**Attachment A**

## BUDGET TRANSFER

**Date of Request: April 28, 2021**

**Requested By:** Rob Patterson
**Department:** Finance

| | Account Name | Fund | Dept. | Account | Object | CR Revenue Increase | DR Revenue Decrease | DR Expense Increase | CR Expense Decrease |
|---|---|---|---|---|---|---|---|---|---|
| 1 | Property Tax Secured | 100 | 000 | 30202 | | 100,000 | | | |
| 2 | Property Tax Unsecured | 100 | 000 | 30204 | | 30,000 | | | |
| 3 | Documentary Transfer Tax | 100 | 000 | 30230 | | 120,000 | | | |
| 4 | Sales Tax | 100 | 000 | 30402 | | 250,000 | | | |
| 5 | TOT: Current Year | 100 | 000 | 30604 | | 2,800,000 | | | |
| 6 | Builiding Permits | 100 | 000 | 31420 | | 40,000 | | | |
| 7 | Facility Rental | 100 | 000 | 31610 | | 70,000 | | | |
| 8 | Civil Penalties:Municipal Code | 100 | 000 | 32860 | | 30,000 | | | |
| 9 | Interest on Investments | 100 | 000 | 37002 | | | 115,000 | | |
| 10 | Regular Salaries | 100 | 413 | 40000 | | | | | 63,464 |
| 11 | Regular Salaries | 100 | 414 | 40000 | | | | | 2,760 |
| 12 | Overtime Wages | 100 | 414 | 40111 | | | | | 315 |
| 13 | Regular Salaries | 100 | 415 | 40000 | | | | | 36,120 |
| 14 | Overtime Wages | 100 | 415 | 40111 | | | | | 1,930 |
| 15 | Regular Salaries | 100 | 420 | 40000 | | | | | 7,297 |
| 16 | Overtime Wages | 100 | 420 | 40111 | | | | | 628 |
| 17 | Temporary Wages | 100 | 420 | 40113 | | | | | 5,197 |
| 18 | Regular Salaries | 100 | 432 | 40000 | | | | | 56,850 |
| 19 | Overtime Wages | 100 | 432 | 40111 | | | | | 697 |
| 20 | Regular Salaries | 100 | 440 | 40000 | | | | | 25,480 |
| 21 | Regular Salaries | 100 | 444 | 40000 | | | | | 1,326 |
| 22 | Overtime Wages | 100 | 444 | 40111 | | | | | 40 |
| 23 | Regular Salaries | 100 | 464 | 40000 | | | | | 204 |
| 24 | Transfer Out - Salaries to COVID-19 | 100 | 599 | 49999 | | | | 202,308 | |
| 25 | Transfer Out - Housing Programs | 100 | 599 | 49999 | | | | 1,400,000 | |
| 26 | Transfer In - Housing Programs | 245 | 000 | 39999 | | 1,400,000 | | | |
| 27 | Transfer Out - Deferred Maint | 100 | 599 | 49999 | | | | 300,000 | |
| 28 | Transfer In - Deferred Maint | 990 | 000 | 39999 | | 300,000 | | | |
| 29 | Transfer Out- Radio Systems | 100 | 599 | 49999 | | | | 250,000 | |
| 30 | Transfer In - Radio Systems | 990 | 000 | 39999 | | 250,000 | | | |
| 31 | Transfer Out- Airport Equip | 100 | 599 | 49999 | | | | 100,000 | |
| 32 | Transfer In - Airport Equip | 220 | 000 | 39999 | | 100,000 | | | |
| 33 | Airport - Machinery & Equipment - Non Cap | 220 | 471 | 46200 | | | | 100,000 | |
| 34 | Parks Maintenance - Machinery & Equipment - Non Cap | 100 | 438 | 46200 | | | | 20,000 | |
| 35 | COVID-19 - Transfer In - Salary adjustments - General Fund | 105 | 000 | 39999 | | 202,308 | | | |
| 36 | COVID-19 - Regular Salary | 105 | 405 | 40000 | | | | 194,000 | |
| 37 | COVID-19 - Overtime Wages | 105 | 405 | 40111 | | | | 3,610 | |
| 38 | COVID-19 - Temporary Wages | 105 | 405 | 40113 | | | | 10,000 | |
| 39 | COVID-19 - Transfer In - Salary adjustments - General Fund | 105 | 000 | 39999 | | 499 | | | |
| 40 | Gas Tax - Transfer Out | 210 | 599 | 49999 | | | | 499 | |
| 41 | Gas Tax - Regular Salaries | 210 | 452 | 40000 | | | | | 499 |
| 42 | Gas Tax - State Gas Tax 2107 - Snow | 210 | 000 | 35412 | | 1,186,069 | | | |
| 43 | Gas Tax - Machinery & Equipment - Non Cap | 210 | 450 | 46200 | | | | 4,000 | |
| 44 | Gas Tax - Contractual Services - Snow pit operations | 210 | 450 | 43031 | | | | 191,000 | |
| 45 | Gas Tax - Machinery & Equipment - Non Cap | 210 | 452 | 46200 | | | | 9,500 | |
| 46 | Gas Tax - Contractual Services - Promenade Maint | 210 | 457 | 43031 | | | | 22,230 | |
| 47 | | | | | | | | | |
| 48 | | | | | | | | | |
| | | | | | **Totals** | $ 6,878,876 | $ 115,000 | $ 2,807,147 | $ 202,807 |
| | | | | | **Net Change** | $ | 6,763,876 | | 2,604,340 |

**Reason for Transfer:**

Mid-Year budget review (3rd Qtr)

**Reason Budget Available:**

Increase REU and OR by $375,000

Tourism Reserve +$506,154, Housing Reseve +$183,077, Transit Reserve +$183,077

**Funding Source**

Various Fund Adjustments

**Department Head Signature:** _____

**Town Manager or Administrative Services/Finance Director Signature:** _____

**Town Council Approval Date (if required) : Date, Item #** -_____

| *Finance Department's Use Only* | |
|---|---|
| **Reviewed By:** _____ Finance Manager | **Date:** _____ |
| | **CASH ENTRY REQD:** _____**Yes** _____ **No** **Done by:** _____ |
| **Keyed By:** _____ | **Date:** _____ **Journal #:** _____ |