$ 82,700	$ (38,308)
852	Bluffs - Debt	$ 214,000		$ 214,000	$ 210,066		$ 210,066	$ 3,934
853	Bluffs - Operations	$ -	$ 30,925	$ 30,925	$ 70,700		$ 70,700	$ (39,775)
854	North Village - CFD	$ 690,000		$ 690,000	$ 481,999		$ 481,999	$ 208,001
856	Old Mammoth Road - Budget Assessment District	$ 50,690	$ 19,453	$ 70,143	$ 222,300		$ 222,300	$ (152,157)
857	North Village - Budget Assessment District	$ -	$ 12,470	$ 12,470	$ 106,300		$ 106,300	$ (93,830)
858	Fractional Mello-Roos - Community Facility District	$ 320,050	$ -	$ 320,050	$ 266,052	$ -	$ 266,052	$ 53,998
859	InLieu Mello-Roos - Community Facility District	$ 2,470		$ 2,470	$ -		$ -	$ 2,470
860	Transit Facilities - Community Facility District	$ -		$ -	$ -		$ -	$ -
861	Mammoth View - Budget Assessment District	$ 8,440		$ 8,440	$ 4,500		$ 4,500	$ 3,940
910	Vehicle Service	$ 1,847,119	$ 340,000	$ 2,187,119	$ 1,206,457	$ 60,000	$ 1,266,457	$ 920,662
930	Employee Insurance Benefits	$ 292,750		$ 292,750	$ 258,800		$ 258,800	$ 33,950
990	Capital/ Debt Service	$ -	$ 2,936,263	$ 2,936,263	$ 2,796,263	$ 340,000	$ 3,136,263	$ (200,000)
	Total	**$ 34,567,744**	**$ 6,577,185**	**$ 41,144,930**	**$ 27,607,310**	**$ 11,377,186**	**$ 38,984,496**	**$ 2,160,434**