TOWN COUNCIL STAFF REPORT

Subject: Old Mammoth Road Benefit Assessment District 2002-01 Levy of Annual Assessments for Fiscal Year 2018/19

Meeting Date: June 20, 2018

Written by: Sierra Shultz, Engineering Assistant

RECOMMENDATION:

Staff recommends that Town Council conduct the Public Hearing and after receiving the staff report, public testimony, and deliberation adopt the attached Resolution confirming the Engineer's Report for the levy of assessments within Old Mammoth Road Benefit Assessment District No. 2002-1 and ordering the levy and collection of assessments within special maintenance district Old Mammoth Road Benefit Assessment District No. 2002-01 (Old Mammoth Road BAD 2002-01) for the Fiscal Year 2018/19.

BACKGROUND:

On May 16, 2018, the Town Council adopted a resolution initiating proceedings for and declaring its intention to levy and collect annual assessments for Benefit Assessment District 2002-1 (Old Mammoth Road) for Fiscal Year 2018/19 in accordance with the Benefit Assessment Act of 1982, under which the District was formed. The resolution of intention called for this public hearing for the purpose of allowing testimony by any interested person(s). These proceedings are conducted each year in order to levy assessments against the properties within the district.

ANALYSIS/DISCUSSION:

The Engineer's Report, which was presented and approved by the Town Council at its May 16, 2018 meeting, indicated the budget from Fiscal Year 2017/18 should be assessed based on the remaining funds going into Fiscal Year 2018/19 and the improvements planned for 2018 and 2019.

No protests to the proposed assessments have been received as of June 6, 2018. If the total of any and all protests filed during and before the public hearing does not constitute more than fifty percent (50%) of the area within the assessment district, the Council may adopt the attached Resolution confirming the assessment diagram and the proposed assessments for Fiscal Year 2018/19. Adoption will then constitute the levy of assessments for the new fiscal year.

STAFFING CONSIDERATIONS:

Staffing for the assessment district is included in the current budget and includes times for administration, maintenance and contracted services for snow removal.

FINANCIAL CONSIDERATIONS:

The Engineer's Report as prepared by NBS includes detail for all Financial Considerations. In summary:

The proposed overall budget for this district is $252,300.00 for the 2018/19 fiscal year. To calculate the property owner assessments, adjustments to that budget are made as follows:

The Town portion consists of a Town Contribution for General Benefit of $46,000. The budget includes an accrual for replacement of curb and gutter and sidewalk and is added in the amount of $70,000 and a reserve for Snow Management in the amount of $60,000. Approximately $105,000 has been budgeted for sidewalk and/or landscape improvements.

The proposed district assessment for Fiscal Year 2018/19 is $218,896.23. The amount is spread among property owners as described in the Engineer's Report with an Estimated Maintenance Assessment of $29.62 per linear foot. It should be noted that Maximum Assessment allowed for Fiscal Year 2018/19 is $29.62 per linear foot.

ENVIRONMENTAL CONSIDERATIONS:

Engineer's Reports are Categorically Exempt under the California Environmental Quality Act.

LEGAL CONSIDERATIONS:

None identified at this time.

Attachments:

Resolution No. 18-____